

# 1990-91 Budget



RESOLUTION NO. 1212-R

A RESOLUTION ADOPTING THE 1990/91 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1990 AND ENDING JUNE 30, 1991.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1990/90 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

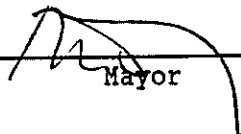
Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1212-R.

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1990 and ending June 30, 1991.

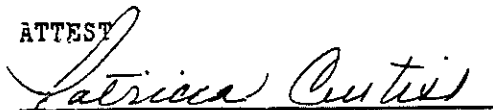
Section 3. The following appropriations are hereby made for each fund:

-General Fund	4,259,673
-Sales Tax Fund	3,112,726
Debt Service Fund	1,197,339
Hospital Trust Fund	45,000
School Construction Fund	343,000
Facilities Construction	2,417,483
-Electric Utility Fund	3,713,435
-Water Utility Fund	345,780
-Wastewater Utility Fund	1,344,110
-Sanitation Utility Fund	552,857
-Harbor & Port Enterprise Fund	503,107
-Harbor & Port Replacement Reserve Trust	0
-Motor Pool Fund	880,895
Elderly Housing Fund	219,408

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 4 day of June, 1990.

  
\_\_\_\_\_  
Mayor

ATTEST

  
\_\_\_\_\_  
City Clerk

RESOLUTION NO. 1213-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1991.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real and personal property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real and personal property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas without water or sewer service shall be 80% of the rate in effect for the remainder of the City; and

WHEREAS, the Council has determined that the tax rate for areas in the Frederick Point North and Frederick Point East Subdivisions shall be 50% of the rate in effect for that portion of the City with all services available.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. The general property tax levy for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1991 shall be \$135,581,400.

Section 2. The tax rate shall be 10 mills upon each dollar of value of assessed taxable real and personal property for areas within the city limits which receive full municipal services.


Section 3. The tax rate shall be 8 mills upon each dollar of assessed taxable real and personal property for the areas within the city limits which do not receive water or sewer services.

Section 4. The tax rate shall be 5 mills upon each dollar of assessed taxable real and personal property for the Frederick Point North and Frederick Point East Subdivisions.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 4 day of June, 1990.

  
\_\_\_\_\_  
Mayor

ATTEST

  
\_\_\_\_\_  
City Clerk



## CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

TELECOPIER (907) 772-3759

April 9, 1990

Mayor Coon, Council members, and citizens of Petersburg,

This letter transmits to you the 1990-91 budget for the City of Petersburg. I would characterize this as a "lean" budget. It is not a "bare bones" budget. To get bare bones, you need a skeleton, and there are no bodies cast aside with this budget. No increase in taxes is necessary or proposed for this budget. However, increases in water, sewer, and garbage rates are necessary to make those enterprise funds self supporting.

The initial effort by those of us preparing the budget was to maintain the present level of service that Petersburg residents expect from the City while eliminating extra services or payments that, while desirable, are not necessary for the basic services.

Throughout the preparation of the budget, department heads have discussed proposed changes, and in many cases, did not even propose "want" items in the budget. In other cases, after items were submitted, I reviewed and approved, removed, or listed as "options" some expenditures. The budget is not inflated in anticipation of additional cuts by the city council. Items included in the budget are maintenance items, or, as in the case of the computer upgrades, items that will increase efficiencies and service. The result is a general fund budget just \$105,430 above the previous general fund.

There are some programs eliminated or drastically reduced. Listed on a page entitled "Budget Options" are additional items. On this list is indicated items that are not in the budget but ones that I believe the Council will want to consider. Bear in mind that addition of any of the "options" will require new revenue, equivalent cuts elsewhere, or utilization of the minimal reserves.

Reserves in the budget as presented are \$515,556 for general fund and \$931,052 for the sales tax fund. An additional \$120,000 of fish tax revenue is transferred to the harbor reserve fund.

The most significant change is that the proposed budget funds the 4 mill equivalent payment to the school at the minimum allowable level. Last year, the Council paid about \$150,000 above the minimum to the school. This year's request from the school is \$364,000 above the minimum required payment. Obviously, if taken from reserves, the payment will have a significant impact on the budget. The School Board is requesting an increase in property taxes to fund the amount.

Programs not funded include the spring cleanup (\$25,000), the contribution to the Clausen Museum (\$34,500), Youth Center grant (\$10,200), and the Public Health Nurse grant (\$13,368), and remodel of the police department (\$120,000). The Council can anticipate a request to assume operation or contribute toward the senior citizen meal program being eliminated by Southeast Senior Services.

Budget Transmittal  
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Surveying for a proposed subdivision of city property located at 8 mile on the Mitkof Highway (S turns) is deleted from the budget \$(14,300).

Additionally, engineering and planning for capital projects on street improvements listed in the 6 year plan has been deleted anticipating a reduction in capital projects funds in the future. Completion of Lumber Street and redecking of Sing Lee Alley (maintenance) and possible rehabilitation of the swimming pool are the only City capital projects.

The City was successful in obtaining a grant for the construction of boardwalks, consistent with the parks and recreation long range plan, however, the \$50,750 required to match the grant is not included in this budget, resulting in a loss of outside money and opportunity to fulfill a part of the long range plan.

Minimal, but adequate amounts are included for routine maintenance of equipment, personnel training, and materials and supplies.

Initially, I proposed to lay off one person in the engineering department. However, the work loads require that we maintain the present staff level. The inspection of gym construction will be performed in house by the city engineer, making it necessary to keep the other inspection positions filled for the remaining school and city construction work.

The police department has proposed a new position of jail guard, in recognition of the increased workload there. It should be pointed out that this position is contingent on legislative approval of State funds for the position. If there is no approval, no one will be hired for the position.

Revenues anticipate a reduction in municipal assistance and revenue sharing again this year. Fish tax revenue is estimated at the same level as budgeted last year, which proved to be low, but the amount can vary significantly each year.

Negotiations with the general employees will begin around the end of the calendar year. A flat rate increase of \$500.00 per person is included as required by present contract. Any additional wage increases for the last half or the fiscal year will necessitate a supplement to the budget. Salary increases for department heads are included pursuant to Council resolution.

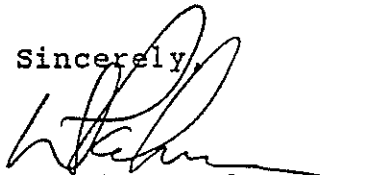
The budget can not be all things to all people. Cuts proposed will severely affect some and not bother others. The Council is charged with the duty of developing a priority through budget policies of what level of service will be enjoyed in Petersburg. The decisions

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result in trade offs between programs and levels of service. I believe that the budget, as presented, offers a balance between those who want a "bare bones" budget with serious consequences to the present level of service and those who would spend more of the reserves or increase taxes to expand services.

This budget is the product of a large amount of work by each department head, and particularly by the City Treasurer, Jodell Jones, and the City Clerk, Patty Curtiss. We all stand ready to research your questions and provide whatever documentation you need in preparation for the budget hearings. The City Council may set as many public hearings and work sessions as it feels is necessary to fully understand the budget and to fully ascertain the public's desires prior to adoption before June 30, 1990.

Sincerely,



David R. Palmer  
City Manager

1990/91 BUDGET  
CITY OF PETERSBURG

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Description	Actual Prior Year (FY 88/89)	Current Year Budget	Current To Date 12/31/89	Requested Budget Year	Recommended Budget Year	Approved Budget Year
<u>GENERAL FUND 001</u>						
<u>REVENUES</u>						
BEGINNING FUND BALANCE				679172	679172	679172
<u>TAXES</u>						
31100 10 Area #1	1003511	1019800	1016496	1053224	1053224	1053224
31100 20 Area #2	217858	233300	224912	234695	234695	234695
31100 30 Area #3	2616	4400	4330	4611	4611	4611
31100 40 Sr.Citz./D.Vet. tax not reimbursed	-65749	-60000	0	-60000	-60000	-60000
31100 80 Motor Vehicle Registration	37279	20000	12716	20000	20000	20000
31100 90 Penalty & Interest	4556	8000	4311	5500	5500	5500
TAXES SUBTOTAL	1200071	1225500	1262765	1258030	1258030	1258030
<u>LICENSES &amp; PERMITS</u>						
32200 10 Building Permits	4421	4000	2694	5000	5000	5000
32200 20 Solicitors/Itinerant Merchants	210	250	0	200	200	200
32200 30 Animal Licenses	1533	1200	793	1500	1500	1500
LICENSES SUBTOTAL	6164	5450	3487	6700	6700	6700
<u>FEDERAL OPERATING GRANTS</u>						
3320002 Federal/Library Grant-LSCA-T4	0	0	3550	0	0	0
FEDERAL OPERATING GRANTS SUBTOTAL	0	0	3550	0	0	0
<u>STATE SHARED REVENUE</u>						
33400 01 Municipal Assistance	311263	291388	0	273750	273750	273750
33400 02 Games of Skill & Chance	552	500	0	500	500	500
33400 03 Raw Fish Tax	807316	600000	0	600000	600000	600000
33400 04 Liquor Licenses	11666	10000	0	12000	12000	12000
33400 05 State Revenue Sharing	260884	232685	242865	228295	228295	228295
STATE SHARED REVENUE SUBTOTAL	1391681	1134573	242865	1114545	1114545	1114545
<u>STATE GRANTS FOR OPERATING EXPENSES</u>						
33500 01 State Aid for Roads	16601	15605	15511	14580	14580	14580
33500 02 State Aid for Hospitals	144434	135768	127670	120000	120000	120000
33500 03 State Aid for Health Care Fac.	13870	13038	12256	11520	11520	11520
33500 04 Day Care Assistance	62717	70000	17989	77000	77000	77000
33500 05 Library Grant	10000	10000	10000	10000	10000	10000
33500 06 Juvenile Services Grant		0	0	9000	9000	9000
33500 07 Emergency Management Services		2500	0	5000	5000	5000
STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL	247622	246911	183426	247100	247100	247100

291221 LAST YR

1,000,000

406,199

398,302 LAST



STATE GRANTS FOR CAPITAL OUTLAYS							
33610	Local Service Roads	22000	35000	0	0	0	0
STATE GRANTS FOR CAPITAL OUTLAYS SUBTOTAL		22000	35000	0	0	0	0

STATE CHARGES FOR SERVICES							
33800 10	Jail Contract	99404	88825	56250	170000	170000	170000
33800 20	State Road Maintenance	34938	15000	0	15000	15000	15000
33800 21	Extreme Cold Weather Grant			17546	0	0	0
33800 90	Other Charges for Services-H.C. Janitor	2405	2000	925	2000	2000	2000
STATE CHARGES FOR SERVICES SUBTOTAL		136747	105825	74721	187000	187000	187000
STATE REVENUES SUBTOTAL		1798050	1522309	501012	1548645	1548645	1548645

CHARGES FOR SERVICES							
34100 30	Fees for Survey, Appraisal & Filing	890	2000	4952	5000	5000	5000
34100 90	Miscellaneous Administration Charges	217	600	1136	1500	1500	1500
34200 10	Police Services	11397	8000	2233	5000	5000	5000
34200 20	Fire Dept. Charges	536	200	3330	3000	3000	3000
34200 50	Emergency Management Assistance	5000	5000	1250	5000	5000	5000
34200 60	Ambulance Fees	7657	7000	5678	8000	8000	8000
34200 70	Work Release Program	2809	0	2760	0	0	0
34200 90	Other Public Safety Charges	2111	3000	2777	4000	4000	4000
34300 10	Contract Work	42	10000	0	19450	19450	19450
34300 20	Crushed Rock Sales	43723	25000	41159	5000	5000	5000
34300 30	Tent City Charges	11938	7000	2083	6500	6500	6500
34300 80	Cemetery	1747	1500	375	1500	1500	1500
34400 90	Other Public Works Charges	16723	2000	1784	2000	2000	2000
34700 20	Library Sales	2259	1500	1016	2000	2000	2000
34700 30	Recreational Activity Fees	6251	37500	9586	25350	25350	25350
34700 40	Swimming Pool Fees	10072	13500	9177	17500	17500	17500
CHARGES FOR SERVICES SUBTOTAL		123372	123800	89296	110800	110800	110800

FINES & FORFEITS							
35000 10	Court Fines/Forfeitures	14403	14000	4467	9000	9000	9000
35000 20	Library Fines	1186	800	919	1500	1500	1500
35000 40	Animal Impounds	1502	1500	1078	2000	2000	2000
FINES & FORFEITS SUBTOTAL		17091	16300	6464	12500	12500	12500

MISCELLANEOUS REVENUES							
36000 10	Interest Earnings	87286	80000	35634	66000	66000	66000
36000 20	Rents & Royalties		100	1824	100	100	100
36000 30	Leases of Land	7635	10000	1717	8000	8000	8000
36000 50	Library Donations	260	500	250	500	500	500

360.80	Wood Memorial	50	0	0	0	0	0
36000 81	Municipal Bldg Construction			10000	0	0	0
36000 90	Other Miscellaneous	5530	1000	2204	4000	4000	4000
MISCELLANEOUS REVENUES SUBTOTAL		100761	91600	51629	78600	78600	78600
PROCEEDS OF GENERAL FIXED ASSETS							
39500 10	Sales of Land/Buildings		5000	167	80000	80000	80000
39500 20	Cemetery Sales	1750	1500	600	1500	1500	1500
395.30	Compensation/Loss of Fixed Assets		0	0	0	0	0
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		1750	6500	767	81500	81500	81500
GENERAL FUND OVERHEAD CHARGES							
37400 02	Sales Tax Fund	60000	66600	33300	71400	71400	71400
37400 11	Electric Fund	57999	130000	64999	86466	86466	86466
37400 12	Water Fund	36000	13560	6780	14688	14688	14688
37400 13	Sewer Fund	36000	12360	6180	17172	17172	17172
37400 14	Sanitation Fund	6000	12180	6090	12768	12768	12768
37400 15	Harbor Fund	12590	10020	5010	10956	10956	10956
37400 16	Port Fund	2000	1560	780	1500	1500	1500
37400 17	Elderly Housing Fund	4952	5552	2775	4428	4428	4428
37400 18	Motor Pool	15999	8604	4302	16080	16080	16080
37400 21	Grbg/PW	45000	30000	15000	30000	30000	30000
37400 22	Motor Pool/Public Works	45000	30000	15000	30000	30000	30000
GENERAL FUND OVERHEAD CHARGES SUBTOTAL		321540	320436	160216	295458	295458	295458
OTHER INTERFUND TRANSFERS							
39710 02	Sales Tax	0	265000	0	444000	444000	444000
39710 02	Municipal Swimming Pool Repairs				110000	110000	110000
39710 05	School Repair	0	16000	3009	14950	14950	14950
39710 58	Motor Pool Capital Project Surcharge	0	17250	0	17250	17250	17250
INTERGOVERNMENTAL TRANSFERS SUBTOTAL		0	298250	3009	586200	586200	586200
CURRENT REVENUES & TRANSFERS TOTAL		3568799	3610145	2082195	3978433	3978433	3978433
GENERAL FUND REVENUES TOTAL					4657605	4657605	4657605

CITY COUNCIL

The City Council is the governing body of the City of Petersburg, a home rule, first class municipality in the State of Alaska. The City Council has all the powers and duties established by the Charter of the City of Petersburg.

D.A. Coon, Mayor

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

CITY COUNCIL

<u>CITY COUNCIL</u>							
511 10 10 00			<u>SALARIES &amp; WAGES</u>				
511 10 11 00	Regular Pay	20500	22500	11000	22500	22500	22500
<u>SALARIES &amp; WAGES SUBTOTAL</u>		20500	22500	11000	22500	22500	22500
511 10 20 00			<u>PERSONNEL BENEFITS</u>				
511 10 21 00	Pension	2224	1760	1181	3177	3177	3177
511 10 26	Unemployment Comp	36	300	0	600	600	600
<u>PERSONEL BENEFITS SUBTOTAL</u>		2260	2060	1181	3777	3777	3777
511 10 30 00			<u>SUPPLIES</u>				
511 10 32 00	Operating Supplies	317	500	14	500	500	500
<u>SUPPLIES SUBTOTAL</u>		317	500	14	500	500	500
511 10 40 00			<u>OTHER SERVICES &amp; CHARGES</u>				
511 10 43 00	Travel & Training	7926	6000	5540	6000	6000	6000
511 10 44 00	Advertising & Printing	4879	5000	4349	5500	5500	5500
511 10 49 00	Miscellaneous	15667	16100	7323	16000	16000	16000
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>		28472	27100	17212	27500	27500	27500
<u>OPERATION &amp; MAINTENANCE SUBTOTAL</u>		51549	52160	29407	54277	54277	54277
511 10 60 00			<u>CAPITAL OUTLAYS</u>				
511 10 61 00	Machinery & Equipment	0	0	0	0	0	0
<u>CAPITAL OUTLAYS SUBTOTAL</u>		0	0	0	0	0	0
<u>CITY COUNCIL TOTAL</u>		51549	52160	29407	54277	54277	54277



CITY MANAGER'S OFFICE

The purpose of the City Manager's Office is to centralize the administration of the City and to provide for the professional management of all city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council.

The City Manager's Office is responsible for the efficient and effective implementation of all city policies, programs and priorities. The City Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises twelve department heads and provides direction, support and "room" to implement policies, programs and projects directed by the City Council.

Dave Palmer, City Manager

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY MANAGER</u>							
SALARIES & WAGES							
512 10 10 00							
512 10 11 00	Regular Pay	93836	123501	65192	125918	125918	125918
512 10 12 00	Overtime Pay	1154	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		94990	123501	65192	125918	125918	125918
PERSONNEL BENEFITS							
512 10 20 00							
512 10 21 00	Pension	13302	16746	8317	17803	17803	17803
512 10 22 00	Medicare	259	20	518	1807	1807	1807
512 10 23 00	Health Insurance	4634	11320	3287	13582	13582	13582
512 10 24 00	Life Insurance	35	40	14	40	40	40
512 10 25 00	Workers Compensation	452	926	643	950	950	950
512 10 26 00	Unemployment Compensation	299	308	329	650	650	650
PERSONNEL BENEFITS SUBTOTAL		18981	29360	13108	34832	34832	34832
SUPPLIES							
512 10 30 00							
512 10 31 00	Office Supplies	3195	2500	1138	2500	2500	2500
512 10 32 00	Operating Supplies	398	500	197	500	500	500
512 10 34 00	Small Tools & Equipment	970	500	94	500	500	500
SUPPLIES SUBTOTAL		4563	4000	1429	3500	3500	3500
OTHER SERVICES & CHARGES							
512 10 40 00							
512 10 41 00	Professional Services	7738	7000	955	7000	7000	7000
512 10 42 00	Communications	4897	4000	2206	4500	4500	4500
512 10 43 00	Travel & Training	2128	5000	3604	6000	6000	6000
512 10 44 00	Advertising & Printing	739	500	1504	1500	1500	1500
512 10 45 00	Rentals & Leases	500	1500	709	1500	1500	1500
512 10 48 00	Repairs & Maintenance	1553	2000	822	2000	2000	2000
512 10 49 00	Miscellaneous	898	1000	839	1000	1000	1000
512 10 49 01	Other Miscellaneous	11403		0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		29856	21000	10639	23500	23500	23500
OPERATIONS & MAINTENANCE SUBTOTAL		148390	177861	90368	187750	187750	187750
CAPITAL OUTLAYS							
512 10 60 00							
512 10 64 00	Machinery & Equipment	4564	0	0	1200	1200	1200
CAPITAL OUTLAYS SUBTOTAL		4564	0	0	1200	1200	1200
CITY MANAGER TOTAL		152954	177861	90368	188950	188950	188950

Account Code

NARRATIVE DETAIL

512 00 00 00

City Manager's Office

512 10 11 00

Regular Pay

City Manager	67,461
City Clerk	45,032
Clerk (.5)	13,925

TOTAL \$ 125,918

512 10 12 00

Overtime Pay x.f.

512 10 21 00

Pension PERS @ 14.12 of gross wage

512 10 22 00

Medicare @ 1.45 of gross wage

512 10 23 00

Medical Insurance \$5,433/employee annually

512 10 24 00

Life Insurance \$15.12/employee

512 10 25 00

Workers Compensation .72%

512 10 26 00

Unemployment Compensation .5 of gross wage

512 10 31 00

Office Supplies Letterhead & envelopes; pens; hanging file folders and file folders; computer ribbons, & disks; scotch tape & staples; copy paper.

512 10 32 00

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

512 10 34 00

Small Tools & Equipment Computer software/enhancements; calculator; recording equipment

512 10 41 00

Professional Services Surveys, appraisals, consultant, mapping, pass through for real property sales fees (surveys, appraisals, advertising)

512 10 42 00

Communications Telephone & express mail

512 10 43 00

Travel & Training Manager: AML & AMMA; Clerk: AML & AAMC; Dep. Clerk: AML & AAMC

512 10 44 00

Advertising & Printing Legal advertisements, position advertisements

512 10 45 00

Rentals & Leases Car allowance, postage meter lease

512 10 48 00

Repairs & Maintenance Maintenance agreement for computer equipment; copier repair

512 10 49 00

Miscellaneous Dues for Manager: AMMA & ICMA; Clerk & Dep. Clerk: AAMC & IIMC; Subscriptions budget

512 10 64 00

Machinery & Equipment: Replace computer monitors



CITY ATTORNEY

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council". Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City, and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and other legal documents and assists in contract negotiations and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

Paul Dillon, City Attorney

Account Code	Description	Prior Year Actual (FY88/89)	Current Year Budget (FY1989/90)	Current Year To Date (12/31/89)	Budget Year Requested (FY1990/91)	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

CITY ATTORNEY

<u>513 10 40 00</u>		<u>OTHER SERVICES &amp; CHARGES</u>					
513 10 41 00	Professional Services	87839	60000	9119	45000	45000	45000
<u>OTHER SERVICES &amp; CHARGES TOTAL</u>		87839	60000	9119	45000	45000	45000
<u>CITY ATTORNEY TOTAL</u>		87839	60000	9119	45000	45000	45000

1990/91

City Attorney Narrative

513 10 41 00 Professional Services The law firm of Birch, Horton, Bittner, Pestinger and Anderson provides general legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is no insurance coverage.

The law firm of Davis Wright & Jones provides specific legal services in the field of employment law such as chief negotiator or advisor during negotiations, contract interpretations, representation in arbitration and grievances and overall guidance in equitable, legal pay plan revisions.

CITY FINANCE DEPARTMENT

The Finance Department is responsible for the City of Petersburg's fiscal affairs. The duties of collecting and receiving revenue and other money for the City; the custody, safekeeping, deposit and disbursement of money; and, the maintaining of a general accounting system for the City are also functions of the Finance Department. The department provides financial data for management at all levels, generates revenues through billing and collection of accounts receivable, local taxes and utility charges. The department is charged with maintaining the City's financial operations within the limits prescribed by law and in accordance with guidelines established by generally accepted accounting principles.

Jodell Jones, Treasurer

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY FINANCE</u>							
514 10 10 00			SALARIES & WAGES				
514 10 11 00	Regular Pay	156246	154555	82013	167183	167183	167183
514 10 12 00	Overtime Pay	14132	6145	8195	6066	6066	6066
SALARIES & WAGES SUBTOTAL		170378	160700	90208	173249	173249	173249
514 10 20 00			PERSONNEL BENEFITS				
514 10 21 00	Pension	22802	21700	10191	24482	24482	24482
514 10 22 00	Medicare	217	2350	237	2494	2494	2494
514 10 23 00	Health Insurance	13030	24900	6304	29882	29882	29882
514 10 24 00	Life Insurance	63	80	32	83	83	83
514 10 25 00	Workers Compensation	604	1215	844	1250	1250	1250
514 10 26 00	Unemployment Insurance	14573	405	453	870	870	870
PERSONNEL BENEFITS SUBTOTAL		51289	50650	18061	59061	59061	59061
514 10 30 00			SUPPLIES				
514 10 31 00	Office Supplies	6997	6500	1857	8000	8000	8000
514 10 32 00	Operating Supplies	410	300	306	500	500	500
514 10 34 00	Small Tools & Equipment	2613	5000	3727	5000	5000	5000
SUPPLIES SUBTOTAL		10020	11800	5890	13500	13500	13500
514 10 40 00			OTHER SERVICES & CHARGES				
514 10 41 00	Professional Services	491	1000	140	1000	1000	1000
514 10 41 02	Appraisal & Tax Assess. Services	18669	40000	15000	20000	20000	20000
514 10 41 03	Accounting & Auditing Services	63456	55000	47400	55000	55000	55000
514 10 42 00	Communications	13254	13000	4982	15500	15500	15500
514 10 43 00	Travel & Training	3030	6500	3741	3000	3000	3000
514 10 44 00	Advertising & Printing	1205	1500	787	1500	1500	1500
514 10 45 00	Rentals & Leases	415	750	109	750	750	750
514 10 48 00	Repairs & Maintenance	11168	10000	3154	8000	8000	8000
514 10 49 00	Miscellaneous	553	500	0	500	500	500
OTHER SERVICES & CHARGES SUBTOTAL		112241	128250	75313	105250	105250	105250
OPERATION & MAINTENANCE SUBTOTAL		343928	351400	189472	351060	351060	351060
514 10 60 00			CAPITAL OUTLAYS				
514 10 64 00	Machinery & Equipment	42639	9500	2413	12200	12200	12200
CAPITAL OUTLAYS SUBTOTAL		42639	9500	2413	12200	12200	12200
CITY FINANCE TOTAL		386567	360900	191885	363260	363260	363260

Account CodeNARRATIVE DETAIL

514 00 00 00	<u>Finance Office</u>																						
514 10 11 00	<u>Regular Pay</u>	<table border="0"> <tr> <td>City Treasurer</td> <td>45,282</td> <td></td> </tr> <tr> <td>Data Proce. Super.</td> <td>31,242</td> <td></td> </tr> <tr> <td>Accountant</td> <td>30,743</td> <td></td> </tr> <tr> <td>A/C Pay. Clerk</td> <td>13,925</td> <td>(50% share with City Manager)</td> </tr> <tr> <td>A/C Rec. Clerk</td> <td>24,066</td> <td></td> </tr> <tr> <td>Clerk/Cashier</td> <td><u>21,924</u></td> <td></td> </tr> <tr> <td></td> <td>\$167,182</td> <td></td> </tr> </table>	City Treasurer	45,282		Data Proce. Super.	31,242		Accountant	30,743		A/C Pay. Clerk	13,925	(50% share with City Manager)	A/C Rec. Clerk	24,066		Clerk/Cashier	<u>21,924</u>			\$167,182	
City Treasurer	45,282																						
Data Proce. Super.	31,242																						
Accountant	30,743																						
A/C Pay. Clerk	13,925	(50% share with City Manager)																					
A/C Rec. Clerk	24,066																						
Clerk/Cashier	<u>21,924</u>																						
	\$167,182																						
514 10 12 00	<u>Overtime</u>	Experience factor																					
514 10 21 00	<u>Pension</u>	PERS @ 14.12% of gross wage																					
514 10 22 00	<u>Medicare</u>	1.45% for all employees																					
514 10 23 00	<u>Aetna</u>	\$5433/annual per employee																					
514 10 24 00	<u>Life Insurance</u>	Fidelity \$15 coverage																					
514 10 25 00	<u>Workers Compensation</u>	.72% of gross wage																					
514 10 26 00	<u>Unemployment Compensation</u>	.5% of gross wage																					
514 10 31 00	<u>Office Supplies</u>	Stationary, forms, pens pencils, etc.																					
514 10 32 00	<u>Operating Supplies</u>	Paper towels, toilet paper, soap, cleaning & sanitation supplies																					
514 10 33 00	<u>Maintenance Supplies</u>	Paint, Light bulbs																					
514 10 34 00	<u>Small Tools &amp; Equipment</u>	Computer upgrades-\$1800; Storage & file cabinets-1300; Divider walls-\$1500																					
514 10 41 00	<u>Professional Services</u>	Surveys & title searches -\$1000;																					
514 10 41 03	<u>Accounting &amp; Auditing Services</u>	Annual audit of City & School funds (includes single audits)-\$45,000; Sales Tax audit-\$5000																					
514 10 41 02	<u>Appraisal &amp; Tax Assessment Services</u>	Year 1 of 2 year cycle, complete re-assessment work																					
514 10 42 00	<u>Communications</u>	Telephone & Mail																					
514 10 43 00	<u>Travel &amp; Training</u>	Fall MFOA-Anchorage, Jones=1100; Spring MFOA-Jones=1300; Payroll training-Juneau=600																					
514 10 44 00	<u>Advertising &amp; Printing</u>	Legal notices & ads																					
514 10 45 00	<u>Rentals &amp; Leases</u>	Pitney Bowes postage meter & car/Motor Pool																					
514 10 48 00	<u>Repairs &amp; Maintenance</u>	Maintenance agreements: MOM-\$3600; IBM-\$1500; Printers-\$500; Repairs: Xerox-\$500, misc-\$400.																					
514 10 49 00	<u>Miscellaneous</u>	Dues, subscriptions, court costs & bank fees																					
514 10 64 00	<u>Machinery &amp; Equipment</u>	CWS audit report-\$4000; computer upgrades-\$2500; PC computer-\$3000; Replacement printer-\$2700.																					

