

City of Petersburg, Alaska 1997 Annual Budget

as submitted by Linda Snow, City Manager
on April 15, 1996

and adopted by the Petersburg City Council
on June 3, 1996 by Resolution No. 1441-R.

Mayor

Jeffrey R. Meucci

Councilors

Sally Guiney
Michael Condon
Brian Lynch
Syd Wright
Gary Grandy
Paul Anderson

City of Petersburg Annual Budget FY 1996/97 Index

	Page #		Page #
City Manager's Budget Message	I - V		
General Fund		Capital Projects	
Summary of Revenues and Expenditures	1	Cabin Creek Water Reservoir	174
General Fund Revenues	4	Scow Bay Water	178
City Council	8	Harbor Expansion and Renovation	182
Administration	12	South Harbor Electrical Upgrade	186
Sales Tax	17	Equipment Storage Building	190
Legal Services	22	24.9KV Line Upgrade	194
Finance	26	Auto Load Control	198
Police	31	12th Street Development	202
Fire	42	Hospital Complex Street Improvements	206
Public Works	47	Paving Project	210
Community Development	58	Scow Bay Fire Hall Sub Addition	214
Engineering	64	School Construction	218
Community Services	69		
Library	73	Special Revenue Funds	
Parks & Recreation	78	Debt Service	222
Non-Departmental	94	School Reserve	227
(Includes Interfund Transfers)		Streets & Roads Reserve	232
		Land Development	237
Enterprise Funds		Special Revenue Fund	242
Electric Utility	99	Parking Fund	247
Water Utility	108		
Wastewater Utility	115	Appendices	
Sanitation Utility	122	Employee Fact Sheet	252
Port Authority	132	IBEW Employees	254
Port Authority Trust	141	APEA Employees	255
Elderly Housing	146	Comparison of Permanent Personnel	256
Internal Service Funds		Graphics	
Motor Pool	152	Comparison of Expenses	257
Self Insured Reserve	159	State Municipal Assistance & Revenue Sharing .	258
Building Maintenance	164	Revenue Sources	259
Geographic Information Systems	169		
		Resolution No. 1440-R	260
		Resolution No. 1441-R	261



CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833
TELEPHONE (907) 772-4511
TELECOPIER (907) 772-3759

April 15, 1996

To the Honorable Mayor Jeffrey Meucci, Members of the City Council, and Citizens of Petersburg:

I am pleased to present herein the consolidated annual operating and capital budget for Fiscal Year 1997. The contents of this document are intended to reflect the overall mission of the City of Petersburg and are the means to achieve specific goals and objectives set forth by the City Council.

MISSION STATEMENT

The City of Petersburg, through the active involvement and participation of its citizens, exists to provide quality municipal services to improve the quality of life for all its citizens, to respond to citizen needs and concerns in the most open, appropriate, and fiscally responsible manner possible, and to balance the many diverse interests by finding common goals to define and direct the means to achieve these goals.

BUDGET DEVELOPMENT

Consistent with the *Future Budget Development* section of last year's budget message, administrative staff has made some major structural changes in the way our chart of accounts is organized. We have also made a few significant changes in the way budget information is presented. The most noticeable change, however, is the way the way the document looks; it is easier to read, easier to produce, and we hope it is much easier to understand. We greatly appreciate the investment made by Council last year in new computer hardware and software.

Recognizing that time was of the essence for budget development, our first priority change this year was to create separate budgetary and accounting Funds for Capital Projects and Special Revenue. The new budget components are consistent with both the generally accepted accounting principles (GAAP) for state and local governments and also with the "blue book," Governmental Accounting, Auditing, and Financial Reporting (GAAFR). Aside from its value in terms of accounting, auditing and reporting, the most important result of this change is likely to be a better public understanding of the whole budget. Using the new Capital Project Fund as an example, we are now able to see and account for these projects separately from the Operating and Maintenance (O&M) budgets. We can clearly identify the total estimated project cost, the sources of actual project revenue over time, and where revenue has been or

will be spent over multiple fiscal years. Essentially, we can now see "the budget within the budget." With respect to the Special Revenue Fund, consisting entirely of legally restricted grants and other funds such as Timber Receipts and Debt Service, we can see and account for these funds outside of the General Fund O&M budget.

In past years, the Mayor and Council have requested that the General and Sales Tax Funds be combined and summarized accordingly. In consideration of that continuing request and the goal to structure our budget more consistently with GAAP and GAAFR, our second priority this year was to create a General Fund inclusive of sales tax as one section of that Fund. This change has eliminated a General Fund overhead charge to Sales Tax and provides us with better understanding and clarity in identifying the status of the General Fund and Cash Reserves.

Another of our budget priorities this year was to take cash reserves off the table for O&M use in every Fund. Past practice has been to start each of the Fund budgets with a projected beginning cash reserve balance and to finish with a projected ending cash reserve balance. This practice has led to the use of cash reserves as a common means of supplementing the O&M budgets--particularly in departments where current revenue was not supporting current expenditures. The combined O&M/Capital budgeting procedure made it difficult to identify an O&M deficit problem and, therefore, to recommend solutions. As a result, some departments had very little chance to improve their financial viability by strengthening their cash reserves for long-term asset replacement, special projects, or capital expenditures. We continue to show cash reserves, although in a different way, but we no longer start the operating budgets with a beginning cash reserve balance. Any capital project expenditures funded by the department or General Fund Cash Reserves are now shown as interfund transfers to the Capital Project Fund.

The Fund Balance, Carry Forward Balance, Cash Reserve Balance, referred to over the years by these and other terms, warrants a bit of further discussion. Due to the technical meanings of these terms, I am never quite certain exactly what people mean when they use these terms in relationship to our budget. Clearly, different people have different understandings of these terms. To simplify, we are using the term "cash reserve(s)" throughout this document. Actual Cash Reserves are not ever confirmed until the annual audit is concluded, although we always have fairly accurate knowledge by the end of a fiscal year. By that time, we have accounted for all receipts and expenses. The *actual* numbers, however, are not officially recorded until the audit is concluded. Because there is a two year lag time between knowing the actual and preparing a projected budget before the current year is over, the Cash Reserves for both the current and the new fiscal years are almost always projected lower than the actual numbers. This result is because actual revenue is generally higher than projected revenue and actual expenditures are generally lower than projected. In fact, Cash Reserves are the result of revenues received over what was budgeted and dollars budgeted but not spent from previous fiscal years.

BUDGET PROCESS

As indicated above, this budget represents the culmination of hours of planning, research and revisions by management staff and assistants to achieve the structural and presentation changes you will see in this document. In terms of content, many more hours were dedicated to the assessment of real community needs and wants, statutory and regulatory requirements, and situational circumstances. We have attempted to balance these primary concerns with the realities of fiscal parameters imposed by the state and federal governments in terms of funding reductions and unfunded mandates, as well as with those constraints imposed locally with respect to sales and property tax rates.

Early on in the budget process, all supervisory department managers met with their respective staff to discuss budget requests and development. Department managers then met with their advisory boards, if applicable, for preliminary budget presentation, review and discussion. Departmental budget submissions were due in my office by March 15th for preliminary review and input to full budget format by the City Clerk. Immediately after production of the first draft budget document, the City Clerk and City Treasurer, their staff, and I proceeded with additional research, compilation of data, and number crunching. I then met concurrently with each department manager in a rigorous process of detailing every line item expenditure requested. Thus, department managers were provided with the opportunity to specify and provide information regarding which items were to be added, increased, reduced, eliminated or deferred. Following these meetings, the budget team continued with number crunching and revisions until the last possible point of no return.

BUDGET OVERVIEW

The FY 97 total recommended budget expenditures are \$18,064,776; the five highest expenditure components are as follows:

- (1) General Fund, 31% of total expenditures
- (2) Capital Project Fund, 21%
- (3) Electric Enterprise Fund, 18%
- (4) Special Revenue Fund, 9%
- (5) Internal Service Fund Motor Pool Section, 5%.

The Capital Project Fund includes the following:

- (1) Cabin Creek, \$2,283,273
- (2) Scow Bay Water, \$47,000
- (3) Harbor Expansion, \$16,700
- (4) South Harbor Electrical Upgrade, \$383,000
- (5) Electric Equipment Storage Building, \$478,700

- (6) Electric 24.9KV Line Upgrade, \$124,829
- (7) Electric Auto Load Control, \$133,905
- (8) 12th Street Extension, \$227,000
- (9) Hospital Complex Streets, \$113,500
- (10) Paving Project Start-Up, \$20,000
- (11) Scow Bay Fire Substation Addition, \$30,000

The City's local contribution to Petersburg City School District is recommended at the requested amount of \$1,689,950, with \$989,950 provided from the General Fund sales tax section and \$700,000 from the Special Revenue Fund, school reserve fund section.

With regard to the Internal Service Fund motor pool section, the recommendations of the Motor Pool Evaluation Report are being implemented as directed by Council. In relationship to budgeted revenues, these recommendations include fully funding scheduled replacement savings. On the expense side, the implemented recommendations include the formulation and funding of new O&M estimated charge-out rates sufficient to cover O&M expenses. In view of the significant replacement reserves, however, my recommendation for the next year is to work closely with the Motor Pool Advisory Committee to re-evaluate, identify, and perhaps recommend other options for budgeting replacement costs.

FUTURE BUDGET DEVELOPMENT

It was crucial that administrative staff prioritize the planned budget changes due to time constraints. There was simply not enough time to insure that performance indicators were fully developed for each department. Nor did we re-evaluate the formula for General Fund overhead charges. Finally, although important progress was made, we still need to allow more time at the end of the process for analysis, as well as the production of additional graphics and appendices. We will also benefit from further attempts to streamline and improve internal communications during the process. Fortunately, we have these things to look forward to next year--together with valuable suggestions from Council and the citizens of Petersburg.

ACKNOWLEDGMENTS

I wish to express my appreciation to the Mayor and City Council members who, once again, were willing to debate and set forth a body of shared goals and objectives from which the administrative staff takes purpose and clarity in the conduct of our work. I am also grateful for their encouragement and support as the "new budget" continues to evolve. Secondly, no City of Petersburg budget can find its way to the deliberation forum without City Clerk, Patricia Curtiss, who is the very best I've ever seen in action. Many thanks also to City Treasurer, Jodell Jones, who has taken on a greater role as part of the budget team and who faithfully manages the Finance Department.

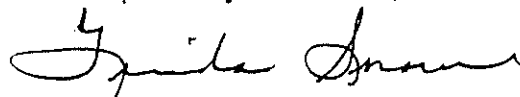
Deputy City Clerk, Fran Jones, and Accountant, Dell Johnson, were both a great help and without whom the budget team might have burned out before we finished the job. A special thanks goes to Liz Ware for adding a bit of pizzazz to the budget with her color graphics. And last, but certainly not least, I am thankful to have a terrific staff of good humored, hard working, knowledgeable and cooperative individuals who, together with all city employees, transform these budget numbers into semi-invisible compliance activities and very visible community services.

CONCLUSION

The City of Petersburg has been able to provide a continuity of services during times when many, if not most, Alaskan municipalities are being forced to raise property and sales tax rates or are suffering from radical service cutbacks and a serious decline in the quality of community life as an unfortunate result. We are fortunate to have Raw Fish Tax and Timber Receipts which have dramatically eased the pain of massive funding reductions in Municipal Assistance and State Revenue Sharing. To maintain our local independence, together with the desired level of services, we must continue to seek and implement additional cost savings and efficiency measures, examine the feasibility of other revenue options, and support low impact sustainable economic diversification.

The citizens of Petersburg possess a strong belief in the future of this community and work very hard for the benefit of both the present and future generations. Our willingness to take on the difficult issues necessary to guarantee financial stability for the long term can only serve to further benefit everyone.

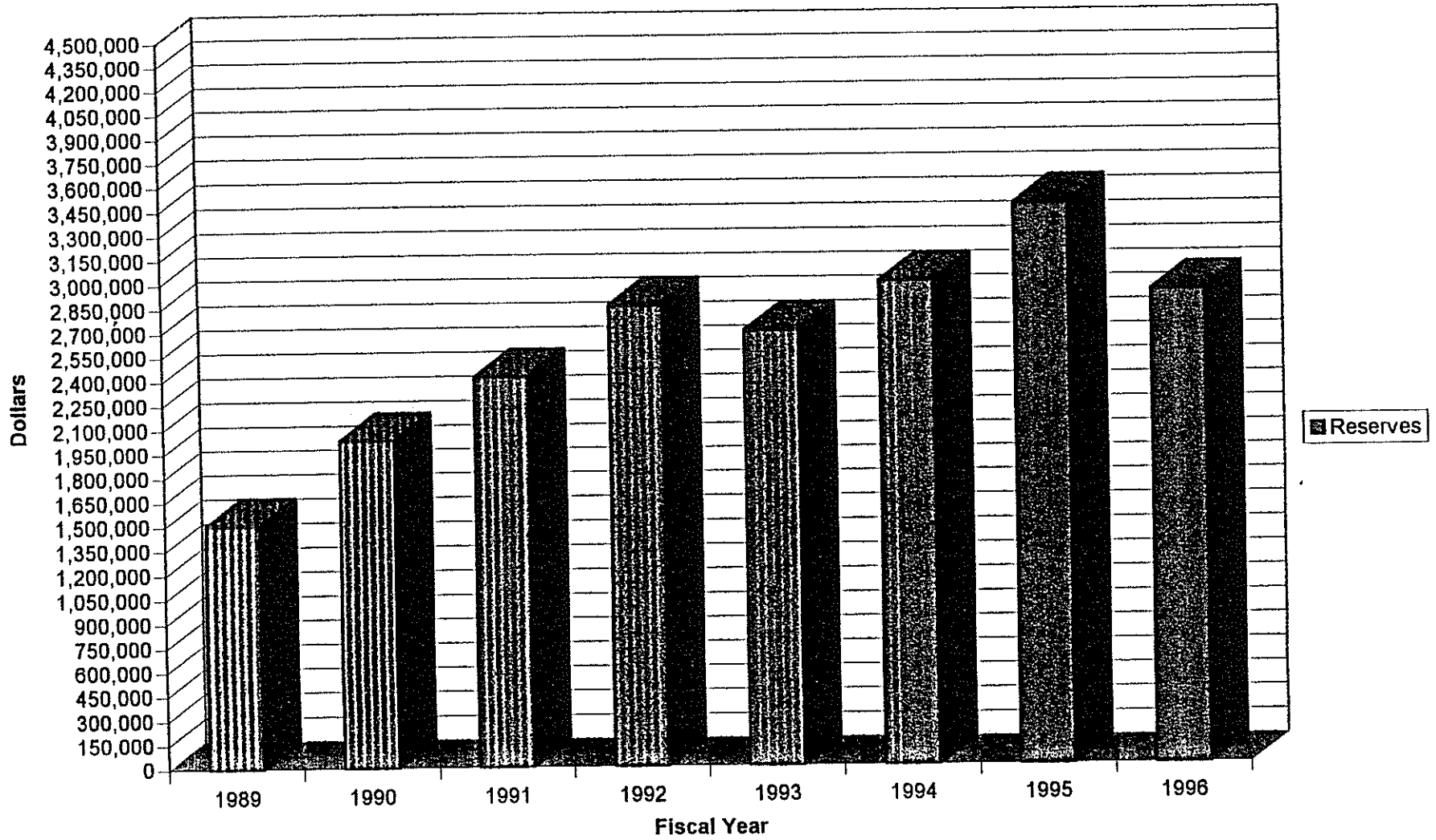
Respectfully submitted,



Linda Snow
City Manager

Summary of General Fund Revenues and Expenditures				
Revenues	Prior Year Actual	Current Year Budget	Year to Date Actual	Recommended Budget
Property Taxes	1,393,388	1,440,634	1,414,676	1,516,385
Sales Taxes	2,282,150	2,281,000	1,454,051	2,453,000
Licenses & Permits	14,972	10,300	6,770	14,800
Federal Grants	8,429	30,000	6,250	25,000
State Shared Revenue	1,196,349	1,066,500	139,738	940,100
State Grants for Operating Expenses	112,462	109,539	105,130	94,400
State Charges for Services	180,748	154,500	79,512	159,000
Charges for Services	274,231	222,850	182,779	259,500
Fines & Forfeits	28,732	23,300	11,258	20,850
Miscellaneous Revenues	181,974	92,100	72,202	121,300
Proceeds of Federal Fixed Assets	3,496	3,100	6,200	5,100
General Fund Overhead	308,196	299,784	150,008	197,172
Local Bond Reimbursement	715,096	646,266	195,774	628,680
Interfund Transfers	505,367	621,250	200,000	0
Revenues Total	7,205,590	7,001,123	4,024,348	6,435,287
Expenditures				
City Council	86,487	101,028	48,990	88,612
Administration	185,363	206,261	109,336	219,058
Attorney	36,875	40,000	3,995	40,000
Sales Tax	1,359,620	1,189,246	1,066,544	1,056,298
Finance	290,369	311,665	163,527	297,323
Police	868,403	978,604	497,354	1,038,060
Fire/EMS	299,901	300,119	142,431	370,687
Public Works	866,588	920,448	524,640	1,054,224
Community Development	261,391	240,977	122,183	272,678
Engineer	10,748	50,870	23,381	55,372
Community Services	229,397	247,897	220,804	247,375
Library	149,609	164,296	76,252	192,248
Parks & Recreation	363,411	413,347	226,752	452,163
Non-Dept./O&M	152,357	215,300	146,310	200,196
Non-Dept./Interfund Transfers	1,573,050	2,490,881	1,189,357	771,892
Expenditures Subtotal	6,733,569	7,870,939	4,561,856	6,356,185
Non-Dept./Capital Projects				210,500
Expenditures Total	6,733,569	7,870,939	4,561,856	6,566,685

City of Petersburg Cash Reserves



SUMMARY OF GENERAL FUND CURRENT YEAR REVENUES AND EXPENDITURES

	Actual FY 92/93	Actual FY 93/94	FY94/95 Prior Year Actual	FY95/96 Current Year Budget	FY 96/97 Recommended Budget
CURRENT REVENUES	\$ 6,131,909	\$ 6,513,020	\$ 7,205,590	\$ 7,001,123	\$ 6,435,287
CURRENT EXPENDITURES	\$ 6,291,031	\$ 6,212,505	\$ 6,733,569	\$ 7,870,939	\$ 6,356,185
NET GAIN OR LOSS	\$ (159,122)	\$ 300,515	\$ 472,021	\$ (869,816)	\$ 79,102
BEGINNING CASH RESERVES	\$ 2,851,775	\$ 2,692,653	\$ 2,993,168	\$ 3,327,861	\$ 2,305,025
Less Capital Appropriations					\$ 210,500
O&M Increase/Decrease					\$ 79,102
ENDING CASH RESERVES	\$ 2,692,653	\$ 2,993,168	\$ 3,465,189	\$ 2,305,025	\$ 2,173,627

Current Year Budget (FY 95/96) shows net loss of \$869,816; \$500,000 for Cabin Creek, \$220,000 for Solid Waste Baler, and \$145,100 for Scow Bay Water = \$865,100.

RECAP OF ENDING CASH RESERVES

FY 88/89	FY 89/90	FY 90/91	FY 91/92	FY 92/93	FY 93/94	FY 94/95	FY 95/96
\$ 1,500,803	\$ 2,026,134	\$ 2,415,138	\$ 2,851,775	\$ 2,692,653	\$ 2,993,168	\$ 3,465,189	\$ 2,305,025

Cash reserves are dollars budgeted but not spent from previous fiscal years and revenues received over what was anticipated.

The above reserves include general fund and sales tax fund cash reserves.

The amounts shown for FY 88/89 through FY 94/95 are audited amounts; FY 95/96 is projected.

General Fund 001 FY 96/97

REVENUES

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year to Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Property Tax							
31100 10	Area #1	1,146,466	1,207,045	1,204,331	1,272,330	1,272,330	1,272,330
31100 20	Area #2	335,837	343,791	341,266	352,155	352,155	352,155
31100 30	Area #3	7,798	7,798	7,798	7,800	7,800	10,400
31100 40	Sr. Citizen/ Disb Vet.	(140,194)	(163,000)	(152,929)	(165,000)	(165,000)	(165,000)
31100 80	Motor Vehicle Registration	36,483	35,000	9,252	36,500	36,500	36,500
31100 90	Penalty & Interest	6,998	10,000	4,958	10,000	10,000	10,000
Subtotal		1,393,388	1,440,634	1,414,676	1,513,785	1,513,785	1,516,385
Sales Tax							
31300 10	Local 6% Sales Tax	2,237,092	2,235,000	1,403,626	2,400,000	2,400,000	2,400,000
31300 30	Transient Occupancy Tax	27,510	30,000	20,865	35,000	35,000	35,000
31300 90	Penalty & Interest	17,548	16,000	29,560	18,000	18,000	18,000
Subtotal		2,282,150	2,281,000	1,454,051	2,453,000	2,453,000	2,453,000
Licenses & Permits							
32200 10	Building Permits	12,994	8,500	6,501	13,000	13,000	13,000
32200 20	Solicitors/Itinerant Merchants	375	250	30	250	250	250
32200 30	Animal Licenses	1,603	1,500	239	1,500	1,500	1,500
32200 90	Building Permit Penalty	-	50	-	50	50	50
Subtotal		14,972	10,300	6,770	14,800	14,800	14,800
Federal Grants							
33200 05	USDA Economic Recovery Grant	8,429	5,000	-	-	-	-
33200 06	Cops Fast Federal Grant	-	25,000	6,250	25,000	25,000	25,000
Subtotal		8,429	30,000	6,250	25,000	25,000	25,000
State Shared Revenue							
33400 01	Municipal Assistance	188,564	185,000	-	151,500	151,500	151,500
33400 02	Games of Skill & Chance	600	500	-	500	500	500
33400 03	Fisheries Business Tax	826,209	700,000	-	650,000	650,000	650,000
33400 030	Resource Landing Tax	9,137	8,000	-	5,000	5,000	5,000

General Fund 001 FY 96/97 Revenues

Account #	Description	Prior	Current	Current Year	Budget Year	Budget Year	Budget Year
		Year Actual	Year Budget	to Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
33400 04	Liquor Licenses	7,300	13,000	-	7,300	7,300	7,300
33400 05	State Revenue Sharing	164,539	160,000	139,738	125,800	125,800	125,800
Subtotal		1,196,349	1,066,500	139,738	940,100	940,100	940,100
State Grants for Operating Expenses							
33500 01	State Aid for Roads	10,539	10,539	9,898	8,900	8,900	8,900
33500 02	State Aid for Hospitals	85,822	84,000	80,604	72,500	72,500	72,500
33500 03	State Aid for Health Care	8,239	8,000	7,738	7,000	7,000	7,000
33500 05	Library Grant	7,862	7,000	6,890	6,000	6,000	6,000
Subtotal		112,462	109,539	105,130	94,400	94,400	94,400
State Charges for Services							
33800 10	Jail Contract	177,600	154,500	79,512	159,000	159,000	159,000
33800 22	DNR Greens Camp Reimburse	3,148	-	-	-	-	-
Subtotal		180,748	154,500	79,512	159,000	159,000	159,000
Charges for Services							
34100 30	Fees for Survey & Appraisal	5,349	5,500	2,375	5,500	5,500	5,500
34100 90	Miscellaneous Administration	1,673	2,500	2,117	2,500	2,500	2,500
34200 10	Police Services	16,224	12,000	7,106	14,000	14,000	14,000
34200 50	Emergency Management Assist	9,500	5,000	2,000	-	-	-
34200 60	Ambulance Fees	8,050	9,000	7,797	15,000	15,000	15,000
34200 90	Other Public Safety Charges	682	300	-	300	300	300
34300 10	Contract Work	12,945	10,000	32,346	15,000	15,000	15,000
34300 20	Crushed Rock Sales	82,612	30,000	49,190	50,000	50,000	50,000
34300 80	Cemetery	4,214	4,000	6,075	5,000	5,000	5,000
34300 90	Other Public Works Charges	98	250	-	200	200	200
34700 20	Library Sales	2,813	1,800	1,331	2,500	2,500	2,500
34700 30	Recreational Activity Fees	23,333	23,500	10,669	25,000	25,000	25,000
34700 40	Swimming Pool Fees	19,457	22,000	11,116	23,000	23,000	23,000
34700 50	Community Gym Revenues	49,816	60,000	26,598	60,000	60,000	60,000
34700 60	Tent City Charges	37,465	37,000	24,059	41,500	41,500	41,500

General Fund 001 FY 96/97 Revenues

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year to Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Subtotal		274,231	222,850	182,779	259,500	259,500	259,500
Fines & Forfeits							
35000 10	Court Fines/forfeitures	24,692	20,000	8,732	16,000	16,000	16,000
35000 20	Library Fines	1,960	1,800	721	1,850	1,850	1,850
35000 40	Animal/Vehicle Impounds	2,080	1,500	1,805	3,000	3,000	3,000
Subtotal		28,732	23,300	11,258	20,850	20,850	20,850
Miscellaneous Revenues							
36000 10	Interest Earnings	166,510	83,000	58,615	105,000	105,000	105,000
36000 20	Rents & Royalties	120	-	-	-	-	-
36000 30	Leases of Land	12,031	8,000	9,506	15,000	15,000	15,000
36000 50	Library Donations	520	500	1,000	500	500	500
36000 51	A/R Services Charges	88	100	469	300	300	300
36000 60	Parks & Rec Donations	2,225	-	1,725	-	-	-
36000 90	Other Miscellaneous	480	500	887	500	500	500
Subtotal		181,974	92,100	72,202	121,300	121,300	121,300
Proceeds of General Fixed Assets							
39500 20	Cemetery Sales	2,900	3,000	6,200	5,000	5,000	5,000
39500 40	Equipment Sales	596	100	-	100	100	100
Subtotal		3,496	3,100	6,200	5,100	5,100	5,100
General Fund Overhead							
37400 02	Sales Tax Fund	109,092	106,812	53,406	-	-	-
37400 11	Electric Fund	96,624	89,316	44,658	84,780	84,780	84,780
37400 12	Water Fund	19,512	19,200	9,600	21,768	21,768	21,768
37400 13	Sewer Fund	23,124	22,668	11,334	24,408	24,408	24,408
37400 14	Sanitation Fund	20,400	21,576	10,788	23,940	23,940	23,940
37400 15	Harbor Fund	19,524	19,788	10,000	21,540	21,540	21,540
37400 16	Port Fund	4,692	4,980	2,500	5,148	5,148	5,148
37400 17	Elderly Housing Fund	5,220	5,436	2,718	5,580	5,580	5,580

General Fund 001 FY 96/97 Revenues

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year to Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
37400 21	Sanitation/Public Works	5,004	5,004	2,502	5,004	5,004	5,004
37400 22	Motor Pool/Public Works	5,004	5,004	2,502	5,004	5,004	5,004
Subtotal		308,196	299,784	150,008	197,172	197,172	197,172
Current Revenues Subtotal		5,985,127	5,733,607	3,628,574	5,804,007	5,804,007	5,806,607
Interfund Transfers							
39710 02	Sales Tax	466,067	561,883	200,000	-	-	-
39710 51	Electric Fund	3,300	-	-	-	-	-
39710 53	Sewer Fund	10,000	-	-	-	-	-
39710 55	Harbor/Port Fund	5,000	-	-	-	-	-
39710 590	Timber Receipts Streets & Roads	21,000	59,367	-	-	-	-
Subtotal		505,367	621,250	200,000	-	-	-
State Bond Reimbursements							
39800 12	1975 School GO Bond Reimbursement	257,906	257,400	2,605	253,450	253,450	253,450
39800 13	1983 School GO Bond Reimbursement	230,439	194,655	2,328	179,820	179,820	179,820
39800 14	Local Construction Reimbursement	15,315	-	155	-	-	-
39800 15	1989 GO Bond Reimbursement	211,436	194,211	190,686	195,410	195,410	195,410
Subtotal		715,096	646,266	195,774	628,680	628,680	628,680
Current Revenues & Transfers Total		7,205,590	7,001,123	4,024,348	6,432,687	6,432,687	6,435,287

General Fund - 001 City Council Expenditures

Program Description

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska and the Charter of the City of Petersburg. The City Council is charged with balancing diverse interests, finding common goals and representing, as best as possible, the values, needs and desires of the city's residents.

Goals

To provide financial security and economic stability for the City of Petersburg which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous and flexible, includes community involvement and dialogue, and which utilizes several approaches.

To accept, assist, and plan for a limited type of tourism with respect to the development of public conveniences, cooperation with the Chamber of Commerce and the support of off-season tourism.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking.

To encourage, assist and support quality of life improvements such as community beautification, the creative arts, historical and cultural preservation and downtown renewal projects such as Sing Lee Alley improvements.

001 - General Fund City Council Expenditures

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	16,687	22,500	9,062	22,500
Employee Benefits	2,409	4,647	1,201	4,647
Supplies	150	1,050	146	1,050
Services & Charges	67,240	72,831	38,581	60,415
Total Expenditures	86,486	101,028	48,990	88,612

Capital Outlays

Significant Budget Changes

A separate line item has been designated for election expenses to more easily track election expenses from unanticipated Council expenses.



001 - General Fund City Council Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages		16,687		9,062	22,500	22,500	22,500
511 10 11 00	Salaries						
Subtotal		16,687	22,500	9,062	22,500	22,500	22,500
Personnel Benefits							
511 10 21 00	PERS	2,409	3,722	1,175	3,722	3,722	3,722
511 10 22 00	Medicare		700		700	700	700
511 10 23 00	Aetna						
511 10 26 00	ESD	-	225	26	225	225	225
Subtotal		2,409	4,647	1,201	4,647	4,647	4,647
Supplies							
511 10 31 00	Office Supplies	150	800	97	800	800	800
511 10 32 00	Operating Supplies	-	250	49	250	250	250
Subtotal		150	1,050	146	1,050	1,050	1,050
Services & Charges							
511 10 41 00	Professional Services	30,774	40,831	5,991	20,415	20,415	20,415
511 10 43 00	Travel & Training	10,612	10,000	2,956	10,000	10,000	10,000
511 10 44 00	Advertising	6,424	5,000	3,101	10,000	10,000	10,000
511 10 49 00	Miscellaneous	19,430	17,000	16,570	10,000	10,000	10,000
511 10 49 08	Election Expenses			9,963	10,000	10,000	10,000
Subtotal		67,240	72,831	38,581	60,415	60,415	60,415
Operations & Maintenance Subtotal		86,486	101,028	48,990	88,612	88,612	88,612
Capital Outlays							
511 10 64 00	Machinery & Equipment	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
City Council Total		86,486	101,028	48,990	88,612	88,612	88,612

001 - General Fund City Council Expenditures

Account #	Description	Narrative
511 10 11 00	Salaries & Wages	Mayor - Per PMC \$187.50 for each regular meeting Councilors Per PMC \$125.00 for each regular meeting
511 10 21 00	PERS	Public Employees Retirement System
511 10 22 00	Medicare	Medicare contribution
511 10 23 00	AETNA	Health insurance contribution
511 10 26 00	ESD	Unemployment Insurance
511 10 31 00	Office Supplies	General office supplies
511 10 32 00	Operating Supplies	Light bulbs, coffee supplies,
511 10 41 00	Professional Services	Lobbying expenses; seven month contract - December through June one-half of lobbyist expense budgeted in Scow Bay Water Capital Project
511 10 43 00	Travel & Training	AML, SE Conference, Juneau delegation \$5,000 in Scow Bay Water Capital Project for Council travel
511 10 44 00	Advertising & Printing	Ordinance codification, advertising, printing; includes publication of agenda
511 10 49 00	Miscellaneous	Unanticipated expenses
511 10 49 08	Election Expenses	Supplies, legal advertisements, judges
511 10 64 00	Machinery & Equipment	

001 - General Fund Administration

Program Description
The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council.
Goals
To further organizational unity. To create and implement a performance based management and budgeting system. To enhance attention and careful responsiveness to the public.
Objectives
Facilitate identification and integration of Council and departmental goals, objectives and strategies. Improve budget production, administration, accountability and evaluation. Recommend staffing and resource requirements to achieve common goals and objectives. Establish a multi-year forecasting chart for funding budgeted capital projects. Strengthen the adequate exchange of information, expectations and commitment. Create and implement an integrated performance based management system.

001 - General Fund Administration Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	133,880	137,989	70,034	144,071
Employee Benefits	29,702	33,472	15,977	33,637
Supplies	1,791	4,550	3,016	5,600
Services & Charges	19,157	23,750	14,708	29,750
Capital Outlay	833	6,500	5,601	6,000
Total Expenditures	185,363	206,261	109,336	219,058

Capital Outlays

Purchase one portable PC for home/travel work. Will enable manager and staff to work at home and on the road. Currently manager and staff put in hours in the office on week-ends and evenings when work could be accomplished at home or on the road. Will improve efficiency and morale.

Significant Budget Changes

None.

001 - General Fund Administration Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
51210 11	Regular Pay	133,681	137,889	69,847	143,871	143,871	143,871
51210 12	Overtime	199	100	187	200	200	200
Subtotal		133,880	137,989	70,034	144,071	144,071	144,071
Personnel Benefits							
51210 21	PERS	17,048	20,698	10,450	20,156	20,156	20,156
51210 22	Medicare	1,035	2,001	531	2,089	2,089	2,089
51210 23	Aetna	7,344	8,271	3,415	9,099	9,099	9,099
51210 24	Life Insurance	29	46	14	46	46	46
51210 25	Workers Compensation	1,066	1,076	867	807	807	807
51210 26	ESD	1,341	1,380	700	1,441	1,441	1,441
51210 27	FICA	1,839	-	-	-	-	-
Subtotal		29,702	33,472	15,977	33,637	33,637	33,637
Supplies							
51210 31	Office Supplies	1,036	3,000	2,775	3,500	3,500	3,500
51210 32	Operating Supplies	98	200	88	1,600	1,600	1,600
51210 34	Small Tools/Equipment	657	1,350	153	500	500	500
Subtotal		1,791	4,550	3,016	5,600	5,600	5,600
Services & Charges							
51210 41	Professional Services	5,655	10,000	7,989	16,000	16,000	16,000
51210 42	Communications	4,205	4,000	1,802	4,000	4,000	4,000
51210 43	Travel & Training	2,767	6,000	3,233	6,000	6,000	6,000
51210 44	Advertising/Printing	86	250	123	250	250	250
51210 45	Rentals/Leases	1,200	1,500	600	1,500	1,500	1,500
51210 48	Repairs/Maintenance	633	-	-	-	-	-
51210 49	Miscellaneous	3,782	2,000	961	2,000	2,000	2,000
51210 4925	New Hire Search	829	-	-	-	-	-
Subtotal		19,157	23,750	14,708	29,750	29,750	29,750

001 - General Fund Administration Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Operations & Maintenance Subtotal		184,530	199,761	103,735	213,058	213,058	213,058
Capital Outlays							
512 10 64	Machinery & Equipment	883	6,500	5,601	6,000	6,000	6,000
Subtotal		883	6,500	5,601	6,000	6,000	6,000
Administration Total		185,413	206,261	109,336	219,058	219,058	219,058

001 - General Fund Administration Expenses

Account #	Description	Narrative
51210 11	Salaries & Wages	
	Manager	\$76,000
	City Clerk	\$57,778
	Deputy Clerk	\$10,093 - 1/4 time charged to Admin Dept.; 1/4 to Finance and 1/2 to Sales Tax Dept.
		\$143,871
51210 12	Overtime	Deputy Clerk overtime eligible
51210 21	PERS	Public Employees Retirement System
51210 22	Medicare	Federal Medicare
51210 23	AETNA	Health Insurance
51210 24	Life Insurance	Employer and employee contribution
51210 25	Workers Compensation	Workers Compensation Insurance
51210 26	ESD	Unemployment Insurance
51210 27	FICA	Social Security - only when no covered by Public Employees Retirement System
51210 31	Office Supplies	Office, paper and computer supplies
51210 32	Operating Supplies	Recording tapes, maintenance supplies, Human Resources software (\$1,200/yr.)
51210 34	Small Tools/Equipment	Recording equipment, calculators
51210 41	Professional Services	Surveys, appraisals - (costs are returned as revenues)
51210 42	Communications	Telephone, postage, fax
51210 43	Travel & Training	Alaska Municipal League, Professional Organization Meetings, Lobbying
51210 44	Advertising & Printing	Legal advertisements
51210 45	Rentals/Leases	Car allowance
51210 48	Repairs/Maintenance	Office machine repairs and maintenance
51210 49	Miscellaneous	Professional organization dues, unanticipated expenses
51210 49 25	New Hire Search	
51210 64	Machinery & Equipment	Portable PC

General Fund - 001 Sales Tax

Program Description
The principal uses of the Sales Tax revenue are: 1. To pay amounts under agreement with governmental agencies for public works; 2. To construct, operate and maintain school facilities; 3. To plan, design and construct any permanent public works, and to pay incidental expenses in connection with such improvements; 4. To pay principal and interest on any general obligations bonds of the city; and 5. To provide for general government operations.
Goals
To offer a steady, reliable revenue source for the education of the children of Petersburg, to construct and maintain permanent community public works, and for the benefit of all through general municipal operations.
Objectives
To provide effective administration of the sales tax code and accountability of the funds received. To assist the business community in collecting and submitting sales taxes to the city in a timely and accurate manner.

