

# 1992-93 Budget



5/29/92

RESOLUTION NO. 1284-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1993.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied, and shall levy said tax in accordance therewith; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. The assessed value of real property for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1993 shall be \$132,577,100.

Section 2. The tax rate shall be 10 (ten) mills upon each dollar of value of assessed taxable real property within the city limits.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 1 day of June, 1992.

  
\_\_\_\_\_  
Mayor

ATTEST

  
\_\_\_\_\_  
City Clerk

RESOLUTION NO. 1285-R

A RESOLUTION ADOPTING THE 1992/93 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1992 AND ENDING JUNE 30, 1993.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1992/93 budget to the City Council; and--

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

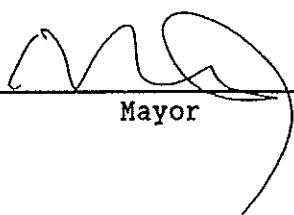
Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1285-R.

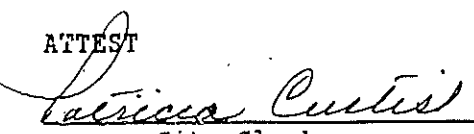
Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1992 and ending June 30, 1993.

Section 3. The following appropriations are hereby made for each fund:

General Fund	4,421,769
Sales Tax Fund	2,313,167
Debt Service Fund	1,149,090
Hospital Trust Fund	30,000
School Construction Fund	40,000
Electric Utility Fund	3,674,796
Water Utility Fund	2,028,616
Wastewater Utility Fund	606,911
Sanitation Utility Fund	2,421,230
Harbor & Port Enterprise Fund	461,016
Harbor & Port Replacement Reserve Trust	20,000
Motor Pool Fund	516,818
Elderly Housing Fund	233,186
Building Maintenance Fund	102,845
School Reserve Fund	275,000
Streets/Roads Reserve Fund	55,000
Land Development Fund	73,044

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 11 day of June, 1992.

  
\_\_\_\_\_  
Mayor

ATTEST  
  
\_\_\_\_\_  
City Clerk

April 1, 1992

Mayor Coon, City Council, Citizens of Petersburg,

This is the transmittal letter for the 1992-93 Budget for the City of Petersburg.

This budget is based on assumptions that attempt to predict both expenditures and revenues for the coming fiscal year. We have made estimates of revenues and expenditures based on past history, coupled with the needs for continued operations of the city.

The Council has implied a desire to maintain a strong budget reserve, and this budget is designed to meet that goal. Very little reserve is carried in the general fund and will be at \$761,520. There is no transfer of any sales tax to the general fund. However, the sales tax fund shows a \$1,895,007 reserve, which includes the \$850,000 council designated reserve.

It should be understood that revenues are probably slightly under estimated in order to avoid being caught short if questionable revenues do not materialize, such as raw fish tax revenues and some state revenues. Therefore, it is possible that a supplemental budget in 1992 might show another increase in revenues; but, this budget is based on a more conservative estimate of revenues.

On the contrary, the expenditures have been held to as near projected actuals as possible. We have attempted to budget expenditures at current year levels which has required reductions of costs in many line items of expense to offset cost increases in other areas such as prior negotiated wage and salary increases. You should clearly understand that numerous line item cuts have already been made. Therefore, I would ask that further cuts be carefully evaluated

Other assumptions used in developing the budget are:

1. The contribution to the school has been included in the budget at the requested amount of \$1,496,716. For comparison, the current year budgeted school amount is \$1,116,384. Timber receipts are forecast at \$225,000 and will fund a portion of this request.

2. Property taxes are uniform at 10 mills throughout the city.

3. There are no personal property tax revenues projected for this budget. Therefore total property tax projections are \$53,209 less than the current year.

4. Capital street projects have been reduced \$505,800 over requests. The major capital projects remaining in the budget are:

A. Rock Quarry shot rock blasting	\$ 225,000
B. Electric Utility projects	1,047,000
C. Water Reservoir	1,657,548
D. Baling Facility	1,987,130

5. The Engineering Department and the Community Development Department have been combined into one new department. There is one less employee in the new department. The savings in this consolidation is \$58,596. This should be viewed as an experiment and may need to be reviewed at a later date. One employee was cut from these departments in the current year and work loads will need to be monitored.

6. A careful review of the Motor Pool Fund resulted in initiating a new method of funding the pool at a lower level than has been done in past years. This resulted in \$125,000 less on the expenditures for replacement equipment in the pool.

We have included a separate "Budget Summary" with charts that summarize some of the key elements of the budget. Many of these simply restate the same information in a different form.

One trend worthy of attention is the sales tax revenue which continues to show a steady increase at a faster rate than the cost of living.

#### GENERAL FUND

A review of the twelve departments which comprise the General Fund Operation and Maintenance Budget shows that eight of these departments have a lower level of expenditures for the coming year in comparison to the past year. The only department of the remaining four with a significant increase is the Public Works-Streets Department with an increase of \$166,087. However, the current year budget had no budget for an Inflow and Infiltration crew. The proposed budget for next year includes a crew of four and accounts for this change in wages and benefits. The funding for this work is included in the capital projects of the Wastewater Fund.

The City Council budget is \$10,431 higher and represents the anticipated City Manager's moving expenses of \$10,000.

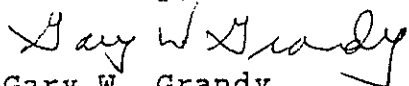
The Fire Department is \$53,352 higher than the previous year but is considered an anomaly. There was no vehicle replacement funds in the current year. The proposed budget year has \$47,202 for vehicle replacement.

Many maintenance items, such as replacement of equipment that is getting old, but has not failed, have been excluded from the budget. Some repairs and remodels to buildings have been excluded from the budget such as a rotting floor in the greenhouse on the south end of the Elderly Housing, renovation of the dispatch office in the Police Department which was requested at \$160,000, and renovation of the city finance and management office area.

However, the present budget does show sufficient funds for continued operations and an adequate reserve. Therefore, before the budget work sessions begin, I will try to provide you with a list of projects and budget decreases that were made. This will allow you to evaluate and add back to the budget, if you desire.

I reiterate that we have attempted to make this a lean budget in both the general fund and the enterprise fund departments.

Sincerely,

  
Gary W. Grandy  
Acting City Manager



## CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

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June 15, 1992

Mayor and City Council  
City of Petersburg  
Petersburg, AK 99833

RE: 1992-1993 Municipal Budget

D. A. Coon - Mayor  
Ted Smith - Mayor Pro-Tem  
Paul Anderson  
Dave Carlson  
Brian Lynch  
Jeff Meucci  
Syd Wright

City Administration respectfully submits this proposed Municipal Budget for the 1992-1993 fiscal year for the City Council's final review and adoption.

The budget has been prepared by City Administration and City Staff and includes input from City Council and the general public through the budget hearing process. Funding requests from various organizations have been considered, and this document includes the various amendments made by City Council at the last regular City Council Meeting on June 1, 1992.

The proposed 1992-1993 Municipal Expenditure Budget totals \$18,422,488. This compares to the 1991-1992 amended expenditure budget of \$20,208,695 as reflected by Ordinance No. 690 adopted by City Council on March 16, 1992. The major funds comprising the 1992-1993 expenditure budget are included in Resolution No. 1285-R which accompanies the budget. A comparison sheet is attached which shows the adopted 1991-1992 budget, the supplemental budget (Ordinance No. 690) and the proposed budget for fiscal year 1992-1993.

Due to my limited exposure and knowledge of the current and proposed budget, I am appending the Budget Transmittal Letter of Acting City Manager, Gary Grandy, dated April 1, 1992 into this budget message at this time, as it forms the basis for the entire 1992-1993 budget.

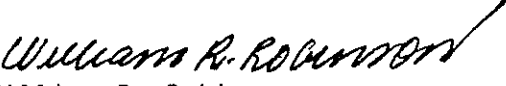
A review of year-to-date revenues and expenditures for FY 1991-1992 of all city funds is reflecting a positive scenario.

Most revenues are exceeding budgeted revenues and fund expenditures, for the most part, are within the authorized allocations. Certain line item expenses are being exceeded, but over-all expenses are within the budgets. Therefore, generally, anticipated fund balances for June 30, 1992 will be close to projections. This is important as these fund balances are an integral part of the City Council's financial plan.

A problem exists in the sanitation fund, thus making this fund an exception. During FY 1992-1993, City Administration will be working with the Utility Board and the Superintendent of Public Works to bring to the City Council a rate increase recommendation. The 1992-1993 budget is premised on a rate increase being in effect by November 1, 1992.

City Administration recognizes and appreciates the urgency of a number of important major city projects (Water Supply and Baler) that are basically funded and looks forward to working with the City Council, involved Boards and Committees and with City Department Heads to further these projects to completion.

Sincerely,

  
William R. Robinson  
City Manager



## Exhibit A

## BUDGET SUMMARY FY 1992/93

Audit Fund Balances 7/1/91		Revenues	Expenses	(From) To Reserves	Begin	Reserves End	Change
1,136,060	General Fund	5,127,433	4,421,769	(750,741)	1,456,405	705,664	(750,741)
1,033,390	Sales Tax Fund	4,428,462	2,313,167	599,018	1,516,277	2,115,295	599,018
76,501	Debt Service Fund	1,233,500	1,149,090	3,160	81,250	84,410	3,160
656,859	Hospital Trust Fund	778,073	30,000	50,000	698,073	748,073	50,000
16,650	School Construction Fun	59,000	40,000	(24,500)	43,500	19,000	(24,500)
	Electric Utility Fund	4,735,232	3,674,796	(439,564)	1,500,000	1,060,436	(439,564)
	Water Utility Fund	2,928,565	2,028,616	730,934	169,015	899,949	730,934
	Wastewater Utility Fund	890,992	606,911	4,239	279,842	284,081	4,239
	Sanitation Utility Fund	2,466,230	2,421,230	(1,142,130)	1,187,130	45,000	(1,142,130)
	Harbor & Port Enterpris	680,399	461,016	26,784	192,599	219,383	26,784
	Harbor Replacement Rese	994,000	20,000	170,000	804,000	974,000	170,000
	Motor Pool Fund	2,177,722	516,818	231,744	1,429,160	1,660,904	231,744
	Elderly Housing Fund	515,500	233,186	2,314	280,000	282,314	2,314
	Building Maintenance	102,845	102,845	0	0		0
	School Reserve Fund	275,000	275,000	0	0		0
	Streets & Roads Reserve	61,640	55,000	(42,800)	49,440	6,640	(42,800)
	Land Development Fund	140,200	73,044	(344)	67,500	67,156	(344)
	TOTALS	27,594,793	18,422,488		9,754,191	9,172,305	(581,886)

1992/93 BUDGET  
CITY OF PETERSBURG

INDEX

General Fund Revenues . . . . .	2
General Fund Expenditures	
City Council . . . . .	5
City Manager . . . . .	9
City Attorney . . . . .	13
Finance Department . . . . .	17
Police Department/Jail . . . . .	23
Fire Department . . . . .	31
Public Works - Operations/Streets . . . . .	37
Planning/Engineering . . . . .	47
Human & Community Services . . . . .	49
Library . . . . .	53
Parks & Recreation/Pool . . . . .	57
Non-Departmental . . . . .	65
General Fund TOTALS . . . . .	70
Sales Tax Fund Revenues . . . . .	73
Sales Tax Fund Expenditures . . . . .	74
Debt Service Fund Revenues . . . . .	80
Debt Service Fund Expenditures . . . . .	81
Hospital Trust Fund Revenues. . . . .	85
Hospital Trust Fund Expenditures. . . . .	86
School Construction Fund Revenues . . . . .	91
School Construction Fund Expenditures . . . . .	92
Electric Utility Fund Revenues . . . . .	96
Electric Utility Fund Expenditures . . . . .	98
Water Utility Fund Revenues . . . . .	121
Water Utility Fund Expenditures . . . . .	122
Wastewater Utility Fund Revenues . . . . .	127
Wastewater Utility Fund Expenditures . . . . .	128
Sanitation Utility Fund Revenues . . . . .	135
Sanitation Utility Fund Expenditures . . . . .	136
Harbor & Port Fund Revenues . . . . .	142
Harbor & Port Fund Expenditures . . . . .	144
Harbor & Port Trust Fund Revenues . . . . .	153
Harbor & Port Trust Fund Expenditures . . . . .	154
Motor Pool Fund Revenues . . . . .	159
Motor Pool Fund Expenditures . . . . .	160
Elderly Housing Revenues . . . . .	167
Elderly Housing Fund Expenditures . . . . .	168
Building Maintenance Revenues . . . . .	175
Building Maintenance Expenditures . . . . .	176
School Reserve Fund Revenues . . . . .	181
School Reserve Fund Expenditures . . . . .	182
Streets & Roads Reserve Fund Revenues . . . . .	187
Streets & Roads Reserve Fund Expenditures . . . . .	188
Land Development Fund Revenues. . . . .	193
Land Development Fund Expenditures . . . . .	194

**GENERAL FUND**  
**FY 1992/93 Budget Summary**

Beginning Cash Reserve	1,456,405
Charges for Services	436,300
Other Revenues	<u>3,289,728</u>
<b>TOTAL REVENUES</b>	<b>5,182,433</b>
=====	
O & M Expense	3,989,474
Capital Expenditures	<u>432,296</u>
<b>TOTAL EXPENSES</b>	<b>4,421,769</b>
=====	
Ending Cash Reserve	510,664
Rock Quarry Reserve	<u>250,000</u>
<b>ENDING CASH RESERVE</b>	<b>760,664</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date (12/31/91)	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
GENERAL FUND 001							
REVENUES							
BEGINNING FUND BALANCE		1241971	1111257	1111257	1456405	1456405	1456405
TAXES							
31100 10	Area #1	1039109	1089945	1086980	1024397	1024397	1024397
31100 20	Area #2	251996	287425	287425	298977	298977	298977
31100 30	Area #3	4503	10942	10690	11729	11729	11729
31100 40	Sr.Citz./D.Vet. tax not reimbursed	-80224	-94472	0	-100000	-100000	-100000
31100 80	Motor Vehicle Registration	27338	30000	16289	35000	35000	35000
31100 90	Penalty & Interest	21109	8000	6150	8000	8000	8000
TAXES SUBTOTAL		1263831	1331840	1407534	1278103	1278103	1278103
LICENSES & PERMITS							
32200 10	Building Permits	4437	5000	3159	8000	8000	8000
32200 20	Solicitors/Itinerant Merchants	150	200	135	200	200	200
32200 30	Animal Licenses	464	1000	90	500	500	500
32200 90	Building Permit Penalty	0	0	0	500	500	500
LICENSES SUBTOTAL		5051	6200	3384	9200	9200	9200
STATE SHARED REVENUE							
33400 01	Municipal Assistance	293643	283521	0	268700	268700	268700
33400 02	Games of Skill & Chance	672	500	0	700	700	700
33400 03	Raw Fish Tax	729582	850000	0	700000	700000	700000
33400 04	Liquor Licenses	9800	10000	0	10000	10000	10000
33400 05	State Revenue Sharing	256679	265712	265458	252200	252200	252200
STATE SHARED REVENUE SUBTOTAL		1290376	1409733	265458	1231600	1231600	1231600
STATE GRANTS FOR OPERATING EXPENSES							
33500 01	State Aid for Roads	14920	17325	14584	13850	13850	13850
33500 02	State Aid for Hospitals	122810	132825	120033	114000	114000	114000
33500 03	State Aid for Health Care Fac.	11790	13860	11523	10900	10900	10900
33500 04	Day Care Assistance	48836	50000	20542	50000	50000	50000
33500 05	Library Grant	10500	9000	8705	9000	9000	9000
33500 06	Juvenile Services Grant	4270	6000	1250	0	0	0
33500 08	Cstl Mgmt Prog Grant	900	0	0	0	0	0
STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL		214026	229010	176637	197750	197750	197750
STATE GRANTS FOR CAPITAL OUTLAYS							
33600 11	Psbq Child Ctr - DOA	0	40000	36116	0	0	0

33600 12	Equip Shelter - DOA	0	25000	23346	0	0	0
33600 14	Wrangell Ave Upgrd - DOA	0	200000	150000	51000	51000	51000
STATE GRANTS FOR CAPITAL OUTLAYS SUBTOTAL		0	265000	209462	51000	51000	51000

STATE CHARGES FOR SERVICES

33800 10	Jail Contract	147000	170000	74500	158500	158500	158500
33800 20	State Road Maintenance	30994	20000	0	15000	15000	15000
33800 21	Extreme Cold Weather Grant	0	0	0	0	0	0
33800 90	Other Charges for Services-H.C. Janitor	2220	2000	2220	3000	3000	3000
STATE CHARGES FOR SERVICES SUBTOTAL		180214	192000	76720	176500	176500	176500
STATE REVENUES SUBTOTAL		1684616	2095743	728277	1656850	1656850	1656850

CHARGES FOR SERVICES

34100 30	Fees for Survey, Appraisal & Filing	0	3000	200	4000	4000	4000
34100 90	Miscellaneous Administration Charges	2529	2000	4799	2000	2000	2000
34200 10	Police Services	15684	6000	4673	8000	8000	8000
34200 20	Fire Dept. Charges	3166	2500	774	500	500	500
34200 50	Emergency Management Assistance	5125	5000	1250	5000	5000	5000
34200 60	Ambulance Fees	4485	6000	1627	3000	3000	3000
34200 80	Federal Seizure/Forfeiture	3077	0	0	100	100	100
34200 90	Other Public Safety Charges	2874	1500	550	1200	1200	1200
34300 10	Contract Work	0	13000	4380	15000	15000	15000
34300 20	Crushed Rock Sales	59515	75000	12413	250000	250000	250000
34300 30	Tent City Charges	4191	6500	2786	17000	17000	17000
34300 80	Cemetery	2475	2000	1800	3000	3000	3000
34400 90	Other Public Works Charges	9184	1000	9602	5000	5000	5000
34700 20	Library Sales	2728	2000	1323	2500	2500	2500
34700 30	Recreational Activity Fees	19963	15000	7967	15000	15000	15000
34700 40	Swimming Pool Fees	24752	20000	3917	20000	20000	20000
34700 50	Comm Gym Rev	0	85000	45710	85000	85000	85000
CHARGES FOR SERVICES SUBTOTAL		159748	245500	103771	436300	436300	436300

FINES & FORFEITS

35000 10	Court Fines/Forfeitures	5385	4000	4417	8500	8500	8500
35000 20	Library Fines	1506	1200	778	1500	1500	1500
35000 40	Animal Impounds	1731	1500	619	1500	1500	1500
FINES & FORFEITS SUBTOTAL		8622	6700	5814	11500	11500	11500

MISCELLANEOUS REVENUES

36000 10	Interest Earnings	61396	60000	24332	34000	34000	34000
36000 20	Rents & Royalties	0	100	0	100	100	100
36000 30	Leases of Land	13548	10000	5687	11000	11000	11000
36000 50	Library Donations	1670	7700	6837	1000	1000	1000
36000 51	A/R Service Charge	777	1000	-184	500	500	500

36000 80	Misc. Memorial Donations		100	195	200	200	200
36000 81	Hospital Donations	10000	0	0	0	0	0
36000 82	Pt. Fred Brdwlk Donations	0	0	0	0	0	0
36000 83	Public Safety Donations (Drug dog)		8500	0	0	0	0
36000 85	Donations for DARE Program	0	0	0	500	500	500
36000 90	Other Miscellaneous	2016	3000	417	1500	1500	1500
MISCELLANEOUS REVENUES SUBTOTAL		89407	90400	37284	48800	48800	48800
PROCEEDS OF GENERAL FIXED ASSETS							
39500 20	Cemetery Sales	3800	5000	2200	5000	5000	5000
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		3800	5000	2200	5000	5000	5000
GENERAL FUND OVERHEAD CHARGES							
37400 02	Sales Tax Fund	71400	0	0	0	0	0
37400 11	Electric Fund	86466	84097	40896	90226	90226	90226
37400 12	Water Fund	14688	15048	7500	14700	14700	14700
37400 13	Sewer Fund	17172	17484	9000	18384	18384	18384
37400 14	Sanitation Fund	12768	12960	6480	18000	18000	18000
37400 15	Harbor Fund	10956	16248	5478	17124	17124	17124
37400 16	Port Fund	1500	2532	750	2220	2220	2220
37400 17	Elderly Housing Fund	4428	4621	2310	4621	4621	4621
37400 21	Sanitation/PW	30000	5000	2500	5000	5000	5000
37400 23	Engineering Services	30316	67000	30902	0	0	0
GENERAL FUND OVERHEAD CHARGES SUBTOTAL		279694	224990	105816	170275	170275	170275
GENERAL FUND REVENUES SUBTOTAL		3918791	4629166	2394080	3616028	3616028	3616028
OTHER INTERFUND TRANSFERS							
39710 02	Sales Tax	411800	612793	0	0	0	0
39710 05	Elementary School Repairs	12222	0	0	0	0	0
38710 54	Sanitation/Equip Bldg Storage	0	10000	0	0	0	0
397 10 59 05	Timber Receipts Streets & Roads Reserve						55000
INTERGOVERNMENTAL TRANSFERS SUBTOTAL		424022	622793	0	0	0	55000
CURRENT REVENUES & TRANSFERS TOTAL		4342813	5251959	2394080	3616028	3616028	3671028
GENERAL FUND REVENUES TOTAL		5584784	6363216	3505337	5072433	5072433	5127433

CITY COUNCIL

The City Council is the governing body of the City of Petersburg, a home rule, first class municipality in the State of Alaska. The City Council has all the powers and duties established by the Charter of the City of Petersburg.

D.A Coon, Mayor

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date (12/31/91)	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
GENERAL FUND - 001							
EXPENDITURES							
CITY COUNCIL							
SALARIES & WAGES							
511 10 10 00							
511 10 11 00	Regular Pay	19187	22500	9563	22500	22500	22500
SALARIES & WAGES SUBTOTAL		19187	22500	9563	22500	22500	22500
PERSONNEL BENEFITS							
511 10 20 00							
511 10 21 00	Pension	2614	4,021	1486	3,629	3,629	3,629
511 10 22 00	Medicare	0	326	0	326	326	326
511 10 23 00	Health Insurance	0	0	0	0	0	0
511 10 26	Unemployment Comp	0	225	0	112	112	112
PERSONEL BENEFITS SUBTOTAL		2614	4572	1486	4067	4067	4067
SUPPLIES							
511 10 30 00							
511 10 31 00	Office Supplies	14	0	100	100	100	100
511 10 32 00	Operating Supplies	538	1000	121	500	500	500
SUPPLIES SUBTOTAL		552	1000	121	600	600	600
OTHER SERVICES & CHARGES							
511 10 40 00							
511 10 41 00	Professional Services	0	0	0	0	0	0
511 10 42 00	Communications	6	0	0	0	0	0
511 10 43 00	Travel & Training	9134	7000	3495	7000	7000	7000
511 10 44 00	Advertising & Printing	9146	8000	5474	8000	8000	8000
511 10 49 00	Miscellaneous	10074	8664	8106	10000	10000	10000
OTHER SERVICES & CHARGES SUBTOTAL		28360	23664	17075	25000	25000	25000
OPERATION & MAINTENANCE SUBTOTAL		50713	51736	28245	52167	52167	52167
CAPITAL OUTLAYS							
511 10 60 00							
511 10 61 00	Machinery & Equipment	0	0	0	0	0	0
511 10 64 00	Capital Outlays		5000	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	5000	0	0	0	0
CITY COUNCIL TOTAL		50713	56736	28245	52167	52167	52167



1992/93

City Council Narrative

511 10 11 00 City Council Pay: Mayor \$4500; Councilmembers \$3000/each.

511 10 21 00 City Council Pension (PERS); 16.13% or Social Security 6.2%

511 10 22 00 Medicare 1.45%

511 10 23 Health Insurance

511 10 26 00 Unemployment Compensation: .5% of gross wage

511 10 32 00 Operating Supplies Coffee supplies, light bulbs, Legal publications & supplements

511 10 44 00 Advertising & Printing Codification of Ordinances; Code Book Covers; Legal advertisements; publications, printing

511 10 43 00 Travel & Training Alaska Municipal League and Southeast Conference

511 10 49 00 Miscellaneous Election expenses, tables & chairs; AML dues; Mayor's Assoc.; S.E.Conf.; Chamber of Commerce dues.

511 10 64 00 Machinery & Equipment: Sound system for Council Chambers

CITY MANAGER'S OFFICE

The purpose of the City Manager's Office is to centralize the administration of the City and to provide for the professional management of all city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council.

The City Manager's Office is responsible for the efficient and effective implementation of all city policies, programs and priorities. The City Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises twelve department heads and provides direction, support and "room" to implement policies, programs and projects directed by the City Council.

Bill Robinson, City Manager

Account	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY MANAGER</u>							
		<u>SALARIES &amp; WAGES</u>					
512 10 10 00							
512 10 11 00	Regular Pay	131719	117654	64559	128991	128991	128991
512 10 12 00	Overtime Pay	50	0	0	0	0	0
<u>SALARIES &amp; WAGES SUBTOTAL</u>		<u>131769</u>	<u>117654</u>	<u>64559</u>	<u>128991</u>	<u>128991</u>	<u>128991</u>
		<u>PERSONNEL BENEFITS</u>					
512 10 20 00							
512 10 21 00	Pension	17109	21025	9334	20806	20806	20806
512 10 22 00	Medicare	1035	1706	538	1870	1870	1870
512 10 23 00	Health Insurance	7892	7072	2842	9798	9798	9798
512 10 24 00	Life Insurance	30	45	11	60	60	60
512 10 25 00	Workers Compensation	153	1177	886	851	851	851
512 10 26 00	Unemployment Compensation	1826	1600	541	645	645	645
512 10 27 00	FICA	0	0	452	500	500	500
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>28045</u>	<u>32624</u>	<u>14604</u>	<u>34531</u>	<u>34531</u>	<u>34531</u>
		<u>SUPPLIES</u>					
512 10 30 00							
512 10 31 00	Office Supplies	1294	1500	992	1500	1500	1500
512 10 32 00	Operating Supplies	633	600	62	300	300	300
512 10 34 00	Small Tools & Equipment	597	600	79	300	300	300
<u>SUPPLIES SUBTOTAL</u>		<u>2524</u>	<u>2700</u>	<u>1133</u>	<u>2100</u>	<u>2100</u>	<u>2100</u>
		<u>OTHER SERVICES &amp; CHARGES</u>					
512 10 40 00							
512 10 41 00	Professional Services	1457	3000	63	1500	500	500
512 10 42 00	Communications	6101	4250	2414	5000	5000	5000
512 10 43 00	Travel & Training	7771	6000	1973	15000	15000	15000
512 10 44 00	Advertising & Printing	216	500	913	1000	1000	1000
512 10 45 00	Rentals & Leases	1258	1500	400	1500	1200	1200
512 10 48 00	Repairs & Maintenance	622	1000	157	1000	500	500
512 10 49 00	Miscellaneous	2051	2000	534	2000	1000	1000
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>		<u>19476</u>	<u>18250</u>	<u>6454</u>	<u>27000</u>	<u>24200</u>	<u>24200</u>
<u>OPERATIONS &amp; MAINTENANCE SUBTOTAL</u>		<u>181814</u>	<u>171228</u>	<u>86750</u>	<u>192622</u>	<u>189822</u>	<u>189822</u>
		<u>CAPITAL OUTLAYS</u>					
512 10 60 00							
512 10 64 00	Machinery & Equipment	299	0	0	6000	0	6000
<u>CAPITAL OUTLAYS SUBTOTAL</u>		<u>299</u>	<u>0</u>	<u>0</u>	<u>6000</u>	<u>0</u>	<u>6000</u>
<u>CITY MANAGER TOTAL</u>		<u>182113</u>	<u>171228</u>	<u>86750</u>	<u>198622</u>	<u>189822</u>	<u>195822</u>

FY 1992/93

Account Code

NARRATIVE DETAIL

512 00 00 00  
512 10 11 00

<u>City Manager's Office</u>	<u>FTE</u>	
<u>Regular Pay</u>		
City Manager	1	72,000
City Clerk	1	49,171
Dep. City Clerk	.25	7,820
TOTAL		\$ 128,991

Total FTE: 2.25

512 10 12 00  
512 10 21 00  
512 10 22 00  
512 10 23 00  
512 10 24 00  
512 10 25 00  
512 10 26 00  
512 10 27 00  
512 10 31 00

Overtime Pay x.f.  
Pension PERS @ 16.13% of gross wage  
Medicare @ 1.45% of gross wage  
Medical Insurance \$2,448/employee only; \$4968/employee & family  
Life Insurance \$15.12/employee  
Workers Compensation .52% of gross wage  
Unemployment Compensation .5% of gross wage  
Social Security 6.2%  
Office Supplies Letterhead & envelopes; pens; hanging file folders and file folders;  
computer ribbons, & disks; scotch tape & staples; copy paper.  
Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies  
Small Tools & Equipment Computer software/enhancements; calculator; recording equipment  
Professional Services Surveys, appraisals, consultant, mapping, pass through for real property sales  
fees (surveys, appraisals, advertising)  
Communications Telephone & express mail  
Travel & Training Manager: AML & AMMA, Legislative; Clerk/Dep. Clk: AML & AAMC;  
city manager moving expenses  
Advertising & Printing Legal advertisements, position advertisements  
Rentals & Leases Car allowance, postage meter lease  
Repairs & Maintenance computer repair & maintenance  
Miscellaneous Dues for Manager: AMMA & ICMA; Clerk: AAMC.; Subscriptions  
Machinery & Equipment: Replace 7 year old computer/Clks office

512 10 32 00  
512 10 34 00  
512 10 41 00  
512 10 42 00  
512 10 43 00  
512 10 44 00  
512 10 45 00  
512 10 48 00  
512 10 49 00  
512 10 64 00

CITY ATTORNEY

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council". Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City, and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and other legal documents and assists in contract negotiations and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

City Attorney

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date (12/31/91)	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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GENERAL FUND - 001

EXPENDITURES

<u>CITY ATTORNEY</u>		<u>OTHER SERVICES &amp; CHARGES</u>					
513 10 40 00							
513 10 41 00	Professional Services	26821	30000	9867	30000	30000	30000
<u>OTHER SERVICES &amp; CHARGES TOTAL</u>		<u>26821</u>	<u>30000</u>	<u>9867</u>	<u>30000</u>	<u>30000</u>	<u>30000</u>
<u>CITY ATTORNEY TOTAL</u>		<u>26821</u>	<u>30000</u>	<u>9867</u>	<u>30000</u>	<u>30000</u>	<u>30000</u>

1992/93

City Attorney Narrative

513 10 41 00 Professional Services The law firm of Bradbury, Bliss & Riordan provides general legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is no insurance coverage.

The law firm of Davis Wright & Jones provides specific legal services in the field of employment law such as chief negotiator or advisor during negotiations, contract interpretations, representation in arbitration and grievances and overall guidance in equitable, legal pay plan revisions.

CITY FINANCE DEPARTMENT

The Finance Department is responsible for the City of Petersburg's fiscal affairs. The duties of collecting and receiving revenue and other money for the City; the custody, safekeeping, deposit and disbursement of money; and, the maintaining of a general accounting system for the City are also functions of the Finance Department. The department provides financial data for management at all levels, generates revenues through billing and collection of accounts receivable, local taxes and utility charges. The department is charged with maintaining the City's financial operations within the limits prescribed by law and in accordance with guidelines established by generally accepted accounting principles.