## CITY POLICE DEPARTMENT

This Department constitutes an organization whose very existence is justified solely on the basis of community service. Although departmental regulations provide a working pattern, our official activity must not be confined within the limited orbit described by them. Actually, that portion of police service dealing with real criminals is only a small part of our overall responsibility. The greater percentage of our time and energy is expended on noncriminal service functions and dealing with law abiding citizens of the community. We should consider it our duty and privilege, not only to protect our citizens from the criminal but also to protect and defend the rights guaranteed under our structure of government. It may be said that matters of civil law are not a basic police responsibility and within reasonable limits, we should attempt to avoid becoming entangled in them. However, many situations can best be served only when we assist in such matters. Our broad philosophy must embrace wholehearted determination to protect and support individual rights while at all times providing for the security of persons and property in the community. In meeting this objective, it is our duty to operate as a public service organization.

The mission of this department is to serve and protect persons and property in the City of Petersburg, Alaska. The responsibilities associated with this mission are many. They include enforcement of city ordinances, federal and state law, protecting property and personal safety and, generally assisting citizens in urgent situations. In joining this department, employees make its responsibilities their own. They are expected to carry out these responsibilities diligently and courteously and to take pride in the services they provide. A major objective in the coming year will be to maintain the existing level of service while reducing expenditures to under the appropriation level.

Bob Oszman, Chief of Police

Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>						
<u>EXPENDITURES</u>						
<u>POLICE DEPARTMENT</u>						
521 10 10 00		SALARIES & WAGES				
521 10 11 00 Regular Pay	390646	386882	128032	304450	269895	269895
521 10 12 00 Overtime Pay	42231	42000	19988	52000	30000	30000
521 10 17 00 Shift Differential	0	6040	2052	6040	6040	6040
SALARIES & WAGES SUBTOTAL	432877	434922	150072	362490	305935	305935
521 10 20 00		PERSONNEL BENEFITS				
521 10 21 00 Pension	53484	58975	17206	51247	43198	43198
521 10 22 00 Medicare	2923	6306	1270	5256	4436	4436
521 10 23 00 Health Insurance	38182	58864	13600	43483	38051	38051
521 10 24 00 Life Insurance	154	197	50	120	105	105
521 10 25 00 Workers Compensation	15884	32619	15129	18849	15602	15602
521 10 26 00 Unemployment Compensa	1139	1087	751	1812	1529	1529
PERSONNEL BENEFITS SUBTOTAL	111766	158048	48006	120767	102921	102921
521 10 30 00		SUPPLIES				
521 10 31 00 Office Supplies	3853	4000	221	4000	4000	4000
521 10 32 00 Operating Supplies	18332	13201	6970	18000	18000	18000
521 10 33 00 Maintenance Supplies	1559	1360	205	1500	1500	1500
521 10 34 00 Small Tools & Equipme	13470	10000	3074	10000	10000	10000
521 10 34 01 Small Tools & Equip-A	0	0	0	0	0	0
SUPPLIES SUBTOTAL	37214	28561	10470	33500	33500	33500



ACCOUNT CODE    NARRATIVE DETAIL  
 521 00 00 00    Police Department  
 521 10 11 00    Regular Pay

Chief of Police	52,936	Chief Clerk	31,242
<i>Murphy</i> <i>West</i> Captain of Police	41,788	Clk Dis II	24,337
Sgt. of Police	39,562	Clk Dis II	24,337
<i>Chapel</i> Police Officer	34,778	Clk Dis I	23,338
<i>Wheat</i> Police Officer	34,778	PT Clk Dis I	18,270
<i>White</i> Police Officer	34,778	PT Clk Dis I	13,703
Police Officer	17,139	PT Clk Dis I	0
P.T. Parking Att.	3,976	*Jail Guard	22,838
Student Janitor	2,700	TOTAL	420,500

The parking attendant position has been decreased to (2) months. There will continue to be some hours each day devoted to canine control. A full-time jailer positions is also budgeted for due to increased prisoner mandays and an increase of \$57,500 in revenue for the city jail contract. This position will enable both officers and dispatchers to concentrate on law enforcement. Through a special work program grant a student from the Petersburg Middle School has worked doing janitorial type duties for 3.5 hours per day within the department. The grant does not fund 52 weeks a year and we are budgeting for this laborer type position for 36 weeks per year.

521 10 12 00 Experience factor. This includes end of shift work, court time, training, special investigations, mandated safety meetings, holidays worked, emergency callouts and shift coverage. Increased manpower will eliminate some overtime, but much of it will remain due to APEA contract for holidays worked and departmental training and meetings. For budget purposes this amount also makes allowances for funds needed for payment for holidays that fall on employees regular days off. (\$30,000)

521 10 17 00 Shift Differential paid at the rate of \$.35 per hour for swing shift (1600 to 0000) and \$.50 per hour for graveyard (0000 to 0800)

521 10 21 00 Pension PERS at 14.12% of gross wage

521 10 22 00 Medicare 1.45 %

521 10 23 00 Medical Insurance \$5433 annual per employee

521 10 24 99 Life Insurance \$15.12 per employee

521 10 25 00 Workers Compensation at 5.1% of gross wage for officers and .72% of gross wage for dispatchers

521 10 26 00 Unemployment Compensation .5% of gross wage

521 10 31 00 Office Supplies: stationery, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes, copier supplies for police department; includes \$100 for Civil Defense office supplies. (\$4000)

521 10 32 00 Operating supplies: Animal food, cleaning supplies, uniform clothing allowances for officers and jail guard (\$3600), reserve officer uniforms, ammunition, batteries, photography supplies, photo development, fingerprint supplies, chemicals for destruction of animals; includes \$300 for Civil Defense Supplies. (\$18000)

521 10 33 00 Maintenance Supplies: building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, light bulbs. Janitorial duties are done within the department. (\$1500)

521 10 34 00 Small Tools and Equipment: Syntax computer program update (\$1350), 4 Uninterrupted power supply units for workstations (\$900), gun repair and cleaning equipment (\$800), radar (\$1495), BDN60737 Dictaphone interface playback (\$2477),

		OTHER SERVICES & CHARGES					
521 10 40 00							
521 10 41 00	Professional Services	2999	1000	725	2000	2000	2000
521 10 42 00	Communications	4502	4600	1684	4600	4600	4600
521 10 43 00	Travel & Training	13997	5000	3858	9214	8213	8213
521 10 43 01	Travel & Training-Amb	0	0	0	0	0	0
521 10 44 00	Advertising & Printin	2146	2000	730	2000	2000	2000
521 10 45 00	Rentals & Leases	1608	3800	1630	3800	3800	3800
521 10 45 01	Vehicle Replacement	12603	10470	5235	8053	8053	8053
521 10 47 00	Utilities	7596	8000	3814	8000	8000	8000
521 10 48 00	Repairs & Maintenance	10751	10000	5964	10000	10000	10000
521 10 49 00	Miscellaneous	6351	3660	2847	18000	6000	6000
521 10 49 20	Motor Pool O/M	14670	13000	8586	10000	10000	10000
OTHER SERVICES & CHARGES TOTAL		77223	61530	35073	75667	62666	62666
OPERATIONS & MAINTENANCE SUBTOTAL		77223	683061	243621	592424	505022	505022
		CAPITAL OUTLAYS					
521 10 60 00							
521 10 62 18	Police Dept. Remodel	0	0	0	0	0	0
521 10 64 01	Other Equipment	0	0	0	3000	3000	3000
521 10 64 02	Computer Equipment	0	0	0	12500	8500	8500
521 10 64 51	Office Equipment		0		8116	8116	8116
CAPITAL OUTLAYS SUBTOTAL		0	0	0	23616	19616	19616
POLICE DEPARTMENT SUB		659080	683061	243621	616040	524638	524638
		SALARIES					
JAIL							
523 10 10 00							
523 10 11 00	Regular Pay		0	64942	167572	150605	150605
523 10 12 00	Overtime Pay	0	0	9979	0	0	0
SALARIES & WAGES SUBTOTAL		0	0	74921	167572	150605	150605
		PERSONNEL BENEFITS					
523 10 20 00							
523 10 21 00	Pension		0	8590	23661	21265	21265
523 10 22 00	Medicare		0	635	2429	2183	2183
523 10 23 00	Health Insurance		0	6790	46849	32598	32598
523 10 24 00	Life Insurance		0	25	120	100	100
523 10 25 00	Workers Comp		0		5248	2248	2248
523 10 26 00	Unemployment Compensation		0	375	837	753	753
PERSONNEL BENEFITS TOTAL		0	0	16415	79144	59147	59147
		SUPPLIES					
523 10 30 00							
523 10 31 00	Office Supplies	995	350	4	350	350	350
523 10 32 00	Operating Supplies	12707	13000	10444	20000	20000	20000

521 10 41 00 Professional Services: polygraph exams, medical exams and hospital services related to investigations, and exams as required by Alaska Police Standards Council for new hires (\$2000)

521 10 42 00 Communications: postage, telephone; includes \$100 for Civil Defense postage and telephone calls (\$4,600)

521 10 43 00 Travel and Training: travel expenses, per diem, training seminars (1) IACP annual meeting (\$1554), Alaska Dept. of Emergency Services workshop for participating agencies with all but \$120 reimbursed (\$120), 2 officer intoximeter trainer recertification with travel paid (\$800), unknown amount of travel related to investigations (\$3000), Quarterly SEANET areawide meetings (\$1350), Additional (\$800) is budgeted for tuition expenses and (\$600) is budgeted for in house training films and programs. Some types of police training and certification is mandated and failure to maintain funds can have an adverse effect on our operation and liabilities. (\$8213)

521 10 44 00 Advertising and Printing: auction ads, snow removal, 4th of July, Halloween, Parking Enforcement, Police Department personnel ads, animal control, dog licensing (\$2000)

521 10 45 00 Rentals and Leases: car allowance (\$1200), Smith & Wesson Identi-kit (\$408), Defensive Driving Course 4 & 8 hours (\$1200), film rentals (\$992) (\$3800)

521 10 45 01 Vehicle Replacement: police and animal control vehicles-4 (\$8053)

521 10 47 00 Utilities (electric): police department, dog pound, jail, waste disposal. (\$8000)

521 10 48 00 Repairs and Maintenance: Syntax programs support (\$1700) Computer maintenances (\$500), Copier Service and repair (\$1500), console, vehicle radio and portable service agreement (\$2880), repairs to other misc. police equipment and building and office supply equipment including but not limited to typewriters, Intoximeter, video equipment, surveillance equipment and other equipment used in police department investigations (\$10000)

521 10 49 00 Miscellaneous: Undercover drug operations, dues, subscriptions and memberships (1) IACP, (2) Alaska Chiefs of Police Assn., (6) Alaska Peace Officers Assn., (1) National Academy FBI, (1) Association Public Communications Officer membership, magazine subscriptions relating to law enforcement, dispatching, emergency medical services and computers; includes (200) for Civil Defense related publications. This account has been reduced over past years which hampers drug investigations as buy money, operational expenses i.e. rent, utilities, for undercover confidential informants when working in cooperation with SEANET is obtained from here. \$6,000)

521 10 49 20 Motor Pool Operations/Maintenance

521 10 62 01 Other Equipment: Two replacement portables (\$3000)

521 10 64 02 Computer Equipment: Upgrade network, replace hard drive and expand memory (\$8500)

521 10 64 51 Office Equipment: Mita DC-3285 Copier with 20 bin sorter that copies both sides of paper at once (\$8116)

523 00 00 00 JAIL

523 10 10 00 Salaries and Wages: Police officer and dispatcher salaries and benefits figured on percentage of time spent on jail upkeep, grocery shopping, paperwork, cooking and serving meals to prisoners, monitoring visits, showers, yard time, escorting prisoners to doctors and dentists for medical attention, picking up and escorting prisoners arriving and departing from and to other institutions. A full time jail guard would eliminate the amount of time other employees devote to jail duties as needed and will actually be cost effective. (\$167,020)

523 10 31 00 Office Supplies forms, stationery, pens, pencils, etc. (\$350)

523 10 32 00 Operating Supplies: food for jail, household and institutional supplies, clothing, misc. operating supplies. This amount has increased over last years budget due to a trend of increased mandays an the budgeted amount last fiscal year not being a reasonable amount due to zero line budget submitted. (\$20,000)

523 10 33 00	Maintenance Supplies	1536	500	630	1000	1000	1000
523 10 34 00	Small Tools & Equipme	2091	1700	32	1700	1700	1700
SUPPLIES SUBTOTAL		17329	15550	11110	23050	23050	23050
<hr/>							
523 10 40 00	OTHER SERVICES & CHARGES						
523 10 41 00	Professional Services	868	2500	896	2500	2500	2500
523 10 42 00	Communications	2000	1275	698	1275	1275	1275
523 10 43 00	Travel & Training	0	0	0	0	0	0
523 10 46 00	Insurance		13000	10754	10754	10754	10754
523 10 47 00	Utilities	7596	8000	3814	8000	8000	8000
523 10 48 00	Repairs & Maintenance	2693	3500	36	3500	3500	3500
523 10 49 00	Miscellaneous	361	450	391	700	700	700
523 10 49 02	Non Secure Juvenile C	0	0	0	4000	4000	4000
523 10 49 03	Work Center Commisary	0	0	0	2000	2000	2000
OTHER SERVICES & CHARGES SUBTOTAL		13518	28725	16589	32729	32729	32729
<hr/>							
OPERATIONS & MAINTENANCE SUBTOTAL		30847	44275	119035	302495	265531	265531
<hr/>							
523 10 60 00	CAPITAL OUTLAYS						
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0	0	0
<hr/>							
JAIL SUBTOTAL		30847	44275	119035	302495	265531	265531
POLICE DEPARTMENT SUB		659080	683061	243621	616040	524638	524638
<hr/>							
PUBLIC SAFETY TOTAL		689927	727336	362656	918535	790169	790169

523 10 33 00 Maintenance Supplies Building material and supplies, paints and painting supplies, plumbing supplies, electrical tools and other repair and maintenance supplies (\$530)

523 10 34 00 Small Tools and Equipment: power tools, hand tools, appliances for kitchen and laundry of jail. (\$1700)

523 10 41 00 Professional Services: medical, dental and hospital services. Some costs are reimbursed by state above contract (\$2500)

523 10 42 00 Communications: postage, telephone (mail and phone costs related to jail). (1275)

523 10 43 00 Travel and Training meetings and training related to jail operations. No money budgeted; if there are any small contract jail meetings we will be unable to attend. (\$0)

523 10 46 00 Insurance % related to jail (\$10753)

523 10 47 00 Utilities: water, electricity and heat related to jail operations. (\$8,000)

523 10 48 00 Repairs and Maintenance: contractual work to electricians, plumbers, contractors to repair and maintain facility and appliances. (\$3500)

523 10 49 00 Miscellaneous general overhead expenses, other contractual services (t.v.) (\$700)

523 10 49 02 Non-Secure facility expenses for emergency shelter for juveniles in need of aid who have not committed serious crimes. The amount budgeted is for training of attendants, attendant wages, games, magazines, sweatshirts and pants, toiletry items. The amount budgeted for above is covered by the grant amount. (\$4000)

523 10 49 03 Work Center Commissary Funds: This money is being budgeted to allow funds for work performed by prisoners within department confines to earn money for commissary items including cigarettes, candy bars, pop, etc. as provided for in Jail Manual within state guidelines for sentenced prisoners. Hourly amount varies from .50 to .65 cents per hour. (\$2000)

## CITY FIRE DEPARTMENT

The purpose of this department is to protect the lives and property of our residents and visitors from destructive losses due to fire and other catastrophic events, both minor and major. The department provides fire ground training to its' members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The department also provides emergency medical services to our residents and visitors. Training for this service is provided by the department for its members. The department also provides a variety of emergency medical training for the general public. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and for developing and implementing the annual operational budget. The Chief provides direction and support to sixty five department members.

Norm Fredricksen, Fire Chief

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001

EXPENDITURES

FIRE DEPARTMENT

		SALARIES & WAGES					
525 10 10 00							
525 10 11 00	Regular Pay	85660	85916	44750	87204	87204	87204
525 10 12 00	Overtime Pay	1270	3816	121	3816	3816	3816
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>86930</b>	<b>89732</b>	<b>44871</b>	<b>91020</b>	<b>91020</b>	<b>91020</b>

		PERSONNEL BENEFITS					
525 10 20 00							
525 10 21 00	Pension	11321	10866	5493	10917	10917	10917
525 10 22 00	Medicare	0	872	0	1177	1177	1177
525 10 23 00	Health Insurance	5837	9056	2910	10866	10866	10866
525 10 24 00	Life Insurance	22	31	11	31	31	31
525 10 25 00	Workers Compensation	12947	17436	12125	23744	23744	23744
525 10 26 00	Unemployment Compensation	213	201	204	405	405	405
525 10 27 00	Vol. Pension	0	0	0	10500	0	0
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>30340</b>	<b>38462</b>	<b>23544</b>	<b>57640</b>	<b>47140</b>	<b>47140</b>

		SUPPLIES					
525 10 30 00							
525 10 31 00	Office Supplies	409	400	702	700	700	700
525 10 32 00	Operating Supplies	6730	15425	3770	14825	14825	14825
525 10 33 00	Maintenance Supplies	3076	3165	97	3305	3305	3305
525 10 34 00	Small Tools & Equipment	13355	30000	6547	32866	29066	29066
<b>SUPPLIES TOTAL</b>		<b>23570</b>	<b>48990</b>	<b>11116</b>	<b>51696</b>	<b>47896</b>	<b>47896</b>

		OTHER SERVICES & CHARGES					
525 10 40 00							
525 10 41 00	Professional Services	0	3422	1260	2660	2660	2660
525 10 42 00	Communications	1655	2000	824	1800	1800	1800
525 10 43 00	Travel & Training	17275	15035	1177	19580	19580	19580
525 10 44 00	Advertising & Printing	230	250	0	0	0	0
525 10 45 00	Rentals & Leases	1988	2072	600	1200	1200	1200

FY 1990/91

Account Code

NARRATIVE DETAIL

525 10 00 00

Fire Department

525 10 11 00

Regular Pay

Fire Chief (Vol)	\$ 6180
Assist. Chief	42537
Firefighter/EMT	34779
Assist. Chief (Vol)	3708

Total \$ 87204

525 10 12 00

Overtime Pay Experience factor

525 10 21 00

Pension PERS @ .1412\_ of gross wage

525 10 22 00

Medicare 1.45 % x.o. (turn-over factor)

525 10 23 00

Medical Insurance \$5,433. per employee

525 10 24 00

Life Insurance \$15.12 per employee

525 10 25 00

Workers Compensation .7.08% of gross wage + volunteer coverage

525 10 26 00

Unemployment Compensation .5% of gross wage

525 10 31 00

Office Supplies Stationary, writing materials, tape etc.

525 10 32 00

Operating supplies Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film and development, copy machine supplies, fuel oil for Scow Bay station, defib pads, misc. bandaging/splinting/replacement, CPR supplies, blankets/towels/sheets, 0-2 masks, air ways, clothing allowance.

525 10 33 00

Maintenance Supplies Air-pak maintenance, batteries, spray paint, nuts & bolts, brushes, light bulbs, pager & radio batteries, portable suction batteries.

525 10 34 00

Small Tools & equipment—800' 1- 3/4" hose, Maxiforce air bag kit, 8 breathing apparatus, 4 air tanks, 2 fog nozzles, 4 hose adapters, 1 attic ladder, 1 piercing nozzle, 1 USCG applicator, 7 sets protective clothing, 1- 10" valve and piping for tank truck.

525 10 41 00

Professional Services Hepatitis vaccination, breathing air testing.

525 10 42 00

Communications Phones, Phone calls, charges for fire siren & harbor fire phones, postage.

525 10 43 00

Travel & Training Auto extrication video training set, 2 people to Kenia for Fire Investigation training, Chief to board meeting in Anchorage, 4 people to Juneau for unscheduled training, 1 person to ASFA board meeting in Anchorage, 6 people to ASFA-(Alaska State Firefighters Association) conference in Wasilla, 2 people to Fire and Arson cause and origin training in Kenia, 8 people to Sitka for EMS Symposium, 4 people to Sitka for EMS pre-symposium, 3 people to Juneau for unscheduled trng.

525 10 44 00

Advertising & Printing

525 10 45 00

Rentals & Leases Chief's vehicle.



525 10 45 01	Vehicle Replacement	67347	105456	52731	133044	133044	133044
525 10 47 00	Utilities	1804	1600	525	1600	1600	1600
525 10 48 00	Repairs & Maintenance	2332	4450	227	3620	3620	3620
525 10 49 00	Miscellaneous	1669	1400	1277	1500	1500	1500
525 10 49 20	Motor Pool Charges	23539	20000	16114	18000	18000	18000
OTHER SERVICES & CHARGES SUBTOTAL		117839	155685	74735	183004	183004	183004
OPERATIONS & MAINTENANCE SUBTOTAL		258679	332869	154266	383360	369060	369060
525 10 60 00	CAPITAL OUTLAYS						
525 10 62 00	Buildings	0	0	0	0	0	0
525 10 62 01	New Fire Station	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0	0	0
FIRE DEPARTMENT TOTAL		258679	332869	154266	383360	369060	369060

525 10 45 01 Vehicle Replacement - Increase to meet projected cost for vehicle replacement in 1994  
of 25 year old vehicle

525 10 47 00 Utilities Both stations.

525 10 48 00 Repairs & Maintenance Office equipment, radio & pager repairs, hydro-static test air tanks/extinguishers, ENS  
training aid repair computer maintenance, tank truck modification.

525 10 49 00 Miscellaneous Dues to ASFA, ASFC and NFPA and subscriptions - Jems, Fire Command, Fire Engineering, Fire Chief &  
Fire House

525 10 49 20 Motor Pool Charges

525 10 60 00 Capital Outlays

525 10 62 00 Buildings

525 10 62 01 New Fire Station: Waiting for Capital Projects Funding

525 10 64 00 Machinery & Equipment

## CITY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for all construction, maintenance, repairs and operation of municipal Public Works projects, including public buildings, streets, water & sewer system. The Public Works Department is presently planning and coordinating street upgrades for paving and installation of sidewalks. The Public Works Department is responsible for controlling snow and ice removal, traffic signs, storm drain maintenance and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration is responsible for billing, inventory control, purchasing and receiving, record keeping and map updates. At present, the Public Works Superintendent supervises fourteen employees; two office personnel, four sanitation workers, four full time street maintenance personnel, three temporary street maintenance personnel, three motor pool personnel and one groundskeeper.

Eli Lucas, Public Works Superintendent

Account	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

PUBLIC WORKS OPERATIONS OFFICE

		<u>SALARIES &amp; WAGES</u>					
531 10 10 00							
531 10 11 00	Regular Pay	79515	74900	37926	84262	84262	84262
531 10 12 00	Overtime Pay	512	600	116	1527	1527	1527
<u>SALARIES &amp; WAGES SUBTOTAL</u>		<u>80027</u>	<u>75500</u>	<u>38042</u>	<u>85789</u>	<u>85789</u>	<u>85789</u>
		<u>PERSONNEL BENEFITS</u>					
531 10 20 00							
531 10 21 00	Pension	10652	10312	5011	12696	12696	12696
531 10 22 00	Medicare	10	827	4	0	0	0
531 10 23 00	Health Benefits	7446	9056	3178	13608	13608	13608
531 10 24 00	Life Insurance	24	30	11	37	37	37
531 10 25 00	Workers Compensation	3028	6193	4306	5479	5479	5479
531 10 26 00	Unemployment Compensation	207	190	190	449	449	449
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>21367</u>	<u>26608</u>	<u>12700</u>	<u>32269</u>	<u>32269</u>	<u>32269</u>
		<u>SUPPLIES</u>					
531 10 30 00							
531 10 31 00	Office Supplies	2037	2000	732	2000	2000	2000
531 10 32 00	Operating Supplies	2897	3500	697	2000	2000	2000
531 10 32 01	Safety Supplies/Classes	1608	2000	660	500	500	500
531 10 33 00	Maintenance Supplies	3349	2000	801	1000	1000	1000
531 10 34 00	Small Tools & Equipment	4710	2000	659	1500	1500	1500
<u>SUPPLIES SUBTOTAL</u>		<u>14601</u>	<u>11500</u>	<u>3549</u>	<u>7000</u>	<u>7000</u>	<u>7000</u>
		<u>OTHER SERVICES &amp; CHARGES</u>					
531 10 40 00							
531 10 41 00	Professional Services	7281	5000	2440	3500	3500	3500
531 10 42 00	Communications	3942	2500	1884	2500	2500	2500
531 10 43 00	Travel & Training	3492	3000	1634	2000	2000	2000
531 10 44 00	Advertising & Printing	850	500	332	500	500	500
531 10 45 00	Rentals & Leases	0	0	0	0	0	0
531 10 45 01	Vehicle Replacement	1302	1300	641	1247	1247	1247
531 10 47 00	Utilities	4068	2500	2578	2500	2500	2500
531 10 48 00	Repairs & Maintenance	2679	2000	812	2500	2500	2500
531 10 49 00	Miscellaneous	301	300	190	300	300	300
531 10 49 20	Motor Pool Charges	1655	1500	1929	2000	2000	2000
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>		<u>25570</u>	<u>18600</u>	<u>12440</u>	<u>17047</u>	<u>17047</u>	<u>17047</u>



OPERATIONS & MAINTENANCE SUBTOTAL		141565	132208	66731	142105	142105	142105
CAPITAL OUTLAYS							
531 10 63 01	Mapping Updates	0	5000	0	2500	2500	2500
531 10 63 02	Machinery & Equipment	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	5000	0	2500	2500	2500
P/W OPERATIONS SUBTOTAL							
		141565	137208	66731	144605	144605	144605
PUBLIC WORKS/STREETS							
SALARIES							
534 10 10 00							
534 10 11 00	Regular Pay	165206	182959	76886	177257	177257	177257
534 10 12 00	Overtime Pay	21956	9148	6217	16727	16727	16727
SALARIES & WAGES SUBTOTAL		187162	192107	83103	193984	193984	193984
PERSONNEL BENEFITS							
534 10 20 00							
534 10 21 00	Pension	19061	26049	10017	26261	26261	26261
534 10 22 00	Medicare	2263	2090	1034	1393	1393	1393
534 10 23 00	Health Insurance	12762	27168	8167	30844	30844	30844
534 10 24 00	Life Insurance	55	90	36	85	85	85
534 10 25 00	Workers Compensation	9278	21313	14821	19212	19212	19212
534 10 26 00	Unemployment Compensation	784	482	562	930	930	930
PERSONNEL BENEFITS SUBTOTAL		44203	77192	34637	78725	78725	78725
SUPPLIES							
534 10 30 00							
534 10 31 00	Office Supplies	0	0	0			
534 10 32 00	Operating Supplies (Grounds)	3558	3000	2988	9500	9500	9500
534 10 32 01	Safety Supplies (Crew)	0	0	0	2000	2000	2000
534 10 33 00	Maintenance Supplies	27114	26000	27820	35500	35500	35500
534 10 34 00	Small Tools & Equipment	10326	8500	3846	4400	4400	4400
SUPPLIES SUBTOTAL		40998	37500	34654	51400	51400	51400
OTHER SERVICES & CHARGES							
534 10 40 00							
534 10 41 00	Professional Services	3015	2500	0	1000	1000	1000
534 10 42 00	Communications	1634	1500	800	100	100	100
534 10 43 00	Travel & Training	2691	1500	2421	1500	1500	1500
534 10 44 00	Advertising & Printing	311	200	181	750	750	750
534 10 45 00	Rentals & Leases	0	0	0	1500	1500	1500
534 10 45 01	Vehicle Replacement	124630	176568	90605	146675	146675	146675
534 10 47 00	Utilities	0	0	0	0	0	0
534 10 47 01	Utilities/Street Lighting	31754	40000	25576	33000	33000	33000
534 10 47 02	Utilities/Main St. G-Cans	772	1256	1098	2400	2400	2400

CAPITAL OUTLAYS

531 10 63 01 Mapping Updates: Utility upgrades or mapping equipment.