001 - General Fund Sales Tax Expenditures

Expenditures	Prior Year	Current Year	Year To Date	Proposed Budget
	Actual FY 94/95	Budget FY 95/96	12/31/95	FY 96/97
Salaries & Wages	20,171	20,149	11,439	21,186
Employee Benefits	4,787	4,924	2,480	4,912
Supplies	634	1,550	1,073	1,550
Services & Charges	1,334,028	1,155,623	1,045,537	1,028,650
Capital Outlays	-	7,000	6,015	-
Total Expenditures	1,359,620	1,189,246	1,066,544	1,056,298

Capital Outlays None.

Significant Budget Changes

As a result of combining the Sales Tax Fund and the General Fund, there is no overhead charge to Sales Tax.

001 - General Fund Sales Tax Expenditures

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
51320 11	Salaries	19,701	19,562	10,726	19,566	20,186	20,186
51320 12	Overtime	470	587	713	1,000	1,000	1,000
Subtotal		20,171	20,149	11,439	20,566	21,186	21,186
Personnel Benefits							
51320 21	PERS	3,201	3,022	1,629	2,800	2,964	2,964
51320 22	Medicare		292		290	307	307
51320 23	Aetna	1,290	1,290	645	1,300	1,300	1,300
51320 24	Life Insurance	6	8	3	10	10	10
51320 25	Workers Compensation	95	111	89	110	119	119
51320 26	ESD	195	201	114	200	212	212
Subtotal		4,787	4,924	2,480	4,710	4,912	4,912
Supplies							
51320 31	Office Supplies	185	1,000	920	1,200	1,200	1,200
51320 32	Operating Supplies	-	50	-	50	50	50
51320 34	Small Tools/Equipment	449	500	153	300	300	300
Subtotal		634	1,550	1,073	1,550	1,550	1,550
Services & Charges							
51320 41	Professional Services	5,946	4,000	303	2,000	2,000	2,000
51320 4103	Audit	5,037	4,500	1,736	4,500	4,500	4,500
51320 44	Advertising/Printing	457	500	252	600	600	600
51320 48	Repairs/Maintenance	92	100	-	100	100	100
51320 49	Miscellaneous	6,642	700	139	500	500	500

001 - General Fund Sales Tax Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
51320 4910	Overhead Charges	109,092	106,812	53,406	-	-	-
51320 4921	Public Schools	1,179,406	1,013,011	977,054	989,950	989,950	989,950
51320 28	Transient Room Tax Grant	5,600	5,000	-	7,000	7,000	7,000
51320 29	Chamber of Commerce	21,756	21,000	12,647	24,000	24,000	24,000
Subtotal		1,334,028	1,155,623	1,045,537	1,028,650	1,028,650	1,028,650
Operations & Maintenance Subtotal		1,359,620	1,182,246	1,060,529	1,055,476	1,056,298	1,056,298
Capital Outlays							
51320 64	Machinery & Equipment	-	7,000	6,015	-	-	-
Subtotal		-	7,000	6,015			
Sales Tax Expenditures Total		1,359,620	1,189,246	1,066,544	1,055,476	1,056,298	1,056,298

001 - General Fund Sales Tax Narrative

	Description	Narrative
51320 11	Salaries & Wages	\$20,186 - one/half time Sales Tax Accountant
51320 12	Overtime	
51320 21	PERS	Public Employees Retirement System
51320 22	Medicare	Medicare contribution
51320 23	AETNA	Health insurance contribution
51320 24	Life Insurance	Life insurance premium
51320 25	Workers Compensation	Workers Compensation Insurance
51320 26	ESD	Unemployment Insurance
51320 31	Office Supplies	General office supplies, pre-printed forms
51320 32	Operating Supplies	General operating supplies
51320 34	Small tools/equipment	Software upgrades, calculator
51320 41	Professional Services	Legal expenses
51320 4103	Audit	Annual audit local vendors
51320 44	Advertising & Printing	Legal advertisements
51320 48	Repairs/Maintenance	Repairs/maintenance for office equipment
51320 49	Miscellaneous	Unanticipated expenditures
51320 4920	Overhead Charges	
51320 4921	Public Schools	Local contribution
51320 28	Transient Room Tax Grant	Competitive project grant
51320 29	Chamber of Commerce	Operating grant from Transient Room Tax

001 - General Fund City Attorney Expenses

Program Description
The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review.
Goals
To provide professional legal services to the City of Petersburg and prosecute and defend the city's interests in all court actions.
Objectives
To provide expert legal counseling to the city in a timely manner. To prosecute actions and defend the city.

001 - General Fund City Attorney Expenses

Expenditures	Prior Year	Current Year	Year To Date	Proposed Budget
	Actual FY 94/95	Budget FY 95/96	12/31/95	FY 96/97
Professional Services	\$ 36,876	\$ 40,000	\$ 3,995	\$ 40,000
Total Expenditures	\$ 36,876	\$ 40,000	\$ 3,995	\$ 40,000

Significant Budget Changes

001 - General Fund City Attorney Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Services							
51310 4100	Professional Services	35,664	40,000	3,995	40,000	40,000	40,000
51310 4105	Other Legal Services	1,212	-	-	-	-	-
51310 4149	Miscellaneous	-	-	-	-	-	-
Subtotal		36,876	40,000	3,995	40,000	40,000	40,000
Expenditures Total		36,876	40,000	3,995	40,000	40,000	40,000

001 - General Fund City Attorney Narrative

Account #	Description	Narrative
51310 4100	Professional Services	Cohen & Associates provides general counsel to the city on a contractual basis through August 18, 1996.
51310 4105	Other Legal Services	Davis, Wright & Jones and W.D. Bennett provide counsel relating to personnel matters on an as-needed basis.
51310 4139	Miscellaneous	

001 - General Fund Finance Department Expenses

Program Description
This department is responsible for recording and accounting for all the financial transactions of the city, including budget, payroll/personnel, accounts payable and receivable, sales, transient room tax and property tax.
Goals
To insure that all financial transactions are processed and recorded in a timely manner consistent with generally accepted accounting principles and sound financial management. To continually monitor and evaluate the condition of all funds and account groups, and insure that available cash is invested consistent with the City's investment polices.
Objectives
To achieve the highest rate of return on invested funds while limiting risk and maintaining liquidity. To process utility, accounts receivable and tax payments promptly and deposit on a daily basis. To review and monitor the budget on a monthly basis and notify the department and city manager when problems appear.

001 - General Fund Finance Department Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	161,923	167,505	85,409	171,806
Employee Benefits	40,717	41,185	20,020	41,342
Supplies	7,094	9,200	5,507	7,175
Services & Charges	76,371	81,575	42,144	77,000
Total Expenditures	290,369	311,665	184,849	297,323

Significant Budget Changes

Capital Projects

No Capital Outlays are budgeted for FY '97.

001 - General Fund Finance Department Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
51410 11	Regular Pay	161,697	167,030	84,814	170,576	170,576	170,576
51410 12	Overtime Pay	226	475	595	1,230	1,230	1,230
Subtotal		161,923	167,505	85,409	171,806	171,806	171,806
Personnel Benefits							
51410 2100	PERS	26,874	25,125	12,710	24,036	24,036	24,036
51410 2200	Medicare	405	2,430	206	2,491	2,491	2,491
51410 2300	Aetna	10,964	10,965	5,482	12,070	12,070	12,070
51410 2400	Life Insurance	48	65	24	65	65	65
51410 2500	Workers Comp.	800	925	746	962	962	962
51410 2600	ESD	1,626	1,675	852	1,718	1,718	1,718
51410 2700	FICA	-	-	-	-	-	-
Subtotal		40,717	41,185	20,020	41,342	41,342	41,342
Supplies							
51410 31	Office Supplies	5,285	6,800	3,926	6,500	6,250	6,250
51410 32	Operating	197	250	97	200	200	200
51410 33	Maintenance	1	50	-	50	50	50
51410 34	Small Tools & Equip.	1,611	2,100	1,484	1,000	675	675
Subtotal		7,094	9,200	5,507	7,750	7,175	7,175
Services & Charges							
51410 41	Professional Services	225	1,100	-	500	500	500
51410 4102	Tax Assessor	18,988	23,000	5,043	20,000	20,000	20,000
51410 4103	Acctg/Auditing	28,312	27,500	20,678	25,000	25,000	25,000
51410 42	Communications	14,602	16,000	8,453	16,000	16,000	16,000
51410 43	Travel & Training	1,259	2,000	930	2,500	2,250	2,250
51410 44	Advertising & Printing	555	800	596	1,200	1,000	1,000
51410 45	Rentals/Leases	628	500	312	650	650	650
51410 48	Repairs & Maintenance	11,076	10,175	5,823	11,200	11,000	11,000

001 - General Fund Finance Department Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
51410 49	Miscellaneous	726	500	309	600	600	600
Subtotal		76,371	81,575	42,144	77,650	77,000	77,000
Operations & Maintenance Subtotal		286,105	299,465	174,402	298,548	297,323	297,323
Capital Outlays							
51410 64	Machinery & Equipment	4,264	12,200	10,447	-	-	-
Subtotal		4,264	12,200	10,447	-	-	-
Expenditures Total		290,369	311,665	184,849	298,548	297,323	297,323

001 - General Fund Finance Department Expenses

Account #	Description	Narrative
51410 11	Salaries & Wages	FTE
	City Treasurer	\$ 57,353 1
	Accountant	\$ 39,355 1
	Data Proc./Accts.Pay.	\$ 34,955 1
	Payroll Clerk	\$ 10,093 .25 (.5 Sales Tax & .25 Dep. Clerk)
	Finance Clerk	\$ 28,820 1
	Total	\$170,576 4.24
51410 12	Overtime/TA	Experience Factor = .728% - includes temporary assignment pay per collective bargaining agreement
51410 2100	PERS	Public Employees Retirement System @ 13.99% of gross
51410 2200	Medicare	Federal Medicare 1.45% for all employees
51410 2300	AETNA	Health Insurance - \$2840/annual premium for individual employees
51410 2400	Life Insurance	Life Insurance - Fidelity \$15.00 premium per employee
51410 2500	Workers Compensation	Workers Compensation Insurance @ 1.0% gross wage
51410 2600	ESD	Unemployment Insurance - @ 1% for City self-insurance.
51410 2700	FICA	Social Security - only when not covered by Public Employees Pension
51410 31	Office Supplies	Stationary, forms, paper, etc.
51410 32	Operating Supplies	Paper towels, toilet paper, soap, cleaning & sanitation supplies.
51410 33	Maintenance Supplies	Paint, light bulbs
51410 34	Small tools/equipment	Computer software & upgrades=250, calculators=250, comp. keyboards=125, unanticipated=50
51410 4100	Professional Services	Surveys & title searches
51410 4103	Acct. & Auditing Services	Annual audit of City funds
51410 4102	Tax Assessor	Annual assessment services - year 1 of 2 year cycle- update & new const.
51410 42	Communications	Telephone and mail
51410 43	Travel & Training	AK Gov. Finance Officers Assoc.meet Anchorage \$1,000 ea & local train.
51410 44	Advertising & Printing	Legal notices and ads
51410 45	Rentals & Leases	Friden postage meter
51410 48	Repairs & Maintenance	Maint agreements:MOM=4200, IBM=4700, printers=1000, Xerox=225, Postage machine = 700, etc. 175.
51410 49	Miscellaneous	Dues, subscriptions, court costs & bank fees.
51410 64	Machinery & Equipment	

001 - General Fund Police Department Administration Expenses

Program Description
To ensure the protection of citizens and property of the City of Petersburg.
Goals
To provide a higher degree of overall public safety to the community by maintaining current levels of service while increasing training and targeting illegal drug activity through youth education programs such as D.A.R.E., and aggressive drug enforcement.
Objectives
<ul style="list-style-type: none">- To maintain high level of drug enforcement through dedicating manpower to focus on this problem and to continue to network with other Alaska law enforcement agencies in targeting drug traffickers operating in the area.- To increase D.A.R.E. officer presence in the schools- To increase level of training for improved service, risk management, and a more cost effective approach to training in the future.- To actively pursue community involvement in law enforcement through community oriented Policing.

001 - General Fund Police Department Administration Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	412,755	459,497	228,908	481,322
Employee Benefits	127,894	147,520	73,526	171,243
Supplies	29,106	39,303	24,025	30,400
Services & Charges	82,187	95,293	49,362	114,923
Capital Outlays	10,056	19,800	12,316	17,000
Total Expenditures	661,998	761,413	388,137	814,888

Significant Budget Changes

Reduction of one part-time dispatch position
 Additional hours for Animal Control/Parking Attendant
 Miscellaneous: Additional money for drug operations

Capital Outlays

Shredder, repeater, traffic radar, TDD (telephone device for the deaf), computer

001 - General Fund Police Department Administration Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
52110 11	Salaries	371,424	414,066	199,400	427,414	427,414	427,414
52110 12	Overtime	33,811	38,314	24,621	45,595	45,595	45,595
52110 17	Shift Differential	7,520	7,117	4,887	8,313	8,313	8,313
Subtotal		412,755	459,497	228,908	481,322	481,322	481,322
Personnel Benefits							
52110 2100	PERS	59,567	68,925	29,578	67,337	67,337	67,337
52110 2200	Medicare	4,945	6,663	2,764	6,979	6,979	6,979
52110 2300	Aetna	35,505	44,224	18,633	59,701	59,701	59,701
52110 2400	Life Insurance	105	185	56	185	185	185
52110 2500	Workers Comp	20,817	22,929	18,486	27,763	27,763	27,763
52110 2600	ESD	4,108	4,594	2,299	4,813	4,813	4,813
52110 2700	FICA	2,847	-	1,710	4,465	4,465	4,465
Subtotal		127,894	147,520	73,526	171,243	171,243	171,243
Supplies							
52110 3100	Office Supplies	2,037	2,700	632	2,700	2,700	2,700
52110 3200	Operating Supplies	12,774	32,538	19,572	27,885	20,000	20,000
52110 3300	Maintenance	440	700	213	700	700	700
52110 3400	Small Tools/Equip	13,855	3,365	3,609	15,575	7,000	7,000
Subtotal		29,106	39,303	24,025	46,860	30,400	30,400
Services & Charges							
52110 41	Professional Services	2,200	3,000	676	3,000	2,200	2,200
52110 42	Communications	5,195	6,000	2,990	7,000	6,000	6,000
52110 4201	Comm/FEMA	2,935	-	-	-	-	-
52110 43	Travel and Training	17,308	22,143	9,013	39,650	23,150	23,150
52110 4301	Travel Grant	191	250	59	-	-	-
52110 44	Advertising/Printing	2,368	2,500	291	2,500	2,500	2,500
52110 45	Rentals/Leases	1,275	1,200	600	1,200	1,200	1,200

001 - General Fund Police Department Administration Expenses

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
52110 4501	Vehicle Replacement	5,580	16,200	8,750	18,603	18,603	18,603
52110 47	Utilities	5,273	6,000	2,191	6,000	6,000	6,000
52110 48	Repairs/Maintenance	7,753	13,000	2,211	13,000	9,000	9,000
52110 49	Misc.	5,038	8,000	9,436	12,800	10,000	10,000
52110 4906	DARE Program	1,433	2,000	1,703	2,500	2,500	2,500
52110 4920	Motorpool Charges	23,670	15,000	11,443	33,770	33,770	33,770
52110 4925	New Hire Search	1,967	-	-	-	-	-
Subtotal		82,187	95,293	49,362	140,023	114,923	114,923
Operations & Maintenance Subtotal		651,942	741,613	375,821	839,448	797,888	797,888
Capital Outlays							
52110 6218	Police Remodel	-	8,800	8,945	-	-	-
52110 64	Machinery/Equipment	-	11,000	3,371	69,200	17,000	17,000
52110 6401	Other Equipment	10,056	-	-	24,000	-	-
Subtotal		10,056	19,800	12,316	93,200	17,000	17,000
Police Dept Admin Total		661,997	761,413	388,136	932,648	814,888	814,888

001 - General Fund Police Department Administration Expenses

Account #		Narrative
52110 11	Salaries and Wages	
	Chief	\$59,388.00
	Captain	\$47,684.00
	Sergeant	\$41,538.00
	Officer	\$41,227.00
	Officer	\$41,018.00
	Officer	\$41,018.00
	Officer	\$41,018.00
	Officer	\$41,018.00
	Chief Clk/Dis.	\$37,336.00
	Clk/Dis. Corr. II	\$30,742.00
	Clk/Dis. Corr. II	\$30,482.00
	Clk/Dis. Corr. II	\$30,482.00
	Clk/Dis. Corr. II P.T.	\$24,355.00
	Clk/Dis. Corr. II P.T.	\$23,328.00
	Corr./Cov. AL & SL Disp.	\$6,069.00
	Parking/MP5	\$24,887.00
	TOTAL	\$561,590.00 ✓
52110 12	OVERTIME	Based on experience factor
52110 17	SHIFT DIFFERENTIAL	Union Negotiated for swing and graveyard hours
52110 21	PERS	Public Employees Retirement System; 75% Police Admin split
52110 22	Medicare	Federal Medicare
52110 23	AETNA	Health Insurance
52110 24	Life Insurance	Employer and employee contribution
52110 25	Worker's Compensation	Worker's Compensation Insurance
52110 26	ESD	Unemployment Insurance
52110 27	FICA	Social Security - only when not covered by PERS
52110 31	Office Supplies	Officer, paper and computer supplies
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, training supplies, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies
52110 34	Small Tools/Equipment	Training, office & restraint equipment, calculator, etc.
52110 34 01	Designated Renov. Exp.	

001 - General Fund Police Department Administration Expenses

Account #		Narrative
52110 41 00	Professional Services	Polygraph , medical exams, hospital services related to investigations
52110 42 00	Communications	Telephone/Fax/Modem charges
52110 42 01	FEMA Communications	Grant
52110 43 00	Travel and Training	Travel and training expenses including per diem and fees for schools
52110 43 01	Public Safety/Drug Dog	Veterinary care and food for department canine
52110 44 00	Advertising/Printing	Auction ads, other public notices
52110 45 00	Rentals and Leases	Vehicle Allowance
52110 45 01	Vehicle Replacement	Police Vehicles
52110 47 00	Utilities	Police department, dog pound
52110 48 00	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs
52110 49 00	Miscellaneous	Drug operations, dues, memberships, publications
52110 49 06	DARE Program	Supplies for classes
52110 49 20	Motor Pool O/M	Motor Pool Operations/Maintenance
52110 64	Machinery & Equipment	Shredder, repeater, traffic radar, TDD (telephone device for the deaf), computer

001 - General Fund Police Department - Jail Expenses

Program Description					
To provide a secure, safe facility for the incarceration of prisoners.					
Goals					
To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements while investigating potential for outside funding (grants) for improvement or replacement of current facility.					
To improve efficiency and service, and limit potential liabilities through increased in-service training of officers and dispatchers.					
Objectives					
To substantially increase level of in-service jail training for all jail personnel.					
To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.					
To investigate outside funding assistance programs for improvements or replacement of existing facility and to keep administration abreast of developments.					
PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ACTUAL	PROJECTED	
		1993	1994	1995	1996
*Total Occupancy Days		636	533	679	679
*Based on calendar year, not fiscal year.					

001 - General Fund Police Department - Jail Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	142,507	141,432	75,352	151,728
Employee Benefits	49,015	48,912	27,220	48,799
Supplies	9,482	15,800	5,633	15,800
Services & Charges	5,267	9,395	944	5,495
Total Expenditures	206,271	215,539	109,149	223,172

Significant Budget Changes

Capital Outlays

Restraint Chair



001 - General Fund Police Department - Jail Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	FY 95/96	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
52310 11	Salaries	142,507	141,432	75,352	134,175	134,175	134,175
52310 12	Overtime	11,248	12,770	8,762	15,115	15,115	15,115
52310 17	Jail Shift Differential	133	2,372	68	2,438	2,438	2,438
Subtotal		153,888	156,574	84,182	151,728	151,728	151,728
Personnel Benefits							
52310 2100	Jail PERS	23,095	23,378	11,057	21,227	21,227	21,227
52310 2200	Jail Medicare	1,943	2,260	1,033	2,241	2,200	2,200
52310 2300	Jail Health Insurance	14,680	13,881	7,444	13,535	13,535	13,535
52310 2400	Jail Life Insurance	42	57	22	53	53	53
52310 2500	Jail Worker's Comp	6,734	7,777	6,270	8,779	8,779	8,779
52310 2600	Jail Unemployment	1,572	1,559	843	1,517	1,517	1,517
52310 2700	Jail FICA	949	-	551	1,488	1,488	1,488
Subtotal		49,015	48,912	27,220	48,840	48,799	48,799
Supplies							
52310 31	Office Supplies	100	300	31	300	300	300
52310 32	Operating Supplies	8,783	12,000	5,498	12,000	12,000	12,000
52310 33	Jail Maintenance	117	500	(15)	500	500	500
52310 34	Jail Small Tools/Equip	482	3,000	120	4,350	3,000	3,000
Subtotal		9,482	15,800	5,633	17,150	15,800	15,800
Services & Charges							
52310 41	Professional Services	496	1,500	-	1,500	500	500
52310 42	Jail Communications	2,163	1,800	720	1,800	1,800	1,800
52310 43	Jail Travel/Training	1,511	1,795	-	1,795	1,795	1,795
52310 47	Jail Utilities	573	2,000	160	2,000	600	600
52310 48	Jail Repair/Maint.	342	2,000	-	2,000	500	500
52310 49	Jail Miscellaneous	182	300	64	300	300	300
Subtotal		5,267	9,395	944	9,395	5,495	5,495

001 - General Fund Police Department - Jail Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	FY 95/96	FY 96/97	FY 96/97	FY 96/97
Operations & Maintenance Subtotal		217,652	230,681	117,978	227,113	221,822	221,822
Capital Outlays							
52310 6401	Equipment					1,350	1,350
Subtotal		-	-	-	-	1,350	1,350
Police Dept Jail Total		217,652	230,681	117,978	227,113	223,172	223,172

001 - General Fund Police Department - Jail Expenses

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police
52310 12	Overtime	25% of Police
52310 17	Shift Differential	25% of Police
52310 21	PERS	Public Employees Retirement System 25%
52310 22	Medicare	Federal Medicare
523 10 23	AETNA	Health Insurance
523 10 24	Life Insurance	Employer and Employee contribution
523 10 25	Worker's Compensation	Worker's Compensation Insurance
523 10 26	ESD	Unemployment Insurance
523 10 27	FICA	When not covered by PERS
523 10 31	Office Supplies	Office, paper and computer supplies
523 10 32	Operating Supplies	Jail food, toiletry items, laundry supplies
523 10 33	Maintenance Supplies	Maintenance supplies for jail
523 10 34	Small Tools/Equipment	Storage Shelving, tv sets
523 10 41	Professional Services	Medical, dental, psychiatry services not covered by contract
523 10 42	Communications	Jail telephone and fax
523 10 43	Travel and Training	Related to Jail Operations
523 10 47	Utilities	Jail
523 10 48	Repairs/Maintenance	Related to Jail Facility and equipment
523 10 49	Miscellaneous	Publications, Writing Supplies
52310 6401	Capital Outlay	Restraint Chair

001 - General Fund Fire Department Expenses

Program Description

The Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophic events. The department is charged with the provision of pre-hospital emergency medical care and transport. The department provides its members with the necessary training to do the job effectively and safely. The Fire Department is active in fire prevention and life safety programs within the community.

Goals

Provide the community with well-trained, professional emergency service personnel.
Work accident free .
Respond to all emergency aid requests.
Maintain an adequate number of volunteer emergency service providers.

Objectives

- Teach 1 EMT-1 Class
- Teach 1 EMT-1 Recertification Class
- Teach 1 Firefighter 1 class
- Teach 18 EMS CME classes
- Teach 36 Fire drills
- Teach "learn Not To Burn" at the Elementary school
- Review all building permits within the city for compliance with fire code

001 - General Fund Fire Department Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	84,654	108,330	44,254	110,321
Employee Benefits	34,222	27,296	20,162	44,544
Supplies	36,502	37,463	8,933	39,730
Services & Charges	105,677	127,180	60,736	171,592
Capital Outlays				4,500
Total Expenditures	\$ 261,055	\$ 300,269	\$ 134,085	\$ 370,687

Significant Budget Changes

Capital Outlays

Computer workstation/furniture

001 - General Fund Fire Department Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 35064.00	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
001 52510 11	Salaries	83,368	99,380	43,246	115,635	101,096	101,096
001 52510 12	Overtime	1,287	8,950	1,008	9,225	9,225	9,225
	Subtotal	84,654	108,330	44,254	124,860	110,321	110,321
Personnel Benefits							
001 52510 21	PERS	15,235	16,250	7,027	17,468	15,434	15,434
001 52510 22	Medicare	-	1,083	-	1,810	1,600	1,600
001 52510 23	Aetna	7,813	7,814	3,907	7,605	7,605	7,605
001 52510 24	Life Insurance	23	31	11	45	45	45
001 52510 25	Workmans comp.	16,593	15,911	15,911	19,840	18,757	18,757
001 52510 26	ESD	914	1,035	486	1,249	1,103	1,103
	Personnel Benefits Total	40,578	42,124	27,342	48,017	44,544	44,544
Supplies							
001 52510 31	Office Supplies	519	250	88	250	250	250
001 52510 32	Operating Supplies	10,678	13,983	4,848	13,355	11,000	11,000
001 52510 33	Maint. Supplies	1,876	3,230	1,237	2,980	2,980	2,980
001 52510 34	Small Tools	23,429	20,000	2,760	38,653	20,500	25,500
	Subtotal	36,502	37,463	8,933	55,238	34,730	39,730
Services & Charges							
001 52510 41	Professional Services	306	1,900	-	1,750	1,750	1,750
001 52510 42	Communications	2,484	1,900	1,212	1,900	1,900	1,900
001 52510 43	Travel & Training	22,126	25,000	9,976	31,720	27,000	27,000
001 52510 44	Advertising	102	200	-	200	200	200

001 - General Fund Fire Department Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 35064.00	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
001 52510 45	Rentals & leases	1,200	1,200	600	1,200	1,200	1,200
001 52510 4501	Vehical replacement	49,999	60,000	30,000	86,587	86,587	86,587
001 52510 47	Utilities	8,281	8,000	3,795	8,000	8,000	8,000
001 52510 48	Repairs & Maint.	1,495	4,980	871	2,885	2,885	2,885
001 52510 49	Miscellaneous	3,222	4,000	1,930	3,440	3,440	3,440
001 52510 4920	Motor pool Charges	16,462	20,000	12,352	38,630	38,630	38,630
Subtotal		105,677	127,180	60,736	176,312	171,592	171,592
Operations & Maintenance Subtotal		267,411	315,097	141,265	404,427	361,187	366,187
Capital Outlays							
	Maichinery & Equipment				404,500	4,500	4,500
Subtotal					404,500	4,500	4,500
Fire Department Total		267,411	315,097	141,265	808,927	365,687	370,687

001 - General Fund Fire Department Expenses

Account #	Description	Narrative
001 52510 11	Salaries & Wages	Fire Marshal/EMT-D \$ 49,306 EMS Coord/Firefighter \$ 41,902 Chief and Assist Chiefs \$ 9,888 \$101,096
001 52510 21	PERS	Retirement fund contribution - 13.99% of gross wages
001 52510 22	Medicare	Medicare contribution - 1.45% of gross wages
001 52510 23	AETNA	Health insurance contribution
001 52510 24	Life Insurance	Life insurance contribution - \$15.12/employee
001 52510 25	Workmans Comp.	9.81% of gross wages plus pro-rated amount for volunteers
001 52510 26	ESD	State unemployment contribution - 1% of gross wages
001 52510 31	Office Supplies	Paper, pens, copying expenses
001 52510 32	Operating Supplies	Dinners, coffee, chemicals, heating fuel Scowbay, cleaning supplies
001 52510 33	Maintenance Supplies	Radio-pager & Annie batteries, defib maint., paint, nuts & bolts
001 52510 34	Small Tools & Equipment	Bunkers, CO detector, ppv fan, radios
001 52510 41	Professional Services	Hepatitis vaccine, breathing air testing.
001 52510 42	Communications	Postage & phone.
001 52510 43	Travel & Training	Fire & EMS conferences, EMT-II class, fire investigation trng., text books, EMT Symposium
001 52510 44	Advertising & Printing	Training, auctions, RFP's.
001 52510 45	Rentals & leases	Chiefs car.
001 52510 4501	Vehicle replacement	All rolling stock.
001 52510 47	Utilities	Main station, Scowbay station and float sheds.
001 52510 48	Repairs & Maintenance	Repairs & maintenance
001 52510 49	Miscellaneous	Organizational dues and magazine subscriptions
001 52510 4920	Motor pool charges	Motor pool labor.
	Machinery/Equipment	Computer work station/furniture

001 - General Fund
Public Works - Administration Expenses

Program Description
The Public Works Department is responsible for the overall supervision and administration of the Streets Division, Sanitation Collection/Disposal and Motor Pool Division.
Goals
To contribute to the general health, welfare and safety of the City by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, water distribution system, wastewater collection system, the collection and disposal of solid waste and acquisition, disposal, and maintenance of the city equipment fleet.
Objectives
Minimize the need for additional personnel by utilizing appropriate technology and equipment to accomplish expanded work load. Provide forward-looking management which reflects the policies and long term objectives of the City. Respond to inquiries, questions, complaints, and request for information from the public or other agencies in a timely, courteous, effective manner.

001 - General Fund
Public Works Administration Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	90,205	94,358	45,904	96,743
Employee Benefits	30,453	32,659	15,342	31,573
Supplies	4,223	5,050	2,457	4,250
Services & Charges	18,339	22,500	12,048	33,769
Total Expenditures	143,220	154,567	75,752	166,336

Significant Budget Changes

Professional Services - Asphalt testing \$5000.

Capital Outlays

001 - General Fund
Public Works Administration Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
53110 11	Regular Pay	89,392	92,917	45,636	95,253	95,253	95,253
53100 12	Overtime Pay	814	1,441	268	1,490	1,490	1,490
Subtotal		90,206	94,358	45,904	96,743	96,743	96,743
Personnel Benefits							
53110 21	Pension	12,062	14,154	4,841	13,534	13,534	13,534
53110 22	Medicare	329	1,368	193	1,403	1,403	1,403
53110 23	Health Insurance	9,606	10,467	4,420	7,368	7,368	7,368
53100 24	Life Insurance	27	30	12	30	30	30
53110 25	Workers Compensation	6,731	5,696	4,592	8,270	8,270	8,270
53110 26	Unemployment Expense	899	944	459	967	967	967
53110 27	FICA	799		825			
Subtotal		30,453	32,659	15,342	31,573	31,573	31,573
Supplies							
53110 31	Office Supplies	1,189	2,450	1,801	1,500	1,500	1,500
53100 32	Operating Supplies	1,516	800	329	1,000	1,000	1,000
53110 3201	Safety Supplies	119	300	97	300	300	300
53110 33	Maintenance Supplies	163			250	250	250
53110 34	Small Tools	1,236	1,500	231	1,200	1,200	1,200
Subtotal		4,223	5,050	2,457	4,250	4,250	4,250
Services & Charges							
53110 41	Professional Services	1,126	4,500	1,202	10,000	4,500	4,500
53110 42	Communications	2,591	2,800	1,673	2,800	2,800	2,800

001 - General Fund
Public Works Administration Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
53110 4202	Communication Equipm	4,000			5,000	5,000	5,000
53110 43	Travel & Training	1,619	2,000	1,401	3,500	2,000	2,000
53110 44	Adver/Printing	73	300	89	300	300	300
53110 4501	Vehicle Repl	1,500	2,100	1,050	4,979	4,979	4,979
53110 47	Utilities	1,884	2,500	751	2,000	2,000	2,000
53110 48	Repair & Maintenance	1,264	1,500	325	1,500	1,500	1,500
53110 49	Miscellaneous	486	300	(138)	300	300	300
53110 4920	Motor Pool	3,797	2,000	1,961	6,190	6,190	6,190
53110 64	Machine & Equipment		4,500	3,736	4,200	4,200	4,200
Subtotal		18,339	22,500	12,048	40,769	33,769	33,769
Operations & Maintenance Subtotal		143,221	154,567	75,751	173,336	166,336	166,336
Public Works Admin Total		143,221	154,567	75,751	173,336	166,336	166,336

001 - General Fund
Public Works Administration Narrative

Account #	Description	Narrative
531 10 11	Salaries & Wages	Superintendent @ \$65,447 Secretary @ \$29,806.40 \$95,253
531 10 12	Overtime	5% of Gross Wages
531 10 21	PERS	13.99% of Gross Wage
531 10 22	Medicare	1.45% of Gross Wage
531 10 23	Health Insurance	@ actual per Employee
531 10 24	Life Insurance	\$15.12 per Employee
531 10 25	Workers Compensation	8.13% of gross wage for Superintendent/.56% of gross wage for Secretary
531 10 26	Unemployment Insurance	1% of Gross Wages
531 10 27	FICA	6.2% for P/T and Temporary Employees not covered by PERS
531 10 31	Office Supplies	General Office Supplies
531 10 32	Operating Supplies	Keys, Film, Coffee, Other General Operating Supplies
531 10 3201	Safety Supplies	Class Material (Programs, Rental, Purchase of Tapes)
531 10 33	Maintenance Supplies	Paint and Painting Supplies, Other Maintenance Materials
531 10 34	Small Tools/Equipment	Office Equipment
531 10 41	Professional Services	Janitorial Services for 1/2 P.W. Office, asphalt testing
531 10 42	Communications	Telephone & Computer Line, Postage
531 10 4202	Communications Equipment	Answering Equipment, Replace Old Radios
531 10 43	Travel & Training	Travel & Training - Staff Training, Northwest P.W. Association Conference,
531 10 44	Advertising	Public Notices, Time Cards, Bid Advertisement, Labor Ads
531 10 4501	Vehicle Replacement	Replacement Cost for Administration Vehicle
531 10 47	Utilities	Public Works Office
531 10 48	Repairs & Maintenance	Maintenance Agreements, Cleaning /Maintenance of Office Machines
531 10 49	Miscellaneous	Subscriptions, Association Journals, Public Works Assoc. Dues, Unanticipated Expenses
531 10 4920	Motor Pool Charges	Repair and Part Charges for Vehicle
531 10 64	Machinery & Equipment	Replace Copy Machine (Trade-in)

001 - General Fund
Public Works - Streets Expenses

Program Description			
The Streets Division of the Public Works Department is responsible for the repair and maintenance of existing City streets and roadways including snow removal, ice control, grading, and dust control; repair, maintenance, and installation of water and wastewater transmission and service lines; fire hydrant maintenance, repair, and installation; and performs storm water drainage maintenance. The Streets Division personnel and equipment also respond to assist in emergency situations.			
Goals			
To perform quality services for the citizens of Petersburg.			
Objectives			
To maintain streets and roadways at the highest level possible with existing personnel and available funding.			
To provide a safe and adequate water distribution and wastewater collection system.			
Performance Indicators	FY 94/95	FY 95/96 (1ST 1/2)	Projected FY97
Street Maintenance	5187	3655	5200
Water Distribution System	747	235	500
Wastewater Collection System	810	264	500
Capital Projects	71	1012	1000
Groundskeeping/Cemetery	1532	1063	1200
Other Projects	4631	1536	4000
Reflects average based on history of hours			

001 - General Fund
Public Works Streets Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	237,708	217,393	156,490	275,491
Employee Benefits	81,735	72,768	39,066	88,165
Supplies	59,389	124,120	97,820	110,000
Services & Charges	344,537	351,600	146,352	414,232
Capital Outlays				-
Total Expenditures	723,368	765,881	439,728	887,888

Significant Budget Changes

- Salaries & Wages - 100% of Public Works Labor budgeted in Streets (Previously-25% budgeted in Water/Wastewater).
- Safety Supplies - Personal Confined Space Equipment \$3,000
- Maintenance Supplies - Increased costs for Dust Control Material \$45,000 (2 applications)
- Vehicle Replacement - Increase fund to 100% of savings for all equipment (previously underfunded).