Jodell Jones, Treasurer



Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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GENERAL FUND - 001

EXPENDITURES

CITY FINANCE

		SALARIES & WAGES					
514 10 10 00							
514 10 11 00	Regular Pay	173045	158780	78105	147850	147850	147850
514 10 12 00	Overtime Pay	5606	5000	181	5300	5300	5300
SALARIES & WAGES SUBTOTAL		178651	163780	78286	153150	153150	153150
		PERSONNEL BENEFITS					
514 10 20 00							
514 10 21 00	Pension	24647	29267	13761	24703	24703	24703
514 10 22 00	Medicare	730	2375	192	2221	2221	2221
514 10 23 00	Health Insurance	14226	10525	5153	8111	8111	8111
514 10 24 00	Life Insurance	64	60	25	60	60	60
514 10 25 00	Workers Compensation	1062	1081	814	1011	1011	1011
514 10 26 00	Unemployment Insurance	2585	1638	660	766	766	766
514 10 27 00	FICA	0	300	37	300	300	300
PERSONNEL BENEFITS SUBTOTAL		43314	45246	20642	37171	37171	37171
		SUPPLIES					
514 10 30 00							
514 10 31 00	Office Supplies	9358	10500	3837	9500	9000	9000
514 10 32 00	Operating Supplies	429	600	120	500	400	400
514 10 34 00	Small Tools & Equipment	3520	2500	8	3500	2000	2000
SUPPLIES SUBTOTAL		13307	13600	3965	13500	11400	11400
		OTHER SERVICES & CHARGES					
514 10 40 00							
514 10 41 00	Professional Services	686	800	0	500	500	500
514 10 41 02	Appraisal & Tax Assess. Services	22333	25000	20000	25000	25000	25000
514 10 41 03	Accounting & Auditing Services	73132	38000	24726	38000	25000	25000
514 10 42 00	Communications	13242	15000	7632	15000	15000	15000
514 10 43 00	Travel & Training	1607	1000	222	1500	1500	1500
514 10 44 00	Advertising & Printing	1001	1000	331	1000	1000	1000
514 10 45 00	Rentals & Leases	409	400	128	600	600	600
514 10 48 00	Repairs & Maintenance	5922	10450	3571	11150	11150	11150
514 10 49 00	Miscellaneous	813	500	403	800	800	800
OTHER SERVICES & CHARGES SUBTOTAL		119145	92150	57013	93550	80550	80550
OPERATION & MAINTENANCE SUBTOTAL		354417	314776	159906	297371	282271	282271

1992/93

Account Code

NARRATIVE DETAIL

514 00 00 00

Finance Office

514 10 11 00

Regular Pay

	<u>FTE</u>	
City Treasurer	1	49,695
Accountant	1	35,725
Data Proce./Acct.Pay.	1	29,900
Payroll Clerk	.25	7,820
Clerk/Cashier	1	24,710
Total		\$147,850

(.5 in Sales Tax Fund, .25 Dep. Clerk)

Total FTE: 4.25

514 10 12 00

Overtime Experience Factor = 5%

514 10 21 00

Pension PERS @ 16.13% of gross wage

514 10 22 00

Medicare 1.45% for all employees

514 10 23 00

Aetna \$2,414/annual per individual employee, \$4,970 employee + ptn. family.

514 10 24 00

Life Insurance Fidelity \$15 premium per employees

514 10 25 00

Workers Compensation .52% of gross wage

514 10 26 00

Unemployment Compensation .5% of gross wage

514 10 27 00

FICA Tax 6.2% for employees not covered by PERS

514 10 31 00

Office Supplies Stationary, forms, pens pencils, etc.

514 10 32 00

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

514 10 33 00

Maintenance Supplies Paint, Light bulbs

514 10 34 00

Small Tools & Equipment Computer programs & updates -1500; Replace 2 adding machines=250,

514 10 41 00

Professional Services Surveys & title searches

514 10 41 03

Accounting & Auditing Services Annual audit of City funds (includes single audits)- 25,000

514 10 41 02

Appraisal & Tax Assessment Services Year 1 of 2 year cycle, includes reworking residential area.

514 10 42 00

Communications Telephone & Mail

514 10 43 00

Travel & Training Municipal Finance Officers Association - \$500 fall meet in Juneau, 950 spring -Anchorage

514 10 44 00

Advertising & Printing Legal notices & ads

514 10 45 00

Rentals & Leases Pitney Bowes postage meter & car/Motor Pool

514 10 48 00

Repairs & Maintenance Maintenance agreements: MOM-\$6500; IBM-\$3500; Printers-\$550;

Repairs: Xerox-\$600

514 10 49 00

Miscellaneous Dues, subscriptions, court costs & bank fees

		CAPITAL OUTLAYS				
514 10 60 00						
514 10 64 00	Machinery & Equipment	7144	5450	0	5450	0
CAPITAL OUTLAYS SUBTOTAL		7144	5450	0	5450	0
CITY FINANCE TOTAL		361561	320226	159906	302821	282271

514 10 64 00

Machinery & Equipment CWS Fixed asset report & update training-\$5450

## CITY POLICE DEPARTMENT

This Department constitutes an organization whose very existence is justified solely on the basis of community service. Although departmental regulations provide a working pattern, our official activity must not be confined within the limited orbit described by them. Actually, that portion of police service dealing with real criminals is only a small part of our overall responsibility. The greater percentage of our time and energy is expended on noncriminal service functions and dealing with law abiding citizens of the community. We should consider it our duty and privilege, not only to protect our citizens from the criminal but also to protect and defend the rights guaranteed under our structure of government. It may be said that matters of civil law are not a basic police responsibility and within reasonable limits, we should attempt to avoid becoming entangled in them. However, many situations can best be served only when we assist in such matters. Our broad philosophy must embrace wholehearted determination to protect and support individual rights while at all times providing for the security of persons and property in the community. In meeting this objective, it is our duty to operate as a public service organization.

The mission of this department is to serve and protect persons and property in the City of Petersburg, Alaska. The responsibilities associated with this mission are many. They include enforcement of city ordinances, federal and state law, protecting property and personal safety and, generally assisting citizens in urgent situations. In joining this department, employees make its responsibilities their own. They are expected to carry out these responsibilities diligently and courteously and to take pride in the services they provide. A major objective in the coming year will be to maintain the existing level of service while reducing expenditures to under the appropriation level.

Marv Ronimous, Chief of Police

Description	Prior Year Actual FY 90/91	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
GENERAL FUND - 001						
EXPENDITURES						
POLICE DEPARTMENT						
SALARIES & WAGES						
521 10 10 00						
521 10 11 00 Regular Pay	334850	282873	169134	330563	314837	320906
521 10 12 00 Overtime Pay	34678	31200	18866	27000	27000	27000
521 10 17 00 Shift Differential	5634	6040	2726	6040	6040	6040
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>375162</b>	<b>320113</b>	<b>190726</b>	<b>363603</b>	<b>347877</b>	<b>353946</b>
PERSONNEL BENEFITS						
521 10 20 00						
521 10 21 00 Pension	48793	57204	31923	57676	56113	57091
521 10 22 00 Medicare	3069	4642	15568	5186	5044	5132
521 10 23 00 Health Insurance	35792	32400	16135	40592	40592	40592
521 10 24 00 Life Insurance	121	142	57	148	148	148
521 10 25 00 Workers Compensation	13910	8228	6194	11181	11181	11484
521 10 26 00 Unemployment Compensation	5189	3201	1608	1792	1739	1800
521 10 27 00 FICA	0	100	2075	4893	4893	5269
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>106874</b>	<b>105917</b>	<b>73560</b>	<b>121468</b>	<b>119710</b>	<b>121517</b>
SUPPLIES						
521 10 30 00						
521 10 31 00 Office Supplies	3536	4000	1387	3300	3300	3300
521 10 32 00 Operating Supplies	12139	17437	5489	17500	12000	12215
521 10 33 00 Maintenance Supplies	1277	1500	135	1500	1000	1000
521 10 34 00 Small Tools & Equipment	9263	8500	128	8500	3400	6250
521 10 34 01 Designated Rev Exp	600	6700	0	0	0	0
<b>SUPPLIES SUBTOTAL</b>	<b>26815</b>	<b>38137</b>	<b>7139</b>	<b>30800</b>	<b>19700</b>	<b>22765</b>
OTHER SERVICES & CHARGES						
521 10 40 00						
521 10 41 00 Professional Services	1263	2000	1139	5600	4000	4000
521 10 42 00 Communications	4296	4600	1935	4600	4600	4600

1992/1993

ACCOUNT CODE    NARRATIVE DETAIL  
 521 00 00 00    Police Department  
 521 10 10 00    Regular Pay

	<u>FTE</u>		<u>FTE</u>	
Chief of Police	1	54142	Chief Clerk/Corr.	1    33904
Captain of Police	1	43451	Clk Dis/Corr II	1    27747
Sgt. of Police	1	41725	Clk Dis/Corr II	1    27747
Police Officer	1	38189	Clk Dis/Corr II	1    27747
Police Officer	1	38189	PT Clk Dis/Corr II	.80   22198
Police Officer	1	38189	PT Clk Dis/Corr II	.60   16049
			Jail Guard	.50   13750
			Seasonal Animal Control/ Parking Attendant	.25   6069

TOTAL            429,096

Total FTE: 12.15

- 521 10 11 00 Includes \$1997 longevity pay
- 521 10 12 00 Experience factor. This includes end of shift work, court time, training, special investigations, mandated safety meetings, holidays worked, emergency callouts and shift coverage. (\$27000)
- 521 10 17 00 Shift Differential paid at the rate of \$.35 per hour for swing shift (1600 to 0000) and \$.50 per hour for graveyard (0000 to 0800)
- 521 10 21 00 Pension PERS at 1613% of gross wage
- 521 10 22 00 Medicare 1.45 %
- 521 10 23 00 Medical Insurance, Actual cost per employee
- 521 10 24 99 Life Insurance \$15.12 per employee
- 521 10 25 00 Workers Compensation at 5% of gross wage for officers and .52% of gross wage for dispatchers
- 521 10 26 00 Unemployment Compensation .5% of gross wage
- 521 10 31 00 Office Supplies: stationery, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes, copier supplies for police department; includes \$100 for Civil Defense office supplies. (\$4000)
- 521 10 32 00 Operating supplies: Animal food, cleaning supplies, uniform clothing allowances for officers and jail guard (\$3600), reserve officer uniforms, ammunition, batteries, photography supplies, photo development, fingerprint supplies, chemicals for destruction of animals; includes \$300 for Civil Defense Supplies. (\$18000); seasonal officer uniform.
- 521 10 33 00 Maintenance Supplies: building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, light bulbs. (\$1500)
- 521 10 34 00 Small Tools and Equipment: Wheelwriter 6 typewriter (\$1000), FAX machine (\$800), Two KR-10 Traffic Radar Systems (\$3200), replace other police department equipment that cannot be repaired (\$8000); Animal cage for control officer.
- 521 10 41 00 Professional Services: polygraph exams, medical exams and hospital services related to investigations, and exams as required by Alaska Police Standards Council for new hires, janitorial services contracted (\$3600). (\$5600)
- 521 10 42 00 Communications: postage, telephone; includes \$100 for Civil Defense postage and telephone calls (\$4,600)

521 10 43 00	Travel & Training	5074	7000	2426	12801	7000	7000
521 10 43 01	Public Safety Expenses (Drug Dog)	0	8500	0	600	600	600
521 10 44 00	Advertising & Printing	1165	4000	2557	2000	2000	2000
521 10 45 00	Rentals & Leases	1653	3392	350	3400	2400	2400
521 10 45 01	Vehicle Replacement	5948	3762	2912	8169	5062	5062
521 10 47 00	Utilities	8274	4000	3600	7200	7200	7200
521 10 48 00	Repairs & Maintenance	13350	13000	5359	11000	10000	10000
521 10 49 00	Miscellaneous	3205	19000	1489	8000	4000	8000
521 10 49 20	Motor Pool O/M	23366	12000	5051	15000	15000	15000
OTHER SERVICES & CHARGES TOTAL		67594	81254	26818	78370	61862	65862

OPERATIONS & MAINTENANCE SUBTOTAL		576445	545421	298243	594241	549149	564090
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521 10 60 00		CAPITAL OUTLAYS					
521 10 62 18	Police Dept. Remodel		0	0	160000	0	0
521 10 64 01	Other Equipment	2450	0	0	3300	3300	3300
521 10 64 02	Computer Equipment	9187	0	0	4975	0	0
521 10 64 51	Office Equipment	8116	0	0	0	0	0

CAPITAL OUTLAYS SUBTOTAL		19753	0	0	168275	3300	3300
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POLICE DEPARTMENT SUBTOTAL		596198	545421	298243	762516	552449	567390
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JAIL		SALARIES					
523 10 10 00							
523 10 11 00	Regular Pay	85234	144062	53909	110187	110187	110187
523 10 12 00	Overtime Pay	4060	4000	2847	9000	9000	9000
523 10 17 00	Shift Differential	23	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		89317	148062	56756	119187	119187	119187



521 10 43 00 Travel and Training: travel expenses, per diem, training seminars (1) IACP annual meeting (\$1550), unknown amount of travel related to investigations (\$3000), (4) SEANET and (2) SEACAP meetings (\$1200), (1) Traffic Radar Instructor Course (\$1645), (1) Recertification Class for K-9 Officer (\$1250), (1) Powerphone 3 day training (\$700). Most of our police training and is mandated, and failure to maintain funds necessary for the training and certification can have adverse effect on operation effectiveness and liabilities. To maximize the use of video/tv, the Law Enforcement Television Network (LETN) program should be used (\$3456), DARE program (\$600). (\$13401)

521 10 44 00 Advertising and Printing: auction ads, snow removal, 4th of July, Halloween, graduation, parking enforcement, Police Department personnel ads, animal control, dog licensing and crime prevention (\$2000)

521 10 45 00 Rentals and Leases: car allowance (\$1200), Defensive Driving (\$1200), film rentals (\$1000) (\$3400)

521 10 45 01 Vehicle Replacement: Police Vehicles-3 (\$8169)

521 10 47 00 Utilities (electric): police department, dog pound, jail, waste disposal. (\$7200)

521 10 48 00 Repairs and Maintenance: Syntax programs support (\$1733) Software maintenance (\$1155), Copier maintenance (\$2176), console, vehicle radio and portable service agreement (\$3880), repairs to other misc. police equipment and building and office supply equipment including but not limited to typewriters, Intoximeter, video equipment, surveillance equipment and other equipment used in police department investigations

521 10 49 00 Miscellaneous: Undercover drug operations, dues, subscriptions and memberships (1) IACP, (2) Alaska Chiefs of Police Assn., (6) Alaska Peace Officers Assn., (1) National Academy FBI, (1) Association Public Communications Officer membership, magazine subscriptions relating to law enforcement, dispatching, emergency medical services and computers; includes (200) for Civil Defense related publications. (\$8000)

521 10 49 20 Motor Pool Operations/Maintenance (\$15000)

521 10 64 01 Other Equipment: two replacement portable radios (\$3300)

521 10 64 02 Computer Equipment: System upgrade consolidating peripherals, all stations totally compatible, a 3 year plan (\$4975)

521 10 64 51 Office Equipment: (\$0)

523 00 00 00 JAIL

523 10 10 00 Salaries and Wages: Police officer and dispatcher salaries and benefits figured on percentage of time spent on jail upkeep, grocery shopping, paperwork, cooking and serving meals to prisoners, monitoring visits, showers, yard time, escorting prisoners to doctors and dentists for medical attention, picking up and escorting prisoners arriving and departing from and to other institutions. (\$110187)

523 10 11 00 Overtime Pay: Experience factor for holidays worked and shift coverage (\$9000)

PERSONNEL BENEFITS							
523 10 20 00							
523 10 21 00	Pension	13094	26459	9709	19225	19225	19225
523 10 22 00	Medicare	933	2147	506	1729	1729	1729
523 10 23 00	Health Insurance	11520	16400	6460	13531	13531	13531
523 10 24 00	Life Insurance	36	70	20	49	49	49
523 10 25 00	Workers Compensation	1910	4570	3440	3767	3767	3767
523 10 26 00	Unemployment Compensation	1364	1480	489	597	597	597
523 10 27 00	FICA	0	1400	727	1631	1631	1631
PERSONNEL BENEFITS TOTAL		28857	52526	21351	40529	40529	40529
SUPPLIES							
523 10 30 00							
523 10 31 00	Office Supplies	738	350	445	1000	500	500
523 10 32 00	Operating Supplies	15570	20000	5074	20000	15000	15000
523 10 33 00	Maintenance Supplies	678	1000	143	1000	500	500
513 10 34 00	Small Tools & Equipment	1436	1700	858	1700	500	500
SUPPLIES SUBTOTAL		18422	23050	6520	23700	16500	16500
OTHER SERVICES & CHARGES							
523 10 40 00							
523 10 41 00	Professional Services	-198	2500	424	2500	2500	2500
523 10 42 00	Communications	1110	1275	629	1275	1275	1275
523 10 43 00	Travel & Training		0	0	600	600	600
523 10 46 00	Insurance - Law Enforcement		25000	23571	25928	25928	25928
523 10 47 00	Utilities	6535	4000	1238	4000	3000	3000
523 10 48 00	Repairs & Maintenance	577	3500	518	3500	1500	1500
523 10 49 00	Miscellaneous	813	700	366	900	900	900
523 10 49 02	Non Secure Juvenile Care	2353	4000	1024	0	0	0
523 10 49 03	Work Center Commissary	544	2000		1500	750	750
OTHER SERVICES & CHARGES SUBTOTAL		11734	42975	27770	40203	36453	36453
OPERATIONS & MAINTENANCE SUBTOTAL		148330	266613	112397	223619	212669	212669
CAPITAL OUTLAYS							
523 10 60 00							
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0	0	0
JAIL SUBTOTAL		148330	266613	112397	223619	212669	212669
POLICE DEPARTMENT SUBTOTAL		596198	510221	298243	762516	552449	567390
PUBLIC SAFETY TOTAL		744528	776834	410640	986135	765118	780059

523 10 31 00 Office Supplies forms, stationery, pens, pencils, etc. (1000)  
523 10 32 00 Operating Supplies: jail groceries and institutional supplies, clothing, misc. operating supplies, prisoner medications. (\$20000)  
523 10 33 00 Maintenance Supplies Building material and supplies, paints and painting supplies, plumbing supplies, electrical tools and other repair and maintenance supplies (\$1000)  
523 10 34 00 Small Tools and Equipment: appliances for kitchen and laundry of jail. (\$1700)  
523 10 41 00 Professional Services: medical, dental, psychiatric, and hospital services. Some costs are reimbursed by state above contract (\$2500), Janitorial contract (\$1200). (\$3700)  
523 10 42 00 Communications: postage, telephone (mail and phone costs related to jail). (\$1275)  
523 10 43 00 Travel and Training meetings and training related to jail operations. Lockup USA Video Training Program (\$600)  
523 10 46 00 Insurance % related to jail (\$25,928) \$2 million  
523 10 47 00 Utilities: water, electricity and heat related to jail operations. (\$4,000)  
523 10 48 00 Repairs and Maintenance: contractual work to electricians, plumbers, contractors to repair and maintain facility and appliances. (\$3500)  
523 10 49 00 Miscellaneous general overhead expenses, other contractual services (t.v.) (\$900)  
523 10 49 02 Non-Secure facility expenses for emergency shelter for juveniles in need of aid who have not committed serious crimes. The Police Department no longer wants to be involved in this grant project. (0)  
523 10 49 03 Work Center Commissary Funds: This money is being budgeted to allow funds for work performed by prisoners within department confines to earn money for commissary items including cigarettes, candy bars, pop, etc. as provided for in Jail Manual within state guidelines for sentenced prisoners. Hourly amount varies from .50 to .65 cents per hour. (\$1500)

#### CITY FIRE DEPARTMENT

The purpose of this department is to protect the lives and property of our residents and visitors from destructive losses due to fire and other catastrophic events, both minor and major. The department provides fire ground training to its' members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The department also provides emergency medical services to our residents and visitors. Training for this service is provided by the department for its members. The department also provides a variety of emergency medical training for the general public. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and for developing and implementing the annual operational budget. The Chief provides direction and support to sixty five department members.

Norm Fredricksen, Fire Chief

Account #	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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GENERAL FUND 001

EXPENDITURES

FIRE DEPARTMENT

		SALARIES & WAGES					
525 10 10 00							
525 10 11 00	Regular Pay	90538	88982	44821	94003	94003	94003
525 10 12 00	Overtime Pay	169	1500	204	8412	500	500
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>90707</b>	<b>90482</b>	<b>45025</b>	<b>102415</b>	<b>94503</b>	<b>94503</b>
		PERSONNEL BENEFITS					
525 10 20 00							
525 10 21 00	Pension	11009	14475	7347	16520	15243	15243
525 10 22 00	Medicare	0	0	0	1485	1370	1370
525 10 23 00	Health Insurance	6939	7112	3533	7791	7791	7791
525 10 24 00	Life Insurance	23	31	11	30	30	30
525 10 25 00	Workers Compensation	20173	10202	7680	12706	12706	12706
525 10 26 00	Unemployment Compensation	1168	810	345	512	473	473
525 10 27 00	Vol. Pension	0	0	0			
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>39312</b>	<b>32630</b>	<b>18916</b>	<b>39044</b>	<b>37613</b>	<b>37613</b>
		SUPPLIES					
525 10 30 00							
525 10 31 00	Office Supplies	358	700	99	700	200	200
525 10 32 00	Operating Supplies	11896	14500	4781	17527	12800	14100
525 10 33 00	Maintenance Supplies	2340	3305	670	2950	2000	3000
525 10 34 00	Small Tools & Equipment	27106	10000	3183	12715	8815	8815
<b>SUPPLIES TOTAL</b>		<b>41700</b>	<b>28505</b>	<b>8733</b>	<b>33892</b>	<b>23815</b>	<b>26115</b>
		OTHER SERVICES & CHARGES					
525 10 40 00							
525 10 41 00	Professional Services	1563	1350	103	1600	1600	1600
525 10 42 00	Communications	1292	1400	529	1400	1400	1400
525 10 43 00	Travel & Training	16665	15000	5918	20886	16886	19226
525 10 44 00	Advertising & Printing	1288	200	87	200	200	200
525 10 45 00	Rentals & Leases	1200	1200	600	1200	1200	1200
525 10 45 01	Vehicle Replacement	133044	0	0	258181	47202	47202
525 10 47 00	Utilities	5727	1700	3682	8000	8000	8000
525 10 48 00	Repairs & Maintenance	1523	3100	438	2120	1500	1500
525 10 49 00	Miscellaneous	1679	2010	1886	2010	2010	2010
525 10 49 20	Motor Pool Charges	34489	20000	18473	15000	15000	15000
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>198470</b>	<b>45960</b>	<b>31716</b>	<b>310597</b>	<b>94998</b>	<b>97338</b>
<b>OPERATIONS &amp; MAINTENANCE SUBTOTAL</b>		<b>370189</b>	<b>197577</b>	<b>104390</b>	<b>485948</b>	<b>250929</b>	<b>255569</b>

FY 1992/93

Account Code  
525 10 00 00  
525 10 11 00

NARRATIVE DETAIL  
Fire Department  
Regular Pay

	<u>FTE</u>	
Fire Chief (Vol)	.09	\$ 6180
Assist. Chief	1	47791
Firefighter/EMT	1	38178
Assist. Chief (Vol)	.06	1854

Total \$94003  
Total FTE: 2.15

- 525 10 12 00 Overtime Pay Experience factor
- 525 10 21 00 Pension PERS @ .1613 \_\_\_ of gross wage
- 525 10 22 00 Medicare 1.45 % x.o. (turn-over factor)
- 525 10 23 00 Medical Insurance computed on actual per employee
- 525 10 24 00 Life Insurance \$15.12 per employee
- 525 10 25 00 Workers Compensation 6.14% of gross wage + volunteer coverage (40 firemen & 22 EMT's)
- 525 10 26 00 Unemployment Compensation .5% of gross wage
- 525 10 31 00 Office Supplies Stationary, writing materials, tape etc.
- 525 10 32 00 Operating supplies Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film and development, copy machine supplies, fuel oil for Scow Bay station, defib pads, misc. bandaging/splinting/ replacement, CPR supplies, blankets/towels/sheets, 0-2 masks, air ways, clothing allowance, anti-freeze for harbor, V-Vac Cartridges & Suction Canisters, Bandaging supplies, Gloves, BVM Reservoirs, EMT Jackets, Pager Cases, Backboard straps/Head rest.
- 525 10 33 00 Maintenance Supplies Air-pak maintenance, batteries, spray paint, nuts & bolts, BP cuff. brushes, light bulbs, light fixtures, pager & radio batteries, portable suction batteries, annie maint.
- 525 10 34 00 Small Tools & equipment—4 sets protective clothing, 4 motorola pagers, 10 blue lights, 1 knox box encoder, 4 knox box decoders, 4 helmets, 3 set boots, UniMac Washing machine, 386/33mhz Computer & Monitor, Vacuum splints & board, Bag valve mask, 2 BP set, EMS vehicle placards.
- 525 10 41 00 Professional Services Hepatitis vaccination, breathing air testing.
- 525 10 42 00 Communications Phones, Phone calls, charges for fire siren & harbor fire phones, postage.
- 525 10 43 00 Travel & Training 1- Fire & Arson trng. Anch., Chief - Mid year Conference - Anch., 6- Firefighters Conference-Skagway, 8 - EMS Symposium - Sitka, 4 - unscheduled trng. Juneau, Haz-Mats, First responder training EMT Class-93, ASFA Board meeting (per diem), 2-LPG Live training KTN, ICS training. EMT II class, State no longer funding
- 525 10 44 00 Advertising and Printing Auctions, Public safety training.
- 525 10 45 00 Rentals & Leases Chief's vehicle.
- 525 10 45 01 Vehicle Replacement E-4, E5, E-6, E-8, Staff-1, Squad-1, Tanker-1, Medic-1, Ladder-1
- 525 10 47 00 Utilities Both stations.
- 525 10 48 00 Repairs & Maintenance Office equipment, radio & pager repairs, hydro-static test air tanks/extinguishers, EMS training aid repair, computer maintenance, Life-Pac 200/300.
- 525 10 49 00 Miscellaneous Dues to ASFA, ASFC and NEPA and subscriptions - Jems, Fire Command, Fire Engineering, Fire Chief & Fire House
- 525 10 49 20 Motor Pool Charges

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		CAPITAL OUTLAYS					
525 10 60 00							
525 10 62 00	Buildings	0	0	0	0	0	0
525 10 62 01	New Fire Station	0	0	0			
525 10 64 01	Other Equipment	0	12000	10291			
CAPITAL OUTLAYS SUBTOTAL		0	12000	10291	0	0	0
FIRE DEPARTMENT TOTAL		370189	209577	114681	485948	250929	255569

525 10 60 00  
525 10 62 00  
525 10 62 01  
525 10 64 01

Capital Outlays

Buildings

New Fire Station: Waiting for Capital Projects Funding, Training tower, Pump service test facility, Training room completion.

Other Equipment:



CITY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for all construction, maintenance, repairs and operation of municipal Public Works projects, including public buildings, streets, water & sewer system. The Public Works Department is presently planning and coordinating street upgrades for paving and installation of sidewalks. The Public Works Department is responsible for controlling snow and ice removal, traffic signs, storm drain maintenance and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration is responsible for billing, inventory control, purchasing and receiving, record keeping and map updates. At present, the Public Works Superintendent supervises fourteen employees; two office personnel, four sanitation workers, four full time street maintenance personnel, three temporary street maintenance personnel, three motor pool personnel and one groundskeeper.

Eli Lucas, Public Works Superintendent

Description

Prior Year Actual (FY 90/91)    Current Year Budget (FY 91/92)    Current Year To Date 12/31/91    Budget Year Requested FY 92/93    Budget Year Recommended FY 92/93    Budget Year Approved FY 92/93

GENERAL FUND - 001

EXPENDITURES

PUBLIC WORKS OPERATIONS OFFICE

		SALARIES & WAGES					
531 10 10 00							
531 10 11 00	Regular Pay	88655	68770	39788	76167	76167	76167
531 10 12 00	Overtime Pay	914	500	488	1118	1118	1118
SALARIES & WAGES SUBTOTAL		89569	69270	40276	77285	77285	77285

		PERSONNEL BENEFITS					
531 10 20 00							
531 10 21 00	Pension	11446	12379	7201	12466	12466	12466
531 10 22 00	Medicare	0	1004	0	1121	1121	1121
531 10 23 00	Health Benefits	7441	7072	3471	7362	7362	7362
531 10 24 00	Life Insurance	28	35	13	28	28	28
531 10 25 00	Workers Compensation	4655	4000	3011	5305	5305	5305
531 10 26 00	Unemployment Compensation	1237	693	343	386	386	386
531 10 27 00	FTCA	0	0	0	0	0	0
PERSONNEL BENEFITS SUBTOTAL		24807	25183	14039	26668	26668	26668

		SUPPLIES					
531 10 30 00							
531 10 31 00	Office Supplies	1964	1300	732	1300	1300	1300
531 10 32 00	Operating Supplies	2043	2000	1182	2000	2000	2000
531 10 32 01	Safety Supplies/Classes	619	500	190	500	500	500
531 10 33 00	Maintenance Supplies	3	500	53	350	350	350
531 10 34 00	Small Tools & Equipment	1499	1500	531	1000	1000	1000
SUPPLIES SUBTOTAL		6128	5800	2688	5150	5150	5150

		OTHER SERVICES & CHARGES					
531 10 40 00							
531 10 41 00	Professional Services	4352	3600	2160	4500	4500	4500
531 10 42 00	Communications	2266	2500	1188	2500	2500	2500
531 10 43 00	Travel & Training	1360	1000	1821	1500	1500	1500
531 10 44 00	Advertising & Printing	371	500	180	500	500	500
531 10 45 00	Rentals & Leases	0	0	0	0	0	0
531 10 45 01	Vehicle Replacement	1246	1366	676	1568	972	972
531 10 47 00	Utilities	1983	2500	896	2000	2000	2000
531 10 48 00	Repairs & Maintenance	334	1000	649	750	750	750
531 10 49 00	Miscellaneous	243	150	260	300	300	300

## ACCOUNT CODE

NARRATIVE DETAIL

531	Public Works - Operations	<u>FTE</u>		
531 10 11 00	Regular Pay	1	58,209	
	Secretary	.66	<u>17,958</u>	(.33 in Sanitation)
	TOTAL		<u>76,167</u>	

Total FTE: 1.66

531 10 12 00 Overtime Pay - 5% of gross wage for Secretary Time

531 10 21 00 PERS 16.13%

531 10 22 00 Medicare 1.45% of gross wage

531 10 23 00 Medical Insurance: Employers contribution at the current rate per individual plus  
an additional 5% increase in cost.

531 10 24 00 Life Insurance \$15.12 per employee annually

531 10 25 00 Workers Compensation 8.8% for Superintendent; .52% for Secretary:

531 10 26 00 Unemployment Compensation 1% of Gross Wages

531 10 27 00 FICA - for temporary/part-time employees not covered by PERS

531 10 31 00 Office Supplies: Stationary forms, invoices, receipt book, recycled paper, toner, and other general  
office supplies & equipment supplies.

531 10 32 00 Operating Supplies: Public Works Administration: Keys, film, safety supplies, coffee, other gen.  
operating supplies.

531 10 32 01 Safety Supplies and class materials bought: programs, rental and purchase of tapes.

531 10 33 00 Maintenance: Public Works Administration: Building materials, electrical supplies, paint  
and painting supplies, other repair and maintenance supplies.

531 10 34 00 Small tools & Equipment: Office equipment & printer replacement for Superintendent.

531 10 41 00 Professional Services: Engineering, surveying, consulting services & Janitorial Services for P.W.  
Office.

531 10 42 00 Communications: Telephone/computer line & mail.

531 10 43 00 Travel & Training: Public Works Conference has training on equipment and new products and new  
methods used in public works field, per diem, air fare, Conference cost. Also  
for in-house training.

531 10 44 00 Advertising & Printing: Public Notices, Time cards, crew day cards, Bid advertisement & labor ads.

531 10 45 00 Rentals & leases: Leasing of any equipment or vehicle.

531 10 45 01 Vehicle Replacement: Money payed to replacement fund for Superintendents vehicle.

531 10 47 00 Utilities for Public Works office.

531 10 48 00 Repairs & Maintenance: Small contract charges, cleaning and maintenance of office machines,  
maintenance agreements.

531 10 49 00 Miscellaneous: Any emergency items not covered above.