534 10 00 00 STREETS

534 10 11 00 Regular Pay

Foreman	\$ 38002
Heavy Eq Op	37108
Utility Worker	32802
Cemetery/Grounds	14619
Utility Worker	32802
Laborer	<u>21924</u>
Total	177257

534 10 12 00 Overtime Pay 10% of gross wages

534 10 21 00 Pension PERS at 14.12%

534 10 22 00 Medicare 1.45% of Gross wage

534 10 23 00 Medical Insurance \$5443 per employee State GHCL Plan I

534 10 24 00 Life Insurance \$15.12 per employee annual

534 10 25 00 Workers Comp 9.9% of Gross Wages for Crew.

534 10 26 00 Unemployment Insurance .5% of Gross Wages

534 10 32 00 Operating Supplies(Grounds): Cemetery/Grounds operating supplies, plants, soil, and seeds  
\$4,500.00 for replacement mower

534 10 32 01 Safety Supplies (Crew): Physicals for Equipment Operators, Safety Gear, Rain Gear, Coveralls,  
Gloves Ear Plugs, Goggles and other safety gear as required for job.

534 10 33 00 Maintenance Supplies: Street Sanding \$7500, Traffic Paint \$2000, Cold Patch \$2000  
Calcium \$5000, Traffic Safety Materials \$4500, Lumber \$5000, Culvert \$3000  
Miscellaneous Materials \$6500

534 10 34 00 Small Tools & Equipment: Replacement and purchase of small tools; Chain Saws, Drills & Cutoff saw  
Replace radios \$900

534 10 41 00 Professional Services: Contracted Snow Removal.

534 10 42 00 Communications: Telephone, mail

534 10 43 00 Travel & Training: Foreman school, NWPPA, Portland, \$1000; In-house training, \$500  
All training expenses, per diem, and tuition.

534 10 44 00 Advertising & Printing: Public Notices: street closure announcements & snow removal announcements

534 10 45 00 Rentals & Leases: Rental or Lease of Vehicles or Equipment.

534 10 45 01 Vehicle Replacement: Scheduled replacement of various vehicles

534 10 47 00 Utilities

534 10 47 01 Utilities: This is the remaining balance that is not picked-up by State DOT for Street  
lighting

534 10 47 02 Utilities: Main Street Refuse collection, Cemetery.

534 10 48 00	Repairs & Maintenance	5120	0	0	0	0	0
534 10 48 01	Facilities Repair/Improvements	0	0	0	15000	15000	15000
534 10 49 00	Miscellaneous	156	0	0	0	0	0
534 10 49 20	Motor Pool Charges	212818	180000	166838	175000	175000	175000
OTHER SERVICES & CHARGES SUBTOTAL		382901	403524	287519	376925	376925	376925
OPERATIONS & MAINTENANCE SUBTOTAL		655264	710323	439913	701034	701034	701034
53410 6000	CAPITAL OUTLAYS						
53410 6101	Quarry Shot Rock Blasting	75000	5000	125000	149000	149000	149000
53410 6200	Right-of-Way Acquisition	0	0	799	0	0	0
53410 6211	Open Storage Building 24'X 100'	0	0	0	26000	0	0
53410 6400	Machinery & Equipment Lease/Purchase	0	0	0	0	0	0
53410 6500	Construction Projects	0	0	0	0	0	0
53410 6502	Lumber Street	13338	65000	14477	25000	25000	25000
53410 6505	2nd Dolphin to Charles W	30105	0	0	0	0	0
53410 6507	Sing Lee Alley Bridge Redecking	0	14000	35000	35000	35000	35000
53410 6508	Frederick Pt. Boardwalk	27120	0	7213	0	0	0
53410 6509	Downtown Streets & Sidewalks	2756	0	0	0	0	0
53410 6510	Rock Crusher Base Repairs	33467	0	11744	5000	5000	5000
53410 6511	Surf St Engineering	0	4000	4000	4000	4000	4000
53410 6512	2nd St Hst to City Shop Engineering	0	12000	0	12000	0	0
53410 6513	Lake/Valkrie St Stormdrain	0	6500	0	0	0	0
53410 6514	Sing Lee Alley Bridge Bulkhead	4747	0	0	0	0	0
53410 6515	Dolphin 1st to 3rd	59209	0	400	0	0	0
53410 6517	1st Balder to Nordic	12204	0	60089	0	0	0
53410 6518	Safety Shoring	2940	0	87	0	0	0
53410 6519	Dolphin St 5th to Excel St Engineering	5690	8000	0	4000	4000	4000
CAPITAL OUTLAYS SUBTOTAL		266576	114500	258809	260000	222000	222000
P/W STREETS SUBTOTAL		921840	824823	698722	961034	923034	923034
P/W OPERATIONS SUBTOTAL		141565	137208	66731	144605	144605	144605
PUBLIC WORKS TOTAL		1063405	962031	765453	1105639	1067639	1067639



534 10 48 00 Repairs & Maintenance: Labor & Supplies furnished by specialized personnel;  
534 10 48 01 Facilities Repair / Improvements: Repairs to fences, gates, buildings for the public works/motor  
pool departments to include time and materials

534 10 49 00 Miscellaneous: Any emergency items not covered above  
534 10 49 20 Motor Pool Charges: Direct cost for labor and parts for Public Works Equipment.

CAPITAL OUTLAYS

534 10 61 00 Quarry Shot Rock Blasting: Rock for this years planned city projects  
534 10 62 11 Public Works Buildings - Open Storage Building, 24' x 100' for Covering Calcium, Quick Salt,  
Storing Equipment, Tool Storage Shed.

534 10 64 00 Machinery & Equipment Lease Purchase: Part of cost for a service utility van for hauling safety  
equipment, t, work equipment & small tools (pumps, compactors, chain saws, chaffs, gas masks,  
first aid kits, goggles, etc. and parts), used on service calls and projects.

534 10 65 00 Construction Projects  
534 10 65 02 Lumber Street; Replacement of water & sewer lines, new installation of curbs gutters,  
storm drainage & sidewalks between Nordic Dr. & Pearl F. St.

534 10 65 07 Sing Lee Alley Bridge Redecking - Lumber to redeck Sing Lee Alley Bridge  
534 10 65 10 Rock Crusher Repairs; Repair of Crusher Ramp and Shaker Foundation Repair  
534 10 65 11 Surf St. Engineering; Replacement of water line & sewer lines, and establish City ROW and do road  
design between Nordic & Odin St.

534 10 65 12 2nd St Hst to City Shop Engineering; Replace water line and establish City ROW and do road design  
534 10 65 19 Dolphin St. to 5th to Excel St Eng; Replace water line and establish City ROW and do road design  
between 3rd St. and to include 5th St. to Excel St.

#### ENGINEERING DEPARTMENT

The Engineering Department is responsible for planning, design, coordination, and construction relating to the implementation of the city's capital improvement program. The scope of the department's activities includes, but is not limited to: schools, hospitals, and other municipal buildings; street improvements, site development, parking lot improvements, utilities (sewer & water), Parks & Recreations facilities, Harbor & Port expansion & improvements. The department provides staff engineering assistance to the City Manager and other operating department & organizational units of the city to obtain the most effective degree of unified action in the achievement of City Government objectives. The role of the department is further defined by Chapter 3.28 of the Petersburg Municipal Code.

Ron Welch, City Engineer

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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PUBLIC WORKS/ENGINEERING

536 60 10 00		SALARIES & WAGES					
536 60 11 00	Regular Pay	24073	20805	8888	18621	18621	18621
536 60 12 00	Overtime Pay	225	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		24298	20805	8888	18621	18621	18621

536 60 20 00		PERSONNEL BENEFITS					
536 60 21 00	Pension	3126	2821	598	2629	2629	2629
536 60 22 00	Medicare	15	302	38	270	270	270
536 60 23 00	Health Insurance	1384	2717	656	2623	2623	2623
536 60 24 00	Life Insurance	7	10	3	15	15	15
536 60 25 00	Workers Compensation	1054	2400	1668	970	970	970
536 60 26 00	Unemployment Compensa	55	100	29	94	94	94
PERSONNEL BENEFITS SUBTOTAL		5641	8350	2992	6601	6601	6601

536 60 30 00		SUPPLIES					
536 60 31	Office Supplies	1702	1500	655	1500	1500	1500
536 60 34	Sm. Tools & Equip.	2986	2000	990	2000	2000	2000
SUPPLIES SUBTOTAL		4688	3500	1645	3500	3500	3500

536 60 40 00		OTHER SERVICES & CHARGES					
536 60 41 00	Professional Services	931	2500	620	1500	1500	1500
536 60 42 00	Communications	1577	1500	538	1200	1200	1200
536 60 43 00	Travel & Training	4309	2000	194	2000	2000	2000
536 60 45 00	Rentals & Leases	2200	2400	892	1200	1200	1200
536 60 45 01	Vehicle Replacement	0	0	0	3500	3500	3500
536 60 47 00	Utilities	1087	500	678	1200	1200	1200
536 60 48 00	Repairs & Maintenance	0	500	150	400	400	400
536 60 49 00	Miscellaneous	1369	500	31	400	400	400
536 60 49 01	Reimbursable Expenses	609	1000	383	800	800	800
536 60 49 20	Motor Pool O & M	0	0	0	2000	2000	2000
OTHER SERVICES & CHARGES SUBTOTAL		12082	10900	3486	14200	14200	14200

ENGINEERING TOTAL		46709	43555	17011	42922	42922	42922
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1990/91

Account Code      NARRATIVE DETAIL

536 60 00 00      ENGINEERING

536 60 11 00      Regular Pay This department payroll is spread between GF/Eng, Sewer Projects, Sanitation Projects, Public Works Street Projects, & Facilities Construction Projects.

	<u>GF/ENG</u>	<u>SEWER F</u>	<u>SANITATION F</u>	<u>GF/STREETS</u>	<u>FACILITIES</u>	<u>TOTAL</u>
City Engineer	11000	11000	11000	8250	13750	55000
Inspector	5000	5000	5000	3750	6250	25000
Secretary	2621	2620	7863	7863	2621	23588
Total	18621	18620	23863	19863	22621	103588

536 60 12 00      Overtime Pay None anticipated - possibly charge to project budgets

536 60 21 00      Pension PERS @ 14.12% of gross wage

536 60 22 00      Medicare: @ 1.45% Of gross wages

536 60 23 00      Medical Insurance: \$5133/Annual per employee

536 60 24 00      Life Insurance: \$15.12/employee/annually

536 60 25 00      Workers Compensation:Engineer 8.31%, Inspector & Secretary .72% of gross wages.

536 60 26 00      Unemployment Compensation: 0.5% of gross wages.

536 60 31 00      Office Supplies: Paper, pens, drafting materials and other general supplies.

536 60 34 00      Small Tools & Equipment: Computer software, drafting tools.

536 60 41 00      Professional Services: Janitorial services, Surveys, Appraisals.

536 60 42 00      Communication: Telephone & Mail, Express Mail.

536 60 43 00      Travel & Training: Technical/professional conference, per Engineer's contract, technical course for inspector.

536 60 45 00      Rentals & Leases: Car allowance.

536 60 45 01      Vehicle Replacement: Replacement rate for 1982 Ford Fairmont; \$2,000 for initial purchase of #97

536 60 47 00      Utilities: Estimated backcharge from Public Works total.

536 60 49 00      Miscellaneous: Advertisements, publications, unanticipated non-project expenses

536 60 49 01      Reimbursable Expenses:

536 60 49 20      Motor Pool O & M: Estimated shop costs, gas and oil, insurance, parts and freight.

### COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

The Community Development portion of this department provides staff support to the Planning Commission of the City which performs the areawide functions of planning, platting and zoning for the City. Staff functions include preparation from time to time of plans for systematic development of the city as a place of residence and business; to investigate and prepare the Commission's recommendations on a capital improvements program; to investigate and recommend to the Council for adoption by ordinance, such published codes of technical regulations as relate to the functions of planning and zoning. Further staff functions for the Planning Commission include preparation of Zoning amendments and recommendations from the Commission to the Council; development of subdivision control ordinances for presentation to the Council; notifying parties concerned in regards to public hearings held by the commission for requests of variances; special use permits and conditional use permits. Staff functions also include preparation of the City Overall Economic Development Plan with the assistance of the Planning Commission; maintenance of the official zoning maps of the City; and, the numerous subdivision plats which have been filed on the Petersburg recording district; the preparation of census districts and populations estimation studies which are used in calculating various amounts of revenue sharing monies.

The Building Administration office is responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinances. The "Building Official" reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and State agencies. The Building Official's office conducts various construction inspections during all phases of a project and completes inspection reports and issues correction notices if applicable. With the addition of a building maintenance specialist position, the City now has a person on staff to maintain the 25 buildings housing various city functions. This maintenance person also will do inspections on various construction projects throughout the town when the department head is unable to do so.

Roger Krieger, Community Development Director

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

538 10 10 00		SALARIES & WAGES					
538 10 11 00	Regular Pay	79569	80933	42295	82285	82285	82285
538 10 12 00	Overtime Pay	509	1000	794	1000	1000	1000
SALARIES & WAGES SUBTOTAL		80078	81933	43089	83285	83285	83285
538 10 20 00		PERSONNEL BENEFITS					
538 10 21 00	Pension	11116	10975	6029	11753	11753	11753
538 10 22 00	Medicare	37	880	83	100	100	100
538 10 23 00	Health Insurance	7537	9056	4369	10886	10886	10886
538 10 24 00	Life Insurance	26	30	15	30	30	30
538 10 25 00	Workers Compensation	4536	9348	6500	9351	9351	9351
538 10 26 00	Unemployment Compensation	231	202	251	416	416	416
PERSONNEL BENEFITS SUBTOTAL		23483	30491	17247	32536	32536	32536
538 10 30 00		SUPPLIES					
538 10 31 00	Office Supplies	448	600	23	600	600	600
538 10 32 00	Operating Supplies	416	1200	167	1000	1000	1000
538 10 34 00	Small Tools & Equipment	4496	3000	660	3000	3000	3000
SUPPLIES TOTAL		5360	4800	850	4600	4600	4600
538 10 40 00		OTHER SERVICES & CHARGES					
538 10 41 00	Professional Services	2960	2000	603	16300	16300	16300
538 10 42 00	Communications	823	700	169	600	600	600
538 10 43 00	Travel & Training	3301	3200	209	2800	2800	2800
538 10 44 00	Advertising & Printing	498	300	281	300	300	300
538 10 45 00	Rentals & Leases	0	0	0	0	0	0
538 10 45 01	Vehicle Replacement	2726	2599	1297	3042	3042	3042
538 10 47 00	Building Utilities	704	500	531	500	500	500
538 10 48 00	Repairs and Maintenance	941	1000	150	1000	1000	1000
538 10 49 00	Miscellaneous	875	350	0	250	250	250
538 10 49 20	Motor Pool O/M	3628	3500	3065	3500	3500	3500
538 10 49 30	Self Insured Retention	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		16456	14149	6305	28292	28292	28292
OPERATIONS & MAINTENANCE SUBTOTAL		125377	131373	67491	148713	148713	148713

## COMMUNITY DEVELOPMENT - BUILDING ADMINISTRATION

## Account Code

## NARRATIVE DETAIL

538 00 00 00 Community Development Director - Building Maintenance Specialist  
538 10 10 00 Salaries and Wages  
538 10 11 00 Regular Pay            Director                            \$43784  
   Maintenance Specialist            38501  
538 10 12 00 Overtime Pay \$1,000 based on 2.5%.

538 10 20 00 Personnel benefits  
538 10 21 00 Pension PERS @ 14.12% of gross wage  
538 10 22 00 Medicare - Employer contribution of 1.45% of gross wage for any temporary employees hired  
538 10 23 00 Health Insurance - Aetna, \$5433 annual per employee  
538 10 24 00 Life Insurance - Transamerica Life, \$15.12 annual per employee  
538 10 25 00 Workers Compensation - Director 8.31% of gross wage, Maintenance Specialist 14.48% of gross wage  
538 10 26 00 Unemployment Compensation - .5% of gross wage  
538 10 30 00 Supplies  
538 10 31 00 Office Supplies: Stationary, writing materials, drawing aids, file folders, film, cassette tapes, blue line reproducing paper and miscellaneous materials.  
538 10 32 00 Operating Supplies: Paper towels, coffee cups, saw blades, tape measures, glue and other miscellaneous carpenter supplies, batteries.  
538 10 34 00 Small tools and Equipment: Computer software, van protective screen, oil burner repair, testing and tune up tools, miscellaneous small tools.

538 10 40 00 Other services & charges  
538 10 41 00 Professional services: Plan reviews, attorney fees, project engineering, janitorial services, mapping  
538 10 42 00 Communications: Telephone & mail.  
538 10 43 00 Travel & training: Travel expenses, per diem, seminar and test expenses for building official to attend Colorado Educational Institute. Travel expense, per diem and seminar fees for building maintenance tech. to attend a fuel-fired boiler repair and maintenance class.  
538 10 44 00 Advertising & printing: Legal aids, public notices, building-electrical-plumbing permits, code requirement handouts.  
538 10 45 00 Rentals & leases:  
538 10 45 01 Vehicle Replacement: replacement rate for 1987 Chevrolet S-10 Blazer, \$956.04, replacement rate for 1968 Ford Van, \$2085.42.  
538 10 47 00 Building Utilities: Electrical, water and sewer charges for one-half of upstairs office space.  
538 10 48 00 Repairs and maintenance: Computer hardware maintenance, blue line (map copying machine) maintenance.  
538 10 49 00 Miscellaneous: I.C.B.O. Dues, Subscriptions, (Zoning Bulletin, Construction magazines, Trade Publications)  
538 10 49 20 Motor Pool O & M: Actual shop costs per hour, costs of gas and oil, insurance, parts and freight.

		BUILDING MAINTENANCE PROJECTS					
538 10 60 00							
538 10 62 11	Public Works	6220	250	508	300	300	300
538 10 62 12	Clausen Museum	123	2200	21	3000	0	0
538 10 62 13	Parks & Recreation	4771	15250	1658	6700	2200	2200
538 10 62 14	Administration	4194	21880	15831	2200	0	0
538 10 62 15	Library	40	928	927	8995	0	0
538 10 62 16	Finance	256	3585	2924	1150	1150	1150
538 10 62 17	Miscellaneous/Building Main.	6591	0	36	3500	3500	3500
538 10 62 18	Police Department	18615	0	599	2800	1500	1500
538 10 62 19	Fire Department	804	4500	417	0	0	0
538 10 62 23	School Repairs	13	16000	3558	14950	14950	14950
BUILDING MAINTENANCE SUBTOTAL		41627	64593	26479	43595	23600	23600
Bld./Plan. Total		167004	195966	93970	192308	172313	172313



538 10 60 00 Building Maintenance Projects

538 10 62 11 Public Works: Snow roof cover over entry door to public works office.

538 10 62 12 Clausen Museum: Counter top and cabinet work; reapiir siding, fountain, painting, roof, foundation and skirting maintenance.

538 10 62 13 Parks and Recreation: Build benches for swimming pool foyer, replace tile, stair treads and fix leaks in swimming pool foyer area, install guardrail in seating area of pool.

538 10 62 14 Administration: Replace floor tile in second floor restrooms, paint exterior of municipal building, repair leaks in municipal building roof.

538 10 62 15 Library: Paint interior of library, electrical upgrade for office area, replace carpet

538 10 62 16 Finance: Re-arrangement of reception counter.

538 10 62 17 Miscellaneous Building Expense: Non-anticipated costs for necessary or emergency maintenance items, installation of pitched metal roof and exterior painting of maintenance department garage.

538 10 62 18 Police Department: Conversion of parking area gates from swing open to roll open gates, install ladder in dog pound, construct food service counter in jail area.

538 10 62 19 Fire Department:

538 10 62 23 School Repairs: Reconstruct interior wood wall along north and east sides of gymnasium, replace tile on stairway, install three compartment sink in cafeteria, repair electrical lighting fixture in gym, repair damaged sheetrock in 1975 building, paint exterior of manual arts building, replace exterior stairway and landing to cafeteria.

#### HUMAN AND COMMUNITY SERVICES

This department basically consists of various agencies including the Petersburg General Hospital and other social service related agencies which address community needs. There is no formal department head as most funds are passed through from the State or city to the service agencies. The agencies generally have their own directors and boards to oversee expenditures.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001

EXPENDITURES

HUMAN & COMMUNITY SERVICES

<u>HUMAN &amp; COMMUNITY SERVICES</u>		<u>OTHER SERVICES &amp; CHARGES</u>					
560 10 40 00							
560 10 49 31	Professional Services-Day Care	8460	9500	4497	9500	9500	9500
560 10 49 32	Day Care Subsidies	56735	70000	19813	70000	70000	70000
560 10 49 33	Petersburg Pre-School	5000	0	0	0	0	0
560 10 49 34	Petersburg Youth Center	10200	10200	10200	10200	10200	10200
560 10 49 35	Public Health Nurse	19483	19208	944	18548	18548	18548
560 10 49 36	Community Mental Health	8587	8700	2413	8040	8040	8040
560 10 49 37	Alcoholism & Drug Abuse	9623	9500	9085	13840	13840	13840
560 10 49 39	Public Radio/KFSK	5000	2500	2500	2500	0	0
560 10 49 41	Sr. Cit. Nutrition Program	0	0		10000	0	0
59710 59	Petersburg General Hospital	144434	140000	127670	120000	120000	120000
59710 57	Elderly Housing Fund	0	4000	0	10000	4000	4000
<u>HUMAN &amp; COMMUNITY SERVICES TOTAL</u>		<u>267522</u>	<u>273608</u>	<u>177122</u>	<u>272628</u>	<u>254128</u>	<u>254128</u>

1990/91

Account Code

Narrative Detail

560 10 40 00

HUMAN & COMMUNITY SERVICES

560 10 49 31

Day Care Program Administrator - 10% of State Grant plus \$2500 local contribution

560 10 49 32

State Day Care Program Grant - pass through to providers

560 10 49 33

Petersburg Preschool - local contribution

560 10 49 34

Youth Program - local contribution \$10,200

560 10 49 35

Public Health Nurse - \$12,708 local contribution for lease and educational materials; \$5,840 State share

560 10 49 36

Community Mental Health - travel & training - \$3840 State share and local contribution of \$4,200

560 10 49 37

Alcoholism & Drug Abuse - \$3840 State share; request is for \$10,000 local contribution for '91; \$5,000 is budgeted

560 10 49 39

Public Radio/KFSK - local contribution \$2,500

597 10 30 00

Petersburg General Hospital Operating Grant - Pass through from State Revenue Sharing

597 10 57 00

Petersburg Elderly Housing - \$10,000 local contribution - Operating Grant

CITY LIBRARY DEPARTMENT

The purpose of the public library is to acquire, organize and disseminate information in order to serve as a source of reliable information for the community, meeting recreational and informational library needs; providing an opportunity for all people to educate themselves throughout their lives; cooperating with libraries in the state and region to provide quality library services to all Alaskans as efficiently as possible; providing a place where enquiring minds may encounter diverse ideas, essential to a society that depends for its survival on free competition in ideas; and, promote an enlightened citizenry.

Joyce Jenkins, Librarian

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

LIBRARY

LIBRARY		EXPENDITURES					
572 10 10 00		SALARIES & WAGES					
572 10 11 00	Regular Pay	61106	68683	35043	74859	74859	74859
572 10 12 00	Overtime Pay	0	500	0	0	0	0
SALARIES & WAGES SUBTOTAL		61106	69183	35043	74859	74859	74859
572 10 20 00		PERSONNEL BENEFITS					
572 10 21 00	Pension	7122	8704	3778	9831	9831	9831
572 10 22 00	Medicare	350	841	234	1065	1065	1065
572 10 23 00	Health Insurance	5104	13584	2337	16299	16299	16299
572 10 24 00	Life Insurance	26	61	12	61	61	61
572 10 25 00	Workers Compensation	234	505	351	529	529	529
572 10 26 00	Unemployment Compensation	170	168	177	367	367	367
PERSONNEL BENEFITS SUBTOTAL		13006	23863	6889	28152	28152	28152
572 10 30 00		SUPPLIES					
572 10 31 00	Office Supplies	1184	2500	2576	2500	2500	2500
572 10 32	Operating Supplies	342	150	82	150	150	150
572 10 32 11	Books	23293	24000	15316	25000	25000	25000
572 10 32 12	Periodicals	3774	6000	5605	6000	6000	6000
572 10 32 13	A/V Materials	235	500	771	3000	500	500
572 10 34 00	Small Tools & Equipment	877	1300	93	1300	1300	1300
SUPPLIES SUBTOTAL		29705	34450	24443	37950	35450	35450
572 10 40 00		OTHER SERVICES & CHARGES					
572 10 41 00	Professional Services		0	0			
572 10 41 11	WLN Network	2139	2400	417	2400	2400	2400
572 10 42 00	Communications	2302	2100	1163	2100	2100	2100
572 10 43 00	Travel & Training	1471	2300	1597	2300	2300	2300
572 10 44 00	Advertising & Printing	273	300	271	300	300	300
572 10 48 00	Repairs & Maintenance	4018	3500	50	4820	4820	4820
572 10 49 00	Miscellaneous	766	500	734	1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		10969	11100	4232	12920	12920	12920

1990/91

Account Code

NARRATIVE DETAIL

572 10 10

LIBRARY

572 10 11

Regular pay

Librarian	39,956
Library Technician	19,501
Library Clerks	10,748
Library Page	3,235
Substitutes	500
Swing shift	910

572 10 17

TOTAL 74,859

572 10 21

Pension PERS 14.12% of gross wage

572 10 22

Medicare 1.45% of gross wage

572 10 23

Medical Insurance \$5,433.00 /employee annually

572 10 24

Life Insurance \$15.12 /employee

572 10 25

Workers Compensation .72% of gross wage

572 10 26

Unemployment .5% of gross wage

572 10 31

Office Supplies Paper, computer supplies, pens, book processing materials, etc.