Capital Outlays

001 - General Fund
Public Works Streets Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
53410 11	Regular Pay	199,011	178,225	115,014	239,223	239,223	239,223
53410 1101	Reg Pay - Temps	6,679	20,050	21,328	23,922	10,000	10,000
53410 12	Overtime Pay	32,018	19,118	20,148	27,795	26,268	26,268
Subtotal		237,708	217,393	156,490	290,940	275,491	275,491
Personnel Benefits							
53410 21	Pension	33,683	32,609	18,097	40,703	38,541	38,541
53410 22	Medicare	1,763	3,152	1,377	4,219	3,995	3,995
53410 23	Health Insurance	14,081	14,676		19,891	19,891	19,891
53410 24	Life Insurance	54	106	33	106	106	106
53410 25	Workers' Comp	28,379	19,565	15,774	23,513	22,257	22,257
53410 26	Unemployment Exp	2,316	2,174	1,571	2,909	2,755	2,755
53410 27	FICA	1,459	486	2,214	1,483	620	620
Subtotal		81,735	72,768	39,066	92,824	88,165	88,165
Supplies							
53410 32	Operating Supplies	6,945	2,500	503	2,000	2,000	2,000
53410 3201	Safety Supplies	2,270	13,620	15,306	18,000	8,000	8,000
53410 3205	Grounds Supplies		8,000	3,784	8,000	8,000	8,000
53410 33	Maint. Supplies	39,705	35,000	27,698	90,200	84,000	84,000
53410 3303	Parking Maintenance	344	1,000		7,000	4,000	4,000
53410 34	Small Tools	10,125	4,000	5,610	12,000	4,000	4,000
53410 36	Street Materials		60,000	44,919	60,000	-	-
Subtotal		59,389	124,120	97,820	197,200	110,000	110,000
Services & Charges							

001 - General Fund
Public Works Streets Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
53410 41	Professional Services	8,787	10,000	6,124	10,000	5,000	5,000
53410 42	Communication	379	1,000	359	1,500	1,000	1,000
53410 43	Travel & Training	1,950	500	189	5,000	1,500	1,500
53410 44	Advertising & Printing	850	500	354	500	500	500
53410 45	Rentals/Lease		500		-	-	-
53410 4501	Vehicle Repl	77,000	90,000	45,468	139,622	139,622	139,622
53410 47	Utilities	5,506	5,500	2,173	5,500	5,500	5,500
53410 4701	Utilities-St Light	30,688	31,000	15,363	31,000	31,000	31,000
53410 4702	Utilities-Garbage	3,780	4,000	1,623	4,000	4,000	4,000
53410 48	Repairs & Maintenance					2,000	2,000
53410 4801	Building Repair	2,404	7,500	5,176	17,000	7,000	7,000
53410 4804	Permit Expense	1,576	1,000	1,464	2,000	1,000	1,000
53410 49	Miscellaneous	632	100	146	100	100	100
53410 4920	Motor Pool Charges	210,986	200,000	67,912	216,010	216,010	216,010
Subtotal		344,537	351,600	146,352	432,232	414,232	414,232
Operations & Maintenance Subtotal		723,369	765,881	439,727	1,013,196	887,888	887,888
Capital Outlays							
53410 6477	Plow Truck				65,000	-	-
Subtotal		-	-	-	65,000	-	-
Public Works Streets Total		723,369	765,881	439,727	1,078,196	887,888	887,888

001 - General Fund
Public Works Streets Narrative

Account #	Description	Narrative
534 10 11	Regular Pay	Foreman @ \$47,590 Heavy Equipment Operator @ \$43,264 Utility Worker x 3 = \$118,561 Groundskeeper @ \$26,161 Assistant Groundskeeper @ \$3,647 (1/4 ea.in PW; Hbr; P&R; Eld Hsing) \$239,223
534 10 1101	Temporary Labor	Based on experience factor
534 10 12	Overtime	Overtime Pay /Standby-On Call Coverage
534 10 21	PERS	13.99% of Gross Wage
534 10 22	Medicare	1.45% of Gross Wage
534 10 23	Health Insurance	@ actual per Employee
534 10 24	Life Insurance	\$15.12 per Employee
534 10 25	Workers Comp	8.13% of Gross Wage for Public Works/7.66% of Gross Wages for Cemetery Workers
534 10 26	Unemployment Expense	1% of Gross Wages
534 10 27	FICA	6.2% for P/T and Temporary Employees not covered by PERS
534 10 32	Operating Supplies	Paper Produces, Soap, Coffee, Other General Operating Supplies
534 10 3201	Safety Supplies	Safety Gear, Rain Gear, Jackets, Coveralls, Gloves, Ear Plugs, Goggles \$5,000 Confined Spaces Equipment \$3,000
534 10 3205	Grounds Supplies	Landscaping/Cemetery Supplies - Operating Supplies, Plants, Soil, Seeds
534 10 33	Maintenance Supplies	Lignasite @\$45,000, Calcium @\$6000, Lumber @\$3000, Culvert @\$10,000, Street Sand @\$20,000
534 10 3303	Parking Maintenance	Traffic Safety Materials, Signage, Traffic Paint
534 10 34	Small Tools/Equipment	Replacement/purchase of Small Tools, Hydraulic Compactor@\$7000
534 10 36	Street Materials	
534 10 41	Professional Services	Street Right-Of-Way Engineering, Surveying
534 10 42	Communications	Radio Maintenance
534 10 43	Travel & Training	In-House Training Materials

001 - General Fund
Public Works Streets Narrative

Account #	Description	Narrative
534 10 44	Advertising & Printing	Public Notices
534 10 45	Rentals & Leases	State Lease for Waste Material Disposal Site
534 10 4501	Vehicle Replacement	Replacement Cost for Public Works Street Equipment
534 10 47	Utilities	Electric for Public Works Garage
534 10 4701	Utilities	Street Lights/Cemetery Electricity
534 10 4702	Utilities	Main Street Refuse Collection
53410 48	Repairs/Maintenance	Motor Pool charges for non-vehicle related repairs (cutting, welding etc.)
534 10 4801	Building Repair	Facilities Repair/Improvement,
534 10 4804	Permit Expense	Move Permits, State Permits, CDL
534 10 49	Miscellaneous	Miscellaneous
534 10 4920	Motor Pool Charges	Direct Cost for Insurance, Fuel, Labor, Parts for Public Works Equipment

001 - General Fund
Community Development Expenditures

Program Description
The Community Development Department is responsible for city planning, zoning enforcement, building code enforcement, and building maintenance for the City of Petersburg. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan, capital projects and the preparation of ordinance changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, preparing the annual Overall Economic Development Plan, and assistance to other city departments with state and federal regulations and permitting requirements.
Goals
To ensure the safe and orderly development of the city in conformance with federal, state and local regulations governing building code regulations and use based on the zoning ordinance.
Objectives
<ul style="list-style-type: none">- To serve the public as an informational resource to facilitate community development.- To assist the community in obtaining necessary state and federal permits.- To assist city departments by recording changes in land ownership and platting.- To update and maintain the urban base maps and city zoning maps.- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.- To review and approve all building projects within the city for conformance with the Uniform Building Code, Uniform Plumbing Code, the Uniform Mechanical Code and the Zoning Ordinance.- To provide building maintenance for city buildings.

001 - General Fund
Community Development Expenditures

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	155,647	157,936	81,031	173,027
Employee Benefits	52,734	52,392	28,105	54,496
Supplies	10,045	8,450	1,992	5,150
Services & Charges	43,547	22,199	11,523	35,005
Capital Outlay				5,000
Total Expenditures	261,973	240,977	122,651	272,678

Significant Budget Changes

- Addition of 1/4 Full Time Maintenance Aide to assist Maintenance Specialist with maintenance.

Capital Outlays

- Replacement of copy machine shared with Public Works.
- Computer and software upgrades.

001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
53660 11 00	Regular Wages	151,576	155,936	78,025	170,027	170,027	170,027
53660 12 00	Overtime	4,072	2,000	3,006	3,000	3,000	3,000
Subtotal		155,648	157,936	81,031	173,027	173,027	173,027
Personnel Benefits							
53660 21 00	PERS	25,866	23,690	12,085	24,206	24,206	24,206
53660 22 00	Medicare	1,275	2,290	641	2,509	2,509	2,509
53660 23 00	Aetna Health	15,956	15,626	7,871	17,189	17,189	17,189
53660 24 00	Life Insurance	49	61	24	68	68	68
53660 25 00	Workers Compensation	7,856	8,263	6,662	8,093	8,093	8,093
53660 26 00	ESD (Unemployment)	1,607	1,579	810	1,730	1,730	1,730
53660 27 00	FICA	125	882	12	700	700	700
Subtotal		52,734	52,391	28,105	54,496	54,496	54,496
Supplies							
53660 31 00	Office Supplies	1,013	1,300	1,317	2,000	1,500	1,500
53660 32 00	Operating Supplies	568	800	115	800	800	800
53660 32 01	Safety Supplies	101	350	104	500	350	350
53660 34 00	Small Tools and Equipment	8,362	6,000	456	3,000	2,500	2,500
Subtotal		10,044	8,450	1,992	6,300	5,150	5,150
Services & Charges							
53660 41 00	Professional Services	(184)	1,000	582	1,000	1,000	1,000
53660 42 00	Communications	2,786	2,400	1,305	2,600	2,600	2,600
53660 43 00	Travel & Training	3,653	7,000	1,643	5,000	4,500	4,500
53660 43 03	Travel / P&Z Commission	-	-	2,298	2,000	2,000	2,000
53660 44 00	Advertising & Printing	475	500	620	1,400	800	800
53660 45 00	Rentals and Leases	900	1,200	350	500	500	500

001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
53660 45 01	Vehicle Replacement	2,856	4,200	2,106	15,563	15,545	15,545
53660 47 00	Utilities	997	1,200	412	1,400	1,400	1,400
53660 48 00	Repairs and Maintenance	286	500	103	1,000	600	600
53660 49 00	Miscellaneous	924	700	303	1,000	900	900
53660 49 01	Reimbursable Expenses	-	-	-	-	-	-
53660 49 20	Motor Pool O & M	2,192	3,500	1,331	5,160	5,160	5,160
Subtotal		14,885	22,200	11,053	36,623	35,005	35,005
Operations and Maintenance Subtotal		233,311	240,977	122,181	270,446	267,678	267,678
Capital Outlays		27,549					
53660 64 00	Machinery & Equipment	535	-	-	5,000	5,000	5,000
Subtotal		28,084	-	-	5,000	5,000	5,000
Community Development Total		261,395	240,977	122,181	275,446	272,678	272,678

001 - General Fund
Community Development Narrative

Account #	Description	Narrative
53660 11 00	Salaries & Wages	
	Director	\$54,438
	Maintenance Specialist	\$43,950
	Engineering Technician	\$43,950
	Secretary	\$20,427 2/3 time to Community Development (1/3 to Sanitation)
	Maintenance Aide	\$7,262 1/4 time to Community Development (1/4 to Parks and Recreation)
		\$170,027
53660 12 00	Overtime	\$3000 for overtime
53660 21 00	PERS	Public Employees Retirement System
53660 22 00	Medicare	Federal Medicare
53660 23 00	Aetna Health	Health Insurance
53660 24 00	Life Insurance	Life Insurance
53660 25 00	Workers Compensation	Workers Compensation
53660 26 00	ESD (Unemployment)	Unemployment Insurance
53660 27 00	FICA	Social Security - only when not covered by PERS
53660 31 00	Office Supplies	Office, paper, and computer and blue print machine supplies
53660 32 00	Operating Supplies	Maintenance supplies, recording tapes, film and operating supplies.
53660 32 01	Safety Equipment	Safety equipment
53660 34 00	Small tools and Equipment	Drafting and surveying equipment, maintenance hand and power tools.
53660 41 00	Professional Services	Janitorial services, appraisals, surveys and attorney fees
53660 42 00	Communications	Telephone, postage and fax machine.
53660 43 00	Travel & Training	ICBO seminars, Alaska Planners conference, technical/professional training.
53660 43 03	Travel _ P&Z Commission	Training for Planning and Zoning Commission members.
53660 44 00	Advertising & Printing	Newspaper notices, printing expenses.
53660 45 00	Rentals and Leasing	Engineering Technician - car allowance.
53660 45 01	Vehicle Replacement	Replacement of 1987 Chevrolet C-10 and 1992 Ford Van.
53660 47 00	Utilities	Utility charges for Community Development office.

001 - General Fund
Community Development Narrative

Account #	Description	Narrative
53660 48 00	Repairs and Maintenance	Repairs and maintenance of office and maintenance equipment.
53660 49 00	Miscellaneous	ICBO and APA dues, unanticipated non-project expenses, publications, subscriptions to professional journals and newspaper.
53660 49 01	Reimbursable Expenses	Subdivision inspections.
53660 49 20	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts and freight.
53660 64 00	Machinery & Equipment	Copying machine, computer upgrades.

001 - General Fund
City Engineer

Program Description
The Engineering Dept. is responsible for planning, design and construction relating to implementation of the city's capital improvement program. The scope of the department's activities includes schools, hospitals and other municipal buildings; streets, roads, trails and and highways, parks and recreation facilities; electric, water and sewer utilities; harbor and port facilities. The department provides staff assistance to the city manager, other operating departments and organizational units of the city so that the most effective degree of unified action may be attained in the achievement of city government objectives.
Goals
Manage Engineering Department & Capital Improvement Projects. Develop inter-departmental coordination and cooperation to efficiently conduct the city's business. Provide engineering expertise, advice and recommendations as needed by city personnel, council, manager and the public. Create an in-house engineering design, construction management and inspection capability using state of the art procedures and tools to more economically accomplish city improvement projects. Insure city building safety and compliance with current health regulations.
Objectives
Departmental Consultations Public Consultations Council Consultations Dept. Coordination Meetings Hazardous Material Tests Complete and submit grant applications Engineering Design Contracts Signed Construction Inspection and Administration of capital and special projects

001 - General Fund
City Engineer Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	-	16,250	12,000	13,260
Employee Benefits	-	8,920	4,703	3,302
Supplies	-	2,500	761	3,600
Services & Charges	10,748	17,850	4,545	10,210
Capital Outlays	-	5,350	1,372	25,000
Total Expenditures	10,748	50,870	23,381	55,372

Significant Budget Changes

Capital Outlays

Machinery & Equipment: electronic survey equipment, computer and printer

001 - General Fund
City Engineer Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97
Salaries & Wages						
54010 11	Regular Pay	-	16,250	14,188	13,260	13,260
Subtotal		-	16,250	14,188	13,260	13,260
Personnel Benefits						
54010 2100	Pension	-	2,438	-	1,855	1,855
54010 2200	Medicare	-	236	214	192	192
54010 2300	Health Insurance	-	5,233	564	568	568
54010 2400	Life Insurance	-	16	2	3	3
54010 2500	Workers Comp	-	834	672	551	551
54010 2600	Unempl. Expense	-	163	145	133	133
54010 2700	FICA	-	-	917	-	-
Subtotal		-	8,920	2,515	3,302	3,302
Supplies						
54010 31	Office Supplies	-	500	468	2,000	600
54010 32	Operating Supplies	-	500	49	2,000	500
54010 33	Maintenance Supplies	-	500	-	2,000	500
54010 34	Small Tools/ Equipment	-	1,000	244	2,000	2,000
Subtotal		-	2,500	761	8,000	3,600
Services & Charges						
54010 41	Professional Services	-	500	-	1,000	500
54010 42	Communications	-	1,000	394	1,000	1,000
54010 43	Travel & Training	-	3,450	2,440	15,000	3,500
54010 44	Advertising & Printing	-	300	-	1,000	300

001 - General Fund
City Engineer Expenses

		Prior Year	Current Year	Current Year	Budget Year	Budget Year
Account		Actual	Budget	To Date	Requested	Recommended
Number	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97
54010 45	Rentals & Leases	-	1,200	600	-	-
54010 48	Repairs & Maintenance	-	250	-	2,000	250
54010 49	Miscellaneous	-	1,150	1,111	2,000	250
54010 4920	Motor Pool O&M	-	-	-	4,410	4,410
54010 4925	New Hire Search	10,748	10,000	-	-	-
Subtotal		10,748	17,850	4,545	26,410	10,210
Operations & Maintenance Subtotal		10,748	45,520	22,010	50,972	30,372
Capital Outlays						
54010 64	Machinery & Equipment	-	5,350	1,372	30,000	25,000
Subtotal		-	5,350	1,372	30,000	25,000
City Engineer Total		10,748	50,870	23,382	80,972	55,372

001 - General Fund
City Engineer Narrative

Account #	Description	Narrative
54010 11	Regular Pay	20% of \$66,300
54010 2100	Pension	PERS at 13.99% of Gross Wage
54010 2200	Medicare	1.45% of Gross Wage
54010 2300	Health Insurance	Annual Per Employee/figured actual
54010 2400	Life Insurance	\$15.12 Annual per employee
54010 2500	Workers Comp	4.16% of Gross Wage
54010 2600	Unempl. Expense	6.2% of Gross Wage
54010 2700	FICA	Social Security at 6.2% of Gross Wage (Temporary/Seasonal Employees)
54010 31	Office Supplies	Letterhead & Envelopes, pens, hanging file folders/file folders, computer disks, pens/pencils, tape, staples and copy paper
54010 32	Operating Supplies	Paper towels, toilet paper, soap, cleaning & sanitation supplies
54010 33	Maintenance Supplies	Paint, light bulbs, electrical supplies and plumbing supplies
54010 34	Small Tools/ Equipment	Engineering/surveying equipment
54010 41	Professional Services	Miscellaneous Consulting Services
54010 42	Communications	Telephone & express mail
54010 43	Travel & Training	Survey Exam, Haz Mat Classes & Utility Maintenance Training.
54010 44	Advertising & Printing	Legal advertisements
54010 45	Rentals & Leases	Car Allowance
54010 48	Repairs & Maintenance	Small Equipment
54010 49	Miscellaneous	Dues and subscriptions
54010 4925	New Hire Search	
Capital Outlays		
54010 64	Machinery & Equipment	Computer, printer, electronic survey equipment

001 - General Fund
Community Services Expenditures

Program Description
The Community Services portion of the General Fund budget contributes funding for agencies which provide health, social and community services to the citizens of Petersburg.
Goals
The goal of the city in providing funding for these agencies is to create a healthy, creative and supportive living environment.

001 - General Fund
Community Service Expenditures

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Grants	143,575	162,075	140,200	174,875
Interfund Transfers	85,822	85,822	80,604	72,500
Total Expenditures	229,397	247,897	220,804	247,375

Significant Budget Changes

Capital Outlays

001 - General Fund
Community Services Expenditures

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Grants							
56010 4914	Clausen Museum Grant	32,200	37,200	37,200	61,031	40,000	40,000
56010 4931	Day Care Admin Subsidy	3,000	3,000	3,000	3,000	3,000	4,500
56010 4955	Local Day Care Grant						8,500
56010 4934	Petersburg Youth Program	25,000	25,000	25,000	25,000	25,000	25,000
56010 4935	Public Health Nurse	15,375	15,375		16,375	15,375	15,375
56010 4936	Mental Health Services	40,000	50,000	50,000	50,000	50,000	50,000
56010 4937	Alcohol & Drug Abuse Services	25,000	25,000	25,000	25,000	25,000	25,000
56010 4939	Public Radio KFSK	-	3,500	-	3,500	3,500	3,500
56010 4943	Senior Citizens Nutrition Program	3,000	3,000	-	3,000	3,000	3,000
Subtotal		143,575	162,075	140,200	186,906	164,875	174,875
Interfund Transfers							
59710 59	Petersburg Medical Center	85,822	85,822	80,604	72,500	72,500	72,500
Subtotal		85,822	85,822	80,604	72,500	72,500	72,500
Community Services Total		229,397	247,897	220,804	259,406	237,375	247,375

001 - General Fund
Community Services Expenditures

Account #	Description	Narrative
56010 4914	Clausen Memorial Museum	Local operations grant
56010 4931	Day Care Administrative Subsidy	Local operations grant
56010 4955	Local Day Care Grant	Local grant for day care services
56010 4934	Petersburg Youth Program	Local operations grant
56010 4935	Public Health Nurse	State pass through and local operations grant
56010 4936	Mental Health Services	State pass through and local operations grant
56010 4937	Alcohol & Drug Abuse Services	State pass through and local operations grant
56010 4939	Public Radio KFSK	Local operations grant
56010 4943	Senior Citizens Nutrition Program	Local operations grant
59710 59	Petersburg Medical Center	State Revenue Sharing pass through

001 - General Fund
Library Expenses

Program Description			
The library acquires, organizes, and provides access to information and library materials.			
Goals			
To inform, enrich, and empower every citizen in the community by creating and promoting free and easy access to a vast array of ideas and information.			
Objectives			
Increase circulation to 34,000 items Provide program events to encourage reading, library use, and information literacy Add 1100 books, 45 videos, and 80 periodicals subscriptions by donation and purchase.			
Performance Indicators			
	Actual FY95	Projected FY96	Projected FY97
Total circulation	32,269	33,000	34,000
Annual attendance	31,000	31,000	32,000
New library cards issued	525	550	550
Registered borrowers	3,536	3,700	3,800
Programs offered	28	28	28
Program attendance	1,407	1,500	1,500

001 - General Fund
Library Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	71,076	92,542	37,776	95,612
Employee Benefits	20,790	25,704	10,522	25,936
Supplies	39,304	42,800	19,991	44,550
Services & Charges	745	1,250	292	1,150
Capital Outlays	1,659	2,000	-	25,000
Total Expenditures	133,573	164,296	68,582	192,248

Significant Budget Changes

Capital Outlay

After nine years the library automation system has to be replaced. This system provides the public catalog, the circulation system with the records of all borrowers and transactions, and other basic functions of the library. Service and parts are no longer available for the current system.

001 - General Fund
Library Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
57210 11	Salaries	87,103	92,542	45,447	95,612	95,612	95,612
Subtotal		87,103	92,542	45,447	95,612	95,612	95,612
Personnel Benefits							
57210 2100	PERS	11,886	14,031	6,009	13,316	13,316	13,316
57210 2200	Medicare	584	1,356	305	1,386	1,386	1,386
57210 2300	Aetna	6,093	7,812	2,982	8,588	8,588	8,588
57210 2400	Life Insurance	24	76	12	76	76	76
57210 2500	Workers Comp	418	514	414	535	535	535
57210 2600	Unemployment	871	925	454	956	956	956
57210 2700	FICA	912	980	345	1,079	1,079	1,079
Subtotal		20,789	25,694	10,522	25,936	25,936	25,936
Supplies							
57210 31	Office Supplies	2,403	2,200	1,309	2,300	2,300	2,300
57210 32	Operating Supplies	105	100	106	100	100	100
57210 3211	Books	19,992	22,500	8,342	24,000	24,000	24,000
57210 3212	Periodicals	4,927	4,500	2,779	5,000	5,000	5,000
57210 3213	AV materials	497	1,300	417	1,300	900	900
57210 34	Small Tools & Equip.	-	200	-	200	200	200
57210 4111	Western Library Network	1,746	2,200	317	2,000	2,000	2,000
57210 42	Communications	2,068	3,000	1,133	3,000	3,000	3,000
57210 48	Repairs & Maintenance	5,968	5,800	5,080	6,300	6,300	6,300
57210 49	Miscellaneous	1,596	1,000	508	750	750	750
Subtotal		39,304	42,800	19,991	44,950	44,550	44,550

001 - General Fund
Library Expenses

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
Services & Charges							
57210 41	Professional Services	-	-	-	-	-	-
57210 43	Travel & Training	657	1,100	110	1,200	1,000	1,000
57210 44	Advertising	88	150	182	150	150	150
Subtotal		745	1,250	292	1,350	1,150	1,150
Operations & Maintenance Subtotal		147,941	162,286	76,253	167,848	167,248	167,248
Capital Outlays							
57210 64	Machinery & Equipment	-	2,000	-	25,000	25,000	25,000
57210 6401	Library Other Equipment	1,659	-	-	-	-	-
Subtotal		1,659	2,000	-	25,000	25,000	25,000
Library Total		149,599	164,286	76,253	192,848	192,248	192,248

001 - General Fund
Library Expenses

Account #	Description	Narrative								
57210 11	Salaries	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">Librarian</td> <td style="text-align: right;">\$50,073</td> </tr> <tr> <td>Technician</td> <td style="text-align: right;">28,070</td> </tr> <tr> <td>Clerks</td> <td style="text-align: right;">14,800</td> </tr> <tr> <td>Page</td> <td style="text-align: right;">2,668</td> </tr> </table>	Librarian	\$50,073	Technician	28,070	Clerks	14,800	Page	2,668
Librarian	\$50,073									
Technician	28,070									
Clerks	14,800									
Page	2,668									
57210 2100	PERS	13.995 of gross wages								
57210 2200	Medicare	1.45% of gross wages								
57210 2300	Aetna	Health Insurance/actual per employee								
57210 2400	Life Insurance	\$15.12 city contribution								
57210 2500	Workers Comp	.56% of gross wages								
57210 2600	Unemployment	1% of gross wages								
57210 31	Office Supplies	Includes paper for public copier, office supplies								
57210 32	Operating Supplies	General operating supplies								
57210 3211	Books	The most used information resource								
57210 3212	Periodicals	Newspapers, magazines and CD-ROM periodical index								
57210 3213	AV materials	Videos, cassettes, books on tape								
57210 34	Small Tools & Equip.									
57210 4111	Western Library Network	CD ROM subscription to the WLN bibliographic utility-source of machine readable cataloging, interlibrary loan, and maintaining catalog records								
57210 42	Communications	Postage (library rates doubled this year) telephone, including line for public access to the Statewide Library Electronic Doorway (SLED)								
57210 48	Repairs & Maintenance	Copier, equipment, software and computer maintenance increased to cover new automation system maintenance agreement								
57210 49	Miscellaneous	Programming costs, prizes								
57210 43	Travel & Training	Alaska Library Assn. Conference, computer training								
57210 44	Advertising	Advertising open positions and programs								
57210 64	Machinery & Equipment	Replace hardware and software for integrated library automation system - one time expense								

001 - General Fund
Parks and Recreation - Administration Expenses

Program Description						
The Parks & Recreation Department is responsible for the planning, professional management and general administration of the city's parks, recreational facilities and organized recreational activities.						
Goals						
The goal of the department is to provide the community with safe and attractive park spaces and recreational facilities along with leisure activities to meet the needs and goals of the citizens.						
Objectives						
To implement the recommendations of the Parks & Recreation Advisory Board. To provide the broadest range of services to the community within budgetary limitations.						
Performance Indicators						
	Actual FY 93-94	Actual FY 94-95	Actual 7/1-12/31/95	Projected FY 95/96	Projected FY 96/97	
Recovery rate	35.1%	35%	34%	34%	33%	
				(% expenses covered by revenue department wide)		
Community Gym						
Community use	31,814	34,237	15,582	35,000	35,000	
School District use	32,086	44,759	21,900	45,000	45,000	

001 - General Fund
Parks and Recreation - Administration Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	132,552	157,778	68,992	174,067
Employee Benefits	50,151	61,797	28,889	66,804
Supplies	30,799	33,050	19,188	34,750
Services & Charges	13,433	16,918	8,674	22,646
Capital Outlay	14,888	9,800	31,768	1,900
Total Expenditures	241,823	279,343	157,511	300,167

Significant Budget Changes

- 1) Includes .25 FTE, full-time, seasonal Facility Maintenance Assistant position shared with Building Maintenance Department, to improve the standard of maintenance at all city buildings and facilities.
- 2) Includes Gun Range and Haugen Rec. Area maint./admin. in Parks & Recreation budget.
- 3) Includes 10-week College Intern for studies, program development, and to assist. Director

Capital Outlay

Three tables and twenty chairs for gym events; replace worn batter's box at ballfield.

001 - General Fund
Parks and Recreation - Administration Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
57410-11	Salaries	128,089	152,778	66,453	168,567	168,567	168,567
57410-12	Overtime	2,508	2,500	1,329	3,000	3,000	3,000
57410-17	Shift Differential	1,955	2,500	1,210	3,020	2,500	2,500
Subtotal		132,552	157,778	68,992	174,587	174,067	174,067
Personnel Benefits							
57410-21	PERS	21,701	23,667	10,152	22,713	23,184	23,184
57410-22	Medicare	2,238	2,288	1,230	2,484	2,532	2,532
57410-23	Aetna	13,323	20,000	6,093	25,000	25,000	25,000
57410-24	Life Insurance	38	97	20	110	110	110
57410-25	Worker's Comp.	10,208	11,885	9,582	11,542	11,682	11,682
57410-26	ESD	1,531	1,578	842	1,712	1,746	1,746
57410-27	FICA	1,111	2,282	970	2,550	2,550	2,550
Subtotal		50,151	61,797	28,889	66,111	66,804	66,804
Supplies							
57410-31	Office Supplies	1,099	1,300	941	1,500	1,500	1,500
57410-32	Operating Supplies	2,003	2,500	2,217	3,000	3,000	3,000
57410-3201	Safety Supplies	250	250	136	250	250	250
57410-3203	Special Recreation	14,265	14,000	5,123	14,000	14,000	14,000
57410-3220	Op. Supplies-Parks	982	1,500	744	1,500	1,500	1,500
57410-33	Maintenance Supplies	5,838	8,000	6,378	8,000	8,000	8,000
57410-3320	Maint. Supplies-Parks	1,194	2,000	643	2,000	2,000	2,000
57410-34	Sm Tools/Equipment	3,365	2,500	2,151	3,000	3,000	3,000
57410-3420	Sm Tools/Equip-Parks	1,802	1,000	855	1,500	1,500	1,500
Subtotal		30,799	33,050	19,188	34,750	34,750	34,750

001 - General Fund
Parks and Recreation - Administration Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Services & Charges							
57410-41	Professional Services	-	-	-	-	-	-
57410-42	Communications	1,505	1,500	599	1,500	1,500	1,500
57410-43	Travel & Training	2,001	4,200	3,028	3,800	3,800	3,800
57410-44	Advertising	317	700	417	1,000	850	850
57410-45	Rentals/Leases	1,200	1,200	600	1,200	1,200	1,200
57410-4501	Vehicle Replacement	1,544	2,100	1,050	3,186	3,186	3,186
57410-47	Utilities	2,665	3,000	1,518	3,500	3,500	3,500
57410-48	Repair & Maintenance	2,241	1,600	444	1,600	1,600	1,600
57410-49	Miscellaneous	274	350	278	350	350	350
57410-4904	Gun Range				300	300	300
57410-4905	Haugen Rec. Area				4,000	4,000	4,000
57410-4920	Motor Pool	1,687	2,268	740	2,360	2,360	2,360
Subtotal		13,433	16,918	8,674	22,796	22,646	22,646
Operations & Maintenance Subtotal		226,935	269,543	125,743	298,244	298,267	298,267
Capital Outlays							
57410-6105	Site Dev.-Sandy Beach	11,274	5,000	27,345	-	-	-
57410-6106	Haugen Rec. Area	2,978	-	776	-	-	-
57410-6304	Mini-Park Improv.	637	-	-	-	-	-
57410-64	Machinery & Equipment		4,800	3,647	4,975	1,900	1,900
Subtotal		14,888	9,800	31,768	4,975	1,900	1,900
Parks & Rec Admin Total		241,823	279,343	157,511	303,219	300,167	300,167

001 - General Fund
Parks and Recreation - Administration Expenses

Account #	Description	Narrative
57410-11	Salaries & Wages	
	Park & Rec. Director	\$48,375 1 FTE - Full-time administration of recreation, parks, pool and campground
	Facility Attendant - Gym	\$60,288 2.67FTE - three, 29 hr/wk and one, 20 hr/wk to staff and clean Comm.Gym
	Park & Facility Maint.	\$29,445 .75 FTE - repair and maintenance of gym, pool, and all park facilities
	Recreation Fac. Supervisor	\$17,966 .5 FTE - supervision of gym facility, staff, and programs
	Facility Maint. Assistant	\$7,262 .25 FTE - 6 mo. seasonal, full-time maintenance assistant shared between Parks & Recreation and Building Maintenance Dept.
	Groundskeeper Assist.	\$3,631 .125 FTE - Laborer position for groundskeeping, shared between Parks & Recreation, Mt. View Manor, Public Works, and Harbor
	College Intern	\$1,600 400 hr. placement to coordinate program, initiate studies, assist Director
		\$168,567
57410-12	Overtime	call-out for maint and staff pay when gym facility is open on a holiday
57410-17	Shift Differential	contractual pay differential for evening shift
57410-21	PERS	Employer's contribution @ 13.99% of gross wage
57410-22	Medicare	Employer's contribution @ 1.45% of gross wage
57410-23	AETNA	\$479.71/mo. @ 100%, \$359.79/mo. @ PT 75%, \$239.87/mo. @ PT 50%
57410-24	Life Insurance	\$15.12/yr. per covered employee
57410-25	Worker's Comp.	7.66% of gross wage for all employees except Director @ 4.16%
57410-26	ESD	1% of gross wage for all employees
57410-27	FICA	6.2% for all probationary, temporary or less that 15hrs/wk employees
57410-31	Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57410-32	Operating Supplies	Cleaning supplies, paper towels, toilet paper, garbage bags, etc
57410-3201	Safety Supplies	Gloves, earplugs, goggles, MSDS supplies, etc.
57410-3203	Special Recreation	Funds for programs, special events, league expenses (offset by revenues)
57410-3220	Op. Supplies-Parks	Field chalk, garbage bags, TP, soap, cleaning supplies, etc.
57410-33	Maintenance Supplies	Filters, lightbulbs, floor refinishing, major/minor replacement
57410-3320	Maint. Supplies-Parks	Paint, lightbulbs, landscaping materials, equipment & facility maintenance
57410-34	Sm Tools/Equipment	Balls, nets, cleaning equipment, office needs, signage, etc.