531 10 49 20	Motor Pool Charges	2968	3000	1687	8000	8000	3000
OTHER SERVICES & CHARGES SUBTOTAL		15123	15616	9517	21618	21022	16022

OPERATIONS & MAINTENANCE SUBTOTAL		135627	115869	66520	130721	130125	125125
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CAPITAL OUTLAYS

531 10 64 01	Mapping Updates	0	0	0	10000	0	10000
531 10 64 02	Machinery & Equipment	0	0	0	2000	2000	2000
CAPITAL OUTLAYS SUBTOTAL		0	0	0	12000	2000	12000

P/W OPERATIONS SUBTOTAL		135627	115869	66520	142721	132125	137125
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PUBLIC WORKS/STREETS

SALARIES

534 10 10 00							
534 10 11 00	Regular Pay	149977	203664	110058	240155	240155	240155
534 10 11 01	Regular Pay - Rock Crushing	0	0	0	32438	32438	32438
534 10 12 00	Overtime Pay	25420	18340	19580	26227	26227	26227
SALARIES & WAGES SUBTOTAL		175397	222004	129638	298820	298820	298820

PERSONNEL BENEFITS

534 10 20 00							
534 10 21 00	Pension	20895	37408	19299	58950	58950	58950
534 10 22 00	Medicare	1160	3097	2161	5299	5299	5299
534 10 23 00	Health Insurance	12528	19505	9030	32380	32380	32380
534 10 24 00	Life Insurance	47	85	35	146	146	146
534 10 25 00	Workers Compensation	16323	15025	11311	31771	31771	31771
534 10 26 00	Unemployment Compensation	2351	2124	1955	1827	1827	1827
534 10 27 00	FICA	0	100	6202	1344	1344	1344
PERSONNEL BENEFITS SUBTOTAL		53304	77344	49993	131717	131717	131717

SUPPLIES

534 10 30 00							
534 10 31 00	Office Supplies	0	0	0	0	0	0
534 10 32 00	Operating Supplies (Grounds Keeper)	8923	9500	2119	9500	9000	9000
534 10 32 01	Safety Supplies (Street Crew)	2863	2000	1595	2000	2000	2000
534 10 33 00	Maintenance Supplies	29516	33500	29801	30000	30000	30000
534 10 34 00	Small Tools & Equipment	4946	4000	2874	4000	4000	4000
SUPPLIES SUBTOTAL		46248	49000	36389	45500	45000	45000

531 10 49 20 Motor Pool Charges: Repairs, operation and parts charges for vehicle.

CAPITAL OUTLAYS

531 10 64 01 Mapping Updates: Utility upgrades/map supply

531 10 64 02 Machinery & Equipment: 1/5 cost for new copy machine for office.

534 10 00 00

STREETS

534 10 11 00

		<u>FTE</u>		<u>FTE</u>
Regular Pay	Wa/Sw Maintenance Crew:		Street Maint. Crew:	
	Utility Workers	3 44,491	Foreman	1 41,402
	Laborers	<u>2 21,867</u>	Heavy Equip. Op.	1 40,508
			Utility Workers	<u>2 71,240</u>

Total FTE Wa/Sw Maint Crew: 5 \$66,358 Total FTE Maint.Crew 4 \$153,150

Cemetery/Grounds .66 (2/3 Year) \$20,646

Total FTE for Public Works Department Streets = 9.66

534 10 11 01

Quarry Rock Crushing: 4 months Labor for 2 Utility Workers & 1 Laborer

534 10 12 00

Overtime Pay 10% of gross wages for Maintenance Crews & 5% for Cemetery Grounds

534 10 21 00

Pension: PERS at 16.13%

534 10 22 00

Medicare: 1.45% of Gross wage

534 10 23 00

Medical Insurance: Employers contribution at the current rate per individual plus an additional 5% increase in cost.

534 10 24 00

Life Insurance \$15.12 per employee annual

534 10 25 00

Workers Comp 8.8% of Gross Wages for Crew, 7% for Grounds Keeper.

534 10 26 00

Unemployment Insurance 1% of Gross Wages

534 10 27 00

FICA - for temporary/part-time employees not covered by PERS 6.2% of gross wage.

534 10 32 00

Operating Supplies(Grounds Keeper): Cemetery/Grounds operating supplies, plants, soil, seeds, and materials for new section at cemetery.

534 10 32 01

Safety Supplies (Crew): Physicals for Equipment Operators, Safety Gear, Rain Gear, Coveralls, Gloves, Ear Plugs, Goggles and other safety gear as required for job.

534 10 33 00

Maintenance Supplies: Traffic Paint \$2000, Miscellaneous Materials \$2500, Calcium \$5,000, Traffic Safety Materials \$4500, Lumber and Culvert \$10,000, Street Sanding \$6,000

534 10 34 00

Small Tools & Equipment: Replacement and purchase of small tools; Chain Saws, Drills & Cutoff saw

		OTHER SERVICES & CHARGES					
534 10 40 00		0	0	0	0	0	0
534 10 41 00	Professional Services	0	0	0	0	0	0
534 10 42 00	Communications	13	500	0	0	0	0
534 10 43 00	Travel & Training	114	1500	0	1500	0	0
534 10 44 00	Advertising & Printing	619	750	483	750	750	750
534 10 45 00	Rentals & Leases	0	1500	0	0	0	0
534 10 45 01	Vehicle Replacement	144025	124294	61274	124781	77313	77313
534 10 47 00	Utilities	6092	7000	2728	6000	6000	6000
534 10 47 01	Utilities/Street Lighting	46367	30500	17766	36000	36000	36000
534 10 47 02	Utilities/Main St. G-Cans	2617	3200	1551	3200	3200	3200
534 10 48 00	Repairs & Maintenance	201	0	0	0	0	0
534 10 48 01	Facilities Repair/Improvements	14668	10000	13937	7500	2500	2500
534 10 49 00	Miscellaneous	0	0	0	0	0	0
534 10 49 20	Motor Pool Charges	275950	211000	227263	284000	284000	284000
OTHER SERVICES & CHARGES SUBTOTAL		490666	390244	325002	463731	409763	409763
OPERATIONS & MAINTENANCE SUBTOTAL		765615	738592	541022	939768	885300	885300
		CAPITAL OUTLAYS					
53410 6000							
53410 6101	Quarry Shot Rock Blasting	108778	60000	0	225000	225000	225000
53410 6102	Right-Of-Way Acquisition	-799	0	0	0	0	0
53410 6206	Storage Building/DOA	0	2700	26762	0	0	0
53410 6462	Lignosite Dust Control (Tank & Pump)	0	0	0	15000	0	0
53410 6500	Construction Projects	0	0	0	0	0	0
53410 65	Dolphin St 5th to Excel St Engineering	4948	0	0	0	0	0
53410 6502	Lumber Street	179	97350	2016	50000	50000	50000
53410 6503**	Excel St 1st to 3rd St	0	0	0	90000	0	0
53410 6506**	3rd Street Est to Hst	0	0	0	170800	0	0
53410 6507	Sing Lee Alley Bridge Redecking	34282	0	933	0	0	0
53410 6508	Fredrick Point Boardwalk	5782	0	0	0	0	0
53410 6510	Rock Crusher Base Repairs	2614	0	0	0	0	0
53410 6511	Surf St Construction	0	4000	1651	175000	0	0
53410 6512	2nd St Hst to City Shop Engineering	0	0	0	0	0	0

534 10 41 00 Professional Services: Contracted Snow Removal.  
 534 10 42 00 Communications:  
 534 10 43 00 Travel & Training: Public Works Conference for the Northwest States training on equipment and products for city maintenance. All training expenses, per diem, and tuition.  
 534 10 44 00 Advertising & Printing: Public Notices: street closure announcements & snow removal announcements  
 534 10 45 00 Rentals & Leases: Rental of equipment  
 534 10 45 01 Vehicle Replacement: Money payed into replacement fund for Public Works Streets Equipment.  
 534 10 47 00 Utilities: Electricity bill for Public Works Garage.  
 534 10 47 01 Utilities: This is the remaining balance that is not picked-up by State DOT for Streets Lighting and Cemetery Electricity  
 534 10 47 02 Utilities: Main Street Refuse collection.  
 534 10 48 00 Repairs & Maintenance: Labor & Supplies furnished by specialized personnel  
 534 10 48 01 Facilities Repair/Improvements: Repairs to existing facilities and new fencing for P.W. Yard.  
 534 10 49 00 Miscellaneous: Any emergency items not covered above  
 534 10 49 20 Motor Pool Charges: Direct cost for labor and parts for Public Works Equipment.

CAPITAL OUTLAYS

534 10 61 01 Quarry Shot/Rock Blasting: Quarry shot to supply rock needed for Regular Maintenance projects and upcoming capital improvement projects ie, Street upgrades, Water Dam project and Landfill Baler Facility. Revenue from rock sales to projects will go back in to quarry fund to cover the cost of crushing and future shots.  
 534 10 64 62 Lignosite Tank & Pump: 5,000 Gallon tank and pump for New product which when properly applied will control dust for a full season. With calcaim for dust control streets must be treated after every rain rather than once a season.  
 534 10 65 00 Construction Projects  
 534 10 65 02 Lamber Street: Completetion of Street upgrade.  
 534 10 65 03 Excel Street - 1st to 3rd street: Rebuild Street, install stormdrains & Sidewalks, Cost includes labor and materials, will propose LID for this project.  
 534 10 65 06 3rd Street Excel St. to Haugen Dr.: Rebuild Street, install stormdrains & Sidewalks, Cost includes labor and materials, will propose LID for this project.  
 534 10 65 11 Surf Street Construction - South Nordic to Odin Street: Project will be put out to bid for private Contractors.

53410 6513	Birch Street Redecking	0	0	0	55000	0	55000
53410 6515	Dolphin Street	0	133665	133951	0	0	0
53410 6519	3rd & 5th - Excel to Dolphin	0	71335	35466	0	0	0
53410 6520	Frederick Pt. Blvd. Eng/Sur	0	20000	0	0	0	0
53410 6531*	Cemetery Expansion	0	25000	13293	25000	25000	25000
53410 6569	Wrangell Avenue Upgrade/DOA	0	200000	0	51000	51000	51000
CAPITAL OUTLAYS SUBTOTAL		155784	614050	214072	856800	351000	406000
P/W STREETS SUBTOTAL		921399	1352642	755094	1796568	1236300	1291300
P/W OPERATIONS SUBTOTAL		135627	115869	66520	142721	132125	137125
PUBLIC WORKS TOTAL		1057026	1468511	821614	1939289	1368425	1428425



534 10 65 13

Birch Street Redecking: Labor, equipment and supplies needed to redeck Birch Street Bridge.  
(Timber Receipts Streets and Roads Reserve Fund)

534 10 65 31

Cemetery Expansion: Cost for Cemetery/Grounds Keeper to Landscape new Section in Cemetery.

534 10 65 69

Wrangell Avenue

## PLANNING /ENGINEERING

The Community Development portion of this department provides staff support to the Planning Commission of the City which performs the areawide functions of planning, platting and zoning for the City. Staff functions include preparation from time to time of plans for systematic development of the city as a place of residence and business; to investigate and prepare the Commission's recommendations on a capital improvements program; to investigate and recommend to the Council for adoption by ordinance, such published codes of technical regulations as relate to the functions of planning and zoning. Further staff functions for the Planning Commission include preparation of Zoning amendments and recommendations from the Commission to the Council; development of subdivision control ordinances for presentation to the Council; notifying parties concerned in regards to public hearings held by the commission for requests of variances; special use permits and conditional use permits. Staff functions also include preparation of the City Overall Economic Development Plan with the assistance of the Planning Commission; maintenance of the official zoning maps of the City; and, the numerous subdivision plats which have been filed on the Petersburg recording district; the preparation of census districts and populations estimation studies which are used in calculating various amounts of revenue sharing monies.

The Building Administration office is responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinances. The "Building Official" reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and State agencies. The Building Official's office conducts various construction inspections during all phases of a project and completes inspection reports and issues correction notices if applicable. With the addition of a building maintenance specialist position, the City now has a person on staff to maintain the 25 buildings housing various city functions. This maintenance person also will do inspections on various construction projects throughout the town when the department head is unable to do so.

The Engineering Department is responsible for planning, design, coordination, and construction relating to the implementation of the city's capital improvement program. The scope of the department's activities includes, but is not limited to: schools, hospitals, and other municipal buildings; street improvements, site development, parking lot improvements, utilities (sewer & water), Parks & Recreations facilities, Harbor & Port expansion & improvements. The department provides staff engineering assistance to the City Manager and other operating department & organizational units of the city to obtain the most effective degree of unified action in the achievement of City Government objectives. The role of the department is further defined by Chapter 3.28 of the Petersburg Municipal Code.

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
PLANNING/ENGINEERING							
536 60 10 00					SALARIES & WAGES		
536 60 11 00	Regular Pay				154678	141593	141593
536 60 12 00	Overtime Pay				1000	1000	1000
SALARIES & WAGES SUBTOTAL					155678	142593	142593
536 60 20 00					PERSONNEL BENEFITS		
536 60 21 00	Pension				25111	23000	23000
536 60 22 00	Medicare				2257	2068	2068
536 60 23 00	Health Insurance				15120	15120	15120
536 60 24 00	Life Insurance				60	60	60
536 60 25 00	Workers Compensation				11485	11485	11485
536 60 26 00	Unemployment Compensation				778	713	713
PERSONNEL BENEFITS SUBTOTAL					54812	52446	52446
536 60 30 00					SUPPLIES		
536 60 31	Office Supplies				1000	1000	1000
536 60 32	Operating Supplies				800	800	800
536 60 34	Sm. Tools & Equip.				5000	5000	5000
SUPPLIES SUBTOTAL					6800	6800	6800
536 60 40 00					OTHER SERVICES & CHARGES		
536 60 41 00	Professional Services				2000	2000	2000
536 60 42 00	Communications				1000	1000	1000
536 60 43 00	Travel & Training				2000	2000	2000
536 60 44 00	Adver/Printing				1000	1000	1000
536 60 45 00	Rentals & Leases				1200	1200	1200
536 60 45 01	Vehicle Replacement				2842	1761	1761
536 60 47 00	Utilities				1100	1100	1100
536 60 48 00	Repairs & Maintenance				500	500	500
536 60 49 00	Miscellaneous				500	500	500
536 60 49 01	Reimbursable Expenses				500	500	500
536 60 49 20	Motor Pool O & M				5000	5000	5000
OTHER SERVICES & CHARGES SUBTOTAL					17642	16561	16561
PLANNING/ENGINEERING TOTAL					234932	218400	218400

1992/93

Account Code

NARRATIVE DETAIL

536 60 00 00	Planner/Engineering	Regular Pay	Community Development/Bldg Inspector	46,196
			Maintenance Specialist	38,501
			Engineer Tech	30,160
			Secretary	26,736
				141,593

536 60 11 00

536 60 12 00

Overtime Pay after-hours call out for inspections

536 60 21 00

Pension PERS @ 16.13% of gross wages.

536 60 22 00

Medicare: @ 1.45% Of gross wages.

536 60 23 00

Medical Insurance: P/E \$4,728; Inspector \$3,336; Maintenance \$4,728; Secretary 2,328

536 60 24 00

Life Insurance: \$15.12/employee/annually.

536 60 25 00

Workers Compensation:P/E, Inspector & Maintenance @8.8%; Secretary .52% of gross wages.

536 60 26 00

Unemployment Compensation: 0.5% of gross wages.

536 60 31 00

Office Supplies: Paper, pens, drafting materials and other general supplies.

536 60 32 00

Operating Supplies: Paper towels, light bulbs, misc. carpentry supplies, batteries, film.

536 60 34 00

Small Tools & Equipment: Blue print machine supplies, drafting equipment, \$3,600 for new copier.

536 60 41 00

Professional Services: janitorial services, surveys, appraisals, plan reviews, attorney fees, project engineering.

536 60 42 00

Communication: Telephone & Mail, Express Mail.

536 60 43 00

Travel & Training: Technical/professional training.

536 60 45 00

Rentals & Leases: Planner/Engineer car allowance.

536 60 45 01

Vehicle Replacement: rate for 1987 Chev S-10 and 1992 Ford van.

536 60 47 00

Utilities: Estimated backcharge from Public Works total.

536 60 49 00

Miscellaneous: Advertisements, publications, unanticipated non-project expenses; I.C.B.O. Dues, Subscriptions, (Zoning Bulletin, Construction magazines, Trade Publications)

536 60 49 01

Reimbursable Expenses: Inspection of subdivisions.

536 60 49 20

Motor Pool O & M: Actual shop costs per hour plus\ gas and oil, insurance, parts and freight.

HUMAN AND COMMUNITY SERVICES

This department basically consists of various agencies including the Petersburg General Hospital and other social service related agencies which address community needs. There is no formal department head as most funds are passed through from the State or city to the service agencies. The agencies generally have their own directors and boards to oversee expenditures.

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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GENERAL FUND 001

EXPENDITURES

HUMAN & COMMUNITY SERVICES		OTHER SERVICES & CHARGES					
560 10 40 00							
560 10 49 31	Professional Services-Day Care	7098	7500	4609	8000	8000	8000
560 10 49 32	Day Care Subsidies	44515	45000	20891	50000	50000	50000
560 10 49 34	Petersburg Youth Center	10200	10200	10200	15000	10000	15000
560 10 49 35	Public Health Nurse	19239	19955	936	20375	18375	18375
560 10 49 36	Community Mental Health	8130	8620	321	11905	7833	7833
560 10 49 37	Alcoholism & Drug Abuse	13930	14580	13841	18633	13633	18633
560 10 49 41	Transitional Child Care/Adm	0	0	184	1500	1500	1500
560 10 49 42	Transitional Child Care/Subsidy	1003	0	1226	10000	10000	10000
560 10 49 43	Mtn. View Manor Food Service Inc.	0	2000	2000	2000	0	2000
560 10 49 44	Petersburg Childrens Center/DOA Grant	0	40000	36116	0	0	0
597 10 57	Elderly Housing Fund	4000	4000	0	5000	0	3000
597 10 59	Psbq General Hospital/State Rev Shar	122810	132825	12033	114000	114000	114000
HUMAN & COMMUNITY SERVICES TOTAL		230925	284680	102357	256413	233341	248341

1992/93

Account Code

Narrative Detail

560 10 40 00

HUMAN & COMMUNITY SERVICES

560 10 49 31

Day Care Program Administrator - 10% of State Grant plus \$3000 local contribution

560 10 49 32

State Day Care Program Grant - pass through to providers

560 10 49 34

Youth Program - local contribution \$15,000

560 10 49 35

Public Health Nurse - \$15,375 local contribution for lease (includes \$3,633 State contribution)  
\$3,000 State contribution for janitorial services

560 10 49 36

Community Mental Health - travel & training - \$3,633 State share and local contribution of \$8,272

560 10 49 37

Alcoholism & Drug Abuse - \$3,633 State share; local share \$15,000

560 10 49 41

Transitional Child Care Program Administrator - 15% of State Grant

560 10 40 42

Transitional Child Care Program - pass through to providers

560 10 49 43

Mt. View Manor Food Services - \$2,000 request

560 10 49 44

Petersburg Children's Center - DOA Grant

597 10 57 00

Petersburg Elderly Housing - \$3,000 local contribution - Operating Grant

597 10 59 00

Petersburg General Hospital Operating Grant - State Revenue Sharing

CITY LIBRARY DEPARTMENT

The purpose of the public library is to acquire, organize and disseminate information in order to serve as a source of reliable information for the community, meeting recreational and informational library needs; providing an opportunity for all people to educate themselves throughout their lives; cooperating with libraries in the state and region to provide quality library services to all Alaskans as efficiently as possible; providing a place where enquiring minds may encounter diverse ideas, essential to a society that depends for its survival on free competition in ideas; and, promote an enlightened citizenry.

Christine Weiss, Acting Librarian



Account Code	Description	Prior Year Actual (FY 90/91)	Current Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
<b>LIBRARY</b>							
<b>SALARIES &amp; WAGES</b>							
572 10 10 00							
572 10 11 00	Regular Pay	77323	77700	38201	79861	63893	71542
572 10 12 00	Overtime Pay	32	0	0	0	0	0
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>77355</b>	<b>77700</b>	<b>38201</b>	<b>79861</b>	<b>63893</b>	<b>71542</b>
<b>PERSONNEL BENEFITS</b>							
572 10 20 00							
572 10 21 00	Pension	8577	11243	5689	12898	10319	11554
572 10 22 00	Medicare	525	1267	248	1158	926	1037
572 10 23 00	Health Insurance	5572	6850	4020	10308	7800	7800
572 10 24 00	Life Insurance	24	60	16	60	60	60
572 10 25 00	Workers Compensation	449	741	558	67	54	60
572 10 26 00	Unemployment Compensation	1073	777	323	6	5	5
572 10 27 00	Social Security	0	1158	440	639	484	484
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>16220</b>	<b>22096</b>	<b>11294</b>	<b>25135</b>	<b>19647</b>	<b>21000</b>
<b>SUPPLIES</b>							
572 10 30 00							
572 10 31 00	Office Supplies	2343	2000	719	2000	2000	2000
572 10 32	Operating Supplies	173	50	-37	100	100	100
572 10 32 11	Books	26701	17200	10332	21239	15000	15000
572 10 32 12	Periodicals	6851	6300	1634	4500	4500	4500
572 10 32 13	A/V Materials	1520	1500	138	1300	1300	1300
572 10 34 00	Small Tools & Equipment	1034	1000	3	800	300	300
<b>SUPPLIES SUBTOTAL</b>		<b>38622</b>	<b>28050</b>	<b>12789</b>	<b>29939</b>	<b>23200</b>	<b>23200</b>
<b>OTHER SERVICES &amp; CHARGES</b>							
572 10 40 00							
572 10 41 00	Professional Services	0	0	0	0	0	0
572 10 41 11	WLN Network	2091	2400	496	2400	2400	2400
572 10 42 00	Communications	2387	2100	896	2100	2100	2100
572 10 43 00	Travel & Training	1794	1950	645	1800	1800	1800
572 10 44 00	Advertising & Printing	44	200	124	300	300	300
572 10 48 00	Repairs & Maintenance	2869	5200	4796	5200	5200	5200
572 10 49 00	Miscellaneous	1227	1200	943	700	700	700
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>10412</b>	<b>13050</b>	<b>7900</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>
<b>OPERATIONS &amp; MAINTENANCE SUBTOTAL</b>		<b>142609</b>	<b>140896</b>	<b>70184</b>	<b>147435</b>	<b>119240</b>	<b>128242</b>
<b>CAPITAL OUTLAYS</b>							
572 10 60 00							
572 10 64 00	Machinery & Equipment	5818	0	0	0	0	0
572 10 64 01	Shelving & Furniture	988	0	0	0	0	0
<b>CAPITAL OUTLAYS SUBTOTAL</b>		<b>6806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LIBRARY TOTAL</b>		<b>149415</b>	<b>140896</b>	<b>70184</b>	<b>147435</b>	<b>119240</b>	<b>128242</b>

1992/93

Account Code

NARRATIVE DETAIL

	LIBRARY	FTE	
572 10 10	Regular pay	1	\$ 38,120
572 10 11	Librarian		
	Library Technician	.83	20,774
	Library Clerk	.62	12,233
	Library Page		
572 10 17	Swing shift		
	<b>TOTAL</b>		
	Total FTE:	1.46	
572 10 21	<u>Pension</u> PERS 16.15 % of gross wage		
572 10 22	<u>Medicare</u> 1.45% of gross wage		
572 10 23	<u>Medical Insurance</u> \$3911.52 /employee annually		
572 10 24	<u>Life Insurance</u> \$15.12 /employee		
572 10 25	<u>Workers Compensation</u> .52% of gross wage		
572 10 26	<u>Unemployment</u> .5% of gross wage		
572 10 27	<u>Social security</u> 6.2% of gross for nonPERS employees		
572 10 31	<u>Office Supplies</u> Paper, computer supplies (this budget assumes we won't run out of barcodes or library cards this year), book jackets & labels, etc.		
572 10 32 11	<u>Books</u> The basic information resource of the library. This includes \$8,000 from the Alaska State Library Public Library Assistance Grant. \$500 for rebinding worn books is in this line item.		
572 10 32 12	<u>Periodicals</u> Magazines and newspapers and the public computer index to magazines		
572 10 32 13	<u>Audiovisual materials</u> Cassette tapes and videos. Includes \$1,000 State Library Public Library Assistance grant funds.		
572 10 34	<u>Small tools</u> Computer maintenance tools, small equipment items like cassette players, microform readers, etc.		
572 10 41 11	<u>Western Library Network</u> Membership and fees for the Northwest's bibliographic database and our subscription to their records in CD-ROM format. Used daily in many ways: 1) to locate and borrow library materials not available locally, 2) to download cataloging records to our local system, 3) to maintain a machine readable record of our holdings. This is a crucial safeguard for insurance purposes.		
572 10 42	<u>Communications</u> Postage, telephone, and a modem line to allow off-site repairs and upgrades to our automated system		
572 10 43	<u>Travel &amp; Training</u> Alaska Lib. Assn. Conference and Southeast public librarians' meeting. Memberships in the Alaska Lib. Assn. and American Library Trustee Association which provide training materials for board and staff. \$1,000 of state grant funds are included here.		
572 10 44	<u>Advertising &amp; Printing</u> Mailings, ads, printing for the childrens bookmark contest, and other public relations costs		
572 10 48	<u>Repairs &amp; Maintenance</u> \$770 copier maintainence. \$1500 software maintenance on LIS system. \$2400 hardware maintenance. \$150 parts for other equipment such as fiche readers, recorders, etc.		
572 10 49	<u>Miscellaneous</u> Programming, prizes, interlibrary loan fees, etc.		
572 10 64	<u>Machinery &amp; Equipment</u> None		
572 10 64 01	<u>Furniture</u> None		

CITY PARKS & RECREATION DEPARTMENT

The purpose of this department is to provide quality recreational programs and activities that are responsive to the needs of the community on a year-round basis. The Parks and Recreation Director reports directly to the City Manager and provides staff support to the Parks and Recreation Advisory Board and the City Council. The Parks and Recreation Office is responsible for the content, quality, and effective implementation of the various leisure oriented classes and activities offered throughout the year. The Parks and Recreation Office is also responsible for developing and implementing the annual operating budget and capital improvements related to the swimming pool, community gymnasium, parks and playground facilities. The Parks and Recreation Director supervises one full time, eight permanent part-time, and twenty-five seasonal and contract employees. A major objective in the coming year will be to provide quality programs which are self-supporting; to repair and maintain existing facilities to increase safety and life expectancy; and to develop a maintenance management system for all parks and recreation facilities.

Bill Musson, Parks & Recreation Director

Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
	Actual (FY 90/91)	Budget FY 91/92	To Date 12/31/91	Requested FY 92/93	Recommended FY 92/93	Approved FY 92/93

GENERAL FUND 001

EXPENDITURES

PARKS & RECREATION

SALARIES & WAGES						
574 10 10 00						
574 10 11 00 Regular Pay	81136	102400	52916	141707	141707	141707
574 10 12 00 Overtime Pay	1996	0	1342	1305	1305	1305
574 10 17 00 Shift Differential	0	0	0	801	801	801
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>83132</b>	<b>102400</b>	<b>54258</b>	<b>143813</b>	<b>143813</b>	<b>143813</b>

PERSONNEL BENEFITS						
574 10 20 00						
574 10 21 00 Pension	9435	20049	5946	22165	22165	22165
574 10 22 00 Medicare	1284	2586	830	2085	2085	2085
574 10 23 00 Health Insurance	9710	13512	3951	25495	25495	25495
574 10 24 00 Life Insurance	29	45	13	95	95	95
574 10 25 00 Workers Compensation*	3995	6017	4530	7334	7334	7334
574 10 26 00 Unemployment Compensation	1193	1094	492	719	719	719
574 10 27 00 FICA	0	3630	1432	4116	4116	4116
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>25646</b>	<b>46933</b>	<b>17194</b>	<b>62009</b>	<b>62009</b>	<b>62009</b>

SUPPLIES						
574 10 30 00						
574 10 31 00 Office Supplies	688	1000	549	1000	1000	1000
574 10 32 00 Operating Supplies-Gym/Rec	2113	2500	512	2000	2000	2000
574 10 32 20 Operating Supplies-Parks	0	0	0	2000	2000	2000
574 10 32 03 Children's Recreation Programs	15392	16500	4638	10000	10000	10000
574 10 33 00 Maintenance-Gym/Rec	4045	4300	605	10000	9500	9500
574 10 33 20 Maintenance-Parks	0	0	0	2000	1000	1000
574 10 34 00 Small Tools & Equip.-Gym/Rec	5630	5500	1383	1500	1500	1500
574 10 34 20 Small Tools & Equipment-Parks	0	0	0	2000	1000	1000
<b>SUPPLIES SUBTOTAL</b>	<b>27868</b>	<b>29800</b>	<b>7687</b>	<b>30500</b>	<b>28000</b>	<b>28000</b>

OTHER SERVICES & CHARGES						
574 10 40 00						
574 10 41 00 Professional Services	0	20000	8400	0	0	0
574 10 42 00 Communications	1504	1800	545	1500	1500	1500
574 10 43 00 Travel & Training	1717	2500	1379	2500	2000	2000
574 10 44 00 Advertising & Printing	1175	1550	87	1500	1500	1500
574 10 45 00 Rentals & Leases	500	1200	200	1200	1200	1200
574 10 45 01 Vehicle Replacement	638	1608	804	1544	957	957
574 10 47 00 Utilities-Parks	2750	3500	1607	3500	3500	3500
574 10 47 01 Utilities/Gym	0	35000	1413	0	0	0
574 10 48 00 Repairs & Maintenance	655	1500	0	0	0	0
574 10 49 00 Miscellaneous	203	2350	78	350	350	350
574 10 49 20 Motor Pool	2581	3500	917	3500	3500	3500
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>11723</b>	<b>74508</b>	<b>15430</b>	<b>15594</b>	<b>14507</b>	<b>14507</b>

1992/93

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

574 10 11 00

Director

FTE

1

\$ 38,666

Facilities Maintenance

.75

23,813

Facilities Coordinator/Pool Manager

.50

14,950

Facility Attendants

2.90

57,877

four - 29hr/wk permanent part-time positions

Recreational Leader

.30

6,400

two - 40hr/wk for 8 weeks, summers only

TOTAL

\$141,706

Total FTE:

5.45

574

574 10 21 00

Pension: PERS @ 16.13% of gross wage

574 10 22 00

Medicare: 1.45%

574 10 23 00

AETNA: \$4969.80 @ 100%, \$3578.16 @ 72% (Desk Attendant Staff) for covered employees

574 10 24 00

Life Insurance \$15.12 covered employee

574 10 25 00

Worker's Comp: 5.1% for all except clerical @ .52%

574 10 26 00

Unemployment Comp: .5% of gross wages

574 10 27 00

FICA @ 6.2%

574 10 31 00

Office Supplies: Stationary, forms, pens, pencils, etc

574 10 32 10

Operating Supplies-Gym/Rec: Paper Towels, toilet paper, soap, cleaning supplies, etc.

574 10 32 20

Operating Supplies-Parks: Paper Towels, toilet paper, soap, cleaning supplies, field chalk, etc.

574 10 32 03

Special Recreation: Funds for classroom instructors, special event and class supplies

574 10 33 10

Maintenance Supplies-Gym/Rec: Filters, lightbulbs, floor refinishing, major/minor replacement.

574 10 33 20

Maintenance Supplies-Parks: Paint, lightbulbs, landscaping materials, play equipment maint.

574 10 34 10

Small Tools & Equipment-Gym/Rec: Balls, nets, etc.

574 10 34 20

Small Tools & Equipment-Parks: Picnic Tables, benches, equipment.

574 10 42 00

Communications: Telephone and mail

574 10 43 00

Travel and Training: Travel to ARPA Conference, ARPA Board Mtgs,

First Aid & CPR training for staff.

574 10 44 00

Advertising and Printing: Legal ads, job ads, activity schedules, gym passes

574 10 45 00

Rentals and Leases: Car Allowance

574 10 45 01

Vehicle Replacement: Vehicle replacement rate only Replace Dept. Pick-up schedule 1995

574 10 47 20

Utilities: Garbage Collection, electricity, etc.

574 10 49 00

Miscellaneous: Dues, subscriptions (i.e. NRPA, AARP dues)

574 10 49 20

Motor Pool: Vehicle O.

