

1988-89 Budget



RESOLUTION NO. 1140-R

A RESOLUTION ADOPTING THE 1988/89 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1988 AND ENDING JUNE 30, 1989.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1988/89 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

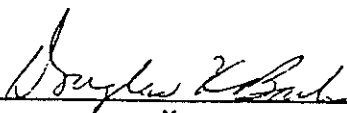
Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1140-R".

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1988 and ending June 30, 1989.

Section 3. The following appropriations are hereby made for each fund:

General Fund	\$ 3,740,001
Sales Tax Fund	1,935,137
Debt Service Fund	931,911
Hospital Trust Fund	30,000
School Construction Fund	175,000
Facilities Construction	620,000
Electric Utility Fund	3,081,593
Water Utility Fund	358,701
Wastewater Utility Fund	3,421,180
Sanitation Utility Fund	365,884
Harbor & Port Enterprise Fund	423,493
Harbor & Port Replacement Reserve Trust	0
Motor Pool Fund	386,455
Elderly Housing Fund	219,668
Self Insurance Reserve Fund	0

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 16 day of June, 1988.



Mayor

ATTEST



City Clerk

RESOLUTION NO. 1141-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1989.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real and personal property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real and personal property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas without water or sewer service shall be 80% of the rate in effect for the remainder of the City; and

WHEREAS, the Council has determined that the tax rate for areas in the Frederick Point North and Frederick Point East Subdivisions shall be 50% of the rate in effect for that portion of the City with all services available.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

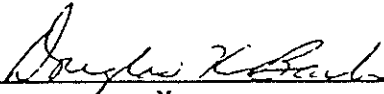
Section 1. The general property tax levy for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1989 shall be \$1,234,691.

Section 2. The tax rate shall be Ten (10.0) mills upon each dollar of value of assessed taxable real and personal property for areas within the city limits which receive full municipal services.

Section 3. The tax rate shall be Eight (8.0) mills upon each dollar of assessed taxable real and personal property for the areas within the city limits which do not receive water or sewer services.

Section 4. The tax rate shall be Five (5.0) mills upon each dollar of assessed taxable real and personal property for the Frederick Point North and Frederick Point East Subdivisions.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 6 day of June, 1988.



Mayor

ATTEST



City Clerk

TO: City Council
FROM: City Manager
SUBJECT: 1988 Budget & Six Year Capital Improvement Plan
DATE: April 25, 1988

In accordance with the City of Petersburg Charter, I hereby transmit the 1988-89 Preliminary Budget and Six Year Capital Improvement Program for your review, revision and final adoption. Budget review workshops will be scheduled at the April 18th City Council meeting. A public hearing is scheduled for May 16, with final adoption at the June 6, 1988 meeting.

In a workshop earlier this year regarding budgeting and program changes, the City Council directed me to try to maintain the existing service levels while not raising taxes this year. This budget reflects those wishes. The reason that I was able to do it this year was due to the cost cutting and restrictive measures that the Council and the City staff adopted last year. I do not think we will be able to continue to maintain services while not raising taxes next year. Also it should be noted the wage negotiations between the City and APEA have not been reflected in this document, next year they will.

General Fund:

This years General Fund recommended appropriation level is \$3,731,147. It represents no new positions or new programs. This fund has largely become a general government operations fund with very few capital projects as compared to past budgets.

Sales Tax Fund:

This years Sales Tax is being used for debt service, Petersburg Public School O & M, a sprinkler system for City Hall and water system projects.

Facilities Construction Fund:

This is a new fund for construction accounting and segregation. There are three basic projects coming up which will be isolated in this fund; the gymnasium, the elevator/library expansion; and the municipal sprinkler project.

Water Fund:

This enterprise fund is currently being subsidized \$100,000 from the sales tax fund. This subsidy basically covers a few small capital projects proposed for next year. However, we should not have to subsidize this fund at all. Consequently, we will be reviewing the rate structure in the coming year. We want to encourage conservation by our larger industrial customers in order to maintain our water supply in August and September.

Sewer Fund:

This enterprise fund anticipates the construction and operation of our sewage treatment plant. It assumes additional settlement funds will be forthcoming to completely cover all construction costs for the new plant. It also assumes that the new rates will cover the additional O & M. Scow Bay Phase III extension should also be completed. However, Kings Row and Cornelius Road extensions will have to await additional local matching funds to the DEC grant of \$1,000,000.

Electric Fund

The Electric Fund continues to have healthy revenues. They have adopted an aggressive capital improvement program including relocation of their office buildings and generation facilities. In light of these projects, a large reserve is appropriate.

Sanitation Fund

This enterprise fund anticipates the preliminary design work being done on our incinerator project this year. If the bond issue passes, actual construction could begin early next year.

Summary

We need to watch our reserves as well as our beginning fund balances next year. Hopefully, labor negotiations will be completed and there won't be any major surprises. There isn't a lot of slack in any of our funds. Projects need to be monitored closely, i.e. sewer treatment plant.

Respectfully,

Ed Pefferman, City Manager
City of Petersburg, Alaska

1988/89 BUDGET
CITY OF PETERSBURG

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Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND 001</u>							
<u>REVENUES</u>							
<u>BEGINNING FUND BALANCE</u>		1438722	500000	969476	626000	626000	626000
<u>TAXES</u>							
311.10	Area #1	576152	978281	973129	992500	1020000	1020000
311.20	Area #2	125606	187900	187336	216000	221000	221000
311.30	Area #3	2553	4039	4017	3450	6000	6000
318.10	Motor Vehicle Registration	29513	20000	5952	30000	30000	30000
319.10	Penalty & Interest	5212	5000	7148	7500	7500	7500
<u>TAXES SUBTOTAL</u>		739036	1195220	1177582	1249450	1284500	1284500
<u>LICENSES & PERMITS</u>							
321.10	Solicitors/Itinerant Merchants	495	500	90	400	400	400
322.10	Building Permits	4537	5500	1950	4000	4000	4000
322.30	Animal Licenses	1181	2000	118	1500	1500	1500
<u>LICENSES SUBTOTAL</u>		6213	8000	2158	5900	5900	5900
<u>STATE SHARED REVENUE</u>							
334.01	Municipal Assistance	365759	287500	0	300000	311000	311000
334.02	Games of Skill & Chance	968	500	0	500	500	500
334.03	Raw Fish Tax	636229	500000	0	600000	600000	600000
334.04	Liquor Licenses	8833	8500	0	8500	8500	8500
334.05	State Revenue Sharing	507152	262000	214985	265000	265000	265000
<u>STATE SHARED REVENUE SUBTOTAL</u>		1518941	1058500	214985	1174000	1185000	1185000
<u>STATE GRANTS FOR OPERATING EXPENSES</u>							
335.01	State Aid for Roads	18569	15500	7871	16000	16000	16000
335.02	State Aid for Hospitals	178721	149000	75758	140000	140000	140000
335.03	State Aid for Health Care Fac.	17157	14000	7272	14000	14000	14000
335.04	Day Care Assistance	65851	74800	30439	90000	90000	90000
335.05	Library Grant	20526	5000	8630	10000	10000	10000
335.07	Emergency Management Services	0	0	5000	5000	5000	5000
<u>STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL</u>		300824	258300	134970	275000	275000	275000

STATE GRANTS FOR CAPITAL OUTLAYS							
336.01	Local Service Roads	0	0	0	35000	35000	35000
336.19	Grt 7-611 SonsNorway	35000	0	0	0	0	0
STATE GRANTS FOR CAPITAL OUTLAYS SUBTOTAL		35000	0	0	35000	35000	35000

STATE CHARGES FOR SERVICES							
338.10	Jail Contract	92038	93500	70125	94000	94000	94000
338.20	State Road Maintenance	0	0	0	0	0	0
338.90	Other Charges for Services	2220	1000	1110	2000	2000	2000
STATE CHARGES FOR SERVICES SUBTOTAL		94258	94500	71235	96000	96000	96000

STATE REVENUES SUBTOTAL		1949023	1411300	421190	1580000	1591000	1591000
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CHARGES FOR SERVICES							
341.30	Deposits for Sale/Lease of Lands	6652	5000	4301	5000	5000	5000
341.82	Zoning/Subdivision Fees	0	500	0	500	500	500
341.83	Plan Check Fees	10	100	0	100	100	100
341.84	Map Sales/Publications	338	400	151	300	300	300
341.86	Copy Charges	74	100	60	100	100	100
342.10	Police Services	14095	6000	4085	8000	8000	8000
342.50	Emergency Management Assistance	4415	2500	2540	7500	7500	7500
342.60	Ambulance Fees	9207	12000	3385	9000	9000	9000
342.70	Work Release Program	4205	5000	2692	5000	5000	5000
342.90	Public Safety Charges/Public Works	6101	4000	1629	3500	3500	3500
343.10	Contract Work	1713	2500	0	1000	1000	1000
343.20	Crushed Rock Sales	32088	30000	11494	25000	25000	25000
343.30	Tent City Charges	12037	12000	11145	12000	12000	12000
343.80	Cemetery	2725	1500	450	1500	1500	1500
343.90	Other Public Works Charges/Culture & Rec	3397	2000	6202	2000	2000	2000
347.20	Library Sales	2518	2000	1027	2000	2000	2000
347.30	Recreational Activity Fees	3242	5000	1189	3000	3000	3000
347.40	Swimming Pool Fees	10545	10000	5973	10000	10000	10000
CHARGES FOR SERVICES SUBTOTAL		113362	100600	56323	95500	95500	95500

FINES & FORFEITS							
350.10	Court Fines/Forfeitures	16839	16000	5584	12000	12000	12000
350.20	Library Fines	994	1000	427	900	900	900
350.40	Animal Impounds	1664	2000	645	1500	1500	1500
FINES & FORFEITS SUBTOTAL		19497	19000	6656	14400	14400	14400

MISCELLANEOUS REVENUES							
360.10	Interest Earnings	54777	40000	45376	75000	75000	75000
360.20	Rents & Royalties	7268	3000	6437	8000	8000	8000
360.50	Library Donations	378	600	379	500	500	500
360.90	Other Miscellaneous (Marine Park/Chamber)	6106	600	0	500	500	500
360.80	Wood Memorial	0	0	700	0	0	0
MISCELLANEOUS REVENUES SUBTOTAL		68529	44200	52892	84000	84000	84000
PROCEEDS OF GENERAL FIXED ASSETS							
395.10	Sales of Land/Buildings	8650	5000	107948	10000	10000	10000
395.20	Cemetery Sales	2425	1800	200	1000	1000	1000
395.30	Compensation/Loss of Fixed Assets	0	0	11779	0	0	0
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		11075	6800	119927	11000	11000	11000
GENERAL FUND OVERHEAD CHARGES							
374.02	Sales Tax Fund	63000	60000	30000	60000	60000	60000
374.11	Electric Fund	57457	58000	29000	58000	58000	58000
374.12	Water Fund	34395	36000	18000	14375	36000	36000
374.13	Sewer Fund	32658	36000	18000	10150	36000	36000
374.14	Sanitation Fund	6300	6000	3000	10335	6000	6000
374.15	Harbor Fund	10866	12150	6075	12590	12150	12150
374.16	Port Fund	682	682	340	2000	2000	2000
374.17	Elderly Housing Fund	4766	4243	2121	4952	4243	4243
374.18	Motor Pool	36454	10000	5000	16659	16000	16000
374.19	Water/PW & Building Maintenance	22779	31400	15000	0	0	0
374.20	Sewer/PW	45559	30000	15000	0	0	0
374.21	Grbg/PW	45559	45000	22500	45000	45000	45000
374.22	Motor Pool/Public Works	45559	10000	5000	45559	45000	45000
374.23	Engineer Direct Project Support	98928	0	0	0	0	0
GENERAL FUND OVERHEAD CHARGES SUBTOTAL		504962	339475	169036	279620	320393	320393
OTHER INTERFUND TRANSFERS							
397.02	Sales Tax	543261	228727	0	0	0	0
397.04	1984 Bond Improvement	0	10000	0	0	0	0
INTERGOVERNMENTAL TRANSFERS SUBTOTAL		543261	238727	0	0	0	0
CURRENT REVENUES & TRANSFERS TOTAL		3954958	3363322	2005764	3319870	3406693	3406693
GENERAL FUND REVENUES TOTAL		5393680	3863322	2975240	3945870	4032693	4032693

CITY COUNCIL

The City Council is the governing body of the City of Petersburg, a home rule, first class municipality in the State of Alaska. The City Council has all the powers and duties established by the Charter of the City of Petersburg.

Douglas K. Barber, Mayor

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
GENERAL FUND - 001							
EXPENDITURES							
<u>CITY COUNCIL</u>							
511 10 10 00			SALARIES & WAGES				
511 10 11 00	Regular Pay	19937	22500	10500	22500	22500	22500
SALARIES & WAGES SUBTOTAL		19937	22500	10500	22500	22500	22500
511 10 20 00			PERSONNEL BENEFITS				
511 10 21 00	Pension	527	600	490	1000	1000	1000
511 10 26	Unemployment Comp	190	500	69	500	300	300
PERSONEL BENEFITS SUBTOTAL		717	1100	559	1500	1300	1300
511 10 30 00			SUPPLIES				
511 10 32 00	Operating Supplies	967	1000	48	1000	500	500
SUPPLIES SUBTOTAL		967	1000	48	1000	500	500
511 10 40 00			OTHER SERVICES & CHARGES				
511 10 43 00	Travel & Training	4535	5600	3267	5600	6000	6000
511 10 44 00	Advertising & Printing	10425	8000	2426	8000	5000	5000
511 10 49 00	Miscellaneous	16789	14000	12694	27550	16100	16100
OTHER SERVICES & CHARGES SUBTOTAL		31749	27600	18387	41150	27100	27100
OPERATION & MAINTENANCE SUBTOTAL		53370	52200	29494	66150	51400	51400
511 10 60 00			CAPITAL OUTLAYS				
511 10 61 00	Machinery & Equipment	0	0	0	5000	3500	3500
CAPITAL OUTLAYS SUBTOTAL		0	0	0	5000	3500	3500
CITY COUNCIL TOTAL		53370	52200	29494	71150	54900	54900

City Council Narrative

511 10 11 00 City Council Pay: Mayor \$4500; Councilmembers \$3000/each.

511 10 21 00 City Council Pension (PERS); Currently one Councilmember on PERS

511 10 26 00 City Council Unemployment Compensation: .005 of gross wage

511 10 32 00 Operating Supplies Coffee supplies, Legal publications & supplements

511 10 41 00 Advertising & Printing Codification of Ordinances; Legal advertisements; publications, printing

511 10 43 00 Travel & Training Three members to Alaska Municipal League and Southeast Conference; two lobbying trips

511 10 49 00 Miscellaneous Election expenses - \$7,000; AML dues - \$3,079; Historic Preservation - \$1,462; Mayor's Assoc. - \$50; S.E. Conf. - \$2,000; Chamber of Commerce dues - \$1500; \$1,000 - Misc.

511 10 61 00 Machinery & Equipment: Sound/recording system for City Council Chambers

CITY MANAGER'S OFFICE

The purpose of the City Manager's Office is to centralize the administration of the City and to provide for the professional management of all city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council.

The City Manager's Office is responsible for the efficient and effective implementation of all city policies, programs and priorities. The City Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises nine department heads and provides direction, support and "room" to implement policies, programs and projects directed by the City Council.

Ed Pefferman, City Manager

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY MANAGER</u>							
		<u>SALARIES & WAGES</u>					
512 10 10 00							
512 10 11 00	Regular Pay	103733	105689	55269	110689	110689	110689
512 10 12 00	Overtime Pay	53	0	90	0	0	0
<u>SALARIES & WAGES SUBTOTAL</u>		<u>103786</u>	<u>105689</u>	<u>55359</u>	<u>110689</u>	<u>110689</u>	<u>110689</u>
		<u>PERSONNEL BENEFITS</u>					
512 10 20 00							
512 10 21 00	Pension	16657	15427	7701	16072	16072	16072
512 10 22 00	Medicare	0	15	0	15	15	15
512 10 23 00	Health Insurance	4112	6215	2485	8168	8168	8168
512 10 24 00	Life Insurance	64	78	17	38	38	38
512 10 25 00	Workers Compensation	1972	927	1261	830	830	830
512 10 26 00	Unemployment Compensation	1178	797	415	553	553	553
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>23983</u>	<u>23459</u>	<u>11879</u>	<u>25676</u>	<u>25676</u>	<u>25676</u>
		<u>SUPPLIES</u>					
512 10 30 00							
512 10 31 00	Office Supplies	2816	3000	1260	3000	3000	3000
512 10 32 00	Operating Supplies	406	500	95	500	500	500
512 10 34 00	Small Tools & Equipment	7270	1000	55	500	500	500
<u>SUPPLIES SUBTOTAL</u>		<u>10492</u>	<u>4500</u>	<u>1410</u>	<u>4000</u>	<u>4000</u>	<u>4000</u>
		<u>OTHER SERVICES & CHARGES</u>					
512 10 40 00							
512 10 41 00	Professional Services	56282	14000	3589	10000	10000	10000
512 10 42 00	Communications	4013	2600	1895	4000	4000	4000
512 10 43 00	Travel & Training	3349	6600	1530	5000	5000	5000
512 10 44 00	Advertising & Printing	134	250	272	500	500	500
512 10 45 00	Rentals & Leases	1344	1400	648	1500	1500	1500
512 10 48 00	Repairs & Maintenance	1667	1800	1805	1000	1000	1000
512 10 49 00	Miscellaneous	2244	1000	881	2000	2000	2000
<u>OTHER SERVICES & CHARGES SUBTOTAL</u>		<u>69033</u>	<u>27650</u>	<u>10620</u>	<u>24000</u>	<u>24000</u>	<u>24000</u>
<u>OPERATIONS & MAINTENANCE SUBTOTAL</u>		<u>207294</u>	<u>161298</u>	<u>79268</u>	<u>164365</u>	<u>164365</u>	<u>164365</u>
		<u>CAPITAL OUTLAYS</u>					
512 10 60 00							
512 10 64 00	Machinery & Equipment	0	0	0	6000	6000	6000
<u>CAPITAL OUTLAYS SUBTOTAL</u>		<u>0</u>	<u>0</u>	<u>0</u>	<u>6000</u>	<u>6000</u>	<u>6000</u>
<u>CITY MANAGER TOTAL</u>		<u>207294</u>	<u>161298</u>	<u>79268</u>	<u>170365</u>	<u>170365</u>	<u>170365</u>

FY 1988/89

Account Code

NARRATIVE DETAIL

512 00 00 00
512 10 11 00

City Manager's Office
Regular Pay

City Manager	60,000	Contract
City Clerk	37,398	
Clerk (.5)	13,291	

TOTAL \$ 110,689

512 10 12 00
512 10 21 00
512 10 22 00
512 10 23 00
512 10 24 00
512 10 25 00
512 10 26 00
512 10 31 00

Overtime Pay x.f.
Pension PERS @ 0.1452 of gross wage
Medicare @ 0.0145 of gross wage
Medical Insurance \$3266/employee annually
Life Insurance \$15.12/employee
Workers Compensation .75%
Unemployment Compensation .005 of gross wage
Office Supplies Letterhead & envelopes; pens; hanging file folders and file folders;
computer ribbons, & disks; scotch tape & staples; copy paper.

512 10 32 00
512 10 34 00
512 10 41 00

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies
Small Tools & Equipment Computer software/enhancements; calculator; recording equipment
Professional Services Surveys, appraisals, consultant, mapping, pass through for real property sales
fees (surveys, appraisals, advertising)

512 10 42 00
512 10 43 00
512 10 44 00
512 10 45 00
512 10 48 00
512 10 49 00

Communications Telephone & express mail
Travel & Training Manager: AML & AMMA; Clerk: AML & AAMC; Dep. Clerk: AML & AAMC
Advertising & Printing Legal advertisements, position advertisements
Rentals & Leases Car allowance, postage meter lease
Repairs & Maintenance Maintenance agreement for computer equipment; copier repair
Miscellaneous Dues for Manager: AMMA & ICMA; Clerk & Dep. Clerk: AAMC & IIMC;
Subscriptions

512 10 64 00

Machinery & Equipment: Telecopier/facsimile terminal; PC Scanner computer enhancements

CITY ATTORNEY

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council". Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City, and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and other legal documents and assists in contract negotiations and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

LuAnn Bailey, City Attorney

Account Code	Description	Prior Year Actual (FY86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

<u>CITY ATTORNEY</u>		<u>OTHER SERVICES & CHARGES</u>					
513 10 40 00							
513 10 41 00	Professional Services	56065	67500	21142	60000	60000	60000
<u>OTHER SERVICES & CHARGES TOTAL</u>		<u>56065</u>	<u>67500</u>	<u>21142</u>	<u>60000</u>	<u>60000</u>	<u>60000</u>
<u>CITY ATTORNEY TOTAL</u>		<u>56065</u>	<u>67500</u>	<u>21142</u>	<u>60000</u>	<u>60000</u>	<u>60000</u>

1988/89

City Attorney Narrative

513 10 41 00 Professional Services The law firm of Birch, Horton, Bittner, Pestinger and Anderson provides general legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is no insurance coverage.

The law firm of Davis Wright & Jones provides specific legal services in the field of employment law such as chief negotiator or advisor during negotiations, contract interpretations, representation in arbitration and grievances and overall guidance in equitable, legal pay plan revisions.

CITY FINANCE DEPARTMENT

The Finance Department is responsible for the City of Petersburg's fiscal affairs. The duties of collecting and receiving revenue and other money for the City; the custody, safekeeping, deposit and disbursement of money; and, the maintaining of a general accounting system for the City are also functions of the Finance Department. The department provides financial data for management at all levels, generates revenues through billing and collection of accounts receivable, local taxes and utility charges. The department is charged with maintaining the City's financial operations within the limits prescribed by law and in accordance with guidelines established by generally accepted accounting principles.

Jodell Jones, Treasurer

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY FINANCE</u>							
514 10 10 00			SALARIES & WAGES				
514 10 11 00	Regular Pay	170158	142691	73422	143315	143315	143315
514 10 12 00	Overtime Pay	2825	10044	2322	8460	8984	8984
SALARIES & WAGES SUBTOTAL		172983	152735	75744	151775	152299	152299
514 10 20 00			PERSONNEL BENEFITS				
514 10 21 00	Pension	27072	22166	9987	22040	21535	21535
514 10 22 00	Medicare	171	180	93	190	190	190
514 10 23 00	Health Insurance	7969	13673	3242	18160	18160	18160
514 10 24 00	Life Insurance	162	170	26	80	80	80
514 10 25 00	Workers Compensation	1702	1039	1261	1140	1140	1140
514 10 26 00	Unemployment Insurance	1996	1146	568	760	741	741
PERSONNEL BENEFITS SUBTOTAL		39072	38374	15177	42370	41846	41846
514 10 30 00			SUPPLIES				
514 10 31 00	Office Supplies	8522	6000	5108	7000	7000	7000
514 10 32 00	Operating Supplies	540	500	67	250	250	250
514 10 34 00	Small Tools & Equipment	9281	7200	5500	7000	7000	7000
SUPPLIES SUBTOTAL		18343	13700	10675	14250	14250	14250
514 10 40 00			OTHER SERVICES & CHARGES				
514 10 41 00	Professional Services	1520	12905	0	2500	2500	2500
514 10 41 01	Accounting & Auditing Services	40507	60000	44456	63000	60000	60000
514 10 41 02	Appraisal & Tax Assess. Services	42451	23000	12800	45000	45000	45000
514 10 42 00	Communications	13133	12000	5318	14500	14500	14500
514 10 43 00	Travel & Training	2487	1700	1139	3000	3000	3000
514 10 44 00	Advertising & Printing	780	500	860	1000	1000	1000
514 10 45 00	Rentals & Leases	338	500	145	400	400	400
514 10 48 00	Repairs & Maintenance	10711	13000	7658	12000	12000	12000
514 10 49 00	Miscellaneous	690	800	0	600	600	600
OTHER SERVICES & CHARGES SUBTOTAL		112617	124405	72376	142000	139000	139000
OPERATION & MAINTENANCE SUBTOTAL		343015	329214	173972	350395	347395	347395

1988/89

Account Code

NARRATIVE DETAIL

514 00 00 00	<u>Finance Office</u>
514 10 11 00	<u>Regular Pay</u> City Treasurer 41,808 Data Proc. Super. 28,496* Accountant 27,997* A/C Pay. Clerk 11,211* (50% share with City Manager) A/C Rec. Clerk 21,362 Clerk/Cashier 12,441 \$143,315
514 10 12 00	<u>Overtime</u> Experience factor
514 10 21 00	<u>Pension</u> PERS @ 14.52% of gross wage
514 10 22 00	<u>Medicare</u> 1.45% for new hires after 4/1/86
514 10 23 00	<u>Aetna</u> \$3266/annual per employee
514 10 24 00	<u>Life Insurance</u> Fidelity \$15/\$5,000 coverage
514 10 25 00	<u>Workers Compensation</u> .75% of gross wage
514 10 26 00	<u>Unemployment Compensation</u> .50% of gross wage
514 10 31 00	<u>Office Supplies</u> Stationary, forms, pens pencils, etc.
514 10 32 00	<u>Operating Supplies</u> Paper towels, toilet paper, soap, cleaning & sanitation supplies
514 10 33 00	<u>Maintenance Supplies</u> Paint, Light bulbs
514 10 34 00	<u>Small Tools & Equipment</u> Software & updates-\$2500; NCS networking-\$2000, Cash register-\$1800
514 10 41 00	<u>Professional Services</u> Surveys, appraisals-\$1500; Title searches & other advisors-\$1000
514 10 41 01	<u>Accounting & Auditing Services</u> Annual audit of City & School funds (includes single audits)-\$58,000; Sales Tax audit-\$5000
514 10 41 02	<u>Appraisal & Tax Assessment Services</u> Year 1 of 2 year cycle, complete assessment of Areas I & additional work
514 10 42 00	<u>Communications</u> Telephone & Mail (increase for increase in postal rates)
514 10 43 00	<u>Travel & Training</u> Travel expenses, per diem-Fall & Spring MFOAA meeting in Fairbanks & training meeting in Anchorage
514 10 44 00	<u>Advertising & Printing</u> Legal notices & ads
514 10 45 00	<u>Rentals & Leases</u> Pitney Bowes postage machine & car/Motor Pool
514 10 48 00	<u>Repairs & Maintenance</u> Maintenance agreements: Point 4-\$4,500; IBM-\$4300; NCS program-\$500; Printer-\$500 Repairs: Xerox-\$1000; Point 4-\$1000
514 10 49 00	<u>Miscellaneous</u> Dues, subscriptions, court costs & bank fees

		CAPITAL OUTLAYS					
514 10 60 00							
514 10 64 00	Machinery & Equipment	13472	12000	0	35000	35000	35000
CAPITAL OUTLAYS SUBTOTAL		13472	12000	0	35000	35000	35000
CITY FINANCE TOTAL		356487	341214	173972	385395	382395	382395

514 10 64 00

Machinery & Equipment

Equipment and computer programs for conversion from Point 4 to IBM
Equipment: 2 IBM P/S2 with harddrive = 11,000, Networking = 2,000, Printer = 4,000;
Programs: A/P, P/R, general ledger & cash receipts = 15,000; Training = 3,000.

CITY POLICE DEPARTMENT

This Department constitutes an organization whose very existence is justified solely on the basis of community service. Although departmental regulations provide a working pattern, our official activity must not be confined within the limited orbit described by them. Actually, that portion of police service dealing with real criminals is only a small part of our overall responsibility. The greater percentage of our time and energy is expended on noncriminal service functions and dealing with law abiding citizens of the community. We should consider it our duty and privilege, not only to protect our citizens from the criminal but also to protect and defend the rights guaranteed under our structure of government. It may be said that matters of civil law are not a basic police responsibility and within reasonable limits, we should attempt to avoid becoming entangled in them. However, many situations can best be served only when we assist in such matters. Our broad philosophy must embrace wholehearted determination to protect and support individual rights while at all times providing for the security of persons and property in the community. In meeting this objective, it is our duty to operate as a public service organization.