001 - General Fund
Parks and Recreation - Administration Expenses

Account #	Description	Narrative
57410-3420	Sm Tools/Equip-Parks	Picnic tables, benches, field liner, brooms, rakes, etc. equipment
57410-41	Professional Services	Contracted services
57410-42	Communications	Telephone and mail
57410-43	Travel & Training	Dir. travel to ARPA Conference, Intern travel, First Aid & CPR staff training
57410-44	Advertising & Printing	Legal ads, job ads, gym passes, program promotion
57410-45	Rentals/Leases	Director car allowance
57410-4501	Vehicle Replacement	Dept. Pick-up replacement rate only
57410-47	Utilities	Garbage collection, sewer, water, electricity for park facilities
57410-48	Repair & Maintenance	Contract repair, copier maintenance
57410-49	Miscellaneous	Dues, subscriptions (i.e. NRPA, ARPA dues)
57410-4904	Gun Range	USFS Special Use Permit Fee, signage, etc.
57410-4905	Haugen Recreation Area	Maint. MOU, water deliveries, minor replacement
57410-4920	Motor Pool	Vehicle O. & M.
57410-64	Machinery & Equipment	3 tables & 20 chairs for gym events (\$900), replacement batter's box at ballfield (\$1000)

001 - General Fund
Parks and Recreation - Pool Expenses

Program Description					
The Parks & Recreation Department is responsible for the maintenance of the Melvin Roundtree Memorial Swimming Pool and for all public use operations.					
Goals					
The goal of the department is to provide a safe and well-maintained facility for the health and enjoyment of the community and offer a wide variety of programs to meet as many of the needs of the community as possible.					
Objectives					
To continue to upgrade the existing facility. To increase the number of trained staff available for lifeguard positions and continue to support the importance of ongoing inservice training and independent safety audits.					
Performance Indicators					
	Actual	Actual	Actual	Projected	Projected
	FY 93-94	FY 94-95	7/1-12/31/95	FY 95/96	FY 96/97
Swimming Pool Participation					
Community use	13,008	12,781	7,870	13,000	13,500
Swim Club use	14,185	12,985	5,425	13,500	14,000
School use	37,180	40,371	15,817	40,000	40,000
TOTALS	64,373	66,137	29,112	66,500	67,500

001 - General Fund
Parks and Recreation - Pool Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Salaries & Wages	49,455	66,322	24,923	72,317
Employee Benefits	15,942	18,036	9,543	18,150
Supplies	8,506	9,250	7,520	8,750
Services & Charges	5,115	3,400	1,421	4,650
Capital Outlay	-	-	-	1,850
Total Expenditures	79,019	97,008	43,407	105,717

Significant Budget Changes

None

Capital Outlay

Safety hoods for starting blocks; new vacuum; on-deck storage locker benches for fins, goggles, etc and to replace badly worn benches.

001 - General Fund
Parks and Recreation - Pool Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
57420-11	Salaries	47,553	63,272	23,899	68,747	68,747	68,747
57420-12	Overtime	666	1,000	316	1,000	1,000	1,000
57420-17	Shift Differential	1,237	2,050	708	2,570	2,570	2,570
Subtotal		49,455	66,322	24,923	72,317	72,317	72,317
Personnel Benefits							
57420-21	PERS	4,320	5,050	2,004	4,029	4,029	4,029
57420-22	Medicare	835	919	411	1,023	1,023	1,023
57420-23	Aetna	3,881	3,925	1,739	4,318	4,318	4,318
57420-24	Life Insurance	9	12	5	12	12	12
57420-25	Worker's Comp	4,395	5,168	4,167	5,480	5,480	5,480
57420-26	ESD	576	635	284	704	704	704
57420-27	FICA	1,924	2,327	934	2,584	2,584	2,584
Subtotal		15,942	18,036	9,543	18,150	18,150	18,150
Supplies							
57420-31	Office Supplies	100	250	152	250	250	250
57420-32	Operating Supplies	3,919	4,000	2,687	3,500	3,500	3,500
57420-33	Maintenance Supplies	3,623	4,000	3,774	4,000	4,000	4,000
57420-34	Sm Tools/Equipment	864	1,000	907	1,000	1,000	1,000
Subtotal		8,506	9,250	7,520	8,750	8,750	8,750
Services & Charges							
57420-41	Professional Services	-	-	-	1,000	1,000	1,000
57420-42	Communications	583	650	276	650	650	650
57420-43	Travel & Training	740	800	480	800	800	800
57420-44	Advertising & Printing	184	200	65	200	200	200

001 - General Fund
Parks and Recreation - Pool Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
57420-48	Repair & Maintenance	2,858	1,000	299	1,000	1,000	1,000
57420-49	Miscellaneous	750	750	300	1,000	1,000	1,000
Subtotal		5,115	3,400	1,421	4,650	4,650	4,650
Operations & Maintenance Subtotal		79,019	97,008	43,407	103,867	103,867	103,867
Capital Outlays							
57420-64	Machinery & Equipment				3,600	1,850	1,850
Subtotal		-	-	-	3,600	1,850	1,850
Parks & Rec Pool Total		79,019	97,008	43,407	107,467	105,717	105,717

001 - General Fund
Parks and Recreation - Pool Expenses

Account #	Description	Narrative
57420-11	Salaries & Wages	
	Lifeguard II	\$ 19,600 .87 FTE - up to five permanent, part-time (1809 hours annual total)
	Lifeguard I	\$12,651 .7 FTE - up to five permanent, part-time (1445 hours annual total)
	Cashier	\$8,715 .65 FTE - up to three permanent, part-time (1345 hours annual total)
	Recreation Fac. Supervisor	\$17,966 .5 FTE - supervision of pool facility, staff, and programs
	Park & Facility Maint.	\$9,815 .25 FTE - repair and maintenance of gym, pool, and all park facilities
		\$68,747
57420-12	Overtime	Call-out for maint. and staff pay when pool facility is open on a holiday
57420-13	Shift Differential	Contractual pay differential for evening shift
57420-21	PERS	Employer's contribution @ 13.99% of gross wage
57420-22	Medicare	Employer's contribution @ 1.45% of gross wage
57420-23	AETNA	\$479.71/mo. @ 100%, \$359.79/mo. @ 75%, \$239.87/mo. @ 50%
57420-24	Life Insurance	\$15.12/yr. per covered employee
57420-25	Worker's Comp	7.66% of gross wage for all except Lifeguards @ 7.92%
57420-26	ESD	1% of gross wage for all employees
57420-27	FICA	6.2% for all probationary, temporary or less than 15hrs/wk employees
57420-31	Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57420-32	Operating Supplies	Pool chemicals, test kits, gas chlorine, cleaning supplies, paper products
57420-33	Maintenance Supplies	Filters, light bulbs, major/minor replacement
57420-34	Sm tools/Equipment	Water test equipment, kickboards, safety signs
57420-41	Professional Services	Water sample tests at Psg. Medical Center (ADEC requirement)
57420-42	Communications	Telephone, chlorine leak auto-dialer, and mail
57420-43	Travel & Training	Lifeguard licensing, First Aid/CPR staff training
57420-44	Advertising & Printing	Legal ads, job ads, pool passes, program promotion
57420-48	Repair & Maintenance	Contract repair; sprinkler/fire inspection alarm system
57420-49	Miscellaneous	Ellis & Assoc. annual client fee, two annual safety audits
57420-64	Machinery & Equipment	Safety hoods for starting blocks (\$600); new vacuum (\$750); on-deck storage locker benches for fins, goggles, etc and to replace badly worn benches (\$500)

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Program Description
The Parks & Recreation Department is responsible for the operation and maintenance of the Tent City Campground
Goals
To provide a safe and affordable resident camping facility for transient workers
Objectives
To continue to upgrade the facility by improving main shelter area, and repairing/replacing tent pads and boardwalk To provide consistent management enforcement of rules and regulations
Performance Indicators
Operating expenses continue to balance with revenue (excluding Capital Outlay)

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Expenditures	Prior Year	Current Year	Year To Date	Proposed Budget
	Actual FY 94/95	Budget FY 95/96	12/31/95	FY 96/97
Salaries & Wages	20,705	19,272	14,749	21,826
Employee Benefits	7,248	7,574	4,939	8,303
Supplies	3,264	3,100	511	2,600
Services & Charges	6,351	7,050	5,746	8,550
Capital Outlay	5,000	-	-	5,000
Total Expenditures	42,569	36,996	25,945	46,279

Significant Budget Changes

Capital Outlay

Materials and labor to repair or replace decking and framing on tent pads . Original boardwalk replaced as funds allow.

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
57430-11	Salaries	15,526	16,012	9,028	16,406	16,406	16,406
57430-12	Overtime	4,945	3,000	5,509	5,000	5,000	5,000
57430-17	Shift Differential	234	260	212	420	420	420
Subtotal		20,705	19,272	14,749	21,826	21,826	21,826
Personnel Benefits							
57430-21	PERS	3,464	2,891	2,136	3,053	3,053	3,053
57430-22	Medicare	319	280	232	316	316	316
57430-23	Aetna	2,059	2,617	1,030	2,878	2,878	2,878
57430-24	Life Insurance	6	16	3	16	16	16
57430-25	Worker's Comp	1,185	1,577	1,271	1,672	1,672	1,672
57430-26	ESD	214	193	156	218	218	218
57430-27	FICA	-	-	111	150	150	150
Subtotal		7,248	7,574	4,939	8,303	8,303	8,303
Supplies							
57430-31	Office Supplies	135	100	21	100	100	100
57430-32	Operating Supplies	2,138	1,500	466	1,500	1,500	1,500
57430-33	Maintenance Supplies	859	1,000	24	750	750	750
57430-34	Sm Tools/Equipment	132	500	-	250	250	250
Subtotal		3,264	3,100	511	2,600	2,600	2,600
Services & Charges							
57430-44	Advertising & Printing	-	50	-	50	50	50
57430-45	Rentals/Leases	600	600	350	600	600	600

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
57430-47	Utilities	5,269	6,000	5,396	7,500	7,500	7,500
57430-48	Repair & Maintenance	481	400	-	400	400	400
Subtotal		6,351	7,050	5,746	8,550	8,550	8,550
Operations & Maintenance Subtotal		37,569	36,996	25,945	41,279	41,279	41,279
Capital Outlays							
57430-6105	Site Development	5,000	-	-	10,000	5,000	5,000
Subtotal		5,000	-	-	10,000	5,000	5,000
Parks & Rec Tent City Total		42,569	36,996	25,945	51,279	46,279	46,279
PARKS & RECREATION SUBTOTAL		241,823	279,343	157,511	299,084	300,167	300,167
SWIMMING POOL SUBTOTAL		79,019	97,008	43,407	105,640	105,717	105,717
TENT CITY CAMPGROUND SUBTOTAL		42,569	36,996	25,835	51,279	46,279	46,279
PARKS & RECREATION TOTAL		363,410	413,347	226,753	456,003	452,163	452,163

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account #	Description	Narrative
57430-11	Salaries & Wages Campground Manager	\$16,406 .5 FTE - 6 month, seasonal, full-time position
57430-12	Overtime	Seven day a week supervision of campground by manager requires minimum four (4) hrs/day, each "weekend" day
57430-17	Shift Differential	Contractual pay differential for evening shift
57430-21	PERS	Employer's contribution @ 13.99% of gross wage
57430-22	Medicare	Employer's contribution @ 1.45% of gross wage
57430-23	AETNA	\$479.71/month @ 100% (full-time)
57430-24	Life Insurance	\$15.12/yr. per covered employee
57430-25	Worker's Comp	7.66% of gross wage
57430-26	ESD	1% of gross wage
57430-27	FICA	6.2% for temporary workers during manager leave
57430-31	Office Supplies	Receipt books, paper, pens, etc
57430-32	Operating Supplies	Toilet paper, cleaning supplies, firewood
57430-33	Maintenance Supplies	Light bulbs, paint, major/minor replacement
57430-34	Sm Tools/Equipment	Woodchopping tools, trash cans, rakes, brooms, etc
57430-44	Advertising & Printing	Job ads, notices, etc
57430-45	Rentals/Leases	Car allowance for manager
57430-47	Utilities	Electricity for lights and water heater, water, sewer, garbage
57430-48	Repair & Maintenance	Contract repair; electrical, plumbing etc.
57430-6105	Site Development	Materials and labor to repair or replace decking and framing on one-half of original tent pads (15). Original boardwalk replaced as funds allow.

001 - General Fund
Non-Departmental Expenses

Program Description

This budget provides funding for general, city-wide support functions which are not solely applicable to any specific department.

001 - General Fund
Non-Departmental Expenses

Expenditures	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Personnel	3,604	3,500	573	3,500
Supplies	9,112	8,500	1,474	8,500
Services and Charges	139,641	203,300	144,263	188,196
Interfund Transfers	1,573,050	2,490,881	1,189,357	982,392
Capital Outlay	-	-	-	
Total Expenditures	1,725,407	2,706,181	1,335,667	1,182,588

Significant Budget Changes

Capital Outlays

001 - General Fund
Non-Departmental Expenses

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Personnel							
57610 19 01	Safety/Incentive Program	3,631	3,500	381	3,500	3,500	3,500
Subtotal		3,631	3,500	381	3,500	3,500	3,500
Personnel Benefits							
57610 21	PERS	(27)	-	(3)	-	-	-
57610 27	FICA	-	-	195	-	-	-
Subtotal		(27)	-	192	-	-	-
Supplies							
57610 31	Office Supplies	2,095	1,500	-	1,000	1,000	1,000
57610 32	Operating Supplies	6,854	7,000	1,081	7,000	7,000	7,000
57610 34	Small Tools/Equipment	163	-	393	500	500	500
Subtotal		9,112	8,500	1,474	8,500	8,500	8,500
Services & Charges							
57610 41	Professional Services	16,286	25,000	9,385	25,000	25,000	25,000
57610 4107	Alcohol and Drug Testing	-	10,000	-	10,000	10,000	10,000
57610 42	Communications	205	300	83	300	300	300
57610 43	Travel & Training	-	-	794	1,000	1,000	1,000
57610 44	Advertising & Printing	206	-	453	500	500	500
57610 45	Rentals/Leases	208	2,500	280	500	500	500
5761- 46	Insurance/Property	37,075	40,000	39,385	40,083	40,083	40,083
57610 4601	Insurance/Liability	40,182	75,000	58,215	60,213	60,213	60,213
57610 4604	Errors/Omissions	8,400	11,000	8,100	8,500	8,500	8,500
57610 4605	Bonds	1,500	2,000	-	1,600	1,600	1,600
57610 4606	Brokers Fee	18,953	17,000	18,780	19,000	19,000	19,000
57610 47	Utilities	13,982	15,000	7,581	16,000	16,000	16,000
57610 48	Repairs/Maintenance	844	5,000	1,089	5,000	5,000	5,000
57610 49	Miscellaneous	811	500	118	500	500	500
57610 4904	Target Range	989	-	-	-	-	-
Subtotal		139,641	203,300	144,263	188,196	188,196	188,196

001 - General Fund
Non-Departmental Expenses

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
Operations Subtotal		152,357	215,300	146,310	200,196	200,196	200,196
Interfund Transfers							
58710 52	Water Fund-Cabin Creek	-	500,000	500,000	-	-	-
58710 54	Sanitation Fund-Baler	-	220,000	-	-	-	-
59710 01	General Fund	466,067	561,883	200,000	-	-	-
59710 03	Debt Service	956,782	938,548	459,857	637,827	637,827	637,827
59710 52	Water Fund-Scow Bay	-	145,100	-	-	-	-
59710 55	Port Authority	5,000	-	-	-	-	-
59710 57	Elderly Housing Fund	21,569	13,200	-	16,000	16,000	16,000
59710 57	Senior Center	3,000	3,000	-	3,000	3,000	3,000
59710 58	Motor Pool	-	14,500	14,500	-	-	-
59710 58 01	Building Maintenance	120,632	66,300	15,000	203,410	52,565	77,565
59710 59 08	Geographic Information Systems	-	28,350	-	37,500	37,500	37,500
59710 06 08	Cap.Proj./Scow Bay Water	-	-	-	47,000	47,000	47,000
59710 06 03	Cap.Proj./Hospital Complex Streets	-	-	-	113,500	113,500	113,500
59710 06 19	Cap.Proj./Paving Project	-	-	-	20,000	20,000	20,000
59710 06 29	Cap.Proj./Scow Bay Fire Additions	-	-	-	30,000	30,000	30,000
Subtotal		1,573,050	2,490,881	1,189,357	1,108,237	957,392	982,392
Subtotal		1,725,407	2,706,181	1,335,667	1,308,433	1,157,588	1,182,588
Capital Outlays							
57610 64	Machinery/Equipment	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
Non-Departmental Total		1,725,407	2,706,181	1,335,667	1,308,433	1,157,588	1,182,588

001 - General Fund Non-Departmental Expenses

Account #	Description	Narrative
57610 1901	Personnel	Safety/Incentive Program
57610 21	PERS	State Public Employees Retirement System
57610 27	FICA	Social Security Contribution
57610 31	Office Supplies	Main copier supplies
57610 32	Operating Supplies	Municipal building heating fuel
57610 34	Small Tools/Equipment	Miscellaneous small tools/equipment
57610 41	Professional Services	Municipal building janitorial services
57610 4107	Drug Testing	Mandatory drug testing
57610 42	Communications	Emergency telephone in municipal building elevator
57610 43	Travel & Training	Local training and materials
57610 44	Advertising & Printing	
57610 45	Rentals/Leases	Lease of parking space/PFI
57610 46	Insurance/Property	Includes computer hardware, software, valuable papers, impound lot, boilers
57610 4601	Insurance/Liability	General liability, ambulance malpractice, jail, volunteer firemen's accident
57610 4604	Errors/Omissions	Public officials liability
57610 4605	Bonds	Treasurer fidelity bond
57610 4606	Broker's Fee	Insurance management
57610 47	Utilities	Municipal building water, sewer, electric and refuse)
57610 48	Repairs/Maintenance	Main copier repair and maintenance
57610 49	Miscellaneous	Unanticipated expenses
57610 4904	Target Range	Operations grant
58710 52	Water Fund	Cabin Creek Water Reservoir
58710 54	Sanitation Fund	Solid Waste Baler
59710 01	General Fund	Operations
59710 03	Debt Service	General Obligation bond payments
58710 52	Water Fund	Scow Bay Water Project
59710 55	Port Authority	Refuse subsidy
59710 57	Elderly Housing Fund	Building maintenance projects
59710 57	Senior Center	Operations
59710 58	Motor Pool	Sidewalk snow blower
59710 5801	Building Maintenance	Building maintenance projects
59610 5908	Geographic Information Systems	City wide mapping system
59710 0608	Capital Projects	Scow Bay Water Project
59710 0603	Capital Projects	Hospital Complex Streets Improvements
59710 0619	Capital Projects	Paving Project
59710 0629	Capital Projects	Scow Bay Fire Hall Substation Additions

401 - Enterprise Fund
Electric Utility

Program Description

The electric utility is responsible for the establishment of reliable electric service to the community at a reasonable rate.
The electric utility operates and maintains a hydro project at Blind Slough, diesel generation plant and a electrical distribution system.

Goals

To provide the safest, most cost-effective electrical service to our customers.
To coordinate with TBPC the operation and maintenance of the Tyee Project and transmission lines.
Investigate with TBPC other alternate sources of generation for the Petersburg/Wrangell area.
As a member of the 4 dam pool committee, to investigate alternatives to lowering the wholesale rate cost of power purchased.

Objectives

Continue to upgrade the electrical distribution system to 24940/14400V
Continue to train employees to meet other agency's requirements.
Continue to work towards keeping the wholesale power rate reasonable.
Continue to work for reliable power from the Tyee Project, through the Project Management Committee.

Performance Indicators

Employee quarterly safety training per Integrity Services Proposal
Begin the 10 year process of the major relicensing Crystal Lake Dam Project FERC #201,
Begin the Tyee transmission line upgrade to increase the power line reliability to Petersburg.
Upgrade PMP&L distribution to 24,900v .
Continue good working relationship with TBPC and PMC.

401 - Enterprise Fund
Electric Utility Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Charges for Services	3,489,952	3,401,622	1,935,055	3,382,324
Miscellaneous Revenues	130,587	46,500	52,805	82,500
Total Revenues	3,620,539	3,448,122	1,987,860	3,464,824
Expenditures				
Salaries & Wages	627,200	630,914	321,820	642,198
Employee Benefits	170,112	176,090	87,777	175,496
Supplies	50,323	252,216	161,179	287,800
Services & Charges	308,778	306,032	137,380	371,549
Power Purchase	1,862,091	1,628,935	757,510	1,510,000
Capital Outlays	186,191	167,225	94,530	186,500
Debt Service	29,374	75,350	13,560	75,000
Expenditures Subtotal	3,234,070	3,236,762	1,573,757	3,248,543
Interfund Transfers	3,300	659,563	0	490,204
Total Expenditures	3,237,370	3,896,325	1,573,757	3,738,747
Current Revenues	3,620,539	3,448,122	1,987,860	3,464,824
Current Expenditures	3,234,070	3,236,762	1,573,757	3,248,543
Net Transfers In or (Out)	-3,300	-659,563	0	-490,204
Net Gain or Loss	383,169	-448,203	414,103	-273,923
Beginning Cash Reserve	1,778,829	1,368,050	2,161,998	1,406,475
Ending Cash Reserve	2,161,998	770,553	1,406,475	1,132,552

Significant Budget Changes

Capital Outlays

Inventory Purchases (see narrative)

401 - Enterprise Funds
Electric Utility Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Services							
32200 04	Dept. of Energy	0	0	4,080	0	0	0
32200 11	Electrical Permits	910	1,000	1,873	1,000	1,000	1,000
34411 10	Residential Sales	1,113,490	1,100,000	572,966	1,115,000	1,115,000	1,115,000
34411 20	Commercial Sales	549,358	525,000	281,678	550,000	550,000	550,000
34411 30	Industrial Sales	1,398,300	1,400,000	888,214	1,400,000	1,400,000	1,400,000
34411 40	Local Street Lighting	38,583	38,500	19,292	38,500	38,500	38,500
34411 60	Tyee Adjustment Chgs	204,272	182,400	76,535	126,000	126,000	126,000
34411 70	State Street Lighting	17,008	17,850	8,500	17,850	17,850	17,850
34411 80	Harbor Sales	117,495	120,000	56,847	115,000	115,000	115,000
34412 30	Electrical Connect Fee	36,614	2,500	11,611	5,000	5,000	5,000
34412 40	Pole Rental	13,872	13,872	13,384	13,874	13,874	13,874
34412 50	Other Utility Revenues	50	500	75	100	100	100
Subtotal		3,489,952	3,401,622	1,935,055	3,382,324	3,382,324	3,382,324
Miscellaneous							
34413	Utility Contract Work	9,818	5,000	31,826	5,000	5,000	5,000
36600 10	Interest Earned	118,162	40,000	18,498	75,000	75,000	75,000
36000 90	Miscellaneous Rev.	2,606	1,500	2,481	2,500	2,500	2,500
Miscellaneous		130,587	46,500	52,805	82,500	82,500	82,500
Current Revenues Total		3,620,539	3,448,122	1,987,860	3,464,824	3,464,824	3,464,824

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Actual	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
Salaries & Wages							
50110 11	Salaries	616,481	585,691	292,097	596,091	596,091	596,091
50110 12	Overtime	10,719	45,123	29,634	46,007	46,007	46,007
50110 17	Shift Differential	-	100	89	100	100	100
Subtotal		627,200	630,914	321,820	642,198	642,198	642,198
Personnel Benefits							
50110 2100	PERS	100,185	94,622	46,125	89,830	89,830	89,830
50110 2200	Medicare	2,585	9,147	1,301	9,310	9,310	9,310
50110 2300	Aetna	34,483	41,853	18,076	40,439	40,439	40,439
50110 2400	Life Insurance	125	165	64	165	165	165
50110 2500	Workmans Comp.	26,255	23,045	18,579	20,575	20,575	20,575
50110 26,27	ESC & FICA	6,479	7,258	3,632	15,177	15,177	15,177
Subtotal		170,112	176,090	87,777	175,496	175,496	175,496
Supplies							
50110 30	Office Supplies	7,528	9,000	1,693	9,000	9,000	9,000
50130,40	Power Production	26,500	163,500	116,113	201,000	201,000	201,000
50172-80	Power Distribution	16,295	79,716	43,373	77,800	77,800	77,800
Subtotal		50,323	252,216	161,179	287,800	287,800	287,800
Services & Charges							
50110 41	Professional Services	40,725	75,000	11,922	80,000	80,000	80,000
50110 42	Communications	5,611	5,500	2,472	7,000	7,000	7,000
50110 43	Travel & Training	16,419	20,000	-	20,000	20,000	20,000
50110 44	Advertising & Printing	1,875	1,500	196	1,500	1,500	1,500
50110 45	Vehicle Replacement	27,564	27,500	13,746	78,779	78,779	78,779
50110 46	Insurance-property	25,416	27,000	26,727	22,857	22,857	22,857
50110 4601	Insurance-liability	23,101	23,000	18,952	19,533	19,533	19,533
50110 47	Utilities	2,438	3,500	1,211	4,000	4,000	4,000
50110 48	Repair & Maintenance	3,740	5,500	2,830	5,000	5,000	5,000

401 - Enterprise Fund
Electric Utility Expenditures

Account		Actual	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
50110 49	Miscellaneous	(516)	1,000	-	1,500	1,500	1,500
50110 4910	Overhead Charges	96,624	89,316	44,658	84,780	84,780	84,780
50110 4920	Motor Pool Charges-O&M	22,761	27,216	14,667	46,600	46,600	46,600
50120 40	Cust. Acct. Serv./Chgs.	6,984	17,500	862	18,000	18,000	18,000
50130,40 40	Power Production Srv/Chgs	31,041	55,000	11,579	42,500	42,500	42,500
50172-80 40	Power Distribution Srv/Chg	4,995	35,100	4,268	11,650	11,650	11,650
Subtotal		308,778	306,032	137,380	371,549	371,549	371,549
Power Purchase Costs							
50150 5101	Power Purchase Cost	1,273,166	920,000	358,194	740,000	740,000	740,000
50150 5102	Wrangell/TBPC Net Billable	538,292	644,745	364,652	700,000	700,000	700,000
50150 5103	Non Billable TBPC Exp.	39,148	39,190	21,458	50,000	50,000	50,000
50150 5104	Psbg Net Billable Exp.	11,485	15,000	8,550	10,000	10,000	10,000
50150 5105	Divestiture Billable Expense	-	10,000	4,657	10,000	10,000	10,000
Subtotal		1,862,091	1,628,935	757,510	1,510,000	1,510,000	1,510,000
Operations & Maintenance Subtotal		3,018,504	2,994,187	1,465,666	2,987,043	2,987,043	2,987,043
Capital Outlays							
50110 6403	Poles, Towers, Fixtures	22,436	10,000	10,506	25,000	25,000	25,000
50110 64 04	OH Conductor, Devices	7,401	3,000	2,235	8,000	8,000	8,000
50110 6405	Urg. Conduit, Etc.	30,306	17,500	24,477	30,000	30,000	30,000
50110 6406	Urg. Conductor, Devices	10,300	15,000	17,533	30,000	30,000	30,000
50110 6407	Line Transformers	30,254	27,000	2,572	25,000	25,000	25,000
50110 6408	Services	26,984	20,000	11,439	28,000	28,000	28,000
50110 6409	Meters	31,569	8,000	5,428	10,000	10,000	10,000
50110 6412	St. Lights & Signals	-	1,000	-	1,000	1,000	1,000
50110 6451	Office Furniture & Equip.	7,870	35,000	4,688	15,000	15,000	15,000
50110 6454	Tools, shop & Garage	3,959	7,500	3,220	7,000	7,000	7,000
50110 6455	Laboratory Equipment	2,935	8,500	-	5,000	5,000	5,000
50110 6457	Communication Equipment	-	2,500	208	2,500	2,500	2,500

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
50110 6543	Diesel Radiators	12,177	12,225	12,223	-	-	-
Subtotal		186,191	167,225	94,530	186,500	186,500	186,500
Debt Service							
50110 71	Principal	-	40,350	-	49,048	49,048	49,048
50110 72	Interest	29,374	35,000	13,560	25,952	25,952	25,952
Debt Subtotal		29,374	75,350	13,560	75,000	75,000	75,000
Interfund Transfers							
59710 58	Motor Pool	-	9,000	-	-	-	-
59710 5908	GIS Mapping	3,300	10,432	-	91,700	91,700	91,700
59710 06 16	Cap Proj S. Harbor Electrical				229,800	229,800	229,800
59710 06 62	Cap Proj Auto Load Control		143,560				
59710 06 73	Cap Proj 24.9 KV Line Upgrade		51,747		124,829	124,829	124,829
59710 06 80	Cap Proj Equip Storage Bldg		444,824		43,875	43,875	43,875
Subtotal		3,300	659,563	-	490,204	490,204	490,204
Expenditures Total		3,237,370	3,896,325	1,573,757	3,738,747	3,738,747	3,738,747

401 - Electric Fund
Expense Narrative

Account #	Description	Narrative
Salaries & Wages		
50110 11	Superintendent	72,961
	Line Foreman	65,104
	Lineman - 3	170,290
	Groundman/operator	38,958
	Electrician/operator	62,712
	Mechanic/operator	58,698
	Office mgr	56,930
	Meter Reader	33,342
	Supt.sec./Service represent.	38,345
		597,340
50110 12	Overtime	PMP&L overtime budgeted 5% of admin.(3), 10% outside crews (8)
50110 17	Shift differential	Shift differential pay for operators during scheduled generation activities
Personnel Benefits		
50110 2100	PERS	Retirement fund contributions, 13.99% of gross wages
50110 2200	Medicare	Medicare Contribution, 1.45% of gross wages
50110 2300	AETNA	Health insurance contribution, F/Y96 + 10%
50110 2400	Life Insurance	Life insurance \$15.12 per employee
50110 2500	Workmans Comp.	Workmans compensation contribution, 4.08%, .56%-office employees
50110 2600	ESD	State unemployment contribution, 1% of gross wages
50110 2700	FICA	Social Security contribution, 6.2%
Supplies		
50110 30	Office Supplies	Paper, pens, forms, copy paper, computer disks, cleaning supplies
50130,40	Power Production Supplies	Blind Slough, Diesel Plant O&M supplies, diesel Fuel, cat mufflers
50172-80	Power Distribution Supplies	Distribution Line & Plant O&M supplies
Services & Charges		
50110 41	Professional Services	Professional Services, audit, surveyors and engineering services, attorney fees
50110 42	Communications	Communication, telephone and mailing expenses.
50110 43	Travel & Training	Ruralite Services, Integrity Technical Service quarterly OSHA & Safety Meetings; FERC relicensing

401 - Electric Fund
Expense Narrative

Account #	Description	Narrative
50110 44	Advertising & Printing	Printing & Advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (submitted by motor pool).
50110 46	Insurance-property	Property Insurance costs for the Electric Utility.
50110 4601	Insurance-liability	Liability Insurance cost for the Electric Utility, including Crystal Lake dam
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility..
50110 48	Repair & Maintenance	Maintenance & service contracts with Radix and Xerox.
50110 49	Miscellaneous	Miscellaneous Expenses, street decorations and supplies.
50110 4910	Overhead Charges	94/95 Electrical sales of \$3,507,079 less 94/95 Power Purchase costs of \$1,811,458*05%
50110 4920	Motor Pool Charges-O&M	Motor pool O&M, costs of insurance, gas, oil, parts, freight.
50120 40	Cust. Acct. Serv./Chgs.	Billing Program modifications by CWS, bad debt write-offs
50130,40 40	Power Production Srv/Chgs	Blind Slough Hydro-land fees, communication rentals, FERC inspections, dam survey
50172-80 40	Power Distribution Srv/Chg	Diesel Plant - Oil & anti-freeze sample tests, engine & generator inspections
Power Purchase Costs		
50150 5101	Power Purchase Cost	Tyee purchase less net billable expenses, 22,500mwh purchased at \$.064
50150 5102	Wrangell/TBPC Net Billable	Tyee net billable Thomas Bay Comm. O&M expenses, 22,500mwh
50150 5103	Non Billable TBPC Exp.	Thomas Bay Commission non billable O&M expenses
50150 5104	Psbg Net Billable Exp.	PMP&L net billable expenses
50150 5105	Divestiture Billable Expense	Divestiture Expenses net billable
Capital Outlays		
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 64 04	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults .
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable .
50110 6407	Line Transformers	Line Transformers, fuse holders, lighting arresters, capacitors.
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit, for service
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations
50110 6451	Office Furniture & Equip.	Office furniture and equipment, copier for billing, auto-cad program & computer
50110 6454	Tools, shop & Garage	Shop and garage tools and equipment, chargers, air compressor, sand blaster,
50110 6455	Laboratory Equipment	Laboratory Equipment, 3 phase meter testing equipment, voltage & frequency recorder
50110 6457	Communication Equipment	Communication Equipment, cables, radios for vehicles, upstairs base radio.

401 - Electric Fund
Expense Narrative

Account #	Description	Narrative
50110 6543	Diesel Radiators	New Radiators for EMD20 - COMPLETED FY96
Debt Service		
50110 71	Principal	Note payable to State of Alaska, final payment 2005., Crystal Lake Dam upgrade
50110 72	Interest	Interest payable on above note to Alaska
Interfund Transfers		
59710 58	Motor Pool	Vehicle replacement
59710 5908	GIS Mapping	Geographic Information Mapping System
59710 06 16	Capital Project	South Harbor Electrical Upgrade
59710 06 62	Capital Project	Auto Load Control
59710 06 73	Capital Project	24.9KV Line Upgrade
59710 06 80	Capital Project	Equipment Storage Building

402 Enterprise Fund
Water Utility Fund

Program Description		
The purpose of the Water Fund is to provide accounting for costs associated with the collection, treatment and distribution of potable water to the community.		
The Water Utility operates and maintains the reservoir, dam, treatment plant and distribution system. The Water Department also install new services, maintains meters and monitors water quality parameters.		
Goals		
To provide both the residential and industrial community with an adequate supply of water which meets or exceeds water quality standards at rates which allow the utility to operate within acceptable financial parameters.		
Objectives		
Make additions and upgrade the water main on N. Second St., Dolphin to Haugen Drive Implement Argus Maintenance Software Replace water shutoff boxes on Fram Street, First to Second Remove or abandon in place asbestos concrete pipelines Comply with State and Federal water quality requirements. Upgrade water main from First to Second on Gjoa St. Replace service lines on Excel Street, First to Second. Maintenance items include meter replacements and various service box replacement city wide.		
Performance Indicators		
	Actual FY 96	Projected FY 97
EPA/DEC Drinking Water Criteria met	Yes	Yes
Water Loss, %	9.5%	<10%
Staffed w/certified personnel	Yes	Yes
Asbestos/concrete pipe replaced or abandoned (ft.)	3,831	

402 Enterprise Fund
Water Utility Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Charges for Services	424,343	440,850	281,133	515,920
Miscellaneous Revenues	54,995	31,500	15,682	9,500
Total Revenues	479,338	472,350	296,815	525,420
Expenditures				
Salaries & Wages	159,465	169,705	79,006	177,125
Employee Benefits	44,968	53,893	27,172	51,240
Supplies	118,308	126,000	103,366	106,000
Services & Charges	102,483	115,490	38,458	80,249
Capital Outlays	25,143	65,000	8,274	45,000
Debt Service	30,000	49,500	49,500	47,500
Expenditures Subtotal	480,367	579,588	305,776	507,114
Interfund Transfers	63	37,157	-	35,800
Total Expenditures	480,430	616,745	305,776	542,914
Current Revenues	479,338	472,350	296,815	525,420
Current Expenditures	480,367	579,588	305,776	507,114
Net Transfers In or (Out)	(63)	(37,157)	-	(35,800)
Net Gain or Loss	(1,092)	(144,395)	(8,961)	(17,494)
Beginning Cash Reserve	(26,972)	39,470	(28,064)	115,262
Ending Cash Reserve	(28,064)	(104,925)	115,262	97,768

Significant Budget Changes

Includes the addition of a meter maintenance worker to fully realize revenues due.
Does not include Public Works maintenance labor.