OPERATIONS & MAINTENANCE SUBTOTAL	148369	253641	94569	251916	248329	248329
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574 10 60 00			CAPITAL OUTLAYS			
574 10 63 00 Eagles Roost Park	219	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL	219	0	0	0	0	0

PARKS & RECREATION SUBTOTAL	148588	253641	94569	251916	248329	248329
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574 20 10 00			SALARIES & WAGES			
574 20 11 00 Regular Pay	39402	36881	9118	47306	47306	47306
574 20 12 00 Overtime	940	0	207	518	518	518
574 20 17 00 Shift Differential	0	0	0	1092	1092	1092
SALARIES & WAGES SUBTOTAL	40342	36881	9325	48916	48916	48916

574 20 20 00			PERSONNEL BENEFITS			
574 20 21 00 Pension	3040	6591	840	3692	3692	3692
574 20 22 00 Medicare	609	535	136	709	709	709
574 20 23 00 Health Insurance	4045	4176	870	3727	3727	3727
574 20 24 00 Life Insurance	15	30	3	11	11	11
574 20 25 00 Workers Compensation*	1955	2028	1527	2287	2287	2287
574 20 26 00 Unemployment Compensation	598	369	71	245	245	245
574 20 27 00 FICA	0	1160	377	1614	1614	1614
PERSONNEL BENEFITS SUBTOTAL	10262	14889	3824	12285	12285	12285

574 20 30 00			SUPPLIES			
574 20 31 00 Office Supplies	0	0	0	100	100	100
574 20 32 00 Operating Supplies	4263	6200	1570	5500	5500	5500
574 20 33 00 Maintenance	3656	5000	443	4000	4000	4000
574 20 34 00 Small Tools & Equipment	3138	5500	51	1500	1500	1500
SUPPLIES SUBTOTAL	11057	16700	2064	11100	11100	11100

574 20 40 00			OTHER SERVICES & CHARGES			
574 20 41 00 Professional Services	72	0	0	0	0	0
574 20 42 00 Communications	331	480	113	480	480	480
574 20 43 00 Travel & Training	752	850	46	800	800	800
574 20 44 00 Advertising & Printing	606	325	0	340	340	340
574 20 48 00 Repairs & Maintenance	0	1000	147	300	300	300
574 20 49 00 Miscellaneous	25	100	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL	1786	2755	306	1920	1920	1920

OPERATIONS & MAINTENANCE SUBTOTAL	63447	71225	15519	74221	74221	74221
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574 20 60 00			CAPITAL OUTLAYS			
574 20 62 10 Pool Renovation	17534	0	0	0	0	0
574 20 63 02 Pool Repairs	2792	0	0	0	0	0
574 20 64 01 Pool Vacuum	0	3000	2883	0	0	0

Account Code	NARRATIVE DETAIL		FTE		
574 20 11 00	Regular Pay	Facilities Coordinator/Pool Manager	.50	\$ 14,950	
		Facilities Maintenance	.25	7,937	
		Life Guard II	.68	12,677	600 hours annually
		Life Guard I	.46	7,537	1000 hours annually
		Cashier	.35	4,204	400 hours annually
		TOTAL		\$ 47,305	

Total FTE: 2.24

- 574 20 21 00 Pension: PERS @ 16.13% of gross wages
- 574 20 22 00 Medicare: 1.45%
- 574 20 23 00 Health Insurance: \$4969.80 per covered employee
- 574 20 24 00 Life Insurance: Fidelity \$15.12 per covered employee
- 574 20 25 00 Worker's Comp: 5.1% for all except cashier @ .52%
- 574 20 26 00 Unemployment: .5% of gross wages
- 574 20 27 00 FICA @ 6.2%
  
- 574 20 31 00 Office Supplies: Paper, pencils, clipboards, markers, etc.
- 574 20 32 00 Operating Supplies: pool chemicals, paper products, cleaning supplies, etc.  
Gas Chlorine, water test (State requirement)
- 574 20 33 00 Maintenance Supplies: filters, lights, replacement parts
- 574 20 34 00 Small Tools & Equipment: goggles, kickboards, vacuum parts, hoses
  
- 574 20 41 00 Professional Services
- 574 20 42 00 Communications: Telephone and mail
- 574 20 43 00 Travel & Training: Travel Expenses, per diem, training seminars required for certification
- 574 20 44 00 Advertising and Printing: Passes, miscellaneous forms, quarterly flyers
  
- 574 20 48 00 Repairs & Maintenance: Miscellaneous electrical, plumbing, welding repairs by outside contractors
- 574 20 49 00 Miscellaneous

Capital Projects  
574 20

CAPTAL OUTLAYS SUBTOTAL	20326	3000	2883	0	0	0
SWIMMING POOL SUBTOTAL	83773	74225	18402	74221	74221	74221
TENT CITY CAMPGROUND						
				SALARIES & WAGES		
574 30 10 00						
574 30 11 00 Regular Pay	0	0	0	7500	7500	7500
574 30 12 00 Overtime	0	0	0	0	0	0
574 30 17 00 Shift Differential	0	0	0	182	182	182
SALARIES & WAGES SUBTOTAL	0	0	0	7682	7682	7682
574 30 20 00						
				PERSONNEL BENEFITS		
574 30 21 00 Pension	0	0	0	1239	1239	1239
574 30 22 00 Medicare	0	0	0	111	111	111
574 30 23 00 Health Insurance	0	0	0	1242	1242	1242
574 30 24 00 Life Insurance	0	0	0	16	16	16
574 30 25 00 Workers Compensation*	0	0	0	392	392	392
574 30 26 00 Unemployment Compensation	0	0	0	38	38	38
574 30 27 00 FICA	0	0	0	0	0	0
PERSONNEL BENEFITS SUBTOTAL	0	0	0	3039	3039	3039
574 30 30 00						
				SUPPLIES		
574 30 31 00 Office Supplies				100	100	100
574 30 32 00 Operating Supplies	0	0	0	2500	2500	2500
574 30 33 00 Maintenance	0	0	0	1000	1000	1000
574 30 34 00 Small Tools & Equip.				172	172	172
SUPPLIES SUBTOTAL	0	0	0	3772	3772	3772
574 30 40 00						
				OTHER SERVICES & CHARGES		
574 30 47 00 Utilities	0	0	0	2500	2500	2500
574 30 49 00 Miscellaneous	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL	0	0	0	2500	2500	2500
OPERATIONS & MAINTENANCE SUBTOTAL	0	0	0	16993	16993	16993
TENT CITY CAMPGROUND SUBTOTAL	0	0	0	16993	16993	16993
PARKS & RECREATION SUBTOTAL	148588	253641	94569	251916	248329	248329
SWIMMING POOL SUBTOTAL	83773	74225	18402	74221	74221	74221
TENT CITY CAMPGROUND SUBTOTAL	0	0	0	16993	16993	16993
PARKS & RECREATION TOTAL	232361	327866	112971	343130	339543	339543



Tent City Campground Narrative

574 30 11 Regular Pay: Campground manager - Part-time permanent seasonal position  
574 30 17 Shift Differential: Swing shift @ .35/hr.

574 30 21 PERS @ 16.13%  
574 30 22 Medicate at 1.45%  
574 30 23 Health Insurance: Figured at single employee/6 months  
574 30 24 Life Insurance : \$15.12  
574 30 25 Workers Comp @ 5.5%  
574 30 26 Unemployment @ .5%  
574 30 26 FICA

574 30 31 Office Supplies: Copy paper, receipt books, clip board, pens & pencils  
574 30 32 Operating Supplies: Toilet paper, cleaning & sanitation supplies, fire wood  
574 30 33 Maintenance: Tent pad repairs, paint, light bulbs  
574 30 34 Small Tools & Equip: Fire grates, wood cutting tools, plumbing repair parts  
574 30 47 Utilities: Electricity for lights and water heater, water & sewer & garbage  
574 30 49 Miscellaneous:

CITY NON DEPARTMENTAL

This department is used to fund those items required for general fund services that generally do not fall in one of the traditional departmental categories.

Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
<u>GENERAL FUND 001</u>						
<u>EXPENDITURES</u>						
<u>NON-DEPARTMENTAL</u>						
<u>SALARIES &amp; WAGES</u>						
576 10 11 00 Salaries				0	0	0
<u>Salaries &amp; Wages Subtotal</u>				0	0	0
<u>Personnel Benefits</u>						
576 10 20 00						
576 10 1901 Employee Incentive/Safety	0	5000	596	5000	0	3500
576 10 21 00 Pension	24	0	0	0	0	0
576 10 22 00 Medicare	16	0	0	0	0	0
576 10 23 00 Health Insurance	-82	0	0	0	0	0
576 10 24 00 Life Insurance	-1	0	0	0	0	0
576 10 25 00 Worker's Comp				0	0	0
576 10 26 00 Unemployment Expense	17	0	0	0	0	0
<u>SALARIES &amp; WAGES SUBTOTAL</u>	-26	5000	596	5000	0	3500
<u>SUPPLIES</u>						
576 10 30 00						
576 10 31 00 Office Supplies	510	1000	175	500	0	0
576 10 32 00 Operating Supplies	7947	8000	4074	8000	8000	8000
<u>SUPPLIES SUBTOTAL</u>	8457	9000	4249	8500	8000	8000
<u>OTHER SERVICES &amp; CHARGES</u>						
576 10 40 00						
576 10 41 00 Professional Services	25104	30000	12552	35000	35000	35000
576 10 42 00 Communications	0	0	22	0	0	0
576 10 43 00 Travel & Training	625	0	612	1000	0	0
576 10 44 00 Advertising/Printing	173	0	0	0	0	0
576 10 45 00 Rentals & Leases	3708	4000	3682	4000	4000	4000
576 10 46 02 Liability Insurance	85609	40532	62560	65700	65700	63726
576 10 46 03 Property Insurance	38524	41206	41206	43300	43300	45809
576 10 46 04 Public Officials	427	10306	10811	11400	11400	11400
576 10 46 05 Bonds	1684	1200	-505	2000	2000	2000
576 10 46 06 Insurance Brokers Fee	24000	22000	11000	22000	22000	22000
576 10 47 00 Utilities	12276	12000	7235	15000	15000	15000
576 10 48 00 Repairs & Maintenance	2874	3000	150	3000	3000	3000
576 10 49 00 Miscellaneous	1233	1000	183	500	500	500
576 10 49 12 Tent City	4617	5000	1799	0	0	0
576 10 49 14 Museum O & M Grant	27000	20000	20000	34920	15000	22500
576 10 49 49 Bad Debt Accounts	3949	0	0	0	0	0
<u>OTHER SERVICES &amp; CHARGES SUBTOTAL</u>	231803	190244	171307	237820	216900	224935

FY 1992/93

ACCOUNT CODE  
NON-DEPARTMENTAL

NARRATIVE DETAIL

576 10 11 00	
576 10 19 01	Employee incentive/safety program
576 10 31 00	Office Supplies: Main copier supplies
576 10 32 00	Operating Supplies: Heating Oil for City Building
576 10 41 00	Municipal Building Janitorial Contract
576 10 42 00	Communications:
576 10 43 00	Travel & Training: City wide training seminars
576 10 44 00	Advertising & Printing:
576 10 45 00	Rentals & Leases - Leases for parking lots from First Bank & Hammers; park from PFI
576 10 46 02	Insurance Liability: Includes general liability [.5489 of premium - \$29,090]; [\$2,290]; emergency services (ambulance malpractice excess liability) [\$5,412] (\$14,000 of premium in motor pool for emergency vehicles); and volunteer firemen's accident [\$3,740].
76 10 46 03	Insurance Property: Includes scheduled equipment (computer hardware, software, valuable papers, impound lot) [\$4,804]; boilers [\$2,642]; property [.5582 of premium - \$33,760].
576 10 46 04	Public Officials Liability [\$10,306]
576 10 46 05	Bonds (finance director, fidelity, employee blanket) [\$1,200]
576 10 46 06	Insurance Brokers Fee: Management services for insurance program
576 10 47 00	Utilities: For City Building (Electrical, Water, Sewer, & Garbage)
576 10 48 00	Repair and Maintenance: Contract repair, copier maintenance
576 10 49 00	Miscellaneous:
576 10 49 12	Tent City: (moved to Parks & Rec 92/93)
576 10 49 14	Museum O&M Grant: Museum grant -

		CAPITAL OUTLAYS					
576 10 60 00							
576 10 64 00 Machinery & Equipment	8142	0	0	4995	4995	4995	
576 10 65 08 Frederick Pt. Boardwalk	0	5000	0	0	0	0	
CAPITAL OUTLAYS SUBTOTAL	8142	5000	0	4995	4995	4995	
		INTERFUND TRANSFERS					
58710 52 00 Water Fund/Raw Fish Tax	0	0	0	60000	60000	60000	
58710 59 01 Harbor/Port Trust	204000	160000	160000	160000	140000	140000	
59710 55 00 Harbor/Port-Refuse	5000	5000	5000	5000	5000	5000	
59710 59 06 Land Devel Fd. - Sandy Bch Devel						20000	
INTERFUND TRANSFERS TOTAL	209000	165000	165000	225000	205000	225000	
NON-DEPARTMENTAL TOTAL	457376	369244	340556	476315	434895	462930	

576 10 64 00 Machinery & equipment - Postage scale and mailing machine  
587 10 52 00 Raw Fish Tax Revenues to Water Fund/capital improvements  
587 10 59 01 Raw Fish Tax Revenues to Harbor/Port Trust Fund - 20% of anticipated revenues  
597 10 55 00 Harbor & Port Transfer to cover excess refuse collection from non-harbor users  
59710 59 06 Land Development Fund - Sandy Beach Development

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 1991/92	Current Year To Date 12/31/91	Budget Year Requested FY 1992/93	Budget Year Recommended FY 1992/93	Budget Year Approved FY 1992/93
<b>GENERAL FUND TOTALS</b>							
511	City Council	50713	56736	28245	52167	62167	52167
512	City Manager	182113	171228	86750	196829	188029	195822
513	City Attorney	26821	30000	9867	30000	30000	30000
514	Finance	361561	320226	159906	302821	282271	282271
521/523	Police Dept/Jail	744528	776834	410640	986135	772250	780059
525	Fire Department	370189	209577	114681	485948	250929	255569
531/534	Public Works Oper/Streets	1057026	1468511	821614	1944412	1373548	1428425
536	City Engineer	66135	138668	48162	141843	0	0
538	Community Dev./Build. Admin.	158785	153759	71163	153954	0	0
536	Planner/Engineer				234932	233851	218400
560	Human & Community Services	230925	284680	102357	256413	233074	248341
572	Library	149415	140896	70184	147000	121349	128242
574	Parks & Rec/Pool	232361	327866	112971	326137	322550	339543
576	Non-Departmental	452376	369244	335556	482315	440895	462930
<b>GENERAL FUND EXPENDITURES TOTAL</b>		<b>4082948</b>	<b>4448225</b>	<b>2372096</b>	<b>5740906</b>	<b>4310913</b>	<b>4421769</b>
<b>GENERAL FUND APPROPRIATION</b>			<b>4448225</b>		<b>5740906</b>	<b>4310913</b>	<b>4421769</b>
<b>GENERAL FUND RESERVE</b>			<b>971220</b>		<b>-918473</b>	<b>511520</b>	<b>510664</b>
Rock Quarry Reserve			<b>75000</b>		<b>250000</b>	<b>250000</b>	<b>250000</b>
<b>GENERAL FUND TOTAL</b>			<b>5494445</b>		<b>5072433</b>	<b>5072433</b>	<b>5182433</b>

SALES TAX FUND

The Municipal Code states that sales tax monies shall be used first for the payment of annual principal and interest retirement of school bonds and other uses and amounts as determined by the City Council. Other uses shall be:

1. Amounts agreed with the federal government regarding public works;
2. To operate, construct, maintain and repair schools and school facilities, to pay principal and interest on general obligation bonds for school purposes;
3. To plan, design and construct any permanent public works and to pay incidental expenses in connection with such improvements;
4. To pay principal and interest on any general obligation bonds of the City;
5. To provide for general government operations.

The tax shall be collected by the City Treasurer, along with any penalties and interest from late tax payments. The Municipal Code provides the City with the ability of filing a tax lien against all real and personal property as a means of recovering unpaid sales tax. Also a sales tax inspector may be appointed by the Council to provide the City with audits of local merchants to insure compliance with the sales tax ordinance for collection and remittance of sales tax monies. The Municipal Code also states that sales tax monies shall be kept in a separate fund and withdrawn only for the purposes mentioned above.

FY 1992/93 Budget Summary

Beginning Cash Reserve	1,516,277
Charges for Services	2,145,000
Other Revenues	<u>767,185</u>
<b>TOTAL REVENUES</b>	<b>4,428,462</b>
=====	
O & M Expense	991,704
Capital Expenditures (Transfers to Other Funds)	1,321,463
<b>TOTAL EXPENSES</b>	<b>2,313,167</b>
=====	
Council Designated Reserve	850,000
Ending Cash Reserve	1,135,295
Municipal Bldg. Reserve	<u>130,000</u>
<b>TOTAL ENDING CASH RESERVE</b>	<b>2,115,295</b>



Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SALES TAX - FUND 101

REVENUES

BEGINNING CASH RESERVE	754581	896796		536277	536277	536277
Municipal Building Reserve	130000	130000		130000	130000	130000
Council Designated Reserve	0	0	0	850000	850000	850000

		RETAIL SALES TAXES					
313 00 00 00							
313 00 10 00	Local 6% Sales Tax	1939258	2000000	1058843	2100000	2100000	2100000
313 00 30 00	Transient Occupancy Tax	24976	25000	17106	30000	30000	30000
311 00 90 00	A/R Penalties (Retail & TRT)	14673	14500	6752	15000	15000	15000
RETAIL SALES TAXES SUBTOTAL		1978907	2039500	1082701	2145000	2145000	2145000

		MISCELLANEOUS REVENUES					
360 00 00 00							
360 00 10 00	Interest Earnings	74307	50000	24490	43000	43000	43000
MISCELLANEOUS REVENUES SUBTOTAL		74307	50000	24490	43000	43000	43000

		LONG TERM DEBT PROCEEDS					
398 00 00 00							
398 11 00 00	1968 School G.O. Bonds*	87854	0	0	0	0	0
398 12 00 00	1975 School G.O. Bonds*	273324	274928	270940	271700	271700	271700
398 13 00 00	1983 School G.O. Bonds*	280799	280802	0	251815	251815	251815
398 14 00 00	Local Construction Reimbursement*	162732	379848	351091	0	0	0
398 15 00 00	1989 Sch/Comm Gym G.O. Bonds*	191358	212474	160262	200670	200670	200670
LONG TERM DEBT PROCEEDS SUBTOTAL		996067	1148052	782293	724185	724185	724185

CURRENT REVENUES	3049281	3237552	1889484	2912185	2912185	2912185
REVENUES TOTAL	3933862	4264348		4428462	4428462	4428462

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SALES TAX - FUND 101

EXPENDITURES

Salaries & Wages

513 20 1100	Regular Pay	0	15584	6938	15645	15645	15645
513 20 1200	Overtime Pay	0	0	0	780	780	780
<b>Salaries &amp; Wages Total</b>		<b>0</b>	<b>15584</b>	<b>6938</b>	<b>16425</b>	<b>16425</b>	<b>16425</b>

Personnel Benefits

513 20 2100	Pension	0	2785	1293	2650	2650	2650
513 20 2200	Medicare	0	0		0	0	0
513 20 2300	Health Insurance	0	1144	583	1207	1207	1207
513 20 2400	Life Insurance	0	6	3	8	8	8
513 20 2500	Workers Comp	0	103	78	85	85	85
513 20 2600	Unemployment Compensation	0	156	59	80	80	80
<b>Personnel Benefits Total</b>		<b>0</b>	<b>4194</b>	<b>2016</b>	<b>4030</b>	<b>4030</b>	<b>4030</b>

Supplies

513 20 3100	Office Supplies	0	500	449	800	800	800
513 20 3200	Operating Supplies	0	500	0	200	200	200
513 20 3400	Small Tools & Equipment	0	0	0	0	0	0
<b>Supplies Total</b>		<b>0</b>	<b>1000</b>	<b>449</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>

Other Services & Charges

513 20 41	Professional Services	92	0	30	0	0	0
513 20 44	Advertising/Printing	117	0	260	800	800	800
513 20 48	Repair & Main			591	300	300	300
513 20 49	Miscellaneous	2219	600	290	1000	1000	1000
513 20 4103	Sales Tax Audits	0	6000	0	6000	6000	6000
513 20 4921	Petersburg Public Schools	882708	230341	558192	1306240	1306240	932309
513 20 4928	Other Trans Rm Tax Recip.	7000	5000	0	9500	9500	9500
513 20 4929	Chamber of Commerce	12400	18000	14848	20340	20340	20340
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>904327</b>	<b>259941</b>	<b>573330</b>	<b>1344180</b>	<b>1344180</b>	<b>970249</b>

1992/93

Account Code

Narrative Detail

51310 11 00

Sales Tax administration - wages

Sales Tax Clerk	<u>FTE</u> .50	\$ 15,645
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Total Payroll		\$ 15,645
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Total FTE: .50

51320 2100

Pension - PERS @ 16.13%

51320 2200

Medicare @ 1.45%

51320 2300

Health Insurance @ \$2,412 full coverage X .5 employee

51320 2400

Life Insurance @ \$15 X .5 employee

51320 2500

Worker's Comp @.52%

51320 2600

Unemployment Insurance @ 1%

51320 2700

FICA @ 6.2%

51320 31

Office Supplies - Forms

51320 32

Operating Supplies

51320 34

Small Tools & Equipment - Updates to computer program

51320 41

Professional Services

51320 44

Advertising/Printing - Publishing notices

51320 48

Repairs & Maintenance - Computer equipment upkeep

51320 49

Miscellaneous - Sr. Citizens ID cards, court costs, filing fees

51320 4103

Sales Tax Audits - Annual audits of compliance with ordinances.

51320 4921

Local contribution to School District

51320 4928

Visitor related grant to approved agency

51320 4929

Chamber of Commerce Grant from Transient Room Tax Receipts

				CAPITAL OUTLAYS		
513 20 64 00	Machinery & Equipment			7750	7750	7750
CAPITAL OUTLAYS SUBTOTAL		0	0	7750	7750	7750

				INTERFUND TRANSFERS OUT		
587 00 00 00						
597 10 01	General Fund - Op	411800	612793	0	0	0
597 10 03	Debt Service Fund - Op	1053621	1026797	485647	1005868	1005868
587 10 05	Facilities Construction	150000	0		0	0
597 10 52	Water Utility Fund	0	0		0	0
597 10 53	Sewer Utility Fund	0	180000	50000	300000	165000
597 10 54	Sanitation Fund	0			40000	40000
597 10 56	Oper. Trs. School	86221				
587 10 58	Motor Pool	100000	308360		0	0
59710 5801	Building Maintenance Fund	0	272209	202585	97845	97845
INTERFUND TRANSFERS SUBTOTAL		1801642	2400159	738232	1443713	1308713

SALES TAX FUND EXPENDITURES TOTAL		2705969	2680878	1320965	2817098	2682098	2313167
SALES TAX APPROPRIATION		2705969	2748071		2816257	2681257	2313167
RESERVE FOR MUNI BLDG		130000	130000		130000	130000	130000
COUNCIL DESIGNATED RESERVE					850000	850000	850000
SALES TAX RESERVE		1097893	1386277		632205	767205	1135295
SALES TAX TOTAL		3933862	4264348		4428462	4428462	4428462

51320 6400	Machinery & Equipment - Replace 1985 computer for sales tax and printer
59710 01	General fund operations
59710 03	Debt Service payments on General Obligation bonds
58710 05	Facilities Construction - Community gymnasium bond funds
59710 52	Water Utility Fund - Capital projuect
59710 53	Sewer Utility Fund - Capital projects I & I
59710 54	Sanitation Utility - Debt Service for solid waste disposal project
59710 58	Motor Pool -
59710 5801	Building Maintenance Fund - Maintenance projects

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest. Monies collected in the sales tax fund are transferred to this account for the payment of general obligation bond principal and interest payments.

FY 1992/93 Budget Summary

Beginning Cash Reserve	81,250
Charges for Services	<u>1,152,250</u>
Other Revenues	
TOTAL REVENUES	1,233,500
=====	
O & M Expense	<u>1,149,090</u>
Capital Expenditures	
TOTAL EXPENSES	1,149,090
=====	
ENDING CASH RESERVE	84,410



Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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DEBT SERVICE - FUND 201

EXPENDITURES

		Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
519 60 00 00							
	LONG TERM DEBT SERVICE						
519 62 00 00							
	1975 GENERAL OBLIGATION BOND						
519 62 71 00	Principal	185000	200000	200000	215000	215000	215000
519 62 72 00	Interest	101000	85600	46800	69000	69000	69000
1975 G. O. BONDS	SUBTOTAL	286000	285600	246800	284000	284000	284000
519 63 00 00							
	1983 GENERAL OBLIGATION BONDS						
519 63 71 00	Principal	185000	185000	0	185000	185000	185000
519 63 72 00	Interest	144208	127003	63501	109520	109520	109520
1983 G.O. BONDS	SUBTOTAL	329208	312003	63501	294520	294520	294520
519 64 00 00							
	1984/86 UTILITY GENERAL OBLIGATIONS BONDS						
519 64 71 00	Principal	77000	78000	78000	79000	79000	79000
519 64 72 00	Interest	89671	81751	42624	74705	74705	74705
1984 UTILITY G.O. BONDS	SUBTOTAL	166671	159751	120624	153705	153705	153705
519 65 00 00							
	1989 INCINERATOR GO BOND						
519 65 71 00	Principal	35000	40000	0	40000	40000	40000
519 65 72 00	Interest	108718	106163	53081	103222	103222	103222
1989 INCINERATOR GO BOND	SUBTOTAL	143718	146163	53081	143222	143222	143222
519 66 00 00							
	1989 COMM/SCH GYM GO BOND						
519 66 71 00	Principal	150000	160000	0	175000	175000	175000
519 66 72 00	Interest	121742	109443	54721	98643	98643	98643
1989 COMM/SCH GO BONDS	SUBTOTAL	271742	269443	54721	273643	273643	273643
DEBT SERVICE EXPENDITURES	TOTAL	1197339	1172960	538727	1149090	1149090	1149090
DEBT SERVICE APPROPRIATION		1197339	1172960	538727	1149090	1149090	1149090
DEBT SERVICE ENDING CASH RESERVE		76250	81250	78235	84410	84410	84410
DEBT SERVICE TOTAL		1273589	1254210	616962	1233500	1233500	1233500



HOSPITAL TRUST FUND #621

The purpose of the Hospital Trust Fund is to establish a self insurance reserve (SIR) account for the purpose of self insuring the hospital for liability. The Hospital Trust is also set up to complete any remaining capital projects the City Council & Hospital Board deem part of the original scope of the Hospital Construction Project. Authority for the Fund was established by Ordinance #595 of the City of Petersburg adopted April 20, 1987.

FY 1992/93 Budget Summary

Beginning Cash Reserve	698,073
Charges for Services	-0-
Other Revenues	<u>80,000</u>
<b>TOTAL REVENUES</b>	<b>778,073</b>
=====	
O & M Expense	30,000
Capital Expenditures	<u>-0-</u>
<b>TOTAL EXPENSES</b>	<b>30,000</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>748,073</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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HOSPITAL TRUST FUND # 621

REVENUES

	Beginning Fund Balance (SIR)	598073	648073	656858	698073	698073	698073
36000 10	Interest Earnings	45149	40000	10699	30000	30000	30000
38710 59	Hospital SIR Contribution	50000	50000	25000	50000	50000	50000
	<b>CURRENT REVENUES</b>	<b>95149</b>	<b>90000</b>	<b>35699</b>	<b>80000</b>	<b>80000</b>	<b>80000</b>
	<b>HOSPITAL TRUST FUND TOTAL</b>	<b>693222</b>	<b>738073</b>	<b>692557</b>	<b>778073</b>	<b>778073</b>	<b>778073</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/90	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
<u>HOSPITAL TRUST FUND</u>							
<u>EXPENDITURES</u>							
59710 59	Hospital O & M Grant	36364	40000	19484	30000	30000	30000
<b>HOSPITAL EXPENDITURES TOTAL</b>		36364	40000	19484	30000	30000	30000
<b>HOSPITAL TRUST TOTAL EXPENDITURES</b>		36364	40000	19484	30000	30000	30000
<b>HOSPITAL TRUST APPROPRIATIONS</b>		36364	40000	19484	30000	30000	30000
<b>HOSPITAL TRUST RESERVE</b>		656858	698073	673073	748073	748073	748073
<b>HOSPITAL TRUST TOTAL</b>		693222	738073	692557	778073	778073	778073

1992/93

Narrative Detail

Hospital O & M Grant: This is an annual operational and maintenance grant for the Hospital. It is based on the current interest that is earned by this fund.

Hospital SIR: Self Insurance Reserve for claims against the Hospital.

SCHOOL CONSTRUCTION FUND

The School Construction Fund was established in accordance with State of Alaska Department of Education grant agreements. The fund has had both grant funds, bond funds, and remaining interest in it. The purpose of the fund is to provide a construction fund for school capital projects.

FY 1992/93 Budget Summary

Beginning Cash Reserve	43,500
Charges for Services	-0-
Other Revenues	15,500
TOTAL REVENUES	59,000
=====	
O & M Expense	40,000
Capital Expenditures	-0-
TOTAL EXPENSES	40,000
=====	
ENDING CASH RESERVE	19,000

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SCHOOL CONSTRUCTION FUND #302

REVENUES

BEGINNING CASH RESERVE		7821	17454	17454	43500	43500	43500
33600 05 DOE Grant #13-90 Elem Sprinkler		306205	50000	37750	15000	15000	15000
36000 10 Interest Income		7388	0	334	500	500	500
38710 02 Sales Tax Transfer		0	0				
<b>SCHOOL CONSTRUCTION FUND TOTAL</b>		<b>321414</b>	<b>67454</b>	<b>55538</b>	<b>59000</b>	<b>59000</b>	<b>59000</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SCHOOL CONSTRUCTION FUND #302

EXPENDITURES

57140 11	Regular Pay	6184	0	39	0	0	0
57140 12	Overtime Pay	642	0		0	0	0
57140 2100	Psbg Public Schools Pension	1528	0	522	0	0	0
57140 2200	Psbg Public Schools Medicare	47	0	13	0	0	0
57140 2300	Psbg Public Schools Health Insur	844	0	197	0	0	0
57140 2400	Psbg Public Schools Life Insura	3	0	1	0	0	0
57140 2600	Psbg Public Schools Unempl Expe	150	0	79	0	0	0
57140 2700	FICA	0	0	182	0	0	0
57140 6007	Psbg Public Schools Elem Sprklr	252781	0	627	0	0	0
57140 6009	Thermal Barrier	41781	0	0	0	0	0
57140 6223	School Repairs	0	50000	10650	40000	40000	40000
<b>SCHOOL CONSTRUCTION EXPENDITURES TOTAL</b>		<b>303960</b>	<b>50000</b>	<b>12310</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>
<b>TOTAL SCHOOL CONSTRUCTION APPROPRIATIONS</b>		<b>303960</b>	<b>50000</b>	<b>12310</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>
<b>TOTAL SCHOOL CONSTRUCTION ENDING CASH RESERVE</b>		<b>17454</b>	<b>17454</b>	<b>43228</b>	<b>19000</b>	<b>19000</b>	<b>19000</b>
<b>TOTAL SCHOOL CONSTRUCTION</b>		<b>321414</b>	<b>67454</b>	<b>55538</b>	<b>59000</b>	<b>59000</b>	<b>59000</b>

1992/93

Narrative Detail

57140 6223

Petersburg School District: Rebuild stairs to kindergarten, replace water damaged roof decking and beams at elementary school, install window in elementary school classroom, correct electrical and ventilation code problems at elementary school.



ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the City's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 10 employees at present.