The mission of this department is to serve and protect persons and property in the City of Petersburg, Alaska. The responsibilities associated with this mission are many. They include enforcement of city ordinances, federal and state law, protecting property and personal safety and, generally assisting citizens in urgent situations. In joining this department, employees make its responsibilities their own. They are expected to carry out these responsibilities diligently and courteously and to take pride in the services they provide. A major objective in the coming year will be to maintain the existing level of service while reducing expenditures to under the appropriation level.

Bob Oszman, Chief of Police

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

POLICE DEPARTMENT

521 10 10 00			SALARIES & WAGES				
521 10 11 00	Regular Pay	381783	351863	189698	362233	362233	362233
521 10 12 00	Overtime Pay	36373	44501	19758	54335	42000	42000
521 10 17 00	Shift Differential	0	3693	0	3693	5000	5000
SALARIES & WAGES SUBTOTAL		418156	400057	209456	420261	409233	409233
521 10 20 00			PERSONNEL BENEFITS				
521 10 21 00	Pension	61124	58008	24673	61022	59420	59420
521 10 22 00	Medicare	724	350	706	2592	2446	2446
521 10 23 00	Health Insurance	22227	32318	11172	42457	42457	42457
521 10 24 00	Life Insurance	347	394	71	197	197	197
521 10 25 00	Workers Compensation	22183	18094	22315	31519	30692	30692
521 10 26 00	Unemployment Compensation	4811	2788	1571	2101	2046	2046
PERSONNEL BENEFITS SUBTOTAL		111416	111952	60508	139888	137258	137258
521 10 30 00			SUPPLIES				
521 10 31 00	Office Supplies	3723	4350	1206	4350	4350	4350
521 10 32 00	Operating Supplies	16777	12200	7571	14000	14000	14000
521 10 33 00	Maintenance Supplies	4089	1360	546	1360	1360	1360
521 10 34 00	Small Tools & Equipment	13820	9100	1278	14000	14000	14000
521 10 34 01	Small Tools & Equip-Amb.	3666	4725	1402	0	0	0
SUPPLIES SUBTOTAL		42075	31735	12003	33710	33710	33710
521 10 40 00			OTHER SERVICES & CHARGES				
521 10 41 00	Professional Services	1360	680	0	1000	1000	1000
521 10 42 00	Communications	4589	4600	1997	4600	4600	4600

1988/89

ACCOUNT CODE	NARRATIVE DETAIL				
521 00 00 00	Police Department				
521 10 11 00	Regular Pay	Chief of Police	48,880	Chief Clk Dis.	28,496
		Capt. of Police	39,145	Clk Dis II	21,112
		Sgt. of Police	37,398	Clk Dis II	21,112
		Police Officer	33,550	Clk Dis I	19,906
		Police Officer	32,552	PT Clk Dis I	8,444
		Police Officer	33,302	PT Clk Dis I	7,666
		*PT Police Officer	16,166	PT Clk Dis I	7,666
		PT Parking Att.	6,245	TOTAL	362,233

The position of part time temporary police officer is for 6 months. The parking attendant position is for 3 months.

* This position has been upgraded from a .25 to .5 FTE. The purpose of the upgrade is to provide animal control during the summer months.

521 10 12 00 Experience factor. This includes end of shift work, court time, training, special investigations, administrative work and for budget purposes holidays worked.

521 10 17 00 Shift Differential paid at the rate of \$.35 per hour for swing shift (1600 to 0000) and \$.50 per hour for graveyard (0000 to 0800)

521 10 21 00 Pension PERS at .1452% of gross wage

521 10 22 00 Medicare - 0.0145 /3 (turn-over factor)

521 10 23 00 Medical Insurance \$3265.92 annual per employee/State GHCL Plan I

521 10 24 99 Life Insurance \$15.12 per employee

521 10 25 00 Workers Compensation 7.5% of gross wage for all police department employees.

521 10 26 00 Unemployment Compensation .005% of gross wage

521 10 31 00 Office Supplies: stationery, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes, copier supplies for police department; includes \$100 for Civil Defense office supplies

521 10 32 00 Operating Supplies: animal food, cleaning supplies, uniform clothing, chemicals for destruction of animals, fuel, oil, and lubricants, ammunition, batteries, photography supplies, finger print supplies, targets; includes \$300 for Civil Defense supplies i.e. batteries, AV equipment, OH transparency paper, film

521 10 33 00 Maintenance Supplies: building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, motor vehicle repair material and supplies, audio visual equipment, light bulbs

521 10 34 00 Small Tools and Equipment: hand tools, power tools, Syntax computer program updates, office chairs, tape recorders; 13 plectrons to alert police department personnel in emergencies i.e. tsunami warnings.(14000

521 10 41 00 Professional Services: polygraph exams, medical exams, dental and hospital services related to investigations, veterinary services (\$1000)

521 10 42 00 Communications: postage, telephone; includes \$100 for Civil Defense postage and telephone calls (4,600)

521 10 43 00	Travel & Training	12611	7800	5908	9800	9800	9800
521 10 43 01	Travel & Training-Amb	7607	8460	5503	0	0	0
521 10 44 00	Advertising & Printing	2634	2000	494	2500	2500	2500
521 10 45 00	Rentals & Leases	22110	1608	1008	4308	4308	4308
521 10 45 01	Vehicle Replacement	0	17929	8965	12604	12604	12604
521 10 47 00	Utilities	7857	8000	3990	8000	8000	8000
521 10 48 00	Repairs & Maintenance	9714	6196	6205	11000	11000	11000
521 10 49 00	Miscellaneous	5776	6200	1387	6200	6200	6200
521 10 49 20	Motor Pool O/M	16767	21436	11447	13571	13571	13571
OTHER SERVICES & CHARGES TOTAL		91025	84909	46904	73583	73583	73583
OPERATIONS & MAINTENANCE SUBTOTAL		662672	628653	328871	667442	653784	653784
521 10 60 00	CAPITAL OUTLAYS						
521 10 60 01	Portable Radios	0	3000	1057	3000	2000	2000
521 10 60 02	Refurbish Intoximeter	0	2200	0	2000	0	0
521 10 60 03	Telephone System/Auto Call	0	4500	4998	5000	0	0
521 10 60 04	Copy Machine	0	10000	415	8446	0	0
521 10 64 05	IBM PC	7363	0	0	4500	4500	4500
521 10 64 06	Dictaphone Recorder	0	0	0	15000	15000	15000
521 10 64 13	Copy Machine	249	0	0	0	0	0
521 10 64 14	Filing Cabinets	1297	0	0	0	0	0
521 10 64 16	Mobile Radio	3264	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		12173	19700	6470	37946	21500	21500
POLICE DEPARTMENT SUBTOTAL		674845	648353	335341	705388	675284	675284

521 10 43 00 Travel and Training: travel expenses, per diem, training seminars (1) IACP annual meeting, 1 APCO Dispatch training, 1 Syntax seminar, (1) Chief's quarterly meet Anchorage, 1 radar instructor school, 1 management course criminal investigations, 1 seminar sexual assault children, 1 crime prevention and public relations seminar, 2 Emergency Preparedness trips to Juneau, 1 ADES meeting in Maryland (\$9800)

521 10 44 00 Advertising and Printing: auction ads, snow removal, 4th of July, Halloween, Parking Enforcement, Police Department personnel ads, Tent City, Animal Control, Dog licensing

521 10 45 00 Rentals and Leases: car allowance (1200), Smith & Wesson Identi-kit (408), DDC 4 & 8 (1200) film rentals (1500)

521 10 45 01 Vehicle Replacement: police and animal control vehicles-4 (12604)

521 10 47 00 Utilities (electric): police department, dog pound, jail, waste disposal

521 10 48 00 Repairs and Maintenance: Syntax programs (950), Computer maintenances, radio and console repairs, typewriter maintenance, includes maintenance for alerting radios and other equipment (11,000)

521 10 49 00 Miscellaneous: Undercover drug operations, dues, subscriptions and memberships (1) IACP (75), (2) Alaska Chiefs of Police Assn., (6) Alaska Peace Officers Assn., (1) National Academy FBI (30), (1) Association Public Communications Officers membership, magazine subscriptions for law enforcement, emergency medical services and computers; includes (200) for Civil Defense related publications, general overhead expenses (other contractual) (\$6200)

521 10 49 20 Motor Pool Charges: maintenance 4 police and animal control vehicles-shop time, gas, oil, parts, freight and insurance

521 10 64 01 2 Portable Radios: to replace outmoded and worn out radios (\$3000)

521 10 64 02 Refurbish Intoximeter: This was in 87/88 budget, unable to do before July 1. Amounts in budget again. (\$2000)

521 10 64 03 Telephone Auto Call: This telephone warning system would be put in place and programmed to make up to 200 phone calls in an hour. Primary planned use would be for notifying N Nordic Drive/Sandy Beach residences in event of tsunami warning. (\$5000)

521 10 64 04 Copy Machine: Upgraded model will be better able to handle PD needs. A collator will be a feature on new machine. Xerox 2830 will be traded in. (\$8446)

521 10 64 05 IBM PC: An additional computer is needed in the dispatch office so that the Chief Clerk will have ready access to records on day shift. Presently the main computer is tied up most of the day by the 2nd dispatcher entering and updating records and typing reports. Work on the AT must halt in order to look up any records

521 10 64 06 Dictaphone Recorder: A reel to reel recorder is needed to record telephone and radio conversations. Presently only 3 phone lines are recorded and the recorder we have is inadequate as tapes must be changed several times a shift. During emergency calls it is virtually impossible for the on duty dispatcher to keep accurate telephone and radio logs due to the volume of calls and radio transmissions. A voice activated reel to reel system will provide recordings of what actually does take place in event the city should face a lawsuit due to any number of reasons i.e. wrong information being given to dispatcher at time of call, dispatcher misunderstanding complainant, alleged failure of police department to act on a call. Also the call-back will enable dispatcher to replay radio & phone conversations to verify information given. (\$15,000)

JAIL							
523 10 10 00		SALARIES & WAGES					
523 10 11 00	Regular Pay	0	0	0	0	0	0
523 10 12 00	Overtime Pay	0	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		0	0	0	0	0	0
523 10 20 00		PERSONNEL BENEFITS					
523 10 21 00	Pension	0	0	0	0	0	0
523 10 22 00	Medicare	0	0	0	0	0	0
523 10 23 00	Health Insurance	0	0	0	0	0	0
523 10 24 00	Life Insurance	0	0	0	0	0	0
523 10 26 00	Unemployment Compensation	0	0	0	0	0	0
PERSONNEL BENEFITS TOTAL		0	0	0	0	0	0
523 10 30 00		SUPPLIES					
523 10 31 00	Office Supplies	222	350	0	350	350	350
523 10 32 00	Operating Supplies	14034	13910	6114	15000	15000	15000
523 10 33 00	Maintenance Supplies	556	1000	30	1000	500	500
513 10 34 00	Small Tools & Equipment	2527	1000	675	1700	1700	1700
SUPPLIES SUBTOTAL		17339	16260	6819	18050	17550	17550
523 10 40 00		OTHER SERVICES & CHARGES					
523 10 41 00	Professional Services	290	250	2480	5000	5000	5000
523 10 42 00	Communications	1215	1275	457	1275	1275	1275
523 10 43 00	Travel & Training	991	1000	0	1000	500	500
523 10 46 00	Insurance	7416	12500	0	12500	12500	12500
523 10 47 00	Utilities	7857	8000	3990	8000	8000	8000
523 10 48 00	Repairs & Maintenance	4294	3500	35	3500	3500	3500
523 10 49 00	Miscellaneous	502	450	339	450	450	450
OTHER SERVICES & CHARGES SUBTOTAL		22565	26975	7301	31725	31225	31225
OPERATIONS & MAINTENANCE SUBTOTAL		39904	43235	14120	49775	48775	48775
523 10 60 00		CAPITAL OUTLAYS					
523 10 62 00	Buildings	0	0	0	0	0	0
523 10 62 01	Jail Windows	0	0	0	5000	0	0
523 10 62 04	Remodeling/lighting improvements	8297	0	0	0	0	0
523 10 62 05	Jail Remodel	15337	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		23634	0	0	5000	0	0
JAIL SUBTOTAL		63538	43235	14120	54775	48775	48775
POLICE DEPARTMENT SUBTOTAL		674845	648353	335341	705388	675284	675284
PUBLIC SAFETY TOTAL		738383	691588	349461	760163	724059	724059

523 00 00 00 JAIL

523 10 10 00 Salaries and Wages Police officers and dispatchers, includes benefits (\$71,150) based on amount of time devoted to jail upkeep, monitoring visits, feeding, cooking, showering, trip to court and to airport or from airport to jail or court, monitoring prisoners in cell, trips to dentist, doctor, hospital, booking time, court waiting time--this figure is shown here for information purposes only. The police department budget is where this money is actually located. This sum is not double budgeted.

523 10 31 00 Office Supplies forms, stationery, pens, pencils, etc. (350)

523 10 32 00 Operating Supplies food for jail, household and institutional supplies, clothing, misc. operating supplies. This amount has been increased over last year's budget. Calendar year 1986 the Petersburg Jail had an increase of 600 man days over 1985. (13,910)

523 10 33 00 Maintenance Supplies Building material and supplies, paints and painting supplies, plumbing supplies, electrical tools and other repair and maintenance supplies (1000)

523 10 34 00 Small Tools and Equipment Power tools, hand tools, appliances for kitchen and laundry and jail (1000)

523 10 41 00 Professional Services Medical, dental and hospital services, architectural and engineering services, other professional services (250)

523 10 42 00 Communications postage, telephone (mail and phone costs related to jail) (1275)

523 10 43 00 Travel and Training meetings and training related to jail operations (1000)

523 10 46 00 Insurance all types related to jail - estimate taken from 1985/86 budget (12,500)

523 10 47 00 Utilities water, electricity and heat related to jail (8000)

523 10 48 00 Repairs and Maintenance contractual work to electricians, plumbers, contractors to repair and maintain facility (3500)

523 10 49 00 Miscellaneous general overhead expenses, other contractual services (t.v.) (450)

CITY FIRE DEPARTMENT

The purpose of this department is to protect the lives and property of our residents and visitors from destructive losses due to fire and other catastrophic events, both minor and major. The department provides fire ground training to its' members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and for developing and implementing the annual operational budget. The Chief provides direction and support to forty fire fighters.

Norm Fredricksen, Fire Chief

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001

EXPENDITURES

FIRE DEPARTMENT

		SALARIES & WAGES					
525 10 10 00							
525 10 11 00	Regular Pay	89000	79396	42187	84196	81796	81796
525 10 12 00	Overtime Pay	2344	3610	690	3610	2000	2000
SALARIES & WAGES SUBTOTAL		91344	83006	42877	87806	83796	83796

		PERSONNEL BENEFITS					
525 10 20 00							
525 10 21 00	Pension	12985	10992	5567	10992	11992	11992
525 10 22 00	Medicare	0	0	0	0	0	0
525 10 23 00	Health Insurance	3955	4972	2049	6532	6532	6532
525 10 24 00	Life Insurance	56	60	12	30	30	30
525 10 25 00	Workers Compensation	12730	10093	16182	17822	17822	17822
525 10 26 00	Unemployment Compensation	867	568	299	379	412	412
PERSONNEL BENEFITS SUBTOTAL		30593	26685	24109	35755	36788	36788

		SUPPLIES					
525 10 30 00							
525 10 31 00	Office Supplies	243	300	149	500	500	500
525 10 32 00	Operating Supplies	10573	10925	1450	14195	14059	14059
525 10 33 00	Maintenance Supplies	3708	1165	580	1615	1615	1615
525 10 34 00	Small Tools & Equipment	14938	8880	973	42572	18341	18341
SUPPLIES TOTAL		29462	21270	3152	58882	34515	34515

FY 1988/89

Account Code

NARRATIVE DETAIL

525 10 00 00

Fire Department

525 10 11 00

Regular Pay

Fire Chief (Vol)	\$	6000
Assist. Chief		41694
Firefighter/EMT		32302
Assist. Chief (Vol)		1800

Total \$ 81,796

525 10 12 00

Overtime Pay Experience factor

525 10 21 00

Pension PERS @ .1452 of gross wage

525 10 22 00

Medicare .145 % x.o. (turn-over factor)

525 10 23 00

Medical Insurance \$3265.92 per employee

525 10 24 00

Life Insurance \$15.12 per employee

525 10 25 00

Workers Compensation 9% of gross wage + volunteer coverage (40 x 2,000 x 9%)

525 10 26 00

Unemployment Compensation .005 of gross wage

525 10 31 00

Office Supplies Stationary, writing materials, tape etc.

525 10 32 00

Operating supplies Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film and development, copy machine supplies, fuel oil for Scow Bay station, anti-freeze for boat harbor, defib pads, misc. bandaging/splinting/ etc. replacement, CPR supplies, blankets/towels/sheets, 0-2 masks, air ways, one hand light, 20 EMT tests, 20 defib. tests, EMT quarterly dinners.

525 10 33 00

Maintenance Supplies Extinguisher & air-pak maintenance, batteries, spray paint, nuts & bolts, brushes, light bulbs, pager & radio batteries, portable suction batteries.

525 10 34 00

Small Tools & Equipment Hose clamps & soap 40 folding spanner wrenches, 60 disposable flashlights, one GE mobile radio, 5 sets protective clothing, four dozen gloves, two portable flood lights, two self contained breathing apparatus, eight conversion kits for existing breathing apparatus, hose tester, protective hoods, telephone recorder, Know Sentralox encoder & decoder, air fill station, eye & ear protection, eight personal distress devices, 2-20lb fire extinguishers, six storz spanner wrenches, 3\4-30 degree 4" female adaptors, 4-4" male adapters, 24-100'x4" hose, 2-10" hard suction hoses, 2 chemical suits, 6 hand lights, bag valve assembly adult/ped/infant, O2 for R2, back board/straps, 4 pagers, Icom portable radio, electric motor for hose reel- Scow Bay, 8 sets protective clothing.

Account Code	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
525 10 40 00			OTHER SERVICES & CHARGES				
525 10 41 00	Professional Services	0	0	0	10430	0	0
525 10 42 00	Communications	1442	1500	649	2200	2200	2200
525 10 43 00	Travel & Training	11146	9000	4204	17170	17170	17170
525 10 44 00	Advertising & Printing	0	0	0	200	200	200
525 10 45 00	Rentals & Leases	30579	2184	600	2184	2184	2184
525 10 45 01	Vehicle Replacement	0	54033	27017	67430	67430	67430
525 10 47 00	Utilities	1299	1000	808	1200	1200	1200
525 10 48 00	Repairs & Maintenance	1524	2780	1138	3880	3880	3880
525 10 49 00	Miscellaneous	997	1000	892	1200	1200	1200
525 10 49 20	Motor Pool Charges	17312	19406	20643	24946	24946	24946
OTHER SERVICES & CHARGES SUBTOTAL		64299	90903	55951	130840	120410	120410
OPERATIONS & MAINTENANCE SUBTOTAL		215698	221864	126089	313283	275509	275509
525 10 60 00			CAPITAL OUTLAYS				
525 10 62 00	Buildings	0	0	0	0	0	0
525 10 62 01	New Fire Station	4435	0	0	0	0	0
525 10 64 00	Machinery & Equipment	1153	0	0	15835	100	100
CAPITAL OUTLAYS SUBTOTAL		5588	0	0	15835	100	100
FIRE DEPARTMENT TOTAL		221286	221864	126089	329118	275609	275609

525 10 41 00 Professional Services Physical examinations
 525 10 42 00 Communications Phones, Phone calls, charges for fire siren & harbor fire phones.
 525 10 43 00 Travel & Training Six people to Alaska State Firefighters Assoc. in Kenai; two people to Fairbanks for fire investigation training; one to Chiefs mid-year conference in Anchorage; two to Public Fire Educa. Conference in Anchorage; four people to Juneau for unannounced training; test books, video tapes EMS; four people to EMS symposium in Anchorage; eight to Sitka EMS symposium; two to EMS board meeting in Juneau; certification officer-EMT & Defib. class.
 525 10 44 00 Advertising & Printing Advertising for EMT and CPR classes
 525 10 45 00 Rentals & Leases Chief's vehicle and computer link
 525 10 45 01 Vehicle Replacement
 525 10 47 00 Utilities Both stations.
 525 10 48 00 Repairs & Maintenance Office equipment, radio & pager repairs, hydro-static test air tanks/extinguishers, ENS training aid repair computer maintenance.
 525 10 49 00 Miscellaneous Dues to ASFA, ASFC and NFPA and subscriptions - Jems, Fire Command, Fire Engineering, Fire Chief & Fire House
 525 10 49 20 Motor Pool Charges
 525 10 60 00 Capital Outlays
 525 10 62 00 Buildings
 525 10 62 01 New Fire Station: Waiting for Capital Projects Funding
 525 10 64 00 Machinery & Equipment Oil sumps for floor drains in ambulance bay, main station and Scow Bay station; smoke alarm for Scow Bay station

CITY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for all construction, maintenance, repairs and operation of municipal Public Works projects, including public buildings, streets, water & sewer system. The Public Works Department is presently planning and coordinating street upgrades for paving and installation of sidewalks. The Public Works Department is responsible for controlling snow and ice removal, traffic signs, storm drain maintenance and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration is responsible for billing, inventory control, purchasing and receiving, record keeping and map updates. At present, the Public Works Superintendent supervises fourteen employees; three office personnel, three sanitation workers, three full time street maintenance personnel, three motor pool personnel, two water/sewer utility personnel. A major objective in the coming year will be to control costs in the various public works projects.

Eli Lucas, Public Works Superintendent

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

PUBLIC WORKS OPERATIONS OFFICE

531 10 10 00							
			<u>SALARIES & WAGES</u>				
531 10 11 00	Regular Pay	84250	70117	35902	70117	70117	70117
531 10 12 00	Overtime Pay	2730	1055	152	1055	1055	1055
<u>SALARIES & WAGES SUBTOTAL</u>		86980	71172	36054	71172	71172	71172
531 10 20 00							
			<u>PERSONNEL BENEFITS</u>				
531 10 21 00	Pension	13785	10319	5645	10334	10334	10334
531 10 22 00	Medicare	22	0	65	0	0	0
531 10 23 00	Health Benefits	4534	4972	2600	6532	6532	6532
531 10 24 00	Life Insurance	60	76	13	30	30	30
531 10 25 00	Workers Compensation	1142	3727	4665	5826	5826	5826
531 10 26 00	Unemployment Compensation	1036	533	327	356	356	356
<u>PERSONNEL BENEFITS SUBTOTAL</u>		20579	19627	13315	23078	23078	23078
531 10 30 00							
			<u>SUPPLIES</u>				
531 10 31 00	Office Supplies	2583	1500	709	2000	2000	2000
531 10 32 00	Operating Supplies	6898	5000	2693	5000	5000	5000
531 10 32 01	Safety Supplies/Classes	0	0	0	8700	2000	2000
531 10 33 00	Maintenance Supplies	2240	3000	274	3000	3000	3000
531 10 34 00	Small Tools & Equipment	9168	2500	896	7000	5000	5000
<u>SUPPLIES SUBTOTAL</u>		20889	12000	4572	25700	17000	17000
531 10 40 00							
			<u>OTHER SERVICES & CHARGES</u>				
531 10 41 00	Professional Services	10467	7500	1781	7000	7000	7000
531 10 42 00	Communications	3208	3500	1217	1200	1200	1200
531 10 43 00	Travel & Training	1819	1500	766	5500	4000	4000
531 10 44 00	Advertising & Printing	588	100	46	100	100	100
531 10 45 00	Rentals & Leases	716	0	0	0	0	0
531 10 45 01	Vehicle Replacement	0	1450	725	1300	1300	1300
531 10 47 00	Utilities	52327	8000	2304	8000	6000	6000
531 10 48 00	Repairs & Maintenance	5242	3000	2459	3000	3000	3000
531 10 49 00	Miscellaneous	325	750	163	500	500	500
531 10 49 20	Motor Pool Charges	5225	2362	2853	3497	3497	3497
531 10 49 21	Shop Clean-up	6414	20913	20886	0	0	0
<u>OTHER SERVICES & CHARGES SUBTOTAL</u>		86331	49075	33200	30097	26597	26597
<u>OPERATIONS & MAINTENANCE SUBTOTAL</u>		214779	151874	87141	150047	137847	137847

ACCOUNT CODENARRATIVE DETAIL

531	Public Works - Operations		
531 10 11 00	Regular Pay	Superintendent	49005
		Secretary	21112
		TOTAL	70117
531 10 12 00	Overtime Pay	5% of Secretary Time	
531 10 21 00	PERS	0.1452	
531 10 22 00	Medicare	0.0145 x.o. (turn-over factor)	
531 10 23 00	Medical Insurance	\$3265.92 per employee annually	
531 10 24 00	Life Insurance	\$15.12 per employee annually	
531 10 25 00	Workers Compensation	11.55% for Superintendent; .75% for Secretary:	
531 10 26 00	Unemployment Compensation	.005 of Gross Wages	
531 10 31 00	Office Supplies:	Stationary forms, invoices, local purchase orders.	
531 10 32 00	Operating Supplies:	Public Works Building Admin.	
		Keys, film, safety supplies, coffee other gen. operating supplies.	
531 10 32 01	Safety Supplies and class materials	bought; programs rented, VCR Tapes, Physicals for Heavy	
		Equipment Operators per State of Alaska \$100 per person	
531 10 33 00	Maintenance: Building Admin:	Building materials, electrical supplies, paint and painting	
		supplies, other repair and maintenance supplies.	
531 10 34 00	Small tools & Equipment:	Replacement of Computer, IBM System II \$4200, Tape back up system \$1300	
531 10 41 00	Professional Services:	Engineering and surveying services & consulting \$2000, Computer maintenance.	
		Agreement \$2000, Janitorial Service \$3000	
531 10 42 00	Communications:	Telephone service charge and maintenance agreement, one new 25 watt radio	
		replacement.	
531 10 43 00	Travel & Training:	Maintenance Management System, Equipment Management System by the US Dept. of	
		Transportations in Anchorage or Fairbanks, Vehicle Maintenance Management Conference	
		by Seattle Univ. of Washington College of Engineering, Public Works Conference has	
		training on equipment and new products and new methods used in public works field,	
		computer training on new programs such has DOS, DATABASE III, all training expenses:	
		per diem, & Tuition, Secretary & Management Training.	
531 10 44 00	Advertising & Printing:	Public Notices, Time sheets, Bid advertisement & labor ads.	
531 10 45 00	Rentals & leases:	Leasing of any equipment or vehicle.	
531 10 47 00	Utilities:	Electricity for Public Works compound.	
531 10 48 00	Repairs & Maintenance:	Small contract charges, cleaning of office machines \$1500; maintenance	
		agreements.	
531 10 49 00	Miscellaneous:	Any emergency items not covered above.	
531 10 49 20	Motor Pool Charges:	Repairs, operation and parts charges for vehicle.	