402 Enterprise Fund
Water Utility Revenues

Account #	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Services							
34100 90	Miscellaneous Admin Charges	660	100	311	500	500	500
34411 10	Residential Sales	206,497	198,875	106,740	214,145	214,145	214,145
34411 20	Commercial Sales	217,187	241,875	174,082	301,275	301,275	301,275
Subtotal		424,343	440,850	281,133	515,920	515,920	515,920
Miscellaneous							
34412 30	Other Operating Revenue	4,464	1,500	910	2,500	2,500	2,500
34413 10	Water Delivery	7,055	5,000	1,426	2,500	2,500	2,500
36000 10	Interest Earned	43,448	25,000	13,346	4,500	4,500	4,500
36000 90	Miscellaneous Revenues	29	-	-	-	-	-
Subtotal		54,995	31,500	15,682	9,500	9,500	9,500
Current Revenues Total		479,339	472,350	296,815	525,420	525,420	525,420

402 Enterprise Fund Water Utility Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
50220 11	Regular Pay	135,911	160,416	71,550	164,839	164,839	164,839
50220 1101	P.W. Maint. Pay	10,397	-	75	-	-	-
50220 12	Overtime Pay	13,157	9,289	7,381	12,286	12,286	12,286
Subtotal		159,465	169,705	79,006	177,125	177,125	177,125
Personnel Benefits							
50220 2100	Pension	24,745	25,456	10,946	24,780	24,780	24,780
50220 2200	Medicare	915	2,461	639	2,568	2,568	2,568
50220 2300	Health Insurance	11,819	14,510	5,903	14,689	14,689	14,689
50220 2400	Life Insurance	39	45	19	76	76	76
50220 2500	Workers' Comp	5,400	9,368	7,553	6,122	6,122	6,122
50220 2600	Unempl Expense	1,609	1,696	937	1,771	1,771	1,771
50220 27	FICA	441	357	1,175	1,234	1,234	1,234
Subtotal		44,968	53,893	27,172	51,240	51,240	51,240
Supplies							
40220 31	Office Supplies	1,114	1,000	970	1,000	1,000	1,000
40220 32	Operating Supplies	100	1,000	-	500	500	500
40220 3201	Safety Supplies	448	1,000	540	1,500	1,500	1,500
40220 3202	Supplies - Plant	83,478	63,000	61,746	69,000	69,000	69,000
40220 33	Distribution Maintenance	19,937	50,000	10,445	25,000	25,000	25,000
40220 3301	Plant Maintenance	5,408	7,500	5,811	6,500	6,500	6,500
50220 34	Small Tools/Equipment	3,863	2,500	2,945	2,500	2,500	2,500
50220 35	Inventory	3,959	-	20,908	-	-	-
Subtotal		118,308	126,000	103,366	106,000	106,000	106,000
Services & Charges							
50220 41	Professional Services	38,886	45,300	2,439	5,000	5,000	5,000
50220 4105	Legal Services	38	-	-	-	-	-
50220 42	Communication	2,042	2,000	1,099	2,000	2,000	2,000
50220 43	Travel & Training	4,836	3,500	2,157	3,500	3,500	3,500
50220 44	Adver/Printing	805	1,500	120	1,000	1,000	1,000
50220 45	Rentals/Leases	2,422	1,500	1,301	1,700	1,700	1,700

402 Enterprise Fund Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
50220 4501	Vehicle Replacement	4,550	7,500	3,744	10,957	10,957	10,957
50220 46	Insurance - Property	3,409	3,500	3,566	3,660	3,660	3,660
50220 4601	Insurance - Liability	1,966	2,250	695	724	724	724
50220 4605	Bonds	385	400	385	400	400	400
50220 47	Utilities	11,549	10,000	5,401	10,000	10,000	10,000
50220 48	Repairs & Maintenance	3,422	5,000	1,672	3,000	3,000	3,000
50220 49	Miscellaneous	616	1,500	1,181	1,000	1,000	1,000
50220 4910	Overhead Charges	19,512	19,200	9,600	21,768	21,768	21,768
50220 4918	Water Delivery	1,052	1,000	380	500	500	500
50220 4920	Motor Pool Charges	6,993	11,340	4,719	15,040	15,040	15,040
Subtotal		102,483	115,490	38,458	80,249	80,249	80,249
Operations & Maintenance Subtotal		425,224	465,088	248,001	414,614	414,614	414,614
Interfund Transfers							
59710 58	Motor Pool	-	25,000	-	-	12,500	12,500
59710 5801	Building Maintenance	63	1,725	-	8,300	8,300	8,300
59710 5908	GIS Mapping	-	10,432	-	15,000	15,000	15,000
Subtotal		63	37,157	-	23,300	35,800	35,800
Capital Outlays							
50220 64	Machinery & Equipment	16,244	25,000	1,096	20,000	20,000	20,000
50220 6401	Other Equipment	-	5,000	3,363	-	10,000	10,000
50220 6409	Meters	8,899	10,000	3,815	10,000	10,000	10,000
50220 6456	Plant Equipment	-	25,000	-	5,000	5,000	5,000
Subtotal		25,143	65,000	8,274	35,000	45,000	45,000
Debt Service							
50220 71	Principal	-	20,000	20,000	20,000	20,000	20,000
50220 72	Interest	30,000	29,500	29,500	27,500	27,500	27,500
Subtotal		30,000	49,500	49,500	47,500	47,500	47,500
Expenditures Total		480,430	616,745	305,775	520,414	542,914	542,914

402 Enterprise Fund
Water Utility Narrative

Account #	Description	Narrative																					
		FTE																					
50220 11	Regular Pay	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Superintendent</td> <td style="width: 10%; text-align: center;">.5</td> <td style="width: 50%; text-align: right;">\$28,222.00</td> </tr> <tr> <td>Senior Operator</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$45,968.00</td> </tr> <tr> <td>Utility Worker</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$41,382.00</td> </tr> <tr> <td>Water Distrib System Operator</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$26,878.00</td> </tr> <tr> <td>Secretary</td> <td style="text-align: center;">.5</td> <td style="text-align: right;">\$17,269.00</td> </tr> <tr> <td>Vocational Education Student</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$5,120.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">\$164,839.00</td> </tr> </table>	Superintendent	.5	\$28,222.00	Senior Operator	1	\$45,968.00	Utility Worker	1	\$41,382.00	Water Distrib System Operator	1	\$26,878.00	Secretary	.5	\$17,269.00	Vocational Education Student	1	\$5,120.00	Total		\$164,839.00
Superintendent	.5	\$28,222.00																					
Senior Operator	1	\$45,968.00																					
Utility Worker	1	\$41,382.00																					
Water Distrib System Operator	1	\$26,878.00																					
Secretary	.5	\$17,269.00																					
Vocational Education Student	1	\$5,120.00																					
Total		\$164,839.00																					
50220 12	Overtime Pay	10% of Gross Wages for Operator/Utility Worker & 5% for Secretary																					
50320 21	PERS	Pension at 13.99% of Gross Wages																					
50320 22	Medicare	1.45% of Gross Wages																					
50320 23	Health Insurance	Annual per employee; figured actual																					
50320 24	Life Insurance	\$15.12 annual per employee																					
50320 25	Workers Compensation	3.79% of gross wages for maintenance personnel & .56% for secretary																					
50320 26	Unemployment Expense	6.2% of gross wages																					
50320 27	FICA	6.2% of gross wages for employees not eligible for PERS																					
50220 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.																					
50220 32	Operating Supplies	Keys, Film and Cleaning & Supplies																					
50220 3201	Safety Supplies	Raingear, Gloves, Dustmask, Respirators & Cartridges, Coveralls and Boots																					
50220 3202	Supplies - Plant	Treatment Chemicals, Fuel, Laboratory Supplies																					
50220 33	Distribution Maintenance	Pipes, Valves, Fittings, etc.																					
50220 3301	Plant Maintenance	Valves, Lightbulbs, Switches & Relays																					
50220 34	Small Tools & Equip	Grinder, Drill Bits, Batteries & Wrenches																					
50220 35	Inventory	Pipe & Materials																					
50220 41	Professional Services	Laboratory Services																					

402 Enterprise Fund
Water Utility Narrative

Account #	Description	Narrative
50220 4105	Other Legal Services	Legal Services
50220 42	Communications	Telephone, Mail, & Courier Services
50220 43	Travel & Training	Conference Travel & Training Materials
50220 44	Advertising & Printing	Public Notices
50220 45	Rentals & Leases	Xerox Copier Lease
50220 4501	Vehicle Replac.	Vehicle Replacement Charges
50220 46	Insurance - Prop	Property Insurance - Based on Value
50220 4601	Insurance - Liab.	Liability Insurance
50220 4605	Bonds	FHA Bonds
50220 47	Utilities	Electricity
50220 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical
50220 49	Miscellaneous	Dues, Fees, Subscription & Books
50220 4910	Overhead Charges	Administrative & Financial Support Services
50220 4918	Water Delivery	Hose Replacement Fittings
50220 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50220 4949	Bad Debt Account	
59710 58	Interfund Transfer	Chassis for potable water and water plant sludge transport
59710 5801	Interfund Transfer	Building Maintenance - install doors, add window, concrete pad
59710 5908	Interfund Transfer	GIS Mapping System contribution
50220 64	Machinery & Equipment	Flow Meter, Chlorinator Replacement, Space Heater, Locking Storage Cabinet
50220 6401	Other Equipment	Potable water transport container and water plant sludge transport container
50220 6409	Meters	Utility Meters
50220 6456	Plant Equipment	SCADA Programming and Equipment
50220 71	Principal	Debt Service Payment
50220 72	Interest	Debt Service Payment

403 Enterprise Fund
Wastewater Utility

Program Description		
The purpose of the Wastewater Fund is to provide accounting for costs associated with collection, treatment and discharge of waste water for the community.		
The Wastewater Utility operates and maintains 15 pump stations, collection system, wastewater treatment facility and biosolids disposal site.		
Goals		
To provide the community with a safe, clean and reliable system for the collection and discharge of wastewater which meets State and Federal regulations at rates which allow the utility to operate within acceptable financial parameters.		
Objectives		
Continue to operate the treatment facility under 301(h) waiver rules Re-evaluate infiltration and prioritize high flows for elimination Investigate beneficial uses of wastewater biosolids Replace Wastewater collection, Second Street, Dolphin Street, Dolphin to Excel Streets Replace & Upgrade wastewater collection lines on Gauffin & Galveston Street Regrade Sing Lee Alley Bridge Collection		
Performance Indicators		
	Actual FY 96	Projected FY 97
Meet EPA/DEC regulations	Yes	
Pass EPA annual inspection	Yes	
Implement use of Argus Maintenance Software	Yes	
Staffed w/certified Personnel	Yes	

403 Enterprise Fund
Wastewater Utility Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Charges for Services	483,971	509,670	275,509	582,701
Miscellaneous Revenues	23,784	16,000	8,490	20,000
Total Revenues	507,755	525,670	283,999	602,701
Expenditures				
Salaries & Wages	151,200	165,592	76,640	142,515
Employee Benefits	45,250	49,625	23,649	41,831
Supplies	103,801	68,500	15,722	46,250
Services & Charges	186,905	198,068	87,271	189,602
Capital Outlays	9,565	20,000	18,034	10,000
Debt Service	28,125	42,750	42,750	47,000
Expenditures Subtotal	524,846	544,535	264,066	477,198
Interfund Transfers	18,209	14,632	2,382	15,500
Total Expenditures	543,055	559,167	266,448	492,698.
Current Revenues	507,755	525,670	283,999	602,701
Current Expenditures	524,846	544,535	264,066	477,198
Net Transfers In or (Out)	(18,209)	(14,632)	(2,382)	(15,500)
Net Gain or Loss	(35,300)	(33,497)	17,551	110,003
Beginning Cash Reserve	81,342	57,704	46,042	77,762
Ending Cash Reserve	46,042	24,207	77,762	187,765

Significant Budget Changes

Does not include Public Works maintenance labor.

403 Enterprise Fund
Wastewater Utility Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Services							
32200 10	Building Permits	507	-	-	-	-	-
32200 12	Sewer Permits	-	100	465	500	500	500
34100 90	Miscellaneous Admin Charges	109	-	415	500	500	500
34411 10	Residential Sales	379,129	397,750	209,429	400,907	400,907	400,907
34411 20	Commercial Sales	104,226	111,820	65,201	180,794	180,794	180,794
Subtotal		483,971	509,670	275,509	582,701	582,701	582,701
Miscellaneous							
34412 30	Other Operating Revenue	4,778	1,000	2,636	3,500	3,500	3,500
36000 10	Interest Earned	18,896	15,000	5,853	16,500	16,500	16,500
36000 20	Rents & Royalties	110	-	-	-	-	-
Subtotal		23,784	16,000	8,490	20,000	20,000	20,000
Current Revenues Total		507,755	525,670	283,999	602,701	602,701	602,701

403 Enterprise Fund Wastewater Utility Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Salaries & Wages							
50320 11	Regular Pay	125,725	157,130	70,472	133,375	133,375	133,375
50320 1101	P.W. Maint. Pay	12,612	-	-	-	-	-
50320 12	Overtime	12,863	8,462	6,168	9,140	9,140	9,140
Subtotal		151,200	165,592	76,640	142,515	142,515	142,515
Personnel Benefits							
50320 2100	Pension	24,565	24,839	10,580	19,938	19,938	19,938
50320 2200	Medicare	1,551	2,401	755	2,066	2,066	2,066
50320 2300	Health Insurance	12,508	13,396	5,681	13,738	13,738	13,738
50320 2400	Life Insurance	40	45	18	60	60	60
50320 2500	Workers Comp.	4,730	6,971	5,620	4,286	4,286	4,286
50320 2600	Unempl Expense	1,550	1,656	763	1,425	1,425	1,425
50320 2700	FICA	305	317	231	317	317	317
Subtotal		45,250	49,625	23,649	41,831	41,831	41,831
Supplies							
50320 31	Office Supplies	1,093	1,000	992	1,000	1,000	1,000
50320 32	Operating Supplies	200	500	-	250	250	250
50320 3201	Safety Supplies	1,442	2,500	601	2,500	2,500	2,500
50320 3202	Supplies - Plant	36,131	30,000	7,898	15,000	15,000	15,000
50320 33	Maint. Supplies	33,251	15,000	3,720	10,000	10,000	10,000
50320 3301	Maint. Supplies/plnt	8,224	15,000	1,288	15,000	15,000	15,000
50320 34	Small Tools & Equip	3,955	4,500	3,792	2,500	2,500	2,500
50320 35	Inventory	19,506	-	(2,569)	-	-	-
Subtotal		103,801	68,500	15,722	46,250	46,250	46,250
Services & Charges							
50320 41	Professional Services	38,494	50,000	4,106	10,000	10,000	10,000
50320 4105	Other Legal Services	95	-	-	-	-	-
50320 4106	Health Officer	-	-	48	250	250	250
50320 42	Communications	1,940	2,000	1,130	2,000	2,000	2,000
50320 43	Travel & Training	4,674	3,500	1,811	3,500	3,500	3,500
50320 44	Advertising & Printing	342	1,000	-	250	250	250

403 Enterprise Fund Wastewater Utility Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
50320 45	Rentals & Leases	1,144	1,000	701	1,600	1,600	1,600
50320 4501	Vehicle Replac.	18,301	20,000	10,008	24,661	24,661	24,661
50320 46	Insurance - Prop	6,388	6,500	6,683	10,919	10,919	10,919
50320 4601	Insurance - Liab.	847	1,000	695	724	724	724
50320 4605	Bonds	385	400	385	400	400	400
50320 47	Utilities	74,474	70,000	35,185	70,000	70,000	70,000
50320 48	Repairs & Maint.	3,126	10,000	4,527	7,500	7,500	7,500
50320 49	Miscellaneous	1,204	1,500	519	1,000	1,000	1,000
50320 4910	Overhead Charges	23,124	22,668	11,334	24,408	24,408	24,408
50320 4913	Haz Mat Notices	576	500	-	250	250	250
50320 4920	Motor Pool Charges	11,792	8,000	10,139	32,140	32,140	32,140
Subtotal		186,905	198,068	87,271	189,602	189,602	189,602
Operations & Maintenance Subtotal		487,156	481,785	203,283	420,198	420,198	420,198
Capital Outlays							
50320 64	Machinery & Equipment	9,565	10,000	1,128	10,000	10,000	10,000
50320 6401	Other Equipment	-	10,000	16,907	-	-	-
Subtotal		9,565	20,000	18,034	10,000	10,000	10,000
Debt Service							
50320 71	Principal	-	15,000	15,000	20,000	20,000	20,000
50320 72	Interest	28,125	27,750	27,750	27,000	27,000	27,000
Subtotal		28,125	42,750	42,750	47,000	47,000	47,000
Interfund Transfers							
59710 01	General Fund	10,000	-	-	-	-	-
59710 5801	Building Maintenance	8,209	4,200	2,382	500	500	500
59710 5908	GIS Mapping	-	10,432	-	15,000	15,000	15,000
Subtotal		18,209	14,632	2,382	15,500	15,500	15,500
Total Expenditures		543,055	559,167	266,449	492,698	492,698	492,698

403 Enterprise Fund
Wastewater Utility Narrative

Account #	Description	Narrative																		
50320 11	Regular Pay	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;"></th> <th style="width: 10%; text-align: center;">FTE</th> <th style="width: 50%;"></th> </tr> </thead> <tbody> <tr> <td>Superintendent</td> <td style="text-align: center;">.5</td> <td style="text-align: right;">\$28,222</td> </tr> <tr> <td>Utility Worker</td> <td style="text-align: center;">2</td> <td style="text-align: right;">\$82,764.00</td> </tr> <tr> <td>Secretary</td> <td style="text-align: center;">.5</td> <td style="text-align: right;">\$17,269.00</td> </tr> <tr> <td>Vocational Education Student</td> <td style="text-align: center;">1</td> <td style="text-align: right;">\$5,120.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">\$133,375</td> </tr> </tbody> </table>		FTE		Superintendent	.5	\$28,222	Utility Worker	2	\$82,764.00	Secretary	.5	\$17,269.00	Vocational Education Student	1	\$5,120.00	Total		\$133,375
	FTE																			
Superintendent	.5	\$28,222																		
Utility Worker	2	\$82,764.00																		
Secretary	.5	\$17,269.00																		
Vocational Education Student	1	\$5,120.00																		
Total		\$133,375																		
50320 12	Overtime Pay	10% of Gross Wages for Operator/Utility Worker & 5% for Secretary																		
50320 21	PERS	Pension at 13.99% of Gross Wages																		
50320 22	Medicare	1.45% of Gross Wages																		
50320 23	Health Insurance	Annual per employee; figured actual																		
50320 24	Life Insurance	\$15.12 annual per employee																		
50320 25	Workers Compensation	3.36% of gross wages for maintenance personnel & .56% for secretary																		
50320 26	Unemployment Expense	6.2% of gross wages																		
50320 27	FICA	6.2% of gross wages for employees not eligible for PERS																		
50320 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.																		
50320 32	Operating Supplies	Sewer Cleaning Materials																		
50320 3201	Safety Supplies	Gloves, Coveralls, Raingear, Ear Plugs, OSHA Reg. Compliance																		
50320 3202	Supplies - Plant	Treatment Chemicals, Fuel, Laboratory Supplies																		
50320 33	Collection Maintenance	Pipes, Fittings, etc.																		
50320 3301	Plant Maintenance	Paint, Filters, Grease, Oil, Bearings, Switches, Belts & Relays																		
50320 34	Small Tools & Equip	Shaft Alignment Gauge, Work Bench, Space Heater, Hose Nozzles																		
50320 35	Inventory	Pipe & Materials																		
50320 41	Professional Services	Laboratory Services required under current permit																		
50320 4105	Other Legal Services	Legal Services																		
50320 4106	Health Officer	Health Officer Investigation & Expenses																		

403 Enterprise Fund
Wastewater Utility Narrative

Account #	Description	Narrative
50320 42	Communications	Telephone, Fax, Mail, & Courier Services
50320 43	Travel & Training	Conference Travel & Training Materials
50320 44	Advertising & Printing	Public Notices & Public Education Materials
50320 45	Rentals & Leases	Xerox Copier Lease
50320 4501	Vehicle Replac.	Vehicle Replacement Charges
50320 46	Insurance - Prop	Property Insurance - Based on Value
50320 4601	Insurance - Liab.	Liability Insurance
50320 4605	Bonds	FHA Bonds
50320 47	Utilities	Electricity & Water
50320 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical
50320 49	Miscellaneous	Dues, Fees, Subscription & Books
50320 4910	Overhead Charges	Financial Services Support
50320 4913	Haz Mat Cleanup	Hazardous Material Notices
50320 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50320 64	Machinery & Equipment	Labware Washer, Air Compressor, High Pressure Washer
50320 6401	Other Equipment	SCADA Programming & Equipment
50320 71	Principal	Debt Service Payment
50320 72	Interest	Debt Service Payment
59710 5801	Interfund Transfer	Routine Building Maintenance
59710 5908	Interfund Transfer	GIS Mapping

404 - Enterprise Fund
Sanitation Utility

Program Description
The Sanitation Utility is responsible for collection and disposal of solid waste for the community.
Goals
The goal of the department is to provide safe, reliable service in the collection of solid waste. Disposing of solid waste in a responsible and cost effective manner within the regulations set forth by the State and Federal government.
Objectives
*To continue to provide collection services in the safest most cost effective manner possible *To continue to work towards an equitable rate structure for residential, commercial and industrial users *To continue to work towards a recycling program which will be acceptable to the community and cost effective for the utility

404 - Enterprise Fund
Sanitation Utility Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Charges for Services	480,828	526,000	321,116	739,000
Miscellaneous Revenue	53,709	12,750	21,840	2,500
Total Revenues	534,537	538,750	342,956	741,500
Expenditures				
Salaries & Wages	157,908	146,638	79,057	141,437
Employee Benefits	54,361	52,503	32,179	47,820
Supplies	53,492	68,500	35,309	52,250
Services & Charges	129,392	158,402	94,798	283,696
Capital Outlays	47,493	10,000	2,016	50,000
Debt Service	136,500	137,740	38,870	147,740
Expenditures Subtotal	579,146	573,783	282,229	722,943
Interfund Transfers		16,362		8,500
Total Expenditures	579,146	590,145	282,229	731,443

Current Revenues	534,537	538,750	342,956	741,500
Current Expenditures	579,146	573,783	282,229	722,943
Net Transfers In or (Out)	-	(16,362)	-	(8,500)
Net Gain or Loss	(44,609)	(51,395)	60,727	10,057
Beginning Cash Reserv	21,895	69,073	(22,715)	38,595
Ending Cash Reserve	(22,715)	17,678	38,595	48,652

Significant Budget Changes

Addressed all items enumerated in 1-5-96 memo...

\$30,000 3 Year Replacement of Unit #89 Rear End Packer Truck.

\$50,000 for Landfill fencing

404 - Enterprise fund
Sanitation Utility Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Account #	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Services							
34100 90	Misc Admin	1,960	1,000	819	1,000	1,000	1,000
34300 90	Other PW Charges	31	-	1	-	-	-
34400 41	Refuse Collection	359,636	400,000	256,658	618,000	618,000	618,000
34400 42	Landfill Charges	119,201	125,000	63,638	120,000	120,000	120,000
Subtotal		480,828	526,000	321,116	739,000	739,000	739,000
Miscellaneous							
36000 10	Interest Earned	3,735	3,750	13,897	2,500	2,500	2,500
36000 11	Bond Interest	49,974	9,000	7,943	-	-	-
Subtotal		53,709	12,750	21,840	2,500	2,500	2,500
Revenues Total		534,537	538,750	342,956	741,500	741,500	741,500

404 Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages Refuse Collection							
50420 11	Regular Pay	93,966	86,937	49,287	79,834	79,834	79,834
50420 1101	PW Maintenance	416	-	-	-	-	-
50420 12	Overtime	7,223	8,174	5,673	7,983	7,983	7,983
Subtotal		101,606	95,111	54,960	87,818	87,818	87,818
Personnel Benefits							
50420 21	Pension	13,110	13,125	7,115	12,286	12,286	12,286
50420 22	Medicare	581	1,369	387	1,273	1,273	1,273
50420 23	Health Insurance	10,173	9,787	4,533	6,622	6,622	6,622
50420 24	Life Insurance	32	35	15	35	35	35
50420 25	Workers' Comp	6,306	7,397	5,964	5,744	5,744	5,744
50420 26	Unemployment	1,045	944	552	878	878	878
50420 27	FICA	1,445	429	387	-	-	-
Subtotal		32,692	33,086	18,952	26,838	26,838	26,838
Supplies							
50420 31	Office Supplies	16	-	-	250	250	250
50420 32	Operating Supplies	465	15,000	11,406	15,000	15,000	15,000
50420 3201	Safety Supplies	1,076	1,000	873	1,000	1,000	1,000
50420 33	Maintenance Supplies	24	500	607	500	500	500
50420 34	Small Tools & Equip	494	500	53	500	500	500
Subtotal		2,074	17,000	12,940	17,250	17,250	17,250
Services & Charges							
50420 41	Professional Services	1,927	-	-	15,000	15,000	15,000
50420 4105	Other Legal	39	-	-	-	-	-
50420 42	Communication	27	250	4	250	250	250
50420 43	Travel & Training	-	1,000	141	1,500	1,000	1,000

404 Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
50420 44	Advertising	381	500	79	500	500	500
50420 4501	Vehicle Replacement	18,000	18,000	9,000	72,902	72,902	72,902
50420 4601	Liability Insurance	-	-	-	724	724	724
50420 48	Repairs & Maint	926	-	-	-	-	-
50420 49	Miscellaneous	126	250	-	250	250	250
50420 4910	Overhead Charge	20,400	21,576	10,788	17,988	17,988	17,988
50420 4911	PW Overhead	5,004	5,004	2,502	3,336	3,336	3,336
50420 4916	Recycling Expense	-	3,000	-	13,500	6,275	6,275
50420 4920	Motorpool O&M	35,313	30,000	24,040	76,380	76,380	76,380
50420 4949	Bad Debt	1,281	-	-	-	-	-
Subtotal		83,423	79,580	46,554	202,330	194,605	194,605
Capital Outlays							
50420 6401	Other Equipment	46,660	-	-	30,000	-	-
Subtotal		46,660	-	-	30,000	-	-
Collection Subtotal		266,455	224,777	133,405	364,235	326,510	326,510
Salaries & Wages Landfill/Baler							
50430 11	Regular Pay	38,885	46,843	20,492	48,745	48,745	48,745
50430 1101	PW Maintenance	10,394	-	-	-	-	-
50430 12	Overtime	7,022	4,684	3,606	4,874	4,874	4,874
Subtotal		56,301	51,527	24,098	53,619	53,619	53,619
Personnel Benefits							
50430 2100	Pension	7,597	5,653	3,937	7,501	7,501	7,501
50430 2200	Medicare	215	747	117	777	777	777
50430 2300	Health Insurance	5,697	5,233	3,414	5,757	5,757	5,757
50430 2400	Life Insurance	12	15	8	15	15	15
50430 2500	Workers' Comp	7,038	6,396	5,157	5,492	5,492	5,492

404 Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
50430 2600	Unemployment	562	515	306	536	536	536
50430 2700	FICA	547	858	288	903	903	903
Subtotal		21,669	19,417	13,226	20,982	20,982	20,982
Supplies							
50430 31	Office Supplies	21	1,500	250	1,000	1,000	1,000
50430 32	Operating Supplies	131	15,000	155	10,000	10,000	10,000
50430 3201	Safety Supplies	521	1,500	60	500	500	500
50430 33	Maint Supplies	2,000	6,000	439	2,000	2,000	2,000
5030 3301	Cover Material	47,223	25,000	21,423	20,000	20,000	20,000
50430 34	Small Tools & Equip	1,523	2,500	41	1,500	1,500	1,500
Subtotal		51,418	51,500	22,369	35,000	35,000	35,000
Services & Charges							
50430 41	Professional Services	106	10,000	13,757	10,000	5,000	5,000
50430 4105	Other Legal	36	-	-	-	-	-
50430 42	Communication	389	1,200	169	1,200	1,200	1,200
50430 4202	Communication/Equip	1,000	-	-	450	450	450
50430 43	Travel & Training	6,245	6,000	3,708	5,000	2,500	2,500
50430 44	Advertising	1,045	300	178	500	500	500
50430 4501	Vehicle Replacement	5,000	6,000	3,000	6,128	6,128	6,128
50430 46	Insurance Property	-	5,000	-	2,013	2,013	2,013
50430 47	Utilities	1,959	8,000	567	8,000	7,000	7,000
50430 48	Repairs & Maint	-	-	-	500	500	500
50430 49	Miscellaneous	-	-	-	100	100	100
50430 4910	Overhead Charges	-	-	-	5,952	5,952	5,952
50430 4911	PW Overhead Charge	-	-	-	1,668	1,668	1,668
50430 4913	Haz Mat Cleanup	15,693	17,500	17,967	20,000	20,000	20,000
50430 4916	Recycling Expense	2,193	3,000	163	8,000	8,000	8,000
50430 4917	Grd Water Monitor	4,374	6,000	2,111	6,000	6,000	6,000

404 Enterprise Fund
Sanitation Utility Expenditures

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
50430 4919	Gas Monitor	-	6,750	-	1,000	1,000	1,000
50430 4920	Motorpool O&M	7,929	9,072	6,627	21,080	21,080	21,080
Subtotal		45,969	78,822	48,245	97,591	89,091	89,091
Operations Subtotal		175,357	201,266	107,938	207,192	198,692	198,692
Capital Outlays							
50430 6001	Landfill Improvements	-	10,000	2,016	50,000	50,000	50,000
50430 64	Machinery & Equipmer	833	-	-	-	-	-
Capital Outlays Subtotal		833	10,000	2,016	50,000	50,000	50,000
Debt Service							
50430 71	Bond Payment	55,000	60,000		70,000	70,000	70,000
50430 72	Interest	81,500	77,740	38,870	77,740	77,740	77,740
Debt Service Subtotal		136,500	137,740	38,870	147,740	147,740	147,740
Interfund Transfers							
59710 5907	Landfill Closure Fund	-	8,500		8,500	8,500	8,500
59710 5908	GIS Fund		7,862				
Interfund Transfers Subtotal		-	16,362	-	8,500	8,500	8,500
Collection Subtotal		266,455	224,777	133,405	364,235	326,510	326,510
Landfill/Baler Subtotal		312,690	365,368	148,824	413,432	404,932	404,932
Sanitation Total		579,146	590,145	282,229	777,667	731,442	731,442

404 Enterprise Fund
Sanitation Fund Narrative

Account #	Description	Narrative
50420 11	Regular Pay	2-Sanitation Drivers \$68,588 ✓ 1/3-Secretary II \$11,246 ✓
50420 12	Overtime	10% Gross wage experience factor
50420 21	PERS	Retirement fund contribution
50420 22	Medicare	Medicare contribution
50420 23	AETNA	Health insurance contribution
50420 24	Life Insurance	Life insurance
50420 25	Workers' Comp	Worker's Compensation
50420 26	ESD	State unemployment contribution
50420 27	FICA	Social Security
50420 31	Office Supplies	Paper, pens, general office supplies
50420 32	Operating Supplies	Replacement of dumpster/containers (300 32 gal Toters)
50420 3201	Safety Supplies	Protective gear and other required safety supplies
50420 33	Maint Supplies	General maintenance supplies, wheels, panels, etc.
50420 34	Small Tools & Equip	Small hand tools
50420 41	Professional Services	Consultant fees/Cost for Service Study
50420 4105	Legal Services	
50420 42	Communication	Telephone & postage
50420 43	Travel & Training	Required State & EPA training
50420 44	Advertising	Public notices & schedule changes
50420 48	Repairs & Maintenance	Repairs & maintenance
50420 4501	Vehicle Replacement	Replacement cost for Collection Equipment #107 & 3 yr Replacement Plan
50420 4601	Liability Insurance	Liability Insurance
50420 49	Miscellaneous	Miscellaneous expenses
50420 4910	Overhead Charge	Administrative and financial support services
50420 4911	PW Overhead	Administrative supervision
50420 4916	Recycling Expense	Recyclable misc costs (2 Recycling trailers & shipping)
50420 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance

404 Enterprise Fund
Sanitation Fund Narrative

50420 4949	Bad Debt	
50420 6401	Other Equipment	Residential weighting system (Smart Way II)
Salaries & Wages Landfill/Baler		
50430 11	Regular Pay	Landfill Operator \$35,506 ✓ Temp Laborer \$13,239 ✓
50430 2100	PERS	Retirement fund contribution
50430 2200	Medicare	Medicare contribution
50430 2300	AETNA	Health insurance contribution
50430 2400	Life Insurance	Life insurance
50430 2500	Workers' Comp	Worker's Compensation
50430 2600	ESD	State unemployment contribution
50430 2700	FICA	Social Security
50430 31	Office Supplies	Paper, pens, general office supplies
50430 32	Operating Supplies	Baler wire, baler supplies, paper products, cleaning supplies, etc.
50430 3201	Safety Supplies	Supplies/gear, classes and materials
50430 33	Maint Supplies	General maintenance supplies
5030 3301	Cover Material	Baler Cell Cover Material
50430 34	Small Tools & Equip	Small hand tools
50430 41	Professional Services	Consultant fees/ADEC Fees/Survey Bale Cells
50430 4105	Other Legal	
50430 42	Communication	Telephone & postage
50430 4202	Communication/Equip	Telephone system
50430 43	Travel & Training	Required State & EPA training
50430 44	Advertising	Public notices & schedule changes
50430 4501	Vehicle Replacement	Replacement cost for Landfill/Baler Equipment

404 Enterprise Fund
Sanitation Fund Narrative

50430 46	Insurance-Property	Coverage for Baier Facility
50430 47	Utilities	Electrical/Water/Sewer charges
50430 48	Repairs & Maint	Labor & supplies furnished by specialized personnel
50430 49	Miscellaneous	Miscellaneous expenses
50430 4913	Haz Mat Cleanup	Hazardous Waste Yearly Cleanup
50430 4916	Recycling Expense	Ship out recycling cost/Construction outside storage area
50430 4917	Grd Water Monitor	State required ground water monitoring at landfill
50430 4919	Gas Monitor	
50430 4920	Motorpool O&M	Vehicle repairs & maintenance, insurance
50430 6001	Landfill Improvements	Fencing
50430 71	Debt Service	Bond Payment - Pay-off April 1, 2009
50430 72		Bond Interest Payment
59710 5907		Landfill closure fund

#405 Enterprise Fund
Port Authority

Program Description
<p>The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors and the port dock and storage facility. The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.</p>
Goals
<p>To provide safe, accessible moorage and facilities to the users of the facility. To promote profitable operations, planning and scheduling for seasonal use. To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.</p>
Objectives
<p>To upgrade existing facilities. To expand moorage and storage facilities To maintain fiscal responsibility and judgment in operating as an enterprise fund.</p>
Performance Indicators
<p>Secure funding for upgrades and expansion Drafting and monitoring annual budget Present plans/programs for City Council, Harbor Advisory Board and public review.</p>

#405 Enterprise Fund
Port Authority Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Charges for Services	430,935	431,100	219,944	508,525
Miscellaneous Revenues	26,761	17,000	8,400	18,000
Port Revenues	102,807	100,000	31,009	101,100
Revenues Subtotal	560,503	548,100	259,353	627,625
Interfund Transfers	31,250	49,587	956	-
Total Revenues	591,753	597,687	260,309	627,625
Expenditures				
Salaries & Wages	221,757	255,804	114,405	269,444
Employee Benefits	79,927	81,131	42,913	82,062
Supplies	13,731	27,000	7,541	25,000
Services & Charges	128,859	139,950	61,334	180,045
Capital Outlays	187,271	304,571	41,312	41,500
Expenditures Subtotal	631,545	808,456	267,505	598,051
Interfund Transfers	5,000	7,862	-	165,700
Total Expenditures	636,545	816,318	267,505	763,751
Current Revenues	560,503	548,100	259,353	627,625
Current Expenditures	631,545	808,456	267,505	598,051
Net Transfers In or (Out)	26,250	41,725	956	(165,700)
Net Gain or Loss	(44,792)	(218,631)	(7,196)	(136,126)
Beginning Cash Reserve	494,614	411,385	449,822	483,331
Ending Cash Reserve	449,822	192,754	483,331	347,205

Significant Budget Changes

Capital Outlays

Waste Oil and Refuse Container Transport Vehicle

#405 Enterprise Fund Port Authority Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
HARBOR							
Charges for Services							
34100 30	Survey, Appraisal	85	100	-	-	-	-
34500 10	Moorage Fees	289,937	303,500	150,184	349,025	349,025	349,025
34500 20	Transient Fees	72,294	80,000	38,245	96,000	96,000	96,000
34500 30	Grid Fees	9,037	8,500	3,753	8,500	8,500	8,500
34500 40	Live Aboard	8,844	8,000	4,663	12,000	12,000	12,000
34500 50	Floatside Fees	16,343	10,000	10,221	15,000	15,000	15,000
34500 60	Launch Fees	6,975	6,000	1,320	8,000	8,000	8,000
34500 90	Misc Charges	27,420	15,000	11,558	20,000	20,000	20,000
Subtotal		430,935	431,100	219,944	508,525	508,525	508,525
Miscellaneous							
36000 10	Interest Earned	21,511	8,000	259	8,000	8,000	8,000
36000 90	Other Misc	5,241	9,000	8,141	10,000	10,000	10,000
Subtotal		26,752	17,000	8,400	18,000	18,000	18,000
Interfund transfers							
397 10 01	Oper Trans-Garbage	5,000	-	-	-	-	-
397 10 5901	Oper Trans-Har/Trust	26,250	49,587	956	-	-	-
Subtotal		31,250	49,587	956	-	-	-
Harbor Revenues Total		488,937	497,687	229,300	526,525	526,525	526,525
PORT							
Charges for Services							
35500 10	Port Moorage Fees	-	100	-	100	100	100
35500 20	Port Leases	83,136	83,900	22,446	85,000	85,000	85,000
35500 90	Storage Fees	19,671	16,000	8,563	16,000	16,000	16,000
Subtotal		102,807	100,000	31,009	101,100	101,100	101,100
Port Revenues Total		102,807	100,000	31,009	101,100	101,100	101,100
Port and Harbor Revenues Total		591,744	597,687	260,309	627,625	627,625	627,625