572 10 32 01

Books The basic information resource of the library

572 10 32 02

Periodicals Magazines and newspapers and indexing to periodicals

572 10 32 13

Audiovisual materials Cassette tapes and videos

572 10 34

Small tools Replace tape, microfilm readers, etc. as needed.

572 10 41 01

Western Library Network Membership and fees for the Northwest's bibliographic database and our subscription to their records in CD-ROM format. Used daily for interlibrary loan and cataloging.

572 10 42

Communications Telephone, postage, and maintaining a mailbox on the University of Alaska Computer Network.

572 10 43

Travel & Training Librarian and one other to Alaska Lib. Assn. Conference and Southeast public librarians' meeting. Correspondence cataloging course for technician. Memberships in Alaska Lib. Assn. PNLA, ALA, and American Library Trustee Association which provide training materials for board and staff.

572 10 44

Advertising & Printing Mailings, ads, and other public relations costs

572 10 48

Repairs & Maintenance Maintenance on copier (\$770). \$1500 software maintenance on LIS system. \$2400 hardware maintenance. \$150 parts for other equipment such as fiche readers, recorders, etc.

OPERATIONS & MAINTENANCE SUBTOTAL	114786	138596	70607	153881	151381	151381
572 10 60 00	CAPITAL OUTLAYS					
572 10 64 00 Machinery & Equipment	22689	0	0	5750	5750	5750
572 10 64 01 Shelving & Furniture	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL	22689	0	0	5750	5750	5750
LIBRARY TOTAL	137475	138596	70607	159631	157131	157131



572 10 49  
572 10 64

Miscellaneous Programming, prizes, interlibrary loan fees, etc.

Machinery & Equipment Replace 8 year old IBM PC with a newer model with a hard drive and more memory.

Replace photocopier. Replacement drums are no longer made for the kind we have because of hazardous chemicals used in their production. The current copier has brought in \$1500-2000 annually for the last six years.

CITY PARKS & RECREATION DEPARTMENT

The purpose of this department is to provide quality recreational programs and activities that are responsive to the needs of the community on a year-round basis. The Parks and Recreation Director reports directly to the City Manager and provides staff support to the Parks and Recreation Advisory Board and the City Council. The Parks and Recreation Office is responsible for the content, quality, and effective implementation of the various leisure oriented classes and activities offered throughout the year. The Parks and Recreation Office is also responsible for developing and implementing the annual operating budget and capital improvements related to the swimming pool, community gymnasium, parks and playground facilities. The Parks and Recreation Director supervises one full time, eight permanent part-time, and twenty-five seasonal and contract employees. A major objective in the coming year will be to provide quality programs which are self-supporting; to repair and maintain existing facilities to increase safety and life expectancy; and to develop a maintenance management system for all parks and recreation facilities.

Lucy Chaffin, Parks & Recreation Director

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001  
EXPENDITURES

PARKS & RECREATION							
574 10 10 00		SALARIES & WAGES					
574 10 11 00	Regular Pay	88807	89575	39681	99316	99316	99316
574 10 12 00	Overtime Pay	814	0	588	0	0	0
SALARIES & WAGES SUBTOTAL		89621	89575	40269	99316	99316	99316
574 10 20 00		PERSONNEL BENEFITS					
574 10 21 00	Pension	7480	11418	2385	11116	11116	11116
574 10 22 00	Medicare	608	1303	605	1440	1440	1440
574 10 23 00	Health Insurance	9588	15000	4904	16229	16229	16229
574 10 24 00	Life Insurance	37	75	19	61	61	61
574 10 25 00	Workers Compensation*	2514	4918	3420	4702	4702	4702
574 10 26 00	Unemployment Compensation	248	749	227	497	497	497
PERSONNEL BENEFITS SUBTOTAL		20475	33463	11560	34045	34045	34045
574 10 30 00		SUPPLIES					
574 10 31 00	Office Supplies	857	1000	646	1000	1000	1000
574 10 32 00	Operating Supplies	2109	2500	278	2500	2500	2500
574 10 32 03	Children's Recreation Programs	102	18500	8407	16500	16500	16500
574 10 32 04	Adult Recreation Programs	0	11500	1108	0	0	0
574 10 33 00	Maintenance	2127	2300	334	4300	4300	4300
574 10 34 00	Small Tools & Equipment	5359	4000	1543	5500	5500	5500
SUPPLIES SUBTOTAL		10554	39800	12316	29800	29800	29800
574 10 40 00		OTHER SERVICES & CHARGES					
574 10 42 00	Communications	1984	1800	626	1800	1800	1800
574 10 43 00	Travel & Training	1885	1250	1349	2500	2500	2500
574 10 44 00	Advertising & Printing	1807	1550	606	1550	1550	1550
574 10 45 00	Rentals & Leases	1000	1200	500	1200	1200	1200
574 10 45 01	Vehicle Replacement	785	730	364	639	639	639
574 10 47 00	Utilities	1718	2000	1432	1625	1625	1625
574 10 48 00	Repairs & Maintenance	3306	2000	10	2000	2000	2000
574 10 49 00	Miscellaneous	316	350	3595	350	350	350
574 10 49 20	Motor Pool	2190	2000	1570	2000	2000	2000
OTHER SERVICES & CHARGES SUBTOTAL		14991	12880	10052	13664	13664	13664
OPERATIONS & MAINTENANCE SUBTOTAL		135641	175718	74197	176825	176825	176825
574 10 60 00		CAPITAL OUTLAYS					
574 10 63 00	Site Prep - Lumber St. Park	0	15000	0	15000	0	0
574 10 64 00	Machinery & Equip	8228	0	0	7500	0	0

1990/91

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

Regular Pay represents step increase for Clerk II, increase for Director per contract, 25% salary for  
for Community Center Director

574 10 11 00

Director	\$ 39,936	
Parks/Facility Cord	20,889	75%
Clerk/Typist II	13,390	25Hrs/wk
Facility Attendants	14,820	38 Hrs/wk Avg. (Part-time Positions)
Recreational Leader	2,520	20 Hrs/wk 12 weeks, summers only
Laborer (Marine Park)	1,515	100 Hrs - Debbie Kent - Public Works Interfund Transfer.
Comm. Center Director	6,246	25% (March-June)
TOTAL	\$ 99,316	

574 10 21 00

Pension: PERS @ 14.12% of gross wage

574 10 22 00

Medicare: 1.45%

574 10 23 00

AETNA: \$5,433 covered employee

574 10 24 00

Life Insurance \$15.12 covered employeey

574 10 25 00

Worker's Comp: 5.6% for Dir/P&F Coord/Fac. Att. .72% for CTII

574 10 26 00

Unemployment Comp: .5% of gross wages

574 10 31 00

Office Supplies: Stationary, forms, pens, pencils, etc

574 10 32 00

Operating Supplies: Paper Towels, toilet paper, soap, clean/sanitation, field chalk, poster bd. etc.

574 10 32 03

Special Recreation: Funds for classroom instructors, supplies, Little Norway costs, special events  
expenses, classroom supplies.

574 10 32 04

Adult Sports

574 10 33 00

Maintenance Supplies: Paint, lightbulbs, trees, shrubs, bedding plants, landscaping materials

574 10 34 00

Small Tools & Equipment: Office equip, software, picnic tables, park benches, desk, chairs, files,

574 10 42 00

Communications: Telephone and mail

574 10 43 00

Travel and Training: Travel expenses, per diem, training seminars for pool training for facility coordinator  
APRA Conference

574 10 44 00

Advertising and Printing: Legal ads, job ads, quarterly activity schedules, flyers

574 10 45 00

Rentals and Leases: Car Allowance

574 10 45 01

Vehicle Replacement: Vehicle replacement rate only Replace Dept. Pick-up schedule 1995

574 10 47 00

Utilities: Garbage Collection, electricity, etc., includes garbage for community center

574 10 48 00

Repairs and Maintenance: Repairs/Annual maintenance to ballfield/buildings, some by outside contractors

574 10 49 00

Miscellaneous: Dues, subscriptions (i.e. NRPA, AARP dues)

574 10 49 20

Motor Pool: Vehicle O. & M.

574 10 60 00

Capital Projects

574 10 63 00

Site Prep - Lumber Street Park

574 10 64 00

Machinery & Equipment - 1/2 weight room equipment

574

574 10 63 60	Gym Divider Curtain	0	15000	16705	0	0	0
574 10 65 00	Boardwalk Federal Grant Share	0	0	0	50750	0	0
<u>CAPITAL OUTLAYS SUBTOTAL</u>		8228	30000	16705	73250	0	0

<u>PARKS &amp; RECREATION SUBTOTAL</u>		143869	205718	90902	250075	176825	176825
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SWIMMING POOL

SALARIES & WAGES

574 20 10 00							
574 20 11 00	Regular Pay	44918	45449	20159	42883	42883	42883
574 20 12 00	Overtime	542	0	604	0	0	0
<u>SALARIES &amp; WAGES SUBTOTAL</u>		45460	45449	20763	42883	42883	42883

PERSONNEL BENEFITS

574 20 20 00							
574 20 21 00	Pension	3534	2800	1633	3984	3984	3984
574 20 22 00	Medicare	557	300	309	622	622	622
574 20 23 00	Health Insurance	4297	10200	1763	6892	6892	6892
574 20 24 00	Life Insurance	18	60	7	35	35	35
574 20 25 00	Workers Compensation*	1546	2000	1390	2301	2301	2301
574 20 26 00	Unemployment Compensation	149	100	113	215	215	215
<u>PERSONNEL BENEFITS SUBTOTAL</u>		10101	15460	5215	14049	14049	14049

SUPPLIES

574 20 30 00							
574 20 32 00	Operating Supplies	5326	5200	3663	5200	5200	5200
574 20 33 00	Maintenance	4129	2900	2494	4000	4000	4000
574 20 34 00	Small Tools & Equipment	6049	2000	1224	3000	3000	3000
<u>SUPPLIES SUBTOTAL</u>		15504	10100	7381	12200	12200	12200

OTHER SERVICES & CHARGES

574 20 40 00							
574 20 42 00	Communications	337	480	274	480	480	480
574 20 43 00	Travel & Training	0	850	358	850	850	850
574 20 44 00	Advertising & Printing	225	325	60	325	325	325
574 20 46 00	Insurance	111	200	0	200	200	200
574 20 48 00	Repairs & Maintenance	2920	2000	434	2000	2000	2000
574 20 49 00	Miscellaneous	0	100	7	100	100	100
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>		3593	3955	1133	3955	3955	3955

<u>OPERATIONS &amp; MAINTENANCE SUBTOTAL</u>		74658	74964	34492	73087	73087	73087
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574 10 64 60 Gym Divider Curtain \$15,000 city/\$15,000 school district  
 574 10 65 00 City Share of Federal LWCF Grant for boardwalk trail system

Account Code NARRATIVE DETAIL

574 20 10 00 Swimming Pool  
 Regular Pay includes salary upgrade for Pool Manager to \$12.50/hr., and increase in hours to actual hours worked, and step increase for Guard II.

574 20 11 00	Regular Pay	Pool Manager	\$21,250	1700 hrs/yr
		Parks/Facility Coord	6,963	(25%)
		Life Guard II	5,400	600 hrs/yr
		Life Guard I	7,210	1000 hrs/yr
		Cashier	2,060	400 hrs/yr
	TOTAL		\$42,883	

*x .25*  
*\* .10*  
*- .25*  
*- .10*  
*- .38*  


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*- .33*

574 20 21 00 Pension: PERS @ 14.12% of gross wage

574 20 22 00 Medicare: 1.45%

574 20 23 00 Health Insurance: \$5,433 per covered employee

574 20 24 00 Life Insurance: Fidelity \$15.12 per covered employee

574 20 25 00 Worker's Comp: Manager/P F Coord/lifeguard II/lifeguard I 5.6% cashier .72%

574 20 26 00 Unemployment: .5% of gross wages

574 20 32 00 Operating Supplies: pool chemicals, paper products, cleaning supplies, etc.

574 20 33 00 Maintenance Supplies: filters, lights, replacement valves

574 20 34 00 Small Tools & Equipment: goggles, kickboards, vaccuum parts, hoses

574 20 41 00 Professional Services: Water Testing by Psg. Hosp. Lab (State Requirement)

574 20 42 00 Communications: Telephone and mail

574 20 43 00 Travel & Training: Travel Expenses, per diem, training seminars required for certification

574 20 44 00 Advertising and Printing: Passes, miscellaneous forms, quarterly flyers

574 20 48 00 Repairs & Maintenance: Miscellaneous electrical, plumbing, welding repairs by outside contractor

574 20 49 00 Miscellaneous: American Red Cross dues, forms

574 20 60 00		CAPITAL OUTLAYS					
574 20 60	Pool Lift for Handicapped	0	0	0	2500	2500	2500
574 20 62 10	Pool Renovations		0	0	140000	140000	140000
574 20 63 01	Piping to Drain	7215	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		7215	0	0	142500	142500	142500
SWIMMING POOL SUBTOTAL		81873	74964	34492	215587	215587	215587
PARKS & RECREATION SUBTOTAL		143869	205718	90902	250075	176825	176825
PARKS & RECREATION TOTAL		225742	280682	125394	465662	392412	392412

574 20 60 00 Capital Projects  
574 20 60 Pool lift for handicapped  
574 20 62 10 Pool Renovations - PVC liner, mechanical, electrical, chemical to code, repair roof and building;locker/shower  
room repairs, including built-in lockers; install Tile to Locker/Shower Room Floors  
574 20 63 01 Piping, Booster Pump, required to connect Pool Drain (Sump) to Storm Drain System



CITY NON DEPARTMENTAL

This department is used to fund those items required for general fund services that generally do not fall in one of the traditional departmental categories.

Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND 001</u>						
<u>EXPENDITURES</u>						
<u>NON-DEPARTMENTAL</u>						
<u>SALARIES &amp; WAGES</u>						
576 10 10 00						
576 10 11 00 Misc. Payroll			0	0	0	0
576 10 14 00 Employee Incentive Program			0	5000	0	0
576 10 18 00 Extra Pay	5151	0	0	0	0	0
576 10 19 00 Management Incentive Bonus	0	0	0	0	0	0
576 10 21 00 Pension	746	0	1798	0	0	0
576 10 22 00 Medicare	9	0	11	0	0	0
576 10 23 00 Health Insurance	607	0	77	0	0	0
576 10 24 00 Life Insurance	1	0	1	0	0	0
576 10 25 00 Workers Comp	778	0	0	0	0	0
576 10 26 00 Unemployment	38	0	4	0	0	0
SALARIES & WAGES SUBTOTAL	7330	0	1891	5000	0	0
<u>SUPPLIES</u>						
576 10 30 00						
576 10 32 00 Operating Supplies	8308	8000	3523	8000	8000	8000
SUPPLIES SUBTOTAL	8308	8000	3523	8000	8000	8000
<u>OTHER SERVICES &amp; CHARGES</u>						
576 10 40 00						
576 10 41 00 Professional Services	26606	45000	11532	30000	30000	30000
576 10 43 00 Training		0	0	10000	0	0
576 10 45 00 Rentals & Leases		0	0	3912	3912	3912
576 10 46 02 Liability Insurance	39039	69070	63481	75000	75000	75000
576 10 46 03 Property Insurance	39897	29886	36470	45000	45000	45000
576 10 46 04 Errors & Omissions	361	2000	0	500	500	500
576 10 46 05 Bonds	1500	2500	491	1500	1500	1500
576 10 46 06 Insurance Brokers Fee	20696	24000	14290	20000	20000	20000
576 10 47 00 Utilities	10940	10500	6430	12000	12000	12000
576 10 48 00 Repairs & Maintenance	5392	5000	100	5000	5000	5000
576 10 49 00 Miscellaneous	3710	0	3768	0	0	0
576 10 49 04 Contingancy	0	0	0	0	0	0
576 10 49 06 Seacops	0	1000	0	1000	0	0
576 10 49 12 Tent City	5431	5000	2136	5000	5000	5000
576 10 49 13 Clean up Week	13359	25000	0	25000	0	0
576 10 49 14 Museum O & M Grant	34000	34500	34500	34500	20000	20000
576 10 49 15 Muni. Bldg. Code Upgrade	151	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL	201082	253456	173198	268412	217912	217912



		CAPITAL OUTLAYS				
576 10 60 00						
576 10 61 00	Muni. Bldg. Roof Repair	0	0	0	0	0
576 10 64 00	Machinery & Equipment	0	28400	8092	11500	11500
CAPITAL OUTLAYS SUBTOTAL		0	28400	8092	11500	11500
		INTERFUND TRANSFERS				
59755	Harbor & Port Fund	0	5000	0	125000	125000
597.10.58	Motor Pool Fuel Storage Tank	0	75000	0	0	0
INTERFUND TRANSFERS TOTAL		0	80000	0	125000	125000
NON-DEPARTMENTAL TOTAL		216720	369856	186704	417912	362412

576 10 63 00  
576 10 64 00  
597 10 55

Replace underground fuel storage tank at motor pool  
Machinery & Equipment: Rios computer system upgrade  
Harbor & Port Transfer to cover excess refuse collection from non-harbor users; 20% of Raw  
Fish Tax Revenues

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND TOTALS</u>							
511	City Council	51549	52160	29407	54277	54277	54277
512	City Manager	152954	177861	90419	188950	188950	188950
513	City Attorney	87839	60000	9119	45000	45000	45000
514	Finance	386567	360900	191885	363260	363260	363260
521/523	Police Dept/Jail	689927	731153	362656	918535	790169	790169
525	Fire Department	258679	332869	154266	383360	369060	369060
531/534	Public Works Oper/Streets	1063405	948031	730453	961639	915639	1067639
536	City Engineer	46709	43555	17011	42922	42922	42922
538	Community Dev./Build. Admin.	167004	195966	93970	192308	158013	172313
560	Human & Community Services	267522	277608	177122	272628	223720	254128
572	Library	137475	138596	70607	159631	157131	157131
574	Parks & Rec/Pool	235233	320682	126577	465662	392412	392412
576	Non-Departmental	216720	369856	186704	420912	342412	362412
<u>GENERAL FUND EXPENDITURES TOTAL</u>		3761583	4009237	2240196	4469084	4042965	4259673
<u>GENERAL FUND APPROPRIATION</u>		3761583	4009237	2240196	4469051	4042932	4259673
<u>GENERAL FUND RESERVE</u>			316817		44566	468603	397932
<u>GENERAL FUND TOTAL</u>			4326054		4513617	4511535	4657605

#### SALES TAX FUND

The Municipal Code states that sales tax monies shall be used first for the payment of annual principal and interest retirement of school bonds and other uses and amounts as determined by the City Council. Other uses shall be:

1. Amounts agreed with the federal government regarding public works;
2. To operate, construct, maintain and repair schools and school facilities, to pay principal and interest on general obligation bonds for school purposes;
3. To plan, design and construct any permanent public works and to pay incidental expenses in connection with such improvements;
4. To pay principal and interest on any general obligation bonds of the City;
5. To provide for general government operations.

The tax shall be collected by the City Treasurer, along with any penalties and interest from late tax payments. The Municipal Code provides the City with the ability of filing a tax lien against all real and personal property as a means of recovering unpaid sales tax. Also a sales tax inspector may be appointed by the Council to provide the City with audits of local merchants to insure compliance with the sales tax ordinance for collection and remittance of sales tax monies. The Municipal Code also states that sales tax monies shall be kept in a separate fund and withdrawn only for the purposes mentioned above.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SALES TAX - FUND 101

REVENUES

<u>BEGINNING FUND BALANCE</u>					683310	683310	683310
<hr/>							
313 00 00 00				<u>RETAIL SALES TAXES</u>			
313 00 10 00	Local 6% Sales Tax	1401203	1656000	913865	1730000	1730000	1730000
313 00 30 00	Transient Occupancy Tax	19115	20000	12724	20000	20000	20000
<u>RETAIL SALES TAXES SUBTOTAL</u>		1420318	1676000	926589	1750000	1750000	1750000
<hr/>							
360 00 00 00				<u>MISCELLANEOUS REVENUES</u>			
360 00 10 00	Interest Earnings	20442	25000	17569	35000	35000	35000
360 00 51 00	A/R - Penalties (Retail & TRT	7248	4100	3628	8500	8500	8500
<u>MISCELLANEOUS REVENUES SUBTOTAL</u>		27690	29100	21197	43500	43500	43500
<hr/>							
398 00 00 00				<u>LONG TERM DEBT PROCEEDS</u>			
398 10 00 00	Comm/School Gym Bond Proceeds	1430000	1613000	1919000	0	0	0
398 11 00 00	1968 School G.O. Bonds	83444	78480	80896	92700	92700	92700
398 12 00 00	1975 School G.O. Bonds	231223	228480	235515	288400	288400	288400
398 13 00 00	1983 School G.O. Bonds	330835	313353	65349	296287	296287	296287
398 14 00 00	Local Construction Reimbursen	0	0	0	212345	212345	212345
398 15 00 00	1989 Sch/Comm Gym G.O. Bonds	0	0	0	205926	205926	205926
<u>LONG TERM DEBT PROCEEDS SUBTOTAL</u>		2075502	2233313	2300760	1095658	1095658	1095658
<u>CURRENT REVENUES</u>		3523510	3938413	3248546	2889158	2889158	2889158
<u>REVENUES TOTAL</u>		3523510	3938413	3248546	3572468	3572468	3572468



Account Code	Description	Prior Year Actual (FY 89/90)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SALES TAX - FUND 101

EXPENDITURES

		OTHER SERVICES & CHARGES					
513 20 40 00							
513 20 4921	Petersburg Public Schools	707725	692336	346166	882704	882704	882704
513 20 41 01	Petersburg School Utilities					0	0
513 20 41 02	Community Schools					0	0
513 20 49	Miscellaneous	29285	30300	14374	1000	1000	1000
513 20 4929	Chamber of Commerce	19721	15000	9453	15750	15750	15750
513 20 4928	Other Trans Rm Tax Recip.	0	5000	0	4250	4250	4250
513 20 4910	General Admin Overhead	60000	66600	33300	71400	71400	71400
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>		<u>816731</u>	<u>809236</u>	<u>403293</u>	<u>975104</u>	<u>975104</u>	<u>975104</u>
		INTERFUND TRANSFERS OUT					
587 00 00 00							
597 10 01	General Fund-Op	0	265000	0	554000	554000	554000
597 10 03	Debt Service Fund-Op	931910	959880	504706	1053622	1053622	1053622
587 10 04	School Construction	110000	1583000	1910145	0	0	0
587 10 05	Facilities Construction				300000	300000	300000
587 10 52	Water Utility Fund	20669	94000	0	0	0	0
597 10 53	Sewer Utility Fund	0	90000	0	0	0	0
587 10 54	Sanitary Utility Fund	1406163	0	0	0	0	0
587 10 58	Motor Pool				100000	100000	100000
597 10 54	Sanitary Util. Fund-Op	0	0	0	0	0	0
<u>INTERFUND TRANSFERS SUBTOTAL</u>		<u>2468742</u>	<u>2991880</u>	<u>2414851</u>	<u>2007622</u>	<u>2007622</u>	<u>2007622</u>
<u>SALES TAX FUND EXPENDITURES TOTAL</u>		<u>3285473</u>	<u>3801116</u>	<u>2818144</u>	<u>2982726</u>	<u>2982726</u>	<u>2982726</u>
<u>SALES TAX APPROPRIATION</u>		<u>3285473</u>	<u>3801116</u>	<u>2818144</u>	<u>2982726</u>	<u>2982726</u>	<u>2982726</u>
<u>RESERVE FOR MUNI BLDG/FIRE/POLICE CAP PROJECT</u>			<u>100000</u>	<u>100000</u>	<u>130000</u>	<u>130000</u>	<u>130000</u>
<u>SALES TAX RESERVE</u>		<u>238037</u>	<u>311836</u>	<u>814210</u>	<u>459742</u>	<u>459742</u>	<u>459742</u>
<u>SALES TAX TOTAL</u>		<u>3523510</u>	<u>4212952</u>	<u>3732354</u>	<u>3572468</u>	<u>3572468</u>	<u>3572468</u>

Sales Tax Narrative  
1990/91

513 20 4921	
513 20 41 01	Local contribution to School District
513 20 41 02	
513 20 49	
513 20 4929	Chamber of Commerce Grant from Transient Room Tax Receipts
513 20 4928	Visitor related grant to approved agency
513 20 4910	Overhead for sales tax administration
587 00 00 00	
597 10 01	General fund operations - \$300,000; Swimming Pool renovation - \$110,000; Quarry Shot Rock Blasting - \$144,000
597 10 03	Debt Service payments on General Obligation bonds
587 10 04	School Construction -
587 10 05	Community/School Gymnasium; 80% reimbursable from State
587 10 52	Water Utility Fund -
597 10 53	Sewer Utility Fund -
587 10 54	
587 10 58	Motor Pool - Crusher
597 10 54	

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest. Monies collected in the sales tax fund are transferred to this account for the payment of general obligation bond principal and interest payments.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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DEBT SERVICE - FUND 201

REVENUES

<u>BEGINNING FUND BALANCE</u>				<u>75741</u>	<u>75741</u>	<u>75741</u>
				<u>MISCELLANEOUS REVENUES</u>		
360 00 00						
360 00 10	Interest Earnings	2516	4500	2158	5500	5500
382 00 80	Accrued Interest Sold	5237	0	0	0	0
<u>MISCELLANEOUS SUBTOTAL</u>		<u>7753</u>	<u>4500</u>	<u>2158</u>	<u>5500</u>	<u>5500</u>
				<u>OPERATING TRANSFERS IN</u>		
397 00 00 00						
397 10 02	Sales Tax Fund	931910	959880	506864	1053621	1053621
397 10 34	Sanitary Utility			143718	143718	143718
<u>OPERATING TRANSFERS IN SUBTOTAL</u>		<u>931910</u>	<u>959880</u>	<u>506864</u>	<u>1197339</u>	<u>1197339</u>
<u>TOTAL CURRENT REVENUES</u>		<u>1879326</u>	<u>964380</u>	<u>1018044</u>	<u>1202839</u>	<u>1202839</u>
<u>TOTAL DEBT SERVICE FUND</u>		<u>1879326</u>	<u>1040121</u>	<u>1018044</u>	<u>1278580</u>	<u>1278580</u>

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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DEBT SERVICE - FUND 201

EXPENDITURES

519 60 00 00		LONG TERM DEBT SERVICE					
519 62 00 00		1975 GENERAL OBLIGATION BOND					
519 62 71 00	Principal	160000	170000	170000	185000	185000	185000
519 62 72 00	Interest	128400	115200	61000	101000	101000	101000
1975 G. O. BONDS SUBTOTAL		288400	285200	231000	286000	286000	286000
519 63 00 00		1983 GENERAL OBLIGATION BONDS					
519 63 71 00	Principal	185000	185000	0	185000	185000	185000
519 63 72 00	Interest	182595	163170	81585	144208	144208	144208
1983 G.O. BONDS SUBTOTAL		367595	348170	81585	329208	329208	329208
519 64 00 00		1984/86 UTILITY GENERAL OBLIGATIONS BONDS					
519 64 71 00	Principal	76000	76000	76000	77000	77000	77000
519 64 72 00	Interest	107215	98472	51425	89671	89671	89671
1984 UTILITY G.O. BONDS SUBTOTAL		183215	174472	127425	166671	166671	166671
519 65 00 00		1989 INCINERATOR GO BOND					
519 65 71 00	Principal	0	30000	0	35000	35000	35000
519 65 72 00	Interest	0	122037	64696	108718	108718	108718
1989 INCINERATOR GO BOND SUBTOTAL		0	152037	64696	143718	143718	143718
519 66 00 00		1989 COMM/SCH GYM GO BOND					
519 66 71 00	Principal	0	0	0	150000	150000	150000
519 66 72 00	Interest	0	0	0	121742	121742	121742
1989 COMM/SCH GO BONDS SUBTOTAL		0	0	0	271742	271742	271742
<b>DEBT SERVICE EXPENDITURES TOTAL</b>		<b>839210</b>	<b>959879</b>	<b>504706</b>	<b>1197339</b>	<b>1197339</b>	<b>1197339</b>
<b>DEBT SERVICE APPROPRIATION</b>		<b>961613</b>	<b>931911</b>	<b>462187</b>	<b>1197339</b>	<b>1197339</b>	<b>1197339</b>
<b>DEBT SERVICE ENDING FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>61500</b>	<b>81241</b>	<b>81241</b>	<b>81241</b>
<b>DEBT SERVICE TOTAL</b>		<b>961613</b>	<b>931911</b>	<b>523687</b>	<b>1278580</b>	<b>1278580</b>	<b>1278580</b>

HOSPITAL TRUST FUND #621

The purpose of the Hospital Trust Fund is to establish a self insurance reserve (SIR) account for the purpose of self insuring the hospital for liability. The Hospital Trust is also set up to complete any remaining capital projects the City Council & Hospital Board deem part of the original scope of the Hospital Construction Project. Authority for the Fund was established by Ordinance #595 of the City of Petersburg adopted April 20, 1987.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/88	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HOSPITAL TRUST FUND # 621

REVENUES

	Beginning Fund Balance (SIR)	498073	549500	548073	598073	598073	598073
36000 10	Interest Earnings	45901	40000	11834	45000	45000	45000
38710 59	Hospital SIR Contribution	50000	50000	25000	50000	50000	50000
	CURRENT REVENUES	95901	90000	36834	95000	95000	95000
	HOSPITAL TRUST FUND TOTAL	593974	639500	584907	693073	693073	693073

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/88	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>HOSPITAL TRUST FUND</u>							
<u>EXPENDITURES</u>							
59710 59	Hospital O & M Grant	45901	40000	11834	45000	45000	45000
HOSPITAL EXPENDITURES TOTAL		45901	40000	11834	45000	45000	45000
Ending Fund Balance:							
	Hospital SIR	548073	599500	573073	648073	648073	648073
	Hospital Principal	0	0	0	0	0	0
HOSPITAL TRUST ENDING FUND BALANCE		548073	599500	573073	648073	648073	648073
HOSPITAL TRUST TOTAL EXPENDITURES		593974	639500	584907	693073	693073	693073
HOSPITAL TRUST APPROPRIATIONS		45901	40000	11834	45000	45000	45000
HOSPITAL TRUST RESERVE		548073	599500	573073	648073	648073	648073
HOSPITAL TRUST TOTAL		593974	639500	584907	693073	693073	693073



1990/91

Narrative Detail

Hospital O & M Grant: This is an annual operational and maintenance grant for the Hospital. It is based on the new interest that accumulate annually in this fund.