CAPITAL OUTLAYS

531 10 63 01	Mapping Updates	3626	7000	0	6500	0	0
531 10 63 02	Machinery & Equipment	2222	0	0	0	0	0
531 10 63 03	New Public Works Office	18313	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		24161	7000	0	6500	0	0

P/W OPERATIONS SUBTOTAL	238940	158874	87141	156547	137847	137847
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PUBLIC WORKS/STREETS

534 10 10 00		SALARIES & WAGES					
534 10 11 00	Regular Pay	105789	118593	71079	152434	152434	152434
534 10 12 00	Overtime Pay	15441	5929	5343	7622	7622	7622
SALARIES & WAGES SUBTOTAL		121230	124522	76422	160056	160056	160056

534 10 20 00		PERSONNEL BENEFITS					
534 10 21 00	Pension	17615	18055	9054	23805	23805	23805
534 10 22 00	Medicare	1563	168	1016	984	984	984
534 10 23 00	Health Insurance	6308	9944	3715	17418	17418	17418
534 10 24 00	Life Insurance	109	121	21	81	81	81
534 10 25 00	Workers Compensation	19451	7686	9581	18174	18174	18174
534 10 26 00	Unemployment Compensation	2661	890	879	820	820	820
PERSONNEL BENEFITS SUBTOTAL		47707	36864	24266	61282	61282	61282

534 10 30 00		SUPPLIES					
534 10 31 00	Office Supplies	0	0	0	0	0	0
534 10 32 00	Operating Supplies	0	5000	503	5000	3000	3000
534 10 33 00	Maintenance Supplies	23352	20000	12529	30500	26000	26000
534 10 34 00	Small Tools & Equipment	3515	3500	1554	6500	4500	4500
SUPPLIES SUBTOTAL		26867	28500	14586	42000	33500	33500

534 10 40 00		OTHER SERVICES & CHARGES					
534 10 41 00	Professional Services	0	0	0	5000	5000	5000
534 10 42 00	Communications	0	1000	0	1000	1000	1000
534 10 43 00	Travel & Training	1078	2000	440	2500	1500	1500
534 10 44 00	Advertising & Printing	801	200	132	200	200	200
534 10 45 00	Rentals & Leases	86466	0	0	0	0	0
534 10 45 01	Vehicle Replacement	0	133194	63826	124630	124630	124630
534 10 47 00	Utilities	0	26000	15822	0	0	0
534 10 47 01	Utilities/Street Lighting				42000	42000	42000
534 10 47 02	Utilities/Main St. G-Cans				1116	1116	1116

CAPITAL OUTLAYS

531 10 63 01 Mapping Updates: Utility upgrades or mapping equipment.

534 10 00 00 STREETS
534 10 11 00 Regular Pay Foreman \$ 35651
 Heavy Equ Op 35089
 Utility Worker 32302
 Cemetery/Grounds 10556
 Utility Worker 32302
 Clerk Typist II 6534
 Total 152434

534 10 12 00 Overtime Pay 5% of gross wages
534 10 21 00 Pension PERS at 0.1452
534 10 22 00 Medicare 0.0145 x .3 (turn-over factor)
534 10 23 00 Medical Insurance \$3265.92 per employee State GHCL Plan I
534 10 24 00 Life Insurance \$15.12 per employee annual
534 10 25 00 Workers Comp 11.55% of Gross Wages for Crew & .75% of Gross Wage for Clerk Typist II.
534 10 26 00 Unemployment Insurance .005 of Gross Wages
534 10 32 00 Operating Supplies(Grounds): Cemetery/Grounds operating supplies.
534 10 33 00 Maintenance Supplies: Street Sanding \$5000, Traffic Paint \$2000, Cold Patch \$2000
 Calcium \$5000, Traffic Safety Mat. \$4500, Lumber \$5000, Culvert \$3000
 Miscellaneous Materials \$4000

534 10 34 00 Small Tools & Equipment: Replacement and purchase of small tools; Chain Saws, Drills, Cutoff saw
 True Liner Street Liner \$4000

534 10 41 00 Professional Services: Contracted Snow Removal.
534 10 42 00 Communications: Telephone, mail, radios replacement \$700
534 10 43 00 Travel & Training: Maintenance Management System by the US Dept. Transportations in Anchorage or
 Fairbanks, Mueller Products Class training class on use of new equipment or
 products provided in maintenance field held in Washington area, Public Works
 Conference for the Northwest States training on equipment on products for city
 maintenance. All training expenses, per diem, and tuition.

534 10 44 00 Advertising & Printing: Public Notices: street closure announcements.
534 10 45 00 Rentals & Leases: Rental or Leases of Vehicles or Equipment.
534 10 45 01 Vehicle Replacement
534 10 47 00 Utilities
534 10 47 01 Utilities: Lighting for Streets
534 10 47 02 Utilities: Main Street Refuse collection,Cemetery

534 10 48 00	Repairs & Maintenance	353	1000	319	18593	18593	18593
534 10 49 00	Miscellaneous	94	1000	0	0	0	0
534 10 49 20	Motor Pool Charges	127065	135832	121527	154874	154874	154874
OTHER SERVICES & CHARGES SUBTOTAL		215857	300226	202066	349913	348913	348913
OPERATIONS & MAINTENANCE SUBTOTAL		411661	490112	317340	613251	603751	603751
534 10 60 00	CAPITAL OUTLAYS						
534 10 61 00	Quarry Shot Rock Blasting	64589	20000	0	75000	65000	65000
534 10 62 00	Right-of-Way Acquisition	8849	0	2555	0	0	0
534 10 64 00	Machinery & Equipment Lease/Purchase	16428	0	0	22100	0	0
534 10 65 00	Construction Projects	0	0	0	0	0	0
534 10 65 01	Wesley Street	45714	0	2109	0	0	0
534 10 65 02	Lumber Street	12387	0	0	16000	16000	16000
534 10 65 03	Lumber Street Relief Road	22408	0	0	0	0	0
534 10 65 04	1st Balder to Nordic	12850	20000	702	20000	20000	20000
534 10 65 05	2nd Dolphin to Charles W	13703	16000	733	7000	7000	7000
534 10 65 06	Gauffin Street	147	0	0	0	0	0
534 10 65 07	Sing Lee Alley Bridge Redecking	0	0	0	14000	14000	14000
534 10 65 08	Frederick Pt. Boardwalk	12385	0	0	21000	21000	21000
534 10 65 09	Downtown Streets & Sidewalks	537060	10000	9030	2000	2000	2000
534 10 65 10	Parking Shed Expansion	5004	0	0	50000	0	0
534 10 65 11	Sing Lee Alley North	0	20000	30651	0	0	0
534 10 65 12	Sing Lee Alley South	0	48000	52190	0	0	0
534 10 65 13	Chief John Lott	0	24000	24337	0	0	0
534 10 65 14	Sing Lee Alley Bridge Bulkhead	0	50000	23665	0	0	0
534 10 65 15	Dolphin 1st to 3rd	0	0	0	50000	50000	50000
534 10 65 17	Bitumndus Surface Treatment for Streets	0	0	0	37000	0	0
534 10 65 18	Safety Shoring Device	0	0	0	15000	5000	5000
CAPITAL OUTLAYS SUBTOTAL		751524	208000	145972	329100	200000	200000
P/W STREETS SUBTOTAL		1163185	698112	463312	942351	803751	803751
P/W OPERATIONS SUBTOTAL		238940	158874	87141	156547	137847	137847
PUBLIC WORKS TOTAL		1402125	856986	550453	1098898	941598	941598

534 10 48 00 Repairs & Maintenance: Labor & Supplies furnished by specialized personnel; rewire rock crusher
534 10 49 00 Miscellaneous: Any emergency items not covered above
534 10 49 20 Motor Pool Charges: Maintenance and operating parts for Public Works Equipment.

CAPITAL OUTLAYS

534 10 61 00 Quarry Shot Rock Blasting: Rock for this years planned city projects
534 10 62 00 Right-of-Way Acquisition
534 10 64 00 Machinery & Equipment Lease Purchase: Equipment for laying down the Bitumndus Surface Treatment, 60 month lease purchase at \$1700 a month
534 10 65 02 Lumber Street engineering & design; Planning and engineering work needed for clearing ROW
534 10 65 04 1st Dolphin to Nordic: Sidewalk, storm drain, complete excavation to hardpan, to include labor cost for Public Works. (Sales Tax)
534 10 65 05 2nd Street, Dolphin to Charles W
534 10 65 07 Sing Lee Alley Bridge Redecking - Local Service Roads & Trails pass through funds
534 10 65 08 Frederick Point North Boardwalk - Local Service Roads & Trails pass through funds
534 10 65 09 Downtown Street and Sidewalks: Placement of flower box and cleanup at Ferry terminal.
534 10 65 10 Parking Shed Expansion Phase I: Plans are complete for foundation and floor slab for three additional parking bays
534 10 65 15 Dolphin Street 1st to 3rd; Sidewalk, storm drain, complete excavation to hardpan, to include all labor cost for Public Works Crews
534 10 65 16 Lumber Street engineering & design: Planning and engineering work needed for clearing of ROW
534 10 65 17 Bitumndus surface treatment: For streets that have been upgraded and are ready for hard topping
534 10 65 18 Safety Shoring Device: For City Crews in open trenches

ENGINEERING DEPARTMENT

The Engineering Department is responsible for planning, design, coordination, and construction relating to the implementation of the city's capital improvement program. The scope of the department's activities includes, but is not limited to: schools, hospitals, and other municipal buildings; street improvements, site development, parking lot improvements, utilities (sewer & water), Parks & Receptions facilities, Harbor & Port expansion & improvements. The department provides staff engineering assistance to the City Manager and other operating department & organizational units of the city to obtain the most effective degree of unified action in the achievement of City Government objectives. The role of the department is further defined by Chapter 3.28 of the Petersburg Municipal Code.

Dave Harman, City Engineer

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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PUBLIC WORKS/ENGINEERING

		SALARIES & WAGES					
536 60 10 00							
536 60 11 00	Regular Pay	97626	21756	9402	19837	19837	19837
536 60 12 00	Overtime Pay	5307	0	87	0	0	0
SALARIES & WAGES SUBTOTAL		102933	21756	9489	19837	19837	19837

		PERSONNEL BENEFITS					
536 60 20 00							
536 60 21 00	Pension	17241	3155	1378	2880	2880	2880
536 60 22 00	Medicare	6	0	0	0	0	0
536 60 23 00	Health Insurance	3724	1650	441	1100	1100	1100
536 60 24 00	Life Insurance	81	20	3	20	20	20
536 60 25 00	Workers Compensation	3472	1600	2017	2000	2000	2000
536 60 26 00	Unemployment Compensa	1203	163	71	200	200	200
PERSONNEL BENEFITS SUBTOTAL		25727	6588	3910	6200	6200	6200

		SUPPLIES					
536 60 30 00							
536 60 31	Office Supplies	8612	2000	688	2500	2500	2500
536 60 34	Sm. Tools & Equip.	2024	1500	194	2700	2700	2700
SUPPLIES SUBTOTAL		10636	3500	882	5200	5200	5200

		OTHER SERVICES & CHARGES					
536 60 40 00							
536 60 41 00	Professional Services	0	2500	398	4500	4500	4500
536 60 42 00	Communications	3064	2500	427	1500	1500	1500
536 60 43 00	Travel & Training	0	1000	709	1500	1500	1500
536 60 45 00	Rentals & Leases	2647	2400	1200	2400	2400	2400
536 60 47 00	Utilities	1578	2349	559	1500	1500	1500
536 60 48 00	Repairs & Maintenance	0	0	195	500	500	500
536 60 49 00	Miscellaneous	619	1000	404	1000	1000	1000
536 60 49 20	Motor Pool Charges	267	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		8175	11749	3892	12900	12900	12900

ENGINEERING TOTAL		147471	43593	18173	44137	44137	44137
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1988/89

Account Code

NARRATIVE DETAIL

536 60 00 00

ENGINEERING

536 60 11 00

Regular Pay This department payroll is spread between GF/Eng, Sewer Projects, Sanitation Projects, Public Works Street Projects, & School Construction Projects.

	<u>GF/ENG</u>	<u>SEWER F</u>	<u>SANITATION F</u>	<u>GF/STREETS</u>	<u>SCHOOL CONST</u>	<u>TOTAL</u>
City Engineer	10,218	27,246	6,812	6,812	3,406	54,494
Inspector	2,876	7,617	6,766	2,876	2,876	23,011
Secretary	6,534	0	6,533	6,534	0	19,601
Total	19,628	34,863	20,111	16,222	6,282	97,106

536 60 12 00

Overtime Pay None anticipated - possibly charge to project budgets

536 60 21 00

Pension PERS @ 14.5% of gross wage

536 60 22 00

Medicare None required - no new employees anticipated

536 60 23 00

Medical Insurance: \$3,265.92/Annual per employee

536 60 24 00

Life Insurance: \$15.12/employee/annually

536 60 25 00

Workers Compensation 11.55% of gross wages

536 60 26 00

Unemployment Compensation 0.005% of gross wages

536 60 31 00

Office Supplies Paper, pens, drafting materials.

536 60 34 00

Small Tools & Equipment Computer software, drafting tools; Includes computer "upgrade" for compatibility with city wide system

536 60 41 00

Professional Services Surveys, Appraisals, Consultant Studies; Includes janitorial services for new office complex

536 60 42 00

Communication Telephone & Mail, Express Mail.

536 60 43 00

Travel & Training Travel & lodging; technical/profession conferences, seminars per Engineer's contract.

536 60 45 00

Rentals & Leases Car allowance.

536 60 47 00

Utilities Estimated backcharge from Public Works total.

536 60 49 00

Miscellaneous Advertisements, publications, unanticipated non-project expenses

536 60 49 20

Motor Pool Charges None anticipated - possible charge to projects budget

COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

The Community Development portion of this department provides staff support to the Planning Commission of the City which performs the areawide functions of planning, platting and zoning for the City. Staff functions include preparation from time to time of plans for systematic development of the city as a place of residence and business; to investigate and prepare the Commission's recommendations on a capital improvements program; to investigate and recommend to the Council for adoption by ordinance, such published codes of technical regulations as relate to the functions of planning and zoning. Further staff functions for the Planning Commission include preparation of Zoning amendments and recommendations from the Commission to the Council; development of subdivision control ordinances for presentation to the Council; notifying parties concerned in regards to public hearings held by the commission for requests of variances; special use permits and conditional use permits. Staff functions also include preparation of the City Overall Economic Development Plan with the assistance of the Planning Commission; maintenance of the official zoning maps of the City; and, the numerous subdivision plats which have been filed on the Petersburg recording district; the preparation of census districts and populations estimation studies which are used in calculating various amounts of revenue sharing monies.

The Building Administration office is responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinances. The "Building Official" reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and State agencies. The Building Official's office conducts various construction inspections during all phases of a project and completes inspection reports and issues correction notices if applicable. With the addition of a building maintenance specialist position, the City now has a person on staff to maintain the 25 buildings housing various city functions. This maintenance person also will do inspections on various construction projects throughout the town when the department head is unable to do so.

Roger Krieger, Community Development Director

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

538 10 10 00							
			<u>SALARIES & WAGES</u>				
538 10 11 00	Regular Pay	38151	75920	37748	75920	75920	75920
538 10 12 00	Overtime Pay	0	1000	479	1000	1000	1000
	SALARIES & WAGES SUBTOTAL	38151	76920	38227	76920	76920	76920
538 10 20 00							
			<u>PERSONNEL BENEFITS</u>				
538 10 21 00	Pension	6415	11153	5479	11023	11023	11023
538 10 22 00	Medicare	0	0	0	0	0	0
538 10 23 00	Health Insurance	2513	4972	2559	6531	6531	6531
538 10 24 00	Life Insurance	31	61	13	30	30	30
538 10 25 00	Workers Compensation	2157	5161	6304	8769	8769	8769
538 10 26 00	Unemployment Compensation	438	576	289	380	380	380
	PERSONNEL BENEFITS SUBTOTAL	11554	21923	14644	26733	26733	26733
538 10 30 00							
			<u>SUPPLIES</u>				
538 10 31 00	Office Supplies	609	800	212	600	600	600
538 10 32 00	Operating Supplies	134	3000	175	2000	2000	2000
538 10 34 00	Small Tools & Equipment	1358	3000	934	3000	3000	3000
	SUPPLIES TOTAL	2101	6800	1321	5600	5600	5600
538 10 40 00							
			<u>OTHER SERVICES & CHARGES</u>				
538 10 41 00	Professional Services	325	3000	236	4000	4000	4000
538 10 42 00	Communications	978	1000	308	750	750	750
538 10 43 00	Travel & Training	1737	2500	716	3116	3116	3116
538 10 44 00	Advertising & Printing	598	500	5	300	300	300
538 10 45 00	Rentals & Leases	1458	0	0	0	0	0
538 10 45 01	Vehicle Replacement	0	1080	540	2725	2725	2725
538 10 47 00	Building Utilities	0	0	0	1200	1200	1200
538 10 48 00	Repairs and Maintenance	883	1000	691	1000	1000	1000

COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

Account Code

NARRATIVE DETAIL

538 00 00 00 Community Development Director - Building Maintenance Specialist
 538 10 10 00 Salaries and Wages
 538 10 11 00 Regular Pay Director \$37918
 Maintenance Specialist 38002
 538 10 12 00 Overtime Pay \$1,000 based on 2.5%.

538 10 20 00 Personnel benefits
 538 10 21 00 Pension PERS @ 14.50% of gross wage
 538 10 22 00 Medicare - Employer contribution of 0.0145 of gross wage
 538 10 23 00 Health Insurance - Aetna, \$3266 annual per employee
 538 10 24 00 Life Insurance - Transamerica Life, \$15.12 annual per employee
 538 10 25 00 Workers Compensation - 11.55% of gross wage
 538 10 26 00 Unemployment Compensation - .005 of gross wage
 538 10 30 00 Supplies
 538 10 31 00 Office Supplies: Stationary, building permit forms, writing materials, drawing aids, file folders, film, cassette tapes, blue line reproducing paper and miscellaneous materials.
 538 10 32 00 Operating Supplies: Paper towels, coffee cups, saw blades, tape measures, glue and other miscellaneous carpenter supplies.
 538 10 34 00 Small tools and Equipment: Computer Software, file cabinet, sabre saw, reciprocal saw, car top rack.

538 10 40 00 Other services & charges
 538 10 41 00 Professional services: Mapping, surveys, plan reviews, attorney fees, project engineering, janitorial services.
 538 10 42 00 Communications: Telephone & mail.
 538 10 43 00 Travel & training: Travel expenses, per diem, seminar expenses on building, planning and community development related issues. (Certification exams for building inspection, Alaska Municipal League, Alaska Southeast Chapter I.C.B.O., Building Maintenance)
 538 10 44 00 Advertising & printing: Legal aids, public notices, building-electrical-plumbing permits, code requirement handouts.
 538 10 45 00 Rentals & leases:
 538 10 45 01 Vehicle Replacement: replacement rate for 1987 Chevrolet S-10 Blazer, \$1059.06 (1997 scheduled replacement date) replacement rate for 1968 Ford Van, \$1666.00 (1994 scheduled replacement date)
 538 10 47 00 Building Utilities: Electrical, water and sewer charges for one-half of upstairs office space.
 538 10 48 00 Repairs and maintenance: Computer hardware maintenance, blue line (map copying machine) maintenance.

538 10 49 00	Miscellaneous	510	400	110	350	350	350
538 10 49 20	Motor Pool O/M	1820	1850	1006	3000	3000	3000
538 10 49 30	Self Insured Retention	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		8309	11330	3612	16441	16441	16441
OPERATIONS & MAINTENANCE SUBTOTAL		60115	116973	57804	125694	125694	125694

BUILDING MAINTENANCE PROJECTS

538 10 60 00							
538 10 62 01	Public Works	0	25727	5538	6380	6380	6380
538 10 62 02	Clausen Museum	0	925	2	0	0	0
538 10 62 03	Parks & Recreation	0	1850	983	7912	7912	7912
538 10 60 04	Administration	0	1500	359	0	0	0
538 10 62 05	Library	0	210	12	0	0	0
538 10 62 06	Finance	0	823	157	350	350	350
538 10 62 07	Treatment Plant Building Mai	0	1400	79	0	0	0
538 10 62 08	Police Department	0	0	0	17825	17825	17825
538 10 62 09	Fire Department	0	0	0	1150	1150	1150
BUILDING MAINTENANCE SUBTOTAL		0	32435	7130	33617	33617	33617
Bld./Plan. Total		60115	149408	64934	159311	159311	159311

538 10 49 00 Miscellaneous: I.C.B.O. Dues, Subscriptions, (Zoning Bulletin, Construction magazines, Trade Publications)
 538 10 49 20 Motor Pool O & M: Actual shop costs per hour, costs of gas and oil, insurance, parts and freight.

538 10 60 00 Building Maintenance Projects
 538 10 62 01 Public Works: finish work in office space in existing building, replace bottom panels of parking garage doors, repainting of remainder of doors.

538 10 62 02 Clausen Museum:
 538 10 62 03 Parks and Recreation: construction of two covered shelters for bleachers at Fryer Park.
 538 10 62 04 Administration:
 538 10 62 05 Library:
 538 10 62 06 Finance: install emergency lights in offices and hallway, interior painting of damaged walls.
 538 10 62 07 Water Treatment Plant:
 538 10 62 08 Police Department: finish second floor training room, install openable window in first floor patrol office, construct carport along rear fence to allow four four police vehicles to be under cover.

538 10 62 09 Fire Department: install openable window in fire department office, install programmable security lock at Scow Bay Fire Hall.

CITY HEALTH AND WELFARE

This department basically consists of various agencies including the Petersburg General Hospital and other social services related agencies which address community health and welfare needs. There is no formal department head as most funds are pass through from State and/or Federal agencies. The agencies generally have their own Directors and Boards to oversee expenditures.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001

EXPENDITURES

<u>HEALTH & WELFARE</u>		<u>OTHER SERVICES & CHARGES</u>					
560 10 40 00							
560 10 49 01	Professional Services-Day Care	8724	9300	5268	10600	10600	10600
560 10 49 02	Day Care Subsidies	59621	68000	27677	81000	81000	81000
560 10 49 03	Petersburg Pre-School	0	0	0	6000	0	5000
560 10 49 04	Petersburg Youth Center	10158	10200	10200	10200	10200	10200
560 10 49 05	Public Health Nurse	16944	19055	2664	19055	19055	19055
560 10 49 06	Community Mental Health	10167	8900	6105	8867	8867	8867
560 10 49 07	Alcoholism & Drug Abuse	10719	9700	2424	9667	9667	9667
560 10 49 08	Petersburg Hospital Operating Grant	178721	149000	75758	150000	140000	140000
560 10 49 09	Public Radio/KFSK	0	0	0	7500	0	5000
560 10 49 10	Petersburg Elderly Housing	0	0	0	4000	4000	4000
	<u>HEALTH & WELFARE TOTAL</u>	<u>295054</u>	<u>274155</u>	<u>130096</u>	<u>306889</u>	<u>283389</u>	<u>293389</u>

Account Code	Narrative Detail
560 10 40 00	HEALTH & WELFARE
560 10 49 01	Day Care Program Administrator - 10% of State Grant plus \$2500 local contribution
560 10 49 02	State Day Care Program Grant - pass through to providers
560 10 49 03	Petersburg Preschool - local contribution of \$5000
560 10 49 04	Youth Program - local contribution \$10,200
560 10 49 05	Public Health Nurse - \$12,708 local contribution for lease and educational materials; \$6,887 State share
560 10 49 06	Community Mental Health - travel & training - \$4667 State share and local contribution of \$4,200
560 10 49 07	Alcoholism & Drug Abuse - \$4667 State share & local contribution of \$5,000
560 10 49 08	Petersburg General Hospital Operating Grant - Pass through from State Revenue Sharing
560 10 49 09	Public Radio/KFSK - local contribution \$5,000
560 10 49 10	Petersburg Elderly Housing - \$4,000 local contribution - Operating Grant for Southeast Senior Services

CITY LIBRARY DEPARTMENT

The purpose of the public library is to acquire, organize and disseminate information in order to serve as a source of reliable information for the community, meeting recreational and informational library needs; providing an opportunity for all people to educate themselves throughout their lives; cooperating with libraries in the state and region to provide quality library services to all Alaskans as efficiently as possible; providing a place where enquiring minds may encounter diverse ideas, essential to a society that depends for its survival on free competition in ideas; and, promote an enlightened citizenry.

Joyce Jenkins, Librarian

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

<u>LIBRARY</u>							
572 10 10 00			<u>SALARIES & WAGES</u>				
572 10 11 00	Regular Pay	62391	57701	29292	60592	60592	60592
572 10 12 00	Overtime Pay	0	400	0	0	0	0
<u>SALARIES & WAGES SUBTOTAL</u>		<u>62391</u>	<u>58101</u>	<u>29292</u>	<u>60592</u>	<u>60592</u>	<u>60592</u>
572 10 20 00			<u>PERSONNEL BENEFITS</u>				
572 10 21 00	Pension	10158	7950	3800	8123	8123	8123
572 10 22 00	Medicare	33	42	38	171	171	171
572 10 23 00	Health Insurance	5286	7458	2711	9798	9798	9798
572 10 24 00	Life Insurance	83	91	19	46	46	46
572 10 25 00	Workers Compensation	723	392	504	441	441	441
572 10 26 00	Unemployment Compensation	711	437	219	294	294	294
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>16994</u>	<u>16370</u>	<u>7291</u>	<u>18873</u>	<u>18873</u>	<u>18873</u>
572 10 30 00			<u>SUPPLIES</u>				
572 10 31 00	Office Supplies	2067	2000	1079	4500	4500	4500
572 10 32	Operating Supplies	0	200	41	50	50	50
572 10 32 01	Books	20735	18536	15899	25000	21500	21500
572 10 32 02	Periodicals	6251	5000	2930	5500	5500	5500
572 10 32 03	A/V Materials	218	375	168	500	500	500
572 10 34 00	Small Tools & Equipment	3233	900	0	1000	500	500
<u>SUPPLIES SUBTOTAL</u>		<u>32504</u>	<u>27011</u>	<u>20117</u>	<u>36550</u>	<u>32550</u>	<u>32550</u>
572 10 40 00			<u>OTHER SERVICES & CHARGES</u>				
572 10 41 00	Professional Services	5168	0	0	0	0	0
572 10 41 01	WLN Network	7994	2000	1517	2000	2000	2000
572 10 42 00	Communications	2087	2000	819	2200	2200	2200
572 10 43 00	Travel & Training	1441	1500	1355	2100	2100	2100
572 10 44 00	Advertising & Printing	0	0	0	300	300	300
572 10 48 00	Repairs & Maintenance	1594	1800	2253	3000	2000	2000
572 10 49 00	Miscellaneous	648	1100	141	500	500	500
<u>OTHER SERVICES & CHARGES SUBTOTAL</u>		<u>18932</u>	<u>8400</u>	<u>6085</u>	<u>10100</u>	<u>9100</u>	<u>9100</u>
<u>OPERATIONS & MAINTENANCE SUBTOTAL</u>		<u>130821</u>	<u>109882</u>	<u>62785</u>	<u>126115</u>	<u>121115</u>	<u>121115</u>

Account Code

NARRATIVE DETAIL

572 10 10	LIBRARY		
572 10 11	Regular pay	Librarian	29,494.40
		Library Technician	17,417.40
		Library Clerk	9,026.16
		Library Page	2,733.12
		Substitutes	420.00
		Bonus pay	1,500.00
		TOTAL	60,590.68
572 10 21	<u>Pension</u> PERS .1452 of gross wage		
572 10 22	<u>Medicare</u> .0145 of gross wage		
572 10 23	<u>Medical Insurance</u> \$3,265.02/employee annually		
572 10 24	<u>Life Insurance</u> \$15.12 /employee		
572 10 25	<u>Workers Compensation</u> .0075 of gross wage		
572 10 26	<u>Unemployment</u> .005 of gross wage		
572 10 31	<u>Office Supplies</u> Paper, computer supplies, pens, book processing materials, etc. \$2000 included to purchase barcodes for automated circulation system, a one time purchase.		
572 10 32 01	<u>Books</u> Returns the book budget to the FY86 level (though due to inflation this is still a decrease in purchasing power). The children's nonfiction needs to be updated.		
572 10 32 02	<u>Periodicals</u> Includes \$2000 for the Magazine Index, heavily used by both students and adults. Price increases are expected due to postal rate increase.		
572 10 32 03	<u>Audiovisual materials</u> Records, cassette tapes, etc. Esp. important to those who can't read.		
572 10 34	<u>Small tools</u> Replace record players, tape records, microfilm readers, etc. as needed		
572 10 41 01	<u>Western Library Network</u> Charges for keeping records of our materials current in machine readable format This is the basis for library automations and interlibrary cooperation.		
572 10 42	<u>Communications</u> Slightly increased to reflect higher postage rates		
572 10 43	<u>Travel & Training</u> Librarian to Alaska Lib. Assn Conf. Training for board and nonprofessional staff.		
572 10 44	<u>Advertising & Printing</u> Produce new brochure publicizing library services		
572 10 48	<u>Repairs & Maintenance</u> Maintain copier, computer equipment, etc.		
572 10 49	<u>Miscellaneous</u> Programming, prizes, etc.		