#405 Enterprise Fund
Port Authority Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
HARBOR							
Salaries & Wages							
53540 11	Regular Pay	196,538	214,804	91,559	225,314	225,314	225,314
53540 1101	P. W. Maint	-	-	1,403	-	-	-
53540 12	Overtime Pay	9,829	8,000	7,236	9,500	9,500	9,500
53540 17	Shift Differential	3,559	5,000	2,247	5,000	5,000	5,000
Subtotal		209,926	227,804	102,445	239,814	239,814	239,814
Personnel Benefits							
53540 2100	PERS	38,233	31,800	16,677	33,550	33,550	33,550
53540 2200	Medicare	1,627	3,074	909	3,477	3,477	3,477
53540 2300	Aetna	20,027	21,687	9,314	23,855	23,855	23,855
53540 2400	Life Insurance	62	100	28	70	70	70
53540 2500	Workman Comp	12,253	11,850	9,553	10,352	10,352	10,352
53540 2600	Unemp Ins	2,378	2,500	1,215	2,398	2,398	2,398
53540 2700	F I C A	129	2,000	536	600	600	600
Subtotal		74,709	73,011	38,232	74,302	74,302	74,302
Supplies							
53540 31	Office Supplies	1,674	3,000	1,631	3,000	3,000	3,000
53540 32	Operating Supplies	4,295	7,500	2,334	5,500	5,500	5,500
53540 33	Maintenance Supp	3,657	4,000	631	4,000	4,000	4,000
53540 34	Small Tool	4,105	11,500	2,945	11,500	11,500	11,500
Subtotal		13,731	26,000	7,541	24,000	24,000	24,000
Services & Charges							
53540 41	Professional Services	66	1,000	-	1,000	1,000	1,000
53540 4105	Other Legal	170	500	-	-	-	-
53540 42	Communications	1,693	2,000	910	2,000	2,000	2,000

#405 Enterprise Fund
Port Authority Expenditures

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
53540 43	Travel & Training	-	2,000	942	2,000	2,000	2,000
53540 44	Advertising & Printing	1,372	400	56	400	400	400
53540 4501	Vehicle Replacement	3,894	4,500	2,250	1,946	1,946	1,946
53540 46	Insurance Prop	1,577	1,700	1,650	1,238	1,238	1,238
53540 4601	Insurance Liab	767	800	631	1,092	1,092	1,092
53540 47	Utilities	20,975	30,000	12,603	30,000	30,000	30,000
53540 4702	Utilities - Garbage	32,952	40,000	24,964	80,000	80,000	80,000
53540 48	Repair & Maint	29,534	20,000	1,844	20,000	20,000	20,000
53540 49	Misc	255	500	-	500	500	500
53540 4910	Overhead Charges	19,524	20,000	10,000	21,540	21,540	21,540
53540 4920	Motor Pool	4,186	4,000	2,112	6,640	6,640	6,640
Subtotal		116,965	127,400	57,962	168,356	168,356	168,356
Operations & Maintenance Subtotal		415,331	454,215	206,180	506,472	506,472	506,472
Capital Outlays							
53540 6314	Out buildings	-	5,000	-	5,000	5,000	5,000
53540 6401	Other Equipment	8,228	-	24,166	31,500	31,500	31,500
Subtotal		8,228	5,000	24,166	36,500	36,500	36,500
Transfer-out							
59710 5908	GIS Map Fund	5,000	7,862	-			
59710 5906	Elect Upgrade S. Hbr	-	-	-	153,200	153,200	153,200
59710 58	Motor Pool					12,500	12,500
Subtotal		5,000	7,862	-	153,200	165,700	165,700
Harbor Total		428,559	467,077	230,346	696,172	708,672	708,672

#405 Enterprise Fund
Port Authority Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
PORT							
Salaries & Wages							
53550 11	Regular Pay	11,831	28,000	11,605	29,130	29,130	29,130
53550 12	Overtime Pay	-	-	355	500	500	500
Subtotal		11,831	28,000	11,960	29,630	29,630	29,630
Personnel Benefits							
53550 2100	PERS	2,276	4,200	2,081	4,200	4,200	4,200
53550 2200	Medicare	-	400	-	400	400	400
53550 2300	Aetna	1,308	1,500	1,077	1,500	1,500	1,500
53550 2400	ESD	4	20	4	10	10	10
53550 2500	Workman Comp	1,487	1,700	1,370	1,350	1,350	1,350
53550 2600	Unemp Ins	143	300	149	300	300	300
Subtotal		5,218	8,120	4,681	7,760	7,760	7,760
Supplies							
53550 32	Operating Supplies	-	500	-	500	500	500
53550 34	Small Tool	-	500	-	500	500	500
Subtotal		-	1,000	-	1,000	1,000	1,000
Services & Charges							
53550 41	Professional Services	2,432	1,500	23	1,500	1,500	1,500
53550 43	Travel & Training	-	1,000	-	1,000	1,000	1,000
53550 44	Advertising & Printing	104	500	-	500	500	500
53550 45	Port rentals/leases	-	200	-	200	200	200
53550 46	Insurance Prop	124	150	130	305	305	305
53550 4601	Insurance Liab	507	600	415	434	434	434
53550 47	Utilities	507	600	304	600	600	600
53550 48	Repair & Maint	-	500	-	2,000	2,000	2,000

#405 Enterprise Fund
Port Authority Expenditures

Account		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Number	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
53550 4910	Overhead Charges	4,692	5,000	2,500	5,150	5,150	5,150
Subtotal		8,366	10,050	3,372	11,689	11,689	11,689
Operations & Maintenance Subtotal		25,415	47,170	20,013	50,079	50,079	50,079
Capital Outlays							
53550 6105	Site Development	8,168	8,000	-	5,000	5,000	5,000
Subtotal		8,168	8,000	-	5,000	5,000	5,000
Port Expenditure Total		33,583	55,170	20,013	55,079	55,079	55,079
Port and Harbor Expenditures Total		462,142	522,247	250,359	751,251	763,751	763,751

#405 Enterprise Funds
Port Authority Narrative

Account #	Description	Narrative
Harbor		
535 40 11 00	Harbormaster	.75 45,792
	Office Manager	.67 27,732
	Harbor Officers	3 112,683
	Part Time	.5 x 2 37,107
	Grounds keeper	.125 2,000
	Total	225,314
535 40 12 00	Overtime	Budgeted \$9500
535 40 17 00	Shift Differential	Compensation for swing and graveyard shifts
535 40 21 00	PERS	Retirement fund contributions, 13.99% of gross wages
535 40 22 00	Medicare	Medicare contribution, 1.45% of gross wages
535 40 23 00	AETNA	Health insurance contribution, FY96 + 10%
535 40 24 00	Life Insurance	Life insurance \$15.12 per employee
535 40 25 00	Workmans Comp.	Workmans Compensation contribution, 4.59% of gross wages
535 40 26 00	ESD	State unemployment contribution, 1% of gross wages
535 40 27 00	F.I.C.A.	Social Security Contribution Temp. Employees, 6.2% of gross
535 40 31 00	Office Supplies	Stationary, pens, paper, forms, etc.
535 40 32 00	Operating Supplies	Cleaning supplies, heating fuel, t.p., paper towels, gasoline, etc.
535 40 33 00	Maintenance Supplies	Wood, paint, nails, plumbing parts, nuts, bolts, repair parts, etc.
535 40 34 00	Small Tools	Tools, Snow Blowers, Outboards, Radios, Software, etc.
535 40 41 00	Professional Services	Consultant studies, janitorial, grounds maintenance, legal consul
535 40 42 00	Communications	Telephone, Computer networking, Post office fees
535 40 43 00	Travel & Training	Expenses for seminars, Harbormaster conferences, training.
535 40 44 00	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
535 40 45 00	Equipment & Leases	Equipment rentals or leases
535 40 45 01	Vehicle Replacement	Vehicle # 113
535 40 46 00	Insurance Property	Based on actual property valuation per department
535 40 46 01	Insurance Liability	Based on latest quote spread per exposure
535 40 47 00	Utilities	Water, sewer, elect., garbage, Harbor lighting
535 40 48 00	Repair and Maintenance	Contract work/repair small projects
535 40 49 00	Miscellaneous	Dues, subscriptions, technical publications, etc.

#405 Enterprise Funds
Port Authority Narrative

Account #	Description	Narrative
535 40 49 10	General Fund Overhead	5% revenues for general administration
535 40 49 20	Motor Pool Charges	Repairs & Maintenance of vehicle, gas, oil, insurance
535 40 63 14	Capital Outlays	Fire shacks, equipment bldgs and shelters
535 40 64 01	Capital Outlays	Waste oil disposal, Sanitation disposal (components for roll-off/roll on chassis)
59710 06	Capital Project	Capital Projects Fund for South Harbor electric upgrade
59710 58	Motor Pool	Roll-on/roll-off chassis
PORT FACILITY		
Regular Pay		
535 50 11 00	Harbormaster	.25 15,264
	Office Manager	.33 13,866
535 50 21 00	PERS	Retirement fund contributions, 13.99% of gross wages
535 50 22 00	Medicare	Medicare contribution, 1.45% of gross wages
535 50 23 00	AETNA	Health insurance contribution, F/Y96 + 10%
535 50 24 00	Life Insurance	Life insurance \$15.12 per employee
535 50 25 00	Workmans Comp.	Workmans Compensation contribution, 4.59% of gross wages
535 50 26 00	ESD	State unemployment contribution, 1% of gross wages
535 50 41 00	Professional Services	Consultants, studies, Port Marketing Program
535 50 43 00	Travel & Training	Seminars, classes, Harbormaster Conferences + related expense
535 50 44 00	Advertising & Printing	Legal advertising
535 50 45 00	Port rentals/leases	Equipment rental
535 50 46 00	Insurance Property	Based on actual values
535 50 46 01	Insurance Liability	Pro-rata share of premium
535 50 47 00	Utilities	Dock lights
535 50 48 00	Repair and Maintenance	Dock railings
535 50 49 10	General Fund Overhead	GF Overhead pro-rate contribution
53550 6105	Capital Outlays	Site Development/rock

#622 Enterprise Fund
Port Authority Trust

Program Description
The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.
Goals
To upgrade existing facilities. To construct new facilities.
Objectives
To provide facilities which address the present and future needs of the boating public. To procure additional lands for future facility development. To increase the fund balance through wise investments, grants, revenue sharing and Harbor Fund proceeds.
Performance Indicators
Securing funding from various sources. Present short and long term plans/programs for City Council, Harbor Advisory Board and public.

#622 Enterprise Fund
Port Authority Trust Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Grants				
Charges for Services				
Miscellaneous Revenues	43,339	40,800	1,050	45,000
Interfund Transfers				
Total Revenues	43,339	40,800	1,050	45,000
Expenditures				
Salaries & Wages				
Employee Benefits				
Services & Charges				
Interfund Transfers	26,250	49,587	956	14,112
Capital Outlays				
Total Expenditures	26,250	49,587	956	14,112
Current Revenues	43,339	40,800	1,050	45,000
Current Expenditures	-	-	-	-
Net Transfers In or (Out)	(26,250)	(49,587)	(956)	(14,112)
Net Gain or Loss	17,089	(8,787)	94	30,888
Beginning Cash Reserve	894,323	815,369	911,412	920,774
Ending Cash Reserve	911,412	806,582	920,774	951,662

Significant Budget Changes

#622 Enterprise Fund
Port Authority Trust Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Miscellaneous							
36000 10	Interest Earned	43,339	40,800	1,050	45,000	45,000	45,000
Subtotal		43,339	40,800	1,050	45,000	45,000	45,000
Interfund Transfers							
Subtotal							
Current Revenues Total		43,339	40,800	1,050	45,000	45,000	45,000

#622 Enterprise Fund
Port Authority Trust Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Interfund Transfers							
59710 55	Cap Proj Fund	26,250	49,587	956	14,112	14,112	14,112
Subtotal		26,250	49,587	956	14,112	14,112	14,112
Expenses Total		26,250	49,587	956	14,112	14,112	14,112

622 Enterprise Fund
Port Authority Trust Narrative

Account #	Description	Narrative
597 10 55	Capital Project Fund	For South Harbor Expansion Project.

#407 Enterprise Fund
Elderly Housing

Program Description				
The Elderly Housing Department is responsible for the operation and maintenance of the Mountain View Manor, a twenty-four unit apartment complex and senior center				
Goals				
Continue to provide a safe, cleaner and affordable living environment for the senior residents of the facility in compliance with City, State and HUD requirements.				
Continue to encourage integration into the mainstream of the community and increase public awareness and use of the facility.				
Work with the Senior Citizen Housing Committee to finalize additional senior housing recommendations.				
Objectives				
To maintain and upgrade the facility to meet HUD and State requirements.				
(a) Install new automatic fill valves on boiler; install shut off valves in more locations.				
(b) Paint the remaining 3.269 square feet.				
(c) Replace carpet in four apartments.				
Continue to modify grounds to lower maintenance costs.				
Investigate possible funding for additional senior housing, i.e. possible non-subsidized additional to the Manor				
Performance Indicators				
	93/94	94/95	95/96	Projected
Carpet replaced	0	0	5564.7	1539
Area painted		1820	7922.5	3269
Community meetings		28	45	55
Quarterly reports to City Council				4

#407 Enterprise Fund
Elderly Housing Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Grants	144,864	146,000	67,876	144,000
Miscellaneous	131,216	123,000	65,439	128,200
Revenues Subtotal	276,080	269,000	133,315	272,200
Interfund Transfers	24,569	16,200		19,000
Total Revenues	300,649	285,200	133,315	291,200
Expenditures				
Salaries & Wages	49,573	49,494	22,606	51,799
Personnel Benefits	15,219	18,307	8,270	17,080
Supplies	14,679	18,480	5,251	14,700
Services & Charges	39,404	50,503	22,514	54,919
Capital Outlays	24,639	2,000		7,000
Debt Service	79,436	114,160	38,581	111,210
Expenditures Subtotal	222,950	252,944	97,222	256,708
Interfund Transfers	29,105	13,200	9,325	16,000
Total Expenditures	252,055	266,144	106,547	272,708
Current Revenues	276,080	269,000	133,315	272,200
Current Expenditures	222,950	252,944	97,222	256,708
Net Transfers In or (Out)	(4,536)	3,000	(9,325)	3,000
Net Gain or Loss	48,594	19,056	26,768	18,492
Beginning Cash Reserve	282,511	298,238	331,105	340,195
Ending Cash Reserve	331,105	317,294	340,195	358,687

Significant Budget Changes

Capital Outlays

New carpeting for four units, appliance replacement

#407 Enterprise Fund
Elderly Housing Revenues

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Grants							
33200 01	Rent Subsidies	144,864	146,000	67,876	144,000	144,000	144,000
	Subtotal	144,864	146,000	67,876	144,000	144,000	144,000
Miscellaneous							
36000 10	Interest Earned	19,699	11,000	7,238	12,000	14,000	14,000
36000 20	Rents & Royalties	102,971	102,000	52,680	104,000	104,000	104,000
36000 86	Donations	114	600	428	600	600	600
36000 90	Miscellaneous	8,432	9,400	5,093	9,600	9,600	9,600
	Subtotal	131,216	123,000	65,439	126,200	128,200	128,200
Interfund Transfers							
39710 01	Gen Fund - Operating	3,000	3,000		3,000	3,000	3,000
39710 01	Gen Fund - Bldg Maint	21,569	13,200		16,000	16,000	16,000
	Subtotal	24,569	16,200	-	19,000	19,000	19,000
Current Revenues Total		300,649	285,200	133,315	289,200	291,200	291,200

#407 Enterprise Fund
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Salaries & Wages							
55040 11	Regular Pay	49,573	46,994	22,606	50,988	48,799	48,799
55040 12	Temporary Pay		2,500		3,000	3,000	3,000
Subtotal		49,573	49,494	22,606	53,988	51,799	51,799
Personnel Benefits							
55040 21	PERS	5,626	7,049	3,280	6,500	6,827	6,827
55040 22	Medicare	821	681	328	732	751	751
55040 23	Aetna	3,224	5,232	1,290	4,650	4,650	4,650
55040 24	Life Insurance	12	45	5	45	45	45
55040 25	Workers Comp	3,568	3,830	3,088	4,000	4,102	4,102
55040 26	Unemployment Ins	566	470	226	505	518	518
55040 27	FICA	1,402	1,000	53	440	186	186
Subtotal		15,219	18,307	8,270	16,872	17,080	17,080
Supplies							
55040 31	Office Supplies	477	700	192	700	500	500
55040 32	Operating Supplies	13,517	15,580	4,556	12,000	12,000	12,000
55040 33	Maintenance Supplies	324	1,500	503	5,500	1,500	1,500
55040 34	Small Tools/Equip	361	700		700	700	700
Subtotal		14,679	18,480	5,251	18,900	14,700	14,700
Services & Charges							
55040 41	Professional Services	400	-	-	650	650	650
55040 42	Communications	1,337	1,200	811	1,600	1,500	1,500
55040 43	Travel & Training	1,227	1,500	805	1,500	1,000	1,000
55040 44	Advertising & Printing	1,014	400	-	400	400	400
55040 4501	Vehicle Replacement	-	3,000	1,500	6,750	6,750	6,750

#407 Enterprise Fund
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
55040 46	Insurance-Property	854	895	893	1,830	1,830	1,830
55040 4601	Insurance-Liability	829	850	680	709	709	709
55040 47	Utilities	22,732	25,000	12,114	25,000	26,000	26,000
55040 48	Repair & Maintenance	3,680	5,000	1,177	7,000	7,000	7,000
55040 49	Miscellaneous	922	985	985	550	550	550
55040 4910	GF Overhead Chgs	5,220	5,436	2,718	5,580	5,580	5,580
55040 4920	Motor Pool O & M	1,188	6,237	831	2,950	2,950	2,950
Subtotal		39,403	50,503	22,514	54,519	54,919	54,919
Operations & Maintenance Subtotal		118,874	136,784	58,641	144,279	138,498	138,498
Capital Outlays							
55040 6206	Storage Building	21,569	-	-	-	-	-
55040 6305	Fencing	1,968	-	-	-	-	-
550040 64	Machine & Equip	1,102	2,000	-	3,000	3,000	3,000
550040 6306	Carpeting				4,000	4,000	4,000
Subtotal		24,639	2,000	-	7,000	7,000	7,000
Debt Service							
55040 71	Principal	-	35,000	-	35,000	35,000	35,000
55040 72	Interest	78,883	79,160	38,581	75,660	75,660	75,660
55040 74	Bond Issue	553	-	-	550	550	550
Subtotal		79,436	114,160	38,581	111,210	111,210	111,210
Interfund Transfers							
59710 5801	Building Maintenance	29,105	13,200	9,325	16,000	16,000	16,000
Subtotal		29,105	13,200	9,325	16,000	16,000	16,000
Expenditures Total		252,054	266,144	106,547	278,489	272,708	272,708

#407 Enterprise Fund
Elderly Housing Narrative

Account #	Description	Narrative
55040 11	Regular Pay	Manager - \$44,805
55040 12	Temporary Pay	Temporary laborers \$3,000
55040 21	PERS	Public Employees Retirement Fund
55040 22	Medicare	Federal contribution
55040 23	Aetna	Health Insurance
55040 24	Life Insurance	Life Insurance
55040 25	Workers Comp	workers Compensation Insurance
55040 26	Unemployment Ins	Unemployment Insurance
55040 27	FICA	Social Security for employees not covered by PERS
55040 31	Office Supplies	General office supplies
55040 32	Operating Supplies	Heating fuel, propane, janitorial supplies
55040 33	Maintenance Supplies	Machinery/appliance repair/parts
55040 34	Small Tools/Equip	Small tools and equipment
55040 41	Professional Services	HUD rent comparison, legal fees
55040 42	Communications	Telecommunications, cablevision, postage
55040 43	Travel & Training	HUD training requirements
55040 44	Advertising & Printing	Advertisements for vacancies
55040 4501	Vehicle Replacement	Motor pool replacement
55040 46	Insurance-Property	Insurance premium for property
55040 4601	Insurance-Liability	Insurance premium for liability
55040 47	Utilities	Electricity, water, sewer, refuse
55040 48	Repair & Maintenance	Contracted repairs, boiler upgrade, inspections and snow removal
55040 49	Miscellaneous	Unanticipated expenses, AHMI subscription
55040 4910	GF Overhead Chgs	General Fund overhead/administrative charges
55040 4920	Motor Pool O & M	Motor pool operation and maintenance, insurance, fuel
55040 6206	Storage Building	
55040 6305	Fencing	
550040 64	Machine & Equip	Appliance replacement
550040 6306	Carpeting	Replace carpeting in four units
55040 71	Principal	Bond issue principal payment
55040 72	Interest	Bond issue interest payment
55040 74	Bond Issue	Issuance expense
597105801	Interfund Transfer	Building maintenance

#501 Internal Service Fund
Motor Pool

Program Description
The Motor Pool provides facilities, labor and support services for the maintenance, repair, replacement and disposal of city vehicles, motorized equipment, and miscellaneous portable and stationary equipment. The Motor Pool is responsible for all permanent assignments in the fleet.
Goals
The goal of the department is to maintain motor vehicles in excellent condition to ensure the safety of the operator, minimize liability exposure, and to achieve the optimum use of vehicles with minimal downtime.
Objectives
* To provide information to user departments regarding the operation and maintenance of motor vehicles * Preventive Maintenance and safety inspections to ensure proper operation. * To implement the Motor Pool Evaluation Report recommendations.
Performance Indicators
Scheduled Repairs: 674 (6 months) Non Scheduled Repairs: 390 Emergency Repairs: 12

#501 Internal Service Fund
Motor Pool Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Miscellaneous	80,938	80,300	25,663	95,000
Motor Pool Charges	623,390	712,326	332,105	1,013,172
Residual Equity Transfers In	-	48,500	14,500	25,000
Equipment Sales	-	2,000	-	-
Total Revenues	704,328	843,126	372,268	1,133,172
Expenditures				
Salaries & Wages	139,730	141,055	70,324	144,602
Employee Benefits	42,263	44,319	24,897	43,445
Supplies	208,062	267,000	82,210	267,000
Services & Charges	78,316	63,859	46,565	77,471
Capital Outlays	1,404	127,500	42,128	342,000
Total Expenditures	469,775	643,733	266,124	874,517

Current Revenues	704,328	794,626	357,768	1,108,172
Current Expenditures	469,775	643,733	266,124	874,517
Net Transfers In or (Out)	-	48,500	14,500	25,000
Net Gain or Loss	234,553	199,393	106,144	258,655
Beginning Cash Reserve	1,387,734	1,626,662	1,622,287	1,856,297
Ending Cash Reserve	1,622,287	1,826,055	1,856,297	2,114,952

Replacement of (1) Ambulance, (1) Pickup, (1) Dumptruck, (1) Grader, \$317,000
(1) Multi-use Truck, \$25,000

← All Together

#501 Internal Service Fund
Motor Pool Revenues

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/96	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Miscellaneous							
36000 10	Interest Earned	80,935	80,300	25,663	95,000	95,000	95,000
34100 90	Misc Admin Charge	3	-	-	-	-	-
Subtotal		80,938	80,300	25,663	95,000	95,000	95,000
Motor Pool Charges							
37300 61	Equipment Rentals O&M	404,901	450,126	199,199	538,300	538,300	538,300
37300 62	Replacement Reserve Charges	218,489	262,200	132,906	474,872	474,872	474,872
Subtotal		623,390	712,326	332,105	1,013,172	1,013,172	1,013,172
Residual Equity Transfers In							
39710 01	General Fund		14,500	14,500			
39710 51	Electric Utility		9,000				
39710 52	Water Utility		25,000		12,500	12,500	12,500
39710 55	Port Authority				12,500	12,500	12,500
Subtotal		-	48,500	14,500	25,000	25,000	25,000
Equipment Sales							
39500 40	Equipment Sales		2,000				
Subtotal		-	2,000	-	-	-	-
Revenues Total		704,328	843,126	372,268	1,133,172	1,133,172	1,133,172

#501 Internal Service Fund
Motor Pool Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date FY 95/96	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
Salaries & Wages Motor Pool							
53560 11	Regular Pay	128,450	128,232	62,784	131,456	131,456	131,456
53560 12	Overtime	11,280	12,823	7,541	13,146	13,146	13,146
Subtotal		139,730	141,055	70,325	144,602	144,602	144,602
Personnel Benefits							
53560 2100	Pension	22,858	21,158	10,571	20,230	20,230	20,230
53560 2200	Medicare	1,277	2,045	660	2,097	2,097	2,097
53560 2300	Health Insurance	10,095	10,394	5,475	11,432	11,432	11,432
53560 2400	Life Insurance	34	45	17	45	45	45
53560 2500	Workers' Comp	6,605	9,266	7,470	8,195	8,195	8,195
53560 2600	Unemployment	1,384	1,411	703	1,446	1,446	1,446
53560 2700	FICA	10	-	-	-	-	-
Subtotal		42,263	44,319	24,897	43,445	43,445	43,445
Supplies							
53560 31	Office Supplies	515	500	93	500	500	500
53560 32	Operating Supplies	4,740	5,500	4,796	5,500	5,500	5,500
53560 3201	Safety Supplies	461	500	664	1,000	1,000	1,000
53560 33	Maint Supplies	5,067	5,000	2,880	5,000	5,000	5,000
53560 34	Small Tools & Equip	7,529	5,500	2,301	5,000	5,000	5,000
53560 35	Inventory	189,749	200,000	58,717	200,000	200,000	200,000
53560 3501	Fuel	-	50,000	12,759	50,000	50,000	50,000
Subtotal		208,062	267,000	82,210	267,000	267,000	267,000
Services & Charges							
53560 41	Professional Services	15,756	325	275	400	400	400
53560 42	Communication	1,006	750	531	750	750	750
53560 4201	Communication Equip	1,500	-	-	450	450	450

#501 Internal Service Fund
Motor Pool Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date FY 95/96	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
53560 43	Travel & Training	1,719	2,000	564	2,500	2,000	2,000
53560 44	Advertising	76	-	-	-	-	-
53560 4501	Vehicle Replacement	2,700	3,500	1,734	4,227	4,227	4,227
53560 46	Insurance-Property	27,280	-	-	-	-	-
53560 4601	Insurance-Liability	-	30,000	27,152	30,000	30,000	30,000
53560 47	Utilities	8,346	8,500	3,325	8,500	8,500	8,500
53560 48	Repairs & Maint	1,224	1,175	1,157	1,100	1,100	1,100
53560 4801	Building Repairs	-	4,000	2,733	4,000	4,000	4,000
53560 49	Miscellaneous	35	100	-	100	100	100
53560 4911	PW Overhead	5,004	5,004	2,502	5,004	5,004	5,004
53560 4920	Motorpool O&M	13,671	8,505	6,592	20,940	20,940	20,940
Subtotal		78,316	63,859	46,565	77,971	77,471	77,471
Capital Outlays							
53560 6402	Computer Equipment	-	-	3,796	-	-	-
53560 6463	Fire Dept	1,404	-	-	-	-	-
53560 6465	Public Works	-	60,000	122	-	-	-
53560 6467	Sidewalk/Snowblower	-	14,500	15,087	-	-	-
53560 6470	PMP&L	-	28,000	-	-	-	-
53560 6471	Water Utility	-	25,000	23,122	-	-	-
53560 6472	Wheel Loader	-	-	-	-	-	-
53560 6473	#90 Ambulance(Fire Dept)	-	-	-	97,000	97,000	97,000
53560 6474	#83 Pickup 4x4 (PW)	-	-	-	20,000	20,000	20,000
53560 6475	#98 Dumptruck (PW)	-	-	-	80,000	80,000	80,000
53560 6476	#87 Grader (PW)	-	-	-	120,000	120,000	120,000
53560 6477	Add-Plowtruck (PW)	-	-	-	65,000	-	-
53560 6478	Multi-use Truck	-	-	-	25,000	25,000	25,000
Capital Outlays Subtotal		1,404	127,500	42,128	407,000	342,000	342,000
Motor Pool Total		469,776	643,733	266,125	940,017	874,517	874,517

over
31,700.00

#501 Internal Service Fund
Motor Pool Narrative

Account #	Description	Narrative
53560 10	Regular Pay	Motor Pool Foreman \$45,968 2-Mechanics \$85,488
53560 2100	Pension	13.99% of gross wages
53560 2200	Medicare	1.45% of gross wages
53560 2300	Health Insurance	Based on actual per employee
53560 2400	Life Insurance	\$15.12 per employee
53560 2500	Workers' Comp	5.36% / 6.31% of gross wages
53560 2600	Unemployment	1% of gross wages
53560 2700	FICA	
53560 31	Office Supplies	General office supplies
53560 32	Operating Supplies	Paper products, cleaning supplies, heating fuel, general operating supplies
53560 3201	Safety Supplies	Protective gear and other required safety supplies
53560 33	Maint Supplies	Paint, nuts, bolts, general maintenance supplies
53560 34	Small Tools & Equip	Hand & power tools, software
53560 35	Inventory	Parts & material for equipment repairs, billed back to department users
53560 3501	Fuel	Gasoline & diesel
53560 41	Professional Services	Consultant fees, janitorial
53560 42	Communication	Telephone & postage
53560 4201	Communication Equip	Updated Telephone equipment
53560 43	Travel & Training	Travel expense, per diem, training seminars
53560 44	Advertising	Legal advertisement
53560 4501	Vehicle Replacement	Replacement cost for Motor Pool vehicle
53560 46	Insurance-Liability	Motor Pool Fleet Insurance
53560 47	Utilities	Electrical/Water/Sewer charges
53560 48	Repairs & Maint	Labor & supplies furnished by specialized personnel
53560 4801	Building Repairs	Improvements to Motor Pool facilities
53560 49	Miscellaneous	Miscellaneous expenses

#501 Internal Service Fund
Motor Pool Narrative

Account #	Description	Narrative
53560 4911	PW Overhead	Public Works Overhead
53560 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance
53560 6473	#90 Ambulance(Fire Dept)	Replace 1980 Chevy Ambulance
53560 6474	#83 Pickup 4x4 (PW)	Replace 1986 Chevy P/U
53560 6475	#98 Dumptruck (PW)	Replace 1981 International 10Yd Dumptruck
53560 6476	#87 Grader (PW)	Replace 1981 Champion Grader
53560 6477	Add-Plowtruck (PW)	Add 5Yd Snowplow
53560 6478	Multi-use Truck	Add chassis 1/2 harbor & 1/2 water

502 Internal Service Fund
Self Insured Trust

Program Description

The purpose of the Self Insurance Reserve Fund is to account for the accumulation of resources transferred to the fund by various city departments to be retained for settling uninsured claims against the city including legal costs and claims adjusting.

#502 Internal Service Fund
Self Insured Trust Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Miscellaneous Revenues	14,372	14,074	6,205	14,600
Total Revenues	14,372	14,074	6,205	14,600
Expenditures				
Total Expenditures	-	-	-	-
Summary				
Current Revenues	14,372	14,074	6,205	14,600
Current Expenditures	-	-	-	-
Transfers (in or out)	-	-	-	-
Net Gain or Loss	14,372	14,074	6,205	14,600
Beginning Cash Reserve	257,280	274,621	279,869	298,400
Ending Cash Reserve	279,869	288,695	298,400	313,000

Significant Budget Changes

502 Internal Service Fund
Self Insured Trust Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Account #	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
36000 10	Interest Earned	14,372	14,074	6,205	14,600	14,600	14,600
	Miscellaneous Subtotal	14,372	14,074	6,205	14,600	14,600	14,600
	Current Revenues Total	14,372	14,074	6,205	14,600	14,600	14,600

502 Internal Service Fund
Self Insured Trust Narrative

Account #	Description	Narrative
51920 41	Legal Expenses	
51920 46	Settlement Expenses	

#503 - Internal Service Fund
Building Maintenance

Program Description
Building Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department coordinates additions and alterations to existing buildings, along with construction of smaller city improvements. In addition, Building Maintenance assists other non-departmental entities with the maintenance of their city-owned buildings.
Goals
<ul style="list-style-type: none">- to provide building maintenance for city departments.- to assist other non-departmental entities with maintenance of city-owned buildings.
Objectives
<ul style="list-style-type: none">- Maintain city-owned buildings.- Perform unscheduled emergency maintenance items.- Accomplish maintenance requested by all city departments.- Perform unscheduled non-emergency maintenance items.

#503 - Internal Service Fund
Building Maintenance Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Interfund Transfers	158,009	85,425	26,707	105,365
Total Revenues	158,009	85,425	26,707	105,365
Expenditures				
Salaries & Wages				750
Employee Benefits				104,615
Services & Charges	158,009	85,425	26,707	
Interfund Transfers				
Capital Outlays				
Total Expenditures	158,009	85,425	26,707	105,365

Current Revenues	158,009	85,425	26,707	105,365
Current Expenditures	158,009	85,425	26,707	105,365
Transfers (in or out)	-	-	-	-
Net Gain or Loss	-	-	-	-
Beginning Cash Resen	-	-	-	-
Ending Cash Reserve	-	-	-	-

Significant Budget Changes

Engineer's office alteration

#503 - Internal Service Fund
 Building Maintenance Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Miscellaneous							
34300 11	Contract Work				3000	3000	3000
Subtotal					3000	3000	3000
Interfund Transfers							
39710 02	General Fund	120,632	66,300	15,000	178,590	52,565	77,565
39710 52	Water Fund	63	1,725	-	8,300	8,300	8,300
39710 53	Sewer Fund	8,209	4,200	2,382	500	500	500
39710 57	Elderly Housing	29,105	13,200	9,325	16,000	16,000	16,000
Subtotal		158,009	85,425	26,707	203,390	77,365	102,365
Current Revenues Total		158,009	85,425	26,707	206,390	80,365	105,365

#503 - Internal Service Fund
Building Maintenance Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
53810 2200	Medicare	100	100	49	100	100	100
53810 2600	Unemployment	150	150	34	150	150	150
53810 2700	FICA	500	500	208	500	500	500
53810 6207	Petersburg Medical Center				3,000	3,000	3,000
53810 6208	Water Utility	1,000	1,725	-	8,300	8,300	8,300
53810 6209	Wastewater Utility	12,950	4,200	2,382	500	500	500
53810 6211	Public Works	3,000	10,500	1,619	98,975	4,065	29,065
53810 6212	Clausen Museum	6,000	8,900	633	8,200	2,700	2,700
53810 6213	Parks & Recreation	32,720	19,850	4,338	14,500	14,500	14,500
53810 6214	Administration	1,000	5,750	1,040	1,000	1,000	1,000
53810 6215	Library	1,300	300	-	1,000	500	500
53810 6216	Finance	11,720	300	483	2,100	1,000	1,000
53810 6217	Miscellaneous	500	1,000	133	1,500	1,500	1,500
53810 6218	Police Department	6,200	9,700	1,442	5,375	5,375	5,375
53810 6219	Fire Department	78,111	7,200	-	11,860	8,825	8,825
53810 6225	Elderly Housing	27,700	13,200	9,325	16,000	16,000	16,000
53810 6226	Community Development	3,600	2,050	166	2,350	2,350	2,350
53810 6227	Engineering	-	-	-	30,000	10,000	10,000
53810 6228	Jail Upgrade	-	-	4,525	-	-	-
Building Maintenance Project Subtotal		186,551	85,425	26,377	205,410	80,365	105,365

#503 - Internal Service Fund
 Building Maintenance Narrative

Account #	Description	Narrative
53810 2200	Medicare	
53810 2600	Unemployment	
53810 2700	FICA	
53810 6207	Petersburg Medical Center	Build storage area.
53810 6208	Water Utility	Enlarge doors, add window, install concrete pad.
53810 6209	Wastewater Utility	Routine miscellaneous maintenance.
53810 6211	Public Works	Man door replacement, bollard installation, side storage building, building stabilization
53810 6212	Clausen Museum	Build outside storage and routine maintenance.
53810 6213	Parks & Recreation	Pool anodes, pool roof repair and coating, snow jacks on gym roof.
53810 6214	Administration	Routine maintenance, boiler and elevator inspections.
53810 6215	Library	Routine maintenance.
53810 6216	Finance	Tile and paint work, routine maintenance.
53810 6217	Miscellaneous	Unanticipated and emergency maintenance.
53810 6218	Police Department	Relocate dog pound, door replacement, fan installation.
53810 6219	Fire Department	Fix Scow Bay door, relocate water pipes, replace urinals, painting.
53810 6225	Elderly Housing	Complete siding, ramp at entrance, concrete barriers in parking lot, painting.
53810 6226	Community Development	Covered area outside Council/Library, fix Community Development roof, routine maintenance.
53810 6228	Engineering	Provide office space for engineering department

#504 Internal Service Fund
Geographic Information

Program Description
The Geographic Information Fund is a multi-department effort to update the urban base maps for the city and to develop a base layer for the development of a Geographic Information System.
Goals
To update the pre-1980 city urban base maps in digitized format which will allow for the accurate recording of city-wide land platting and mapping. The updated maps will be compatible with existing city equipment which will allow Community Development to perform any subsequent updating in office. This will allow the city to modify the urban base maps as features change - including property lines, subdivisions, street vacations, and road and utility improvements. When the GIS is developed, additional layers will be added to reflect land ownership, tax assessment, utility billing and other informational layers.
Objectives
<ul style="list-style-type: none">- To update the urban base maps with aerial photography, ground control surveys and photogrammetric mapping.- To complete land survey and property line mapping for inclusion with the urban base mapping.- To prepare for future sewer, water and electrical utility mapping.- To obtain training for Community Development Department personnel for AutoCad, ArcCad and GIS.- To continue to monitor developments in Geographic Information System technology.