Hospital SIR: Self Insurance Reserve for claims against the Hospital.

Hospital Principal: Original grant fund for capital construction of Hospital facilities.

SCHOOL CONSTRUCTION FUND

The School Construction Fund was established in accordance with State of Alaska Department of Education grant agreements. The fund has had both grant funds, bond funds, and remaining interest in it. The purpose of the fund is to provide a construction fund for school capital projects.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SCHOOL CONSTRUCTION FUND #302

REVENUES

BEGINNING FUND BALANCE		613687	0	2894	97938	97938	97938
33600 04 Leg. Grant Ele. Sch. Sprinkler			379100				
33600 05 DOE Grant #13-90 Elem Sprinkler				75500	207625	207625	207625
36000 10 Interest Income		49368	1500	592	15000	15000	15000
38710 02 Sales Tax Transfer					40000	40000	40000
SCHOOL CONSTRUCTION FUND TOTAL		663055	380600	78986	360563	360563	360563

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SCHOOL CONSTRUCTION FUND #302

		<u>EXPENDITURES</u>					
57140 2100	Psbg Public Schools Pension	20		28			
57140 2200	Psbg Public Schools Medicare			10			
57140 2300	Psbg Public Schools Health Insur	10		95			
57140 2400	Psbg Public Schools Life Insura	1		1			
57140 2600	Psbg Public Schools Unempl Expe	1		4			
57140 4105	School/Comm Gym Other Legal	23561					
57140 6004	Shop Roof	512					
57140 6007	Psbg Public Schools Elem Sprklr	2203	379100	908	343000	343000	343000
57140 6401	Gym/Other Equip	125					
58735 35	Res. Equity Trans. Fac. Constr. Fd.	600000					
58735 52	Res. Equity Trans. Water Fund	33728					
<u>SCHOOL CONSTRUCTION EXPENDITURES TOTAL</u>		660161	379100	1046	343000	343000	343000
<u>TOTAL SCHOOL CONSTRUCTION APPROPRIATIONS</u>		660161	379100	1046	343000	343000	343000
<u>TOTAL SCHOOL CONSTRUCTION ENDING FUND BALANCE</u>		2894	1500	77940	17563	17563	17563
<u>TOTAL SCHOOL CONSTRUCTION</u>		663055	380600	78986	360563	360563	360563

1990/91

Narrative Detail

571 50 60 07      Elementary School Sprinkler System & Fire Alarm

FACILITIES CONSTRUCTION FUND

The purpose of the Facilities Construction Fund is to create a fund for the purpose of segregating funds for facilities construction from the general operational funds of the city.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>FACILITIES CONSTRUCTION FUND #303</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		432944	564420	398584	2038483	2038483	2038483
		39706	42000	42989	44166	44166	44166
33000 00 INTERGOVERNMENTAL REVENUES							
33600 00 State Grants for Capital Projects 1988							
33600 01	Gymnasium ""Jobs Bill" 1988	464049		0	0	0	0
33600 02	Library/Council Chambers "Capital	1267	0	0	0	0	0
33600 03	Leg. Grant for Comm/Sch Gym	0	455000	91000	0	0	0
INTERGOVERNMENTAL REVENUES SUBTOTAL		465316	455000	91000	0	0	0
36000 00 MISCELLANEOUS REVENUES							
36000 10	Interest Earned	2732	0	9605	3000	3000	3000
36000 11	School/Community Gymnasium	1854	127373	47762	75000	75000	75000
36000 12	Library/Council Chambers Rehab.	3284	3570	791	3300	3300	3300
36000 90	Miscellaneous Revenues	0		1250	1000	1000	1000
MISCELLANEOUS REVENUES SUBTOTAL		7870	130943	59408	82300	82300	82300
38700 00 INTERFUND TRANSFERS							
38710 01	General Fund	10000			0	0	0
38710 02	Sales Tax (Gym Bond Issue)	110000	1583000	1910146	0	0	0
38710 32	Transfer from School Construction	600000			300000	300000	300000
INTERFUND TRANSFERS SUBTOTAL		720000	1583000	1910146	300000	300000	300000
TOTAL CURRENT REVENUES		1193186	2168943	2060554	382300	382300	382300
TOTAL FACILITIES CONSTRUCTION FUND		1665836	2775363	2502127	2464949	2464949	2464949

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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FACILITIES CONSTRUCTION FUND #303

EXPENDITURES

571 00	SCHOOL/COMMUNITY GYMNASIUM						
571 50 10 00	Salaries and Wages		35000		15000	15000	15000
571 50 11 00	Regular Pay	14212		0			
571 50 20 00	Personnel Benefits			0			
571 50 21 00	Pension	3820		1358			
571 50 22 00	Medicare	21		228			
571 50 23 00	Health Insurance	1703		1528			
571 50 24 00	Life Insurance	9		6			
571 50 25 00	Workers Comp	0		0			
571 50 26 00	Unemployment Comp	44		95			
571 50 40 00	Other Services & Charges	0		0			
571 50 41 00	Professional Services	512		0			
571 50 41 01	Architectual Design	42512	178000	95663	72983	72983	72983
571 50 41 04	Inspection	0	0	0	40000	40000	40000
571 50 41 05	Other Legal Services			156			
571 50 42 00	Communications	374		0			
571 50 49 00	Miscellaneous	1397		0			
571 50 62 01	Phase I Construction Gym	444562	119000	58784	104000	104000	104000
571 50 62 02	Phase II Gym Demolition	38857		119986			
571 50 62 03	Phase II New Gym Design	23485		162			
571 50 62 20	Community/School Gym Con	0	2279400	4862	2010000	2010000	2010000
571 50 62 21	Contingency	0	68393		125500	125500	125500
571 50 62 22	Satellite dish relocation	0	25000		25000	25000	25000
571 50 64 00	Equipment	0	25000		25000	25000	25000
SCHOOL/COMMUNITY GYMNASIUM SUBTOTAL		571508	2729793	282828	2417483	2417483	2417483
572 00	LIBRARY/COUNCIL CHAMBERS REHAB						
572 50 41 01	Architectual Design	1266		0	0	0	0
LIBRARY/COUNCIL CHAMBERS REHAB SUBTOTAL		1266	0	0	0	0	0
573 00	MUNICIPAL BUILDING SPRINKLERS						
57350 6204	Muni. Bldg. Sprinkler Sy	140130		0	0	0	0
MUNICIPAL BUILDING SPRINKLERS SUBTOTAL		140130	0	0	0	0	0
FACILITIES CONSTRUCTION EXPENDITURES		712904	2729793	282828	2417483	2417483	2417483
TOTAL FACILITIES CONSTRUCTION ENDING FUND BAL		952932	45570	2219299	47466	47466	47466
TOTAL EXPENDITURES		1665836	2775363	2502127	2464949	2464949	2464949



ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the City's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 10 employees at present.

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR RECOMMENDED	90/91 BUDGET YEAR APPROVED
ELECTRIC - FUND 401							
	BEGINNING FUND BALANCE	1,800,000	2,100,000	1,800,000	1,600,000	1,600,000	1,600,000
34400 0000							
34411 1000	Residential Sales	952,470	870,000	456,688	900,000	900,000	900,000
34411 2000	Small Commercial Sales	474,700	450,000	218,320	400,000	400,000	400,000
34411 3000	Large Commercial Sales	1,069,247	1,025,000	670,987	1,050,000	1,050,000	1,050,000
34411 4000	Local Street Lighting	39,798	55,212	31,480	41,121	41,121	41,121
34411 5000	Fuel Adjustment Charges	0	0	0	0	0	0
34411 6000	Tyre Adjustment Charges	0	0	5,340	214,615	214,615	214,615
34411 7000	State Street Lighting	17,850	17,850	8,925	20,000	20,000	20,000
34411 8000	Harbor Sales	83,110	80,000	31,530	60,000	60,000	60,000
34412 1000	Forfeited Discounts	0	0	0	0	0	0
34412 2000	Miscellaneous Service Revenues	0	0	0	0	0	0
34412 4000	Rent From Electric Property	11,024	10,000	12,624	10,000	10,000	10,000
34412 5000	Other Electric Revenue	5,019	5,000	4,666	5,000	5,000	5,000
34413 1000	Contract Work	66,905	230,000	0	70,000	70,000	70,000
340	CHARGES FOR SERVICES SUBTOTAL	2,720,123	2,743,062	1,440,560	2,770,736	2,770,736	2,770,736
MISCELLANEOUS REVENUES							
360							
36010 0000	Interest Earnings	178,055	75,000	76,174	75,000	75,000	75,000
36050 0000	A/Rec'd Penalties	4,924	4,000	2,919	4,000	4,000	4,000
36090 0000	Other Miscellaneous Revenue	21,483	1,500	999	1,500	1,500	1,500
360	MISCELLANEOUS REVENUES SUBTOTAL	204,462	80,500	80,092	80,500	80,500	80,500
387							
38710 5500	Harbor Electrical Upgrade				13,500	13,500	13,500
	TOTAL INTERFUND TRANSFERS				13,500	13,500	13,500
	CURRENT REVENUES	2,924,585	2,823,562	1,520,652	2,864,736	2,864,736	2,864,736
	ELECTRIC FUND REVENUES TOTAL	4,724,585	4,923,562	3,320,652	4,464,736	4,464,736	4,464,736

BEGINNING FUND BALANCE

34400 0000  
34411 1000 Residential Sales of 9,000,000 KWH @ .10  
34411 2000 Small Commercial Sales 4,400,000 KWH @ .0909  
34411 3000 Large Commercial Sales 11,000,000 KWH @ .0954  
34411 4000 Local Street Lighting  
34411 5000 Fuel Adjustment Charges  
34411 6000 Tyee adjustment- Tyee costs above .0584 will be charged to the consumers, acustomers as Tyee adj.  
34411 7000 State Street Lighting, anticipated State of Alaska costs for lighting State Highways.  
34411 8000 Harbor Sales of 600,000KWH @.10  
34412 1000 Forfeited Discounts  
34412 2000 Miscellaneous Service Revenues  
34412 4000 Rent From Electric Property- General Telephone and Cablevision pole rentals  
34412 5000 Other Electric Revenue- Connect and Re-Connect Fees, utility permits, new service fees.  
34413 1000 Contract Work, reimbursement for Solid Waste power line- \$35,000; Water Plant power line- \$35,000  
340 CHARGES FOR SERVICES SUBTOTAL

360  
36010 0000 Interest Income from Investments  
36050 0000 A/Rec'd Penalties  
36090 0000 Other Miscellaneous Revenue- cashier over and shortages, misc.  
360 MISCELLANEOUS REVENUES SUBTOTAL

38710 55 Inter Fund Transfer from Harbor Dept. for upgrade to middle harbor

CURRENT REVENUES

ELECTRIC FUND REVENUES TOTAL

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR RECOMMENDED	90/91 BUDGET YEAR APPROVED
50110	Administration						
50110 10	Salaries						
50110 11	Reg. pay, Sick leave, Holidays	127948	125517	61627	125500	125500	125500
50110 12	Overtime pay	1340	38915	519	1500	1500	1500
50110 14	Vacation	41598	39586	19498	47779	47779	47779
50110 17	Shift differential	0	100	0	100	100	100
50110 10	ADMIN. SALARIES SUBTOTAL	170886	204118	81644	174879	174879	174879
50110 20	Personnel benefits	-72376					
50110 21	Pension	60247	67375	16030	75059	75059	75059
50110 22	Medicare	398	7205	243	7708	7708	7708
50110 23	Health insurance	28839	49808	8865	59763	59763	59763
50110 24	Life insurance	123	165	36	165	165	165
50110 25	Workers comp.	12397	24482	17025	24614	24614	24614
50110 26	Unemployment comp.	1149	1242	666	2658	2658	2658
50110 20	PERSONNEL BENEFITS SUBTOTAL	30777	150277	42865	169967	169967	169967
50110 30	Supplies						
50110 31	Office supplies	650	500	1203	750	750	750
50110 32	Operating supplies	325	500	125	500	500	500
50110 33	Maintenance supplies	0	250	145	250	250	250
50110 34	Small tools & equip.	956	3000	2094	3000	3000	3000
50110 35	Inventory	54889	0	-7761	0	0	0
50110 30	SUPPLIES SUBTOTAL	56820	4250	-4194	4500	4500	4500
50110 40	Other Services & Charges						
50110 41	Professional services	32111	40000	24916	40000	40000	34285
50110 42	Communications	3684	4000	1282	4000	4000	4000
50110 43	Travel & training	7448	10000	4651	10000	10000	10000
50110 44	Printing & advertising	1825	2500	105	1500	1500	1500
50110 45	Rentals & leases	0	0	0	0	0	0
50110 4501	Vehicle Replacement	3284	38059	19030	32073	32073	32073
50110 46	Insurance, Property	15357	11954	11956	12000	12000	12000
50110 4601	Insurance, Liability	29544	39715	63041	65000	65000	65000
50110 47	Utilities	1394	2000	584	4000	4000	4000
50110 48	Repair & Maintenance	4902	5000	2554	5000	5000	5000
50110 49	Miscellaneous	1986	2500	0	2500	2500	2500
50110 4910	Overhead Charges	58000	130000	65000	80751	80751	86466
50110 4920	Motor Pool Operations & Maintenance	26080	20000	18053	20000	20000	20000
50110 40	OTHER SERVICES & CHARGES SUBTOTAL	185615	305728	211172	276824	276824	276824

ACCOUNT #	NARRATIVE DETAIL
50110	ELECTRIC UTILITY
50110 11	Regular pay, Supt., Supt. Secretary, Office Manager, Sick Leave and Holidays for all Employees.
50110 12	Total overtime for the Electric Utility budgeted in this account. Total sub charges show zero, actual will show in sub charges.
50110 14	Vacation- per union agreement art. 10.1.
50110 17	Shift Differential - per union agreement art. 11.8.
50110 21	Pension, PERS @ 14.12% of gross wages.
50110 22	Medicare, .0145% of gross wages for employees.
50110 23	Health Insurance, Aetna budgeted at \$5,433 per employee.
50110 24	Life Insurance, Transamerica Insurance Co. \$15.12/yr. per employee.
50110 25	Workers Compensation, 6% of gross wages of all employees, except clerical use .75%.
50110 26	Unemployment Compensation, rate is .005% on gross wages per employee.
50110 31	Office Supplies, stationary, pens, pencils, forms, copy paper, computer disks, file folders, printer ribbons, etc.
50110 32	Operating Supplies, cleaning supplies, towels, soap, sanitation supplies, film.
50110 33	Maintenance Supplies, light bulbs, paint, copier developer, rug cleaner.
50110 34	Small Tools & Equipment, software, calculator, file cabinets, drafting supplies, administrative equipment.
50110 35	Inventory shows actual expenditures for replacement into inventory.
50110 41	Professional Services, audit, surveyors and engineering, attorney fees, bid specs. \$5,715 was taken from this account toward 50110 4910.
50110 42	Communication, telephone and mailing expenses.
50110 43	Travel & Training, U.B. & Supt NWPPA, Lineman School, Supt State Mgrs, Ruralite safety program, Ratepayer Seminars, see addendum.
50110 44	Printing & Advertising, legal advertising, public service ads.
50110 45	Rentals &/or Lease of vehicles or equipment, Supt. car allowance,
50110 4501	Vehicle replacement cost (submitted by motor pool).
50110 46	Property Insurance and AML JIA insurance costs for the Electric Utility.
50110 4601	Liability Insurance cost for the Electric Utility, including Crystal Lake dam.
50110 47	Utilities, water, sewer and garbage costs (shows anticipated increase.)
50110 48	Maintenance & service contracts with Radix, OTC, Xerox.
50110 49	Miscellaneous Expenses, Christmas lights, flags, wire, pole bands.
50110 4910	Overhead charges, 5% of 88/89 audited operating revenues, less power purchase costs.
50110 4920	Motor pool O&M, actual costs of insurance, gas, oil, parts, freight, motor pool cost (submitted by motor pool.)

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR APPROVED
50110 60	Capital outlays						
50110 64	Machinery & Equipment						
50110 6104	Distribution plant land acquisition	46350	0	0	0	0	0
50110 6403	Poles, towers & fixtures	12615	20000	3267	10000	10000	10000
50110 6404	Overhead conductors & devices	11880	15000	360	10000	10000	10000
50110 6405	Underground conduit	8798	5000	1296	5000	5000	5000
50110 6406	Underground conductors & devices	2420	5000	1338	15000	15000	15000
50110 6407	Line Transformers	47850	10000	876	20000	20000	20000
50110 6408	Services	9556	10000	6305	10000	10000	10000
50110 6409	Meters	15487	15000	3932	5000	5000	5000
50110 6412	Street lighting & signal system	467	2000	68	2000	2000	2000
50110 6451	Office furniture and equipment	5512	5000	619	20000	20000	20000
50110 6452	Transportation Equipment	0	0	619	0	0	0
50110 6453	Stores equipment	2391	5000	0	2500	2500	2500
50110 6454	Tools, shop & garage equipment	6019	5000	0	13500	13500	13500
50110 6455	Laboratory equipment	955	8000	344	3500	3500	3500
50110 6457	Communication equipment	2849	4000	0	2500	2500	2500
50110 64	MACHINERY & EQUIPMENT SUBTOTAL	173149	109000	19024	119000	119000	119000
50110 65	Work in progress						
50110 6503	Mitkof Highway 4160 Conversion	7136	0	0	0	0	0
50110 6542	Black Start Blind Slough Hydro	9442	15000	339	0	0	0
50110 6549	Blind Slough Substation	7776	50000	7061	50000	50000	50000
50110 6558	24.9KV line rebuild	403157	150000	48562	200000	200000	200000
50110 6559	Blind Slough Water Bypass-Hatchery	40746	0	0	0	0	0
50110 6560	Blind Slough Tailrace Repair	22105	0	0	0	0	0
50110 6561	FERC 5 Year Safety Inspection	39545	0	0	0	0	0
50110 6562	Automatic Load Control	0	74000	0	25000	25000	25000
50110 6564	Generation, Distribution Facilities	11756	500000	47090	550000	550000	550000
50110 6565	Upgrade Harbor Facilities	49481	5000	11576	60000	60000	60000
50110 6566	Crystal Lake Spillway Repair	0	60000	18544	0	0	0
50110 6567	Lower Crystal Lake Intake	0	300000	0	0	0	0
50110 6568	Upgrade Elem. School Boilers	0	75000	17203	0	0	0
50110 6569	Lumber Street Electrical Rebuild	0	40000	0	0	0	0
50110 6570	Elec. Line Rebuild To Solid Waste Facility	0	50000	0	35000	35000	35000
50110 6571	Water Treatment Electrical Line Rebuild	0	30000	0	35000	35000	35000
50110 65	WORK IN PROGRESS	591144	1349000	150375	955000	955000	955000
50110 60	TOTAL CAPITAL EXPENDITURES	764293	1458000	169399	1074000	1074000	1074000

## ACCOUNT #

## NARRATIVE DETAIL

50110 60 Capital outlays  
 50110 6104 Land acquisition for additional generation & for storage of poles, transformers for blanket work order services.  
 50110 6403 Poles, towers and fixtures, anchors, guys, guards, plates, brackets, guy wire, x-arms for blanket work order services.  
 50110 6404 Overhead conductors and devices, circuit breakers, insulators, arresters for blanket work order services.  
 50110 6405 Underground conduit, concrete, iron pipe, excavation, lighting systems, vaults for blanket work order services.  
 50110 6406 Underground conductors and devices, armored conductors, submarine cable, switches, 24.9 cable for Indian St. rebuild.  
 50110 6407 Line Transformers, fuse holders, lighting arresters, capacitors.  
 50110 6408 Services, brackets, cables, and wire, conduit insulators, conduit, etc. for services (secondary).  
 50110 6409 Meters, watt-hour meters, limiting devices, instrument transformers, switches.  
 50110 6412 Street lighting and signal system, cable vaults, lamp equipment, foundations, etc.  
 50110 6451 Office furniture and equipment, local area network for computer, desk, chairs, tables.  
 50110 6453 Stores Equipment, pallet jack, shelving for material storage, roto bin.  
 50110 6454 Shop and garage tools and equipment, chargers, chipper, air compressor, all tools signed out by employees.  
 50110 6455 Laboratory Equipment, meter testing equipment, voltage & frequency recorder, pentameter #835110.  
 50110 6457 Communication Equipment, antennas, cables, radios for vehicles.

50110 6503 Mitkof Highway Distribution System, cable from Crystal Lake Hatchery entrance to Blind Slough Hydro- COMPLETED.  
 50110 6542 Black Start Hydro Unit, install standby generator at Blind Slough, start Blind Slough Hydro unit from powerhouse- COMPLETED  
 50110 6549 Blind Slough Substation Rebuild, rebuild and upgrade substation to increase power generation from Crystal Lake Hydro.  
 50110 6558 24.9KV Line Rebuild, upgrade power lines, taps, service, transformer, to 24.9KV  
 50110 6559 Blind Slough Water Bypass for the Hatchery- Costs to be reimbursed from ADG&F- COMPLETED.  
 50110 6560 Blind Slough Tailrace Repair- COMPLETED.  
 50110 6561 FERC 5 Year Safety Inspection and Report- COMPLETED.  
 50110 6562 Automatic Load Control, to tie Scada systems together with Hydro, Diesel and Petersburg (APA) Sub.  
 50110 6564 Generation, Distribution Facilities, Installation of diesel unit.  
 50110 6565 Upgrade Middle Harbor Electrical Distribution System (contract work revenue).  
 50110 6566 Stabilize Crystal Lake Dam Spillway per 5 year FERC Inspection- COMPLETED.  
 50110 6567 Lower Crystal Lake Intake, ADF&G to reimburse 50% of cost up to \$150,000- CANCELLED (not feasible).  
 50110 6568 Upgrade "E" Street Electrical System to accommodate the boilers at the School- CANCELLED (No payback w/in 2 years).  
 50110 6569 Relocate Power line up Lumber Street- COMPLETED.  
 50110 6570 Rebuild Power line to facilitate new solid waste incinerator (contract work revenue).  
 50110 6571 Rebuild Power line to the City water treatment plant (contract work revenue).

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR APPROVED
50110 70	Debt Service						
50110 71	Principal	113159	119862	34835	126602	126602	126602
50110 72	Interest	60815	57338	28296	50368	50368	50368
50110 73	Service Charges	500	500	250	500	500	500
50110 70	DEBT SERVICE SUBTOTAL	174474	177700	63381	177470	177470	177470
50120	Customer Accounts expense						
50120 11	Regular pay	7591	7500	4515	8500	8500	8500
50120 12	Overtime pay	0	0	0	200	200	200
50120 30	Supplies	45	100	0	100	100	100
50120 40	Other services & charges	43	100	0	20000	20000	20000
50120 49	Uncollectible accounts	10622	100	42	10000	10000	10000
50120	CUSTOMER ACCOUNT EXPENSE SUBTOTAL	18301	7800	4557	38800	38800	38800
50130	Hydraulic Power Production						
50131	Hydro operating expense						
50131 11	Reg. pay/ operation	1341	3500	235	1500	1500	1500
50131 12	Overtime pay/ operation	597	0	243	750	750	750
50131 30	Supplies/ operation	240	500	191	500	500	500
50131 40	Other services & charges	47767	7500	5846	7500	7500	7500
50131	HYDRO OPERATING EXPENSE SUBTOTAL	49945	11500	6515	10250	10250	10250
50132	Hydro maintenance expense						
50132 11	Reg. pay/ maintenance	11614	15000	16017	60000	60000	60000
50132 12	Overtime pay/ maintenance	281	0	49	500	500	500
50132 30	Supplies/ maintenance	6127	5000	4028	25000	25000	25000
50132 40	Other services & charges/ maint.	356	5000	534	2500	2500	2500
50132	HYDRO MAINT. EXPENSE SUBTOTAL	18378	25000	20628	88000	88000	88000
50130	TOTAL HYDRAULIC POWER PRODUCTION	68323	36500	27143	98250	98250	98250
50140	Diesel Power Production						
50141	Diesel operating expense						
50141 11	Reg. pay/ operation	3097	5000	1371	3500	3500	3500
50141 12	Overtime pay/ operation	0	0	0	2550	2550	2550
50141 30	Supplies/ operation	56	500	0	500	500	500
50141 3501	Fuel	6591	10000	4232	10000	10000	10000
50141 40	Other services & charges	0	250	0	500	500	500
50141	DIESEL OPERATING EXPENSE SUBTOTAL	9744	15750	5603	17050	17050	17050



## ACCOUNT #

## NARRATIVE DETAIL

50110 71 Principal on PMP&L bonds and long term notes payable (incl. 1 bond @ \$308,581- final 1992 & 1 note @ \$1,178,000- final 2005).  
50110 72 Interest on PMP&L bonds and long term notes payable (incl. 1 bond @ \$308,581- final 1992 & 1 note @ \$1,178,000- final 2005).  
50110 73 Bank service charges.