572 10 60 00		CAPITAL OUTLAYS					
572 10 64 00	Machinery & Equipment	0	0	0	15000	15000	15000
572 10 64 01	Shelving & Furniture	0	0	0	300	300	300
CAPITAL OUTLAYS SUBTOTAL		0	0	0	15300	15300	15300
LIBRARY TOTAL		130821	109882	62785	141415	136415	136415

<p>572 10 64 00 from 572 10 64 01</p>	<p><u>Machinery & Equipment</u> Automated circulation and cataloging system. \$10,000 to be funded by grant Alaska State Library.</p> <p><u>Furniture & Fixtures</u> Replace broken chairs in office</p>
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CITY PARKS & RECREATION DEPARTMENT

The purpose of this department is to provide quality recreational programs and activities that are responsive to the needs of the community on a year-round basis. The Parks and Recreation Director reports directly to the City Manager and provides staff support to the Parks and Recreation Advisory Board and the City Council. The Parks and Recreation Office is responsible for the content, quality, and effective implementation of the various leisure oriented classes and activities offered throughout the year. The Parks and Recreation Office is also responsible for developing and implementing the annual operating budget and capital improvements related to the swimming pool, community gymnasium, parks and playground facilities. The Parks and Recreation Director supervises one full time, eight permanent part-time, and twenty-five seasonal and contract employees. A major objective in the coming year will be to provide quality programs while reducing our operating costs under the appropriation levels.

Pete Waller, Parks & Recreation Director

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Current Year Recommended	Current Year Approved
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GENERAL FUND 001

EXPENDITURES

PARKS & RECREATION

574 10 10 00				SALARIES & WAGES			
574 10 11 00	Regular Pay	87080	76874	42517	82907	82907	82907
574 10 12 00	Overtime Pay	208	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		87288	76874	42517	82907	82907	82907
574 10 20 00				PERSONNEL BENEFITS			
574 10 21 00	Pension	11287	9606	4320	11000	11000	11000
574 10 22 00	Medicare	345	400	157	350	350	350
574 10 23 00	Health Insurance	4814	7568	2254	9000	9000	9000
574 10 24 00	Life Insurance	72	91	14	60	60	60
574 10 25 00	Workers Compensation*	3741	2991	3656	4850	4850	4850
574 10 26 00	Unemployment Compensation	1070	577	319	675	675	675
PERSONNEL BENEFITS SUBTOTAL		21329	21233	10720	25935	25935	25935
574 10 30 00				SUPPLIES			
574 10 31 00	Office Supplies	1244	1000	501	1000	1000	1000
574 10 32 00	Operating Supplies	5718	2100	1345	2500	2500	2500
574 10 33 00	Maintenance	3118	1850	1642	2300	2300	2300
574 10 34 00	Small Tools & Equipment	4210	1250	1029	4450	4450	4450
SUPPLIES SUBTOTAL		14290	6200	4517	10250	10250	10250
574 10 40 00				OTHER SERVICES & CHARGES			
574 10 42 00	Communications	1545	1000	640	1200	1200	1200
574 10 43 00	Travel & Training	995	350	305	1250	1250	1250
574 10 44 00	Advertising & Printing	1599	1550	405	1550	1550	1550
574 10 45 00	Rentals & Leases	2075	1200	600	1200	1200	1200
574 10 45 01	Vehicle Replacement	0	810	404	785	785	785
574 10 47 00	Utilities	1757	2800	1049	2000	2000	2000
574 10 48 00	Repairs & Maintenance	10645	2000	1150	2500	2500	2500
574 10 49 00	Miscellaneous	533	250	120	350	350	350
574 10 49 20	Motor Pool	1618	3245	1188	1355	1355	1355
OTHER SERVICES & CHARGES SUBTOTAL		20767	13205	5861	12190	12190	12190

1988/89

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

Regular Pay represents requested increase in the Facility Attendant hours from 28 hrs/wk to 38 hrs/wk

574 10 11 00

Director \$ 34980 (Contract)

Parks/Facility Cord 19687 75%

Clerk/Typist II 12597 25 Hrs/wk

(1) Facility Attendants 13200 38 Hrs/wk Avg. (Part-time Positions)

Recreational Leader 2443 20 Hrs/wk 12 weeks, summers only

TOTAL \$ 82907

574 10 21 00

Pension: PERS @ 14.5% of gross wage

574 10 22 00

Medicare: .0145%

574 10 23 00

AETNA: \$3265 covered employee

574 10 24 00

Life Insurance \$15.12 covered employee

574 10 25 00

Worker's Comp: 6.5% for Dir/P&F Coord/Fac. Att. .75% for CTII

574 10 26 00

Unemployment Comp: .005% of gross wages

574 10 31 00

Office Supplies: Stationary, forms, pens, pencils, etc

574 10 32 00

Operating Supplies: Paper Towels, toilet paper, soap, clean/sanitation, field chalk, poster bd. etc.

574 10 33 00

Maintenance Supplies: Paint, lightbulbs, lumber floor refinish

574 10 34 00

Small Tools & Equipment: Office equip, software, hand tools, park benches, BBQ grills, ball storage cart
Adjustable height game standards, fitness wall chart

574 10 42 00

Communications: Telephone and mail

574 10 43 00

Travel and Training: Travel expenses, per diem, training seminars

574 10 44 00

Advertising and Printing: Legal ads, job ads, quarterly activity schedules, flyers

574 10 45 00

Rentals and Leases: Car Allowance

574 10 45 01

Vehicle Replacement: Vehicle replacement rate only Replace Dept. Pick-up schedule 1995

574 10 47 00

Utilities: Garbage Collection, electricity, etc. Community Gym (Old Gym) not included

574 10 48 00

Repairs and Maintenance: Repairs/Annual maintenance to ballfield/buildings, some by outside contractors

574 10 49 00

Miscellaneous: Dues, subscriptions (i.e. NRPA, AARP dues)

574 10 49 20

Motor Pool: Vehicle O. & M.

OPERATIONS & MAINTENANCE SUBTOTAL		143674	117512	63615	131282	131282	131282
574 10 60 00		CAPITAL OUTLAYS					
574 10 63 00	Other Improvements	6261	0	0	0	0	0
574 10 64 00	Connect Restrooms to Sewer	0	0	0	10000	10000	10000
574 10 65 00	Perm. Water Line - Sandy Beach	0	0	0	9000	9000	9000
CAPITAL OUTLAYS SUBTOTAL		6261	0	0	19000	19000	19000
PARKS & RECREATION SUBTOTAL		149935	117512	63615	150282	150282	150282

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
SWIMMING POOL		SALARIES & WAGES					
574 20 10 00		SALARIES & WAGES					
574 20 11 00	Regular Pay	31579	40105	23313	43062	43062	43062
SALARIES & WAGES SUBTOTAL		31579	40105	23313	43062	43062	43062
574 20 20 00		PERSONNEL BENEFITS					
574 20 21 00	Pension	3123	3750	923	2500	2500	2500
574 20 22 00	Medicare	337	300	270	300	300	300
574 20 23 00	Health Insurance	2331	7500	1642	6000	6000	6000
574 20 24 00	Life Insurance	45	91	10	60	60	60
574 20 25 00	Workers Compensation*	2196	1508	2017	3000	3000	3000
574 20 26 00	Unemployment Compensation	498	300	180	450	450	450
PERSONNEL BENEFITS SUBTOTAL		8530	13449	5042	12310	12310	12310
574 20 30 00		SUPPLIES					
574 20 32 00	Operating Supplies	6914	4464	879	4500	4500	4500
574 20 33 00	Maintenance	6040	2650	1813	2650	2650	2650
574 20 34 00	Small Tools & Equipment	1150	950	471	4550	4550	4550
SUPPLIES SUBTOTAL		14104	8064	3163	11700	11700	11700
574 20 40 00		OTHER SERVICES & CHARGES					
574 20 42 00	Communications	344	385	144	950	950	950
574 20 44 00	Advertising & Printing	71	75	0	325	325	325
574 20 46 00	Insurance	0	0	0	100	100	100
574 20 48 00	Repairs & Maintenance	1339	1600	0	2000	2000	2000
574 20 49 00	Miscellaneous	86	100	0	100	100	100
OTHER SERVICES & CHARGES SUBTOTAL		1840	2160	144	3475	3475	3475

574 10 60 00 Capital Projects
 574 10 64 00 Connect Fryer Park Restrooms to 4" Sewer Line (1-T)
 574 10 65 00 Install Permanent 1" Water Line at Sandy Beach Park Area (1-T)

Account Code NARRATIVE DETAIL

574 20 10 00 Swimming Pool
 Regular Pay represents requested increases of 100 hrs for all positions over 1987-88 funding levels, or a total of 400 total hrs.

574 20 11 00	Regular Pay	Pool Manager	13195	1300 hrs/yr
		Parks/Facility Coord	6563	(25%)
		Life Guard II	9468	1200 hrs/yr
		Life Guard I	8304	1200 hrs/yr
		Cashier	5532	1200 hrs/yr

TOTAL 43062

574 20 21 00 Pension: PERS @ 14.5% of gross wage
 574 20 22 00 Medicare: .0145%
 574 20 23 00 Health Insurance: \$3265 per covered employee
 574 20 24 00 Life Insurance: Fidelity \$15.12 per covered employee
 574 20 25 00 Worker's Comp: Manager/P F Coord/lifeguard II/lifeguard I 6.5% cashier .68%
 574 20 26 00 Unemployment: .005% of gross wages
 574 20 32 00 Operating Supplies: pool chemicals, paper products, cleaning supplies, etc.
 574 20 33 00 Maintenance Supplies: filters, lights, replacement valves
 574 20 34 00 Small Tools & Equipment: goggles, kickboards, vacuum parts, hoses, instruction platforms
 easy ladder steps, counter area on pool deck
 574 20 41 00 Professional Services: Water Testing by Psg. Hosp. Lab (State Requirement)
 574 20 42 00 Communications: Telephone and mail
 574 20 44 00 Advertising and Printing: Passes, miscellaneous forms
 574 20 48 00 Repairs & Maintenance: Miscellaneous electrical, plumbing, welding repairs by outside contractor
 574 20 49 00 Miscellaneous: American Red Cross dues, forms

OPERATIONS & MAINTENANCE SUBTOTAL	56053	63778	31662	70547	70547	70547
574 20 60 00				CAPITAL OUTLAYS		
574 20 62 01 Pool Renovations	188867	0	37185	0	0	0
574 20 63 00 Piping to Drain	0	25000	0	23000	23000	23000
574 20 64 00 Spectator Area Railing	0	0	0	5500	0	0
574 20 65 00 Dehumidification system	0	0	0	25000	25000	25000
CAPITAL OUTLAYS SUBTOTAL	188867	25000	37185	53500	48000	48000
SWIMMING POOL SUBTOTAL	244920	88778	68847	124047	118547	118547
PARKS & RECREATION SUBTOTAL	149935	117512	63615	150282	150282	150282
PARKS & RECREATION TOTAL	394855	206290	132462	274329	268829	268829

574 20 60 00	Capital Projects
574 20 63 00	Piping, Booster Pump, required to connect Pool Drain (Sump) to Storm Drain System
574 20 64 00	Install Railing between Pool Deck and Spectator Bleacher Area
574 20 65 00	Purchase and install de-humidifier

CITY NON DEPARTMENTAL

This department is used to fund those items required for general fund services but do generally fall in one of the traditional departmental categories.

Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND 001</u>						
<u>EXPENDITURES</u>						
<u>NON-DEPARTMENTAL</u>						
SALARIES & WAGES						
576 10 10 00						
576 10 11 00 Misc. Payroll	48347	0	0	0	0	0
576 10 13 00 Management Incentive Bonus	16500	15000	13500	15000	10000	10000
576 10 14 00 Employee Incentive Bonus	0	0	0	0	5000	5000
576 10 18 00 Extra Pay	0	6000	5748	10000	10000	10000
576 10 21 00 Pension	4597	870	1185	3059	3059	3059
576 10 22 00 Medicare	11	0	0	10	10	10
576 10 23 00 Health Insurance	2754	50	371	0	0	0
576 10 24 00 Life Insurance	43	5	2	0	0	0
576 10 25 00 Workers Comp	4632	40	126	1575	1575	1575
576 10 26 00 Unemployment	622	45	61	100	100	100
SALARIES & WAGES SUBTOTAL	77506	22010	20993	29744	29744	29744
SUPPLIES						
576 10 30 00						
576 10 32 00 Operating Supplies	30028	8000	3725	8000	8000	8000
SUPPLIES SUBTOTAL	30028	8000	3725	8000	8000	8000
OTHER SERVICES & CHARGES						
576 10 40 00						
576 10 46 01 Insurance SIR	25733	35000	17500	35000	35000	0
576 10 41 00 Muni. Bldg. Janitorial	0		0	25000	25000	25000
576 10 46 02 Liability Insurance	49518	21945	30287	50000	34650	34650
576 10 46 03 Property Insurance	4483	45100	35541	5000	21600	21600
576 10 46 04 Errors & Omissions	1760	6000	0	2000	2000	2000
576 10 46 05 Bonds	0	3500	1691	2000	2000	2000
576 10 47 00 Utilities	9832	10000	4901	10000	10000	10000
576 10 48 00 Repairs & Maintenance	7225	7000	490	7000	7000	7000
576 10 49 00 Miscellaneous	41539	0	0	0	0	0
576 10 49 01 Museum O & M Grant	10142	29000	29000	34000	34000	34000
576 10 49 02 Tent City O & M	35000	4990	2004	5000	5000	5000
576 10 49 03 Clean up Week	0	25000	0	30000	25000	25000
576 10 49 04 Contingancy	0	0	0	0	0	0
576 10 49 05 Muni. Bldg. Code Upgrade	0	0	714	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL	185232	187535	122128	205000	201250	166250

FY 1988/89

ACCOUNT CODE

NARRATIVE DETAIL

NON-DEPARTMENTAL

576 10 13 00 Management Incentive Bonus: All Department heads that are directly responsible to the manager (See Merit Pay 3.76.185 PMC) This years merit pay to management is based primarily on the Department Heads individual performance criteria

576 10 14 00 Employee Incentive bonus: Open to all (non-departmental head) employees (see merit Pay 3.76.185 PMC)

576 10 18 00 Extra Pay - Tent City Contract Oversight

576 10 21 00 Pension @ 0.1452 of gross wages

576 10 22 00 Medicare @ .0145 of gross wages

576 10 23 00 Health Insurance

576 10 24 00 Life Insurance

576 10 25 00 Workers Compensation @ 7.5 of gross wage

576 10 26 00 Unemployment Compensation @ .005 of gross wage

576 10 32 00 Operating Supplies: Heating Oil for City Building

576 10 41 00 Municipal Building Janitorial Contract

576 10 46 01 Insurance SIR: See Ordinance No. 586

576 10 46 02 Insurance Liability: Spread GF \$34,650, WF \$1,100, SUF \$1,100, EF \$12,000, PH \$1,650, GF \$2,200, MPF \$2,200 Total \$55,000

576 10 46 03 Insurance Property: Spread GF \$21,600, EF \$15,120, WF \$4,320, SF \$8,100, EHF \$2,160, H&PF \$2,160 MPF \$540 Total \$54,000

576 10 46 04 Insurance E&O:

576 10 46 05 Insurance Bonds

576 10 47 00 Utilities: For City Building (Electrical, Water, Sewer, & Garbage)

576 10 48 00 Repair and Maintenance: Contract repair, copier maintenance

576 10 49 00 Miscellaneous: Chamber of Commerce Grant deleted, Museum given separate line item

576 10 49 01 Museum O&M Grant: Museum grant request dated March 13, 1988

576 10 49 02 Tent City O & M (previously budgeted in Public Works & Police Dept) Advertising, utilities, wood, contract oversight

576 10 49 03 Clean-up week

576 10 49 04 Contingency

576 10 49 05 Muni. Bldg. Code Upgrade

576 10 49 06 Public Radio - KFSK Operating Grant

576 10 60 00		CAPITAL OUTLAYS					
576 10 61 00 Muni. Bldg. Roof Repair	62119	0	8007	0	0	0	
576 10 62 00 Machinery & Equipment	0	0	0	112000	20000	20000	
CAPITAL OUTLAYS SUBTOTAL	62119	0	8007	112000	20000	20000	
597.10.55 Harbor & Port Fund		0	5000	0	5000	5000	5000
INTERFUND TRANSFERS TOTAL	0	5000	0	5000	5000	5000	
NON-DEPARTMENTAL TOTAL	354885	222545	154853	359744	263994	228994	

576 10 61 00
576 10 62 00
597 10 55

Muni. Bldg. Roof Repair
Machinery & Equipment: Copier/multi-departmental usage
Harbor & Port Transfer to cover excess refuse collection from non-harbor users

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
GENERAL FUND TOTALS							
511	City Council	53370	52200	29494	71150	62800	54900
512	City Manager	207294	161298	79268	170365	170365	170365
513	City Attorney	56065	67500	21142	50000	60000	60000
514	Finance	356487	341214	173972	385395	378411	382395
521/523	Police Dept/Jail	738383	691588	349461	760163	724059	724059
525	Fire Department	221286	221864	126089	329118	267839	275609
531/534	Public Works Oper/Streets	1402125	856986	550443	1098898	941598	941598
536	City Engineer	147471	43593	18173	44137	44137	44137
538	Community Dev./Build. Admin.	60115	149408	64934	159311	159311	159311
560	Health & Welfare	301054	274155	130096	304689	283389	293389
572	Library	130821	109882	62785	141415	131415	136415
574	Parks & Rec/Pool	394855	206290	132462	249329	243829	268829
576	Non-Departmental	354885	222545	154853	359744	263994	228994
GENERAL FUND EXPENDITURES TOTAL		4424211	3398523	1893172	4123714	3731147	3740001
GENERAL FUND APPROPRIATION		4424211	3398523	1893172	4123714	3731147	3740001
GENERAL FUND RESERVE		969476	464799	1122069	22156	301546	292692
GENERAL FUND TOTAL		5393687	3863322	3015241	4145870	4032693	4032693

SALES TAX FUND

The Municipal Code states that sales tax monies shall be used first for the payment of annual principal and interest retirement for school bonds and other uses and amounts as determined by the City council Other uses shall be:

1. Amounts agreed with federal government regarding public works;
2. To operate, construct, maintain and repair schools and school facilities, to pay principal and interest on general obligation bonds for school purposes;
3. to plan, design and construct any permanent public works and to pay incidental expenses in connection with such improvements;
4. To pay principal and interest on any general obligation bonds of the City.

The tax shall be collected by the City Treasurer, along with any penalties and interest from late tax payments. The Municipal Code provides the City with the ability of filing a tax lien against all real and personal property as a means of recovering unpaid sales tax. Also a sales tax inspector can be appointed by the Council to provide the City with audits of local merchants to insure compliance with the sales tax ordinance for collection and remittance of sales tax monies. The Municipal Code also states that sales tax monies shall be kept in a separate fund and withdrawn only for the purposes mentioned in paragraph one.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SALES TAX - FUND 101</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		1274904	500000	438911	133450	133450	133450
313 00 00 00		RETAIL SALES TAXES					
313 10 00 00	Local 5% Sales Tax	1256189	1225000	708288	1275000	1275000	1275000
313 30 00 00	Transient Occupancy Tax	0	8000	0	16000	16000	16000
RETAIL SALES TAXES SUBTOTAL		1256189	1233000	708288	1291000	1291000	1291000
319 00 00 00		PENALTIES & INTEREST					
319 30 00 00	Retail Sales Tax	8230	5200	2676	5500	5500	5500
319 31 00 00	Transient Occupancy Tax	0	50	0	125	125	125
PENALTIES & INTEREST SUBTOTAL		8230	5250	2676	5625	5625	5625
360 00 00 00		MISCELLANEOUS REVENUES					
360 10 00 00	Interest Earnings	55486	27500	17965	15000	15000	15000
MISCELLANEOUS REVENUES SUBTOTAL		55486	27500	17965	15000	15000	15000
398 00 00 00		LONG TERM DEBT PROCEEDS					
398 11 00 00	1968 School G.O. Bonds	82922	78880	80989	84303	84303	84303
398 12 00 00	1975 School G.O. Bonds	229616	206293	211810	233605	233605	233605
398 13 00 00	1983 School G.O. Bonds	365800	278654	90909	330836	330836	330836
398 14 00 00	Local Construction Reimburse	0	0	0	0	0	0
LONG TERM DEBT PROCEEDS SUBTOTAL		678338	563827	383708	648744	648744	648744
CURRENT REVENUES		1998243	1829577	1112637	1960369	1960369	1960369
REVENUES TOTAL		3273147	2329577	1551548	2093819	2093819	2093819

Account Code	Description	Prior Year Actual (Fy 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SALES TAX - FUND 101

EXPENDITURES

513 10 40 00					<u>OTHER SERVICES & CHARGES</u>		
513 10 41 00	Petersburg Public Schools	454000	654000	327000	707726	707726	707726
513 10 41 01	Petersburg School Utiliti	152853	130000	63088	0	0	0
513 10 41 02	Community Schools	0	11271	0	0	0	0
513 10 42 00	General Admin Overhead	63000	60000	30000	60000	60000	60000
513 10 46 00	SIR Contribution	0	23000	11500	20000	20000	0
513 10 49 00	Miscellaneous	384	0	161	500	500	500
513 10 49 01	Chamber of Commerce	0	0	0	15000	15000	15000
<u>OTHER SERVICES & CHARGES SUBTOTAL</u>		<u>670237</u>	<u>878271</u>	<u>431749</u>	<u>803226</u>	<u>803226</u>	<u>783226</u>
581 00 00 00					<u>INTERFUND LOAN</u>		
581 20 53 00	Sewer Utility Fund	228000	0	0	0	0	0
<u>INTERFUND LOAN SUBTOTAL</u>		<u>228000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
587 00 00 00					<u>INTERFUND TRANSFERS OUT</u>		
587 10 01	General Fund	543261	228727	0	0	0	0
587 10 04	Debt Service Fund	989737	961613	549713	931911	931911	931911
587 10 05	Facilities Construction	0	0	0	120000	120000	120000
587 10 52	Water Utility Fund	175000	66000	0	100000	100000	100000
587 10 53	Sewer Utility Fund	228000	180000	0	0	0	0
587 10 54	Sanitary Utility Fund	0	30000	20000	50000	0	0
<u>INTERFUND TRANSFERS SUBTOTAL</u>		<u>1935998</u>	<u>1466340</u>	<u>569713</u>	<u>1201911</u>	<u>1151911</u>	<u>1151911</u>
<u>SALES TAX FUND EXPENDITURES TOTAL</u>		<u>2834235</u>	<u>2344611</u>	<u>1001462</u>	<u>2005137</u>	<u>1955137</u>	<u>1935137</u>
<u>SALES TAX APPROPRIATION</u>		<u>2834235</u>	<u>2214611</u>	<u>1001462</u>	<u>2005137</u>	<u>1955137</u>	<u>1935137</u>
<u>SALES TAX RESERVE</u>		<u>438911</u>	<u>106916</u>	<u>550086</u>	<u>88682</u>	<u>138682</u>	<u>158682</u>
<u>SALES TAX TOTAL</u>		<u>3273146</u>	<u>2321527</u>	<u>1551548</u>	<u>2093819</u>	<u>2093819</u>	<u>2093819</u>

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest. Monies collected in the sales tax fund are transferred to this account for the payment of general obligation bond principal and interest payments.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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DEBT SERVICE - FUND 201

REVENUES

BEGINNING FUND BALANCE		0	0	0	0	0	0
397 00 00 00							
	OPERATING TRANSFERS IN						
397 02 00 00	Sales Tax Fund	989737	961613	549713	931911	931911	931911
OPERATING TRANSFERS IN SUBTOTAL		989737	961613	549713	931911	931911	931911
REVENUES TOTAL		989737	961613	549713	931911	931911	931911

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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DEBT SERVICE - FUND 201

EXPENDITURES

		Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
519 60 00 00							
519 61 00 00							
519 61 71 00 Principal		90000	90000	90000	90000	90000	90000
519 61 72 00 Interest		13500	8100	5400	2700	2700	2700
1968 G.O. BOND SUBTOTAL		103500	98100	95400	92700	92700	92700
519 62 00 00							
519 62 71 00 Principal		135000	145000	145000	160000	160000	160000
519 62 72 00 Interest		151800	140600	73200	128400	128400	128400
1975 G.O. BOND SUBTOTAL		286800	285600	218200	288400	288400	288400
519 63 00 00							
519 63 71 00 Principal		185000	185000	0	185000	185000	185000
519 63 72 00 Interest		221445	202020	101010	182595	182595	182595
1983 G.O. BONDS SUBTOTAL		406445	387020	101010	367595	367595	367595
519 64 00 00							
519 64 71 00 Principal		120702	75000	75000	76000	76000	76000
519 64 72 00 Interest		72290	115893	60103	107216	107216	107216
1984 UTILITY G.O. BONDS SUBTOTAL		192992	190893	135103	183216	183216	183216
DEBT SERVICE EXPENDITURES TOTAL		989737	961613	549713	931911	931911	931911
DEBT SERVICE APPROPRIATION		989737	961613	549713	931911	931911	931911
DEBT SERVICE ENDING FUND BALANCE		0	0	0	0	0	0
DEBT SERVICE TOTAL		989737	961613	549713	931911	931911	931911

HOSPITAL TRUST FUND #621

The purpose of the Hospital Trust Fund is to establish a self insurance reserve (SIR) account for the purpose of self insuring the hospital for liability. The Hospital Trust is also set up to complete any remaining capital Projects that the City Council & Hospital Board deemed part of the original scope of the Hospital Construction Project. Authority for the Fund was established by Ordinance #595 of the City of Petersburg adopted April 20, 1987.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>HOSPITAL TRUST FUND # 621</u>							
<u>REVENUES</u>							
	Beginning Fund Balance (SIR)	0	7000	583313	498073	498073	498073
387.30.51.01	Interest from Hospital Construction Fund	450900	411000	0	0	0	0
387.30.51.02	Principal from Hospital Construction Fund	125362	159000	0	0	0	0
387.30.51.00	Hospital SIR Contribution	7000	50000	25000	50000	50000	50000
360.10	Interest	51	30000	19524	30000	30000	30000
	CURRENT REVENUES	0	0	44524	80000	80000	80000
	HOSPITAL TRUST FUND TOTAL	583313	657000	627837	578073	578073	578073

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>HOSPITAL TRUST FUND</u>							
<u>EXPENDITURES</u>							
597.10.59	Hospital O & M Grant	0	30000	29583	30000	30000	30000
587.10.59	Hospital Capital Projects	0	16900	969	0	0	0
	HOSPITAL EXPENDITURES TOTAL	0	46900	30552	30000	30000	30000
	Ending Fund Balance						
	Hospital SIR	0	468000	473073	548073	548073	548073
	Hospital Principal	0	142100	124212	0	0	0
	HOSPITAL TRUST ENDING FUND BALANCE	0	610100	597285	548073	548073	548073
	HOSPITAL TRUST TOTAL EXPENDITURES	0	657000	627837	578073	578073	578073
	HOSPITAL TRUST APPROPRIATIONS	0	46900	30552	30000	30000	30000
	HOSPITAL TRUST RESERVE	583313	610100	597285	548073	548073	548073
	HOSPITAL TRUST TOTAL	583313	657000	627837	578073	578073	578073

Narrative Detail

Hospital O & M Grant: This is an annual operational and maintenance grant for the Hospital. It is based on the new interest that accumulate annually in this fund.