ELECTRIC UTILITY 92/93 BUDGET SUMMARY

Beginning Fund Balance		1,500,000
Sales of Electricity	2,975,272	
Contract Work	155,000	
Other Revenues	104,960	
	-----	-----
<b>TOTAL REVENUES</b>	<b>3,235,232</b>	<b>4,735,232</b>
=====		
Power Purchase Expenses	1,434,339	
Debt Service	75,500	
Other O & M Expenditures	1,117,957	
	-----	
<b>TOTAL O&amp;M EXPENSES</b>	<b>2,627,796</b>	<b>2,627,796</b>
Capital Expenditures		1,047,000
		-----
<b>TOTAL EXPENSES</b>		<b>3,674,796</b>
=====		
<b>ENDING FUND BALANCE</b>		<b>1,060,436</b>

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDG	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
ELECTRIC - FUND 401							
	BEGINNING FUND BALANCE	1,800,000	1,600,000	1,800,000	1,000,000	1,500,000	1,500,000
33200 0400	Dept. of Energy	0	0	4,080	0	0	0
34411 1000	Residential Sales	1,008,150	950,000	489,934	965,000	990,000	990,000
34411 2000	Small Commercial Sales	575,230	435,000	240,082	440,000	440,000	440,000
34411 3000	Large Commercial Sales	1,086,359	1,250,000	743,199	1,300,000	1,300,000	1,300,000
34411 4000	Local Street Lighting	54,853	37,422	19,292	37,422	37,422	37,422
34411 5000	Fuel Adjustment Charges	0	0	0	0	0	0
34411 6000	Tyee Adjustment Charges	105,558	117,539	56,676	110,000	110,000	110,000
34411 7000	State Street Lighting	19,190	17,850	6,454	17,850	17,850	17,850
34411 8000	Harbor Sales	108,037	80,000	45,444	80,000	80,000	80,000
34412 3000	Other Operating Revenues	0	0	450	45,960	45,960	45,960
34412 4000	Rent From Electric Property	12,656	10,000	12,656	10,000	10,000	10,000
34412 5000	Other Electric Revenue	4,472	2,500	127	2,500	2,500	2,500
34413 1000	Contract Work	77,870	35,000	7,213	5,000	5,000	5,000
32200 1000	Building Permits	0	2,500	1,204	1,000	1,000	1,000
340	CHARGES FOR SERVICES SUBTOTAL	3,052,375	2,937,811	1,626,811	3,014,732	3,039,732	3,039,732
MISCELLANEOUS REVENUES							
360							
36000 1000	Interest Earnings	155,216	75,000	37,809	40,000	40,000	40,000
36000 5100	A/Rec'd Penalties	4,553	4,000	1,246	4,000	4,000	4,000
36000 9000	Miscellaneous	3,595	1,500	600	1,500	1,500	1,500
36900 81	Over & Short	(50)	0	9	0	0	0
360	MISCELLANEOUS REVENUES SUBTOTAL	163,314	80,500	39,664	45,500	45,500	45,500
387							
38710 5500	Wrg. Ave. & Dump Hill Rd	0	0	0	150,000	150,000	150,000
	TOTAL INTERFUND TRANSFERS	0	0	0	150,000	150,000	150,000
	CURRENT REVENUES	3,215,689	3,018,311	1,666,475	3,210,232	3,235,232	3,235,232
	ELECTRIC FUND REVENUES TOTAL	5,015,689	4,518,311	3,466,475	4,210,232	4,735,232	4,735,232

34400 0000  
 34411 1000 Residential Sales of 9,927,980 KWH @ .0972, service charges and block rate average.  
 34411 2000 Small Commercial Sales 4,905,525KWH @ .0897, service charges and block rate average.  
 34411 3000 Large Commercial Sales 13,238,290 KWH @ .0982, service charges and block rate average  
 34411 4000 Local Street Lighting, general fund support for City Street Lights.  
 34411 5000 Fuel Adjustment Charges  
 34411 6000 Tye adjustment-Ord. 14.16.730 cost of wholesale power purchases above \$.0584/KWH.  
 34411 7000 State Street Lighting per Dot/pf contract.  
 34411 8000 Harbor Sales of 570,200KWH @.1327, service charges and block rate average.  
 34412 1000 Forfeited Discounts  
 34412 3000 Water, sewer & garbage billing charges (based on 1991/92 billing portion of admin chgs)  
 34412 4000 Rent From Electric Property- General Telephone and Cablevision pole rentals  
 34412 5000 Other Electric Revenue- Connect and Re-Connect Fees  
 32211 1000 Electrical Permit fees.  
 34413 1000 Contract Work, |  
 340 CHARGES FOR SERVICES SUBTOTAL

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360  
 36010 0000 Interest Income from Investments  
 36050 0000 A/Rec'd Penalties  
 36090 0000 Other Miscellaneous Revenue- cashier over and shortages, misc.  
 360 MISCELLANEOUS REVENUES SUBTOTAL

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387  
 38710 5500 Wrg. Ave. (Reimburse form DOT), Dump Hill Rd (in Solid Waste & Water Projects.

CURRENT REVENUES

ELECTRIC FUND REVENUES TOTAL

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50110 10	Administration			33191	95000	95000	95000
50110 11	Administration Regular Pay	92477	103250	1361	2500	2500	2500
50110 12	Overtime Pay	2158	2000	12507	20640	20640	20640
50110 13	Holidays	22624	20412	30826	52980	52980	52980
50110 14	Vacation	51908	50458	13004	24494	24494	24494
50110 15	Sick Leave	15400	23328	100	100	100	100
50110 17	Shift Differential	0	100	100	100	100	100
50110 10	<b>ADMIN. SALARIES SUBTOTAL</b>	<b>184567</b>	<b>199548</b>	<b>90989</b>	<b>195714</b>	<b>195714</b>	<b>195714</b>
50110 20	Personnel Benefits	-39474					
50110 2100	Pension	30852	51879	25970	49062	49062	49062
50110 2200	Medicare	296	3782	205	4410	4410	4410
50110 2300	Health Insurance	16298	17128	9642	20317	20317	20317
50110 2400	Life Insurance	59	74	36	91	91	91
50110 2500	Workers Comp.	20913	28517	21469	30927	30927	30927
50110 2600	Unemployment Comp.	3217	4123	1356	1521	1521	1521
50110 20	<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>32161</b>	<b>105503</b>	<b>58678</b>	<b>106328</b>	<b>106328</b>	<b>106328</b>
50110 30	Supplies						
50110 31	Office Supplies	700	500	370	1000	1000	1000
50110 32	Operating Supplies	154	500	145	500	500	500
50110 33	Maintenance Supplies	75	250	0	500	500	500
50110 34	Small Tools & Equip.	853	2500	2833	3000	3000	3000
50110 35	Inventory	12261	0	4536	0	0	0
50110 30	<b>SUPPLIES SUBTOTAL</b>	<b>14043</b>	<b>3750</b>	<b>7884</b>	<b>5000</b>	<b>5000</b>	<b>5000</b>
50110 40	Other Services & Charges						
50110 41	Professional Services	10792	40000	9399	40000	40000	40000
50110 42	Communications	4929	4000	2221	5000	5000	5000
50110 43	Travel & Training	12344	10000	2708	15000	15000	15000
50110 44	Printing & Advertising	618	1000	1867	2500	2500	2500
50110 4501	Vehicle Replacement	32925	41256	24598	40321	24983	24983
50110 4502	Equip/Work Orders	-25566	0	0	0	0	0
50110 46	Insurance, Property	12845	20000	26270	30000	30000	30000
50110 4601	Insurance, Liability	60557	75000	20531	41000	41000	41000
50110 47	Utilities	1643	3000	1178	3000	3000	3000
50110 48	Repair & Maintenance	753	3500	1033	4000	4000	4000
50110 49	Miscellaneous	11	0	7	0	0	0
50110 4910	Overhead Charges	86466	80448	40896	40000	90226	90226
50110 4920	Motor Pool Operations & Maintenance	26619	30000	14357	25000	25000	25000
50110 40	<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>224936</b>	<b>308204</b>	<b>145065</b>	<b>245821</b>	<b>280709</b>	<b>280709</b>

## ACCOUNT #

## NARRATIVE DETAIL

50110 ELECTRIC UTILITY  
50110 11 Regular pay, Supt., Supt. Secretary, Office Manager.  
50110 12 Overtime for the PMP&L Administration.  
50110 13 Holiday Pay for PMP&L employees  
50110 14 Vacation pay for PMP&L employees  
50110 15 Sick Leave Pay for PMP&L employees  
50110 17 Shift Differential - per IBEW agreement art. 11.8.

50110 2100 Pension, PERS @ 16.13% of gross wages.  
50110 2200 Medicare, .0145% of gross wages for employees.  
50110 2300 Health Insurance.  
50110 2400 Life Insurance, Transamerica Insurance Co. \$15.12/yr. per employee.  
50110 2500 Workers Compensation, 6.9% of gross wages of all employees, except clerical use .52%, Supt .96%.  
50110 2600 Unemployment Compensation, rate is .5% on gross wages per employee.

50110 31 Office Supplies, stationary, pens, pencils, forms, copy paper, computer disks, file fldrs, printer ribbons, etc.  
50110 32 Operating Supplies, cleaning supplies, towels, soap, sanitation supplies, film.  
50110 33 Maintenance Supplies, light bulbs, paint, copier developer, rug cleaner.  
50110 34 Small Tools & Equipment, software, calculator, file cabinets, drafting supplies, administrative equipment.  
50110 35 Inventory shows actual expenditures for replacement into inventory.

50110 41 Professional Services, audit, surveyors and engineering services, attorney fees, bid specs.  
50110 42 Communication, telephone and mailing expenses.  
50110 43 Travel & Training, UB & Supt NWPPA, Lineman Schl, Supt State Mgrs, Ruralite safety prgrm, see addendum for travel.  
50110 44 Printing & Advertising, legal advertising, public service ads.  
50110 4501 Vehicle replacement cost (submitted by motor pool).  
50110 46 Property Insurance and AML JIA insurance costs for the Electric Utility.  
50110 4601 Liability Insurance cost for the Electric Utility, including Crystal Lake dam.  
50110 47 Utilities, water, sewer and garbage costs (shows anticipated increase.)  
50110 48 Maintenance & service contracts with Radix, OTC, Xerox.  
50110 49 Miscellaneous Expenses.  
50110 4910 Estimated costs for general administration support.  
50110 4920 Motor pool O&M, actual costs of insurance, gas, oil, parts, freight.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50110 60	Capital Outlays						
50110 64	Machinery & Equipment						
50110 6403	Poles, Towers & Fixtures	11839	7500	6753	10000	10000	10000
50110 6404	Overhead Conductors & Devices	2416	7500	0	5000	5000	5000
50110 6405	Underground Conduit	2018	3500	5267	5000	5000	5000
50110 6406	Underground Conductors & Devices	3018	2500	8745	6000	6000	6000
50110 6407	Line Transformers	20019	20000	5926	50000	50000	50000
50110 6408	Services	21648	10000	6722	15000	15000	15000
50110 6409	Meters	3658	15000	55	5000	5000	5000
50110 6412	Street Lighting & Signal System	0	1000	174	1000	1000	1000
50110 6451	Office Furniture & Equipment	15746	2000	869	10000	10000	10000
50110 6453	Stores Equipment	72	0	0	1000	1000	1000
50110 6454	Tools, Shop & Garage Equipment	13196	10000	0	5000	5000	5000
50110 6455	Laboratory Equipment	1021	3500	0	4000	4000	4000
50110 6457	Communication Equipment	698	15000	0	10000	10000	10000
50110 64	<b>MACHINERY &amp; EQUIPMENT SUBTOTAL</b>	<b>95349</b>	<b>386011</b>	<b>34511</b>	<b>127000</b>	<b>127000</b>	<b>127000</b>
50110 65	Work in Progress	23902	0	0	0	0	0
50110 6549	Blind Slough Substation	70481	0	647	0	0	0
50110 6559	Wrangell Ave Upgrade	65164	0	0	75000	75000	75000
50110 6562	Automatic Load Control	69610	50000	0	60000	60000	60000
50110 6563	Pump-Back System, Crystal Lake Hydro	0	0	0	0	400000	400000
50110 6564	Generation, Distribution Facilities	1251586	275000	241445	0	0	0
50110 65	GIS-Mapping System	0	0	0	0	0	0
50110 6568	Upgrade Elem. School Boilers	0	0	0	0	0	0
50110 6570	Elec. Line Rebuild To Solid Waste Fac	0	35000	0	35000	35000	35000
50110 6571	Water Treatment Elec. Line Rebuild	0	35000	0	35000	35000	35000
50110 6573	Phase II 24.9 KV Line Rebuild	0	200000	32257	315000	315000	315000
50110 6575	Point Fredrick Extension	0	0	0	0	0	0
50110 6576	Remodel Utility Building	0	60000	39085	0	0	0
50110 6577	Power Line Rebuild To FAA	0	80000	0	0	0	0
50110 65	<b>WORK IN PROGRESS</b>	<b>1480743</b>	<b>595000</b>	<b>313434</b>	<b>520000</b>	<b>920000</b>	<b>920000</b>
50110 60	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1576092</b>	<b>981011</b>	<b>347945</b>	<b>647000</b>	<b>1047000</b>	<b>1047000</b>

## ACCOUNT #

## NARRATIVE DETAIL

50110 60 Capital outlays

50110 6403 Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire, x-arms for blanket work order svcs.  
50110 6404 Overhead conductors and devices, circuit breakers, insulators, arresters for blanket work order services.  
50110 6405 Underground conduit, concrete, iron pipe, excavation, lighting systems, vaults for blanket work order services.  
50110 6406 Underground conductors & devices, armored conductors, submarine cable, switches, 24.9 cable for Indian St. rebld.  
50110 6407 Line Transformers, fuse holders, lighting arresters, capacitors.  
50110 6408 Services, brackets, cables, and wire, conduit insulators, conduit, etc. for services (secondary).  
50110 6409 Meters, watt-hour meters, limiting devices, instrument transformers, switches.  
50110 6412 Street lighting and signal system, cable vaults, lamp equipment, foundations, etc.  
50110 6451 Office furniture and equipment, local area network for computer, desk, chairs, tables.  
50110 6453 Stores Equipment, pallet jack, shelving for material storage, roto bin.  
50110 6454 Shop and garage tools and equipment, chargers, air compressor, all tools signed out by employees.  
50110 6455 Laboratory Equipment, meter testing equipment, voltage & frequency recorder, pentameter #835110.  
50110 6457 Communication Equipment, repeater for scada, solar panels, cables, radios for vehicles.

50110 6549 Blind Slough Sub Rebuild, rebuild & upgrade substation to increase power gen. from Crystal Lake Hydro. COMPLETED  
50110 6559 Wrangell Ave. Power Line Rebuild  
50110 6562 Automatic Load Control, to tie Scada systems together with Hydro, Diesel and Petersburg (APA) Sub.  
50110 6563 Crystal Lake Pump-Back System  
50110 6564 Generation, Distribution Facilities, demolish Swainson Bldg, construct garage at City Shop.  
50110 65 GIS- Mapping System for the City  
50110 6568 Upgrade "E" Street Elec System to accommodate the boilers at the School- CANCELLED (No payback w/in 2 years).  
50110 6570 Rebuild Power line to facilitate new solid waste facility (contract work revenue).  
50110 6571 Rebuild Power line to the City water treatment plant (contract work revenue).  
50110 6573 Phase II, 24.9KV Line Rebuild.  
50110 6575 Point Fredrick Line Extension  
50110 6576 Remodel of the Electric Utility Building  
50110 6577 Power Line Rebuild to FAA and Water Tanks, to be reimbursed by FAA., Water Dept., Electric Dept.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50110 70	Debt Service						
50110 71	Principal	0	83150	0	40358	40358	40358
50110 72	Interest	46705	42871	21405	34642	34642	34642
50110 73	Service Charges	540	500	252	500	500	500
50110 70	<b>DEBT SERVICE SUBTOTAL</b>	<b>47245</b>	<b>126521</b>	<b>21657</b>	<b>75500</b>	<b>75500</b>	<b>75500</b>
50120	Customer Accounts Expense						
50120 11	Regular Pay	12166	8500	22889	45000	45000	45000
50120 12	Overtime Pay	748	200	418	1000	1000	1000
50120 2100	Customer Accts. Pension	1895	1519	5084	7420	7420	7420
50120 2200	Customer Accts. Medicare	130	123	61	667	667	667
50120 2300	Customer Health Insurance	1639	1566	2259	3073	3073	3073
50120 2400	Customer Accts. Life Insurance	9	8	10	14	14	14
50120 2600	Customer Accts. Unempl. Expense	202	85	272	230	230	230
50120 30	Supplies	47	100	7208	3500	3500	3500
50120 40	Other Services & Charges	0	0	991	3000	3000	3000
50120 49	Uncollectible Accounts	10853	10000	438	15000	15000	15000
50120	<b>CUSTOMER ACCOUNT EXPENSE SUBTOTAL</b>	<b>27689</b>	<b>22101</b>	<b>39630</b>	<b>78904</b>	<b>78904</b>	<b>78904</b>
50130	Hydraulic Power Production						
50131	Hydro Operating Expense						
50131 11	Reg. Pay/ Operation	4433	5000	603	3600	3600	3600
50131 12	Overtime Pay/ Operation	527	750	1071	1500	1500	1500
50131 2100	Hydro Operating Pension Exp.	420	894	115	822	822	822
50131 2200	Hydro Operating Medicare Exp.	1	2	1	74	74	74
50131 2300	Hydro Operating Health Insurance Exp.	135	84	48	340	340	340
50131 2400	Hydro Operating Life Insurance Exp.	1	2	1	2	2	2
50131 2600	Hydro Operating Unempl. Expense	38	58	4	25	25	25
50131 30	Hydro Supplies	538	1000	906	2500	2500	2500
50131 40	Other Services & Charges	7213	8000	8735	25000	25000	25000
50131	<b>HYDRO OPERATING EXPENSE SUBTOTAL</b>	<b>13306</b>	<b>15789</b>	<b>11484</b>	<b>33863</b>	<b>33863</b>	<b>33863</b>



## ACCOUNT #

## NARRATIVE DETAIL

50110 71 Principal on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).  
50110 72 Interest on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).  
50110 73 Bank service charges.

50120 11 Meter reading, labor needed for meter reading.  
50120 12 Meter reading overtime required to read meters.  
50120 2100 Payroll burden for pension  
50120 2200 Payroll burden for medicare  
50120 2300 Payroll burden for Health Insurance  
50120 2400 Payroll burden for insurance  
50120 2600 Payroll burden for Unemployment compensation  
50120 30 Meter reading supplies, Radix batteries.  
50120 40 PMP&L portion of Utility Billing System  
50120 49 Uncollectible accounts, electric bills not collected.

50130 Blind Slough Hydro Operations.  
50131 11 Regular pay labor for the operation of Blind Slough Hydro Unit.  
50131 12 Overtime needed to operate the Blind Slough Hydro Unit.  
50131 2100 Payroll burden for pension  
50131 2200 Payroll burden for medicare  
50131 2300 Payroll burden for Health Insurance  
50131 2400 Payroll burden for insurance  
50131 2600 Payroll burden for Unemployment compensation  
50131 30 Hydraulic oil, turbine oil, sorbent, rags and distilled water for batteries.  
50131 40 Annual land & admin chgs for Federal Proj 201, FERC licensing workshop, Temsco transport of FERC inspector to dam.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50132	Hydro Maintenance Expense						
50132 11	Reg. Pay/ Maintenance	16359	25000	3537	25000	25000	25000
50132 12	Overtime Pay/ Maintenance	565	500	595	1500	1500	1500
50132 2100	Hydro Maintenance Pension Exp.	2688	4468	870	4274	4274	4274
50132 2200	Hydro Maintenance Medicare Exp.	18	35	6	384	384	384
50132 2300	Hydro Maintenance Health Ins. Exp.	1504	2000	279	1770	1770	1770
50132 2400	Hydro Maintenance Life Insurance Exp.	5	7	2	8	8	8
50132 2600	Hydro Maintenance Unempl. Expense	252	255	32	132	132	132
50132 30	Supplies/ Maintenance	3961	5000	5838	12000	12000	12000
50132 40	Other Services & Charges/ Maint.	5081	2500	97	2500	2500	2500
50132	<b>HYDRO MAINT. EXPENSE SUBTOTAL</b>	<b>30433</b>	<b>39765</b>	<b>11256</b>	<b>47568</b>	<b>47568</b>	<b>47568</b>
50130	<b>TOTAL HYDRAULIC POWER PRODUCTION</b>	<b>43739</b>	<b>55554</b>	<b>22740</b>	<b>81431</b>	<b>81431</b>	<b>81431</b>
50140	Diesel Power Production						
50141	Diesel Operating Expense						
50141 11	Reg. Pay/ Operation	3881	15000	2042	12000	12000	12000
50141 12	Overtime Pay/ Operation	1822	3000	2293	6000	6000	6000
50141 2100	Diesel Operation Pension Exp.	433	2681	833	2903	2903	2903
50141 2200	Diesel Operation Medicare Exp.	0	30	0	261	261	261
50141 2300	Diesel Operation Health Insurance Exp	314	1700	378	1202	1202	1202
50141 2400	Diesel Operation Life Insurance Exp.	1	5	2	5	5	5
50141 2600	Diesel Operation Unempl. Expense	46	180	26	90	90	90
50141 30	Diesel Supplies/ Operation	66	500	418	500	500	500
50141 3501	Diesel Fuel	34152	50000	32283	55000	55000	55000
50141 40	Other Services & Charges	313	500	0	15000	15000	15000
50141	<b>DIESEL OPERATING EXPENSE SUBTOTAL</b>	<b>41028</b>	<b>73596</b>	<b>38275</b>	<b>92961</b>	<b>92961</b>	<b>92961</b>
50142	Diesel Maintenance						
50142 11	Reg. Pay/ Maintenance	5308	5000	1599	5000	5000	5000
50142 12	Overtime Pay/ Maintenance	724	500	1656	2000	2000	2000
50142 2100	Diesel Maintenance Pension Exp.	845	894	461	1129	1129	1129
50142 2200	Diesel Maintenance Medicare Exp.	0	10	0	102	102	102
50142 2300	Diesel Maintenance Health Ins. Exp.	517	550	76	468	468	468
50142 2400	Diesel Maintenance Life Insurance Exp	2	3	1	2	2	2
50142 2600	Diesel Maintenance Unempl. Expense	91	55	14	35	35	35
50142 30	Supplies/ Maintenance	1340	1500	353	1200	1200	1200
50142 40	Other Services & Charges	0	500	0	500	500	500
50142	<b>DIESEL MAINT. SUBTOTAL</b>	<b>8827</b>	<b>9012</b>	<b>4160</b>	<b>10436</b>	<b>10436</b>	<b>10436</b>
50140	<b>TOTAL DIESEL POWER PRODUCTION</b>	<b>49855</b>	<b>82607</b>	<b>42435</b>	<b>103397</b>	<b>103397</b>	<b>103397</b>

ACCOUNT #	NARRATIVE DETAIL
50132 11	Reg. pay labor to repl conduit & pwr cable to Bl Slough Dam, hydro maint, dam face clearing, mastic, ROW clearing.
50132 12	Overtime pay labor for Blind Slough Hydro maintenance.
50132 2100	Payroll burden for pension
50132 2200	Payroll burden for medicare
50132 2300	Payroll burden for Health Insurance
50132 2400	Payroll burden for life insurance
50132 2600	Payroll burden for Unemployment compensation
50132 30	Maint. supplies used at Bl Slough Hydro, paint, station batteries, brushes, clips, oxygen, acetylene, nitrogen.
50132 40	Repair bearing housing gate, dam handrail, Temsco flights to dam for maint. of dam site.
50130	Blind Slough Hydro total expenses.
50140	Downtown Diesel Plant.
50141 11	Operator regular pay for the operation of the diesel plant, training of diesel operators.
50141 12	Operator overtime pay for the operation of the diesel plant.
50141 2100	Payroll burden for pension
50141 2200	Payroll burden for medicare
50141 2300	Payroll burden for Health Insurance
50141 2400	Payroll burden for insurance
50141 2600	Payroll burden for Unemployment compensation
50141 30	Operation supplies for plant, grease, lube oil, cleaning rags, log books.
50141 3501	Diesel plant fuel for operation calculated at \$1.50/Gal.
50141 40	Air Quality control permit fees - D.E.C.
50142 11	Regular pay needed for the maintenance of diesel plant.
50142 12	Overtime pay for diesel plant maintenance.
50142 2100	Payroll burden for pension
50142 2200	Payroll burden for medicare
50142 2300	Payroll burden for Health Insurance
50142 2400	Payroll burden for insurance
50142 2600	Payroll burden for Unemployment compensation
50142 30	Materials used in the maintenance of diesel plant, paint, brushes, generator cleaner, rags.
50142 40	Repair voltage regulators, relays, magnetic starters & thermal heaters for superior.
50140	Total diesel costs, operation and maintenance.

ACCOUNT #	DESCRIPTION	89/90 ACTUAL	90/91 BUDGET	90/91 CURRENT YEAR TO DATE	91/92 BUDGET YEAR REQUESTED	91/92 BUDGET YEAR RECOMMENDED	91/92 BUDGET YEAR APPROVED
50150	Tyee Power Purchase		500	827	2823	2823	2823
50150 2100	Tyee Power Purchase Pension Exp.	313	15	9	254	254	254
50150 2200	Tyee Power Purchase Medicare Exp.	8	450	218	1169	1169	1169
50150 2300	Tyee Power Purchase Health Ins. Exp.	242	5	1	5	5	5
50150 2400	Tyee Power Purchase Life Ins. Exp.	2	60	38	88	88	88
50150 2600	Tyee Power Purchase Unempl. Exp.	34	60	38	88	88	88
50150 5101	Power Purchase Costs	793796	834650	365644	834650	834650	834650
50150 5102	Wrangell/TBPC Net Billable Expense	458603	525350	239795	525350	525350	525350
50150 5103	NON-BILLABLE TBPC Expenses- Psg Share	8480	25000	25669	50000	50000	50000
50150 5104	Petersburg Net Billable Expenses	10873	20000	14210	20000	20000	20000
50150	<b>POWER PURCHASE TOTAL</b>	<b>1272351</b>	<b>1406030</b>	<b>646411</b>	<b>1434339</b>	<b>1434339</b>	<b>1434339</b>
50172	Line & Station Operation		60000	22247	55000	55000	55000
50172 11	Regular Pay	62611	7500	4651	7500	7500	7500
50172 12	Overtime Pay	6344	10722	5439	9275	9275	9275
50172 2100	Line/Station Operation Pension Exp.	10562	255	143	834	834	834
50172 2200	Line/Station Medicare Exp.	288	4200	1657	3841	3841	3841
50172 2300	Line/Station Operation Health Ins Exp	5236	18	7	17	17	17
50172 2400	Line/Station Operation Life Ins. Exp.	21	675	250	287	287	287
50172 2600	Line/Station Operation Unempl. Exp.	1119	10000	3756	8000	8000	8000
50172 30	Supplies	8678	5000	6421	10000	10000	10000
50172 40	Other Services & Charges	6584	5000	6421	10000	10000	10000
50172	<b>LINE &amp; STATION OPERATION SUBTOTAL</b>	<b>101443</b>	<b>98370</b>	<b>44571</b>	<b>94754</b>	<b>94754</b>	<b>94754</b>
50173	Street Lighting Maintenance		2500	2290	4500	4500	4500
50173 11	Regular Pay	10628	200	0	200	200	200
50173 12	Overtime Pay	102	447	510	758	758	758
50173 2100	Street Lighting Maint. Pension Exp.	1699	9	17	68	68	68
50173 2200	Street Lighting Maint. Medicare Exp.	46	135	191	314	314	314
50173 2300	Street Lighting Maint. Health Ins Exp	824	1	1	2	2	2
50173 2400	Street Lighting Maint. Life Ins. Exp.	3	27	18	23	23	23
50173 2600	Street Lighting Maint. Unempl. Exp.	187	2500	341	1500	1500	1500
50173 30	Supplies	1492	100	0	100	100	100
50173 40	Other Services & Charges	572	100	0	100	100	100
50173	<b>STREET LIGHTING</b>	<b>15553</b>	<b>5919</b>	<b>3368</b>	<b>7465</b>	<b>7465</b>	<b>7465</b>

ACCOUNT #	NARRATIVE DETAIL
50150 2100	Payroll burden for pension
50150 2200	Payroll burden for medicare
50150 2300	Payroll burden for Health insurance
50150 2400	Payroll burden for insurance
50150 2600	Payroll burden for Unemployment compensation
50150 5101	Estimated 20,000,000KWH at \$.068 less estimated Psg share of Tyee operating and maintenance costs of \$525,350.
50150 5102	Petersburg's share of TBPA O & M of Tyee that are net billable expenses from purchased power costs.
50150 5103	Petersburg's share of TBPA expenses that are not reimbursable from purchased power, Wrg. & Psg. shared costs.
50150 5104	PMP&L expenditures that are net billable, PMC travel & per diem, operation Psg Sub, line patrol.
50172 11	Regular pay labor involved in the distribution lines and station operation.
50172 12	Overtime involved in the distribution lines and station.
50172 2100	Payroll burden for pension
50172 2200	Payroll burden for medicare
50172 2300	Payroll burden for Health insurance
50172 2400	Payroll burden for insurance
50172 2600	Payroll burden for Unemployment compensation
50172 30	Zep & Chemsearch supplies for general plant.
50172 40	Certificate of Fitness fees, volt meter calibration, boom truck insulation testing, raingear.
50173 11	Regular pay labor involved with the maintenance of street lighting.
50173 12	Overtime involved with the maintenance of street lighting.
50173 2100	Payroll burden for pension
50173 2200	Payroll burden for medicare
50173 2300	Payroll burden for Health insurance
50173 2400	Payroll burden for insurance
50173 2600	Payroll burden for Unemployment compensation
50173 30	Lamps, wire, fuses, photo cells, lens, etc.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50174	Meters Maintenance						
50174 11	Regular Pay/ Operation	20875	25000	5527	10000	10000	10000
50174 12	Overtime/ Operation	152	500	36	500	500	500
50174 2100	Meter Maint. Pension Exp.	3502	4468	1256	1694	1694	1694
50174 2200	Meter Maint. Medicare Exp.	17	18	6	152	152	152
50174 2300	Meter Maint. Health Insurance Exp.	2111	3550	534	702	702	702
50174 2400	Meter Maint. Life Ins. Exp.	7	9	2	3	3	3
50174 2600	Meter Maint. Unempl. Exp.	368	255	58	52	52	52
50174 30	Supplies	2946	500	81	165	165	165
50174 40	Other Services & Charges	418	100	0	100	100	100
50174	<b>METERS</b>	<b>30396</b>	<b>34400</b>	<b>7500</b>	<b>13368</b>	<b>13368</b>	<b>13368</b>
50175	Customer Installations						
50175 11	Regular Pay/ Operation	21022	15000	5916	12000	12000	12000
50175 12	Overtime/ Operation	3771	2000	0	2000	2000	2000
50175 2100	Customer Instal. Pension Exp.	3755	2681	1117	2258	2258	2258
50175 2200	Customer Instal. Medicare Exp.	44	32	0	203	203	203
50175 2300	Customer Instal. Health Insurance Exp	2434	1403	233	935	935	935
50175 2400	Customer Instal. Life Ins. Exp.	8	6	2	4	4	4
50175 2600	Customer Instal. Unempl. Exp.	404	170	52	70	70	70
50175 30	Supplies	22294	3000	0	500	500	500
50175 40	Other Services & Charges	8823	1500	0	500	500	500
50175	<b>CUSTOMER INSTALLATIONS</b>	<b>62555</b>	<b>25792</b>	<b>7320</b>	<b>18470</b>	<b>18470</b>	<b>18470</b>
50176	Structure & Equipment Maintenance						
50176 11	Regular Pay/ Maintenance	62055	60000	22553	50000	50000	50000
50176 12	Overtime	302	500	150	500	500	500
50176 2100	Struct/Equip. Pension Exp.	10430	10722	5559	8145	8145	8145
50176 2200	Struct/Equip. Medicare Exp.	130	175	70	732	732	732
50176 2300	Struct/Equip. Health Insurance Exp.	4852	6100	1709	3373	3373	3373
50176 2400	Struct/Equip. Life Ins. Exp.	15	18	6	15	15	15
50176 2600	Struct/Equip. Unempl. Exp.	1128	605	246	253	253	253
50176 30	Supplies	4997	5000	2693	5000	5000	5000
50176 40	Other Services & Charges	16697	250	481	500	500	500
50176	<b>STRUCTURE &amp; EQUIPMENT MAINTENANCE</b>	<b>100606</b>	<b>83370</b>	<b>33467</b>	<b>68518</b>	<b>68518</b>	<b>68518</b>