50120 11 Meter reading, labor needed for meter reading.  
50120 12 Meter reading overtime required to read meters.  
50120 30 Meter reading supplies, Radix batteries.  
50120 40 PMP&L portion of Utility Billing System  
50120 49 Uncollectible accounts.

50130 Blind Slough Hydro Operations.  
50131 11 Regular pay labor for the operation of Blind Slough Hydro Unit.  
50131 12 Overtime needed to operate the Blind Slough Hydro Unit.  
50131 30 Hydraulic oil, turbine oil, sorbent, rags and distilled water for batteries.  
50131 40 Annual land & admin. charges for Federal Project 201, FERC licensing workshop, Temsco transport of FERC inspector to dam.

50132 11 Reg. pay labor to replace conduit & power cable to Blind Slough Dam site, hydro maint., dam face clearing, mastic, ROW clearing.  
50132 12 Overtime pay labor for Blind Slough Hydro maintenance.  
50132 30 Maint. supplies used at Blind Slough Hydro site, paint, dielectric cleaner, brushes, clips, oxygen, acetylene, nitrogen,  
new conduit, power to dam, repair housing at dam site.  
50132 40 Repair bearing housing gate, dam handrail, Temsco flights to dam for maint. of dam site.

50130 Blind Slough Hydro total expenses.

50140 Downtown Diesel Plant.  
50141 11 Operator regular pay for the operation of the diesel plant.  
50141 12 Operator overtime pay for the operation of the diesel plant.  
50141 30 Operation supplies for plant, grease, lube oil, cleaning rags, log books.  
50141 35 Diesel plant fuel for operation.  
50141 40 Thermal heaters for diesels.

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR APPROVED
50142	Diesel maintenance						
50142 11	Reg. pay/ maintenance	4581	5000	1641	3500	3500	3500
50142 12	Overtime pay/ maintenance	258	0	0	500	500	500
50142 30	Supplies/ maintenance	6164	3500	0	3500	3500	3500
50142 40	Other services & charges	0	1000	278	1000	1000	1000
50142	DIESEL MAINT. SUBTOTAL	11003	9500	1919	8500	8500	8500
50140	TOTAL DIESEL POWER PRODUCTION	20747	25250	7522	25550	25550	25550
50150	Tyee power purchase						
50150 5101	Transmission line & plant	598866	400215	414828	719446	719446	719446
50150 5102	Wrangell/TBPC net billable Expense	396870	534185	200680	525354	525354	525354
50150 5103	TBPC Expenses - Psg. Share	9516	40000	11867	25295	25295	25295
50150 5104	Petersburg net billable expenses	10635	15200	2970	15200	15200	15200
50150	POWER PURCHASE TOTAL	1015887	989600	630345	1285295	1285295	1285295
50172	Line & Station Operation						
50172 11	Regular pay	52860	35000	30574	50000	50000	50000
50172 12	Overtime pay	5481	0	2994	7500	7500	7500
50172 30	Supplies	8393	10000	5441	10000	10000	10000
50172 40	Other services & charges	7153	8000	2109	6500	6500	6500
50172	LINE & STATION OPERATION SUBTOTAL	73887	53000	41118	74000	74000	74000
50173	Street Lighting Maintenance						
50173 11	Regular pay	2201	2000	1593	2500	2500	2500
50173 12	Overtime pay	36	0	0	200	200	200
50173 30	Supplies	819	500	2769	1000	1000	1000
50173 40	Other services & charges	0	0	0	0	0	0
50173	STREET LIGHTING	3056	2500	4362	3700	3700	3700
50174	Meters Maintenance						
50174 11	Regular pay/ operation	27377	25000	10441	25000	25000	25000
50174 12	Overtime/ operation	263	0	115	500	500	500
50174 30	Supplies	121	500	1640	500	500	500
50174 40	Other Services & Charges	0	0	0	0	0	0
50174	METERS	27761	25500	12196	26000	26000	26000

## ACCOUNT #

## NARRATIVE DETAIL

50142 11 Regular pay needed for the maintenance of diesel plant.  
50142 12 Overtime pay for diesel plant maintenance.  
50142 30 Materials used in the maintenance of diesel plant, paint, brushes, generator cleaner, rags.  
50142 40 Repair voltage regulators, relays, magnetic starters & thermal heaters for superior.  
50140 Total diesel costs, operation and maintenance.

50150 5101 Estimated 18,000,000KWH at \$.07, less estimated Petersburg share of Tye operating and maintenance costs of \$525,354.  
50150 5102 Petersburg's share of TBPA O & M of Tye that are net billable expenses from purchased power costs.  
50150 5103 Petersburg's share of TBPA expenses that are not reimbursable from purchased power, includes TBPC travel, meetings.  
50150 5104 PMP&L expenditures that are net billable, PMC travel & per diem, operation Psg Sub, line patrol.

50172 11 Regular pay labor involved in the distribution lines and station.  
50172 12 Overtime involved in the distribution lines and station.  
50172 30 Zep & Chemsearch supplies for general plant.  
50172 40 NWPPA membership dues, Certificate of Fitness fees, volt meter calibration, boom truck insulation testing, raingear, CPR and First Aid certification.

50173 11 Regular pay labor involved with the maintenance of street lighting.  
50173 12 Overtime involved with the maintenance of street lighting.  
50173 30 Lamps, wire, fuses, photo cells, lens, etc.

50174 11 Regular pay for meter testing checks, line orders.  
50174 12 Overtime pay for line orders and meter testing  
50174 30 Fuses, connectors, tape, meter seals, meter boots & sealing rings.  
50174 40 Meter tests performed by others, repair meter elements.

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR APPROVED
50175	Customer Installations						
50175 11	Regular pay/ operation	11871	7500	8103	15000	15000	15000
50175 12	Overtime/ operation	416	0	1059	2000	2000	2000
50175 30	Supplies	6389	2500	3799	3000	3000	3000
50175 40	Other Services & Charges	4503	100	1278	1500	1500	1500
50175	CUSTOMER INSTALLATIONS	23179	10100	14239	21500	21500	21500
50176	Structure & Equipment Maintenance						
50176 11	Regular pay/ maintenance	45290	40000	29250	45000	45000	45000
50176 12	Overtime	163	0	0	500	500	500
50176 30	Supplies	4696	5000	1659	5000	5000	5000
50176 40	Other Services & Charges	650	1500	21	31000	31000	31000
50176	STRUCTURE & EQUIPMENT MAINTENANCE	50799	46500	30930	81500	81500	81500
50177	Line Maintenance						
50177 11	Regular pay/ maintenance	7857	4000	10901	20000	20000	20000
50177 12	Overtime	169	0	70	500	500	500
50177 30	Supplies	859	500	2415	2000	2000	2000
50177 40	Other Services & Charges	146	35000	0	500	500	500
50177	LINE MAINTENANCE	9031	39500	13386	23000	23000	23000
50178	Transformer Maintenance						
50178 11	Regular pay/ maintenance	966	1000	203	1000	1000	1000
50178 12	Overtime	126	0	0	250	250	250
50178 30	Supplies	8	250	0	250	250	250
50178 40	Other Services & Charges	1170	100	0	100	100	100
50178	TRANSFORMER MAINTENANCE	2270	1350	203	1600	1600	1600
50179	Miscellaneous Distribution Expense						
50179 11	Regular pay/ maintenance	4435	5000	3945	5000	5000	5000
50179 12	Overtime	87	0	134	250	250	250
50179 30	Supplies	0	1000	20	250	250	250
50179 40	Other Services & Charges	0	0	0	0	0	0
50179	MISCELLANEOUS DISTRIBUTION EXPENSE	4522	6000	4099	5500	5500	5500

ACCOUNT #	NARRATIVE DETAIL
50175 11	Labor involved in PMP&L operations to be charged to others, electrical inspector labor.
50175 12	Overtime labor involved in PMP&L operations to be charged to others, electrical inspector labor.
50175 30	Supplies, rock, anchors, wire, insulators, guys, anchors slugs, poles, x-arms, charged to others.
50175 40	Other services & charges, cranes, specialized equipment needed.
50176 11	Labor involved with the maintenance of PMP&L equipment and structures.
50176 12	Overtime labor involved with the maintenance of PMP&L equipment and structures.
50176 30	Oil, grease, paint, batteries, oxygen, lumber for repairs.
50176 40	Cylinder demurrage, outside welders & equipment, contractor to replace roof on utility bldg.
50177 11	Regular labor involved in the maintenance of distribution lines.
50177 12	Overtime labor involved in the maintenance of distribution lines.
50177 30	Supplies, insulators, anchors, guys, bolts, wire, poles, x-arms used in line maintenance.
50177 40	Other services & charges, clearing power line right of way.
50178 11	Labor involved with distribution transformers.
50178 12	Overtime labor involved with distribution transformers.
50178 30	Supplies, paint, oil, numbers, fuses, wire, etc.
50178 40	Other services & charges, transformer oil testing.
50179 11	Labor involved with miscellaneous plant distribution, Christmas lights, Chamber of Commerce, etc.
50179 12	Overtime labor involved with miscellaneous plant distribution, Christmas lights.
50179 30	Miscellaneous supplies not chargeable to other accounts.
50179 40	Other services & charges.

ACCOUNT #	DESCRIPTION	88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR APPROVED
50180	Underground Maintenance						
50180 11	Regular pay/ maintenance	0	1000	0	500	500	500
50180 12	Overtime	0	0	0	100	100	100
50180 30	Supplies	2650	1000	0	500	500	500
50180 40	Other Services & Charges	0	0	0	0	0	0
50180	UNDERGROUND MAINTENANCE	2650	2000	0	1100	1100	1100
58710	Inter Fund Transfer						
58710 58	Transfer to Motor Pool For New Vehicles				150000	150000	150000
58710	INTER FUND TRANSFER				150000	150000	150000
50100 00	ELECTRIC FUND EXPENDITURES TOTAL	2703278	3545673	1354367	3713435	3713435	3713435
	ELECTRIC FUND APPROPRIATIONS	2630902	3545673	1354367	3713435	3713435	3713435
	ELECTRIC FUND RESERVE	263090	354567	135437	371343	371344	371344
	ELECTRIC CONSTRUCTION RESERVE	1830593	1023322	1830848	379958	379958	379958
	ELECTRIC FUND TOTAL	4724585	4923562	3320652	4464736	4464736	4464736

ACCOUNT #

NARRATIVE DETAIL

50180 11 Labor involved with the maintenance of underground facilities.  
50180 12 Overtime labor involved with the maintenance of underground facilities.  
50180 30 Supplies, underground splices, connectors, pvc, etc.  
50180 40 Other services & charges, backhoes, trucks, etc. owned by others.

58710 58 Inter fund transfer for purchase of new bucket truck and boom truck.

Total Budgeted Electric Utility Expenses.

Electric Reserve Fund is 10% of Total Electric Appropriations, used for emergency operation and maintenance of Electric Utility.

Construction Reserve Fund = Total Reserves less Electric Reserve Fund, used for new Construction and depreciated assets.

ELECTRIC UTILITY RECAP		88/89 ACTUAL	89/90 BUDGET	CURRENT YEAR TO DATE	90/91 BUDGET YEAR REQUESTED	90/91 BUDGET YEAR RECOMMENDED	90/91 BUDGET YEAR APPROVED
50110 10	ADMINISTRATION SUBTOTAL (50110 10+10 20+10 30+10 40+50120)	462399	672173	336044	664970	664970	664970
50110 60	CAPITAL OUTLAY SUBTOTAL (50110 64+50110 65)	764293	1458000	169399	1074000	1074000	1074000
50110 70	DEBT SUBTOTAL	174474	177700	63381	177470	177470	177470
50130	HYDRO EXPENSE SUBTOTAL (50131+50132)	68323	36500	27143	98250	98250	98250
50140	DIESEL EXPENSE SUBTOTAL (50141+50142)	20747	25250	7522	25550	25550	25550
50150	POWER PURCHASE SUBTOTAL	1015887	989600	630345	1285295	1285295	1285295
50170	DISTRIBUTION EXPENSE SUBTOTAL (50172+73+74+75+76+77+78+79+50180)	197155	186450	120533	237900	237900	237900
58710	INTERFUND TRANSFERS				150000	150000	150000
	TOTAL UTILITY EXPENSES	2703278	3545673	1354367	3713435	3713435	3713435
	ELECTRIC UTILITY RESERVE	270328	354567	135437	371343	371344	371344
	ELECTRIC CONSTRUCTION RESERVE	1750989	1023322	1830848	379958	379958	379958
	ELECTRIC UTILITY	4724595	4923562	3320652	4464736	4464736	4464736



1990/91 BUDGET

CLASSIFICATION	BASE WAGE	OVERTIME	TOTAL	PERS	WORK. C	ESC	AETNA	LIFE	MEDICARE	TOTAL WAGES
ELECTRICIAN/OPERATOR	52,316	5,232	57,547	8,126	3,453	288	5,433	15	834	75,696
MECHANIC	48,515	4,852	53,367	7,535	3,202	267	5,433	15	774	70,593
LINE FOREMAN	54,279	5,428	59,707	8,431	3,582	299	5,433	15	866	78,332
LINEMAN	50,035	5,004	55,039	7,772	3,302	275	5,433	15	798	72,634
LINEMAN/OPERATOR	52,316	5,232	57,547	8,126	3,453	288	5,433	15	834	75,696
LINEMAN	45,349	4,535	49,883	7,044	2,993	249	5,433	15	723	66,341
GROUNDMAN	31,014	3,101	34,115	4,817	2,047	171	5,433	15	495	47,092
OFFICE MANAGER	47,375	4,738	52,113	7,358	391	261	5,433	15	756	66,326
METER READER	24,469	1,223	25,692	3,628	1,542	128	5,433	15	373	36,811
SUPT. SECRETARY	24,849	2,485	27,334	3,860	205	137	5,433	15	396	37,379
SUPT.	59,238	0	59,238	8,364	444	296	5,433	15	859	74,650
TOTALS	489,754	41,828	531,582	75,059	24,614	2,658	59,763	165	7,708	701,550

CLASSIFICATION	VACATION
ELECTRICIAN	6,036
MECHANIC	5,598
LINE FOREMAN	6,263
LINEMAN	4,619
LINEMAN/OPERATOR	6,036
LINEMAN	2,093
GROUNDMAN	3,578
OFFICE MANAGER	5,466
METER READER	1,694
SUPT. SECRETARY	2,294
SUPT.	4,101
TOTALS	47,779

WATER/WASTEWATER UTILITY

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the services be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for the demand.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>WATER - FUND 402</u>							
<u>REVENUES</u>							
<u>BEGINNING CASH FUND BALANCE</u>					12000	12000	12000
<u>UTILITY SERVICES</u>							
344 20 00 00							
34411	Sales of Water	285022	360000	169825	378000	378000	378000
34412 30	Other Operating Revenue	675	3500	750	1000	1000	1000
34413	Contract Work	8144	0	0	0	0	0
<u>UTILITY SERVICES SUBTOTAL</u>		293841	363500	170575	379000	379000	379000
<u>MISCELLANEOUS</u>							
360 00 00 00							
360 10 00 00	Interest Earnings	6157	2500	4578	3500	3500	3500
360 90 00 00	Misc Revenues	1198	0	50	0	0	0
<u>MISCELLANEOUS SUBTOTAL</u>		7355	2500	4628	3500	3500	3500
<u>INTERFUND TRANSFERS</u>							
387 00 00 00							
387 02 00 00	Sales Tax Fund	20669	94000	0	0	0	0
<u>INTERFUND TRANSFERS SUBTOTAL</u>		20669	94000	0	0	0	0
<u>CURRENT REVENUES</u>		321865	460000	175203	382500	382500	382500
<u>WATER REVENUES TOTAL</u>		321865	460000	175203	394500	394500	394500

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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WATER - FUND 402

EXPENDITURES

		SALARIES & WAGES					
502 20 10 00							
502 20 11 00	Regular Pay	54742	54920	27558	58085	58085	58085
502 20 11 01	Regular Pay	8344	5000	6764	5000	5000	5000
502 20 12 00	Overtime Pay	7041	3420	1792	1727	1727	1727
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>70127</b>	<b>63340</b>	<b>36114</b>	<b>64812</b>	<b>64812</b>	<b>64812</b>

		PERSONNEL BENEFITS					
502 20 20 00							
502 20 21 00	Pension	11835	7447	5841	8202	8202	8202
502 20 22 00	Medicare	333	796	222	842	842	842
502 20 23 00	Health Insurance	6147	6792	2751	8165	8165	8165
502 20 24 00	Life Insurance	28	23	12	31	31	31
502 20 25 00	Workers Compensation	1802	3295	2291	2904	2904	2904
502 20 26 00	Unemployment Compensation	286	137	245	290	290	290
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>20431</b>	<b>18490</b>	<b>11362</b>	<b>20434</b>	<b>20434</b>	<b>20434</b>

		SUPPLIES					
502 20 30 00							
502 20 31 00	Office Supplies	0	250	0	250	250	250
502 20 32 00	Operating Supplies	50	2000	2567	2000	2000	2000
50220 3202	Operating Supplies - Plant	53187	55000	40805	62000	62000	62000
502 20 33 00	Maintenance Supplies	2786	8000	6397	8000	8000	8000
502 20 33 01	Maintenance Supplies - Plant	7758	10000	1054	10000	10000	10000
502 20 34 00	Small Tools & Equipment	1525	2000	835	2500	2500	2500
502 20 35 00	Inventory	11438		2280	0	0	0
<b>SUPPLIES SUBTOTAL</b>		<b>76744</b>	<b>67250</b>	<b>53938</b>	<b>84750</b>	<b>84750</b>	<b>84750</b>

		OTHER SERVICES & CHARGES					
502 20 40 00							
502 20 41 00	Professional Services	3986	15000	951	0	0	0
502 20 42 00	Communications	1200	1500	562	1500	1500	1500
502 20 43 00	Travel & Training	467	2000	116	2300	2300	2300
502 20 44 00	Advertising & Printing	0		143	500	500	500
502 20 45 00	Rentals & Leases	0	800	250	600	600	600
502 20 45 01	Vehicle Replacement	953	3582	1790	3513	3513	3513
502 20 46 00	Insurance - Property	4421	3227	3228	3227	3227	3227
502 20 46 01	Insurance - Liability	1218	1456	1455	1456	1456	1456
502 20 47 00	Utilities	10921	10000	5025	10000	10000	10000
502 20 48 00	Repairs & Maintenance	4548	10000	540	10000	10000	10000
502 20 49 00	Miscellaneous	184	500	0	500	500	500
502 20 49 10	General Fund Overhead	36000	13560	6780	14688	14688	14688

ACCOUNT CODENARRATIVE DETAIL

<u>ACCOUNT CODE</u>	<u>NARRATIVE DETAIL</u>		
502 20 11 00	WATER UTILITY		
	Superintendent	(.5)	\$ 21,330
	Utility Worker		<u>36,754</u>
			\$ 58,084
502 20 11 01	Public Works Direct Billing		5,000
502 20 12 00	Overtime Pay at 5% of Gross Wages		
502 20 21 00	Pension: PERS at 14.12% of Gross Wage		
502 20 22 00	Medicare: 1.45% of gross wage		
502 20 23 00	Medical Insurance: \$5443.00 annual per employee		
502 20 24 00	Life Insurance: \$15.12 annual per employee		
502 20 25 00	Workers Compensation: 5% of Gross Wages		
502 20 26 00	Unemployment Compensation: .5% of Gross Wages		
502 20 31 00	Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils		
502 20 32 00	Operating Supplies: Keys, film, safety supplies, row markers, cleaning supplies		
502 20 32 01	Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies		
502 20 33 00	Maintenance Supplies: Main waterline Pipe, valves, shoring materials, building repair to water materials storage shed, paint and paint supplies for hydrants, new hydrants		
502 20 33 01	Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays,		
503 20 34 00	Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment small power tools		
502 20 41 00	Professional Services: Rate study		
502 20 42 00	Communications: Telephone, mail		
502 20 43 00	Travel & Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees		
502 20 45 00	Rentals & Leases: Rental or lease of any vehicle or equipment		
502 20 45 01	Vehicle & Generator Replacement Cost (Vehicle #78A)		
502 20 46 00	Insurance - Property: Based on values of property		
502 20 46 01	Insurance - Liability: Based on 1986 budget figures		
502 20 47 00	Utilities: Electricity		
502 20 48 00	Repairs & Maintenance: Maintenance agreements, work done by outside contractor & Building Maintenance Specialist		
502 20 49 00	Miscellaneous: Dues, subscriptions		
502 20 49 10	General Fund Overhead: 5% billing & customer service		

502 20 49 20	Motor Pool Charges	3196	2500	2280	2500	2500	2500
502 20 49 49	Bad Debt	787			1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		67881	64125	23120	51784	51784	51784
OPERATION & MAINTENANCE SUBTOTAL		235183	213205	124534	221780	221780	221780
502 20 60 00		CAPITAL OUTLAYS					
50220 6400	Machinery & Equipment	0			14500	14500	14500
50220 6502	Lumber St. Upgrade	0	94000	30502	24000	24000	24000
50220 6517	1st Balder to Nordic	9632	0	8784	0	0	0
50220 6505	2nd St Dst to Cst	47064	0	0	0	0	0
502 20 65 17	D ST & 5th Water	0	25000	0	0	0	0
502 20 65 18	Hydrant Replacement	0	15000	0	0	0	0
50220 6515	D Street/1st to 3rd	37452			0	0	0
50220 6516	Flow Meter Replacement	1221	0	0	0	0	0
50220 65 23	High Pressure Pump Replacement	1466	0	0	0	0	0
50220 65 22	Alarm Systems - Dam & Plant	0	0	0	10000	10000	10000
50220 64 11	Line Extension	0	0	0	4000	4000	4000
CAPITAL OUTLAYS SUBTOTAL		96835	134000	39286	52500	52500	52500
INTERFUND TRANSFERS		INTERFUND TRANSFERS					
58710.58	Backhoe (Used)	0	0	0	25000	25000	25000
INTERFUND TRANSFERS TOTAL					25000	25000	25000
502 20 70 00		DEBT SERVICE					
502 20 71 00	Principle	0	15000	15000	15000	15000	15000
502 20 72 00	Interest	35125	34750	34750	31500	31500	31500
DEBT SERVICE SUBTOTAL		35125	49750	49750	46500	46500	46500
WATER FUND EXPENDITURES TOTAL		367143	396955	213570	345780	345780	345780
WATER FUND APPROPRIATION		1287243	396955	209518	345780	345780	345780
WATER FUND RESERVE					48720	48720	48720
WATER FUND TOTAL					394500	394500	394500

502 20 49 20	Motor Pool: Vehicle operation & maintenance costs (parts, labor & insurance)
50220 6400	Machinery & Equipment - Computer enhancements
502 20 65 14 *	Lumber St.: Cost for 550 feet of water line upgrade. Replacement pipe is 6"AC to 8" DI Replacement to be from Nordic Highway to Pearl F. St. (Sales Tax)
502 20 65 18	Hydrant Replacement: Cost to replace seven hydrants through town, to improved fire service and the City's ISO rating.
502 20 65 22	Water Plant Influent Meter Replacement.
502 20 65 23	High Pressure Pumps Replacement.
58710.58	Backhoe (Used)
502 20 65 22	Alarm Systems - Dam & Plant
502 20 64 11	Replacement of 2" water line to Island Air Dock
502 20 65	Alarm System for Water Treatment Plant & Dam

\* Note: These cost are part of a complete street upgrade for capital improvements. Total cost includes all labor and materials. Materials include all service lines to the property line to include the water meters, service shut off box, copper line to the property line. Main line materials include replacement of new hydrants, main line control valves, shut off boxes, and main line pipe.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SEWER - FUND 403</u>							
<u>REVENUES</u>							
BEGINNING FUND (Operating)					19953	19953	19953
(Capital)					994900	994900	994900
FEDERAL/STATE GRANTS							
330 00 00 00							
330 01 00 00	Treatment Plant (EPA) Litigation	0	0	0			
336 40 00 00	Treatment Plant (DEC) Litigation	0	0	0			
336 43 00 00	1987 Sewer Extentions (DEC)	0	0	21846			
336 44 00 00	Wastewater Facilities (DEC 1988)	0	0	0			
336 45 00 00	Treatment Plant Litigation Settlement	0	0	0			
FEDERAL/STATE GRANTS SUBTOTAL		0	0	21846	0	0	0
UTILITY SERVICES							
344 00 00 00							
34411	Sewer Charges	335074	380000	169921	474000	474000	474000
34412	Other Operating Revenue	210	2000	467	500	500	500
34413	Contract Work	8228	0	0	0	0	0
UTILITY SERVICES SUBTOTAL		343512	382000	170388	474500	474500	474500
MISCELLANEOUS REVENUES							
360 00 00 00							
360 10 00 00	Interest Earnings-O & M	97100	25000	45971	2500	2500	2500
360 10 00 01	Interest Earnings-Capital		75000	0	35000	35000	35000
360 90 00 00	Misc Revenues	201	0	279	0	0	0
MISCELLANEOUS REVENUES SUBTOTAL		97301	100000	46250	37500	37500	37500
INTERFUND TRANSFERS							
387 00 00 00							
387 02 01 00	Sales Tax Fund Transfer	0	90000	0	0	0	0
INTERFUND TRANSFERS SUBTOTAL		0	90000	0	0	0	0
39540	Equipment Sales	5310	0	0	0	0	0
39540 01	EPA's Ptn Equipment Sale	-3982	0	0	0	0	0
39590	Treatment Plt. Litigation Settlement	1100000	0	0	0	0	0
		1101328	0	0	0	0	0
CURRENT REVENUES		440853	572000	238484	512000	512000	512000
SEWER REVENUES TOTAL					1526853	1526853	1526853



Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SEWER - FUND 403

EXPENDITURES

		SALARIES & WAGES					
503 20 10 00							
503 20 11 00	Regular Pay	42070	75108	37161	94315	94315	94315
503 20 11 01	Regular Pay	6340	5000	2499	5000	5000	5000
503 20 12 00	Overtime Pay	1708	7510	2231	3428	3428	3428
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>50118</b>	<b>87618</b>	<b>41891</b>	<b>102743</b>	<b>102743</b>	<b>102743</b>

		PERSONNEL BENEFITS					
503 20 20 00							
503 20 21 00	Pension	10674	11881	7028	13317	13317	13317
503 20 22 00	Medicare	483	1270	595	1368	1368	1368
503 20 23 00	Health Insurance	6269	11320	5614	13608	13608	13608
503 20 24 00	Life Insurance	26	38	22	31	31	31
503 20 25 00	Workers Compensation	1493	5257	3655	4716	4716	4716
503 20 26 00	Unemployment Compensation	328	219	296	472	472	472
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>19273</b>	<b>29985</b>	<b>17210</b>	<b>33512</b>	<b>33512</b>	<b>33512</b>