Hospital Capital Projects: Projects proposed by the Hospital Board for funding in the coming year. These projects are eligible under the original grant agreement for construction of Hospital facilities.

Hospital SIR: Self Insurance Reserve for claims against the Hospital.

Hospital Principal: Original grant fund for capital construction of Hospital facilities.

SCHOOL CONSTRUCTION FUND

The School Construction Fund was established in accordance with State of Alaska Department of Education grant agreements. The fund has had both grant funds, bond funds, and remaining interest in it. The purpose of the fund is to provide a construction fund for school capital projects.

Account Code Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SCHOOL CONSTRUCTION FUND #302

REVENUES

BEGINNING FUND BALANCE	2273161	540000	876801	715000	715000	715000
360.10 Interest Income	59662	0	20684	25000	25000	25000
<u>SCHOOL CONSTRUCTION FUND TOTAL</u>	<u>2332823</u>	<u>540000</u>	<u>897485</u>	<u>740000</u>	<u>740000</u>	<u>740000</u>

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SCHOOL CONSTRUCTION FUND #302

EXPENDITURES

571 50 11 00	Regular Pay	27231	0	138	0	0	0
571 50 20 00	Personnel Benefits	9	0	2294	0	0	0
571 50 40 00	Other Services & Benefits	120155	0	9999	0	0	0
571 50 41 03	Legal Expenses	0	0	0	150000	150000	150000
571 50 62 09	Phase II High School Construction	1094585	0	10901	0	0	0
571 50 63 03	Elementary School Playground	840	75000	4523	0	0	0
571 50 64 00	Machinery & Equipment	192322	0	16288	0	0	0
571 50 64 01	Art for Public Buildings	18180	0	5867	0	0	0
571 50 60 04	Shop Roof	0	60000	3571	0	0	0
571 50 60 05	Gym Roof	2700	20000	1074	0	0	0
571 50 60 06	Restroom	0	10800	8731	0	0	0
571 50 60 07	Sprinkler System-Elementary	0	112000	819	0	0	0
571 50 60 08	Carpets-Elementary	0	29000	22925	0	0	0
571 50 60 09	Swimming Pool Dehumidifier	0	0	0	0	25000	25000
SCHOOL CONSTRUCTION EXPENDITURES TOTAL		1456022	306800	87130	150000	175000	175000
TOTAL SCHOOL CONSTRUCTION APPROPRIATIONS		1456022	231800	87130	150000	175000	175000
TOTAL SCHOOL CONSTRUCTION ENDING FUND BALANCE		876801	308200	810355	590000	565000	565000
TOTAL SCHOOL CONSTRUCTION		2332823	540000	897485	740000	740000	740000

Narrative Detail

571 50 41 03 Legal/settlement expenses re: Halvorsen v. City of Petersburg

School Construction Ending Fund Balance should be maintained for possible settlement or damages re: Halvorsen v. City of Petersburg

571 50 60 09 Swimming Pool Dehumidification System

FACILITIES CONSTRUCTION FUND

The purpose of the Facilities Construction Fund is to create a fund for the purpose of segregating fund for facilities construction from the general operational funds of the city.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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FACILITIES CONSTRUCTION FUND #303

REVENUES

BEGINNING FUND BALANCE		0	0	0	140000	140000	140000
330.00	INTERGOVERNMENTAL REVENUES						
336.00	State Grants for Capital Projects 1988				0	0	0
336.01	Gymnasium ""Jobs Bill" 1988		100000		400000	400000	400000
336.02	Library/Council Chambers "Capital Budget 1987"		45000		180000	180000	180000
INTERGOVERNMENTAL REVENUES SUBTOTAL			145000		580000	580000	580000
360.00	MISCELLANEOUS REVENUES						
360.10	Interest Earned		5000				
360.11	School/Community Gymnasium				5000	5000	5000
360.12	Library/Council Chambers Rehab.				3000	3000	3000
MISCELLANEOUS REVENUES SUBTOTAL			5000		8000	8000	8000
387.00	INTERFUND TRANSFERS						
387.02	Municipal Bldg. Sprinklers (Sales Tax)		0		120000	120000	120000
INTERFUND TRANSFERS SUBTOTAL			0		120000	120000	120000
TOTAL CURRENT REVENUES			150000		708000	708000	708000
TOTAL FACILITIES CONSTRUCTION FUND			150000		848000	848000	848000

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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FACILITIES CONSTRUCTION FUND #303

EXPENDITURES

571 00	SCHOOL/COMMUNITY GYMNASIUM						
571 50 10 00	Salaries and Wages		2500		10000	10000	10000
571 50 11 00	Regular Pay				0	0	0
571 50 20 00	Personnel Benefits				0	0	0
571 50 21 00	Pension				0	0	0
571 50 22 00	Medicare				0	0	0
571 50 23 00	Health Insurance				0	0	0
571 50 24 00	Life Insurance				0	0	0
571 50 25 00	Workers Comp				0	0	0
571 50 26 00	Unemployment Comp				0	0	0
571 50 30 00	Supplies				0	0	0
571 50 40 00	Other Services & Charges				0	0	0
571 50 41 01	Architectual Design		2500		40000	40000	40000
571 50 42 00	Communications				0	0	0
571 50 49 00	Miscellaneous				0	0	0
571 50 62 01	Phase I Construction Gym				450000	450000	450000
SCHOOL/COMMUNITY GYMNASIUM SUBTOTAL			5000		500000	500000	500000
572 00	LIBRARY/COUNCIL CHAMBERS REHAB						
572 50 41 01	Architectual Design		5000		0	0	0
LIBRARY/COUNCIL CHAMBERS REHAB SUBTOTAL			5000		0	0	0
573 00	MUNICIPAL BUILDING SPRINKLERS						
573 50 62 01	Muni. Bldg. Sprinkler System Constr.					120000	120000
MUNICIPAL BUILDING SPRINKLERS SUBTOTAL						120000	120000
FACILITIES CONSTRUCTION EXPENDITURES			10000		500000	620000	620000
TOTAL FACILITIES CONSTRUCTION ENDING FUND BALANCE			140000		228000	228000	228000
TOTAL EXPENDITURES			150000		728000	848000	848000

ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the City's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 9.25 employees at present.

ACCOUNT #	DESCRIPTION	88/89					
		86/87 ACTUAL	87/88 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
ELECTRIC - FUND 401							
	BEGINNING FUND BALANCE	1,576,296	1,000,000	1,572,638	1,030,000	1,030,000	1,030,000
344 00 00 00							
344 11 10 00	Residential Sales	952,472	901,000	463,791	883,000	883,000	883,000
344 11 20 00	Small Commercial Sales	540,262	582,000	233,698	450,000	450,000	450,000
344 11 30 00	Large Commercial Sales	1,009,832	880,000	562,202	980,000	980,000	980,000
344 11 40 00	Local Street Lighting	39,798	39,798	11,010	39,798	39,798	39,798
344 11 50 00	Fuel Adjustment Charges	0	0	0	0	0	0
344 11 60 00	Tyre Adjustment Charges	0	0	0	0	0	0
344 11 70 00	State Street Lighting	17,846	17,388	8,887	17,388	17,388	17,388
344 12 10 00	Forfeited Discounts	0	0	0	0	0	0
344 12 20 00	Miscellaneous Service Revenues	0	0	0	0	0	0
344 12 40 00	Rent From Electric Property	13,244	10,000	11,208	10,000	10,000	10,000
344 12 50 00	Other Electric Revenue	4,830	0	6,026	5,000	5,000	5,000
344 13 10 00	Contract Work	12,936	15,000	941	113,000	113,000	113,000
340	CHARGES FOR SERVICES SUBTOTAL	2,591,220	2,445,186	1,297,763	2,498,186	2,498,186	2,498,186
MISCELLANEOUS REVENUES							
360							
360 10 00 00	Interest Earnings	93,677	30,000	54,098	30,000	30,000	30,000
360 40 00 00	Pmc Reimbursements	0	10,100	0	0	0	0
360 50 00 00	A/Rec'd Penalties	8,006	6,500	2,719	4,000	4,000	4,000
360 90 00 00	Other Miscellaneous Revenue	2,614	1,500	969	1,500	1,500	1,500
360	MISCELLANEOUS REVENUES SUBTOTAL	104,297	48,100	57,785	35,500	35,500	35,500
	CURRENT REVENUES	2,695,517	2,493,286	1,355,548	2,533,686	2,533,686	2,533,686
	ELECTRIC FUND REVENUES TOTAL	4,271,813	3,493,286	2,928,186	3,563,686	3,563,686	3,563,686

BEGINNING FUND BALANCE

344 00 00 00
344 11 10 00 Residential Sales 10,000,000 KWH @ .0883
344 11 20 00 Small Commercial Sales 4,600,000 KWH @ .097
344 11 30 00 Large Commercial Sales 10,000,000 KWH @ .088
344 11 40 00 Local Street Lighting
344 11 50 00 Fuel Adjustment Charges
344 11 60 00 Tye adjustment- at present rates any costs above .0584 will be charged to customers as Tye adj.
344 11 70 00 State Street Lighting
344 12 10 00 Forfeited Discounts
344 12 20 00 Miscellaneous Service Revenues
344 12 40 00 Rent From Electric Property- General Telephone and Cablevision pole rentals
344 12 50 00 Other Electric Revenue- Connect and Re-Connect Fees
344 13 10 00 Contract Work, reimbursment by harbor dept. and ADF&G
340 CHARGES FOR SERVICES SUBTOTAL

360
360 10 00 00 Interest Income from Investments
360 40 00 00 PMC Reimbursements for work done by PMP&L in Psg. Sub and 69KV Line, Acc.#501.61 & 501.62.
360 50 00 00 A/Rec'd Penalties
360 90 00 00 Other Miscellaneous Revenue- cashier over and shortages, misc.
360 MISCELLANEOUS REVENUES SUBTOTAL

CURRENT REVENUES

ELECTRIC FUND REVENUES TOTAL

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
501.10	Administration						
501.10.10	Salaries						
501.10.11	Reg. pay, Sick leave, Holidays	129491	133793	57572	124853	124853	124853
501.10.12	Overtime pay	342	39140	94	37845	37845	37845
501.10.14	Vacation	40771	39375	15353	38992	38992	38992
501.10.17	Shift differential	0	200	0	100	100	100
501.10.10	SALARIES SUBTOTAL	170604	212509	73019	201790	201790	201790
501.10.20	Personnel benefits	-77989					
501.10.21	Pension	87454	70034	32357	70091	70091	70091
501.10.22	Medicare	23	0	29	93	93	93
501.10.23	Health insurance	23782	27346	10469	35915	35915	35915
501.10.24	Life insurance	338	334	61	165	165	165
501.10.25	Workers comp.	24184	18981	23323	23533	23533	23533
501.10.26	Unemployment comp.	6183	3669	1696	2414	2414	2414
501.10.20	PERSONNEL BENEFITS SUBTOTAL	63975	120364	67935	132211	132211	132211
501.10.30	Supplies						
501.10.31	Office supplies	1683	1000	232	750	750	750
501.10.32	Operating supplies	266	500	89	500	500	500
501.10.33	Maintenance supplies	4	800	0	500	500	500
501.10.34	Small tools & equip.	2315	3000	0	3000	3000	3000
501.10.35	Inventory	0	0	37832	0	0	0
501.10.30	SUPPLIES SUBTOTAL	4268	5300	38153	4750	4750	4750
501.10.40	Other Services & Charges						
501.10.41	Professional services	53699	15000	6835	40000	40000	40000
501.10.42	Communications	4183	4000	2004	2500	2500	2500
501.10.43	Travel & training	9948	7500	2934	15000	15000	15000
501.10.44	Printing & advertising	949	5000	622	2500	2500	2500
501.10.45	Rentals & leases	18522	1200	600	1200	1200	1200
501.10.45.01	Vehicle Replacement	-30372	37230	18615	37993	37993	37993
501.10.46	Insurance, Property	21210	22050	16806	15120	15120	15120
501.10.46.01	Insurance, Liability	9124	11286	15453	12000	12000	12000
501.10.47	Utilities	798	1000	918	2000	2000	2000
501.10.48	Repair & Maintenance	24	2000	766	3000	3000	3000
501.10.49	Miscellaneous	29800	5000	1496	5000	5000	5000
501.10.49.10	Overhead Charges	57458	58000	29000	58000	58000	58000
501.10.49.20	Motor Pool Operations & Maintenance	17684	29395	11165	30000	30000	30000
501.10.49.30	Self Insurance Retention	0	34758	17379	31218	0	0
501.10.40	OTHER SERVICES & CHARGES SUBTOTAL	193027	233419	124593	255531	224313	224313

ACCOUNT #	NARRATIVE DETAIL
501.10	ELECTRIC UTILITY
501.10.11	Regular pay, Supt., Supt. Secretary, Office Manager, Sick Leave and Holidays for all Employees.
501.10.12	Overtime pay for the Utility
501.10.14	Vacation- per union agreement art. 10.1
501.10.17	Shift Differential - per union agreement art. 11.8
501.10.21	Pension, PERS @ 14.52% of gross wages
501.10.22	Medicare, .0145% of gross wages for employees hired after 3/30/86, per federal regulations
501.10.23	Health Insurance, Aetna budgeted for a 14 - 200% increase.
501.10.24	Life Insurance, Transamerica Insurance Co. \$15.12/vr. per employee
501.10.25	Workers Compensation, 6% of gross wages of all employees, except clerical use .75%.
501.10.26	Unemployment Compensation, rate is .005% on gross wages per employee.
501.10.31	Office Supplies, stationary, pens, pencils, forms, copy paper, computer disks, file folders, printer ribbons etc.
501.10.32	Operating Supplies, cleaning supplies, towels, soap, sanitation supplies.
501.10.33	Maintenance Supplies, light bulbs, paint, copier developer, rug cleaner.
501.10.34	Small Tools & Equipment, software, calculator, file cabinets
501.10.35	Inventory, line, engine and hydro materials used for the electrical system.
501.10.41	Professional Services, audit, surveyors and engineering services, attorney fees, load forecast.
501.10.42	Communication, telephone and mailing expenses.
501.10.43	Travel & Training, U.B. & Supt. NWPPA, Supt State Managers, Ruralite safety program, Right to Know law.
501.10.44	Printing & Advertising, legal advertising, public service ads,
501.10.45	Rentals &/or Lease of vehicles, Supt. car allowance
501.10.45.01	Vehicle replacement cost only
501.10.46	Property Insurance, projected with a 15% increase over 87/88.
501.10.46.01	Liability Insurance, projected with a 15% increase over 87/88.
501.10.47	Utilities, water, sewer and garbage costs.
501.10.48	Repair & Maintenance, repair of calculators, computers, typewriters, printers, Raidix=1848, MicroAge=766.
501.10.49	Miscellaneous Expenses, technical publications, dues, certificate of fitness, driver certificates, NWPPA dues.
501.10.49.10	Overhead charges, 5% of operating revenues less major expenses.
501.10.49.20	Motor pool O&M, actual costs of insurance, gas, oil, parts, freight, motor pool cost.
501.10.49.30	1% Self-insurance retention fund, 1% of total revenues less ending reserves, eliminated in 1988/89.

ACCOUNT #	DESCRIPTION	85/87 ACTUAL	87/88 BUDGET YEAR APPROVED	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	88/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
501.10.60	Capital outlays						
501.10.64	Machinery & Equipment						
501.10.64.04	Distribution plant land acquisition		100000	0	100000	100000	100000
501.10.64.03	Poles, towers & fixtures	24124	20000	4159	15000	15000	15000
501.10.64.04	Overhead conductors & devices	7394	8000	1225	7000	7000	7000
501.10.64.05	Underground conduit	2005	2000	395	1500	1500	1500
501.10.64.06	Underground conductors & devices	8956	4000	97	10000	10000	10000
501.10.64.07	Line Transformers	12088	16975	7328	10000	10000	10000
501.10.64.08	Services	15192	10000	5721	8000	8000	8000
501.10.64.09	Meters	16536	10000	933	6000	6000	6000
501.10.64.12	Street lighting & signal system	768	1500	0	2500	2500	2500
501.10.64.51	Office furniture	4280	19000	527	7500	7500	7500
501.10.64.52	Transportation Equipment	0	0	0	21000	21000	21000
501.10.64.53	Stores equipment	2500	2000	0	2500	2500	2500
501.10.64.54	Tools, shop & garage equipment	0	3000	2387	8000	8000	8000
501.10.64.55	Laboratory equipment	10089	3000	0	8000	8000	8000
501.10.64.57	Communication equipment	2139	3000	0	4000	4000	4000
501.10.64	MACHINERY & EQUIPMENT SUBTOTAL	106071	202475	22772	211000	211000	211000
501.10.65	Work in progress						
501.10.65.03	Mitkof Highway Distribution System	444903	75000	80279	0	0	0
501.10.65.04	Power Factor Metering	14044	15000	5837	0	0	0
501.10.65.37	Conversion to 4160	18406	40000	-15375	40000	40000	40000
501.10.65.38	PCB Disposal	11408	50000	40181	0	0	0
501.10.65.39	Alarm Panel Automation	0	20000	0	0	0	0
501.10.65.41	Ferry Terminal To Plant- 24.9KV line	74699	200000	121435	0	0	0
501.10.65.42	Black Start Blind Slough Hydro	0	10000	0	15000	15000	15000
501.10.65.49	Blind Slough Substation	15086	200000	15049	75000	75000	75000
501.10.65.58	24.9KV line rebuild	147742	150000	50514	75000	75000	75000
501.10.65.59	Blind Slough Water Bypass-Hatchery	0	0	0	40000	40000	40000
501.10.65.60	Blind Slough Tailrace Repair	0	0	0	20000	20000	20000
501.10.65.61	FERC 5 Year Safety Inspection	0	0	0	40000	40000	40000
501.10.65.62	Automatic Load Control	0	0	0	57000	57000	57000
501.10.65.63	Leakage Water Pumping System	0	0	0	152000	152000	152000
501.10.65.64	Generation, Distribution Facilities	0	0	0	390000	390000	390000
501.10.65.65	Upgrade Harbor Facilities	0	0	0	55000	55000	55000
501.10.65	WORK IN PROGRESS	726288	760000	297920	959000	959000	959000
501.10.60	TOTAL CAPITAL EXPENDITURES	993629	962475	320692	1170000	1170000	1170000

ACCOUNT # NARRATIVE DETAIL

- 501.10.60 Capital outlays
- 501.10.61.04 Land acquisition for storage of poles, transformers, etc. (remove materials from sewer plant).
- 501.10.64.03 Poles, towers and fixtures, anchors, guys, guards, plates, brackets, guy wire, etc.
- 501.10.64.04 Overhead conductors and devices, circuit breakers, insulators, arresters.
- 501.10.64.05 Underground conduit, concrete, iron pipe, excavation, lighting systems.
- 501.10.64.06 Underground conductors and devices, armored conductors, submarine cable, switches.
- 501.10.64.07 Line Transformers, cut out boxes, lighting arresters, capacitors.
- 501.10.64.08 Services, brackets, cables, and wire, conduit insulators, conduit, etc.
- 501.10.64.09 Meters, watt-hour meters, limiting devices, instrument transformers, switches.
- 501.10.64.12 Street lighting and signal system, cable vaults, lamp equipment, foundations, etc.
- 501.10.64.51 Office furniture and equipment, fax machine, tape backup for computer, desk, chairs.
- 501.10.65.52 New Vehicle, plus replacment for #26.
- 501.10.64.53 Stores Equipment, pallet jack, shelving for material vans.
- 501.10.64.54 Shop and garage tools and equipment, chargers, drills and mechanic tool replacement, welder for dam site.
- 501.10.64.55 Laboratory Equipment, meter testing equipment, voltage & frequency recorder, undergroud fault finder.
- 501.10.64.57 Communication Equipment, antennae, cables, radios for vehicles.

- 501.10.65.03 Mitkof Highway Distribution System, cable from Crystal Lake Hatchery entrance to Blind Slough Hydro, COMPLETED.
- 501.10.65.04 Power Factor Metering, installation of power factor metering on all large commercial customers. COMPLETED
- 501.10.65.37 Conversion to 4160Y, a portion of the 2400 delta system to 4160y distribution system, Chatham Straits and Indain St.
- 501.10.65.38 PCB Disposal, sample for PCB content and disposal of contaminated materials per EPA requirements, COMPLETED.
- 501.10.65.41 24.9KV Upgrade of line from Ferry Terminal to downtown power plant - COMPLETED
- 501.10.65.42 Black Start Hydro Unit, install standby generator at Blind Slough, start Blind Slough Hydro Unit from powerhouse.
- 501.10.65.49 Blind Slough Substation Rebuild, rebuild and upgrade substation to increase power generation from Crystal Lake Hydro.
- 501.10.65.58 24.9KV Line Rebuild, upgrade taps, service, transformer, etc. on the new 24.9KV line from power plant to Blind Slough.
- 501.10.65.59 Blind Slough Water Bypass For The Hatchery- Costs To Be Reimbursed From ADG&F
- 501.10.65.60 Blind Slough Tailrace Repair
- 501.10.65.61 FERC 5 Year Safety Inspection and Report
- 501.10.65.62 Automatic Load Control
- 501.10.65.63 Leakage Water Pumping System
- 501.10.65.64 Generation, Distribution Facilities
- 501.10.65.65 Upgrade Harbor Electrical System, Reimbursed From Harbor Funds.

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88 BUDGET YEAR APPROVED	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	88/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
501.10.70	Debt Service						
501.10.71	Principal	196116	127432	0	113203	113203	113203
501.10.72	Interest	76440	72078	31612	64082	64082	64082
501.10.73	Service Charges	701	750	315	750	750	750
501.10.70	DEBT SERVICE SUBTOTAL	273257	200260	31927	179035	179035	178035
501.20	Customer Accounts expense						
501.20.11	Regular pay	4224	5949	3799	6926	6926	6926
501.20.12	Overtime pay	42	0	0	0	0	0
501.20.30	Supplies	0	100	0	100	100	100
501.20.40	Other services & charges	155	100	0	100	100	100
501.20.49	Uncollectible accounts	7725	9000	111	4000	4000	4000
501.20	CUSTOMER ACCOUNT EXPENSE SUBTOTAL	12146	14149	3910	11126	11126	11126
501.30	Hydraulic Power Production						
501.31	Hydro operating expense						
501.31.11	Reg. pay/ operation	5009	4000	924	5000	5000	5000
501.31.12	Overtime pay/ operation	808	0	1043	0	0	0
501.31.30	Supplies/ operation	95	400	52	500	500	500
501.31.40	Other services & charges	24345	1600	6021	7500	7500	7500
501.31	HYDRO OPERATING EXPENSE SUBTOTAL	30257	6000	8040	13000	13000	13000
501.32	Hydro maintenance expense						
501.32.11	Reg. pay/ maintenance	3566	3000	2740	10000	10000	10000
501.32.12	Overtime pay/ maintenance	69	0	0	0	0	0
501.32.30	Supplies/ maintenance	438	2000	18	5000	5000	5000
501.32.40	Other services & charges/ maint.	1046	3000	0	5000	5000	5000
501.32	HYDRO MAINT. EXPENSE SUBTOTAL	5119	8000	2758	20000	20000	20000
501.30	TOTAL HYDRAULIC POWER PRODUCTION	35376	14000	10798	33000	33000	33000
501.40	Diesel Power Production						
501.41	Diesel operating expense						
501.41.11	Reg. pay/ operation	873	15000	1339	5000	5000	5000
501.41.12	Overtime pay/ operation	497	0	105	0	0	0
501.41.30	Supplies/ operation	229	1500	0	400	400	400
501.41.35	Fuel	13511	20000	2731	15000	15000	15000
501.41.40	Other services & charges	240	500	0	250	250	250
501.41	DIESEL OPERATING EXPENSE SUBTOTAL	15350	37000	4175	20650	20650	20650

ACCOUNT #	NARRATIVE DETAIL
501.10.71	Principal on PMP&L bonds and long term notes payable
501.10.72	Interest on PMP&L bonds and long term notes payable
501.10.73	Bank service charges.
501.20.11	Meter reading, labor needed for meter reading
501.20.12	Meter reading overtime required to read meters
501.20.30	Meter reading supplies, meter books, meter cards.
501.20.40	Other services & charges
501.20.49	Uncollectible accounts
501.30	Blind Slough Hydro, Operations
501.31.11	Regular pay labor for the operation of Blind Slough Hydro Unit.
501.31.12	Overtime needed to operate the Blind Slough Hydro Unit.
501.31.30	Hydraulic oil, turbine oil, sorbent, rags and distilled water for batteries.
501.31.40	Annual land and administration charges for Federal Project 201.
501.32.11	Regular pay labor for Blind Slough Hydro Maint., dam face clearing, penstock mastic, conduit repair, r-of-w clearing.
501.32.12	Overtime pay labor for Blind Slough Hydro Maintenance
501.32.30	Maintenance supplies used at Blind Slough Hydro site, paint, dielectric cleaner, brushes, clips.
501.32.40	Crest of dam handrail rebuild, repair bearing housing gate can be opened but not closed.
501.30	Blind Slough Hydro total expenses.
501.40	Downtown Diesel Plant
501.41.11	Operator regular pay for the operation of the diesel plant
501.41.12	Operator overtime pay for the operation of the diesel plant
501.41.30	Operation supplies for plant, grease, lube oil, cleaning rags, log books.
501.41.35	Diesel plant fuel for operation
501.41.40	Other services & charges in diesel plant.