## ACCOUNT #

## NARRATIVE DETAIL

50174 11	Regular pay for meter testing checks, line orders.
50174 12	Overtime pay for line orders and meter testing
50174 2100	Payroll burden for pension
50174 2200	Payroll burden for medicare
50174 2300	Payroll burden for Health insurance
50174 2400	Payroll burden for life insurance
50174 2600	Payroll burden for Unemployment compensation
50174 30	Fuses, connectors, tape, meter seals, meter boots & sealing rings.
50174 40	Meter tests performed by others, repair meter elements.
50175 11	Labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 12	Overtime labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 2100	Payroll burden for pension
50175 2200	Payroll burden for medicare
50175 2300	Payroll burden for Health insurance
50175 2400	Payroll burden for insurance
50175 2600	Payroll burden for Unemployment compensation
50175 30	Supplies, rock, anchors, wire, insulators, guys, anchors slugs, poles, x-arms, charged to others.
50175 40	Other services & charges, cranes, specialized equipment needed.
50176 11	Labor involved with the maintenance of PMP&L equipment and structures.
50176 12	Overtime labor involved with the maintenance of PMP&L equipment and structures.
50176 2100	Payroll burden for pension
50176 2200	Payroll burden for medicare
50176 2300	Payroll burden for Health insurance
50176 2400	Payroll burden for insurance
50176 2600	Payroll burden for Unemployment compensation
50176 30	Oil, grease, paint, batteries, oxygen, lumber for repairs.
50176 40	Cylinder demurrage, outside welders & equipment.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	92/93 BUDGET YEAR APPROVED	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50177	Line Maintenance						
50177 11	Regular Pay/ Maintenance	13549	15000	7169	35000	35000	35000
50177 12	Overtime	88	500	279	500	500	500
50177 2100	Line Maint. Pension Exp.	2483	2681	1656	5726	5726	5726
50177 2200	Line Maint. Medicare Exp.	52	44	43	515	515	515
50177 2300	Line Maint. Health Insurance Exp.	1712	953	422	2371	2371	2371
50177 2400	Line Maint. Life Ins. Exp.	7	3	2	10	10	10
50177 2600	Line Maint. Unempl. Exp.	269	155	63	177	177	177
50177 30	Supplies	2562	2000	1718	3000	3000	3000
50177 40	Other Services & Charges	199	250	3243	250	250	250
50177	<b>LINE MAINTENANCE</b>	<b>20921</b>	<b>21586</b>	<b>14595</b>	<b>47549</b>	<b>47549</b>	<b>47549</b>
50178	Transformer Maintenance						
50178 11	Regular Pay/ Maintenance	1726	3000	0	1000	1000	1000
50178 12	Overtime	71	250	36	250	250	250
50178 2100	Transformer Maint. Pension Exp.	314	536	0	201	201	201
50178 2200	Transformer Maint. Medicare Exp.	6	11	0	18	18	18
50178 2300	Transformer Maint. Health Ins. Exp.	221	394	0	84	84	84
50178 2400	Transformer Maint. Life Ins. Exp.	1	3	0	1	1	1
50178 2600	Transformer Maint. Unempl. Exp.	28	33	0	7	7	7
50178 30	Supplies	779	1000	0	500	500	500
50178 40	Other Services & Charges	0	100	0	100	100	100
50178	<b>TRANSFORMER MAINTENANCE</b>	<b>3146</b>	<b>5327</b>	<b>36</b>	<b>2161</b>	<b>2161</b>	<b>2161</b>
50179	Miscellaneous Distribution Expense						
50179 11	Regular Pay/ Maintenance	6371	7500	3138	7500	7500	7500
50179 12	Overtime	0	250	0	250	250	250
50179 2100	Distribution Pension Exp.	1127	1340	862	1250	1250	1250
50179 2200	Distribution Medicare Exp.	22	25	13	112	112	112
50179 2300	Distribution Health Insurance Exp.	766	1436	272	518	518	518
50179 2400	Distribution Life Ins. Exp.	3	4	1	2	2	2
50179 2600	Distribution Unempl. Exp.	122	78	24	39	39	39
50179 30	Supplies	1524	250	12	33	33	33
50179 40	Other Services & Charges	0	0	0	0	0	0
50179	<b>MISCELLANEOUS DISTRIBUTION EXPENSE</b>	<b>9935</b>	<b>10883</b>	<b>4322</b>	<b>9704</b>	<b>9704</b>	<b>9704</b>



## ACCOUNT #

## NARRATIVE DETAIL

50177 11	Regular labor involved in the maintenance of distribution lines.
50177 12	Overtime labor involved in the maintenance of distribution lines.
50177 2100	Payroll burden for pension
50177 2200	Payroll burden for medicare
50177 2300	Payroll burden for Health insurance
50177 2400	Payroll burden for insurance
50177 2600	Payroll burden for Unemployment compensation
50177 30	Supplies, insulators, anchors, guys, bolts, wire, poles, x-arms used in line maintenance.
50177 40	Other services & charges, clearing power line right of way.
50178 11	Labor involved with distribution transformers.
50178 12	Overtime labor involved with distribution transformers.
50178 2100	Payroll burden for pension
50178 2200	Payroll burden for medicare
50178 2300	Payroll burden for Health insurance
50178 2400	Payroll burden for insurance
50178 2600	Payroll burden for Unemployment compensation
50178 30	Supplies, paint, oil, numbers, fuses, wire, etc.
50178 40	Other services & charges, transformer oil testing.
50179 11	Labor involved with miscellaneous plant distribution, Christmas lights, Chamber of Commerce, etc.
50179 12	Overtime labor involved with miscellaneous plant distribution, Christmas lights.
50179 2100	Payroll burden for pension
50179 2200	Payroll burden for medicare
50179 2300	Payroll burden for Health insurance
50179 2400	Payroll burden for insurance
50179 2600	Payroll burden for Unemployment compensation
50179 30	Miscellaneous supplies not chargeable to other accounts.
50179 40	Other services & charges.

ACCOUNT #	DESCRIPTION	90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50180	Underground Maintenance						
50180 11	Regular Pay/ Maintenance	449	1000	50	1000	1000	1000
50180 12	Overtime	395	250	0	250	250	250
50180 2100	Underground Maint. Pension Exp.	92	179	12	201	201	201
50180 2200	Underground Maint. Medicare Exp.	0	144	1	18	18	18
50180 2300	Underground Maint. Health Ins Exp.	86	3	0	8	8	8
50180 2400	Underground Maint. Life Ins. Exp.	1	1	0	1	1	1
50180 2600	Underground Maint. Unempl. Exp.	10	13	1	7	7	7
50180 30	Supplies	1147	1500	2980	3000	3000	3000
50180 40	Other Services & Charges	32240	0	0	0	0	0
50180	<b>UNDERGROUND MAINTENANCE</b>	<b>34420</b>	<b>3089</b>	<b>3044</b>	<b>4485</b>	<b>4485</b>	<b>4485</b>
58710	Inter Fund Transfer						
58710 58	Transf to Motor Pool For New Vehicles	0	80000	0	0	0	0
58710	<b>INTER FUND TRANSFER</b>		<b>80000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>50100 00</b>	<b>ELECTRIC FUND EXPENDITURES TOTAL</b>	<b>3851653</b>	<b>3659563</b>	<b>1541657</b>	<b>3239908</b>	<b>3674796</b>	<b>3674796</b>
	<b>ELECTRIC FUND APPROPRIATIONS</b>	<b>3817415</b>	<b>3659563</b>	<b>1543314</b>	<b>3239908</b>	<b>3674796</b>	<b>3674796</b>
	<b>ELECTRIC FUND RESERVE</b>	<b>381742</b>	<b>365956</b>	<b>154331</b>	<b>323991</b>	<b>367480</b>	<b>367480</b>
	<b>ELECTRIC CONSTRUCTION RESERVE</b>	<b>525429</b>	<b>192792</b>	<b>1768830</b>	<b>646333</b>	<b>692956</b>	<b>692956</b>
	<b>ELECTRIC FUND TOTAL</b>	<b>4724585</b>	<b>4218311</b>	<b>3466475</b>	<b>4210232</b>	<b>4735232</b>	<b>4735232</b>

NARRATIVE DETAIL

ACCOUNT #

50180 11 Labor involved with the maintenance of underground facilities.  
50180 12 Overtime labor involved with the maintenance of underground facilities.  
50180 2100 Payroll burden for pension  
50180 2200 Payroll burden for medicare  
50180 2300 Payroll burden for Health insurance  
50180 2400 Payroll burden for insurance  
50180 2600 Payroll burden for Unemployment compensation  
50180 30 Supplies, underground splices, connectors, pvc, etc.  
50180 40 Other services & charges, backhoes, trucks, etc. owned by others.

Total Budgeted Electric Utility Expenses.

Electric Reserve Fund is 10% of Total Elec. Appropriations, used for emergency operation & maint. of Elec Util.  
Construction Reserve Fund = Total Reserves less Elec Reserve Fund, used for new Construc. & depreciated assets.

ELECTRIC UTILITY RECAP		90/91 ACTUAL	91/92 BUDGET	91/92 CURRENT YEAR TO DATE	92/93 BUDGET YEAR REQUESTED	92/93 BUDGET YEAR RECOMMENDED	92/93 BUDGET YEAR APPROVED
50110 10	ADMINISTRATION SUBTOTAL (50110 10+10 20+10 30+10 40+50120)	483396	639106	342246	631767	666655	666655
50110 60	CAPITAL OUTLAY SUBTOTAL (50110 64+50110 65)	1576092	981011	347945	647000	1047000	1047000
50110 70	DEBT SUBTOTAL	47245	126521	21657	75500	75500	75500
50130	HYDRO EXPENSE SUBTOTAL (50131+50132)	43739	55554	22740	81431	81431	81431
50140	DIESEL EXPENSE SUBTOTAL (50141+50142)	49855	82607	42435	103397	103397	103397
50150	POWER PURCHASE SUBTOTAL	1272351	1406030	646411	1434339	1434339	1434339
50170	DISTRIBUTION EXPENSE SUBTOTAL (50172+73+74+75+76+77+78+79+50180)	378975	288734	118223	266474	266474	266474
58710	INTERFUND TRANSFERS	0	80000		0	0	
	<b>TOTAL UTILITY EXPENSES</b>	<b>3851653</b>	<b>3659563</b>	<b>1541657</b>	<b>3239908</b>	<b>3674796</b>	<b>3674796</b>
	<b>ELECTRIC UTILITY RESERVE</b>	<b>385165</b>	<b>365956</b>	<b>154166</b>	<b>323991</b>	<b>367480</b>	<b>367480</b>
	<b>ELECTRIC CONSTRUCTION RESERVE</b>	<b>487777</b>	<b>192792</b>	<b>1624829</b>	<b>646333</b>	<b>692956</b>	<b>692956</b>
	<b>ELECTRIC UTILITY</b>	<b>4724595</b>	<b>4218311</b>	<b>3320652</b>	<b>4210232</b>	<b>4735232</b>	<b>4735232</b>

CLASSIFICATION	BASE WAGE	OVERTIME	TOTAL	PERS	WORK. C	ESC	AETNA	LIFE	MEDICARE	TOTAL WAGES
ELECTRICIAN/OPERATOR	57,832	5,783	63,616	10,261	4,389	318	4,077	15	922	83,599
MECHANIC	53,639	5,364	59,003	9,517	4,071	295	2,572	15	856	76,329
LINE FOREMAN	60,016	6,002	66,018	10,649	4,555	330	5,166	15	957	87,690
LINEMAN	55,474	5,547	61,021	9,843	4,210	305	4,077	15	885	80,356
LINEMAN	50,298	5,030	55,327	8,924	3,818	277	5,166	15	802	74,329
LINEMAN	50,298	5,030	55,327	8,924	3,818	277	2,572	15	802	71,735
GROUNDMAN/OPERATOR	36,953	3,695	40,649	6,557	2,805	203	2,572	15	589	53,390
OFFICE MANAGER	52,285	5,228	57,513	9,277	380	288	4,077	15	834	72,383
METER READER	27,125	1,356	28,482	4,594	1,965	142	2,572	15	413	38,183
SUPT. SECRETARY	27,540	2,754	30,294	4,886	160	151	2,572	15	439	38,518
SECRETARY I	22,505	2,251	24,756	3,993	130	124	2,572	15	359	31,949
SUPT.	65,194	0	65,194	10,516	626	326	2,572	15	945	80,194
TOTALS	559,159	48,040	607,199	97,941	30,927	3,036	40,567	180	8,804	788,655

PETERSBURG MUNICIPAL POWER & LIGHT  
 FOUR YEAR PROJECTED CAPITAL PROJECTS

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION	
WRANGELL AVE UPGRADE	92/93	75,000	State Funds	Rebuilding of Wrangell Ave to 24,940 volts.	
AUTOMATIC LOAD CONTROL	92/93	60,000	Revenue	Consolidate all generation alarms to downtown power house and police dispatcher, to tie SCADA system together with Hydro, Diesel and Petersburg (APA) Sub.	
GENERATION, DISTRIBUTION	92/93	200,000	Revenue	Excavation and land preparation for distribution facilities	
LINE UPGRADE TO SOLID WASTE SITE	92/93	35,000	Solid Waste Construction Funds	Upgrade the power line to 24.9KV to serve new solid waste facilities.	
LINE UPGRADE TO WATER TREATMENT PLANT	92/93	35,000	Cost included in Water Plant Upgrade	Upgrade the power line to 24.9KV to facilitate water plant expansion.	
24.9KV LINE REBUILD	92/93	315,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.	
D STREET SUBSTATION	???	92/93	500,000	Shared Cost/ PMP&L & Customer	Build substation to service additional load at PFI and Silver Lining Seafoods.
DAM SAFETY INSPECTION	93/94	75,000	Revenue	FERC License #201 requires a safety inspection by an engineering consultant- every five years.	
INCREASE CRYSTAL LAKE GENERATION CAPACITY	93/94	200,000	Revenue	New coils in rotator (increase KVA size of hydro generator.)	
24.9KV LINE REBUILD	93/94	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.	
CRYSTAL LAKE PUMP-BACK	93/94	400,000	Revenue	Increase Crystal Lake Hydro water usage.	
GIS MAPPING	93/94	200,000	Revenue	Automate the City's Mapping System	

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION
24.9KV LINE REBUILD	94/95	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
GENERATION, DISTRIBUTION FACILITIES	94/95	400,000	Revenue	Design and construction of new equipment building
NORDIC DRIVE	94/95	200,000	Revenue/L.I.D.	Underground continuation of existing underground facilities for two blocks and increase primary voltage.
24.9KV BACK FEEDER	94/95	125,000	Revenue	Rebuild existing 24.9KV feeder in muskeg for second feeder to downtown. To provide continuity of service.
2ND STREET UPGRADE (DOLPHIN TO HAUGEN STS.)	94/95	100,000	Cost included in electrical design	Conform with Public Works 6 year street upgrade
POINT FREDRICK EXTENSION	94/95	700,000	FAA	Power line extension from Sandy Beach Rd to Point Fredrick - Contract Work
24.9KV LINE REBUILD	95/96	250,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
24.9KV BACK FEEDER	95/96	150,000	Revenue	Rebuild existing 24.9KV feeder in muskeg for second feeder to downtown. To provide continuity of service.
AIR FILTER & COOLING HYDRO BUILDING	95/96	50,000	Revenue	Reduce building temp. to increase Crystal Lake Hydro output.
24.9KV LINE REBUILD	95/96	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
400KW HYDRO UNIT REHABILITATION	96/97	250,000	Revenue	Increase output of Crystal Lake Hydro facilities, also repair and rebuild housing facilities for 400KW unit.
ROADWAY ACCESS	96/97	300,000	Revenue	Roadway access to new equipment facilities.
AIRPORT RUNWAY	96/97	150,000	Revenue	Reconductor underground facilities at end of airport runway.

WATER/WASTEWATER UTILITY

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the services be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for the demand.

FY 1992/93 Budget Summary

<u>Wastewater</u>		<u>Water</u>	
O & M	14,993	Beginning Cash Reserve	169,015
Beginning Cash Reserve -Capital	134,849	Charges for Services	441,500
Beginning Cash Reserve - EPA	130,000	Other Revenues	<u>2,318,050</u>
Charges for Services	438,000		
Other Revenues	<u>173,150</u>		
TOTAL REVENUES	890,992	TOTAL REVENUES	2,928,565

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O & M Expense	406,911	O & M Expense	278,586
Capital Expenditures	<u>200,000</u>	Capital Expenditures	1,662,548
TOTAL EXPENSES	606,911	TOTAL EXPENSES	2,028,616

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ENDING CASH RESERVE	14,993	ENDING CASH RESERVE - Capital	661,754
EPA Reserve	130,000	O & M	238,195
Capital	134,849		



	Actual (FY 90/91)	Budget (FY 91/92)	To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
<b>WATER - FUND 402</b>						
<b>REVENUES</b>						
BEGINNING CASH FUND BALANCE	364111	100810	100810	169015	169015	169015
Operational Reserve	0	45308	45308	103513	103513	103513
Capital Reserve	364111	55502	55502	65502	65502	65502
<b>GRANTS</b>						
33200 03 Federal Grant - EDA		700000	0	700000	700000	700000
33600 0401 State Grant - DEC #68523		0	0	400000	400000	400000
33600 07 State Grant - DOA #4/91-903		458000	51424	633000	633000	633000
33600 08 State Grant - DOA # 4/92-002		650000	130000	520000	520000	520000
GRANTS TOTAL	0	1808000	181424	2253000	2253000	2253000
<b>UTILITY SERVICES</b>						
344 20 00 00						
34411 Sales of Water	293113	390559	221457	440000	440000	440000
34412 30 Other Operating Revenue	756	800	1014	1500	1500	1500
34413 Contract Work	0	0	0	0	0	0
UTILITY SERVICES SUBTOTAL	293869	391359	222471	441500	441500	441500
<b>MISCELLANEOUS</b>						
360 00 00 00						
360 10 00 00 Interest Earnings	18984	4000	8998	5000	5000	5000
360 90 00 00 Misc Revenues	975	50	52	50	50	50
MISCELLANEOUS SUBTOTAL	19959	4050	9050	5050	5050	5050
<b>INTERFUND TRANSFERS</b>						
387 00 00 00						
387 01 00 00 General Fund / Raw Fish Tax	0	0	0	60000	60000	60000
387 02 00 00 Sales Tax Fund	0	0	0	0	0	0
INTERFUND TRANSFERS SUBTOTAL	0	0	0	60000	60000	60000
CURRENT REVENUES	313828	2203409	412945	2759550	2759550	2759550
WATER REVENUES TOTAL	677939	2304219	513755	2928565	2928565	2928565

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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WATER - FUND 402

EXPENDITURES

SALARIES & WAGES							
502 20 10 00							
502 20 11 00	Regular Pay	59981	67819	35149	69864	69864	69864
502 20 11 01	Regular Pay	12502	17000	5205	6500	6500	6500
502 20 12 00	Overtime Pay	5944	1843	3605	2690	2690	2690
SALARIES & WAGES SUBTOTAL		78427	86662	43959	79054	79054	79054
PERSONNEL BENEFITS							
502 20 20 00							
502 20 21 00	Pension	11154	11676	6809	14801	14801	14801
502 20 22 00	Medicare	195	1010	159	1508	1508	1508
502 20 23 00	Health Insurance	7114	5010	2823	7366	7366	7366
502 20 24 00	Life Insurance	27	31	11	30	30	30
502 20 25 00	Workers Compensation	2467	3344	2517	5580	5580	5580
502 20 26 00	Unemployment Compensation	1179	697	390	520	520	520
502 20 27 00	FICA	0	0	460	933	933	933
PERSONNEL BENEFITS SUBTOTAL		22136	21768	13169	30738	30738	30738
SUPPLIES							
502 20 30 00							
502 20 31 00	Office Supplies	75	300	136	300	300	300
502 20 32 00	Operating Supplies	625	2000	278	2000	2000	2000
502 20 32 01	Safety Supplies	0	4000	399	2000	2000	2000
502 20 32 02	Operating Supplies - Plant	63815	70000	44728	70000	70000	70000
502 20 33 00	Maintenance Supplies	8058	11000	10148	15000	15000	15000
502 20 33 01	Maintenance Supplies - Plant	6799	20000	7499	15000	15000	15000
502 20 34 00	Small Tools & Equipment	251	2500	820	1500	1500	1500
502 20 35 00	Inventory	5389	0	-71	0	0	0
SUPPLIES SUBTOTAL		85012	109800	63937	105800	105800	105800
OTHER SERVICES & CHARGES							
502 20 40 00							
502 20 41 00	Professional Services	2606	6000	674	6000	6000	6000
502 20 42 00	Communications	1121	1500	676	1500	1500	1500
502 20 43 00	Travel & Training	2441	2075	614	2500	2500	2500
502 20 44 00	Advertising & Printing	0	1000	38	1000	1000	1000
502 20 45 00	Rentals & Leases	100	1200	0	0	0	0
502 20 45 01	Vehicle Replacement	6763	6018	4320	6974	4321	4321

ACCOUNT CODENARRATIVE DETAIL

<u>ACCOUNT CODE</u>	<u>NARRATIVE DETAIL</u>	<u>FTE</u>	
502 20 11 00	<b>WATER UTILITY</b>		
	Superintendent	.5	\$ 23,911.68
	Utility Worker	1	38,428.00
	Temp Laborer	.25	7,524.00
	Total		<u>\$ 69,863.68</u>
	Total FTE: 1.5		
	Temp: .25		
502 20 11 01	Public Works Direct Billing		
502 20 12 00	Overtime Pay at 7% of Gross Wages		
502 20 21 00	Pension: PERS at 16.13% of Gross Wage		
502 20 22 00	Medicare: 1.45% of gross wage		
502 20 23 00	Medical Insurance: \$4,974 annual per employee/figured actual		
502 20 24 00	Life Insurance: \$15.12 annual per employee		
502 20 25 00	Workers Compensation: 6.7% of Gross Wages		
502 20 26 00	Unemployment Compensation: 1% of Gross Wages		
502 20 31 00	Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils		
502 20 32 00	Operating Supplies: Keys, film, safety supplies, row markers, cleaning supplies		
502 20 32 01	Safety Supplies: Chlorine Leak Monitor.		
502 20 32 02	Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies		
502 20 33 00	Maintenance Supplies: Main waterline Pipe, valves, shoring materials, building repair to water materials storage shed, paint and paint supplies for hydrants, new hydrants		
502 20 33 01	Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays, paint & paint supplies.		
503 20 34 00	Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment small power tools		
502 20 41 00	Professional Services: Lab Testing		
502 20 42 00	Communications: Telephone, mail		
502 20 43 00	Travel & Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees		
502 20 45 00	Rentals & Leases: Rental or lease of any vehicle or equipment		
502 20 45 01	Vehicle & Generator Replacement Cost (Vehicle #78A)		

502 20 46 00	Insurance - Property	3404	3647	3647	4012	4012	4012
502 20 46 01	Insurance - Liability	1607	752	753	827	827	827
502 20 46 05	Insurance - FHA Bond	0	282	0	366	366	366
502 20 47 00	Utilities	10377	10000	4024	10000	10000	10000
502 20 48 00	Repairs & Maintenance	2542	18000	4883	9000	9000	9000
502 20 49 00	Miscellaneous	107	1000	35	500	500	500
502 20 49 10	General Fund Overhead	14688	15000	7500	14700	14700	14700
502 20 49 20	Motor Pool Charges	6162	8000	2457	8000	8000	8000
502 20 49 49	Bad Debt	-2223	1000	0	250	250	250
OTHER SERVICES & CHARGES SUBTOTAL		49695	75474	29621	65629	62976	62976
OPERATION & MAINTENANCE SUBTOTAL		235270	293704	150686	281221	278568	278568
		CAPITAL OUTLAYS					
502 20 60 00							
502 20 64 00	Machinery & Equipment	9957	0	7575	0	0	0
503 20 64 09	Utility Meters	0	0	3862	0	0	0
502 20 64 11	Line Extension- S. Nordic	8993	0	0	0	0	0
502 20 64 56	SCADA Additions	0	25000	0	30000	30000	30000
502 20 65 02	Lumber St. Upgrade	2745	15000	0	10000	10000	10000
502 20 65	3rd St., Excel to Haugen Dr.	0	0	0	19200	0	0
502 20 65 17	1st Balder to Nordic	0	0	0	0	0	0
502 20 65 18	Hydrant Replacement	0	0	0	0	0	0
58710 58	Backhoe (Used)	24250	0	0	0	0	0
502 20 65 22	Alarm Systems - Dam & Plant	3300	0	0	0	0	0
50220 65 72	Water Reservoir	259364	1808000	90452	1622548	1622548	1622548
CAPITAL OUTLAYS SUBTOTAL		308609	1848000	101889	1681748	1662548	1662548
		DEBT SERVICE					
502 20 70 00							
502 20 71 00	Principle	0	15000	15000	20000	20000	20000
502 20 72 00	Interest	33250	33250	33250	32500	32500	32500
DEBT SERVICE SUBTOTAL		33250	48250	48250	52500	52500	52500
		INTERFUND TRANSFERS					
59710.51	Electric Fund				35000	35000	35000
INTERFUND TRANSFERS TOTAL		0	0	0	35000	35000	35000
WATER FUND EXPENDITURES TOTAL		577129	2189954	300825	2050469	2028616	2028616
WATER FUND APPROPRIATION		577129	2135204	300285	2050469	2028616	2028616
WATER FUND RESERVE CAPITAL		55502	65502	135037	661754	661754	661754
WATER FUND RESERVE OPERATIONS		45308	103513	77893	216342	238195	238195
WATER FUND TOTAL		677939	2304219	513215	2928565	2928565	2928565

502 20 46 00	Insurance - Property: Based on values of property
502 20 46 01	Insurance - Liability:
502 20 47 00	Utilities: Electricity
502 20 48 00	Repairs & Maintenance: Maintenance agreements, work done by outside contractor & Building Maintenance Specialist
502 20 49 00	Miscellaneous: Dues, subscriptions
502 20 49 10	General Fund Overhead: 5% billing & customer service
502 20 49 20	Motor Pool: Vehicle operation & maintenance costs (parts, labor & insurance)
502 20 64	Machinery & Equipment/Plant
502 20 64 09	Utility Meters
502 20 64 11	Line Extension - South Nordic
502 20 64 56	Continuous Monitoring Equipment (SCADA) to comply with EPA Surface Water Treatment regulations.
502 20 65 02	Lumber St. Upgrade
502 20 65	3rd St., Excel to Haugen Dr.
587 10 58	Backhoe (Used)
502 20 65 22	Alarm Systems - Dam & Plant
502 20 65 72	Water Reservoir Expansion Project
59710.51	Transfer to Electric Utility for power lines to water plant

ACCOUNT Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SEWER - FUND 403

REVENUES

BEGINNING CASH RESERVE		933151	264849	264849	279842	279842	279842
Operating		0	47552	47552	14993	14993	14993
Capital		803151	87297	87297	134849	134849	134849
EPA		130000	130000	130000	130000	130000	130000
33600 13	DOA #4/92-003 Mitkof Hwy Laterals	0	150000	30000	0	0	0
344 00 00 00							
	<u>UTILITY SERVICES</u>						
34411	Sewer Charges	366275	447000	218357	437000	437000	437000
34412	Other Operating Revenue	1380	500	750	1000	1000	1000
34413	Contract Work	0	0	0	0	0	0
	<u>UTILITY SERVICES SUBTOTAL</u>	<u>367655</u>	<u>447500</u>	<u>219107</u>	<u>438000</u>	<u>438000</u>	<u>438000</u>
360 00 00 00							
	<u>MISCELLANEOUS REVENUES</u>						
360 00 00 51	A/R Service Charge	0	0	0	150	150	150
360 10 00 00	Interest Earnings-O & M	37777	0	10196	8000	8000	8000
360 10 00 01	Interest Earnings-Capital	0	0	0	0	0	0
360 90 00 00	Misc Revenues	318	0	0	0	0	0
	<u>MISCELLANEOUS REVENUES SUBTOTAL</u>	<u>38095</u>	<u>0</u>	<u>10196</u>	<u>8150</u>	<u>8150</u>	<u>8150</u>
387 00 00 00							
	<u>INTERFUND TRANSFERS</u>						
387 10 02 00	Sales Tax Fund Transfer	0	180000	50000	300000	165000	165000
387 24 00 00	Bond Improvement Fund	0	0	0	0	0	0
	<u>INTERFUND TRANSFERS SUBTOTAL</u>	<u>0</u>	<u>180000</u>	<u>50000</u>	<u>300000</u>	<u>165000</u>	<u>165000</u>
			0				
	<u>CURRENT REVENUES</u>	<u>405750</u>	<u>777500</u>	<u>309303</u>	<u>746150</u>	<u>611150</u>	<u>611150</u>
	<u>SEWER REVENUES TOTAL</u>	<u>1338901</u>	<u>1042349</u>	<u>574152</u>	<u>1025992</u>	<u>890992</u>	<u>890992</u>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SEWER - FUND 403

EXPENDITURES

		SALARIES & WAGES					
503 20 10 00							
503 20 11 00	Regular Pay	95883	104187	50356	107792	107792	107792
503 20 11 01	Regular Pay/PW Direct Billing	11651	17000	1704	3500	3500	3500
503 20 12 00	Overtime Pay	6239	3662	4297	5345	5345	5345
SALARIES & WAGES SUBTOTAL		113773	124849	56357	116637	116637	116637

		PERSONNEL BENEFITS					
503 20 20 00							
503 20 21 00	Pension	19104	18500	9297	20892	20892	20892
503 20 22 00	Medicare	1569	1564	743	1987	1987	1987
503 20 23 00	Health Insurance	13809	10128	5220	13008	13008	13008
503 20 24 00	Life Insurance	46	31	17	45	45	45
503 20 25 00	Workers Compensation	4007	5177	3897	6611	6611	6611
503 20 26 00	Unemployment Compensation	1976	1078	531	685	685	685
503 20 27 00	FICA	0	0	693	466	466	466
PERSONNEL BENEFITS SUBTOTAL		40511	36478	20398	43694	43694	43694

		SUPPLIES					
503 20 30 00							
503 20 31 00	Office Supplies	75	300	116	300	300	300
503 20 32 00	Operating Supplies	896	3000	-2	3000	3000	3000
50320 3201	Safety Supplies	5015	2500	433	1000	1000	1000
50320 3202	Operating Supplies-Plant	19735	30000	12492	30000	30000	30000
503 20 33 00	Maintenance Supplies	4791	5000	2931	5000	5000	5000
503 20 33 01	Maintenance Supplies-Plant	16126	15000	5205	15000	15000	15000
503 20 34 00	Small Tools & Equipment	1099	2500	1131	2500	2500	2500
503 20 35 00	Inventory	-5726	0	-65	0	0	0
SUPPLIES SUBTOTAL		42011	58300	22241	56800	56800	56800

		OTHER SERVICES & CHARGES					
503 20 40 00							
503 20 41 00	Professional Services	12021	8000	4785	8000	8000	8000
503 20 41 05	Other Legal Services	779	0	0	0	0	0
503 20 42 00	Communications	1002	1500	338	1500	1500	1500
503 20 43 00	Travel & Training	1102	2075	951	2500	2500	2500
503 20 45 00	Rentals & Leases	200	500	0	0	0	0
503 20 45 01	Vehicle Replacement	27710	25187	13010	29351	18186	18186

NARRATIVE DETAIL

503 20 11 00	<b>SEWER UTILITY</b>	<b>Regular Pay</b>	<b>Superintendent</b>	<b>Utility Worker</b>	<b>Temp Laborer</b>	<b>Total</b>	<b>FTE</b>	<b>\$</b>
							.5	23,912
							2	76,357
							.40	7,524
								107,792

Total FTE: 2.5  
 Temp: .40

503 20 11 01                                    Regular Pay - Public Works Direct Billing        \$