#504 Internal Service Fund
Geographic Information Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Interfund Transfers		75,370		159,200
Total Revenues		75,370		159,200
Expenditures				
Capital Outlays		72,000		159,200
Total Expenditures		72,000		159,200
Current Revenues				
Current Expenditures		72,000		159,200
Transfers (in or out)		75,370		159,200
Net Gain or Loss				
Beginning Cash Reserve	-	-	-	-
Ending Cash Reserve	-	-	-	-

Significant Budget Changes

Contract with R&M Engineering to perform \$72,000 work in FY 95/96 and \$156,700 in FY 96/97)

#504 Internal Service Fund
Geographic Information Revenues

Account #	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Miscellaneous Subtotal							
39710 01	General Fund		28,350	-	37,500	37,500	37,500
39710 51	Electrical Fund		10,432	-	91,700	91,700	91,700
39719 52	Water Fund		10,432	-	15,000	15,000	15,000
39750 53	Sewer Fund		10,432	-	15,000	15,000	15,000
39750 54	Sanation Utility		7,862	-			
39750 55	Harbor Port		7,862	-			
Interfund Transfers Subtotal		-	75,370	-	159,200	159,200	159,200
Current Revenues Total			75,370		159,200	159,200	159,200

#504 Internal Service Fund
Geographic Information Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual FY 94/95	Budget FY 95/96	To Date 12/31/95	Requested FY 96/97	Recommended FY 96/97	Approved FY 96/97
Supplies							
54110 31	Office Supplies				250	250	250
54110 32	Operating Supplies				250	250	250
Subtotal					500	500	500
Services & Charges							
54110 41	Professional Services		72,000	-	156,700	156,700	156,700
54110 43	Travel & Training				2,000	2,000	2,000
Subtotal			72,000	-	158,700	158,700	158,700
Expenditures Total			72,000	-	159,200	159,200	159,200

#504 Internal Service Fund
Geographic Information Narrative

Account	Description	Narrative
54110 31	Office Supplies	General office supplies
54110 32	Operating Supplies	General operating supplies
54110 41	Professional Services	Contract with R&M Engineering
54110 43	Travel & Training	

#301 72 Capital Projects
Project Title: Cabin Creek Water Reservoir

Program Description
More and more frequently, the City of Petersburg experiences shortages in it's supply of raw water due to the size of the existing City Creek watershed. This is typically during periods of below average precipitation and high demand from our industrial customers, the fish processing industry.
The purpose of this project is to develop an additional watershed, dam, impoundment area, 7.2 miles of access road and pipeline with a pump station to boost the gravity flow to match water demand.
Goals
Construct a new dam impoundment area, piping, pumping system and access road to provide a continuous minimum year-round water supply of 4 million gallons per day regardless of prevailing weather conditions.
Objectives
The new watershed at Cabin Creek will increase the available drainage area to an additional 5.6 square miles which is almost 2½ times larger than our current City Creek watershed. The dam which will consist of a simple, thirty foot high, rock filled structure will create an impoundment area that will hold 751 acre feet of water which is 5 times as large as our existing reservoir.
The water will be conveyed to the water treatment plant through a 20 inch pipe. We anticipate being able to gravity flow 1.5 million gallons perday. A pumping facility will be constructed to provide the increasing demand that industry requires. The pumping facility will be sized to provide 4 million gallons per day.

#301 72 Capital Projects
 Project Title: Cabin Creek Water Reservoir
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants	2,833,000		1,000,000	3,833,000
Interfund Transfers		500,000		500,000
Other Revenues			1,000,000	1,000,000
Total Revenues	2,833,000	500,000	2,000,000	5,333,000
Expenditures				
Reservoir	1,021,243	700,000	2,283,273	4,004,516
Transmission Line	0	0	0	2,828,484
Total Expenditures	1,021,243	700,000	2,283,273	6,833,000
Project Cash Reserve				(1,500,000)

#301 -72 Capital Projects
 Project Title: Cabin Creek Water Reservoir
 Revenues

Account #	Description	Prior Years	Current Year	Recommended	Project
		Revenues	Revenues	Budget Year	Revenues
		Actual	FY 95/96	FY 96/97	Total
Grants					
33600 09 72	DEC 68523	400,000	-	-	
33600 07 72	DOA 491 903	733,000	-	-	
33600 21 72	DOA 49400 02	1,700,000	-	-	
33300 02 72	EDA Grant 070103583			1,000,000	
Subtotal		2,833,000	-	1,000,000	3,833,000
Interfund Transfers					
38710 01 72	General Fund	-	500,000	-	
Subtotal		-	500,000	-	500,000
Other Revenues					
	Timber Sale			1,000,000	
Subtotal				1,000,000	1,000,000
Revenues Total		2,833,000	500,000	1,000,000	5,333,000

#301- 72 Capital Projects
 Project Title: Cabin Creek Water Reservoir
 Expenditures

Account	Description	Prior Years	Current Year	Recommended	Project
		Expenditures	Expenditures	Budget Year	Expenditures
Number			FY 95/96	FY 96/97	Total
50220 11 72	Salaries & Benefits			49,685	49,685
50220 31 72	Supplies			1,000	1,000
50220 34 72	Small Tools & Equipment			2,000	2,000
50220 41 72	Professional Services			15,000	15,000
50220 4101 72	Architects/Engineers			-	-
50220 4104 72	Inspection			154,000	154,000
50220 4108 72	Contractor			1,859,628	1,859,628
50220 42 72	Communications				-
50220 43 72	Travel			2,000	2,000
50220 44 72	Printing & Advertising			2,000	2,000
50220 45 72	Rentals & Leases			5,000	5,000
50220 49 72	Miscellaneous				-
50220 4909 72	Contingency			191,960	191,960
50220 4804 72	Permitting			1,000	1,000
	Combined History	1,021,243	700,000		1,721,243
	Transmission Line				2,828,484
					-
Expenditures Total		1,021,243	700,000	2,283,273	6,833,000

#301 - 08 Capital Projects
Project Title: Scow Bay Water

Program Description
Homes and businesses in the Scow Bay area are not supplied with public water services. Residents of the area rely on individual wells or small, unprotected surface sources of water. The Scow Bay water project will provide city water service to the area.
Goals
To extend the public water system to the Scow Bay Area.
Objectives
The water system extension will consist of 1) a new main from the existing water storage tanks to a new 2 million gallon water storage tank on a hill above Scow Bay, 2) the new water storage tank, 3) a new main from the new tank to the Mitkof Highway, 4) a new main along the Mitkof Highway from the existing city system at the State Ferry Terminal to the new main from the new water tank and south to mile 4 of the Mitkof Highway, 5) side lateral mains on King's Row, Cornelius road, Lyon's road, Hungerford Hill road, and Scow Bay Loop road. The water system will include fire hydrants along the mains, service connections to users and all required valves and fittings. The water system will be capable of providing adequate fire flows to the areas served in addition to normal daily consumption. The system is to provide a safe and dependable water supply in the Scow Bay area and to make the existing system in Petersburg more reliable. The new tank will provide additional storage. The new main along Mitkof Highway will supply the downtown Petersburg area from the new tank.

#301 - 08 Capital Projects
 Project Title: Scow Bay Water
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants	250,000			250,000
Interfund Transfers/Cash Reserves		145,100	47,000	192,100
Other Revenues				
Total Revenues	250,000	145,100	-	442,100
Expenditures				
Combined History	95,579	297,520		393,099
Project Development			47,000	47,000
Construction Cost - All Phases				8,614,420
Total Expenditures	95,579	297,520	47,000	9,054,519
Project Cash Reserve				(8,612,419)

#301 - 08 Capital Projects
 Project Title: Scow Bay Water
 Revenues

		Prior Years Revenues	Current Year Revenue	Recommended Budget Year Revenues	Project Revenues
Account #	Description	Actual	FY 95/96	FY 96/97	Total
Grants					
33600 22 08	DOA 4/94-006	250,000	-		
Total		250,000	-	-	250,000
Interfund Transfers					
39710 01 08	General Fund/Cash Reserves		145,100	47,000	
Subtotal			145,100	47,000	192,100
Current Revenues Total		250,000	145,100	47,000	442,100

#301 - 08 Capital Projects
 Project Title: Scow Bay Water
 Expenses

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended	Project
				Budget Year Expenditures FY 96/97	Expenditures Total
				10,000	10,000
50220 11 08	Salaries & Benefits			400	400
50220 31 08	Supplies			600	600
50220 34 08	Small Tools & Equipment			27,000	27,000
50220 41 08	Professional Services				
50220 4101 08	Architects/Engineers				
50220 4104 08	Inspection				
50220 4108 08	Contractor				
50220 42 08	Communications			500	500
50220 43 08	Travel			6,000	6,000
50220 44 08	Printing & Advertising			500	500
50220 45 08	Rentals & Leases			500	500
50220 49 08	Miscellaneous			1,000	1,000
50220 4909 08	Contingency				
50220 4804 08	Permitting			500	500
	Combined History	95,579	297,520		393,099
	Construction - All Phases				8,614,420
Expenditures Total		95,579	297,520	47,000	9,054,519

#301 - 12 Capital Projects
Project Title: Harbor Expansion and Renovation

Program Description - Harbor Expansion & Renovation
Expand and renovate the small boat harbors in the City of Petersburg.
Goals
To provide additional moorage space and accouterments for commercial vessels and recreational boats. To provide moorage space and access for tour ships.
Objectives
Identify, research and evaluate options for phased approach. Complete final design. Prepare contract documents. Advertise and bid for construction Construction contract.

#301 - 12 Capital Projects:
 Project Title: Harbor Expansion and Renovation
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants	274,002	126,926	84,000	484,928
Interfund Transfers/Port Authority	26,612	25,639	14,112	66,363
Other Revenues				
Total Revenues	300,614	152,565	98,112	551,291
Expenditures				
Combined History	186,060	19,000		205,060
Project Development			16,700	16,700
Construction				14,500,000
Total Expenditures	186,060	19,000	16,700	14,721,760
Project Cash Reserve				(14,170,469)

#301 - 12 Capital Projects
 Project Title: Harbor Expansion and Renovation
 Revenues

Account #	Description	Prior Years	Current Year	Recommended	Project
		Revenues	Revenues	Budget Year	Revenues
			FY 95/96	FY 96/97	Total
Grants					
33600 26 12	Matching Grant '94	140,778	-	-	
33600 27 12	Matching Grant '95	133,224		-	
33600 28 12	Matching Grant '96		126,926		
33600 29 12	Matching Grant '97			84,000	
Subtotal		274,002	126,926	84,000	484,928
Interfund Transfers					
39710 5901 12	Port/Harbor Trust	26,612	25,639	14,112	
Subtotal		26,612	25,639	14,112	66,363
Current Revenues Total		300,614	152,565	98,112	551,291

#301 - 12 Capital Projects
 Project Title: Harbor Expansion and Renovation
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended	Project
				Budget Year Expenditures FY 96/97	Expenditures Total
53520 11 12	Salaries & Benefits			10,000	10,000
53520 31 12	Supplies			200	200
53520 34 12	Small Tools & Equipment			300	300
53520 41 12	Professional Services			4,000	4,000
53520 4101 12	Architects/Engineers				
53520 4104 12	Inspection				
53520 4108 12	Contractor				
53520 42 12	Communications			200	200
53520 43 12	Travel			1,000	1,000
53520 44 12	Printing & Advertising			200	200
53520 45 12	Rentals & Leases				
53520 49 12	Miscellaneous			500	500
53520 4909 12	Contingency				
53520 4804 12	Permitting			300	300
	Combined History	186,060	19,000		205,060
	Construction Costs - All Phases				14,500,000
Expenditures Total		186,060	19,000	16,700	14,721,760

#01 - 16 Capital Projects
Project Title: South Harbor Electrical Upgrade

Program Description - South Harbor Electrical Upgrade
Reconductor existing South Harbor electrical system. Install new transformers and meter pedestals. This project is one part of the overall Harbor Expansion project.
Goals
To accommodate new loads on vessels To prepare for future South Harbor expansion. To provide more lighting for boat launch areas. To increase electrical harbor sales.
Objectives
Increase from single phase to three phase service.

#301 - 16 Capital Projects:
 Project Title: South Harbor Electrical Upgrade
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants				
Interfund Transfers	41,456		383,000	424,456
Other Revenues				
Total Revenues	41,456	-	383,000	424,456
Expenditures				
Engineering	41,456		22,640	64,096
Contractor			360,360	360,360
Total Expenditures	41,456	-	383,000	424,456
Project Cash Reserve				-

#301 - 16 Capital Projects
 Project Title: South Harbor Electrical Upgrade
 Revenues

Account #	Description	Prior Years	Current Year	Recommended	Project
		Revenues	Revenues	Budget Year	Revenues
			FY 95/96	FY 96/97	Total
Interfund Transfers					
39710 55 16	Port Authority			153,200	153,200
39710 51 16	Electric Utility	41,456		229,800	271,256
Subtotal					
Current Revenues Total					
				383,000	424,456

#301 - 16 Capital Projects
 Project Title: South Harbor Electrical Upgrade
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures	Recommended Budget Year Expenditures	Project Expenditures
			FY 95/96	FY 96/97	Total
53520 11 16	Salaries & Benefits				-
53520 31 16	Supplies				
53520 34 16	Small Tools & Equipment				
53520 41 16	Professional Services				
53520 4101 16	Architects/Engineers			22,640	22,640
53520 4104 16	Inspection				
53520 4108 16	Contractor			360,360	360,360
53520 42 16	Communications				
53520 43 16	Travel				
53520 44 16	Printing & Advertising				
53520 45 16	Rentals & Leases				
53520 49 16	Miscellaneous				
53520 4909 16	Contingency				
53520 4804 16	Permitting				
	Combined History	41,456			41,456
Expenditures Total		41,456	-	383,000	424,456

#301-80 Capital Projects
Project Title: Equipment Storage Building

Program Description - Equipment Storage Building
Construct new equipment storage building.
Goals
To protect vehicles valued at an estimated \$750,000. To prolong the useful life of the vehicles. To reduce the operation and maintenance costs of vehicles.
Objectives
Complete design engineering Obtain Fire Marshal approval. Advertise bid specifications Award the bid for construction of building. Construct equipment storage building within budgeted parameters.

#301-80 Capital Projects:
Project Title: Equipment Storage Building
Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants				
Interfund Transfers		444,825	43,875	488,700
Other Revenues				
Total Revenues	-	444,825	43,875	488,700
Expenditures				
Salaries & Benefits			21,938	21,938
Engineering		10,000		10,000
Contractor			434,824	434,824
Rentals & Leases			21,938	21,938
Total Expenditures	-	10,000	478,700	488,700
Project Cash Reserve				-

#301 - 80 Capital Projects
 Project Title: Equipment Storage Building

Revenues

				Recommended	
		Prior Years	Current Year	Budget Year	Project
		Revenues	Revenues	Revenues	Revenues
Account #	Description			FY 96/97	Total
Interfund Transfers					
39710 51 80	Electric Utility		444,825	43,875	488,700
Subtotal					
Revenues Total			444,825	43,875	488,700

#301-80 Capital Projects
 Project Title: Equipment Storage Building
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended	Project
				Budget Year Expenditures FY 96/97	Expenditures Total
50120 11 80	Salaries & Benefits			21,938	21,938
50120 31 80	Supplies				
50120 34 80	Small Tools & Equipment				
50120 41 80	Professional Services				
50120 4101 80	Architects/Engineers		10,000		10,000
50120 4104 80	Inspection				
50120 4108 80	Contractor			434,824	434,824
50120 42 80	Communications				
50120 43 80	Travel				
50120 44 80	Printing & Advertising				
50120 45 80	Rentals & Leases			21,938	21,938
50120 49 80	Miscellaneous				
50120 4909 80	Contingency				
50120 4804 80	Permitting				
	Combined History				
Expenditures Total		-	10,000	478,700	488,700

#301 - 73 Capital Projects
Project Title: 24.9KV Line Upgrade

Program Description - 24.9KV Line Upgrade
Rebuild old existing delta system with new wye system. This project is a long-term project with an expected completion date in 1999/2000.
Goals
To relieve electrical harmonics from system. To decrease emergency outage time. To reduce operational and maintenance costs. To improve overall efficiency of system. To decrease power purchase cost and increase revenues by decreasing line losses.
Objectives
Remove 2400/4160 volt circuits from system. Install new 14,400/24940 volt wye system.

#301 - 73 Capital Projects
 Project Title: 24.9KV Line Upgrade
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants				
Interfund Transfers	739,894	51,747	124,829	916,470
Other Revenues				
Total Revenues	739,894	51,747	124,829	916,470
Expenditures				
Rentals & Leases			22,160	22,160
Materials			102,669	102,669
Combined History	739,894	51,747		791,641
Total Expenditures	739,894	51,747	124,829	916,470
Project Cash Reserve				-

#301 - 73 Capital Projects
 Project Title: 24.9KV Line Upgrade
 Revenues

		Recommended			
		Prior Years Revenues	Current Year Revenues	Budget Year Revenues	Project Revenues
Account #	Description		FY 95/96	FY 96/97	Total
Interfund Transfers					
39710 51 73	Electric Utility	739,894	51,747	124,829	916,470
Subtotal					
Revenues Total		739,894	51,747	124,829	916,470

#301 - 73 Capital Projects
 Project Title: 24.9KV Line Upgrade
 Expenditures

Account Number	Description	Prior Years	Current Year	Recommended	Project
		Expenditures	Expenditures	Budget Year	Expenditures
			FY 95/96	FY 96/97	Total
50120 11 73	Salaries & Benefits				
50120 31 73	Supplies				
50120 34 73	Small Tools & Equipment				
50120 41 73	Professional Services				
50120 4101 73	Architects/Engineers				
50120 4104 73	Inspection				
50120 4108 73	Contractor				
50120 42 73	Communications				
50120 43 73	Travel				
50120 44 73	Printing & Advertising				
50120 45 73	Rentals & Leases			22,160	22,160
50120 49 73	Miscellaneous				
50120 4909 73	Contingency				
50120 4804 73	Permitting				
	Combined History	739,894	51,747		791,641
	Materials			102,669	102,669
Expenditures Total		739,894	51,747	124,829	916,470

#301 - 62 Capital Projects
Project Title: Auto Load Control

Program Description - Auto Load Control
Install automatic reclosures at specific locations within electrical system. Install automatic radio control to operate the reclosures with existing SCADA at power plant.
Goals
Reduce outage time during emergency outages for customers. Recover electrical sales faster during emergency conditions.
Objectives
Install reclosures as per the Power Engineering, Inc. and SSR coordination studies of Tyee and local electrical system. Install the reclosures radio control into the present SCUD system.

#301 - 62 Capital Projects:
 Project Title: Auto Load Control
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants				
Interfund Transfers	95,133	143,560	-	238,693
Other Revenues				
Total Revenues	95,133	143,560	-	238,693
Expenditures				
Rentals & Leases			9,000	9,000
Materials			124,905	124,905
Combined History	95,133	9,655		104,788
Total Expenditures	95,133	9,655	133,905	238,693
Project Cash Reserve				-

#301 - 62 Capital Projects
 Project Title: Auto Load Control
 Revenues

		Prior Years Revenues	Current Year Revenues	Recommended Budget Year Revenues	Project Revenues
Account #	Description		FY 95/96	FY 96/97	Total
Interfund Transfers					
39710 51 62	Electric Utility	95,133	143,560		238,693
Subtotal					
Current Revenues Total		95,133	143,560	-	238,693

#301 62 Capital Projects
Project Title: Auto Load Control
Expenditures

Account Number	Description	Prior Years	Current Year	Recommended	Project
		Expenditures	Expenditures	Budget Year	Expenditures
			FY 95/96	FY 96/97	Total
50120 11 62	Salaries & Benefits				
50120 31 62	Supplies				
50120 34 62	Small Tools & Equipment				
50120 41 62	Professional Services				
50120 4101 62	Architects/Engineers				
50120 4104 62	Inspection				
50120 4108 62	Contractor				
50120 42 62	Communications				
50120 43 62	Travel				
50120 44 62	Printing & Advertising				
50120 45 62	Rentals & Leases			9,000	9,000
50120 49 62	Miscellaneous				
50120 4909 62	Contingency				
50120 4804 62	Permitting				
	Combined History	95,133	9,655		104,788
	Materials			124,905	124,905
Expenditures Total		95,133	9,655	133,905	238,693

#301 - 86 Capital Projects
Project Title: 12th Street Extension

Program Description -12th Street Extension

Project Scope: To develop eleven commercial lots on 12th Street to make available for public sale. The project would include the extension of an 8" water system to the Excel Street intersection, hooking to a 12" water system that would be hooked to the existing system located on 10th Street. The existing sewer system would be a gravity flow system extended up along 12th Street. Electric utility extensions are not included at this time.

Goals

To provide salable commercial lots to the public. The water system improvements would improve the ongoing water pressure problems experienced in the area because of the dead-end system now existing. The extension of Excel Street would improve the traffic flow to and from the new business area and solve some of the problems on Excel Street.
To provide commercial lots at the lowest cost possible, near to town and in an area where parking would not be a problem. The sale of these lots would add to the needed tax base as well as fill a request the City hears so much; that there are no lots available for commercial ventures.

Objectives

Develop draft specifications and obtain engineering estimates
Determine contractor or force account construction and proceed accordingly.

#301 - 86 Capital Projects:
 Project Title: 12th Street Extension
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year Fy 96/97	Project Total
Revenues				
Interfund Transfers - Land Development Fund			227,000	227,000
Total Revenues			227,000	227,000
Expenditures				
Engineering			7,500	7,500
Administration			5,500	5,500
Contractor (cement&paving)			93,000	93,000
Materials Cost			95,000	95,000
Contingency			21,000	21,000
Inspection Services			5,000	5,000
Total Expenditures			227,000	227,000
Project Cash Reserve				-

#301 - 86 Capital Projects
 Project Title: 12th Street Extension
 Revenues

				Recommended	
		Prior Years	Current Year	Budget Year	Project
Account #	Description	Revenues	Revenues	Revenues	Revenues
			FY 95/96	FY 96/97	
Interfund Transfers					
39710 06 86	Land Development Fund			227,000	227,000
Subtotal					
Revenues Total				227,000	227,000

#301 - 86 Capital Projects
 Project Title: 12th Street Extension
 Expenditures

Account Number	Description	Prior Years	Current Year	Recommended	Project
		Expenditures	Expenditures	Budget Year Expenditures	Expenditures
			FY 95/96	FY 96/97	Total
53410 11 86	Salaries & Benefits			5,500	5,500
53410 32 86	Supplies				
53410 34 86	Small Tools & Equipment				
53410 31 86	Professional Services				
53410 4101 86	Architects/Engineers			7,500	7,500
53410 4104 86	Inspection			5,000	5,000
53410 4108 86	Contractor			188,000	188,000
53410 42 86	Communications				
53410 43 86	Travel				
53410 44 86	Printing & Advertising				
53410 45 86	Rentals & Leases				
53410 49 86	Miscellaneous				
53410 4909 86	Contingency			21,000	21,000
53410 4804 86	Permitting				
	Combined History				
Expenditures Total		-	-	227,000	227,000

#301 - 03 Capital Projects
Project Title: Hospital Complex Streets

Program Description - Hospital Complex Streets
Project Scope: Force account project includes 2nd Street from the unpaved side of Dolphin Street intersection to Haugen Drive intersection and one block on Excel, Fram and Gjoa Streets from 1st Street to 2nd Street intersection.
Goals:
The area around the hospital complex has 80% of the underground utilities upgraded to minimum city specifications. The proposed improvements will include the excavation of unstable materials in spots, full excavation on 2nd Street, placement of shot rock in the road prism to stabilize the roadway, replacement of the water and sewer laterals, replacement of water/sewer main systems where needed, replacement and upgrade of the existing storm drainage system, addition of retaining wall on Excel Street east side, addition of new curb and gutters, addition of two sidewalks and paving of the entire improvement area. Replacement of water line on 2nd Street also includes the removal of old asbestos pipe.

#301 - 03 Capital Projects:
 Project Title: Hospital Complex Streets
 Revenues and Expenditures

	Prior Year	Current Year	Recommended	Project Total
	Actual FY 94/95	Budget FY 95/96	Budget Year FY 96/97	
Revenues				
Interfund Transfers - Cash Reserves			113,500	113,500
Total Revenues			113,500	113,500
Expenditures				
Salaries & Benefits			2,500	2,500
Engineering			5,000	5,000
Contractor			90,000	90,000
Contingency			11,000	11,000
Inspection Services			5,000	5,000
Total Expenditures			113,500	113,500
Project Cash Reserve				-

#301 - 03 Capital Projects
 Project Title: Hospital Complex Streets
 Revenues

		Prior Years Revenues	Current Year Revenues	Recommended Budget Year Revenues	Project Revenues
Account #	Description	Actual	FY 95/96	FY 96/97	Total
Interfund Transfers					
39710 01 03	General Fund - Cash Reserves			113,500	113,500
Subtotal					
Revenues Total					113,500

#301 - 03 Capital Projects
 Project Title: Hospital Complex Streets
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended	Project
				Budget Year Expenditures FY 96/97	Expenditures Total
53420 11 03 03	Salaries & Benefits			2,500	2,500
53420 31	Supplies				
5340 34 03	Small Tools & Equipment				
53420 41 03	Professional Services				
53420 4101 03	Architects/Engineers			5,000	5,000
53420 4104 03	Inspection			5,000	5,000
53420 4108 03	Contractor			90,000	90,000
53420 42 03	Communications				
53420 43 03	Travel				
53420 44 03	Printing & Advertising				
53420 45 03	Rentals & Leases				
53420 49 03	Miscellaneous				
53420 4909 03	Contingency			11,000	11,000
53420 4804 03	Permitting				
	Combined History				
	Materials				
Expenditures Total		-	-	113,500	113,500

#301 - 19 Capital Projects
Project Title: Paving Program

Program Description -Paving Program
Project Scope: This project will develop a complete paving report and plan for the nineteen miles of gravel streets within the corporate boundaries of the City. The plan will include method research, estimated costs, projected scheduling and funding recommendations.
Goals
To conduct research and provide a report and recommendation regarding chip seal vs. asphalt. To develop an ongoing preventative maintenance program which sets the time frame for testing and repairing existing paved streets. To provide a comprehensive paving plan to include projected costs, street priorities, and funding recommendations.

#301 - 19 Capital Projects:
 Project Title: Paving Project
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Interfund Transfers - Cash Reserves			20,000	20,000
Total Revenues			20,000	20,000
Expenditures				
Professional Services			10,000	10,000
Architects/Engineers			5,000	5,000
Travel & Training			5,000	5,000
Total Expenditures			20,000	20,000
Project Cash Resereve				-

#301 - 19 Capital Projects
 Project Title: Paving Project
 Revenues

		Prior Years Revenues	Current Year Revenues	Recommended Current Year Revenues	Project Revenues
Account #	Description		FY 95/96	FY 96/97	Total
Interfund Transfers					
39710 01 19	General Fund - Cash Reserves			20,000	20,000
Revenues Total					20,000

#301 - 29 Capital Projects
Project Title: Scow Bay Fire Hall Substation Addition

Program Description - Scow Bay Substation Addition
Add third bay to the Scow Bay Fire Substation
Goals
To repair and strengthen damaged entry roofs by closing in active area. To provide third bay for equipment and storage.
Objectives
Develop bid specifications. Advertise request for bids. Award contract. Provide contract inspection and administration.

#301 - 29 Capital Projects:
 Project Title: Scow Bay Fire Hall Substation Addition
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Interfund Transfers - Cash Reserves			30,000	
Total Revenues			30,000	30,000
Expenditures				
Construction			30,000	
Total Expenditures			30,000	30,000
Project Cash Reserve				-

#301 29 Capital Projects
 Project Title: Scow Bay Fire Hall Substation Addition
 Revenues

Account #	Description	Prior Years Revenues	Current Year Revenues FY 95/96	Recommended	Project Revenues Total
				Budget Year Revenues FY 96/97	
Interfund Transfers					
39710 01 29	General Fund - Cash Reserves			30,000	30,000
Subtotal				30,000	30,000
Revenues Total					30,000

#301 - 29 Capital Projects
 Project Title: Scow Bay Fire Hall Substation Addition
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended	Project Expenditures Total
				Budget Year Expenditures FY 96/97	
52510 11 29	Salaries & Benefits				
52510 32 29	Supplies				
52510 34 29	Small Tools & Equipment				
52510 31 29	Professional Services				
52510 4101 29	Architects/Engineers				
52510 4104 29	Inspection				
52510 4108 29	Contractor			30,000	30,000
52510 42 29	Communications				
52510 43 29	Travel				
52510 44 29	Printing & Advertising				
52510 45 29	Rentals & Leases				
52510 49 29	Miscellaneous				
52510 4909 29	Contingency				
52510 4804 29	Permitting				
	Combined History				-
Expenditures Total		-	-	30,000	30,000

#302 - 30 Capital Projects
Project Title: School Construction

Program Description - School Construction
Expand and renovate Vocational Education Building

#302 - 30 Capital Projects:
 Project Title: School Construction
 Revenues and Expenditures

	Prior Years	Current Year FY 95/96	Recommended Budget Year FY 96/97	Project Total
Revenues				
Grants			23,330	23,330
Interfund Transfers			10,381	10,381
Other Revenues			16,327	16,327
Total Revenues	-	-	50,038	50,038
Expenditures				
			0	
Total Expenditures	-	-	-	-
Project Cash Reserve				50,038

#302 - 30 Capital Projects
 Project Title: School Construction Revenues

		Prior Years Revenues	Current Year Revenues	Recommended Budget Year Revenues	Project Revenues
Account #	Description		FY 95/96	FY 96/97	Total
Grants					
33600 30 30	DOE Grant 07-96			23,330	
Subtotal		-	-	23,330	23,330
Miscellaneous					
36000 10 30	Interest Earned			16,327	
Miscellaneous Subtotal		-	-	16,327	16,327
Interfund Transfers					
39710 60 30	Petersburg Public Schools			10,381	
Subtotal		-	-	10,381	10,381
Revenues Total					50,038

#302 30 Capital Projects
 Project Title: School Construction
 Expenditures

Account Number	Description	Prior Years Expenditures	Current Year Expenditures FY 95/96	Recommended Budget Year Expenditures FY 96/97	Project Expenditures Total
5714011 30	Salaries & Benefits				
5714030 30	Supplies				
5714034 30	Small Tools & Equipment				
5714041 30	Professional Services				
571404101 30	Architects/Engineers				
571404104 30	Inspection				
571404108 30	Contractor				
5714042 30	Communications				
5714043 30	Travel				
5714044 30	Printing & Advertising				
5714045 30	Rentals & Leases				
5714048 30	Miscellaneous				
571404804 30	Permitting				
571404909 30	Contingency				
	Combined History				
Expenditures Total		-	-	-	-

#201 - Special Revenue Fund
Debt Service Fund

Program Description

The debt service fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessments levies when the government is obligated in some manner for the payment.

#201 - Special Revenue Fund
Debt Service Fund Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Miscellaneous Revenues	3,571	3,422	1,004	3,500
Interfund Transfers	1,093,282	1,076,288	498,727	637,827
Total Revenues	1,096,853	1,079,710	499,731	641,327
Expenditures				
Long Term Debt	1,093,282	1,076,288	498,727	637,827
Total Expenditures	1,093,282	1,076,288	498,727	637,827
Current Revenues	3,571	3,422	1,004	3,500
Current Expenditures	(1,093,282)	(1,076,288)	(498,727)	(637,827)
Transfers (in or out)	1,093,282	1,076,288	498,727	637,827
Net Gain or Loss	3,571	3,422	1,004	3,500
Beginning Cash Reserve	65,337	68,468	68,908	71,590
Ending Cash Reserve	68,908	71,890	71,590	75,090

Significant Budget Changes

Debt Service for 1988 GO Bond for the Incinerator/Baler has been moved to the Sanitation Fund and is budgeted for FY 96/97.

#201 - Special Revenue Fund
Debt Service Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Account #	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
36000 10	Interest Earning	3,571	3,422	1,004	3,500	3,500	3,500
Miscellaneous Subtotal		3,571	3,422	1,004	3,500	3,500	3,500
Interfund Transfers							
39710 01	Gen Fund/Non-Dept.	956,782	938,548	459,857	637,827	637,827	637,827
Subtotal		956,782	938,548	459,857	637,827	637,827	637,827
Current Revenues Total		960,353	941,970	460,861	641,327	641,327	641,327

#201 - Special Revenue Fund
Debt Service Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
1975 GO Bond							
51962 71	Principal	250,000	270,000	270,000			
51962 72	Interest	31,600	10,800	10,800			
Subtotal		281,600	280,800	280,800			
1983 GO Bond							
51963 71	Principal	185,000	185,000		185,000	185,000	185,000
51963 72	Interest	73,630	55,315	27,657	37,000	37,000	37,000
Subtotal		258,630	240,315	27,657	222,000	222,000	222,000
1984/86/93 Utility GO Bond							
51964 71	Principal	91,000	97,000	97,000	96,000	96,000	96,000
51964 72	Interest	49,415	42,095	22,721	35,357	35,357	35,357
Subtotal		140,415	139,095	119,721	131,357	131,357	131,357
1989 Community School GO Bond							
51966 71	Principal	200,000	215,000		235,000	235,000	235,000
51966 72	Interest	76,137	63,338		49,470	49,470	49,470
Subtotal		276,137	278,338		284,470	284,470	284,470
Total		956,782	938,548	428,178	637,827	637,827	637,827

#201 - Special Revenue Fund
Debt Service Fund Narrative

Account #	Description	Narrative
51962 71	Principal	1975 School Construction - High School Classrooms & Gymnasium
51962 72	Interest	Paid off August, 1995
51963 71	Principal	1983 School Construction - Middle School/High School
51963 72	Interest	Pay-off June 1, 1998
51964 71	Principal	1984 Downtown utilities upgrade & sewer extension to cemetery
51964 72	Interest	Pay-off October 1, 2005
51966 71	Principal	1989 School/community gymnasium
51966 72	Interest	Pay-off August 1, 1999

624 Special Revenue Fund
School Reserve

Program Description

The purpose of the School Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to school district expenses.