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88 BUDGET YEAR APPROVED	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	89/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
501.42	Diesel maintenance						
501.42.11	Reg. pay/ maintenance	2500	4000	872	4000	4000	4000
501.42.12	Overtime pay/ maintenance	0	0	0	0	0	0
501.42.30	Supplies/ maintenance	645	5000	109	5000	5000	5000
501.42.40	Other services & charges	0	1000	0	1000	1000	1000
501.42	DIESEL MAINT. SUBTOTAL	3145	10000	981	10000	10000	10000
501.40	TOTAL DIESEL POWER PRODUCTION	18495	47000	5156	30650	30650	30650
501.50	Type power purchase						
501.50.40	Transmission line & plant	401332	690240	240295	494054	494054	494054
501.50.41	Wrangell/TBPC net billable Expense	289092	250000	195508	401946	401946	401946
501.50.42	TBPC Expenses - Psg. Share	149047	10000	2825	20000	20000	20000
501.50	POWER PURCHASE TOTAL	839471	950240	438618	916000	916000	916000
501.60	Transmission line & plant expenses						
501.61	Operation of transmission plant						
501.61.11	Reg. pay/ operation	1591	500	0	500	500	500
501.61.12	Overtime pay/ operation	40	0	0	0	0	0
501.61.30	Supplies/ operation	11761	300	0	100	100	100
501.61.40	Other services & charges/ operation	19292	5000	4567	10000	10000	10000
501.61	TRANSMISSION PLANT OPERATION SUBTOTAL	32684	5800	4567	10600	10600	10600
501.62	Maint. of transmission plant						
501.62.11	Reg. pay/ maintenance	199	500	64	200	200	200
501.62.12	Overtime pay/ maintenance	0	0	0	0	0	0
501.62.30	Supplies/ maintenance	56	100	0	100	100	100
501.62.40	Other services & charges/ maint.	111	0	0	100	100	100
501.62	TRANSMISSION PLANT MAINT. SUBTOTAL	366	600	64	400	400	400
	TRANSMISSION PLANT TOTAL	33050	6400	4631	11000	11000	11000
501.65	Operation of transmission Line						
501.65.11	Reg. pay	0	500	0	500	500	500
501.65.12	Overtime	0	0	0	0	0	0
501.65.30	Supplies	0	200	0	200	200	200
501.65.40	Other services & charges	0	1000	0	500	500	500
501.65	OPERATION OF TRANSMISSION LINE SUBTOTAL	0	1700	0	1200	1200	1200

ACCOUNT #	NARRATIVE DETAIL
501.42.11	Regular pay needed for the maintenance of diesel plant
501.42.12	Overtime pay for diesel plant maintenance
501.42.30	Materials used in the maintenance of diesel plant, paint, brushes, generator cleaner, rags, & repair of cat mufflers.
501.42.40	Use of crane to remove and reinstall engine mufflers after repairs are made.
501.40	Total diesel costs, operation and maintenance
501.50.40	Estimated 16,000,000KWH at \$.056 less estimated Petersburg share of Tyee operating and maintenance costs of \$402,000.
501.50.41	Petersburg's share of O & M of Tyee that are net billable expenses from purchased power costs.
501.50.42	Petersburg's share of expenses that are not reimbursable from purchased power, includes TBPC Load Forecast.
501.50	Total Purchase Power costs for the electric utility.
501.61.11	Operation labor at Petersburg Substation that can be charged to Thomas Bay Power Commission O&M.
501.61.12	Overtime labor at Petersburg Substation that can be charged to Thomas Bay Power Commission O&M.
501.61.30	Operation supplies for Petersburg Substation that can be charged to Thomas Bay Power Commission O&M.
501.61.40	Per diem and travel cost for 2 delegates to attend quarterly PMC meetings.
501.62.11	Maintenance labor expended at Petersburg Substation that can be charged to TBPC. O&M
501.62.12	Overtime maintenance labor expended at Petersburg Substation that can be charged to TBPC.-O&M
501.62.30	Maintenance supplies used in Petersburg Substation that can be charged to TBPC, brooms, paint, locks, sanders.-o7m
501.62.40	Other services & charges used in the maintenance of Petersburg Substation that can be charged to TBPC. Total O&M charges for Petersburg Substation
501.65.11	Operation labor on transmission lines that can be charged to Thomas Bay Power Commission O&M.
501.65.12	Overtime labor on transmission line operations that can be charged to Thomas Bay Power Commission O&M.
501.65.30	Operation supplies for the transmission line that can be charged to Thomas Bay Power Commission O&M.
501.65.40	Other services & charges used for transmission line operations.

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88 BUDGET YEAR APPROVED	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	88/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
501.66	Maintenance of Transmission Line						
501.66.11	Reg. pay	0	500	0	250	250	250
501.66.12	Overtime	0	0	0	0	0	0
501.66.30	Supplies	0	500	0	500	500	500
501.66.40	Other services & charges	0	1000	0	250	250	250
501.66	MAINTENANCE OF TRANSMISSION LINE SUBTOTAL	0	2000	0	1000	1000	1000
	TRANSMISSION LINE TOTAL	0	3700	0	2200	2200	2200
501.60	TRANSMISSION LINE & PLANT TOTAL	33050	10100	4631	13200	13200	13200
501.72	Line & Station Operation						
501.72.11	Regular pay	61289	30000	11460	30000	30000	30000
501.72.12	Overtime pay	8352	0	4828	0	0	0
501.72.30	Supplies	8476	6000	6000	10000	10000	10000
501.72.40	Other services & charges	10011	8000	4050	8000	8000	8000
501.72	LINE & STATION OPERATION SUBTOTAL	88128	44000	26338	48000	48000	48000
501.73	Street Lighting Maintenance						
501.73.11	Regular pay	1946	2000	2284	3000	3000	3000
501.73.12	Overtime pay	0	0	0	0	0	0
501.73.30	Supplies	1132	500	631	500	500	500
501.73.40	Other services & charges	0	0	0	0	0	0
501.73	STREET LIGHTING	3078	2500	2915	3500	3500	3500
501.74	Meters Maintenance						
501.74.11	Regular pay/ operation	35876	22000	12523	25000	25000	25000
501.74.12	Overtime/ operation	42	0	63	0	0	0
501.74.30	Supplies	1487	1500	574	1000	1000	1000
501.74.40	Other Services & Charges	0	0	0	0	0	0
501.74	METERS	37405	23500	13160	26000	26000	26000
501.75	Customer Installations						
501.75.11	Regular pay/ operation	10226	15000	2051	5000	5000	5000
501.75.12	Overtime/ operation	453	0	0	0	0	0
501.75.30	Supplies	3224	100	89	100	100	100
501.75.40	Other Services & Charges	4047	5000	0	0	0	0
501.75	CUSTOMER INSTALLATIONS	17950	20100	2140	5100	5100	5100

ACCOUNT

NARRATIVE DETAIL

501.66.11 Maintenance labor on the transmission lines that can be charged to TBPC.-O&M
501.66.12 Maintenance overtime labor on the transmission lines that can be charged to TBPC.-O&M
501.66.30 Maintenance supplies on the transmission lines that can be charged to TBPC.-O&M
501.66.40 Other services & charges used for transmission line maintenance.
Total O&M cost for the transmission line

501.60 Transmission Line & Plant Total

501.72.11 Regular pay labor involved in the distribution lines and station.
501.72.12 Overtime involved in the distribution lines and station.
501.72.30 Supplies used on distribution system, anchors, bolts, connectors, guys, guy rods.
501.72.40 Other services & charges, rubber goods testing, volt meter calibration, boom truck insulation testing.

501.73.11 Regular pay labor involved with the maintenance of street lighting.
501.73.12 Overtime involved with the maintenance of street lighting.
501.73.30 Lamps, wire, fuses, photo cells, lens, etc.

501.74.11 Regular pay for meter testing checks, line orders.
501.74.12 Overtime pay for line orders and meter testing
501.74.30 Fuses, connectors, tape, etc.
501.74.40 Meter tests preformed by others.

501.75.11 Labor involved in PMP&L operations to be charged to others, electrical inspector labor.
501.75.12 Overtime labor involved in PMP&L operations to be charged to others, electrical inspector labor.
501.75.30 Supplies, rock, anchors, wire, insulators, guys, anchors slugs, poles, xarms, etc.
501.75.40 Other services & charges, cranes, specialized equipment needed.

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88 BUDGET YEAR APPROVED	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	88/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
501.76	Structure & Equipment Maintenance						
501.76.11	Regular pay/ maintenance	53677	33000	19911	33000	33000	33000
501.76.12	Overtime	116	0	242	0	0	0
501.76.30	Supplies	5492	7500	1325	5000	5000	5000
501.76.40	Other Services & Charges	2353	4000	184	2000	2000	2000
501.76	STRUCTURE & EQUIPMENT MAINTENANCE	67638	44500	21662	40000	40000	40000
501.77	Line Maintenance						
501.77.11	Regular pay/ maintenance	3056	4000	2653	4000	4000	4000
501.77.12	Overtime	148	0	213	0	0	0
501.77.30	Supplies	712	500	421	500	500	500
501.77.40	Other Services & Charges	325	500	0	500	500	500
501.77	LINE MAINTENANCE	4241	5000	3287	5000	5000	5000
501.78	Transformer Maintenance						
501.78.11	Regular pay/ maintenance	1273	1000	407	1000	1000	1000
501.78.12	Overtime	0	0	576	0	0	0
501.78.30	Supplies	766	500	69	500	500	500
501.78.40	Other Services & Charges	0	0	6	0	0	0
501.78	TRANSFORMER MAINTENANCE	2039	1500	1058	1500	1500	1500
501.79	Miscellaneous Distribution Expense						
501.79.11	Regular pay/ maintenance	2474	1000	1875	4000	4000	4000
501.79.12	Overtime	0	0	0	0	0	0
501.79.30	Supplies	0	200	545	1000	1000	1000
501.79.40	Other Services & Charges	0	0	0	0	0	0
501.79	MISCELLANEOUS DISTRIBUTION EXPENSE	2474	1200	2420	5000	5000	5000
501.80	Underground Maintenance						
501.80.11	Regular pay/ maintenance	194	1000	0	1000	1000	1000
501.80.12	Overtime	0	0	0	0	0	0
501.80.30	Supplies	0	200	94	200	200	200
501.80.40	Other Services & Charges	0	0	0	0	0	0
501.80	UNDERGROUND MAINTENANCE	194	1200	94	1200	1200	1200
501.00.00	ELECTRIC FUND EXPENDITURES TOTAL	2699175	2913315	1192506	3081593	3050375	3050375
	ELECTRIC FUND APPROPRIATIONS	2699175	2913315	1192506	3081593	3081593	3081593
	ELECTRIC FUND RESERVE	1572638	579971	1735580	474218	474218	474218
	ELECTRIC FUND TOTAL	4271813	3493286	2928086	3563686	3563686	3563686

ACCOUNT

NARRATIVE DETAIL

501.76.11 Labor involved with the maintenance of PMP&L equipment and structures.
501.76.12 Overtime labor involved with the maintenance of PMP&L equipment and structures.
501.76.30 Supplies, oil, grease, paint, batteries, chargers, lamps, etc.
501.76.40 Other services & charges, outside welders, equipment, etc.

501.77.11 Regular labor involved in the maintenance of distribution lines.
501.77.12 Overtime labor involved in the maintenance of distribution lines.
501.77.30 Supplies, insulators, anchors, guys, bolts, wire, poles, xarms, etc.
501.77.40 Other services & charges, other cranes, trucks, etc.

501.78.11 Labor involved with distribution transformers.
501.78.12 Overtime labor involved with distribution transformers.
501.78.30 Supplies, paint, oil, numbers, fuses, wire, etc.
501.78.40 Other services & charges, transformer oil testing.

501.79.11 Labor involved with miscellaneous plant distribution, xmas lights, Son of Norway, etc.
501.79.12 Overtime labor involved with miscellaneous plant distribution, xmas lights.
501.79.30 Miscellaneous supplies not chargeable to other accounts.
501.79.40 Other services & charges

501.80.11 Labor involved with the maintenance of underground facilities
501.80.12 Overtime labor involved with the maintenance of underground facilities
501.80.30 Supplies, underground splices, connectors, pvc, etc.
501.80.40 Other services & charges, backhoes, trucks, etc. owned by others.

ACCOUNT #	DESCRIPTION	86/87 ACTUAL	87/88	CURRENT YEAR TO DATE	88/89 BUDGET YEAR REQUESTED	88/89 BUDGET YEAR RECOMMENDED	88/89 BUDGET YEAR APPROVED
	ELECTRIC UTILITY RECAP						
501.10.10	ADMINISTRATION SUBTOTAL (501.10.23+10.20+10.30+10.40+501.20)	444020	985740	307610	505403	574190	574190
501.10.60	CAPITAL OUTLAY SUBTOTAL (501.10.64+501.10.65)	832359	962475	320692	1170000	1170000	1170000
501.10.70	DEBT SUBTOTAL	273257	200260	31927	178035	178035	178035
501.30	HYDRO EXPENSE SUBTOTAL (501.31+501.32)	35376	14000	10793	33000	33000	33000
501.40	DIESEL EXPENSE SUBTOTAL (501.41+501.42)	18495	47000	5156	30650	30650	30650
501.50	POWER PURCHASE SUBTOTAL	839471	950240	438618	916000	916000	916000
501.60	TRANSMISSION EXPENSE SUBTOTAL (501.61+501.62+501.65+501.66)	33050	10100	4631	13200	13200	13200
501.72	DISTRIBUTION EXPENSE SUBTOTAL (501.72+73+74+75+76+77+78+79+501.80)	223147	143500	73074	135300	135300	135300
	4% DEBT SERVICE RESERVE	0	9010	0	7875	7875	7875
	ELECTRIC UTILITY RESERVE	1572638	380000	1735580	474218	505436	505436
	ELECTRIC UTILITY	4271813	3301325	2928036	3563686	3563686	3563686

1988/89

CLASSIFICATION	BASE WAGE	OVERTIME	TOTAL	PERS	WORK. C	ESC	AETNA	LIFE INS.	MEDICARE	TOTAL WAGES
ELECTRICIAN/OPERATOR	49,391	4,939	54,330	7,989	3,260	272	3,265	15	0	69,030
MECHANIC	45,572	4,557	50,129	7,279	3,008	251	3,265	15	0	63,946
LINE FOREMAN	51,364	5,136	56,500	8,204	3,390	283	3,265	15	0	71,657
LINEMAN	47,100	4,710	51,809	7,523	3,109	259	3,265	15	0	65,980
LINEMAN/OPERATOR	46,145	4,614	50,759	7,370	3,046	254	3,265	15	0	64,709
APPRENTICE LINEMAN/OPERATOR	44,935	4,494	49,429	7,177	2,966	247	3,265	15	0	63,099
GROUNDMAN	27,984	2,798	30,782	4,470	1,847	154	3,265	15	0	40,533
OFFICE MANAGER	44,426	4,443	48,869	7,096	1,896	244	3,265	15	0	61,385
METER READER	6,422	0	6,422	932	385	32	3,265	15	93.12	11,145
SUPT. SECRETARY	21,534	2,153	23,687	3,439	178	113	3,265	15	0	30,703
SUPT.	60,000	0	60,000	8,712	450	300	3,265	15	0	72,742
TOTALS	444,873	37,845	482,718	70,091	23,533	2,414	35,915	165	93	614,929

CLASSIFICATION	VACATION
ELECTRICIAN	4,559
MECHANIC	4,207
LINE FOREMAN	4,741
LINEMAN	4,348
LINEMAN	4,064
APPRENTICE LINEMAN	4,148
GROUNDMAN	2,583
OFFICE MANAGER	3,997
METER READER	242
SUPT. SECRETARY	1,949
SUPT.	4,154
TOTALS	38,992

WATER/WASTEWATER UTILITY

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the services be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for the demand.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>WATER - FUND 402</u>							
<u>REVENUES</u>							
<u>BEGINNING CASH FUND BALANCE</u>		431553	43500	82833	24763	24763	24763
344 20 00 00		UTILITY SERVICES					
344 21 00 00	Sales of Water	260026	280000	141771	280000	280000	280000
344 22 30 00	Other Operating Revenue	3516	3500	1821	3500	3500	3500
344 23 00 00	Contract Work	250	1000	0	500	500	500
<u>UTILITY SERVICES SUBTOTAL</u>		263792	284500	143592	284000	284000	284000
360 00 00 00		MISCELLANEOUS					
360 10 00 00	Interest Earnings	11883	3000	1763	3500	3500	3500
<u>MISCELLANEOUS SUBTOTAL</u>		11883	3000	1763	3500	3500	3500
387 00 00 00		INTERFUND TRANSFERS					
387 02 00 00	Sales Tax Fund	175000	66000	0	100000	100000	100000
<u>INTERFUND TRANSFERS SUBTOTAL</u>		175000	66000	0	100000	100000	100000
<u>WATER REVENUES TOTAL</u>		882228	397000	228188	412263	412263	412263

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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WATER - FUND 402

EXPENDITURES

SALARIES & WAGES							
502 20 10 00							
502 20 11 00	Regular Pay	31992	33966	19632	50242	50242	50242
502 20 11 01	Regular Pay	8373	5000	4636	5000	5000	5000
502 20 12 00	Overtime Pay	5828	3396	2509	3255	3255	3255
SALARIES & WAGES SUBTOTAL		46193	42362	26777	58497	58497	58497
PERSONNEL BENEFITS							
502 20 20 00							
502 20 21 00	Pension	8831	6142	3389	8494	8494	8494
502 20 22 00	Medicare	92	70	102	0	0	0
502 20 23 00	Health Insurance	2414	2486	1192	4898	4898	4898
502 20 24 00	Life Insurance	28	30	6	23	23	23
502 20 25 00	Workers Compensation	2013	1745	2143	3510	3510	3510
502 20 26 00	Unemployment Compensation	708	317	217	293	293	293
PERSONNEL BENEFITS SUBTOTAL		14086	10790	7049	17218	17218	17218
SUPPLIES							
502 20 30 00							
502 20 31 00	Office Supplies	0	150	164	250	250	250
502 20 32 00	Operating Expenses	6308	2000	1212	3000	3000	3000
502 20 32 01	Operating Supplies - Plant	35490	49400	28375	50250	50250	50250
502 20 33 00	Maintenance Supplies	6995	8000	4665	8000	8000	8000
502 20 33 01	Maintenance Supplies - Plant	10488	9200	5402	10000	10000	10000
502 20 34 00	Small Tools & Equipment	1568	1500	961	2000	2000	2000
SUPPLIES SUBTOTAL		60849	70250	40779	73500	73500	73500
OTHER SERVICES & CHARGES							
502 20 40 00							
502 20 42 00	Communications	1550	500	646	1500	1500	1500
502 20 43 00	Travel & Training	70	1500	1408	2000	2000	2000
502 20 45 00	Rentals & Leases	5250	200	0	200	200	200
502 20 45 01	Vehicle Replacement	0	967	483	945	945	945
502 20 46 00	Insurance - Property	9090	9450	7202	9450	4320	4320
502 20 46 01	Insurance - Liability	9124	11286	15447	16000	1100	1100
502 20 47 00	Utilities	9952	11000	4278	11000	11000	11000
502 20 48 00	Repairs & Maintenance	6761	11400	108	10000	10000	10000
502 20 49 00	Miscellaneous	2063	500	82	500	500	500
502 20 49 10	General Fund Overhead	34395	36000	18000	36000	36000	36000

ACCOUNT CODENARRATIVE DETAIL

502 20 11 00	WATER UTILITY		
	Water Treatment Plant Operator (.5)	\$ 17,690	
	Utility Worker	\$ 32,552	
		\$ 50,242	
502 20 11 01	Public Works Direct Billing	5,000	
502 20 12 00	Overtime Pay at 10% of Gross Wages		
502 20 21 00	Pension: PERS at 14.5% of Gross Wage		
502 20 22 00	Medicare: 1.45% of gross wage		
502 20 23 00	Medical Insurance: \$3,265.92 annual per employee		
502 20 24 00	Life Insurance: \$15.12 annual per employee		
502 20 25 00	Workers Compensation: 4.12% of Gross Wages		
502 20 26 00	Unemployment Compensation: .005 of Gross Wages		
502 20 31 00	Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils		
502 20 32 00	Operating Expenses: Keys, film, safety supplies, row markers, cleaning supplies, meter reading, alarm monitoring		
502 20 32 01	Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies		
502 20 33 00	Maintenance Supplies: Main waterline Pipe, valves, shoring materials, building repair to water materials storage shed, paint and paint supplies for hydrants, new hydrants,		
502 20 33 01	Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays,		
503 20 34 00	Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment small power tools		
502 20 42 00	Communications: Telephone, mail		
502 20 43 00	Travel & Training: Travel expenses, per diem, training seminars		
502 20 45 00	Rentals & Leases: Rental or lease of any vehicle or equipment		
502 20 45 01	Vehicle & Generator Replacement Cost (Vehicle #78A)		
502 20 46 00	Insurance - Property: Based on values of property		
502 20 46 01	Insurance - Liability: Based on 1986 budget figures		
502 20 47 00	Utilities: Electricity		
502 20 48 00	Repairs & Maintenance: Maintenance agreements, work done by outside contractor & Building Maintenance Specialist		
502 20 49 00	Miscellaneous: Dues, subscriptions		
502 20 49 10	General Fund Overhead: 5% billing & customer service		
502 20 49 20	Motor Pool Charges: Vehicle operation & maintenance costs (parts, labor & insurance)		
502 20 49 30	Insurance Trust Fund: 1% of revenues for self insured trust fund		

502 20 49 20	Motor Pool Charges	3783	3248	1381	1591	1591	1591
502 20 49 30	Insurance Trust Fund	0	4000	2000	3800	0	0
OTHER SERVICES & CHARGES SUBTOTAL		82038	90051	51035	92986	69156	69156
OPERATION & MAINTENANCE SUBTOTAL		203166	213453	125640	242201	218371	218371
502 20 60 00				CAPITAL OUTLAYS			
502 20 65 14	Lumber St. Upgrade	0	0	0	38000	38000	38000
502 20 54 15	1st Dst to Nordic	0	11000	0	11000	11000	11000
502 20 65 16	2nd St Dst to Cst	0	15000	0	0	0	0
502 20 65 17	Gauffin St. Upgrade	2402	40000	0	0	0	0
502 20 65 18	Water Meter Change-out*	20523	24000	17628	0	0	0
502 20 65 19	Fluoridation Start-up	9789	0	0	0	0	0
502 20 65 20	Dst 1st to 3rd	0	0	0	38000	38000	38000
502 20 65 21	12th St Upgrade	0	0	0	0	0	0
502 20 65 22	Flow Meter Replacement				1250	1250	1250
502 20 65 23	High Pres. Pump Replacement				1500	1500	1500
CAPITAL OUTLAYS SUBTOTAL		32714	90000	17628	89750	89750	89750
502 20 70 00				DEBT SERVICE			
502 20 71 00	Principle	15000	15000	15000	15000	15000	15000
502 20 72 00	Interest	36625	36250	36250	35580	35580	35580
DEBT SERVICE SUBTOTAL		51625	51250	51250	50580	50580	50580
WATER FUND EXPENDITURES TOTAL		287505	354703	194518	382531	358701	358701
WATER FUND APPROPRIATION		1287243	384703	209518	382531	358701	358701
WATER FUND RESERVE		82833	12297	18669	29732	53562	53562
WATER FUND TOTAL		1370076	397000	228187	412263	412263	412263

502 20 65 14 Lumber St.: Cost for 500 feet of water line upgrade. Replacement pipe is 6"AC to 8" DI
Replacement to be from South Nordic Hiway to Lansing Street. (Sale Tax)

502 20 65 15 1st, Balder to Nordic: Cost for 150 feet of water line upgrade from 6" Asbestos Cement pipe to 8"
ductile Iron pipe. (Sales Tax)

502 20 65 18 Water Meter change-out*: This will be done in house by W.P. Plant crew plus three month temporary
laborer wages.

502 20 65 20 Dst, 1st St to 3rd St: Cost for 500 feet of water line upgrade from 4" Asbestos Cement
to 8" Ductile Iron pipe.

502 20 65 21 12th St upgrade: Replace 300' of 8" ductile iron to 14" ductile iron pipe hooked into the main feed
line from the water plant to rid this area of low water pressure and fire hazardous creted
by long run of pipe on a dead end water main.

502 20 65 22 Water Plant Influent Meter Replacement.

502 20 65 23 High Pressure Pumps Replcement.

Note: These cost are part of a complete street upgrade for capital
improvements. Total cost includes all labor and materials.
Materials include all service lines to the property line to include the water meters,
service shut off box, copper line to the property line. Main line materials include replacement
of new hydrants, main line control valves, shut off boxes, and main line pipe.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SEWER - FUND 403</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		978864	90000	89202	1675000	1675000	1675000
FEDERAL/STATE GRANTS							
330 00 00 00							
330 01 00 00	Treatment Plant (EPA) Litigation	0	150000	0	75000	75000	75000
336 40 00 00	Treatment Plant (DEC) Litigation	0	25000	0	12500	12500	12500
336 42 00 00	Sewer Extentions (DEC) Scow Bay Phase II	0	292510	21846	275000	275000	275000
336 44 00 00	Wastewater Facilities (DEC 1988)	0	1000000	0	1000000	1000000	1000000
FEDERAL/STATE GRANTS SUBTOTAL		0	1467510	21846	1362500	1362500	1362500
UTILITY SERVICES							
344 00 00 00							
344 31 00 00	Sewer Charges	190633	195000	108238	290000	290000	290000
344 32 30 00	Other Operating Revenue	1816	2000	-143	2000	2000	2000
344 33 00 00	Contract Work	48	1000	0	1000	1000	1000
UTILITY SERVICES SUBTOTAL		192497	198000	108095	293000	293000	293000
MISCELLANEOUS REVENUES							
360 00 00 00							
360 10 00 00	Interest Earnings	22376	5000	8732	75000	75000	75000
360 90 00 00	Misc Revenues	100	0	50	100	100	100
MISCELLANEOUS REVENUES SUBTOTAL		22476	5000	8782	75100	75100	75100
INTERFUND TRANSFERS							
387 00 00 00							
387 02 01 00	Sales Tax Fund Transfer	228000	180000	0	0	0	0
387 24 00 00	Bond Improvement Fund	0	120000	0	0	0	0
INTERFUND TRANSFERS SUBTOTAL		228000	300000	0	0	0	0
395.90	Treatment Plant Litigation Settlement	0	1700000	0	100000	100000	100000
CURRENT REVENUES		442973	3670510	138723	1830600	1830600	1830600
SEWER REVENUES TOTAL		1421837	3760510	227925	3505600	3505600	3505600

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
				<u>SEWER - FUND 403</u>			
				<u>EXPENDITURES</u>			
				SALARIES & WAGES			
503 20 10 00							
503 20 11 00	Regular Pay	33325	33966	16651	38802	38802	38802
503 20 11 01	Regular Pay	2935	5000	3742	5000	5000	5000
503 20 12 00	Overtime Pay	2147	3396	2512	5000	5000	5000
SALARIES & WAGES SUBTOTAL		38407	42362	22905	48802	48802	48802
				PERSONNEL BENEFITS			
503 20 20 00							
503 20 21 00	Pension	5521	6142	4454	7086	7086	7086
503 20 22 00	Medicare	175	70	28	707	707	707
503 20 23 00	Health Insurance	1809	2486	1930	4898	4898	4898
503 20 24 00	Life Insurance	28	30	11	23	23	23
503 20 25 00	Workers Compensation	1638	1563	1513	2928	2928	2928
503 20 26 00	Unemployment Compensation	531	317	243	244	244	244
PERSONNEL BENEFITS SUBTOTAL		9702	10608	8179	15886	15886	15886
				SUPPLIES			
503 20 30 00							
503 20 32 00	Operating Expenses	2098	5000	288	6400	6400	6400
503 20 32 01	Operating Supplies-Plant	2638	10000	2822	14000	14000	14000
503 20 33 00	Maintenance Supplies	3514	8000	1438	8000	8000	8000
503 20 33 01	Maintenance Supplies-Plant	333	2000	1148	2500	2500	2500
503 20 34 00	Small Tools & Equipment	1276	2000	998	2500	2500	2500
SUPPLIES SUBTOTAL		9859	27000	6694	33400	33400	33400
				OTHER SERVICES & CHARGES			
503 20 40 00							
503 20 42 00	Communications	711	700	386	1000	1000	1000
503 20 43 00	Travel & Training	70	1000	20	1500	1500	1500
503 20 45 00	Rentals & Leases	5250	500	0	500	500	500
503 20 45 01	Vehicle Replacement	0	10875	5437	14475	14475	14475
503 20 46 00	Insurance - Property	19190	19950	15205	8100	8100	8100
503 20 46 01	Insurance - Liability	4562	5643	7723	1100	1100	1100
503 20 47 00	Utilities	26778	26000	15183	73000	73000	73000
503 20 48 00	Repairs & Maintenance	13096	10000	108	10000	10000	10000
503 20 49 00	Miscellaneous	1717	200	76	200	200	200
503 20 49 10	General Fund Overhead	32658	36000	18000	36000	36000	36000
503 20 49 11	Public Works Overhead	45559	30000	30000	0	0	0
503 20 49 20	Motor Pool Charges	3743	4567	1889	12917	12917	12917
503 20 49 30	Insurance Trust Fund	0	28000	14000	2030	0	0
OTHER SERVICES & CHARGES SUBTOTAL		153334	173435	108027	160822	158792	158792