- 503 20 12 00                                    Overtime Pay at 7% of Gross Wages
- 503 20 21 00                                    Pension: PERS at 16.13% of Gross Wage
- 503 20 22 00                                    Medicare: 1.45% of gross wage
- 503 20 23 00                                    Medical Insurance: \$4,969 annually per employee; computed on actual coverages
- 503 20 24 00                                    Life Insurance: \$15.12 annually per employee
- 503 20 25 00                                    Workers Compensation: 3.8% of Gross Wages
- 503 20 26 00                                    Unemployment Compensation: 1% of Gross Wages
- 503 20 31 00                                    Office Supplies: Stationary forms, invoices, pens, pencils, paper and other general office supplies.
- 503 20 32 00                                    Public Works Operating Supplies: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts and concrete.
- 503 20 32 01                                    Safety Supplies: Sewer manhole purge blower, warning lights.
- 503 20 32 02                                    Operating Supplies - Plant: Electrical relays, cleaning supplies, chemicals
- 503 20 33 00                                    Public Works Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC & DI fittings, manholes.
- 503 20 33 01                                    Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds.
- 503 20 34 00                                    Small Tools & Equipment: Hand tools, and new diaphragm pump
- 503 20 41 00                                    Professional Services: Lab Testing and 301 (H) Waiver monitoring contract with URS (NPDES Requirement)
- 503 20 42 00                                    Communication: Telephone, mail
- 503 20 43 00                                    Travel and Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees.
- 503 20 45 00                                    Rentals & Leases: Rental or lease of vehicles and/or equipment
- 503 20 45 01                                    Vehicle & Generator Replacement Costs (Vehicle #79A)



503 20 46 00	Insurance - Property	6378	6834	6834	7517	7517	7517
503 20 46 01	Insurance - Liability	1607	752	753	827	827	827
503 20 46 05	Insurance - FHA Bonds	0	282	0	366	366	366
503 20 47 00	Utilities	67872	68000	36251	68000	68000	68000
503 20 48 00	Repairs & Maintenance	8070	25000	818	10000	10000	10000
503 20 49 00	Miscellaneous	2418	1000	95	500	500	500
503 20 49 10	General Fund Overhead	17172	18000	9000	18384	18384	18384
503 20 49 20	Motor Pool Charges	6834	9000	3896	9000	9000	9000
503 20 49 49	Bad Debt Account	-217	1000	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		152948	167130	76731	155945	144780	144780
OPERATION & MAINTENANCE SUBTOTAL		349243	386757	175727	373076	361911	361911
503 20 60 00		CAPITAL OUTLAYS					
503 20 63 10	Manhole Rehab and I & I Reduction	5272	105000	10279	250000	150000	150000
503 20 63 18	Sewer Lateral - Mitkof Highway	0	150000	3475	0	0	0
503 20 64 00	Machinery & Equipment	9957	0	0	35000	35000	35000
503 20 65 02	Lumber Street Rehab *	11277	23000	1390	10000	10000	10000
503 20 65 22	Alarm System	3300	7000	6727	0	0	0
503 20 65 30	Phase 4 Scow Bay Sewer	653320	87297	37297	5000	5000	5000
503 20 65 32	Hst to Ira II - 4th to 5th	0	45000	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		683126	417297	59168	300000	200000	200000
503 20 70 00		DEBT SERVICE					
503 20 71 00	Principal	0	15000	15000	15000	15000	15000
503 20 72 00	Interest	30875	30750	30750	30000	30000	30000
DEBT SERVICE SUBTOTAL		30875	45750	45750	45000	45000	45000
587 10 58		INTERFUND TRANSFERS					
587 10 58	Motor Pool - pickup	10808	0	0	0	0	0
INTERFUND TRANSFERS		10808	0	0	0	0	0
SEWER FUND EXPENDITURES TOTAL		1074052	849804	280645	718076	606911	606911
SEWER FUND APPROPRIATION		1074052	849804	280645	718076	606911	606911
SEWER FUND RESERVE		134849	149842	133507	177916	154081	154081
EPA RESERVE		130000	130000	130000	130000	130000	130000
SEWER FUND TOTAL		1338901	1129646	544152	1025992	890992	890992

503 20 46 00	Insurance - Property: Based on property values
503 20 46 01	Insurance - Liability
503 20 46 05	Insurance - FHA Bonds
503 20 47 00	Utilities: Electricity, water, sewer
503 20 48 00	Repairs & Maintenance: \$10,000 for plant and pump station electrical and mechanical repair by outside contractor
503 20 49 00	Miscellaneous: Dues, subscriptions, utility membership.
503 20 49 10	General Fund Overhead: financial support services & customer service
503 20 49 20	Motor Pool Charges: Repairs, operation and parts charges for vehicles.
503 20 63 10	Manhole Rehab and I & I Reduction
503 20 63 18	Sewer Lateral - Mitkof Highway
503 20 64 00	Machinery & Equipment - SCADA additions (monitoring & control)
503 20 65 02	Lumber Street Rehab
503 20 65 22	Alarm System
503 20 65 30	Phase IV, Scow Bay Sewer System
503 20 65 32	H St. to Ira II - 4th to 5th
503 20 71 00	Debt Service Payment - Principle
503 20 72 00	Debt Service Payment - Interest

SANITATION UTILITY

The purpose of the sanitation utility department is to provide a reliable service to the community. The sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. Personnel consists of two collectors, one landfill operator, a part-time laborer, and a part time clerical position. The operation capacity consists of two 16 yard packers, one pick-up truck and a customer list of approximately 1500. The landfill site handles approximately 10,200 cubic yards annually.

FY 1992/93 Budget Summary

Beginning Cash Reserve	0	Beginning Bond Reserve	1,187,130
Charges for Services	403,000		
Other Revenues	<u>876,100</u>		
Total Current Revenues	1,279,100		
TOTAL REVENUES		2,466,230	
=====			
O & M Expense	290,877		
Capital Expenditures	845,100		
Debt Payment (Interest)	103,223	Principal Payment	<u>1,142,130</u>
TOTAL EXPENSES	2,381,230	TOTAL EXPENSES	1,182,130
=====			
ENDING CASH RESERVE	16237	BOND RESERVE	5,000

		Actual (FY 90/91)	Current year Budget (FY 91/92)	Current year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
<u>SANITARY UTILITY - FUND 404</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE							
	Operations	33648	13947	13947	0	0	0
	Bond Reserve	1291458	1230882	1230882	1187130	1187130	1187130
STATE GRANTS FOR CAPITAL OUTLAYS							
33600	04 DEC Grant for Incinerator 1988	0	7500	0	0	0	0
33600	02 DEC Grant for Incinerator 1989	0	0	0	800000	800000	800000
33600	06 Hazard Materials	0	0	0	10000	10000	10000
STATE GRANTS FOR CAPITAL PROJECTS SUBTOTAL		0	7500	0	810000	810000	810000
UTILITY SERVICES							
34400	00 00						
34300	90 Other Public Works Charges	2499	0	1114	3000	3000	3000
34400	41 Refuse Collection Charges	300364	372890	158178	389235	389235	325000
34400	42 Landfill Charges	58724	45250	30066	82250	82250	75000
UTILITY SERVICES SUBTOTAL		361587	418140	189358	474485	474485	403000
MISCELLANEOUS REVENUES							
36000	00 00						
36000	10 Interest Earnings/Bond	94791	76028	3748	2000	2000	2000
36000	11 Bond Interest	0	0	18631	24000	24000	24000
36000	51 A/R Service Charge	1304		31	100	100	100
MISCELLANEOUS REVENUES SUBTOTAL		96095	76028	22410	26100	26100	26100
INTERFUND TRANSFERS							
38700	00 00						
38710	02 Sales Tax Fund			0	40000	40000	40000
38710	58 Resid Eqty Tr. - Motor Pool	20165		0	0	0	0
INTERFUND TRANSFERS SUBTOTAL		20165	0	0	40000	40000	40000
SANITARY UTILITY CURRENT REVENUES TOTAL		477847	501668		1350585	1350585	1279100
SANITARY UTILITY REVENUES TOTAL		1802953	1746497		2537715	2537715	2466230

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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SANITATION UTILITY - FUND 404

EXPENDITURES

SALARIES & WAGES							
504 20 10 00							
504 20 11 00	Regular Pay	100515	99666	48802	108892	108892	108892
504 20 11 01	Regular Pay	25063	10000	8125	10000	10000	10000
504 20 12 00	Overtime Pay	11678	7426	9871	7514	7514	7514
SALARIES & WAGES SUBTOTAL		137256	117092	66798	126406	126406	126406
PERSONNEL BENEFITS							
504 20 20 00							
504 20 21 00	Pension	17204	18991	10520	18777	18777	18777
504 20 22 00	Medicare	379	1790	129	1688	1688	1688
504 20 23 00	Health Insurance	15465	13191	6651	15402	15402	15402
504 20 24 00	Life Insurance	46	50	20	51	51	51
504 20 25 00	Workers Compensation	12917	9969	7505	8715	8715	8715
504 20 26 00	Unemployment Compensation	2012	1237	570	583	583	583
504 20 27 00	FICA	0	0	466	0	0	0
PERSONNEL BENEFITS SUBTOTAL		48023	45228	25861	45216	45216	45216
SUPPLIES							
504 20 30 00							
504 20 31 00	Office Supplies	153	500	328	500	500	500
504 20 32 00	Operating Supplies	6574	17500	-272	20000	15000	15000
504 20 32 01	Safety Supplies/Classes	1816	500	190	1500	1500	1500
504 20 33 00	Maintenance Supplies	21197	10000	2722	5000	5000	5000
504 20 33 01	Landfill Cover Material	22480	45000	16920	5000	5000	5000
504 20 34 00	Small Tools & Equipment	397	250	60	2300	2300	2300
SUPPLIES SUBTOTAL		52617	73750	19948	34300	29300	29300
OTHER SERVICES & CHARGES							
504 20 40 00							
504 20 41 00	Professional Services	565	0	50	2000	2000	2000
504 20 42 00	Communications	427	500	130	500	500	500
504 20 43 00	Travel & Training	7705	3000	1094	3000	3000	3000
504 20 44 00	Advertising & Printing	2237	1850	73	1000	1000	1000
504 20 45 00	Rentals & Leases	0	0	0	0	0	0
504 20 45 01	Vehicle Replacement	19316	40244	20367	28821	17857	17857

ACCOUNT CODE

NARRATIVE DETAIL

REFUSE COLLECTION/LANDFILL

504 20 11 00	Regular Pay		
		<u>FTE</u>	
	Sanitation Drivers	3	99,913
	Secretary (1/3) Time	.33	8,979
	Total		<u>\$108,892</u>
	Total FTE	3.33	
504 20 11 01	Regular Pay - Public Works Direct Billing		10,000
504 20 12 00	Overtime Pay: 7.5% of Gross Wage for Sanitation Drivers - 5% for Secretary		
504 20 21 00	Pension: 16.13% of Gross Wage		
504 20 22 00	Medicare: 1.45% of Gross Wage		
504 20 23 00	Medical Insurance: Employers contribution at the current rate per individual plus an additional 5% increase in cost.		
504 20 24 00	Life Insurance: \$15.12 annually per employee		
504 20 25 00	Workers Compensation: 8.1% of Gross Wage for Crew & .52% for Secretary.		
504 20 26 00	Unemployment Compensation: .5% of Gross Wage		
504 20 31 00	Office Supplies: Receipt books, invoices and other office supplies		
504 20 32 00	Operating Supplies: Replacement of Dumpsters/Containers:		
	3 Yd Dumpsters		
	1 1/2 Yd Dumpsters		
	60 Gallon Containers		
504 20 32 01	Safety Supplies/Classes: Mandatory Safety Supplies/gear, classes and materials.		
504 20 33 00	Maintenance Supplies: Public Works materials charges for maintenance of the Landfill and cost of other general maintenance supplies.		
504 20 33 01	Landfill Cover: Cost for cover material for the Landfill.		
504 20 34 00	Small Tools & Equipment: Small hand tools for clean-up and dumpster repair, 1/5 Cost for copy machine in Public Works Office.		
504 20 41 00	Professional Services: Cost of Survey's & State Inspections for Landfill site.		
504 20 42 00	Communications: Phone Service at the Landfill		
504 20 43 00	Travel & Training: HazMat Training for Operator of Landfill required by the State & EPA		
504 20 44 00	Advertising & Printing: Public Notices on Recycling and Schedule changes.		
504 20 45 00	Rentals & Leases: Rental/lease of equipment		
504 20 45 01	Vehicle Replacement: Money paid into replacement fund for Sanitation Vehicles.		

504 20 46 00	Liability Insurance	0	0	0	0	0	0
504 20 47 00	Utilities	919	1000	136	1000	1000	1000
504 20 48 00	Repairs & Maintenance	0	0	49	500	500	500
504 20 49 00	Miscellaneous	-174	100	238	500	500	500
504 20 49 10	General Fund Overhead	12768	12960	6480	18000	18000	18000
504 20 49 11	Public Works Overhead	30000	5000	2500	5000	5000	5000
504 20 49 13	Haz Mat Clean-up	21110	0	359	10000	10000	10000
504 20 49 16	Recycling Expense	1755	0	349	1500	1500	1500
504 20 49 17	Groundwater monitoring				3500	3500	3500
504 20 49 20	Motor Pool Charges	53637	25000	23655	40000	40000	25598
OTHER SERVICES & CHARGES SUBTOTAL		150265	89654	55480	115321	104357	89955
OPERATION & MAINTENANCE SUBTOTAL		388161	325724	168087	321243	305279	290877

		CAPITAL OUTLAYS					
504 20 60 00		0	6500	0	0	0	0
504 20 60 01	Landfill Improvements	4335	15000	15557	0	0	0
504 20 60 02	Solid Waste Study	6192	0	0	0	0	0
504 20 60 03	Hazardous Material Building	0	0	6791	0	0	0
504 20 60 10	Ground Water Monitoring	11457	0	0	0	0	0
504 20 64 00	Machinery & Equipment				1952130	1952130	1952130
504 20 60 06	Baler Facility				1952130	1952130	1952130
CAPITAL OUTLAYS TOTAL		21984	21500	22348	1952130	1952130	1952130

		INTERFUND TRANSFERS					
58310 63	Depreciation Other Imp	1582	0	0	0	0	0
58310 64	Depreciation Machine & Equip	4695	0	0	0	0	0
58310 66	Depreciation C.I.A.C.	-2015	0	0	0	0	0
59710 03	Debt Service Fund	143717	146163	56081	143223	143223	143223
58710 58	Interfund Transfer - To Motor Pool	0	35000	0	0	0	0
58710 01	Interfund Transfer - To General Fu	0	10000	0	0	0	0
59710 51	Electric Fund	0	0	0	35000	35000	35000
INTERFUND TRANSFERS TOTAL		147979	191163	56081	178223	178223	178223

SANITATION UTILITY EXPENDITURES TOTAL		558124	538387	246516	2451596	2435632	2421230
SANITATION UTILITY APPROPRIATION		558124	538387	246592	2451596	2435632	2421230
SANITATION UTILITY RESERVE		13947	54863		86119	92083	40000
SANITATION UTILITY INCINERATOR BOND RESERVE		1230882	1153247			10000	5000
SANITATION UTILITY TOTAL		1802953	1746497		2537715	2537715	2466230

504 20 47 00	Utilities: Utility charges for Landfill Shack.
504 20 48 00	Repairs & Maintenance: Direct Billing by Other Departments
504 20 49 00	Miscellaneous: Any Emergency Items not covered above and Subscriptions to Solid Waste Magazines
504 20 49 10	General Fund Overhead: 5% Billing & customer service
504 20 49 11	Public Works Overhead: 20% Public Works Operations, supervision, management & support
504 20 49 13	Hazardous Material Clean-up: Cost for N.W. Enviro-services to come to town and collect Hazardous Waste. (State Grant Funds)
504 20 49 17	Ground Water Monitoring: Cost of monitoring ground water at the landfill site as required by the State.
504 20 49 16	Recycling Expense: Freight costs not able to recover from recycle-ables.
504 20 49 20	Motor Pool Charges: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil, vehicle insurance
504 20 49 30	Insurance Trust Fund 1%
504 20 60 01	Landfill Improvements: Signs on recycling, HazMat Information, Additional Fencing.
504 20 60 02	Solid Waste Study: Waste Management Committee expenses.
59710 03	Debt Service - Incinerator/Solid Waste disposal bond issue debt
58710 58	Transfer to Motor Pool for purchase of new sanitation collection vehicle.
58710 01	Transfer to General Fund - Contribution towards construction of covered parking area for equipment.

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HARBOR & PORT ENTERPRISE FUND

The purpose of the Harbor & Port Department is to administer to the needs and requirements of the Petersburg Boat Harbors and Port Facility. The staff is responsible for operations and maintenance of all harbor and port facilities. The department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, and the Harbor and Port Advisory Board's recommendations. The major responsibilities include: assignment and regulation of moorage space, harbor security, departmental finances and bookkeeping, maintenance and repairs of facilities, policing and safety, acquisition of upland leases, wharfage operations, tour ship accommodations and providing storage space for marine related materials.

FY 1992/93 Budget Summary

Beginning Cash Reserve		192,599
Charges for Services	439,800	
Other Revenues	<u>48,000</u>	
TOTAL REVENUES	487,800	680,399
=====		
O & M Expense	441,016	
Capital Expenditures		<u>20,000</u>
TOTAL EXPENSES		461,016
=====		
ENDING CASH RESERVE		219,383

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 1992/93)	Budget Year Recommended (FY 1992/93)	Budget Year Approved (FY 1992/93)
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HARBOR & PORT ENTERPRISE FUND  
REVENUES

HARBOR BEGINNING BALANCE		213074	204291	204291	147904	147904	147904
33600 16 DOT #70556-N. Hbr Float		0	24000				
340 00 00 00							
					CHARGES FOR SERVICES		
345 00 00 00 Harbor							
345 10 00 00 Moorage Fees		232102	245000	122154	264600	264600	264600
345 20 00 00 Transient Fees		73059	72000	45250	80000	80000	80000
345 30 00 00 Grid Use Fees		8367	8000	4167	8000	8000	8000
345 40 00 00 Live Aboard Fees		7759	6000	3130	6000	6000	6000
345 50 00 00 Float Side Fees		3262	4000	1323	4000	4000	4000
345 60 00 00 Launching Fees		9750	5000	1040	5000	5000	5000
345 90 00 00 Miscellaneous Charges		8149	3000	7336	8000	8000	8000
CHARGES FOR SERVICES SUBTOTAL		342448	367000	184400	375600	375600	375600
360 00 00 00							
					MISCELLANEOUS REVENUES		
360 10 00 00 Interest Earnings		17440	20000	6124	15000	15000	15000
360 20 00 00 Chamber of Commerce Rental		2600	2400	1404	0	0	0
360 51 00 00 A/R Service Charge		0	0	0	0	0	0
360 90 00 00 Miscellaneous		7363	8000	4594	8000	8000	8000
MISCELLANEOUS REVENUES SUBTOTAL		27403	30400	12122	23000	23000	23000
397 00							
					INTERFUND TRANSFERS		
397 1001 General Fund		5000	5000	5000	5000	5000	5000
39710 5901 Harbor Replacement Fund		0	0	0	20000	20000	20000
INTERFUND TRANSFERS SUBTOTAL		5000	5000	5000	25000	25000	25000
HARBOR REVENUES TOTAL		374851	402400	201522	423600	423600	423600

PORT BEGINNING BALANCE	47498	52813	52813	44695	44695	44695
355 00 00 00 Port						
			CHARGES FOR SERVICES - PORT			
355 10 00 00 Moorage Fees	0	1500	0	100	100	100
355 20 00 00 Leases	34543	48000	36138	48000	48000	48000
355 60 00 00 Wharfage Fees	0	500	0	100	100	100
355 90 00 00 Storage Charges	9730	9000	7687	16000	16000	16000
CHARGES FOR SERVICES SUBTOTAL	44273	59000	43825	64200	64200	64200
PORT REVENUES TOTAL	44273	59000	43825	64200	64200	64200
PORT & HARBOR CURRENT REVENUES	419124	461400	245347	487800	487800	487800
HARBOR REVENUES TOTAL	587925	606691	405813	571504	571504	571504
PORT REVENUES TOTAL	91771	111813	96638	108895	108895	108895
PORT & HARBOR REVENUES TOTAL	679696	718504	502451	680399	680399	680399

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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HARBOR & PORT ENTERPRISE FUND

EXPENDITURES

		SALARIES & WAGES					
535 40 00 00	Harbor						
535 40 11 00	Regular Pay	160129	156552	91949	161182	161182	161182
535 40 12 00	Overtime Pay	5544	2000	3398	9120	9120	9120
535 40 17 00	Shift Differential	2395	2500	1518	2808	2808	2808
SALARIES & WAGES SUBTOTAL		168068	161052	96865	173110	173110	173110
		PERSONNEL BENEFITS					
535 40 20 00							
535 40 21 00	Pension	20711	28780	16117	25998	25998	25998
535 40 22 00	Medicare	743	2335	522	1500	1500	1500
535 40 23 00	Health Insurance	17472	14000	9360	18406	18406	18406
535 40 24 00	Life Insurance	61	100	33	100	100	100
535 40 25 00	Workers Compensation	13020	15783	11882	9300	9300	9300
535 40 26 00	Unemployment Compensation	2336	1611	898	1700	1700	1700
535 40 27 00	Social Security	0	1000	1320	2000	2000	2000
PERSONNEL BENEFITS SUBTOTAL		54343	63609	40132	59004	59004	59004
		SUPPLIES					
535 40 30 00							
535 40 31 00	Office Supplies	1127	1500	1304	2500	2500	2500
535 40 32 00	Operating Supplies	4649	4000	1600	4000	4000	4000
535 40 33 0	Maintenance Supplies	2085	1800	430	4000	4000	4000
535 40 34 00	Small Tools & Equipment	6665	10000	5913	12000	12000	12000
SUPPLIES SUBTOTAL		14526	17300	9247	22500	22500	22500
		OTHER SERVICES & CHARGES					
535 40 40 00							
535 40 41 00	Professional Services	235	1000	512	1000	1000	1000
535 40 42 00	Communications	1477	1500	540	1500	1500	1500
535 40 43 00	Travel & Training	1676	3000	2210	3000	3000	3000
535 40 44 00	Advertising & Printing	1680	400	21	400	400	400
535 40 45 00	Rentals & Leases	0	300	0	300	300	300
535 40 45 01	Vehicle Replacement	1438	4100	2067	4100	2540	2540
535 40 46 00	Insurance - Property	1575	1687	1687	1687	1687	1687
535 40 46 01	Insurance - Liability	1240	683	684	684	684	684
535 40 47 00	Utilities	18421	20000	9860	25000	25000	25000
535 40 47 00	Utilities - Garbage	28011	30000	15487	30000	30000	30000
535 40 48 00	Repairs & Maintenance	7145	21500	3409	62500	62500	62500
535 40 49 00	Miscellaneous	409	200	65	200	200	200
535 40 49 10	General Fund Overhead	10956	10956	5478	10950	17124	17124
535 40 49 20	Motor Pool Charges	2687	3000	1060	3000	3000	3000

Account Code

Narrative

535 40 00 00  
535 40 11 00

BOAT HARBORS  
REGULAR PAY

	<u>FTE</u>	
Harbormaster	.75	38,751
Asst Harbormaster	1	26,817
Harbor Officers	2	53,372
Part Time	1.5	33,350
Temp Laborer	.25	<u>8,892</u>
Total		\$ 161,182

Total FTE: 5.5  
Temp: .25

535 40 12 00  
535 40 17 00  
535 40 21 00  
535 40 22 00  
535 40 23 00  
535 40 24 00  
535 40 25 00  
535 40 26 00  
535 40 27 00  
535 40 31 00  
535 40 32 00  
535 40 33 00  
535 40 34 00  
535 40 41 00  
535 40 42 00  
535 40 43 00  
535 40 44 00  
535 40 45 00  
535 40 45 01  
535 40 46 00  
535 40 46 01  
535 40 47 00  
  
535 40 48 00  
535 40 49 00  
535 40 49 10  
535 40 49 20

OVERTIME PAY x.f.  
SHIFT DIFFERENTIAL compensation for swing and graveyard shifts  
PENSION PERS @ 16.13 of gross wage  
MEDICARE 1.45% of gross wages  
HEALTH INSURANCE calculated actual per current employees  
LIFE INSURANCE \$15.12 annually per employee  
WORKERS COMPENSATION 5.7% of gross wage per employee  
UNEMPLOYMENT COMPENSATION .5% of gross wages per employee  
SOCIAL SECURITY 7.65% (temporary and seasonal employees)  
OFFICE SUPPLIES stationary, pens, pencils, forms, etc  
OPERATING SUPPLIES paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc  
MAINTENANCE SUPPLIES paint, light bulbs, nails, wood, plumbing parts, etc  
SMALL TOOLS & EQUIPMENT hand & power tools, snowblower, outboard, radios, software  
PROFESSIONAL SERVICES consultant studies, janitorial, grounds maintenance, Harbor Marketing Program  
COMMUNICATIONS telephone & post office fees  
TRAVEL & TRAINING travel expenses, per diem, training seminars, harbor conferences  
ADVERTISING & PRINTING legal ads, job ads  
RENTALS & LEASES Equipment rental/lease  
VEHICLE REPLACEMENT Vehicle # 104  
INSURANCE PROPERTY Based on actual property valuation per department  
INSURANCE LIABILITY Based on latest quote spread per exposure  
UTILITIES water, elec, garbage & harbor lighting  
  
REPAIR & MAINTENANCE South Harbor dredging; contract work/dock repair  
MISCELLANEOUS dues, subscriptions, technical publications  
GENERAL FUND OVERHEAD: 5% revenues gen. administration  
MOTOR POOL CHARGES: Repairs & maintenance of vehicle, gas & oil, insurance

535 40 49 49	Bad Debt	-1900		0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		75050	98326	43080	144321	148935	148935
OPERATIONS & MAINTENANCE SUBTOTAL		311987	340287	189324	398935	403549	403549
		CAPITAL OUTLAYS					
535 40 60 00							
535 40 63 16	Electrical Upgrade	7836	13500	5308	0	0	0
535 40 63 17	Stall Addition-North Harbor	4379	85000	34835	0	0	0
535 40 64 00	Machine & Equip	12177		0	0	0	0
535 40 64 01	Equipment Repair	34739	0	0	6000	6000	6000
CAPITAL OUTLAYS SUBTOTAL		59131	98500	40143	6000	6000	6000
		RESIDUAL EQUITY TRANSFER OUT					
597 10 51	Electric Fund	0	0	0	0	0	0
597 10 58	Motor Pool	0	0	0	0	0	0
597 10 59 01	Replacement Reserve Trust Fund	20000	20000	20000	0	0	0
597 10	Vehicle Purchase				4000	4000	4000
OPERATING TRANSFER OUT SUBTOTAL		20000	20000	20000	4000	4000	4000
HARBOR EXPENDITURES SUBTOTAL		391118	458787	249467	408935	413549	413549
		SALARIES & WAGES					
535 50 10 00	Port						
535 50 11 00	Regular Pay	5489	12420	2085	20854	20854	20854
SALARIES & WAGES SUBTOTAL		5489	12420	2085	20854	20854	20854
		PERSONNEL BENEFITS					
535 50 20 00							
535 50 21 00	Pension	737	1600	287	1800	1800	1800
535 50 22 00	Medicare	0	160	0	200	200	200
535 50 23 00	Health Insurance	277	200	201	300	300	300
535 50 24 00	Life Insurance	1	5	1	10	10	10
535 50 25 00	Workers Compensation	925	1200	903	2000	2000	2000
535 50 26 00	Unemployment Compensation	53	550	11	600	600	600
PERSONNEL BENEFITS SUBTOTAL		1993	3715	1403	4910	4910	4910
		OTHER SERVICES & CHARGES					
535 50 40 00							
535 50 32 00	Operating Supplies	120	1000	15	1000	1000	1000
535 50 34 00	Small Tools & Equip.	97	1500	591	1500	1500	1500
535 50 41 00	Professional Services	13	1500	0	1500	1500	1500
535 50 43 00	Travel and Training	0	2000	0	2000	2000	2000
535 50 44 00	Advertising and Printing	0	500	0	500	500	500
535 50 45 00	Rentals & Leases	0	200	0	200	200	200
535 50 45 01	Vehicle Replacement		0	0	0	0	0
535 50 46 00	Insurance - Property	124	133	133	133	133	133
535 50 46 01	Insurance - Liability	817	450	450	450	450	450
535 50 47 00	Utilities	585	600	217	600	600	600

535 40 60 00	<u>CAPITAL IMPROVEMENT</u>
535 40 63 16	<u>Electrical Upgrade</u>
535 40 63 17	<u>Expansion N.H. Additional 22 new tie up spots. (stalls)</u>
535 40 63 18	<u>Maintenance Dredging - South Harbor</u>
535 40 63 19	<u>Computer Upgrade</u>
535 40 64 00	<u>Machine &amp; Equipment</u>
535 40 64 01	<u>Equipment Repair - Fire valves South Harbor; computer upgrade</u>
587 10 51 00	<u>ELECTRIC FUND Middle Harbor elc. upgrade</u>
587 10 59 01	<u>REPLACEMENT RESERVE TRUST FUND</u>
535 50 00 00	<u>PORT FACILITY</u>
535 50 11 00	<u>REGULAR PAY</u> 25% of Harbormaster wages
535 50 21 00	<u>PENSION PERS</u> @ 017.87% of regular pay
535 50 22 00	<u>MEDICARE</u> 1.45 % of gross wages
535 50 23 00	<u>HEALTH INSURANCE</u> @ 25% of \$5568 annually per employee
535 50 24 00	<u>LIFE INSURANCE</u> 25% of \$15.12
535 50 25 00	<u>WORKERS COMPENSATION</u> 9.8% per employee
535 50 26 00	<u>UNEMPLOYMENT COMPENSATION</u> .5% of regular pay
535 50 41 00	<u>PROFESSIONAL SERVICES</u> consultants, studies, Port Marketing Program
535 50 43 00	<u>TRAVEL &amp; TRAINING</u> port leases and promotion
535 50 44 00	<u>ADVERTISING &amp; PRINTING</u> promoting and leases
535 50 45 00	<u>RENTALS &amp; LEASES</u> equipment lease/rental
535 50 46 00	<u>INSURANCE PROPERTY</u> Based on actual property valuation per department
535 50 46 01	<u>INSURANCE LIABILITY</u> Based on latest quote spread per exposure
535 50 47 00	<u>UTILITIES</u> electricity, water

535 50 48 00	Repairs & Maintenance	675	1500	0	1500	1500	1500
535 50 49 00	Miscellaneous	63	100	0	100	100	100
535 50 49 10	General Fund Overhead	1500	1500	750	1500	2220	2220
OTHER SERVICES & CHARGES SUBTOTAL		3994	10983	2156	10983	11703	11703
OPERATIONS & MAINTENANCE SUBTOTAL		11476	27118	5644	36747	37467	37467
CAPITAL OUTLAYS							
535 50 60 00							
535 50 61 05	Site Development	0	20000	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	20000	0	0	0	0
RESIDUAL EQUITY TRANSFERS OUT							
587 10 59 02	Replacement Reserve Trust	20000	20000	20000	10000	10000	10000
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL		20000	20000	20000	10000	10000	10000
PORT EXPENDITURES SUBTOTAL		31476	67118	25644	46747	47467	47467
PORT & HARBOR EXPENDITURES TOTAL		422594	525905	275111	455682	461016	461016
HARBOR & PORT APPROPRIATIONS		422594	525905	275111	455682	461016	461016
HARBOR ENDING BALANCE		233994	153607	186050	165974	161360	161360
PORT ENDING BALANCE		23110	35380	41290	58743	58023	58023
HARBOR & PORT TOTAL		679698	694504	502451	680399	680399	680399



535 50 48 00	<u>REPAIR &amp; MAINTENANCE</u> all repairs to port (contract)
535 50 49 00	<u>MISCELLANEOUS</u> misc
535 50 49 10	<u>OVERHEAD CHARGES</u> 5% to general administration
535 50 49 30	<u>INSURANCE TRUST FUND</u> 1% SIR assessment
535 50 60 03	Corps of Engineers Permit for dredging
535 50 61 05	Site Development - Port RV staging area/labor & materials
535 50 71 00	<u>DEBT SERVICE</u> Principle payment
535 50 72 00	<u>DEBT SERVICE</u> Interest payment
587.10.59.02	<u>REPLACEMENT RESERVE TRUST FUND</u>
587 10 59 02	<u>REPLACEMENT RESERVE TRUST FUND</u>

HARBOR & PORT REPLACEMENT RESERVE

The purpose of the Harbor & Port Replacement Reserve Trust Fund is to accumulate reserve funds to finance the scheduled Replacement of Harbor & Port facilities. Authority for this fund is City of Petersburg's Ordinance No. 596 adopted April 20, 1987.