		SUPPLIES					
503 20 30 00							
503 20 32 00	Operating Supplies	1004	5000	2110	5000	5000	5000
50320 3201	Safety Supplies	0	0	0	5000	5000	5000
50320 3202	Operating Supplies-Plant	17598	15000	12631	30000	30000	30000
503 20 33 00	Maintenance Supplies	3005	8000	10897	8000	8000	8000
503 20 33 01	Maintenance Supplies-Plant	1226	4000	1257	10000	10000	10000
503 20 34 00	Small Tools & Equipment	1144	2500	961	2500	2500	2500
503 20 35 00	Inventory	12388	0	5756	0	0	0
<b>SUPPLIES SUBTOTAL</b>		<b>36365</b>	<b>34500</b>	<b>33612</b>	<b>60500</b>	<b>60500</b>	<b>60500</b>

		OTHER SERVICES & CHARGES					
503 20 40 00							
503 20 41 00	Professional Services	5046	15000	1356	0	0	0
503 20 41 05	Other Legal Services	66158			0	0	0
503 20 42 00	Communications	1935	1000	285	1500	1500	1500
503 20 43 00	Travel & Training	957	2000	116	2300	2300	2300
503 20 45 00	Rentals & Leases	260	1100	250	1000	1000	1000
503 20 45 01	Vehicle Replacement	10724	23180	11590	22624	22624	22624
503 20 46 00	Insurance - Property	8314	6053	6050	6053	6053	6053
503 20 46 01	Insurance - Liability	1218	1456	1455	1456	1456	1456
503 20 47 00	Utilities	39553	35000	29839	30000	30000	30000
503 20 48 00	Repairs & Maintenance	14862	10000	4030	10000	10000	10000
503 20 49 00	Miscellaneous	217	200	0	250	250	250
503 20 49 10	General Fund Overhead	36000	12360	6180	17172	17172	17172

ACCOUNT CODE

NARRATIVE DETAIL

503 20 11 00	SEWER UTILITY			
	Regular Pay	Superintendent	(.5)	\$ 21,330
		Utility Worker	(2)	<u>\$ 72,985</u>
				\$ 94,315
503 20 11 01		Public Works Direct Billing		5,000
503 20 12 00	Overtime Pay at 5% of Gross Wages			
503 20 21 00	Pension: PERS at 14.12% of Gross Wage			
503 20 22 00	Medicare: 1.45% of gross wage			
503 20 23 00	Medical Insurance: \$5443 annually per employee			
503 20 24 00	Life Insurance: \$15.12 annually per employee			
503 20 25 00	Workers Compensation: 5% of Gross Wages			
503 20 26 00	Unemployment Compensation: .5% of Gross Wages			
503 20 32 00	Public Works Operating Supplies: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts and concrete.			
503 20 32 01	Operating Supplies - Plant: Electrical relays, cleaning supplies, chemicals, heating fuel			
503 20 32 02	Sewer Maintenance Safety Supplies: Harness, A-Frame w/Winch.			
503 20 33 00	Public Works Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC & DI fittings, manholes,			
503 20 33 01	Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds.			
503 20 34 00	Small Tools & Equipment: Hand tools, and new diaphragm pump			
503 20 41 00	Professional Services: Rate study			
503 20 42 00	Communication: Telephone, mail			
503 20 43 00	Travel and Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees.			
503 20 45 00	Rentals & Leases: Rental or lease of vehicles and/or equipment			
503 20 45 01	Vehicle & Generator Replacement Costs (Vehicle #79A)			
503 20 46 00	Insurance - Property: Based on property values			
503 20 46 01	Insurance - Liability: Based on 1986 budget figures			
503 20 47 00	Utilities: Electricity, water, sewer			
503 20 48 00	Repairs & Maintenance: Maintenance work done by outside contractor, replace roof at Pump Station #4, patch roof at Treatment Plant.			
503 20 49 00	Miscellaneous: Dues, subscriptions			
503 20 49 10	General Fund Overhead: financial support services & customer service			

503 20 49 20	Motor Pool Charges	4861	4500	3783	4500	4500	4500
503 20 49 30	Insurance Trust Fund	0	0	0	0	0	0
503 20 49 49	Bad Debt Account	602		0	1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		190707	111849	64934	97855	97855	97855
OPERATION & MAINTENANCE SUBTOTAL		296463	263952	157647	294610	294610	294610
503 20 60 00		CAPITAL OUTLAYS					
503 20 64 00	Machinery & Equipment		0		15000	15000	15000
503 20 64 11	Sewer Utility Line Extension	8228			0	0	0
503 20 65 01	301 H Waiver Requirements	63138	58000	33235	20000	20000	20000
503 20 65 04	Treatment Plant Litigation	0	0	1329	0	0	0
50320 6502	Lumber Street Rehab *	3723	90000	24062	43000	43000	43000
50320 6515	D Street/1st to 3rd	21890			0	0	0
503 20 65 17	1st Balder St to Nordic *	8318	0	8481	0	0	0
503 20 65 20	Video Inspection System	95	26000	60	0	0	0
503 20 65 21	Primary Wastewater Treatment Design	15	0	0	0	0	0
503 20 65 22	Alarm System	6694	46000	42457	6000	6000	6000
503 20 65 24	1987 Sewer	820679	0	637	0	0	0
503 20 65 25	Wastewater Facilities	2075032	100000	68356	0	0	0
503 20 65 26	Lab & Testing Equipment	7145	0	1336	6000	6000	6000
503 20 65 27	5yd. Dump Truck, Screenings Hauling	3239	0	3239	0	0	0
503 20 65 29	4-1 1/2yd. Screening Hoppers	3537	0	2321	0	0	0
503 20 65 30	Scow Bay Sewer Phase Iv	0	980000	3108	835000	835000	835000
503 20 65 10	Manhole Rehabilitation	0	0	0	10000	10000	10000
503 20 65 03	Excel Street Sewer Upgrade 4th to 7th	0	0	0	55500	55500	55500
CAPITAL OUTLAYS SUBTOTAL		3021733	1300000	188621	990500	990500	990500
58710 58		INTERFUND TRANSFERS					
58710 58	Chevy S-10 Pick-up	0	0	0	10000	10000	10000
INTERFUND TRANSFERS TOTAL		0	0	0	10000	10000	10000
503 20 70 00		DEBT SERVICE					
503 20 71 00	Principal	0	10000	10000	15000	15000	15000
503 20 72 00	Interest	32250	32000	32000	34000	34000	34000
DEBT SERVICE SUBTOTAL		32250	42000	42000	49000	49000	49000
SEWER FUND EXPENDITURES TOTAL		3350446	1605952	388268	1344110	1344110	1344110
SEWER FUND APPROPRIATION		1296178	1605952	327362	1344110	1344110	1344110
SEWER FUND RESERVE		0	0	0	182743	182743	182743
SEWER FUND TOTAL		1296178	1605952	327362	1526853	1526853	1526853

503 20 64 00	Machinery & Equipment - Computer Enhancements
503 20 65 01	301 (H) Waiver monitoring contract with URS (NPDES Requirement)
503 20 65 04	Treatment Plant Litigation
503 20 65 16	*Lumber Street Rehab: Cost of sewer upgrade for 550' from Nordic Dr. to Pearl F From 6" AC pipe to 8" SD35 PVC bedded to hardpan; includes \$20,000 for Neptune Street
503 20 65 20	Video Inspection System: This is a tool to help inspect our sewer systems to find infiltration and will help cut our pumping and treatment cost.
503 20 65 21	Primary wastewater treatment facility preliminary design
503 20 65 22	Alarms for sewer collection system; high water, fault indicators, pump station failure
503 20 65 23	1986 Sewer Improvements
503 20 65 24	1987 Sewer Extension Scow Bay Sewer Phase IV - Hungerford Hill to Mitkof Mill including Scow Bay Loop Road
503 20 65 25	Wastewater Facilities - final design and construction; land acquisition
503 20 65 26	Lab & Testing Equipment
503 20 65 27	5yd. Dump Truck- Screenings and Sludge Hauling
503 20 65 29	4- 1 1/2yd. Screenings Hoppers
503 20 65 30	Scow Bay Sewer Phase V - Hungerford Hill to Mitkof Lumber
503 20 65	Chevrolet S-10 Pickup
503 20 65	Replacement of five manholes on Ira II St. and Kisenon St. to stop I&I into system
503 20 65	Excel Street Sewer Upgrade: Cost of sewer upgrade for 650' from 4th & E St. to 7th & E St. From 6" Cement 3' sections to 8" SD35 PVC bedded to hardpan
503 20 71 00	Debt Service Payment - Principal
503 20 72 00	Debt Service Payment - Interest

Note: These costs are part of a complete street upgrade for capital improvements. Total cost includes all labor and materials. Materials include all main trunk line, new manholes, laterals replacement to the property lines. All the old sewer lines have a high infiltration problem and are floating on muskeg on planks not bedded to hardpan. New installation of trunk lines are excavated to hardpan and backfill to needed grade with shot rock compacted under and over, to protect the pipe. Replacement includes installation of new manholes and laterals to property line, this is to insure that there is no I&I problems.

#### SANITATION UTILITY

The purpose of the sanitation utility department is to provide a reliable service to the community. The sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. Personnel consists of two collectors, one landfill operator, a part-time laborer, and a part time clerical position. The operation capacity consists of two 16 yard packers, one pick-up truck and a customer list of approximately 1500. The landfill site handles approximately 10,200 cubic yards annually.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SANITARY UTILITY - FUND 404

REVENUES

BEGINNING FUND BALANCE					19908	19908	19908
BEGINNING FUND BALANCE INCINERATOR BOND RESERVE					1247845	1247845	1247845

STATE GRANTS FOR CAPITAL OUTLAYS

33604	DEC Grant for Incinerator 1988	0	750000	9568	0	0	0
336.02	DEC Grant for Incinerator 1989	0	500000	0	0	0	0
	DEC Grant for Haz Mat Clean-up				12000	12000	12000
<u>STATE GRANTS FOR CAPITAL PROJECTS SUBTOTAL</u>		<u>0</u>	<u>1250000</u>	<u>9568</u>	<u>12000</u>	<u>12000</u>	<u>12000</u>

UTILITY SERVICES

344 00 00 00							
34300 90	Other Public Works Charges			574			
344 41 00 00	Refuse Collection Charges	221453	255000	112691	332180	332180	332180
344 42 00 00	Landfill Charges	33998	75000	17601	85675	85675	85675
<u>UTILITY SERVICES SUBTOTAL</u>		<u>255451</u>	<u>330000</u>	<u>130292</u>	<u>417855</u>	<u>417855</u>	<u>417855</u>

MISCELLANEOUS REVENUES

360 00 00 00							
360 10 00 00	Interest Earnings	27668	75000	49529	95000	95000	95000
<u>MISCELLANEOUS REVENUES SUBTOTAL</u>		<u>27668</u>	<u>75000</u>	<u>49529</u>	<u>95000</u>	<u>95000</u>	<u>95000</u>

INTERFUND TRANSFERS

387 00 00 00							
387 00 00 00	Federal Revenue Sharing	0	0	0			
27312	Sales Tax Fund	0	0	0			
<u>INTERFUND TRANSFERS SUBTOTAL</u>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

<u>CURRENT REVENUES</u>		<u>283119</u>	<u>1674908</u>	<u>189389</u>	<u>524855</u>	<u>524855</u>	<u>524855</u>
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<u>SANITARY UTILITY REVENUES TOTAL</u>					<u>1792608</u>	<u>1792608</u>	<u>1792608</u>
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Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SANITATION UTILITY - FUND 404

EXPENDITURES

SALARIES & WAGES

504 20 10 00							
504 20 11 00	Regular Pay	89591	94402	55457	99117	99117	99117
504 20 11 01	Regular Pay	10250	10869	1327	46217	46217	46217
504 20 12 00	Overtime Pay	9739	4720	5878	6421	6421	6421
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>109580</b>	<b>109991</b>	<b>62662</b>	<b>151755</b>	<b>151755</b>	<b>151755</b>

PERSONNEL BENEFITS

504 20 20 00							
504 20 21 00	Pension	15489	13235	7811	21549	21549	21549
504 20 22 00	Medicare	179	1432	170	2200	2200	2200
504 20 23 00	Health Insurance	11060	15093	6099	21732	21732	21732
504 20 24 00	Life Insurance	42	50	23	60	60	60
504 20 25 00	Workers Compensation	5450	11448	7961	15023	15023	15023
504 20 26 00	Unemployment Compensation	333	248	328	758	758	758
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>32553</b>	<b>41506</b>	<b>22392</b>	<b>61322</b>	<b>61322</b>	<b>61322</b>

SUPPLIES

504 20 30 00							
504 20 31 00	Office Supplies	1062	750	12	500	500	500
504 20 32 00	Operating Supplies	9152	8000	9545	15000	15000	15000
504 20 32 01	Safety Supplies/Classes	378	200	0	500	500	500
504 20 33 00	Maintenance Supplies	7066	10000	2526	30000	30000	30000
504 20 34 00	Small Tools & Equipment	3876	500	149	500	500	500
<b>SUPPLIES SUBTOTAL</b>		<b>21534</b>	<b>19450</b>	<b>12232</b>	<b>46500</b>	<b>46500</b>	<b>46500</b>

OTHER SERVICES & CHARGES

504 20 40 00							
504 20 41 00	Professional Services	0	0	0	0	0	0
504 20 42 00	Communications	1076	1500	263	550	550	550
504 20 43 00	Travel & Training	0	0	596	3000	3000	3000
504 20 44 00	Advertising & Printing	129	0	182	1850	1850	1850
504 20 45 00	Rentals & Leases	0	0	0	0	0	0
504 20 45 01	Vehicle Replacement	12518	11438	5718	11500	11500	11500
504 20 46 00	Insurance - Liability	2435	4766	3310	0	0	0
504 20 47 00	Utilities	1729	1000	490	1000	1000	1000
504 20 48 00	Repairs & Maintenance	2591	0	0	5000	5000	5000
504 20 49 00	Miscellaneous	54	500	11	100	100	100
504 20 49 10	General Fund Overhead	6000	12180	6090	12768	12768	12768
504 20 49 11	Public Works Overhead	45000	30000	15000	30000	30000	30000
504 20 49 20	Motor Pool Charges	29621	22000	13391	22000	22000	22000
504 20 49 30	Insurance Trust Fund	0	0	0	0	0	0

1989/90

ACCOUNT CODE

NARRATIVE DETAIL

REFUSE COLLECTION/LANDFILL

504 20 11 00	Regular Pay		
	Utility Worker	35,049	
	Utility Worker	27,540	
	Laborer	23,671	
	Laborer (Part-time summer only)		
	(90% at 8 months)	12,857	
	Subtotal Labor Cost	99,117	
504 20 11 01	PW/Engineering Direct Billing	46,217	
	TOTAL	\$145,334	
504 20 12 00	Overtime Pay: 5% of Gross Wage		
504 20 21 00	Pension: 14.12% of Gross Wage		
504 20 22 00	Medicare: 1.45% of Gross Wage		
504 20 23 00	Medical Insurance: \$5443 annually per employee		
504 20 24 00	Life Insurance: \$15.12 annually per employee		
504 20 25 00	Workers Compensation: 9.9% of Gross Wage		
504 20 26 00	Unemployment Compensation: .5% of Gross Wage		
504 20 31 00	Office Supplies: Receipt books, invoices, and other office supplies.		
504 20 32 00	Operating Supplies: Replacement of dumpsters/containers:		
	6 - 3 Yd Dumpsters = \$5,000.00		
	12- 1 1/2 Yd Dumpsters = \$5,000.00		
	50 - 60 Gallon Containers = \$5,000.00		
504 20 32 01	Safety Supplies/Classes: Mandatory safety supplies, classes and materials.		
504 20 33 00	Maintenance Supplies: Public Works Charges for equipment and materials for covering landfill and cost for other general maintenance supplies		
504 20 34 00	Small Tools & Equipment: Small hand tools for clean-up and dumpster repair.		
504 20 41 00	Professional Services: Survey, inspections.		
504 20 42 00	Communications: Phone service at landfill		
505 20 43 00	Travel & Training: HazMat Training for Operator of Landfill		
505 20 44 00	Advertising & Printing: Public Notices on Recycling and Schedule Changes		
504 20 45 00	Rentals & Leases: Rental/lease of equipment		
504 20 45 01	Vehicle Replacement		
504 20 47 00	Utilities: Utility charges for Landfill Shack		
504 20 48 00	Repairs & Maintenance: Direct billing by other departments, ie Motor Pool, Power & Light		
504 20 49 00	Miscellaneous: Emergency items not otherwise budgeted.		
504 20 49 10	General Fund Overhead		
504 20 49 11	Public Works Overhead		
504 20 49 20	Motor Pool: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil, vehicle insurance		
504 20 49 30	Insurance Trust Fund 1%		



OTHER SERVICES & CHARGES SUBTOTAL	101153	83384	45051	87768	87768	87768
OPERATION & MAINTENANCE SUBTOTAL	264820	254331	142337	347345	347345	347345
504 20 60 00	CAPITAL OUTLAYS					
504 20 60 01 Landfill Improvements	1369	0	482	0	0	0
504 20 60 02 Solid Waste Study	79180	0	0	0	28894	28894
504 20 60 03 Hazardous Material Building	219	0	0	4000	4000	4000
504 20 60 05 Incinerator Consultant/Engineering	0	267700	17236	0	0	0
504 20 60 06 Incinerator Construction	0	2393000	1817	0	0	0
504 20 60 Spring Hazardous Waste Clean-Up	0	0	0	13500	13500	13500
504 20 64 00 Machinery & Equipment	0	0	0	15400	15400	15400
CAPITAL OUTLAYS TOTAL	80768	2660700	19535	32900	61794	61794
INTERFUND TRANSFERS						
59710 03 Debt Service Fund					143718	143718
INTERFUND TRANSFERS TOTAL					143718	143718
SANITATION UTILITY EXPENDITURES TOTAL	345588	2915031	161872	380245	552857	552857
SANITATION UTILITY APPROPRIATION					552857	552857
SANITATION UTILITY RESERVE					26906	26906
SANITATION UTILITY INCINERATOR BOND RESERVE					1212845	1212845
SANITATION UTILITY TOTAL					1792608	1792608

504 20 60 00	CAPITAL OUTLAYS
504 20 60 01	Landfill Improvements: Signs on recycling, HazMat Information, Additional Fencing
504 20 60 06	Waste Management Program
504 20 60 03	Hazardous Material Building
504 20 60	Spring Hazardous Waste Clean-up Program with ADEC paying 50% of cost
504 20 64 00	Rios computer system upgrades

#### HARBOR & PORT ENTERPRISE FUND

The purpose of the Harbor & Port Department is to administer to the needs and requirements of the Petersburg Boat Harbors and Port Facility. The staff is responsible for operations and maintenance of all harbor and port facilities. The department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, and the Harbor and Port Advisory Board's recommendations. The major responsibilities include: assignment and regulation of moorage space, harbor security, departmental finances and bookkeeping, maintenance and repairs of facilities, policing and safety, acquisition of upland leases, wharfage operations, tour ship accommodations and providing storage space for marine related materials.

## HARBOR &amp; PORT ENTERPRISE FUND

## REVENUES

HARBOR BEGINNING BALANCE				142714	142714	142714
340 00 00 00				CHARGES FOR SERVICES		
345 00 00 00 Harbor						
345 10 00 00 Moorage Fees	19664	200000	113790	234000	234000	234000
345 20 00 00 Transient Fees	56929	60000	35528	71000	71000	71000
345 30 00 00 Grid Use Fees	8647	8000	5196	8000	8000	8000
345 40 00 00 Live Aboard Fees	5073	5000	2140	5000	5000	5000
345 50 00 00 Float Side Fees	2553	3500	2060	3500	3500	3500
345 60 00 00 Launching Fees		4200	0	4200	4200	4200
345 90 00 00 Miscellaneous Charges	5308	2000	3155	3000	3000	3000
CHARGES FOR SERVICES SUBTOTAL	98174	282700	161869	328700	328700	328700
360 00 00 00				MISCELLANEOUS REVENUES		
360 10 00 00 Interest Earnings	15976	30757	7007	20000	20000	20000
360 20 00 00 Chamber of Commerce Rental	2402	2400	1001	2400	2400	2400
360 90 00 00 Miscellaneous	4890	6000	2634	5000	5000	5000
MISCELLANEOUS REVENUES SUBTOTAL	23268	38400	10642	27400	27400	27400
397 00				INTERFUND TRANSFERS		
397 01 General Fund	5000	5000	0	5000	5000	5000
INTERFUND TRANSFERS SUBTOTAL	5000	5000	0	5000	5000	5000
HARBOR REVENUES TOTAL	126442	326857	172511	361100	361100	361100
PORT BEGINNING BALANCE		60980		47685	47685	47685
355 00 00 00 Port				CHARGES FOR SERVICES		
355 10 00 00 Moorage Fees	1806	1500	0	1500	1500	1500
355 20 00 00 Leases	27114	48000	27158	48000	48000	48000
355 60 00 00 Wharfage Fees	0	500	0	500	500	500
355 90 00 00 Storage Charges	6022	4000	4604	9000	9000	9000
CHARGES FOR SERVICES SUBTOTAL	34942	54000	31762	59000	59000	59000
PORT REVENUES TOTAL	34942	54000	31762	59000	59000	59000
PORT & HARBOR CURRENT REVENUES	161384	380857	204273	420100	420100	420100
HARBOR REVENUES TOTAL				503714	503714	503714
PORT REVENUES TOTAL				106685	106685	106685
PORT & HARBOR REVENUES TOTAL				610399	610399	610399

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HARBOR & PORT ENTERPRISE FUND

EXPENDITURES

535 40 00 00 Harbor		SALARIES & WAGES					
535 40 11 00	Regular Pay	130467	143147	68017	143087	143087	143087
535 40 12 00	Overtime Pay	256	2500	1210	2000	2000	2000
535 40 17 00	Shift Differential	0	1500	0	1500	1500	1500
SALARIES & WAGES SUBTOTAL		130723	147147	69227	146587	146587	146587
535 40 20 00		PERSONNEL BENEFITS					
535 40 21 00	Pension	12306	12252	6015	13087	13087	13087
535 40 22 00	Medicare	95	450	214	250	250	250
535 40 23 00	Health Insurance	7655	16527	4669	24448	24448	24448
535 40 24 00	Life Insurance	49	100	22	100	100	100
535 40 25 00	Workers Compensation	1279	15324	10656	15324	15324	15324
535 40 26 00	Unemployment Compensation	349	1500	352	3000	3000	3000
PERSONNEL BENEFITS SUBTOTAL		21733	46153	21928	56209	56209	56209
535 40 30 00		SUPPLIES					
535 40 31 00	Office Supplies	2519	1500	327	1500	1500	1500
535 40 32 00	Operating Supplies	2746	4000	1631	3500	3500	3500
535 40 33 0	Maintenance Supplies	581	1800	916	1800	1800	1800
535 40 34 00	Small Tools & Equipment	8119	8200	3911	8200	8200	8200
SUPPLIES SUBTOTAL		13965	15500	6785	15000	15000	15000
535 40 40 00		OTHER SERVICES & CHARGES					
535 40 41 00	Professional Services	1766	1000	12	1000	1000	1000
535 40 42 00	Communications	567	800	292	700	700	700
535 40 43 00	Travel & Training	2907	4000	579	3000	3000	3000
535 40 44 00	Advertising & Printing	222	500	135	400	400	400
535 40 45 00	Rentals & Leases	0	600	0	300	300	300
535 40 45 01	Vehicle Replacement	1741	1750	828	1750	1750	1750
535 40 46 00	Insurance - Property	2022	1495	1493	1500	1500	1500
535 40 46 01	Insurance - Liability	1107	1323	1322	1400	1400	1400
535 40 47 00	Utilities	46959	49000	9049	19000	19000	19000
535 40 47 00	Utilities - Garbage		0	15595	30000	30000	30000
535 40 48 00	Repairs & Maintenance	4548	15000	4928	14000	14000	14000
535 40 49 00	Miscellaneous	60	250	0	200	200	200
535 40 49 10	General Fund Overhead	12590	10020	5010	10956	10956	10956
535 40 49 20	Motor Pool Charges	1607	1300	1905	2500	2500	2500
535 40 49 30	Insurance Trust Fund	0	0	0	0	0	0

1989/90

Account Code

Narrative

535 40 00 00

BOAT HARBORS

535 40 11 00

REGULAR PAY

Harbormaster	34500
Asst Harbormaster	32881
Harbor Officer	25304
Part Time (2 emp)	25402
Temp 6/15 - 9/15	13000
Harbor Secretary	12000
	\$143087

535 40 12 00

OVERTIME PAY x.f.