ACCOUNT CODE

NARRATIVE DETAIL

503 20 11 00	SEWER UTILITY		
503 20 11 01	Regular Pay	Treatment Plant Operator (.5)	17,690
		Laborer	<u>21,112</u>
			38,802
503 20 11 01	Regular Pay Public Works Direct Billing		5,000
503 20 12 00	Overtime Pay: Experience factor		
503 20 21 00	Pension: PERS at 0.1452 of Gross Wage		
503 20 22 00	Medicare: 0.0145 of gross wage		
503 20 23 00	Medical Insurance: \$3265 annually per employee		
503 20 24 00	Life Insurance: \$15.12 annually per employee		
503 20 25 00	Workers Compensation: 6% of Gross Wages		
503 20 26 00	Unemployment Compensation: .005 of Gross Wages		
503 20 32 00	Public Works Operating Expenses: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts and concrete, alarm monitoring		
503 20 32 01	Operating Supplies - Plant: Electrical relays, cleaning supplies, chemicals		
503 20 33 00	Public Works Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC * DI fittings, manholes, shoring materials		
503 20 33 01	Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds		
503 20 34 00	Small Tools & Equipment: Hand tools, and new diaphragm pump		
503 20 42 00	Communication: Telephone, mail		
503 20 43 00	Travel and Training: Travel expenses, per diem, training seminars, safety training		
503 20 45 00	Rentals & Leases: Rental or lease of vehicles and/or equipment		
503 20 45 01	Vehicle & Generator Replacement Costs (Vehicle #79A)		
503 20 46 00	Insurance - Property: Based on property values in sewer fund		
503 20 46 01	Insurance - Liability: Based on sewer fund payroll costs		
503 20 47 00	Utilities: Estimate of costs for new plant utilities including new lift station pumps		
503 20 48 00	Repairs & Maintenance: Maintenance work done by outside contractor		
503 20 49 00	Miscellaneous: Dues, subscriptions		
503 20 49 10	General Fund Overhead: Cost allocation for financial support & customer services		
503 20 49 20	Motor Pool Charges:		
503 20 49 30	Insurance Trust Fund: 1% of revenues		

OPERATION & MAINTENANCE SUBTOTAL		211302	253405	145805	258910	256880	256880
503 20 60 00		CAPITAL OUTLAYS					
503 20 65 01	301 H Waiver Requirements	7531	42000	4393	7800	7800	7800
503 20 65 04	Treatment Plant Litigation	173871	200000	15388	100000	100000	100000
503 20 65 16	Lumber Street Rehab *	0	0	0	35000	35000	35000
503 20 65 17	1st Balder St to Nordic *	0	15000	0	15000	15000	15000
503 20 65 18	2nd st. Dst to Cst. *	0	17000	0	0	0	0
503 20 65 19	Gauffin St Rehab *	0	36000	0	0	0	0
503 20 65 20	Dst 1st to 3rd St	0	0	0	49000	49000	49000
503 20 65 21	Painting of Lift Stations	2684	0	0	0	0	0
503 20 65 22	Primary Wastewater Treatment Design	122231	0	0	0	0	0
503 20 65 23	Alarm System	0	0	0	50000	50000	50000
503 20 65 24	1986 Sewer Scow Bay Sewer Phase II	712558	0	0	0	0	0
503 20 65 25	1987 Sewer Scow Bay Sewer Phase III	22751	600000	28260	870000	870000	870000
503 20 65 26	Primary Wastewater Facilities Construction	0	1700000	105516	1950000	1950000	1950000
503 20 65 27	Lab & Testing Equipment	0	0	0	6000	6000	6000
503 20 65 28	5yd. Dump Truck, Screenings Hauling	0	0	0	36000	36000	36000
503 20 65 29	1 Ton Utility Truck	0	0	0	0	0	0
503 20 65 30	4-1 1/2yd. Screenings Hoppers	0	0	0	2500	2500	2500
CAPITAL OUTLAYS SUBTOTAL		1041626	2610000	153557	3121300	3121300	3121300
503 20 70 00		DEBT SERVICE					
503 20 71 00	Principal	10000	10000	10000	10000	10000	10000
503 20 72 00	Interest	33250	33000	33000	33000	33000	33000
DEBT SERVICE SUBTOTAL		43250	43000	43000	43000	43000	43000
SEWER FUND EXPENDITURES TOTAL		1296178	2906405	342362	3423210	3421180	3421180
SEWER FUND APPROPRIATION		1250619	2911405	314862	3423210	3421180	3421180
SEWER FUND RESERVE		89202	854105	-99437	82390	84420	84420
SEWER FUND TOTAL		1339821	3765510	215425	3505600	3505600	3505600

503 20 65 01	301 (H) Waiver monitoring contract with URS (NPDES Requirement)
503 20 65 04	Treatment Plant Litigation
503 20 65 16	*Lumber Street Rehab: Cost of sewer upgrade for 500 feet From 6" AC pipe to 8" SD35 PVC bedded to hardpan.
503 20 65 17	*1st St. Balder St to Nordic: Cost for sewer upgrade for 200 feet. From 4" cement sections to 8" SD35 PVC bedded to hardpan.
503 20 65 19	*Gauffin St. Rehab: Cost for sewer upgrade for 550 feet From 6" cement sections to 8" SD35 PVC bedded to hardpan.
503 20 65 20	Dst 1st to 3rd St: Cost of sewer upgrade for 500 feet. From 6" AC pipe to 8" SD35 PVC bedded to hardpan.
503 20 65 21	Painting of sewer lift stations
503 20 65 22	Primary wastewater treatment facility preliminary design
503 20 65 23	Alarms for sewer collection system; high water, fault indicators, pump station failure
503 20 65 24	1986 Sewer Improvements - Scow Bay Phase II - Mitkof Hwy, Cemetery to King's Row
503 20 65 25	1987 Sewer Extension - Scow Bay Phase III - Mitkof Hwy, Hungerford Hill, King's Row & Cornelius
503 20 65 26	Wastewater Facilities - construction
503 20 65 27	Lab & Testing Equipment
503 20 65 28	10 yd. Dump Truck- Screenings and Sludge Hauling
503 20 65 29	1 Ton Utility Truck
503 20 65 30	4- 1 1/2yd. Screenings Hoppers
503 20 71 00	Debt Service Payment - Principle
503 20 72 00	Debt Service Payment - Interest

Note: These costs are part of a complete street upgrade for capital improvements. Total cost includes all labor and materials. Materials include all main trunk line, new manholes, laterals replacement to the property lines. All the old sewer lines have a high infiltration problem and are floating on muskeg on planks not bedded to hardpan. New installation of trunk lines are excavated to hardpan and backfill to needed grade with shot rock compacted under and over, to protect the pipe. Replacement includes installation of new manholes and laterals to property line, this is to insure that there is no I&I problems.

SANITATION UTILITY

The purpose of the sanitation utility department is to provide a reliable service to the community. The sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. Personnel consists of two collectors, one landfill operator and a part time clerical position. The operation capacity consists of two 16 yard packers, one pick-up truck and a customer list of approximately 1500. The landfill site handles approximately 10,200 cubic yards annually.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SANITARY UTILITY - FUND 404</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		-33258	3000	20266	35000	35000	35000
STATE GRANTS FOR CAPITAL OUTLAYS							
336.01	DEC Grant for Incinerator	0	0	0	0	50000	50000
STATE GRANTS FOR CAPITAL PROJECTS SUBTOTAL		0	0	0	0	50000	50000
UTILITY SERVICES							
344 00 00 00							
344 41 00 00	Refuse Collection Charges	126425	211584	102588	205000	205000	205000
344 42 00 00	Landfill Charges	40768	50000	23314	48000	48000	48000
UTILITY SERVICES SUBTOTAL		167193	261584	125902	253000	253000	253000
MISCELLANEOUS REVENUES							
360 00 00 00							
360 10 00 00	Interest Earnings	330	100	409	500	500	500
MISCELLANEOUS REVENUES SUBTOTAL		330	100	409	500	500	500
INTERFUND TRANSFERS							
387 00 00 00							
387 00 00 00	Federal Revenue Sharing	132623	0	0	0	0	0
387 02	Sales Tax Fund	0	30000	20000	0	50000	50000
INTERFUND TRANSFERS SUBTOTAL		132623	30000	20000	0	50000	50000
SANITARY UTILITY REVENUES TOTAL		266888	294684	166577	288500	388500	388500

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SANITATION UTILITY - FUND 404

EXPENDITURES

504 20 10 00		SALARIES & WAGES					
504 20 11 00	Regular Pay	86564	83307	45609	91769	91769	91769
504 20 11 01	Regular Pay	8976	5000	4708	6000	6000	6000
504 20 12 00	Overtime Pay	6319	4336	4311	4999	4999	4999
SALARIES & WAGES SUBTOTAL		101859	92643	54628	102768	102768	102768

504 20 20 00		PERSONNEL BENEFITS					
504 20 21 00	Pension	14470	13204	8292	13991	13991	13991
504 20 22 00	Medicare	245	226	112	226	226	226
504 20 23 00	Health Insurance	7296	8701	3872	10886	10886	10886
504 20 24 00	Life Insurance	101	106	22	50	50	50
504 20 25 00	Workers Compensation	8280	8124	9960	10367	10367	10367
504 20 26 00	Unemployment Compensation	1203	683	506	482	482	482
PERSONNEL BENEFITS SUBTOTAL		31595	31044	22764	36002	36002	36002

504 20 30 00		SUPPLIES					
504 20 31 00	Office Supplies	0	0	0	1500	1500	1500
504 20 32 00	Operating Supplies	6003	6000	4777	8000	8000	8000
504 20 32 01	Safety Supplies/Classes	0	0	0	400	400	400
504 20 33 00	Maintenance Supplies	6275	5000	4222	5000	5000	5000
504 20 34 00	Small Tools & Equipment	333	500	0	1000	1000	1000
SUPPLIES SUBTOTAL		12611	11500	8999	15900	15900	15900

504 20 40 00		OTHER SERVICES & CHARGES					
504 20 41 00	Professional Services	0	100	0	0	0	0
504 20 42 00	Communications	0	312	158	1100	1100	1100
504 20 45 00	Rentals & Leases	12139	500	0	500	500	500
504 20 45 01	Vehicle Replacement	0	15236	7618	12500	12500	12500
504 20 46 00	Insurance - Liability	1013	2508	3433	3776	2200	2200
504 20 47 00	Utilities	1605	1000	698	2400	2400	2400
504 20 48 00	Repairs & Maintenance	5385	2500	844	2500	2500	2500
504 20 49 00	Miscellaneous	2319	0	0	0	0	0
504 20 49 10	General Fund Overhead	6300	6000	3000	10335	6000	6000
504 20 49 11	Public Works Overhead	45559	45000	22500	45000	45000	45000
504 20 49 20	Motor Pool Charges	21979	22553	19538	24014	24014	24014
504 20 49 30	Insurance Trust Fund	0	1863	932	2616	0	0
OTHER SERVICES & CHARGES SUBTOTAL		96299	97572	58721	104741	96214	96214

ACCOUNT CODE

NARRATIVE DETAIL

REFUSE COLLECTION/LANDFILL

504 20 11 00	Regular Pay		
	Utility Worker		37422
	Laborer		22868
	Laborer		24760
	Clerk Typist II		6718
504 20 11 01	Public Works Direct Billing		6000
	TOTAL		97768
504 20 12 00	Overtime Pay: 5% of Gross Wage		
504 20 21 00	Pension: 0.1452 of Gross Wage		
504 20 22 00	Medicare: .0145 of Gross Wage		
504 20 23 00	Medical Insurance: \$3266 annually per employee		
504 20 24 00	Life Insurance: \$15.12 annually per employee		
504 20 25 00	Workers Compensation: 11.5% of Gross Wage (Clk Typ @ .75%)		
504 20 26 00	Unemployment Compensation: .005 of Gross Wage		
504 20 31 00	Office Supplies: Receipt books, invoices, and other office supplies.		
504 20 32 00	Operating Supplies: Replacement of dumpsters/containers:		
	6 - 3 Yd Dumpsters = \$4,000.00		
	6 - 1 1/2 Yd Dumpsters = \$2,000.00		
	20 - 90 Gallon Containers = \$2,000.00		
504 20 32 01	Safety Supplies/Classes: Mandatory safety supplies, classes and materials.		
504 20 33 00	Maintenance Supplies: Shot rock cover for landfill site and general maintenance supplies		
504 20 34 00	Small Tools & Equipment: Small hand tools for clean-up and dumpster repair		
504 20 41 00	Professional Services: Survey, inspections.		
504 20 42 00	Communications: Phone service at landfill and radio for #65 Garbage Packer.		
504 20 45 00	Rentals & Leases: Rental/lease of equipment		
504 20 45 01	Vehicle Replacement		
504 20 46 01	Insurance - Liability: Based on 1986 budget figures		
504 20 48 00	Repairs & Maintenance: Direct billing by other departments		
504 20 49 00	Miscellaneous: Emergency items not otherwise budgeted.		
504 20 49 10	General Fund Overhead		
504 20 49 11	Public Works Overhead		
504 20 49 20	Motor Pool: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil,] vehicle insurance		
504 20 49 30	Insurance Trust Fund 1%		
504 20 49 31	Self Insurance: Reimbursement to Self Insurance Fund		

504 20 60 01
504 20 60 02
504 20 60 03
504 20 60 04

Capital Improvements: Additional landfill safety fencing
Solid Waste Incinerator Preliminary Design: \$50,000 DEC matching funds; portion of \$800,000 grant for incinerator requiring 50% local matching funds
Area for Hazardous Material: Cost for designation of area at landfill for Hazardous Material.
Water Line Ext. from Water Plant: Extension of water line from treatment plant to landfill site for sanitary facilities and fire control.

HARBOR & PORT ENTERPRISE FUND

The purpose of the Harbor & Port Department is to administer to the needs and requirements of the Petersburg Boat Harbors and Port Facility. The staff is responsible for operations and maintenance of all harbor and port facilities. The department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, and the Harbor and Port Advisory Board's recommendations. The major responsibilities include: assignment and regulation of moorage space, harbor security, departmental finances and bookkeeping, maintenance and repairs of facilities, policing and safety, acquisition of upland leases, wharfage operations, tour ship accommodations and providing storage space for marine related materials.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HARBOR & PORT ENTERPRISE FUND

REVENUES

HARBOR BEGINNING BALANCE	141178	129148	184208	165599	165599	165599
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340 00 00 00		CHARGES FOR SERVICES					
345 00 00 00	Harbor						
345 10 00 00	Moorage Fees	193345	209500	85507	212000	212000	212000
345 20 00 00	Transient Fees	25687	16500	27623	40000	40000	40000
345 30 00 00	Grid Use Fees	6895	5000	4967	8000	8000	8000
345 40 00 00	Live Aboard Fees	5282	4500	2639	4500	4500	4500
345 50 00 00	Float Side Fees	3275	3000	1808	5000	5000	5000
345 90 00 00	Miscellaneous Charges	2559	4500	1087	2000	2000	2000
CHARGES FOR SERVICES SUBTOTAL		237043	243000	123631	271500	271500	271500

360 00 00 00		MISCELLANEOUS REVENUES					
360 10 00 00	Interest Earnings	14367	9300	7725	14000	14000	14000
360 20 00 00	Chamber of Commerce Rental	2002	2400	1201	2400	2400	2400
360 90 00 00	Miscellaneous	13778	5000	3799	6000	6000	6000
MISCELLANEOUS REVENUES SUBTOTAL		30147	16700	12725	22400	22400	22400

397 00		INTERFUND TRANSFERS					
397 01	General Fund	0	5000	0	5000	5000	5000
INTERFUND TRANSFERS SUBTOTAL		0	5000	0	5000	5000	5000

HARBOR REVENUES TOTAL	267190	264700	136356	298900	298900	298900
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PORT BEGINNING BALANCE	72529	65430	82063	58348	58348	58348
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355 00 00 00		CHARGES FOR SERVICES					
355 10 00 00	Port						
355 10 00 00	Moorage Fees	1206	1000	265	1500	1500	1500
355 20 00 00	Leases	32611	38000	26805	41000	41000	41000
355 60 00 00	Wharfage Fees	0	500	0	500	500	500
355 90 00 00	Storage Charges	2555	1500	2638	4000	4000	4000
CHARGES FOR SERVICES SUBTOTAL		36372	41000	29708	47000	47000	47000

PORT REVENUES TOTAL	36372	41000	29708	47000	47000	47000
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PORT & HARBOR CURRENT REVENUES	303562	305700	166064	345900	345900	345900
HARBOR REVENUES TOTAL	408368	393848	320564	464499	464499	464499
PORT REVENUES TOTAL	108901	106430	111771	105348	105348	105348
PORT & HARBOR REVENUES TOTAL	517269	500278	432335	569847	569847	569847

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HARBOR & PORT ENTERPRISE FUND

EXPENDITURES

		SALARIES & WAGES					
535 40 00 00	Harbor						
535 40 11 00	Regular Pay	109587	111546	58725	107372	111046	111046
535 40 12 00	Overtime Pay	900	2862	534	2500	2500	2500
535 40 17 00	Shift Differential	0	1074	0	1500	1500	1500
SALARIES & WAGES SUBTOTAL		110487	115482	59259	111372	115046	115046
		PERSONNEL BENEFITS					
535 40 20 00							
535 40 21 00	Pension	16956	17158	7998	17158	17158	17158
535 40 22 00	Medicare	0	0	0	0	0	0
535 40 23 00	Health Insurance	6896	6952	3589	7500	7500	7500
535 40 24 00	Life Insurance	119	80	24	80	80	80
535 40 25 00	Workers Compensation	13527	11472	13994	18662	18662	18662
535 40 26 00	Unemployment Compensation	1250	1678	444	1600	1600	1600
PERSONNEL BENEFITS SUBTOTAL		38748	37340	26049	45000	45000	45000
		SUPPLIES					
535 40 30 00							
535 40 31 00	Office Supplies	811	1620	568	1500	1500	1500
535 40 32 00	Operating Supplies	3134	3780	1048	4000	4000	4000
535 40 33 0	Maintenance Supplies	1277	1620	292	1800	1800	1800
535 40 34 00	Small Tools & Equipment	8898	8200	2662	8200	8200	8200
SUPPLIES SUBTOTAL		14120	15220	4570	15500	15500	15500
		OTHER SERVICES & CHARGES					
535 40 40 00							
535 40 41 00	Professional Services	1174	8000	0	2000	2000	2000
535 40 42 00	Communications	677	1040	358	800	800	800
535 40 43 00	Travel & Training	1860	3800	2702	4000	4000	4000
535 40 44 00	Advertising & Printing	573	200	0	500	500	500
535 40 45 00	Rentals & Leases	1290	0	0	500	500	500
535 40 45 01	Vehicle Replacement	0	1750	875	1750	1750	1750
535 40 46 00	Insurance - Property	3030	3150	2401	3500	2000	2000
535 40 46 01	Insurance - Liability	5069	6220	8581	9000	1000	1000
535 40 47 00	Utilities	10572	39428	10130	23000	23000	23000
535 40 48 00	Repairs & Maintenance	6581	16200	1140	15000	15000	15000
535 40 49 00	Miscellaneous	2252	250	0	250	250	250
535 40 49 10	General Fund Overhead	10866	12150	6075	12590	12590	12590
535 40 49 20	Motor Pool Charges	991	1725	1140	1300	1300	1300
535 40 49 30	Insurance Trust Fund	0	2584	1292	2589	0	0
OTHER SERVICES & CHARGES SUBTOTAL		44935	96497	34694	76779	64690	64690

Account Code	Narrative	
535 40 00 00	<u>BOAT HARBORS</u>	
535 40 11 00	<u>REGULAR PAY</u>	
	Harbormaster	35,749
	Asst Harbormaster	28,247
	Harbor Officer	26,796
	Part Time (2 emp)	15,254
	Part Time 6/15 - 9/15	5,000

		\$111,046
535 40 12 00	<u>OVERTIME PAY</u> x.f.	
535 40 17 00	<u>SHIFT DIFFERENTIAL</u> compensation for swing and graveyard shifts	
535 40 21 00	<u>PENSION</u> PERS @ 0.1452 of gross wage	
535 40 22 00	<u>MEDICARE</u> .0145 of gross wages	
535 40 23 00	<u>HEALTH INSURANCE</u> \$3266 annually per employee	
535 40 24 00	<u>LIFE INSURANCE</u> \$15.12 annually per employee	
535 40 25 00	<u>WORKERS COMPENSATION</u> 11.5% per employee	
535 40 26 00	<u>UNEMPLOYMENT COMPENSATION</u> .005 of gross wage	
535 40 31 00	<u>OFFICE SUPPLIES</u> stationary, pens, pencils, forms, etc	
535 40 32 00	<u>OPERATING SUPPLIES</u> paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc	
535 40 33 00	<u>MAINTENANCE SUPPLIES</u> paint, light bulbs, nails, wood, plumbing parts, etc	
535 40 34 00	<u>SMALL TOOLS & EQUIPMENT</u> hand & power tools, snowblower, outboard, radios, software	
535 40 41 00	<u>PROFESSIONAL SERVICES</u> consultant studies, janitorial, grounds maintenance, Harbor Marketing Program	
535 40 42 00	<u>COMMUNICATIONS</u> telephone & mail	
535 40 43 00	<u>TRAVEL & TRAINING</u> travel expenses, per diem, training seminars, harbor conferences	
535 40 44 00	<u>ADVERTISING & PRINTING</u> legal ads, job ads	
535 40 45 00	<u>RENTALS & LEASES</u> Equipment rental/lease	
535 40 45 01	<u>VEHICLE REPLACEMENT</u> Vehicle # 104	
535 40 46 00	<u>INSURANCE PROPERTY</u> Based on actual property valuation per department	
535 40 46 01	<u>INSURANCE LIABILITY</u> Based on latest quote spread per exposure	
535 40 47 00	<u>UTILITIES</u> water, elec, garbage & Harbor lighting added	
535 40 48 00	<u>REPAIR & MAINTENANCE</u> contract work	
535 40 49 00	<u>MISCELLANEOUS</u> dues, subscriptions, technical publications	
535 40 49 10	<u>GENERAL FUND OVERHEAD:</u> 5% revenues gen. administration	
535 40 49 20	<u>MOTOR POOL CHARGES:</u> Repairs & maintenance of vehicle, gas & oil, insurance	
535 40 49 30	<u>INSURANCE TRUST FUND</u> 1% SIR assessment	

OPERATIONS & MAINTENANCE SUBTOTAL	208290	264539	124572	248651	240236	240236
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535 40 60 00							CAPITAL OUTLAYS
535 40 63 13 Oil Dumpsters	7128	0	0	0	0	0	
535 40 63 14 Out Building - South Harbor				8000	8000	8000	
CAPITAL OUTLAYS SUBTOTAL	7128	0	0	8000	8000	8000	

587 10 58 Motor Pool	8742	0	0	0	0	0	RESIDUAL EQUITY TRANSFER OUT
587 10 59 01 Replacement Reserve Trust F	0	35000	35000	35000	135000	135000	
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL	8742	35000	35000	35000	135000	135000	

HARBOR EXPENDITURES SUBTOTAL	224160	299539	159572	291651	383236	383236
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EXPENDITURES

535 50 10 00 Port							SALARIES & WAGES
535 50 11 00 Regular Pay	4529	6309	1415	10500	10500	10500	
SALARIES & WAGES SUBTOTAL	4529	6309	1415	10500	10500	10500	

535 50 20 00							PERSONNEL BENEFITS
535 50 21 00 Pension	768	1090	206	1190	1190	1190	
535 50 22 00 Medicare	0	0	0	0	0	0	
535 50 23 00 Health Insurance	241	275	87	343	343	343	
535 50 24 00 Life Insurance	2	3	0	4	4	4	
535 50 25 00 Workers Compensation	445	659	756	800	800	800	
535 50 26 00 Unemployment Compensation	46	95	11	110	110	110	
PERSONNEL BENEFITS SUBTOTAL	1502	2122	1060	2447	2447	2447	

535 50 40 00							OTHER SERVICES & CHARGES
535 50 41 00 Professional Services	5994	7000	1759	2000	2000	2000	
535 50 45 00 Rentals & Leases	150	600	0	200	200	200	
535 50 45 01 Vehicle Replacement	0	0	0	0	0	0	
535 50 46 00 Insurance - Property	1473	1050	800	1500	160	160	
535 50 46 01 Insurance - Liability	1521	1881	2575	3000	650	650	
535 50 47 00 Utilities	492	500	227	600	600	600	
535 50 48 00 Repairs & Maintenance	0	1000	165	1500	1500	1500	
535 50 49 00 Miscellaneous	17	500	4520	200	200	200	
535 50 49 10 General Fund Overhead	682	682	341	2000	2000	2000	
535 50 49 30 Insurance Trust Fund	0	300	150	436	0	0	
OTHER SERVICES & CHARGES SUBTOTAL	10329	13513	10537	11436	7310	7310	

535 40 63 02	<u>CAPITAL IMPROVEMENT</u> Out building, South Harbor, for gas, paint and other flammables (to meet fire code)
587 10 59 01	<u>REPLACEMENT RESERVE TRUST FUND</u>
535 50 00 00	<u>PORT FACILITY</u>
535 50 11 00	<u>REGULAR PAY</u> 25% of harbormaster wages
535 50 21 00	<u>PENSION</u> PERS @ 0.1452% of regular pay
535 50 22 00	<u>MEDICARE</u> .0145% of gross wages
535 50 23 00	<u>HEALTH INSURANCE</u> @ 25% of \$3266 annually per employee
535 50 24 00	<u>LIFE INSURANCE</u> 25% of \$15.12
535 50 25 00	<u>WORKERS COMPENSATION</u> 11.5% per employee
535 50 26 00	<u>UNEMPLOYMENT COMPENSATION</u> .005 of regular pay
535 50 41 00	<u>PROFESSIONAL SERVICES</u> consultants, studies, Port Marketing Program
535 50 45 00	<u>RENTALS & LEASES</u> equipment least/rental
535 50 46 00	<u>INSURANCE PROPERTY</u> Based on actual property valuation per department
535 50 46 01	<u>INSURANCE LIABILITY</u> Based on latest quote spread per exposure
535 50 47 00	<u>UTILITIES</u> electricity, water
535 50 48 00	<u>REPAIR & MAINTENANCE</u> all repairs to port (contract)
535 50 49 00	<u>MISCELLANEOUS</u> misc
535 50 49 10	<u>OVERHEAD CHARGES</u> 5% to general administration
535 50 49 30	<u>INSURANCE TRUST FUND</u> 1% SIR assessment

OPERATIONS & MAINTENANCE SUBTOTAL	16360	21944	13012	24383	20257	20257
535 50 60 00						
CAPITAL OUTLAYS SUBTOTAL	0	0	0	0	0	0
587 10 59 02 Replacement Reserve Trust	0	25000	25000	20000	20000	20000
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL	0	25000	25000	20000	20000	20000
535 50 70 00						
535 50 71 00 Principle	10000	10000	10000	0	0	0
535 50 72 00 Interest	478	1000	383	0	0	0
DEBT SERVICE SUBTOTAL	10478	11000	10383	0	0	0
PORT EXPENDITURES SUBTOTAL	26838	57944	48395	44383	40257	40257
PORT & HARBOR EXPENDITURES TOTAL	250998	357483	207967	336034	423493	423493
HARBOR & PORT APPROPRIATIONS	250998	357483	207967	336034	423493	423493
HARBOR ENDING BALANCE	184208	94309	160992	172848	81263	81263
PORT ENDING BALANCE	82063	48486	63376	60965	65091	65091
HARBOR & PORT TOTAL	517269	500278	432335	569847	569847	569847

587.10.59.02	<u>REPLACEMENT RESERVE TRUST FUND</u>
535 50 63 01	<u>DOCK EXPANSION</u>
535 50 63 02	<u>DREDGING</u>
535 50 71 00	<u>DEBT SERVICE</u> Principle payment
535 50 72 00	<u>DEBT SERVICE</u> Interest payment
587 10 59 02	<u>REPLACEMENT RESERVE TRUST FUND</u>

HARBOR & PORT REPLACEMENT RESERVE

The purpose of the Harbor & Port Replacement Reserve Trust Fund is to accumulate reserve funds to finance the scheduled Replacement of Harbor & Port facilities. Authority for this fund is City of Petersburg's Ordinance No. 596 adopted April 20, 1987.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>HARBOR & PORT REPLACEMENT RESERVE TRUST - FUND 622</u>							
<u>REVENUES</u>							
	BEGINNING FUND BALANCE	0	0	0	61359	61359	61359
360.10	Interest Income	0	0	1359	4000	4000	4000
387 10.55	Transfer from Harbor	0	35000	35000	35000	135000	135000
387.10.56	Transfer from Port	0	25000	25000	20000	20000	20000
<u>HARBOR & PORT REPLACEMENT RESERVE REVENU</u>		<u>0</u>	<u>60000</u>	<u>61359</u>	<u>120359</u>	<u>220359</u>	<u>220359</u>

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>HARBOR & PORT REPLACEMENT RESERVE TRUST</u>							
<u>EXPENDITURES</u>							
CAPITAL OUTLAYS							
597.10.55	Harbor Replacement	0	0	0	0	0	0
597.10.56	Port Replacement	0	0	0	0	0	0
<u>HARBOR & PORT REPLACEMENT RESERVE EXPENDITURES TOTAL</u>		0	0	0	0	0	0
<u>HARBOR & PORT ENDING FUND BALANCE</u>		0	60000	60000	0	0	0
<u>HARBOR & PORT REPLACEMENT RESERVE APPROPRIATION</u>		0	0	0	0	0	0
<u>HARBOR & PORT REPLACEMENT RESERVE</u>		0	60000	61359	120359	220359	220359
<u>HARBOR & PORT TOTAL</u>		0	60000	61359	120359	220359	220359

Narrative Detail

Harbor & Port Replacement Reserve Expenditures

Currently there are no replacement expenditures budgeted. The Harbor & Port Advisory Board will be developing a long range replacement schedule for all Harbor & Port Facilities in the coming year. Estimated costs for replacement of facilities will be reviewed annually by the City Council and the Harbor & Port Advisory Board.