FY 1992/93 Budget Summary

Beginning Cash Reserve	804,000
Charges for Services	
Other Revenues	190,000
<b>TOTAL REVENUES</b>	<b>994,000</b>
=====	
O & M Expense	-0-
Capital Expenditures	-0-
<b>TOTAL EXPENSES</b>	<b>-0-</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>994,000</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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HARBOR & PORT REPLACEMENT RESERVE TRUST - FUND 622

REVENUES

	<u>BEGINNING FUND BALANCE</u>		575000		804000	804000	804000
360 00 10	Interest Income		29000	6124	40000	40000	40000
38710 55	Transfer from Harbor		20000	20000	0	0	0
38710 56	Transfer from Port		20000	20000	10000	10000	10000
38710 01	Transfer from General Fund		160000	160000	140000	140000	140000
	<u>HARBOR &amp; PORT REPLACEMENT RESERVE REVENUES</u>		804000	206124	994000	994000	994000

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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HARBOR & PORT REPLACEMENT RESERVE TRUST

EXPENDITURES

597.10.55	Harbor Replacement / Dredging		0	0	20000	20000	20000
597.10.56	Port Replacement		0	0			
<u>HARBOR &amp; PORT REPLACEMENT RESERVE EXPENDITURES TOTAL</u>			0	0	20000	20000	20000
<u>HARBOR &amp; PORT ENDING FUND BALANCE</u>			804000		974000	974000	974000
<u>HARBOR &amp; PORT REPLACEMENT RESERVE APPROPRIATION</u>			0		20000	20000	20000
<u>HARBOR &amp; PORT REPLACEMENT RESERVE</u>			804000		974000	974000	974000
<u>HARBOR &amp; PORT TOTAL</u>			804000		994000	994000	994000

1992/93

Narrative Detail

Harbor & Port Replacement Reserve Expenditures  
\$20,000 transferred to Harbor & Port Fund for  
South Harbor dredging

MOTOR POOL DEPARTMENT

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 1-heavy equipment mechanic and 1-light equipment mechanic, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 60 pieces of rolling stock with an estimated value of \$1,100,100.00

FY 1992/93 Budget Summary

Beginning Cash Reserve	1,429,160
Charges for Services	673,458
Other Revenues	<u>75,104</u>
TOTAL REVENUES	2,177,722
=====	
O & M Expense	443,018
Capital Expenditures	<u>73,104</u>
TOTAL EXPENSES	516,818
=====	
ENDING CASH RESERVE	1,660,904

ACCOUNT CODE	DESCRIPTION	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
MOTOR POOL - FUND 501							
REVENUES							
BEGINNING CASH RESERVE			0		0	0	0
BEGINNING REPLACEMENT RESERVE			1385362	1560634	1429160	1429160	1429160
36000 00 00							
MISCELLANEOUS REVENUES							
36000 10 00	Interest Earned	100691	83122	37418	62604	62604	62604
36000 20 00	Rents & Royalties	0	0	0	5000	5000	5000
36000 90 00	Miscellaneous	20	0	0	0	0	0
MISCELLANEOUS REVENUES SUBTOTAL		100711	83122	37418	67604	67604	67604
37300 00 00							
MOTOR POOL CHARGES							
37300 61	Operation & Maintenance	513777	431732	332390	448922	448922	434520
37300 62	Replacement	381969	411191	133802	328248	218938	218938
37300 63	Fuel Surcharge	13493	15000	12895	20000	20000	20000
MOTOR POOL CHARGES SUBTOTAL		909239	857923	479087	797170	687860	673458
RESIDUAL EQUITY TRANSFERS IN							
38700 02	Sales Tax	100000	0	0	0	0	0
38700 51	Electric		80000	0	0	0	0
38700 52	Water Fund	24250	0	0	0	0	0
38700 53	Sewer Fund	10809	0	0	0	0	0
38700 54	Sanitation Fund		35000	0	0	0	0
38700 55	Harbor Fund		0	0	4000	4000	4000
TRANSFERS SUBTOTAL		135059	115000	0	4000	4000	4000
39500 00 00							
PROCEEDS OF GENERAL FIXED ASSETS							
39500 40	Equipment Sales	25200	15000	4750	3500	3500	3500
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		25200	15000	4750	3500	3500	3500
CURRENT REVENUES		1170209	1071045	521255	872274	762964	748562
O & M REVENUES TOTAL		527290	446732	345285	473922	473922	459520
REPLACEMENT REVENUES TOTAL		642919	624313	175970	398352	289042	289042
REVENUES TOTAL		1170209	2456407	2081889	2301434	2192124	2177722

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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MOTOR POOL - FUND 501

EXPENDITURES

		SALARIES & WAGES					
535 60 10 00							
535 60 11 00	Regular Pay	115514	116698	66133	121379	121379	121379
535 60 12 00	Overtime Pay	6775	5835	15125	6069	6069	6069
SALARIES & WAGES SUBTOTAL		122289	122533	81258	127448	127448	127448

		PERSONNEL BENEFITS					
535 60 20 00							
535 60 21 00	Pension	14222	21897	11563	20558	20558	20558
535 60 22 00	Medicare	738	1777	573	1848	1848	1848
535 60 23 00	Health Insurance	10593	10412	5313	12585	12585	12585
535 60 24 00	Life Insurance	40	45	18	46	46	46
535 60 25 00	Workers Compensation	9812	8548	6435	6751	6751	6751
535 60 26 00	Unemployment Compensation	1889	1225	770	638	638	638
535 60 27 00	FICA	0	0	1081	0	0	0
PERSONNEL BENEFITS SUBTOTAL		37294	43904	25753	42426	42426	42426

		SUPPLIES					
535 60 30 00							
535 60 31 00	Office Supplies	160	700	118	500	500	500
535 60 32 00	Operating Supplies	15244	11695	8338	8000	8000	8000
535 60 32 01	Safety Supplies	129	1000	198	500	500	500
535 60 33 00	Maintenance Supplies	4205	6000	2259	5000	5000	5000
535 60 34 00	Small Tools & Equipment	4623	6500	4776	6000	6000	6000
535 60 35 00	Parts & Fuel Charge Out	205553	276201	114889	200000	200000	185598
SUPPLIES SUBTOTAL		229914	302096	130578	220000	220000	205598

		OTHER SERVICES & CHARGES					
535 60 40 00							
535 60 41 00	Professional Services	0	0	0	0	0	0
535 60 42 00	Communications	1043	1000	383	1000	1000	1000
535 60 43 00	Travel & Training	1948	2500	0	2000	2000	2000
535 60 45 00	Rentals/Leases	0	0	0	0	0	0
535 60 45 01	Vehicle Replacement	2475	4000	1981	3948	2446	2446
535 60 46 00	Insurance	55965	35000	30679	37000	37000	37000
535 60 47 00	Utilities	8784	7800	3953	8000	8000	8000
535 60 48 00	Repairs & Maintenance	620	300	1978	2000	2000	2000
535 60 48 01	Building Repair	766	5500	3296	5000	5000	5000
535 60 49 00	Miscellaneous	37	0	0	100	100	100



		<u>FTE</u>	
Regular Pay Motor	Pool Foremen	1	41,860
	Motor Pool Mechanic	1	40,259
	Motor Pool Mechanic	1	39,260
	<b>TOTAL</b>		<u>\$121,379</u>
	Total FTE: 3		

535 60 12 00 Overtime Pay: 5% of Gross Wages  
535 60 21 00 Pension: 16.13% of Gross Wages  
535 60 22 00 Medicare: 1.45% of Gross Wages  
535 60 23 00 Medical Insurance: Employers Contribution at the current rate per individual plus an additional 5% increase in the cost.  
535 60 24 00 Life Insurance: \$15.12 annually per employee  
535 60 25 00 Workers Compensation: Foreman (Steve) & Mechanic (Hoy Yi) 4.7% of gross wage, Mechanic (Palmer) 6.5% of Gross Wage.  
535 60 26 00 Unemployment Compensation: .5% of Gross Wages  
535 60 27 00 FICA: For temporary part-time employees not covered by PERS  
535 60 31 00 Office Supplies: Motor Pool invoices, Work Orders, & other general office supplies  
535 60 32 00 Operating Supplies: oxygen, lights, paper products, soaps, heating fuel and other general shop cleaning/operating supplies  
535 60 32 01 Safety Supplies: Welding goggles/helmets, protective aprons, coveralls and other required safety gear.  
535 60 33 00 Maintenance Supplies/Shop Inventory: Parts and materials for shop inventory (Equipment Cleaners, Bolts, washers, nuts, iron materials, batteries & supplies, O-Rings, Paints.  
535 60 34 00 Small tools & Equipment: Hand tool replacement, One Hundred Ton Puller \$1,870., Hydraulic Floor Jack 797., 20" Dayton Drill Press \$840., Two Racketing Chain Puller \$540. + Freight.  
535 60 35 00 \* Parts & Fuel Charge Out: All costs such as, vehicle registration, gasoline, freight charges, oil and grease, labor charges, parts and materials for equipment maintenance are billed to the department which uses that item  
535 60 42 00 Communications: Phone bill and postage for the Motor Pool Department.  
535 60 43 00 Travel & Training: Mechanic training seminars and maintenance schooling: Vehicle Maintenance Management Conference by the University of Washington. Equipment Management System by the US Department of Transportation - Anchorage or Fairbanks.  
535 60 45 00 Rentals & Leases: Rental of equipment needed for jobs, ditching machine \$8,000.00 per month (2 months).  
535 60 45 01 Vehicle Replacement: Money paid into replacement fund for Shop Truck.  
535 60 46 00\* Insurance: Vehicles insurance for the motor pool fleet including \$14,000 for liability & collision for emergency vehicles.  
535 60 47 00 Utilities: Electricity for Motor Pool Shop Building.  
535 60 48 00 Repairs & Maintenance: Labor and supplies furnished by contractor, furnace repair and and electrical rewiring.  
535 60 48 01 Facilities Repairs: Improvements to existing Motor Pool Facilities.  
535 60 49 00 Miscellaneous: Any emergency items not covered above.

\* Direct Cost to Other Departments

535 60 49 20	Motor Pool O & M	6214	11000	6577	10000	10000	10000
OTHER SERVICES & CHARGES SUBTOTAL		77852	67100	48847	69048	67546	67546

OPERATIONS AND MAINTENANCE SUBTOTAL		467349	535633	286436	458922	457420	443018
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535 60 60 00							
535 60 64 00	Machinery & Equipment						
535 60 64 01	Other Machinery	0	0	0	4800	4800	4800
535 60 64 30	Replace Vehicle #99 (Power & Light)	0	94000	88263	0	0	0
535 60 64 27	Replacement of Unit #5 (Fire Dept.)	100306	0	0	0	0	0
535 60 64 28	Fuel Storage Replacement (Motor Pool)	15065	0	0	0	0	0
535 60 64 29	Replace Vehicle #93 (Power & Light)	12997	0	0	0	0	0
535 60 64 31	Replace Vehicle #102 (Power & Light)	0	136787	0	0	0	0
535 60 64 32	Replace Patrol Vehicle #97 (Police Dept)	19198	0	0	0	0	0
535 60 64 33	Replacement of #101 (P.W. Construction)	26814	0	0	0	0	0
535 60 64 34	Replace Patrol Blazer #105 (Police)	0	25000	25811	0	0	0
535 60 64 35	Replace Wash Truck #91 (St. Cleaning)	60918	0	0	0	0	0
535 60 64 36	Purchase Used Backhoe (Water Dept.)	24250	0	0	0	0	0
535 60 64 37	Purchase New S-10 Pickup (Sewer Dept.)	10809	0	0	0	0	0
535 60 64 38	Rebuilt Crusher (Public Works)	146505	146855	136119	0	0	0
535 60 64 39	Replace Garbage Truck #89(Sanitation)	0	120000	0	0	0	0
535 60 64 40	Replace Snow Plow #2 (Public Works)	0	60000	54080	0	0	0
535 60 64 41	Replace Sander #41 (Public Works)	0	16000	11017	0	0	0
535 60 64 42	Replace Maintenance Van #107 (Building)	0	17500	17801	0	0	0
535 60 64 43	Replace Backhoe #29A (Public Works)	0	65000	52457	0	0	0
535 60 64 44	Overhaul D-7 Cat		23500		0	0	0
535 60 64 45	Track Loader for Sanitation		115000		0	0	0
535 60 64 46	Dump Truck		75000		0	0	0
535 60 64 47	690 Backhoe		108000		0	0	0
535 60 64 48	Hough Loader - new engine		30000		0	0	0
535 60 64 49	Replace Vehicle #104 (Harbors)	0	0	0	20000	20000	20000
535 60 64 50	Replace Vehicle #80 Forklift (Wastewater)	0	0	0	25000	25000	25000
535 60 64 61	Replace Vehicle #78 Pickup (Wastewater)	0	0	0	24000	24000	24000
CAPITAL OUTLAYS SUBTOTAL		416862	1032642	385548	73800	73800	73800

INTERFUND TRANSFERS

397 10 00							
587 10 54	Sanitation	20165	0	0	0	0	0
INTERFUND TRANSFERS TOTAL		20165	0	0	0	0	0

MOTOR POOL EXPENDITURES TOTAL		884711	1568275	671984	532722	531220	516818
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MOTOR POOL APPROPRIATION		0	966019		532722	531220	516818
OPERATING RESERVE			0		0	0	0
BUILDING RESERVE					10200	16502	16502
REPLACEMENT RESERVE			1490388		1758512	1644402	1644402
MOTOR POOL TOTAL			2456407		2301434	2192124	2177722

535 60 49 20

Motor Pool Charges: Operation & Maintenance cost for shop truck.

CAPITAL OUTLAYS

535 60 64 00

Machinery & Equipment

535 60 64 01

Other Machinery: Electric Crane For Shop \$3,000 - 1/5 Cost for Copier for P.W. Office \$1,800

535 60 64 49

Replace #104 Pick up for Harbor Department

535 60 64 50

Replace #80 Forklift for Water/Sewer Department

535 60 64 51

Replace #78 Pick up for Water/Sewer Department

ELDERLY HOUSING FUND

The purpose of the Elderly Housing Fund is for the operation and maintenance of Mountain View Manor. The facility is a twenty-four unit apartment complex and senior center with all common areas; landscaping and maintenance of grounds and parking area. The manager is responsible for complying with all City, Farmers Home Administration and HUD policies and regulations. The manager is also responsible for collecting rents and security deposits, billing HUD for rent subsidies and operating within the income budget.

FY 1992/93 Budget Summary

Beginning Cash Reserve	280,000
Charges for Services	217,000
Other Revenues	18,500
<b>TOTAL REVENUES</b>	<b>515,500</b>
=====	
O & M Expense	231,686
Capital Expenditures	1,500
<b>TOTAL EXPENSES</b>	<b>233,186</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>279,314</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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ELDERLY HOUSING - FUND 407

REVENUES

<u>BEGINNING CASH RESERVE</u>		<u>67762</u>	<u>71109</u>	<u>71109</u>	<u>50000</u>	<u>50000</u>	<u>50000</u>
	Capital Reserve	205000	223079	223079	230000	230000	230000
332 00 00 00							
					<u>FEDERAL GRANTS FOR OPERATING EXPENSES</u>		
332 01 00 00	Elderly Housing Rent Subsidies	124264	127536	65022	130000	130000	130000
<u>FEDERAL GRANTS FOR OPERATING EXPENSES</u>		<u>124264</u>	<u>127536</u>	<u>65022</u>	<u>130000</u>	<u>130000</u>	<u>130000</u>
360 00 00 00							
					<u>MISCELLANEOUS REVENUES</u>		
360 10 00 00	Interest Earnings	20367	15000	5489	11200	11200	11200
360 20 00 00	Rents & Royalties	81363	92425	43382	87000	87000	87000
360 90 00 00	Miscellaneous Revenues	3943	4000	2185	4300	4300	4300
<u>MISCELLANEOUS REVENUES</u>		<u>105673</u>	<u>111425</u>	<u>51056</u>	<u>102500</u>	<u>102500</u>	<u>102500</u>
39710 01	General Fund	4000	4000	0	5000	0	3000
<u>OPERATING TRANSFERS</u>		<u>4000</u>	<u>4000</u>	<u>0</u>	<u>5000</u>	<u>0</u>	<u>3000</u>
<u>CURRENT REVENUES</u>		<u>233937</u>	<u>242961</u>	<u>116078</u>	<u>237500</u>	<u>232500</u>	<u>235500</u>
<u>REVENUES TOTAL</u>		<u>506699</u>	<u>537149</u>	<u>410266</u>	<u>517500</u>	<u>512500</u>	<u>515500</u>

Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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ELDERLY HOUSING - FUND 407  
EXPENDITURES

SALARIES & WAGES						
550 40 10 00						
550 40 11 00 Regular Pay	35408	45229	19370	46484	46484	46484
550 40 12 00 Overtime Pay	0	0	0	0	0	0
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>35408</b>	<b>45229</b>	<b>19370</b>	<b>46484</b>	<b>46484</b>	<b>46484</b>
BENEFITS						
550 40 20 00						
550 40 21 00 Pension	4540	8082	2978	7498	7498	7498
550 40 22 00 Medicare	504	656	281	674	674	674
550 40 23 00 Health Insurance	2291	2339	1167	2448	2448	2448
550 40 24 00 Life Insurance	10	16	5	16	16	16
550 40 25 00 Workers Compensation	2191	2714	2043	2928	2928	2928
550 40 26 00 Unemployment Compensation	495	452	152	232	232	232
550 40 27 00 FICA	0	0	21	50	50	50
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>10031</b>	<b>14259</b>	<b>6647</b>	<b>13847</b>	<b>13847</b>	<b>13847</b>
SUPPLIES						
550 40 30 00						
550 40 31 00 Office Supplies	110	250	52	200	200	200
550 40 32 00 Operating Supplies	13919	15000	6157	15000	15000	15000
550 40 33 00 Maintenance Supplies	2418	1500	854	1800	1800	1800
550 40 34 00 Small Tools & Equipment	956	1200	445	1000	1000	1000
<b>SUPPLIES SUBTOTAL</b>	<b>17403</b>	<b>17950</b>	<b>7508</b>	<b>18000</b>	<b>18000</b>	<b>18000</b>
OTHER SERVICES & CHARGES						
550 40 40 00						
550 40 42 00 Communications	983	1300	482	1000	1000	1000
550 40 43 00 Travel & Training	0	1000	0	500	500	500
550 40 44 00 Advertising & Printing	125	150	222	450	450	450
550 40 45 00 Vehicle Expenses	0	500	0	500	500	500
550 40 46 00 Property Insurance	2188	913	913	1000	1000	1000
550 40 46 01 Liability Insurance		736	737	800	800	800
550 40 47 00 Utilities	23274	22800	12348	25000	25000	25000
550 40 48 00 Repairs & Maintenance	3733	7500	0	4000	4000	4000
550 40 49 00 Miscellaneous	588	1000	36	200	200	200
550 40 49 10 General Fund Overhead	4428	4621	2310	4621	4621	4621
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>35319</b>	<b>40520</b>	<b>17048</b>	<b>38071</b>	<b>38071</b>	<b>38071</b>
<b>OPERATIONS &amp; MAINTENANCE SUBTOTAL</b>	<b>98161</b>	<b>117958</b>	<b>50573</b>	<b>116402</b>	<b>116402</b>	<b>116402</b>

1992/93

ACCOUNT CODE      NARRATIVE

SENIOR CITIZENS

555 00 00 00

555 40 11 00      Regular Pay                      Elderly Housing Supervisor      \$46,484

555 40 21 00

Pension PERS @ 16.13% of gross wage

555 40 22 00

Medicare @ 1.45 of gross wage

555 40 23 00

Medical Insurance \$2,449/employee annually

555 40 24 00

Life Insurance \$15.12/employee

555 40 25 00

Workers Compensation 6.3% of gross wage

555 40 26 00

Unemployment Compensation .5% of gross wage

550 40 31 00

Office Supplies: Stationary, forms, pens, pencils

550 40 32 00

Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies, grounds maintenance supplies; light bulbs, paper products, painting supplies.

550 40 33 00

Maintenance Supplies: Boiler parts, equipment repair, appliance repair.

550 40 34 00

Small Tools & Equipment: Small hand tools, gardening tools, Equipment Replacement: refrigerators, stoves etc.

550 40 42 00

Communications: Telephone, cablevision, publications, postage.

550 40 43 00

Travel & Training:

550 40 44 00

Advertising & Printing: Advertisement for vacancies.

550 40 45 00

Vehicle expenses

550 40 46 00

Insurance: Property & liability insurance.

550 40 47 00

Utilities: Electricity, water, sewer, garbage.

550 40 48 00

Repairs & Maintenance: Contract repairs, Electrical upgrade for heat tape electrical connections

550 40 49 00

Miscellaneous: Boiler, fire, elevator, food service inspections

550 40 49 10

General Fund Overhead - 5% of revenues

		CAPITAL OUTLAYS				
550 40 60 00						
550 40 62 00	Replacement Equipment	0		0	1500	1500
550 40 62 05	Electrical Upgrade	937	0	0		
CAPITAL OUTLAYS SUBTOTAL		937	0	0	1500	1500
		DEBT SERVICE				
550 40 70 00						
550 40 71 00	Principal	0	3475	1691	3791	3791
550 40 72 00	Interest	113413	111809	55951	111493	111493
DEBT SERVICE SUBTOTAL		113413	115284	57642	115284	115284
SENIOR CITIZENS EXPENDITURES TOTAL		212511	233242	108215	233186	233186
SENIOR CITIZENS APPROPRIATION		212511	233242		233186	233186
SENIOR CITIZENS ENDING CASH RESERVE		71109	65738		45114	40114
SENIOR CITIZENS CAPITAL RESERVE		223079	238169		239200	239200
SENIOR CITIZENS TOTAL		506699	537149		517500	512500



550 40 62 00 Replacement equipment: Replace washers, dryers & refrigerators  
550 40 62 01 Electrical upgrades  
550 40 71 00 Principal: Farmers Home Administration Debt Retirement  
550 40 72 00 Interest: Farmers Home Administration Debt Retirement

BUILDING MAINTENANCE FUND

FY 1992/93 Budget Summary

Beginning Cash Reserve	-0-
Charges for Services	-0-
Other Revenues	<u>102,845</u>
TOTAL REVENUES	102,845
=====	
O & M Expense	102,845
Capital Expenditures	-0-
TOTAL EXPENSES	<u>102,845</u>
=====	

Actual (FY 90/91)	Budget (FY 91/92)	To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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FUND #503 BUILDING MAINTENANCE FUND

REVENUES

BEGINNING FUND BALANCE		0			
37200 10 Building Maintenance Charges	30000	0	0	0	0
Building Maintenance Charges Total	30000	0	0	0	0
39710 02 Sales Tax	252209	100000	97845	97845	102845
TRANSFERS IN TOTAL	252209	100000	97845	97845	102845
Building Maintenance Fund Revenues Total	282209	100000	97845	97845	102845
<b>REVENUES TOTAL</b>	<b>282209</b>	<b>100000</b>	<b>97845</b>	<b>97845</b>	<b>102845</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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Fund #503 BUILDING MAINTENANCE FUND

EXPENDITURES

CAPITAL OUTLAYS

53810 6207	Petersburg General Hospital				0	0	0
53810 6208	Water Utility				0	0	0
53810 6209	Wastewater Utility				0	0	0
53810 6211	Public Works	90	300	90	39880	39880	39880
53810 6212	Clausen Museum				2500	2500	2500
53810 6213	Parks & Rec	2315	2200	2315	23070	23070	23070
53810 6214	Administration	1075	1000	1075	1850	1850	1850
53810 6215	Library	69	70	70	7400	7400	7400
53810 6216	Finance	178	650	178	1100	1100	1100
53810 6217	Miscellaneous	3201	2500	3201	1600	1600	1600
53810 6218	Police Dept.	290	1500	290	12820	12820	12820
53810 6219	Fire Dept.	50	50	50	1800	1800	1800
53810 6223	School Repairs		14950	11495	0	0	0
53810 6225	Elderly Housing Maintenance	4379	0	0	4825	4825	9825
53810 6226	Engineering	0	0	0	1000	1000	1000
57420 6210	Pool Renovations	0	230000	93096	0	0	0
<u>BUILDING MAINTENANCE PROJECTS SUBTOTAL</u>		<u>11647</u>	<u>253220</u>	<u>111860</u>	<u>97845</u>	<u>97845</u>	<u>102845</u>

Building Maintenance Service Fund  
1992/93

Account #	Narrative
53810 6207	Petersburg General Hospital:
53810 6208	Water Utility:
53810 6209	Wastewater Utility:
53810 6000	Building Maintenance Projects
53810 6211	Public Works: Build wooden deck for fire exit at office building, repaint hallways and touch-up offices, construct storage shed to protect tools and construction items.
53810 6212	Clausen Museum: Storage cabinets in bathroom and workroom, general maintenance and repair.
53810 6213	Parks and Recreation: Extend walkway at Eagles Roost Park, new metal roof at Sandy Beach shelter, repair and repaint dugouts and buildings at ball field, build rain roof over bleachers at ball field, build covered accessway to plumbing room under pool, restroom partitions.
53810 6214	Administration: Replace blinds in council chambers, install blinds in conference room, install sound deadening covering over chimney in council chambers to reduce noise level of boiler.
53810 6215	Library: Replace floor outlet with flush receptacle, replace carpeting.
53810 6216	Finance: Repair rain damage to woodwork and locate roof leak at finance office, remodel reception counter, touch up and repaint office.
53810 6217	Miscellaneous Building Expense: Install vinyl siding on building maintenance shop/storage building, non-anticipated costs for necessary or emergency maintenance items.
53810 6218	Police Department: Remove wall and enlarge patrol office, install window and fan in patrol office, new intoximeter cabinet, new booking cabinet and plexiglass window, install heating unit in cell area.
53810 6219	Fire Department: Replace 12 fluorescent ceiling fixtures in main station, relocate furnace at Scow Bay Fire Hall.
53810 6225	Elderly Housing: Purchase scaffolding and use to install vinyl siding on north end of building, clean and replace hot water coils in boilers, replace chimney jack and repair roofing, repair leak at south end of bldg and replace rotted structural members.
53810 6226	Engineering: Replace ammonia exhaust fan to blueprint machine in map room, repair and repaint engineering trailer

SCHOOL RESERVE FUND  
FY 1992/93 Budget Summary

Beginning Cash Reserve	-0-
Timber Receipts Revenue	275,000
Other Revenues	<u>-0-</u>
TOTAL REVENUES	275,000
=====	
O & M Expense	275,000
Capital Expenditures	-0-
TOTAL EXPENSES	275,000
=====	
ENDING CASH RESERVE	-0-

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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SCHOOL RESERVE FUND - FUND 624

REVENUES

<u>BEGINNING FUND BALANCE</u>		0	0	0	0	0	0
33500 10	Timber Receipts Revenue	0	880193	0	275000	275000	275000
36000 10	Interest Income	0	5850	0	0	0	0
<u>RESERVE REVENUES</u>		0	886043	0	275000	275000	275000

Rev: 4/13/92

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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SCHOOL RESERVE FUND - 624

EXPENDITURES

51320 4921	Operations-Petersburg School District	0	886043	0	275000	275000	275000
	Maintenance	0	0	0	0	0	0
<u>RESERVE EXPENDITURES TOTAL</u>		0	886043	0	275000	275000	275000
<u>ENDING FUND BALANCE</u>		0	0	0	0	0	0
<u>RESERVE APPROPRIATION</u>		0	886043	0	275000	275000	275000
<u>SCHOOL RESERVE</u>			0	0	0	0	0
<u>SCHOOL RESERVE TOTAL</u>		0	886043	0	275000	275000	275000



1992/93

Narrative Detail

Reserve Expenditures: School district operations

STREETS & ROAD RESERVE FUND

FY 1992/93 Budget Summary

Beginning Cash Reserve	49,440
Timber Receipts Revenue	10,000
Other Revenues	<u>2,200</u>
TOTAL REVENUES	61,640
=====	
O & M Expense	-0-
Capital Expenditures	55,000
TOTAL EXPENSES	<u>55,000</u>
=====	
ENDING CASH RESERVE	6,640

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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STREETS & ROADS RESERVE FUND - FUND 625

REVENUES

	<u>BEGINNING FUND BALANCE</u>				49440	49440	49440
3350010	Timber Receipts Revenue		48000	0	10000	10000	10000
360 00 10	Interest Income		1440	0	2200	2200	2200
	<u>RESERVE REVENUES</u>		49440	0	61640	61640	61640

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget FY 91/92)	Current Year To Date 12/31/91	Budget Year Requested FY 92/93	Budget Year Recommended FY 92/93	Budget Year Approved FY 92/93
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STREETS & ROADS RESERVE FUND - 625

EXPENDITURES

		<u>INTERFUND TRANSFERS</u>			
597 10 01	General Fund/Birch St. Boardwalk			0	55000
<u>INTERFUND TRANSFERS SUBTOTAL</u>					55000
<u>RESERVE EXPENDITURES TOTAL</u>			0	0	55000
<u>ENDING FUND BALANCE</u>			49440	61640	6640
<u>RESERVE APPROPRIATION</u>			0	0	55000
<u>STREET &amp; ROAD RESERVE</u>			49440	61640	6640
<u>STREET &amp; ROAD TOTAL</u>			49440	61640	61640

1992/93

Narrative Detail

Reserve Expenditures: Transfer \$55,000 to General Fund for Birch Street board street replacement.

LAND DEVELOPMENT  
FY 1992/93 BUDGET SUMMARY

Beginning Cash Reserve	67,500
Land Sale	50,000
Other Revenues	<u>22,700</u>
<b>TOTAL REVENUES</b>	<b>140,200</b>
=====	
O & M Expense	4,350
Capital Expenditures	<u>68,694</u>
<b>TOTAL EXPENSES</b>	<b>73,044</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>67,156</b>

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
<u>LAND DEVELOPMENT FUND #626</u>							
	BEGINNING FUND BALANCE				67500	67500	67500
					<u>REVENUES</u>		
39500 10	Sale of Land	0	75000	12300	50000	50000	50000
36000 10	Interest Income	0	0	0	2700	2700	2700
					<u>INTERFUND TRANSFERS</u>		
397 10 01	General Fund						20000
	INTERFUND TRANSFERS SUBTOTAL						20000
	CURRENT INCOME	0	75000	12300	52700	52700	72700
	LAND DEVELOPMENT REVENUES	0	75000	12300	120200	120200	140200

Account Code	Description	Prior Year Actual (FY 90/91)	Current Year Budget (FY91/92)	Current Year To Date 12/31/91	Budget Year Requested (FY 92/93)	Budget Year Recommended (FY 92/93)	Budget Year Approved (FY 92/93)
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LAND DEVELOPMENT FUND #626

EXPENDITURES

53910 4100	Appraisal - Twin Creek				4350	4350	4350
53910 6105	Site Development	0	7500	0	48694	48694	68694
<u>LAND DEVELOPMENT EXPENDITURES TOTAL</u>		0	7500	0	53044	53044	73044
<u>LAND DEVELOPMENT APPROPRIATION</u>		0	7500		53044	53044	73044
<u>LAND DEVELOPMENT RESERVE</u>		0	67500	0	67156	67156	67156
<u>LAND DEVELOPMENT TOTAL</u>		0	75000		120200	120200	140200



Narrative Detail

53910 4100  
53910 6105

Appraisal services - Twin Creek development  
Site Development - Twin Creek construction access to new lots;  
and \$20,000 for Sandy Beach Development