535 40 17 00

SHIFT DIFFERENTIAL compensation for swing and graveyard shifts

535 40 21 00

PENSION PERS @ 14.12 of gross wage

535 40 22 00

-MEDICARE 1.45% of gross wages

535 40 23 00

HEALTH INSURANCE \$5433 annually per employee

535 40 24 00

LIFE INSURANCE \$15.12 annually per employee

535 40 25 00

WORKERS COMPENSATION 9.8% of gross wage per employee

535 40 26 00

UNEMPLOYMENT COMPENSATION .5% of gross wages per employee

535 40 31 00

OFFICE SUPPLIES stationary, pens, pencils, forms, etc

535 40 32 00

OPERATING SUPPLIES paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc

535 40 33 00

MAINTENANCE SUPPLIES paint, light bulbs, nails, wood, plumbing parts, etc

535 40 34 00

SMALL TOOLS & EQUIPMENT hand & power tools, snowblower, outboard, radios, software

535 40 41 00

PROFESSIONAL SERVICES consultant studies, janitorial, grounds maintenance, Harbor Marketing Program

535 40 42 00

COMMUNICATIONS telephone & post office fees

535 40 43 00

TRAVEL & TRAINING travel expenses, per diem, training seminars, harbor conferences

535 40 44 00

ADVERTISING & PRINTING legal ads, job ads

535 40 45 00

RENTALS & LEASES Equipment rental/lease

535 40 45 01

VEHICLE REPLACEMENT Vehicle # 104

535 40 46 00

INSURANCE PROPERTY Based on actual property valuation per department

535 40 46 01

INSURANCE LIABILITY Based on latest quote spread per exposure

535 40 47 00

UTILITIES water, elec, garbage & Harbor lighting added

535 40 48 00

REPAIR & MAINTENANCE contract work

535 40 49 00

MISCELLANEOUS dues, subscriptions, technical publications

535 40 49 10

GENERAL FUND OVERHEAD: 5% revenues gen. administration

535 40 49 20

MOTOR POOL CHARGES: Repairs & maintenance of vehicle, gas & oil, insurance

535 40 49 30

INSURANCE TRUST FUND 1% SIR assessment

535 40 49 49	Bad Debt	4527					
OTHER SERVICES & CHARGES SUBTOTAL		76096	87038	41148	86706	86706	86706

OPERATIONS & MAINTENANCE SUBTOTAL		242517	295838	139088	304502	304502	304502
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535 40 60 00			CAPITAL OUTLAYS				
535 40 62 21	Harbor Building Insulation		0		8000	8000	8000
535 40 63 14	Out Building - South Harbor	5208	0	128	0	0	0
535 40 63 15	Fish Cleaning	1494	0	6441	0	0	0
535 40 63 16	Grid Upgrade - South Harbor		0		10000	10000	10000
535 40 63 17	Stall Addition-North Harbor		0		63000	63000	63000
535 40 64 00	Machinery & Equipment		0		15500	15500	15500
535 40 64 01	Other Equipment		0		21000	21000	21000
CAPITAL OUTLAYS SUBTOTAL		6702	0	6569	117500	117500	117500

RESIDUAL EQUITY TRANSFER OUT							
587 10 51	Electric Fund		0		13500	13500	13500
587 10 58	Motor Pool	19978	0	0	0	0	0
587 10 59 01	Replacement Reserve Trust F	135000	20000	20000	20000	20000	20000
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL		154978	20000	20000	33500	33500	33500

HARBOR EXPENDITURES SUBTOTAL		404197	315838	165657	455502	455502	455502
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535 50 10 00	Port		SALARIES & WAGES				
535 50 11 00	Regular Pay	7596	11500	3436	11500	11500	11500
SALARIES & WAGES SUBTOTAL		7596	11500	3436	11500	11500	11500

535 50 20 00			PERSONNEL BENEFITS				
535 50 21 00	Pension	1103	1559	484	1559	1559	1559
535 50 22 00	Medicare	0	11	0	160	160	160
535 50 23 00	Health Insurance	436	1132	324	1358	1358	1358
535 50 24 00	Life Insurance	1	4	1	4	4	4
535 50 25 00	Workers Compensation	419	1322	919	1089	1089	1089
535 50 26 00	Unemployment Compensation	37	110	17	550	550	550
PERSONNEL BENEFITS SUBTOTAL		1996	4138	1745	4720	4720	4720

535 40 63 02      CAPITAL IMPROVEMENT  
 535 40 62 21      Office insulation Sprayed foam to stop creasote fumes.  
 535 40 63 16      Grid upgrade S.H. Install 3 culverts and remove mud buildup.  
 535 40 63 17      Expansion N.H. Additional 22 new tie up spots. (stalls)  
 535 40 64 00      Comp system upgrade Computer program/billing/hardware upgrade.  
 535 40 64 01      Fire valves S.H. Corroded valves must be replaced or repaired.  
 535 40 64 01      Second crane We need a second crane for crane dock in S.H.  
 587 10 51 00      ELECTRIC FUND Middle Harbor elc. upgrade  
 587 10 59 01      REPLACEMENT RESERVE TRUST FUND

535 50 00 00      PORT FACILITY  
 535 50 11 00      REGULAR PAY      25% of Harbormaster wages  
 535 50 21 00      PENSION      PERS @ 014.12% of regular pay  
 535 50 22 00      MEDICARE      1.45\_% of gross wages  
 535 50 23 00      HEALTH INSURANCE      @ 25% of \$5433 annually per employee  
 535 50 24 00      LIFE INSURANCE      25% of \$15.12  
 535 50 25 00      WORKERS COMPENSATION      9.8% per employee  
 535 50 26 00      UNEMPLOYMENT COMPENSATION      .5% of regular pay



535 50 40 00			OTHER SERVICES & CHARGES				
535 50 41 00	Professional Services	1336	4000	0	4000	4000	4000
535 50 43 00	Travel and Training	0	2000	0	2000	2000	2000
535 50 44 00	Advertising and Printing	0	2000	0	500	500	500
535 50 45 00	Rentals & Leases	0	200	0	200	200	200
535 50 45 01	Vehicle Replacement	0	0	0	0	0	0
535 50 46 00	Insurance - Property	182	125	117	125	125	125
535 50 46 01	Insurance - Liability	719	860	871	860	860	860
535 50 47 00	Utilities	389	600	300	600	600	600
535 50 48 00	Repairs & Maintenance	6	1500	0	1500	1500	1500
535 50 49 00	Miscellaneous	0	200	0	100	100	100
535 50 49 10	General Fund Overhead	2000	1560	780	1500	1500	1500
535 50 49 30	Insurance Trust Fund	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		4632	13045	2068	11385	11385	11385
OPERATIONS & MAINTENANCE SUBTOTAL		14224	28683	7249	27605	27605	27605
535 50 60 00			CAPITAL OUTLAYS				
535 50 60 03	Corps Permit for Port Development		2000	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	2000	0	0	0	0
			RESIDUAL EQUITY TRANSFERS OUT				
587 10 59 02	Replacement Reserve Trust	20000	20000	20000	20000	20000	20000
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL		20000	20000	20000	20000	20000	20000
PORT EXPENDITURES SUBTOTAL		34224	50683	27249	47605	47605	47605
PORT & HARBOR EXPENDITURES TOTAL		438421	366521	192906	503107	503107	503107
HARBOR & PORT APPROPRIATIONS		302086	364521	287007	503107	503107	503107
HARBOR ENDING BALANCE					48212	48212	48212
PORT ENDING BALANCE					59080	59080	59080
HARBOR & PORT TOTAL					610399	610399	610399

535 50 41 00	<u>PROFESSIONAL SERVICES</u> consultants, studies, Port Marketing Program
535 50 43 00	<u>TRAVEL &amp; TRAINING</u> port leases and promotion
535 50 44 00	<u>ADVERTISING &amp; PRINTING</u> promoting and leases
535 50 45 00	<u>RENTALS &amp; LEASES</u> equipment lease/rental
535 50 46 00	<u>INSURANCE PROPERTY</u> Based on actual property valuation per department
535 50 46 01	<u>INSURANCE LIABILITY</u> Based on latest quote spread per exposure
535 50 47 00	<u>UTILITIES</u> electricity, water
535 50 48 00	<u>REPAIR &amp; MAINTENANCE</u> all repairs to port (contract)
535 50 49 00	<u>MISCELLANEOUS</u> misc
535 50 49 10	<u>OVERHEAD CHARGES</u> 5% to general administration
535 50 49 30	<u>INSURANCE TRUST FUND</u> 1% SIR assessment
535 50 60 03	Corps of Engineers Permit for dredging
535 50 63 01	<u>DOCK EXPANSION</u>
535 50 63 02	<u>DREDGING</u>
535 50 71 00	<u>DEBT SERVICE</u> Principle payment
535 50 72 00	<u>DEBT SERVICE</u> Interest payment
587.10.59.02	<u>REPLACEMENT RESERVE TRUST FUND</u>
587 10 59 02	<u>REPLACEMENT RESERVE TRUST FUND</u>

HARBOR & PORT REPLACEMENT RESERVE

The purpose of the Harbor & Port Replacement Reserve Trust Fund is to accumulate reserve funds to finance the scheduled Replacement of Harbor & Port facilities. Authority for this fund is City of Petersburg's Ordinance No. 596 adopted April 20, 1987.

Account Code	Description	Prior Year Actual (FY 87/88)	Current Year Budget	Current Year To Date 12/31/88	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HARBOR & PORT REPLACEMENT RESERVE TRUST - FUND 622

REVENUES

	BEGINNING FUND BALANCE		229114		284550	284550	284550
360.10	Interest Income		17183		24000	24000	24000
38755	Transfer from Harbor		20000		20000	20000	20000
38756	Transfer from Port		20000		20000	20000	20000
	Transfer from General Fund				120000	120000	120000
	HARBOR & PORT REPLACEMENT RESERVE REVENUES		289297		468550	468550	468550

Account Code	Description	Prior Year Actual (FY 87/88)	Current Year Budget	Current Year To Date 12/31/88	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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HARBOR & PORT REPLACEMENT RESERVE TRUST

EXPENDITURES

597.10.55	Harbor Replacement		0		0	0	0
597.10.56	Port Replacement		0		0	0	0
<u>HARBOR &amp; PORT REPLACEMENT RESERVE EXPENDITURES TOTAL</u>			0		0	0	0
<u>HARBOR &amp; PORT ENDING FUND BALANCE</u>			0		468550	468550	468550
<u>HARBOR &amp; PORT REPLACEMENT RESERVE APPROPRIATION</u>			0		0	0	0
<u>HARBOR &amp; PORT REPLACEMENT RESERVE</u>			220359		468550	468550	468550
<u>HARBOR &amp; PORT TOTAL</u>			220359		468550	468550	468550

1990/91

Narrative Detail

Harbor & Port Replacement Reserve Expenditures

Currently there are no replacement expenditures budgeted. The Harbor & Port Advisory Board will be developing a long range replacement schedule for all Harbor & Port Facilities in the coming year. Estimated costs for replacement of facilities will be reviewed annually by the City Council and the Harbor & Port Advisory Board.

#### MOTOR POOL DEPARTMENT

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 1-heavy equipment mechanic and 1-light equipment mechanic, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 60 pieces of rolling stock with an estimated value of \$1,100,100.00

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>MOTOR POOL - FUND 501</u>							
<u>REVENUES</u>							
<u>BEGINNING FUND BALANCE</u>					0	0	0
<u>BEGINNING REPLACEMENT RESERVE</u>					1300000	1300000	1300000
<u>360 00 00 00 MISCELLANEOUS REVENUES</u>							
360 10 00 00	Interest Earned	76336	50000	43359	82000	82000	82000
360 20 00 00	Rents & Royalties	0	6000	0	0	0	0
360 90 00 00	Miscellaneous	0	250	0	500	500	500
<u>MISCELLANEOUS REVENUES SUBTOTAL</u>		76336	56250	43359	82500	82500	82500
<u>373 00 00 00 MOTOR POOL CHARGES</u>							
37361	Operation & Maintenance	368876	317821	235154	463541	463541	463541
37362	Replacement	274501	377629	191081	362136	362136	362136
<u>MOTOR POOL CHARGES SUBTOTAL</u>		643377	695450	426235	825677	825677	825677
<u>RESIDUAL EQUITY TRANSFERS IN</u>							
38710 02	Sales Tax				100000	100000	100000
38710 51	Electric	26985			150000	150000	150000
38710 52	Water Fund				25000	25000	25000
38710 53	Sewer Fund				10000	10000	10000
38710 55	Harbor Fund	19978	0	0	0	0	0
<u>TRANSFERS SUBTOTAL</u>		46963	0	0	285000	285000	285000
<u>395 00 00 00 PROCEEDS OF GENERAL FIXED ASSETS</u>							
395 40 00 00	Equipment Sales	0	1000	1400	10000	10000	10000
<u>PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL</u>		0	1000	1400	10000	10000	10000
<u>INTERFUND TRANSFERS</u>							
<u>397 00 00 00</u>							
397 01	Transfer from GF/Fuel Storage Tank				0	0	0
<u>INTERFUND TRANSFERS SUBTOTAL</u>							
<u>CURRENT REVENUES</u>					1203177	1203177	1203177
<u>O &amp; M REVENUES TOTAL</u>			396418	455211	455211	455211	
<u>REPLACEMENT REVENUES TOTAL</u>			1025250	747966	747966	747966	
<u>REVENUES TOTAL</u>					2503177	2503177	2503177



Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
MOTOR POOL - FUND 501 EXPENDITURES						
SALARIES & WAGES						
535 60 10 00						
535 60 11 00 Regular Pay	102990	106487	53735	111178	111178	111178
535 60 12 00 Overtime Pay	11075	5324	4549	5484	5484	5484
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>114065</b>	<b>111811</b>	<b>58284</b>	<b>116662</b>	<b>116662</b>	<b>116662</b>
PERSONNEL BENEFITS						
535 60 20 00						
535 60 21 00 Pension	13385	15161	8047	16473	16473	16473
535 60 22 00 Medicare	583	1621	299	546	546	546
535 60 23 00 Health Insurance	9623	13584	5027	16329	16329	16329
535 60 24 00 Life Insurance	38	45	20	45	45	45
535 60 25 00 Workers Compensation	6235	12912	8979	11549	11549	11549
535 60 26 00 Unemployment Compensation	307	279	300	583	583	583
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>30171</b>	<b>43602</b>	<b>22672</b>	<b>45525</b>	<b>45525</b>	<b>45525</b>
SUPPLIES						
535 60 30 00						
535 60 31 00 Office Supplies	1123	1000	429	1000	1000	1000
535 60 32 00 Operating Supplies	8133	6000	9610	8000	8000	8000
535 60 33 00 Maintenance Supplies/Shop Inventory	18066	14500	2330	5000	5000	5000
535 60 33 01 Maintenance Inventory	0	0	0	0	0	0
535 60 34 00 Small Tools & Equipment	4998	10500	7351	3500	3500	3500
535 60 35 00 Parts & Fuel Charge Out	152664	45936	85128	120000	120000	120000
<b>SUPPLIES SUBTOTAL</b>	<b>184984</b>	<b>77936</b>	<b>104848</b>	<b>137500</b>	<b>137500</b>	<b>137500</b>
OTHER SERVICES & CHARGES						
535 60 40 00						
535 60 41 00 Professional Services	180	0	5730	0	0	0
535 60 42 00 Communications	1031	1250	542	1500	1500	1500
535 60 43 00 Travel & Training	3036	2500	174	2500	2500	2500
535 60 45 00 Rentals/Leases	0	0	0	5000	5000	5000
535 60 45 01 Vehicle Replacement	2691	2497	1248	2474	2474	2474
535 60 46 00 Insurance	55749	60000	54856	70000	70000	70000
535 60 47 00 Building Utilities	4530	5000	3052	7800	7800	7800
535 60 48 00 Repairs & Maintenance	1857	5879	10285	5000	5000	5000
535 60 48 01 Building Repair	5916	0	0	2500	2500	2500
535 60 49 00 Miscellaneous	259	0	0	0	0	0
535 60 49 10 General Fund Overhead	15999	8604	4302	16080	16080	16080
535 60 49 11 Public Works Overhead	45000	30000	15000	30000	30000	30000
535 60 49 20 Motor Pool O & M	4588	4500	1976	2500	2500	2500
535 60 49 30 Insurance Trust Fund	0	0	0	0	0	0
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>140836</b>	<b>120230</b>	<b>97165</b>	<b>145354</b>	<b>145354</b>	<b>145354</b>

1990/91

ACCOUNT CODE

NARRATIVE DETAIL

535 60 11 00	Regular Pay	Motor Pool Foremen	38460
		Equipment Mechanic	36858
		Equipment Mechanic	35860
		TOTAL	111178
535 60 12 00	Overtime Pay:	5% of Gross Wage	
535 60 21 00	Pension:	14.12% of Gross Wage	
535 60 22 00	Medicare:	1.45% of Gross Wage	
535 60 23 00	Medical Insurance:	\$5443 annually per employee	
535 60 24 00	Life Insurance:	\$15.12 annually per employee	
535 60 25 00	Workers Compensation:	9.9% of Gross Wage	
535 60 26 00	Unemployment Compensation:	.5% of Gross Wage	
535 60 31 00	Office Supplies:	Motor Pool invoices, Work Orders & other general office supplies	
535 60 32 00	Operating Supplies:	Coveralls, oxygen, lights, safety material and general shop supplies.	
535 60 33 00	Maintenance Supplies/Shop Inventory:	Parts and materials for Shop inventory (Equipment Cleaners, Bolts, Washers, Nuts, Iron Materials, Batteries & Supplies, O-Rings, Paints	
535 60 34 00	Small tools & Equipment:	Hand tool replacement, Replacement 1" Impact Hammer for Truck Tries \$800., Metric tool-Set \$200., Tap & Die Set 1"-2" \$400.	
535 60 35 00*	Parts & Fuel Charge Out:	All costs such as, vehicle registration, gasoline, freight charges, oil and grease, labor charges, parts and materials for equipment maintenance are billed to the department which uses that item.	
535 60 43 00	Travel & Training:	Mechanic training seminars and maintenance schooling: Vehicle Maintenance Management Conference by the University of Washington Equipment Management System by the US Department of Transportation - Anchorage or Fairbanks. Training materials and VCR tapes.	
535 60 45 01	Vehicle Replacement:	Scheduled replacement for Shop Truck.	
535 60 46 00*	Insurance:	Vehicles insurance for the motor pool fleet	
535 60 48 00	Repairs & Maintenance:	Labor and supplies furnished by outside contractor, furnace repair electrical rewiring and equipment specialist.	
535 60 49 00	Miscellaneous:	Any emergency items not covered above.	
535 60 49 10*	General Fund Overhead		
535 60 49 11*	Public Works Overhead		
535 60 49 20	Motor Pool Operation & Maintenance Cost:	for Shop Truck.	
535 60 49 30	Insurance Trust Fund		

\* Direct Cost To and From Other Departments

OPERATIONS AND MAINTENANCE SUBTOTAL		470056	353579	282969	445041	445041	445041
535 60 60 00		CAPITAL OUTLAYS					
535 60 64 00	Machinery & Equipment	0	0	0	0	0	0
535 60 64 19	Replace Vehicle #26 (Electric)	18327	0	0	0	0	0
535 60 64 20	Motor Pool Building Upgrades	0	0	0	0	0	0
535 60 64 21	Dump Truck Replacement	54758	0	0	0	0	0
535 60 64 22	Forklift	19977	0	0	0	0	0
535 60 64 23	1989 Chevy S-10 Blazer	14590	0	0	0	0	0
535 60 64 24	STP 7.5 Snow Plow for #86	2443	0	0	0	0	0
535 60 64 25	Used D-7 Cat for (Public Works)	0	60000	57364	0	0	0
535 60 64 26	Used Trac/Lowboy (Public Works)	0	40000	0	0	0	0
535 60 64 27	Replacement of Unit #5 (Fire Dept.)	236	175200	0	110000	110000	110000
535 60 64 28	Fuel Storage Replacement (Motor Pool	8657	75000	0	0	0	0
535 60 64 29	Replace Vehicle #93 (Power & Light)	0	0	0	12000	12000	12000
535 60 64 30	Replace Vehicle #99 (Power & Light)	0	0	0	84567	84567	84567
535 60 64 31	Replace Vehicle #102 (Power & Light)	0	0	0	56787	56787	56787
535 60 64 32	Replace Vehicle #97 (Police Dept)	0	0	0	15000	15000	15000
535 60 64 33	Replacement of #101 (P Wks Const)	0	0	0	26000	26000	26000
535 60 64 34	Replace Vehicle #105 (Police Dept)	0	0	0	19000	19000	19000
535 60 64 35	Replace Wash Truck #91 (St Cleaning)	0	0	0	60000	60000	60000
535 60 64 36	Backhoe (Water Fund)				25000	25000	25000
535 60 64 37	Chevy S-10 Pick-up (Sewer Fund)				10000	10000	10000
535 60 64 38	Crusher				100000	100000	100000
CAPITAL OUTLAYS SUBTOTAL		118988	350200	57364	518354	518354	518354
397 10 00		INTERFUND TRANSFERS					
397 10 01	Transfer to GF for Fuel Storage Tank		17250		17250	17250	17250
INTERFUND TRANSFERS TOTAL			17250		17250	17250	17250
MOTOR POOL EXPENDITURES TOTAL		589044	703779	340333	980645	980645	980645
MOTOR POOL APPROPRIATION			719779		980645	980645	980645
MOTOR POOL RESERVE (Operations)			0		250	250	250
MOTOR POOL RESERVE (Replacement)			1100029		1522282	1522282	1522282
MOTOR POOL TOTAL			1819808		2503177	2503177	2503177

CAPITAL OUTLAYS

535 60 64 00	Machinery & Equipment:
535 60 64 27	Replacement of 1963 American LaFrance Fire Truck Unit # 5, (carry forward from 89/90 Budget equipment is under bid contract order)
535 60 64 29	Replacement of 1981 Dodge Pick-Up 4X4, Unit #93 Power and Light Department
535 60 64 30	Replacement of 1982 Aerial Manlift, Unit #99 Power and Light Department
535 60 64 31	Replacement of 1984 Ford Digger-Derrick, Unit #103 Power and Light Department
535 60 64 32	Replacement of 1982 Ford Fairmont Squad Car, Unit #97 Unmarked Car, Police Department
535 60 64 33	Replacement of 1980 Dodge Pick-up, 4X2, Public Works Department (Construction)
535 60 64 34	Replacement of 1985 Chevy Silverado Blazer, Unit #105, Police Department
535 60 64 35	Replacement of 1979 International Flush Truck, Unit #91, Street Department (Street Cleaning)
535 60 64 36	Backhoe (Water Fund)
535 60 64 37	Chevy S-10 Pick-up (Sewer Fund)
584.10.01	Replacement Reserve: Investment of replacement revenues, interest earned on this investment, equipment sales, less purchase of new equipment.

ELDERLY HOUSING FUND

The purpose of the Elderly Housing Fund is for the operation and maintenance of Mountain View Manor. The facility is a twenty-four unit apartment complex and senior center with all common areas; landscaping and maintenance of grounds and parking area. The manager is responsible for complying with all City, Farmers Home Administration and HUD policies and regulations. The manager is also responsible for collecting rents and security deposits, billing HUD for rent subsidies and operating within the income budget.

Account Code	Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>							
<u>REVENUES</u>							
<u>BEGINNING FUND BALANCE</u>					36021	36021	36021
332 00 00 00					FEDERAL GRANTS FOR OPERATING EXPENSES		
332 01 00 00	Elderly Housing Rent Subsidies	92947	100000	51421	135308	135308	135308
<u>FEDERAL GRANTS FOR OPERATING EXPENSES</u>		92947	100000	51421	135308	135308	135308
360 00 00 00					MISCELLANEOUS REVENUES		
360 10 00 00	Interest Earnings	22047	18000	7800	19500	19500	19500
360 20 00 00	Rents & Royalties	84353	88000	42736	78316	78316	78316
360 90 00 00	Miscellaneous Revenues	4880	4000	2160	4700	4700	4700
<u>MISCELLANEOUS REVENUES</u>		111280	110000	52696	102516	102516	102516
OPERATING TRANSFERS							
397.01	General Fund	4000	4000	0			
<u>OPERATING TRANSFERS</u>		4000	4000	0	4000	4000	4000
<u>CURRENT REVENUES</u>		208227	214000	104117	241824	241824	241824
<u>REVENUES TOTAL</u>					277845	277845	277845

Description	Prior Year Actual (FY 88/89)	Current Year Budget	Current Year To Date 12/31/89	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>						
<u>EXPENDITURES</u>						
550 40 10 00	SALARIES & WAGES					
550 40 11 00 Regular Pay	14370	44518	20258	31045	31045	31045
550 40 12 00 Overtime Pay	0		0	0	0	0
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>14370</b>	<b>44518</b>	<b>20258</b>	<b>31045</b>	<b>31045</b>	<b>31045</b>
550 40 20 00	BENEFITS					
550 40 21 00 Pension	1932	6036	2778	4383	4383	4383
550 40 22 00 Medicare	199	645	293	450	450	450
550 40 23 00 Health Insurance	628	4528	961	5433	5433	5433
550 40 24 00 Life Insurance	3	16	5	16	16	16
550 40 25 00 Workers Compensation	0	333	231	2579	2579	2579
550 40 26 00 Unemployment Compensation	36	111	101	155	155	155
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>2798</b>	<b>11669</b>	<b>4369</b>	<b>13016</b>	<b>13016</b>	<b>13016</b>
550 40 30 00	SUPPLIES					
550 40 31 00 Office Supplies	46	200	10	250	250	250
550 40 32 00 Operating Supplies	11484	14000	5886	15000	15000	15000
550 40 33 00 Maintenance Supplies	2206	1500	1189	1500	1500	1500
550 40 34 00 Small Tools & Equipment	84	1300	55	1200	1200	1200
<b>SUPPLIES SUBTOTAL</b>	<b>13820</b>	<b>17000</b>	<b>7140</b>	<b>17950</b>	<b>17950</b>	<b>17950</b>
550 40 40 00	OTHER SERVICES & CHARGES					
550 40 41 00 Management Contract	26215	0	0	0	0	0
550 40 42 00 Communications	1545	1300	601	1300	1300	1300
550 40 43 00 Travel & Training	0	1000	0	1000	1000	1000
550 40 44 00 Advertising & Printing	57	300	0	150	150	150
550 40 45 00 Vehicle Expenses	0	1711	0	500	500	500
550 40 46 00 Insurance	2205	2235	2233	2235	2235	2235
550 40 47 00 Utilities	22239	22800	11067	22800	22800	22800
550 40 48 00 Repairs & Maintenance	5854	8600	1602	7500	7500	7500
550 40 49 00 Miscellaneous	858	1600	24	1000	1000	1000
550 40 49 10 General Fund Overhead	4952	5552	2775	4428	4428	4428
550 40 49 20 Motor Pool Charges	482	0	0	0	0	0
550 40 49 30 Insurance Trust Fund	0	0	0	0	0	0
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>64407</b>	<b>45098</b>	<b>18302</b>	<b>40913</b>	<b>40913</b>	<b>40913</b>
<b>OPERATIONS &amp; MAINTENANCE SUBTOTAL</b>	<b>95395</b>	<b>118285</b>	<b>50069</b>	<b>102924</b>	<b>102924</b>	<b>102924</b>

1990/91

ACCOUNT CODE      NARRATIVE

SENIOR CITIZENS

555 00 00 00

555 40 11 00      Regular Pay                      Elderly Housing Supervisor      31,045

555 40 12 00

Overtime Pay x.f.

555 40 21 00

Pension PERS @ 14.12 of gross wage

555 40 22 00

Medicare @ 1.45 of gross wage

555 40 23 00

Medical Insurance \$5,433/employee annually

555 40 24 00

Life Insurance \$15.12/employee

555 40 25 00

Workers Compensation 8.31%

555 40 26 00

Unemployment Compensation .5% of gross wage

550 40 31 00

Office Supplies: Stationary, forms, pens, pencils

550 40 32 00

Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies, grounds maintenance supplies, light bulbs, paper products, painting supplies.

550 40 33 00

Maintenance Supplies: Boiler parts, equipment repair, appliance repair.

550 40 34 00

Small Tools & Equipment: Small hand tools, gardening tools, Equipment Replacement: refrigerators, stoves etc.

550 40 42 00

Communications: Telephone, cablevision, publications, postage.

550 40 43 00

Travel & Training:

550 40 44 00

Advertising & Printing: Advertisement for vacancies.

550 40 45 00

Vehicle expenses

550 40 46 00

Insurance: Property & liability insurance.

550 40 47 00

Utilities: Electricity, water, sewer, garbage.

550 40 48 00

Repairs & Maintenance: Contract repairs, Electrical upgrade for heat tape electrical connections

550 40 49 00

Miscellaneous: Boiler, fire, elevator, food service inspections

550 40 49 10

General Fund Overhead - 5% of revenues

550 40 49 30

Insurance Retention Trust Fund - 1% of revenues



550 40 60 00		CAPITAL OUTLAYS				
550 40 62 00	Replacement Equipment	594	0	0	0	0
550 40 62 01	Electrical Upgrade	2834	0	0	1200	1200
550 40 64 00	Machinery & Equipment	0	3000	2465	0	0
550 40 64 01	Vehicle	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	3000	2465	1200	1200
550 40 70 00		DEBT SERVICE				
550 40 71 00	Principal	0	2675	1459	3185	3185
550 40 72 00	Interest	112608	112609	56182	112099	112099
DEBT SERVICE SUBTOTAL		112608	115284	57641	115284	115284
SENIOR CITIZENS EXPENDITURES TOTAL		208003	236569	110175	219408	219408
SENIOR CITIZENS APPROPRIATION					219408	219408
SENIOR CITIZENS ENDING FUND BALANCE					58437	58437
SENIOR CITIZENS TOTAL					277845	277845

550 40 62 00  
550 40 62 01 Electrical upgrades  
550 40 64 00 Copier necessary for HUD agreement  
550 40 71 00 Principal: Farmers Home Administration Debt Retirement  
550 40 72 00 Interest: Farmers Home Administration Debt Retirement