MOTOR POOL DEPARTMENT

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 1-heavy equipment mechanic and 1-light equipment mechanic, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 60 pieces of rolling stock with an estimated value of \$1,100,100.00

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>MOTOR POOL - FUND 501</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		6491	55262	102696	115000	115000	115000
BEGINNING REPLACEMENT RESERVE		525000	451112	451112	712557	712557	712557
360 00 00 00		MISCELLANEOUS REVENUES					
360 10 00 00	Interest Earned	31480	35000	19818	50000	50000	50000
360 20 00 00	Rents & Royalties	6051	1000	5004	8000	8000	8000
360 90 00 00	Miscellaneous	867	1000	136	500	500	500
MISCELLANEOUS REVENUES SUBTOTAL		38398	37000	24958	58500	58500	58500
373 00 00 00		MOTOR POOL CHARGES					
373 60 00 01	Operation & Maintenance	257107	247731	216726	260918	260918	260918
373 60 00 02	Replacement	180617	276008	135726	273693	273693	273693
MOTOR POOL CHARGES SUBTOTAL		437724	523739	352452	534611	534611	534611
387 10 55 00		RESIDUAL EQUITY TRANSFERS IN					
387 10 55 00	Harbor Fund	8742	0	0	0	0	0
TRANSFERS SUBTOTAL		8742	0	0	0	0	0
395 00 00 00		PROCEEDS OF GENERAL FIXED ASSETS					
395 40 00 00	Equipment Sales	11550	1000	50	1000	1000	1000
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		11550	1000	50	1000	1000	1000
CURRENT REVENUES		496414	561739	377460	594111	594111	594111
O & M REVENUES TOTAL		487634		359598	396418	396418	396418
REPLACEMENT REVENUES TOTAL		540271		571670	1025250	1025250	1025250
REVENUES TOTAL		1027905	1068113	931268	1421668	1421668	1421668

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
MOTOR POOL - FUND 501 EXPENDITURES							
535 60 10 00		SALARIES & WAGES					
535 60 11 00	Regular Pay	114991	87109	50025	99986	99986	99986
535 60 12 00	Overtime Pay	2301	4355	1263	4999	4999	4999
SALARIES & WAGES SUBTOTAL		117292	91464	51288	104985	104985	104985
535 60 20 00		PERSONNEL BENEFITS					
535 60 21 00	Pension	15699	13262	7447	15244	15244	15244
535 60 22 00	Medicare	104	20	0	569	569	569
535 60 23 00	Health Insurance	5737	6339	3015	9798	9798	9798
535 60 24 00	Life Insurance	86	77	18	45	45	45
535 60 25 00	Workers Compensation	9791	6677	8195	12126	12126	12126
535 60 26 00	Unemployment Compensation	1226	686	385	525	525	525
PERSONNEL BENEFITS SUBTOTAL		32643	27061	19060	38307	38307	38307
535 60 30 00		SUPPLIES					
535 60 31 00	Office Supplies	651	750	11	1000	1000	1000
535 60 32 00	Operating Supplies	35700	27336	22278	8000	8000	8000
535 60 33 00	Maintenance Supplies/Shop Inventory	65434	75616	31538	20000	20000	20000
535 60 34 00	Small Tools & Equipment	4982	1500	1101	5000	5000	5000
535 60 35 00	Parts & Fuel Charge Out	0	0	0	85500	85500	85500
SUPPLIES SUBTOTAL		106767	105202	54928	119500	119500	119500
535 60 40 00		OTHER SERVICES & CHARGES					
535 60 43 00	Travel & Training	2014	2250	894	2500	2500	2500
535 60 45 00	Rentals/Leases	0	0	0	0	0	0
535 60 45 01	Vehicle Replacement	0	1455	1220	1934	1934	1934
535 60 46 00	Insurance	42846	37831	41374	55000	37740	37740
535 60 47 00	Building Utilities	0	5000	0	7200	7200	7200
535 60 48 00	Repairs & Maintenance	2498	500	0	1000	1000	1000
535 60 49 00	Miscellaneous	-1135	200	0	200	200	200
535 60 49 10	General Fund Overhead	36454	10000	5000	16659	16000	16000
535 60 49 11	Public Works Overhead	45559	10000	5000	45559	45000	45000
535 60 49 20	Motor Pool O & M	0	2112	2134	2552	2552	2552
535 60 49 30	Insurance Trust Fund	0	2785	1393	4049	0	0
OTHER SERVICES & CHARGES SUBTOTAL		128236	72133	57015	136653	114126	114126
OPERATIONS AND MAINTENANCE SUBTOTAL		384938	295860	182291	399445	376918	376918

ACCOUNT CODENARRATIVE DETAIL

535 60 11 00	Regular Pay	Motor Pool Foremen	37398
		Heavy Equipment Mechanic	34840
		Light Equipment Mechanic	27747
		TOTAL	99985
535 60 12 00	Overtime Pay:	5% of Gross Wage	
535 60 21 00	Pension:	0.1452 of Gross Wage	
535 60 22 00	Medicare:	.0145 of Gross Wage	
535 60 23 00	Medical Insurance:	\$3266 annually per employee	
535 60 24 00	Life Insurance:	\$15.12 annually per employee	
535 60 25 00	Workers Compensation:	11.5% of Gross Wage	
535 60 26 00	Unemployment Compensation:	.005 of Gross Wage	
535 60 31 00	Office Supplies:	Motor Pool invoices, Work Orders & other general office supplies	
535 60 32 00	Operating Supplies:	Coveralls, oxygen, lights, safety material and general shop supplies.	
535 60 33 00	Maintenance Supplies/Shop Inventory:	Parts and materials for Shop inventory.	
535 60 34 00	Small tools & Equipment:	Hand tool replacement.	
535 60 35 00	Parts & Fuel Charge Out:	Vehicle registration, gasoline, freight charges, oil and grease, parts and materials for Equipment inventory	
535 60 43 00	Travel & Training:	Mechanic training seminars and maintenance schooling: Vehicle Maintenance Management Conference by the University of Washington Equipment Management System by the US Department of Transportation - Anchorage or Fairbanks. Training materials and VCR tapes.	
535 60 45 01	Vehicle Replacement:		
535 60 46 00	Insurance:	Auto liability (\$35,000), general liability (\$2,200) and property (\$540) insurance coverage	
535 60 48 00	Repairs & Maintenance:	Labor and supplies furnished by contractor, furnace repair and electrical rewiring.	
535 60 49 00	Miscellaneous		
535 60 49 10	General Fund Overhead		
535 60 49 11	Public Works Overhead		
535 60 49 20	Motor Pool Operation & Maintenance		
535 60 49 30	Insurance Trust Fund		

535 60 60 00		CAPITAL OUTLAYS					
535 60 64 00	Machinery & Equipment	89159	0	1232	0	0	0
535 60 64 16	Replace Vehicle #96 (Police)	0	19500	19836	0	0	0
535 60 64 17	Fire Dept. Van	0	12000	200	0	0	0
535 60 64 18	Additional Costs Vehicle #84	0	0	10069	0	0	0
535 60 64 19	Replace Vehicle #26 (Electric)	0	0	0	4537	4537	4537
535 60 64 20	Motor Pool Building Upgrades	0	0	0	5000	5000	5000
CAPITAL OUTLAYS SUBTOTAL		89159	31500	31337	9537	9537	9537
MOTOR POOL EXPENDITURES TOTAL		474097	327360	213628	408982	386455	386455
MOTOR POOL APPROPRIATION		474097	327360	213628	408982	386455	386455
MOTOR POOL RESERVE (Operations)		102696	11133	177307	0	20213	20213
MOTOR POOL RESERVE (Replacement)		451112	729620	540333	0	1015000	1015000
MOTOR POOL TOTAL		1027905	1068113	931268	408982	1421668	1421668

CAPITAL OUTLAYS

535 60 64 00

Machinery & Equipment:

Replace Vehicle #26 (Electric) 1972 International Flatbed Pick Up

584.10.01

Replacement Reserve: Investment of replacement revenues, interest earned on this investment, equipment sales, less purchase of new equipment.

ELDERLY HOUSING FUND

The purpose of the Elderly Housing Fund is for the operation and maintenance of Mountain View Manor. An annual contract is signed with the manager of the facility. The facility is a twenty-four unit apartment complex and senior center with all common areas; landscaping and maintenance of grounds and parking area. The manager is responsible for complying with all City, Farmers Home Administration and HUD policies and regulations. The manager is also responsible for collecting rents and security deposits, billing HUD for rent subsidies and operating within the income budget.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>							
<u>REVENUES</u>							
<u>BEGINNING FUND BALANCE</u>		73765	20907	62917	48000	48000	48000
332 00 00 00					FEDERAL GRANTS FOR OPERATING EXPENSES		
332 01 00 00	Elderly Housing Rent Subsidies	97775	95000	48476	95000	95000	95000
<u>FEDERAL GRANTS FOR OPERATING EXPENSES</u>		97775	95000	48476	95000	95000	95000
360 00 00 00					MISCELLANEOUS REVENUES		
360 10 00 00	Interest Earnings	15485	13000	5542	15000	15000	15000
360 20 00 00	Rents & Royalties	84757	80000	42845	82000	82000	82000
360 90 00 00	Miscellaneous Revenues	9066	4000	2185	4000	4000	4000
<u>MISCELLANEOUS REVENUES</u>		109308	97000	50572	101000	101000	101000
					OPERATING TRANSFERS		
397.01	General Fund	0	0	0	4000	4000	4000
<u>OPERATING TRANSFERS</u>		0	0	0	4000	4000	4000
<u>CURRENT REVENUES</u>		207083	192000	99048	200000	200000	200000
<u>REVENUES TOTAL</u>		280848	212907	161965	248000	248000	248000

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>							
<u>EXPENDITURES</u>							
550 40 30 00				SUPPLIES			
550 40 31 00	Office Supplies	17	150	64	150	150	150
550 40 32 00	Operating Supplies	10475	14000	4750	14000	14000	14000
550 30 33 00	Maintenance Supplies	1235	1500	777	1500	1500	1500
550 40 34 00	Small Tools & Equipment	184	300	246	300	300	300
SUPPLIES SUBTOTAL		11911	15950	5837	15950	15950	15950
550 40 40 00				OTHER SERVICES & CHARGES			
550 40 41 00	Management Contract	39779	37451	18894	37451	37451	37451
550 40 41 01	Office Management Contract	0	0	0	3360	3360	3360
550 40 42 00	Communications	1192	1300	445	1300	1300	1300
550 40 43 00	Travel & Training	0	0	0	1000	1000	1000
550 40 44 00	Advertising & Printing	310	100	0	100	100	100
550 40 45 00	Vehicle Expenses	680	1711	137	1711	1711	1711
550 40 46 00	Insurance	5560	6081	5776	6081	2160	2160
550 40 47 00	Utilities	17895	20000	8735	22800	22800	22800
550 40 48 00	Repairs & Maintenance	2402	4000	-60	8000	8000	8000
550 40 49 00	Miscellaneous	904	1600	306	1600	1600	1600
550 40 49 10	General Fund Overhead	4766	4243	2122	4952	4952	4952
550 40 49 30	Insurance Trust Fund	0	2122	1061	990	0	0
OTHER SERVICES & CHARGES SUBTOTAL		73488	78608	37416	89345	84434	84434
OPERATIONS & MAINTENANCE SUBTOTAL		85399	94558	43253	105295	100384	100384

ACCOUNT CODE NARRATIVE

SENIOR CITIZENS

550 40 31 00	Office Supplies: Stationary, forms, pens, pencils
550 40 32 00	Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies, grounds maintenance supplies, light bulbs, paper products.
550 40 33 00	Maintenance Supplies: Boiler parts, equipment repair, appliance repair.
550 40 34 00	Small Tools & Equipment: Small hand tools, gardening tools.
550 40 41 00	Management Contract: Annual contract for facility management
550 40 41 01	Office Management Contract: Office clerk / 2 hours per day
550 40 42 00	Communications: Telephone, cablevision, publications, postage.
550 40 43 00	Travel & Training:
550 40 44 00	Advertising & Printing: Advertisement for vacancies.
550 40 45 00	Vehicle expenses
550 40 46 00	Insurance: Property & liability insurance.
550 40 47 00	Utilities: Electricity, water, sewer, garbage.
550 40 48 00	Repairs & Maintenance: Contract repairs.
550 40 49 00	Miscellaneous: Boiler, fire, elevator, food service inspections
550 40 49 10	General Fund Overhead - 5% of revenues
550 40 49 30	Insurance Retention Trust Fund - 1% of revenues

550 40 60 00		CAPITAL OUTLAYS					
550 40 62 00	Replacement Equipment	547	0	0	1000	1000	1000
550 40 62 01	Electrical Upgrade	0	0	0	3000	3000	3000
550 40 64 01	Vehicle	14202	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		14749	0	0	4000	4000	4000
550 40 70 00		DEBT SERVICE					
550 40 71 00	Principal	2247	2247	1199	2675	2675	2675
550 40 72 00	Interest	113036	113037	56443	112609	112609	112609
DEBT SERVICE SUBTOTAL		115283	115284	57642	115284	115284	115284
SENIOR CITIZENS EXPENDITURES TOTAL		215431	209842	100895	224579	219668	219668
SENIOR CITIZENS APPROPRIATION		215431	209842	100895	224579	219668	219668
SENIOR CITIZENS ENDING FUND BALANCE		62917	3065	61070	23421	28332	28332
SENIOR CITIZENS TOTAL		278348	212907	161965	248000	248000	248000

550 40 62 00 Equipment Replacement:
550 40 63 00 Boiler System Extension:
550 40 64 00 Screen/Storm Doors:
550 40 71 00 Principle: Farmers Home Administration Debt Retirement
550 40 72 00 Interest: Farmers Home Administration Debt Retirement

SELF INSURANCE RESERVE FUND

The purpose of the Self Insurance Reserve Fund is to create a fund for the payment of uninsured claims against the City.

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SELF INSURANCE RESERVE FUND # 502</u>							
<u>REVENUES</u>							
	Beginning Fund Balance	0	0	0	200000	200000	200000
360.10	Interest Income	0	0	957	10500	10500	10500
397.10.51	Electric Fund	0	34758	17379	31212	0	0
397.10.52	Water Fund	0	4000	2000	2875	0	0
397.10.53	Sewer Fund	0	28000	14000	2030	0	0
397.10.54	Sanitation Fund	0	1863	932	2616	0	0
397.10.55	Harbor & Port Fund	0	2884	1442	3025	0	0
397.10.56	Elderly Housing Fund	0	2122	1061	990	0	0
397.10.57	Motor Pool Fund	0	2785	1392	4049	0	0
397.10.58	General Fund	0	35000	45881	35000	0	0
397.10.59	Sales Tax Fund	0	23000	11500	20000	0	0
TOTAL SIR FUND		0	134412	96544	312297	210500	210500

Account Code	Description	Prior Year Actual (FY 86/87)	Current Year Budget	Current Year To Date 12/31/87	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SELF INSURANCE RESERVE FUND # 502

EXPENDITURES

519.20.41	Legal Expenses	0	0	0	0	0	0
519.20.49	Settlement Expenses	0	0	98864	0	0	0
	SIR FUND EXPENDITURES	0	0	98864	0	0	0
	SIR FUND APPROPRIATION	0	0	98864	0	0	0
	SIR ENDING FUND BALANCE	0	0	-2320	312297	210500	210500
	SIR FUND TOTAL	0	0	96544	312297	210500	210500

CAPITAL IMPROVEMENT PROGRAM
1988 - 1994

1988 - 1989
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
<u>SEWER DEPARTMENT</u>			
Wastewater Treatment Plant	1,950,000.00	Settlement/ADEC	Rehabilitate existing facility to meet EPA 1990 standards; screening & 30% BOD removal requirement. Screens purchased in 1987-88 budget. Installation & construction of facility included in 1988-89.
Scow Bay Phase III	870,000.00	ADEC/Sewer	Interceptor/Collector Extension: Mitkof Highway, Hungerford Hill Rd., Kings Row Rd. & Cornelius Rd., (grinder pumps excluded)
<u>PARK & RECREATION DEPARTMENT</u>			
Community Gym Phase I	500,000.00	"Jobs Bill"	Design & construct foundation: piling, site work & utility extension.
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Lumber Street Phase II	90,000.00	GF 17,000.00 WF 38,000.00 SF 35,000.00	Design & replacement of water & sewer between Nordic & Pearl.
First Street	50,000.00	GF 22,000.00 WF 13,000.00 SF 15,000.00	Replacement of water & sewer lines, new installation of curbs, gutter, storm drainage & sidewalks between Balder & Nordic.
Dolphin Street	137,000.00	GF 50,000.00 WF 38,000.00 SF 49,000.00	Replacement of water & sewer lines, new installation of curbs, gutter, storm drainage & sidewalks between First & Third.
<u>MUNICIPAL POWER & LIGHT</u>			
New Generation & Dist Facility Phase I	490,000.00	Utility Revenue	Land acquisition, design & construction of a new generation and distribution facility near Petersburg Sub.
Crystal Lake Pump Back	152,000.00	Utility Revenue	Pump dam leakage back to reservoir.

System

Blind Slough Sub	75,000.00	Utility Revenue	Rebuild/Upgrade to increase power generator.
4160Y Conversion	40,000.00	Utility Revenue	Convert 2400 Delta system to 4160Y dist system to increase system usage & balance system.

FACILITIES FUND

Municipal Bld Sprinkler System	120,000.00	Sales Tax	Completely sprinkler the Municipal Bld as required by State Fire Marshall compliance order.
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TOTAL CIP 1988-89 4,474,000.00

1989 - 1990
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
<u>SANITARY UTILITY</u>			
New Incinerator	2,230,000.00	ADEC/Bond Issue	Install new incinerator to meet ADEC standards, close old landfill operation.
<u>PARKS & RECREATION DEPARTMENT</u>			
Community Gym Phase II	1,000,000.00	Capital Budget	Construct the "shell" for the new gym including floor, framing, siding, roofing.
<u>SEWER DEPARTMENT</u>			
Scow Bay IV	600,000.00	ADEC/Sewer	Extension of sewer interceptor on Mitkof Highway from Hungerford Hill to the "Mill" & Scow Bay Loop.
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Wrangell Ave Phase I	1,300,000.00	A DOT	Design & construct Wrangell Ave Street, water, sewer utilities. Install new curbs, gutters, stormdrainage and sidewalks as funds permit.
Lumber Street	195,000.00	GF 55,000.00 WF 70,000.00 SF 70,000.00	Replacement of water & sewer lines, new installation of curbs, gutters, stormdrainage & sidewalks between Lansing & Pearl.
Surf Street	106,000.00	GF 45,000.00 WF 31,500.00 SF 39,500.00	Replacement of water & sewer lines, new installation of curbs, gutters, stormdrainage & sidewalks.
<u>WATER DEPARTMENT</u>			
New Flocculator	650,000.00	ADEC/Water	Convert existing clarifier to backwash clearwell and construct new flocculator basin & building.

MUNICIPAL POWER & LIGHT

New Generation & Dist Facility Phase II	450,000.00	Utility Revenue	Design & construction of generation & distribution facility Phase II at Petersburg Sub.
Lumber Street	200,000.00	Utility Revenue	Relocate & rebuild Lumber Street system.
Wrangell Ave. Upgrade	250,000.00	Utility Revenue	Rebuild Wrangell Ave. System to 24 900 KV.
PORTS & HARBORS			
North Harbor	41,400.00	Harbor Fund	Construct 19 new stalls.
North Harbor	55,000.00	Harbor Fund	Install electrical service for new stalls including meters & stands.
TOTAL CIP 1989-90	7,077,400.00		

1990 - 1991
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Harder Street	49,000.00	GF 20,000.00 WF 15,000.00 SF 14,000.00	Replacement of water & sewer lines, new installation of curbs, gutter, stormdrainage and sidewalks from Nordic Dr to Wrangell Ave.
Baltic Street	50,000.00	GF 20,000.00 WF 15,000.00 SF 15,000.00	Replacement of water & sewer lines, new installation of curbs, gutter, stormdrainage and sidewalks from Nordic Dr to Wrangell Ave.
<u>PARKS & RECREATION DEPARTMENT</u>			
Community Gym	700,000.00	State Capitol Budget	Finish interior of gym.
Park/Playground Improvements	100,000.00	State Grant/Sales Tax	Construction play & picnic shelters, playgrounds and boardwalks at Eagles Roost Park, Fryer Park, Dolpin St. Park and Lumber St park/playground.
Swimming Pool Improvement	25,000.00	General Fund	Purchase and installation of de-humidifier equipment.
<u>PORTS & HARBORS</u>			
South Harbor Expansion	38,000.00	Harbor Fund	Construction of new gangway and relocation of skiff float from north harbor.
<u>MUNICIPAL POWER & LIGHT</u>			
Crystal Lake Hydro & Generator Rehab	450,000.00	Utility Revenue	Repair & rehabilitate hydro facility and generator. Rebuild 400 KW unit housing.
New Generator	800,000.00	Utility Revenue	Purchase and install new diesel generator.
TOTAL CIP 1990-91	2,212,000.00		

1991 - 1992
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Tango Street	98,000.00	GF 40,000.00 WF 30,000.00 SF 28,000.00	Replacement of water & sewer lines, new installation of curbs, gutter, stormdrainage and sidewalks from Nordic Drive 450 ft. South
Gjoa Street	66,000.00	WF 33,000.00 SF 31,500.00	Replacement of water & sewer lines from First St. to Third St.
Valkyrie Street	70,000.00	Water Fund	Replacement of water lines from Gauffin to Galveston St.
<u>FIRE DEPARTMENT</u>			
New Fire Department	3,000,000.00	Bond Issue/State Cap. Budget	Construction of new facility compatible with modern standards, requirements and procedures.
<u>PARKS & RECREATION DEPARTMENT</u>			
Park/Playground Improvements	215,000.00	Bond Issue	Continued development and construction of shelters, boardwalks, playground equipment; Lumber St., Dolphin Street, Fryer Park & Scow Bay.
<u>MUNICIPAL POWER & LIGHT</u>			
Airport Runway underground	150,000.00	Utility Revenue	Install new conductors for underground facilities @ end of runway.
4160Y Conversion	100,000.00	Utility Revenue	Convert portion of 2400 Delta System to 4160Y Distribution System to increase system usage & to balance system.
400 KW Hydro Unit Repairs	30,000.00	Utility Revenue	Repair penstock to increase output of Crystal Lake.
System Wide Improvements	150,000.00	Utility Revenue	Construct new generation & distribution facilities.
TOTAL CIP 1991-92	3,879,000.00		

1992 - 1993
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
DEPARTMENT OF PUBLIC WORKS			
Second Street	157,500.00	GF 90,000.00 WF 67,000.00	Replacement of water line, new installation of curbs, gutter, stormdrainage and sidewalks from Haugen Drive to the City Public Works compound.
Excel Street	50,000.00	General Fund	New installation of curbs, gutter, stormdrainage and sidewalk from First St. to Second St.
Valkyrie Street	90,000.00	General Fund	New installation of curbs, gutter, stormdrainage and sidewalk from Gauffin to Galveston St.
Unimak/Neptune Streets	72,500.00	WF 37,500.00 SF 35,000.00	Replacement of water & sewer lines from Tango St. to Odin St.
Kiseno Street	52,500.00	Sewer Fund	Replacement of sewer lines from Second St. to Fifth St.
Fram Street	37,500.00	Water Fund	Replacement of water lines from Third St. to Fifth St.
PARKS & RECREATION DEPARTMENT			
Swimming Pool Remodel	110,000.00	Bond Issue	Remodel lobby area, add wading/therapy pool & exercise/weight room
MUNICIPAL POWER & LIGHT			
24.9 KV Y Conversion	250,000.00	Utility Revenue	Convert portion of 2400 Delta System to 24.9 KV wye distribution system.
Nordic Drive Upgrade	200,000.00	Utility Revenue	Extend underground facilities two blocks.
Hydro Building	25,000.00	Utility Revenue	Install air filtering & cooling system.
24.9 KV Back Feeder	250,000.00	Utility Revenue	Rebuild existing 24.9 KV feeder in muskeg for second feeder downtown.
TOTAL CIP 1992-93	1,295,000.00		

1993 - 1994
CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE	COST	FINANCING	SCOPE
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Second Street	137,000.00	GF 20,000.00	Replacement of water & sewer lines; design & plan preparation for new installation of curbs, gutter, storm drainage and sidewalks from Haugen Drive to Dolphin St.
		WF 75,000.00	
		SF 42,000.00	
Galveston & Lake Streets	345,000.00	GF 120,000.00	Replacement of water & sewer lines; design & plan preparation for new installation of curbs, gutter, storm drainage and sidewalks from Wrangell Avenue to Aaslaug Street.
		WF 112,500.00	
		SF 112,500.00	
<u>PARKS & RECREATION DEPARTMENT</u>			
Dolphin Street Park Reserve	1,500,000.00	Bond Issue	Complete development of trails, playground, shelters, etc. in reserve area; construct full size (400 meter) community/school running track.
TOTAL CIP 1993-94	1,982,000.00		