624 Special Revenue Fund
School Reserve Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
State Aid/Operating Reserve	807,923	250,000	-	400,000
Miscellaneous Revenues	26,707	19,500	8,134	20,942
Total Revenues	834,630	269,500	8,134	420,942
Expenditures				
Operations and Maintenance	250,000	661,939	-	700,000
Total Expenditures	250,000	661,939	-	700,000
Current Revenues	834,630	269,500	8,134	420,942
Current Expenditures	250,000	661,939	-	700,000
Transfers (in or out)	-	-	-	-
Net Gain or Loss	584,630	(392,439)	8,134	(279,058)
Beginning Cash Reserve	84,984	661,939	669,614	707,179
Ending Cash Reserve	669,614	269,500	707,179	428,121

Significant Budget Changes

624 Special Revenue Fund
School Reserve Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
Account #	Description	Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
33500 10	Timber Receipts Revenue	807,923	250,000	-	400,000	400,000	400,000
State Aid Operating Grants Subtotal		807,923	250,000	-	400,000	400,000	400,000
36000 10	Interest Earned	26,707	19,500	8,134	20,942	20,942	20,942
Miscellaneous Subtotal		26,707	19,500	8,134	20,942	20,942	20,942
Current Revenues Total		834,630	269,500	8,134	420,942	420,942	420,942

624 Special Revenue Fund
 School Reserve Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
51330 4921	Public School Operations	250000	661939	0	700000	700000	700000
	Operations Subtotal	250000	661939	0	700000	700000	700000
	Current Revenues Total	250000	661939	0	700000	700000	700000

624 Special Revenue Fund
School Reserve Narrative

Account #	Description	Narrative
51330 4921	Public Schools	Operations and maintenance

625 Special Revenue Fund
Streets and Roads Reserve

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and roads capital and maintenance projects.

625 Special Revenue Fund
 Streets and Roads Reserve
 Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
Timber Receipts	43,408	15,000	-	20,000
Interest Earned	2,250	1,325	538	950
Total Revenues	45,658	16,325	538	20,950
Expenditures				
Capital Construction	21,000	59,367	-	-
Total Expenditures	21,000	59,367	-	-
Current Revenues	45,658	16,325	538	20,950
Current Expenditures	21,000	59,367	-	-
Transfers (in or out)	-	-	-	-
Net Gain or Loss	24,658	(43,042)	538	20,950
Beginning Cash Reserve	18,575	43,042	43,107	22,773
Ending Cash Reserve	43,107	-	22,773	43,723

Significant Budget Changes

625 Special Revenue Fund
 Streets and Roads Reserve Revenues

		Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
33500 10	Timber Receipts	43408	15000	0	20000	20000	20000
36000 10	Interest Earned	2,250	1,325	538	950	950	950
Current Revenues Total		45,658	16,325	538	20,950	20,950	20,950

625 Special Revenue Fund
 Streets and Roads Reserve
 Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
59710 06	Capital Projects	21000	59367		0	0	0
Expenditures Total		21000	59367	0	0	0	0

625 Special Revenue Fund
Streets and Roads Reserve Narrative

Account #	Description	Narrative
59710 06	Operating Transfer	Capital improvements for streets and roads

#626 Special Revenue Fund
Land Development

Program Description
The Land Development Fund has been created to designate use of revenues from the sale of city owned real property to further the development of city-owned property for future disposal.
Goals
To facilitate the disposal of undeveloped city-owned land by installing improvements such as road, water, sewer and electrical service.
Objectives
<ul style="list-style-type: none">- To continue working with Tlingit-Haida Housing Authority and BIA to develop the Airport Addition Subdivision.- To obtain lands and create an approved waste soils disposal site for use by the public and private sector.- To dispose of commercially zoned lands by installing improvements in Twelfth Street and Excel street between Mountain View Manor and the City Ballfield.

#626 Special Revenue Fund
Land Development Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Recommended Budget FY 96/97
Revenues				
Charges for Services	800	800	-	-
Interest Earnings	10,107	1,085	3,236	10,000
Sale of Land		5,000		136,800
Total Revenues	10,907	6,885	3,236	146,800
Expenditures				
Services & Charges	849	11,000	8,680	49,000
Expenditures Subtotal				227,000
Interfund Transfers - Capital Projects				276,000
Total Expenditures	849	11,000	8,680	276,000
Current Revenues	10,907	6,885	3,236	146,800
Current Expenditures	849	11,000	8,680	276,000
Transfers (in or out)				
Net Gain or Loss	10,058	(4,115)	(5,444)	(129,200)
Beginning Cash Reserve	142,006	161,213	152,064	159,790
Ending Cash Reserve	152,064	157,098	159,790	30,590

Significant Budget Changes

#626 Special Revenue Fund
Land Development Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Charges for Services							
54100 30	Survey & Appraisal	800	800				
Subtotal		800	800	-	-	-	
Miscellaneous							
36000 10	Interest Earnings	10,107	1,085	3,236	10,000	10,000	10,000
Subtotal		10,107	1,085	3,236	10,000	10,000	10,000
Sale of Land							
39500 10	Land Sales	-	5,000		136,800	136,800	136,800
Subtotal		-	5,000	-	136,800	136,800	136,800
Revenues Total		10,907	6,885	3,236	146,800	146,800	146,800

#626 Special Revenue Fund
Land Development Expenditures

Account Number	Description	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Current Year To Date 12/31/95	Budget Year Requested FY 96/97	Budget Year Recommended FY 96/97	Budget Year Approved FY 96/97
Services & Charges							
53910 41	Professional Services	800	10,000	5,680	10,000	10,000	10,000
53910 43	Travel & Training	-	-	-	1,000	1,000	1,000
53910 44	Advertising & Printing	49	1,000	-	1,000	1,000	1,000
53910 6104	Land Acquisition	-	-	3,000	37,000	37,000	37,000
Subtotal		849	11,000	8,680	49,000	49,000	49,000
Interfund Transfer							
59710 0686	Capital Projects Fund	-	-	-	227,000	227,000	227,000
Subtotal		-	-	-	227,000	227,000	227,000
Total		849	11,000	8,680	276,000	276,000	276,000

#626 Special Revenue Fund
Land Development Narrative

Account #	Description	Narrative
53910 41	Professional Services	Surveying, appraisal, etc.
53910 43	Travel & Training	Travel related to land development and permitting.
53010 44	Advertising & Printing	Advertising and printing.
53910 0686	Land Acquisition	Land Acquisition/ Quarry Road Waste Soils Disposal Site
59710 06	Interfund Transfer	Capital Projects Fund: 12th Street development

#105 Special Revenue Fund

Program Description
Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. They are used primarily to provide separate accounting for grant funds.
Goals
The goal in providing this separate accounting procedure is to clearly distinguish between funds necessary for operation and maintenance of city functions and funds received for specific purposes.

#105 Special Revenue Fund
Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Proposed Budget FY 96/97
Revenues				
State Grants	34,080	42,000	13,186	49,120
Total Revenues	34,080	42,000	13,186	49,120
Expenditures				
Grant Pass Through	31,836	52,708	14,127	49,120
Total Expenditures	31,836	52,708	14,127	49,120
Current Revenues	34,080	42,000	13,186	49,120
Current Expenditures	31,836	52,708	14,127	49,120
Net Transfers In or (Out)				
Net Gain or Loss	2,244	(10,708)	(941)	-
Beginning Cash Reserve	-	-	2,244	-
Ending Cash Reserve	2,244	(10,708)	-	-

Significant Budget Changes

#105 Special Revenue Fund
Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
33500 04	Day Care Assistance	10,936	18,000	5,729	17,500	17,500	17,500
33500 08	AK Coastal Management Grant	500		400	1,000	1,000	1,000
33500 09	Day Care Assistance TCC	1,907	5,000		4,700	4,700	4,700
33500 11	DEC Grant LEPC	2,506	5,000		12,520	12,520	12,520
33500 12	Day Care Assist. Block Grant	13,895	4,550	1,803			
33500 13	HMTUSA - (ADES)	4,336					
33500 14	ARA Day Care Grant (Federal)		9,450	5,254	13,400	13,400	13,400
Grants Subtotal		34,080	42,000	13,186	49,120	49,120	49,120
Current Revenues Total		34,080	42,000	13,186	49,120	49,120	49,120

#105 Special Revenue Fund
Expenditures

Account Number	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual	Budget	To Date	Requested	Recommended	Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
53660 4301	Ak Coastal Management Grant	582	4,135	468	1,000	1,000	1,000
56010 4931	Day Care Assistance Admin	3,481	15,924	568	2,100	2,100	2,100
56010 4932	Day Care Subsidy	8,020	10,800	62,578	15,400	15,400	15,400
56010 4933	DEC Grant LEPC	2,596	882		12,520	12,520	12,520
56010 4941	Day Care Assistance TCC Admin	729	5,000	483	700	700	700
56010 4942	Day Care Assistance TCC	1,024	1,316		4,000	4,000	4,000
56010 4951	Human Services Block Grant Admin	1,596	10,651				
56010 4952	Human ServicesBlock Grant	13,808	600	693	2,000	2,000	2,000
56010 4953	Human Services ARA Grant Admin		3,400	5,658	11,400	11,400	11,400
56010 4954	Human Services ARA Grant HMTUSA (ADES)						
Grants Subtotal		31,836	52,708	70,448	49,120	49,120	49,120
Current Expenditures Total		31,836	52,708	70,448	49,120	49,120	49,120

#105 Special Revenue Fund
Narrative

Account #	Description	Narrative
53660 4301	Ak Coastal Management Grant	Travel expenses for annual meeting
56010 4931	Day Care Assistance Admin	Day care assistance pass through
56010 4932	Day Care Subsidy	Day care assistance pass through
56010 4933	DEC Grant LEPC	Fire Dept. Local Emergency Planning Committee expenses
56010 4941	Day Care Assistance TCC Admin	Day care assistance pass through
56010 4942	Day Care Assistance TCC	Day care assistance pass through
56010 4951	Human Services Block Grant Admin	Day care assistance pass through
56010 4952	Human Services Block Grant	Day care assistance pass through
56010 4953	Human Services ARA Grant Admin	Day care assistance pass through
56010 4954	Human Services ARA Grant	Day care assistance pass through
	HMTUSA (ADES)	Fire Dept. Hazardous Materials Training

#627- Special Revenue Fund
Parking Fund

Program Description
This fund is comprised of funds from a State grant and from businesses which have paid to the fund amounts in lieu of providing the required parking spaces per PMC 19.64.120.
Goals
To provide parking for the downtown area.

#627- Special Revenue Fund
Parking Fund Revenues and Expenditures

	Prior Year Actual FY 94/95	Current Year Budget FY 95/96	Year To Date 12/31/95	Recommended Budget FY 96/97
Revenues				
Grants	-			
Miscellaneous Revenues	2,006	246	679	1,550
Total Revenues	2,006	246	679	1,550
Expenditures				
Land Acquisition	5,080		3,000	
Total Expenditures	5,080	-	3,000	-

Current Revenues	2,006	246	679	1,550
Current Expenditures	5,080	-	3,000	-
Net Transfers In or (Out)	-	-	-	-
Net Gain or Loss	(3,074)	246	(2,321)	1,550
Beginning Cash Reserve	33,903	36,640	36,976	30,957
Ending Cash Reserve	36,976	36,886	30,957	32,507

Significant Budget Changes

Parking grant and funds received in lieu of parking spaces for core area development.

Cash Reserve reflects \$30,000 grant advance of \$150,000 grant received in 1994.

#627 - Special Revenue Fund
 Parking Fund Revenues

		Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
Account #	Description	FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Grants							
33600 24	DOA Grant #8/94-012	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-
Miscellaneous							
36000 10	Interest Earned	2,006	246	679	1,550	1,550	1,550
Subtotal		2,006	246	679	1,550	1,550	1,550
Current Revenues Total		2,006	246	679	1,550	1,550	1,550

#627 - Special Revenue Fund
 Parking Fund Expenditures

Account Number	Description	Prior Year Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
		FY 94/95	FY 95/96	12/31/95	FY 96/97	FY 96/97	FY 96/97
Miscellaneous							
Subtotal							
Capital Outlays							
53910 6104	Land Acquisition	5,080	-	3,000	-	-	-
Subtotal		5,080	-	3,000	-	-	-
Current Expenditures Total		5,080	-	3,000	-	-	-

#627 - Special Revenue Fund
Parking Fund Narrative

Account #	Description	Narrative
-----------	-------------	-----------

CITY OF PETERSBURG

EMPLOYEE FACT SHEET
JULY 1, 1996

1. SOCIAL SECURITY	% of Gross	Gross Wages	Max. Deduct.
Social Security	6.20	\$62,700	\$3,887.40
Medicare	1.45	All Wages	Varies
<i>City matches employee contribution.</i>			

2. **PERS CONTRIBUTIONS (State Retirement)**
Percentage of gross wages (not subject to Federal tax)
All employees after first six months of employment (except temporary hires or part-time employees working less than 15 hours p/wk) - 6.75%.
Police & Fire - 7.5% Employer - 13.99%

3. **INSURANCE - MEDICAL, DENTAL AND VISION - AETNA HEALTH**
City pays full premium coverage for employee and 50% of dependent premium coverage (except for temporary hires):
Employee Only - \$236.49 Employee and Spouse - \$377.55
Employee and Children - \$338.58 Employee and Family - \$479.71
The above figures represent the City's portion only.

4. **LIFE INSURANCE**
City provides \$5,000 policy to all full time employees (except temporary hires).

5. **DEFERRED COMPENSATION**
All employees (except temporary hires) are eligible to enroll in the voluntary retirement deferred compensation plan. Up to 25% of gross wages, not to exceed \$7,500 per year, can be deferred from income tax.

6. **PAY RANGES**
See the following Schedules I, II and III.

7. **LONGEVITY PAY - A.P.E.A.** Contract effective 1/1/95
Beginning on January 1, 1997 and completion of ten (10) years of employment, employees will be paid an additional fifty cents (\$.50) per hour over Step C, Step E of Schedule I.

I.B.E.W. Contract effective 1/4/95

Those employees hired prior to 1987 will continue to receive an additional \$1.50 per hour, plus any longevity (12 cents per hour for each year of continuous employment, prior to 1984) received by the employee.

8. **HOLIDAYS**

All Employees receive the following holidays:

<i>New Years Day</i>	<i>January 1</i>
<i>Washington's Birthday</i>	<i>Third Monday in February</i>
<i>Seward's Day</i>	<i>Last Monday in March</i>
<i>Memorial Day</i>	<i>Last Monday in May</i>
<i>Independence Day</i>	<i>July 4</i>
<i>Labor Day</i>	<i>First Monday in September</i>
<i>Alaska Day</i>	<i>October 18</i>
<i>Thanksgiving Day</i>	<i>Fourth Thursday in November</i>
<i>Christmas Day</i>	<i>December 25</i>

In addition to the above holidays, employees covered by the A.P.E.A. contract and Administrative staff receive Martin Luther King Day (third Monday in January) and Veteran's Day (November 11). Employees covered by the I.B.E.W. Contract receive three (3) floating holidays per calendar year.

9. **ANNUAL LEAVE**

Employees (except temporary hires) accrue leave hours per month.

LENGTH OF CONTINUOUS SERVICE

Less than 2 years
3rd through 5th year
6th through 9th year
Beginning 10th year

VACATION ACCRUED ANNUALLY

12 days
18 days
21 days
30 days

Employees working less than 40 hours per week accrue annual leave based on hours of work and length of continuous service.

10. **SICK LEAVE - A.P.E.A.**

Employees (except temporary hires) accrue sick leave at the rate of 8 hours per month. Employees working less than 40 hours per week accrue sick leave based on actual hours worked. No cap for sick leave.

I.B.E.W.

An employee covered by the I.B.E.W. contract may accrue sick leave up to a maximum of sixty (60) days. Upon termination, the employee shall be paid 50% of accrued but unused sick leave. Upon retirement, the employee shall be paid 100% of accrued, but unused sick leave.

SCHEDULE II - I.B.E.W. EMPLOYEES

Employees hired after January 1, 19987 shall be paid according to the following pay schedule:

<u>Job Classification</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Lineman	25.68	26.18	26.68
Line Foreman	28.24	28.74	29.24
Lineman/Operator	26.96	27.46	27.96
Electrician	25.68	26.18	26.68
Electrician/Operator	26.96	27.46	27.96
Meter Reader	15.28	15.78	16.28
Groundman	17.22	17.72	18.22
Groundman/Operator	17.98	18.48	18.98
Powerhouse Mechanic	24.91	25.41	25.91
Powerhouse Mechanic/Operator	26.19	26.69	27.19
Secretary I	12.07	12.57	13.07
Utility Secretary/Cust Serv Rep	17.22	17.72	18.22
Office Manager	24.40	25.90	25.40
Powerhouse Operator	24.91	25.41	25.91
Laborer	12.84	13.34	13.84

Employees hired prior to January 1, 1987 shall retain longevity pay earned prior to January 1, 1987 and shall be paid according to the following schedule:

Lineman	27.05	27.55	28.05
Line Foreman	30.55	31.05	31.55
Electrician/Operator	29.40	29.90	30.40
Powerhouse Mechanic	26.16	26.66	27.16
Powerhouse Mechanic/Operator	27.47	27.97	28.47
Utility Secretary/Cust Serv Rep	18.15	18.65	19.15
Office Manager	26.62	27.12	27.62

SCHEDULE I - A.P.E.A. EMPLOYEES

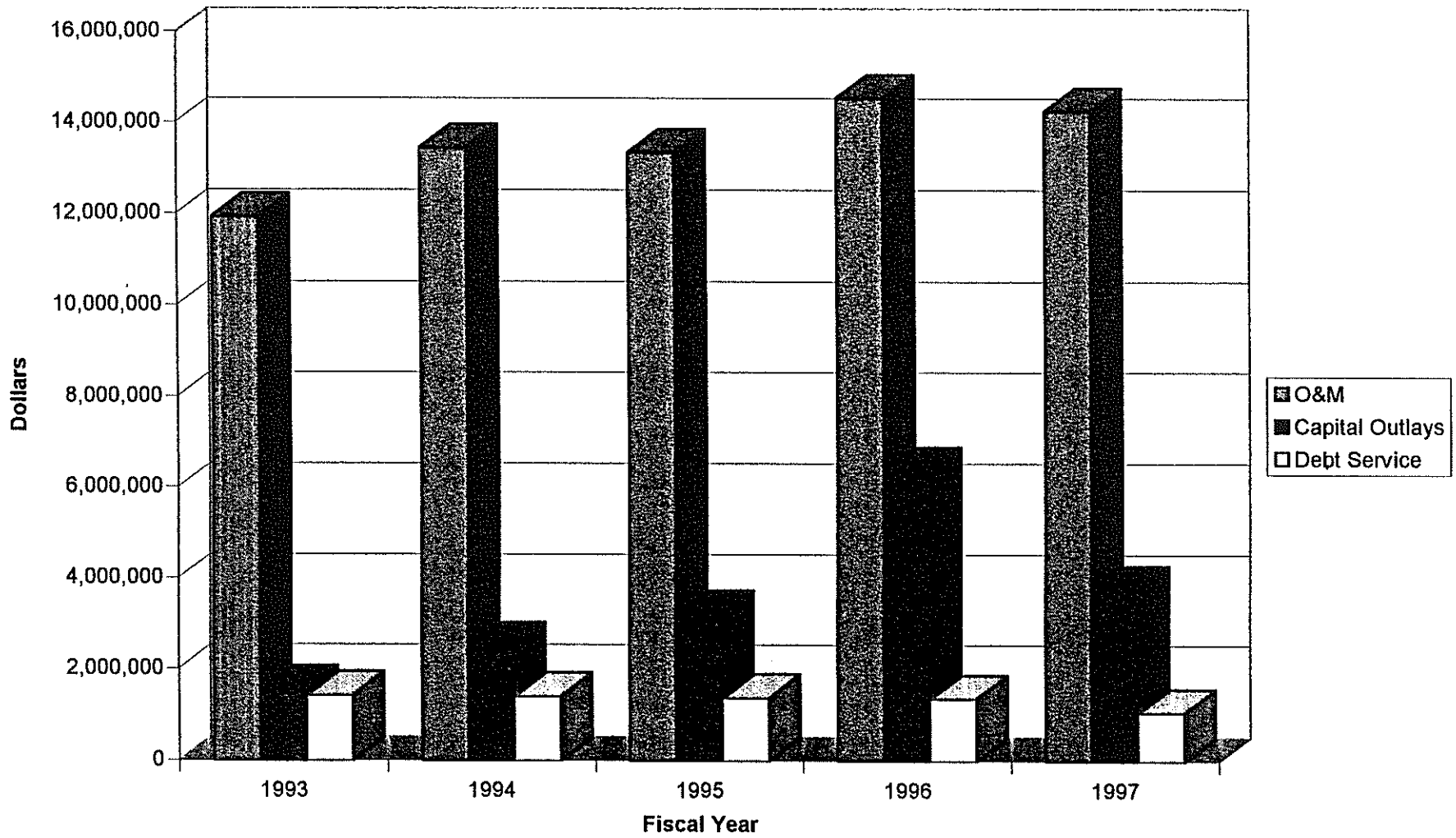
TITLE	BASE		10 YEARS OF SERVICE
	1/1/96	1/1/97	
Accountant & Accts Rec/Prop Tax	18.37	18.72	19.22
Accts Payable/Rec -Inv.	16.38	16.73	17.23
Assistant Grounds Keeper	13.79	14.14	14.64
Building Maintenance	13.79	14.14	14.64
Captain of Police	22.33	22.68	23.18
Chief Clerk/Dispatcher	17.59	17.94	18.44
City Fire Marshall/EMT-D	22.33	22.68	23.18
Clk Disp I/Corr Officer	14.03	14.38	14.88
Clk Disp II/Corr Officer	14.53	14.88	15.38
EMS Coord/Firefighter	19.72	20.07	20.57
Facility Attendant	10.66	11.01	11.51
Finance Clerk	14.03	14.38	14.88
Grounds Keeper	16.12	16.47	16.97
Harbor Office Manager	19.86	20.21	20.71
Harbor Security I	14.39	14.74	15.24
Harbor Security II	17.59	17.94	18.44
Heavy Equipment Operator	20.25	20.60	21.10
Jail Guard	14.03	14.38	14.88
Laborer I	13.79	14.14	14.64
Laborer II	15.86	16.21	16.71
Landfill Operator/Laborer	13.79	14.14	14.64
Library Clerk	11.20	11.55	12.05
Library Page	6.23	6.58	7.08
Library Technician I	14.03	14.38	14.88
Library Technician II	15.93	16.28	16.78
Lifeguard I	8.58	8.93	9.43
Lifeguard II	10.66	11.01	11.51
Maintenance Specialist	20.53	20.88	21.38
Meter Maintenance Man	13.79	14.14	14.64
Motor Pool Foreman	21.55	21.90	22.40
Motor Pool Mechanic	20.25	20.60	21.10
Parking & Veh Req Enforce	11.79	12.14	12.64
Parks & Facility Maintenance	18.45	18.80	19.30
Planning Development Tech	20.53	20.88	21.38
Police Officer	19.72	20.07	20.57
Pool Cashier	6.30	6.65	7.15
Public Works Foreman	22.33	22.68	23.18
Recreation Facilities Coordinator	16.85	17.20	17.70
Sanitation Driver	16.52	16.87	17.37
Secretary - P.W. & Comm Develop	14.03	14.38	14.88
Secretary - Public Works	14.03	14.38	14.88
Secretary - W/WW Dept	14.03	14.38	14.88
Secretary II	15.93	16.28	16.78
Sergeant of Police	21.47	21.82	22.32
Tent City Manager	15.60	15.95	16.45
Utility Worker	18.45	18.80	19.30
W/WW Laborer	13.79	14.14	14.64
W/WW Utility Worker	19.72	20.07	20.57
Water Senior Operator	21.55	21.90	22.40

CITY OF PETERSBURG

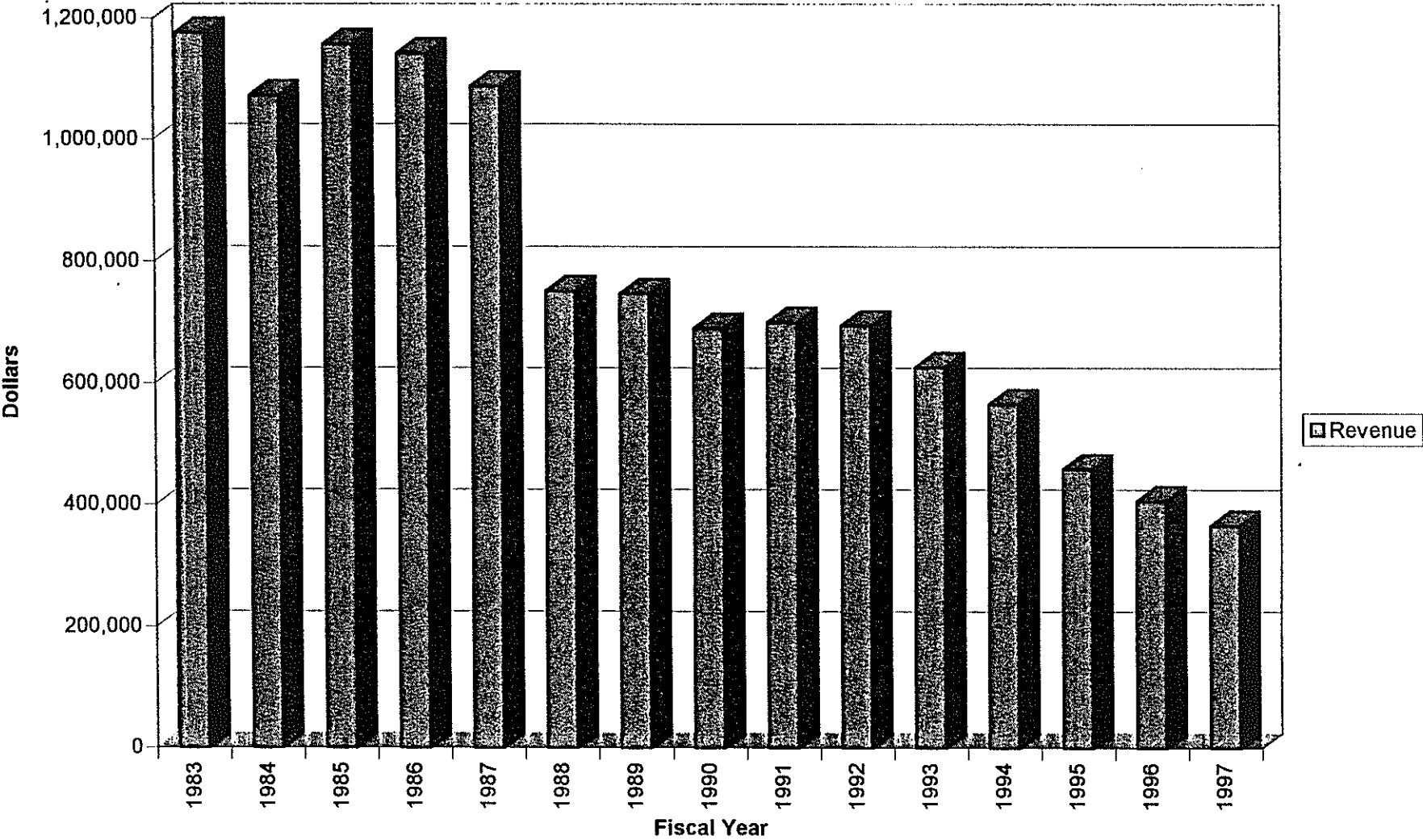
COMPARISON OF AUTHORIZED PERMANENT PERSONNEL
AS STATED IN ADOPTED ANNUAL BUDGETS

FISCAL YEAR	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997
<i>Administration</i>	2	2.5	2.5	2.5	2.5	2	2.25	2.25	2.25	2.25	2.25
<i>Finance</i>	6.5	5	5	5	5.5	4.5	4.25	4.25	4.25	4.25	4.25
<i>Police</i>	12.5	11.5	11.75	11.95	12.95	12.55	12.15	12.65	13.98	14.75	15
<i>Fire</i>	2	2	2	2	2	2	2	2	2	2	2
<i>Public Works</i>	8	6.33	7.33	8.33	8.33	7.33	11	7.75	7.75	6.63	7
<i>Engineering</i>	3	2.33	2.33	2.33	2.33	2.33	0	0	0	1	1
<i>Comm Develop</i>	1	2	2	2	2	2.5	4	3.66	3.66	3.66	3.91
<i>Library</i>	2.75	2.55	2.55	2.55	2.55	2.55	1.46	2.45	2.6	2.6	2.6
<i>Parks & Rec/Pool</i>	6.1	4.49	6.1	6.1	5.75	5.58	7.69	7.44	7.89	8.02	8.3
<i>Sales Tax</i>	0	0	0	0	0	0.5	0.5	0.5	0.5	0.5	0.5
<i>Electric</i>	10	10.25	10.25	11	11	11	12	12	11	11	11
<i>Water/Wastewater</i>	2	2	3	4	4	4	4	5	6	6.25	7
<i>Sanitation</i>	3	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33
<i>Harbor</i>	4	4	4	5	4.5	5.5	5.5	5.5	5.47	5.6	5.62
<i>Motor Pool</i>	3	3	3	3	3	3	3	3	3	3	3
<i>Elderly Housing</i>	1	1	1	1	1	1	1	1	1	1.13	1.13
	66.85	62.28	66.14	70.09	70.74	69.67	74.13	72.78	74.68	75.97	77.89

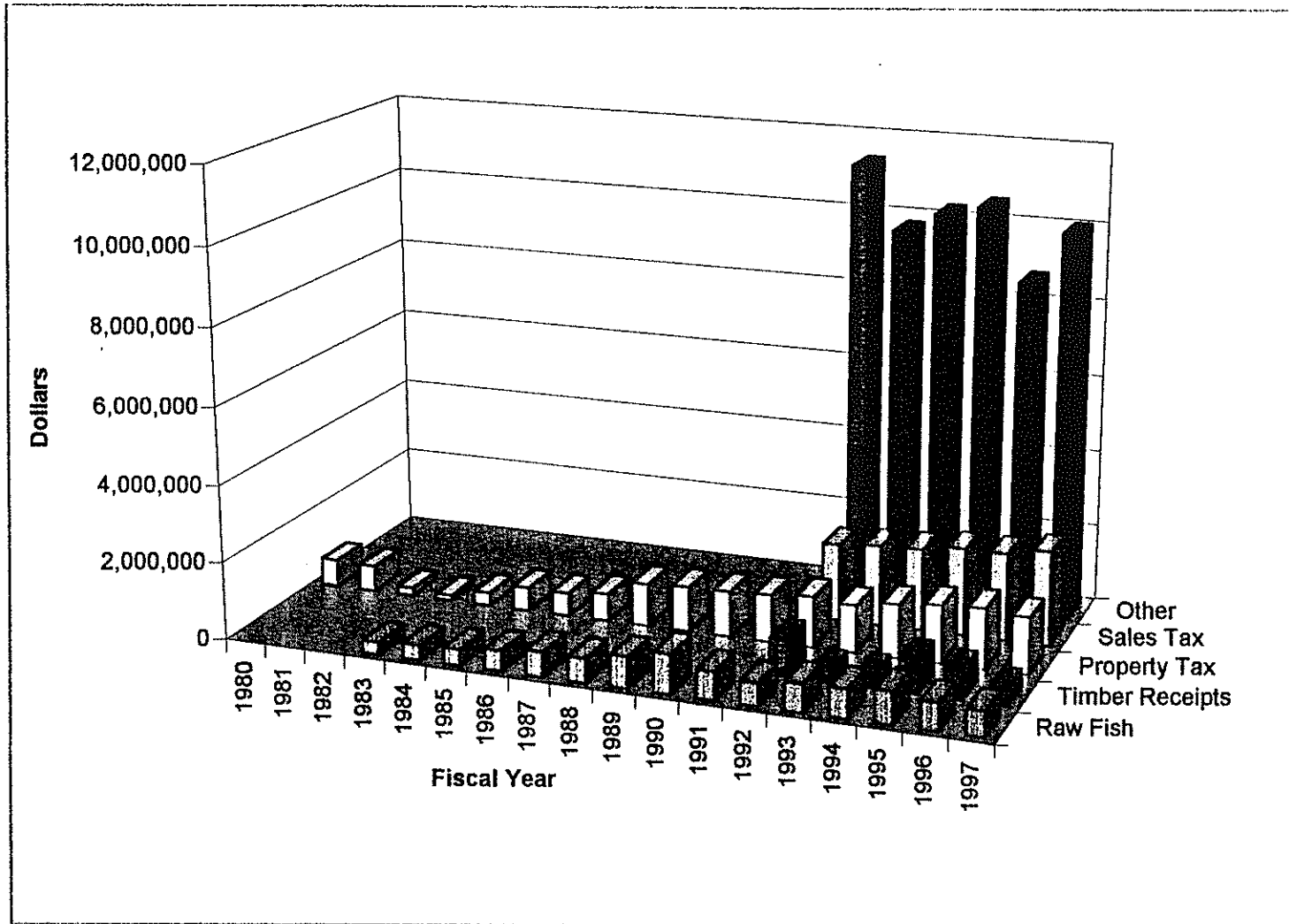
City of Petersburg Expense Funds



State Municipal Assistance & Revenue Sharing



City of Petersburg Other Revenue Sources



Raw Fish
 Timber Receipts
 Property Tax
 Sales Tax
 Other

RESOLUTION NO. 1440-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1997.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas in Area III shall be 60% of the rate in effect for Areas I & II.

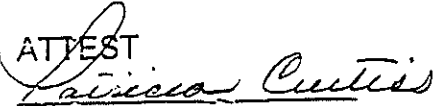
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

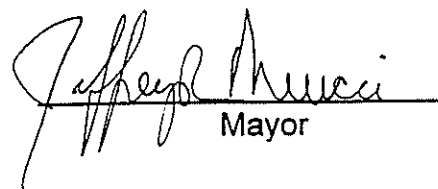
Section 1. The assessed value of real property for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1997 shall be \$163,462,200

Section 2. The tax rate shall be 10 mills upon each dollar of value of assessed taxable real property for Areas I & II within the city limits.

Section 3. The tax rate shall be 8 mills upon each dollar of assessed taxable real property for Area III within the city limits.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 3 day of June, 1996.

ATTEST

City Clerk


Mayor

RESOLUTION NO. 1441-R

A RESOLUTION ADOPTING THE 1996/97 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1996 AND ENDING JUNE 30, 1997.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1996/97 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

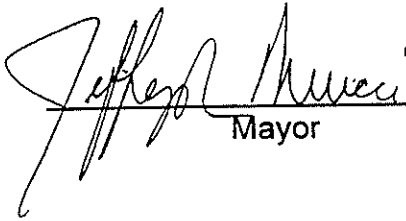
Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1441-R.

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1996 and ending June 30, 1997.

Section 3. The following appropriations are hereby made for each fund:

General Fund	\$ 6,566,685	Capital Projects	\$ 3,857,907
Enterprise Funds		Special Revenue Funds	
Electric Utility	\$ 3,738,747	Debt Service	\$ 637,827
Water Utility	\$ 542,914	School Reserve	\$ 700,000
Wastewater Utility	\$ 492,698	Streets & Roads Reserve	-
Sanitation Utility	\$ 731,442	Land Development	\$ 276,000
Port Authority	\$ 763,751	Special Revenue Fund	\$ 49,120
Port Authority Trust	\$ 14,112	Parking Fund	-
Elderly Housing	\$ 272,708		
Internal Service Funds			
Motor Pool	\$ 874,517		
Self Insured Reserve	-		
Building Maintenance	\$ 105,365		
Geographic Information Systems	\$ 159,200		

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this
7 day of June, 1996.



Mayor

ATTEST


City Clerk