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# CITY OF PETERSBURG, ALASKA



Adopted Budget  
For  
Fiscal Years 04/05



RESOLUTION NO. 1747

Offered by: Anderson  
Supported by: Bracken

**A RESOLUTION ADOPTING THE 2004/05 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2004 AND ENDING JUNE 30, 2005.**

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 2004/05 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

THEREFORE BE IT RESOLVED by the City Council of the City of Petersburg Alaska,:

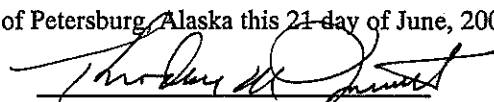
1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1747.
2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 2004 and ending June 30, 2005.
3. The following appropriations are hereby made for each fund:

<b>General Fund</b>	\$7,114,124
<b>Enterprise Funds:</b>	
Electric Utility	\$4,614,291
Water Utility	\$864,567
Wastewater Utility	\$610,645
Sanitation Utility	\$954,914
Harbor and Port Facilities	\$994,301
Elderly Housing	\$247,960
Assisted Living	\$643,482
<b>Internal Service Funds:</b>	
Motor Pool	\$857,050
<b>Debt Service Fund</b>	\$119,567
<b>Special Revenue Funds:</b>	
School Timber Receipts	\$700,000
Streets & Roads Timber Receipts	\$62,000
Special Revenue Fund	\$18,000
<b>Trust Funds:</b>	
Harbor & Port	\$1,574,583
Economic Fund	\$293,387
<b>Capital Projects Fund</b>	\$9,360,566

PASSED and APPROVED by the City Council of the City of Petersburg Alaska this 21-day of June, 2004.

ATTEST

  
City Clerk

  
Mayor

motion offered by Anderson, supported by Bracken, to direct the City Manager to reinstate employment positions proposed to be reduced in the FY04/05 budget back to levels in the current budget. It is understood that departmental line item transfers within the FY/04/05 budget are to be used to accomplish the retention of the employment positions. If line item transfers are not sufficient, a supplement to the budget will need to be considered.

motion passed unanimously.

MEMO

0.\*  
1,000.\*  
3.\*  
30.00\*

June 10, 2004

71,141.24+  
71,141.24\*

To: Bruce Jones, City Manager

7,114,124.00+

From: Jean Mack *JM*  
Email [findir@ci.petersburg.ak.us](mailto:findir@ci.petersburg.ak.us)

47,258.69+

7,161,382.69\*

0.\*

Re: Payroll and Budget 04/05

0.\*

In preparation of the proposed budget for 04/05 certain positions within the city had a reduction in working hours in the proposed budget. This reduction was a means of balancing the proposed budget.

This years personnel budget has three major increases this year. There is a 5% increase in PERS(retirement), an increase in the cost of health insurance and a 3% increase in base pay that was negotiated by the union.

I have factored in all of these changes and increased the hours back to the hours budgeted in the 2003/04 budget.

This will increase the budget by approximately \$48,000 or budgeted amount of \$47,258.69.



## Program Description

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

## Goals

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous, flexible, and participatory.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking.

<b>Account #</b>	<b>Description &amp; Narrative</b>
51110 11	<b>Salaries:</b> The Mayor is paid \$225.00 and each Councilor is paid \$150.00 for each regular meeting attended
51110 32	<b>Operating Supplies:</b> Dues to AML, SEC, Mayor's Conference, meeting packet material and meeting room supplies
51110 34	<b>Small Tools/Equipment</b> Contingency for sound recording replacement (current system working well, but aging) replacement chalkboard or new dry-erase board
51110 41	<b>Professional Services:</b> 50% of the cost of DC Lobbyist (\$25,500), Annexation/Borough Formation Consulting (\$15,000.)
51110 43	<b>Travel &amp; Training:</b> Mayor and Council travel expense to: AML, SEC, State Legislature meetings, Federal and State Lobbying
51110 44	<b>Advertising &amp; Printing:</b> Ordinance codification, advertising, printing; vacancies in office notices, public service announcements, and legal publishing
51110 4908	<b>Election Expenses:</b> All costs associated with annual general election, including judges pay, advertising, ballot printing, etc.





001 - General Fund  
Administrative Expenditures

**Program Description**

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

**Goals**

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
51210 32	<b>Operating Supplies:</b>	Dues, small equipment maintenance/repairs, general office supplies
51210 34	<b>Small Tools/Eqpt.</b>	\$3,500 represents initial equipment needed to implement a city wide records management program starting with the clerk's office
51210 43	<b>Travel &amp; Training:</b>	Professional Meetings & Training. FY 05 represents costs for continued certification requirements for both city clerk and deputy clerk.
51210 45	<b>Rentals/Leases:</b>	Car allowance



## **Program Description**

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk.

The City Attorney represents the city in civil litigation and administrative proceedings.

The City Attorney is responsible for preparing contract documents and ordinance review.

Funds are also used for legal council in labor relations

Increased legal services are expected in FY 05 due to numerous pending ordinance revisions and possible annexation petition

## **Goals**

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

## **Objectives**

To provide expert legal counseling to the city in a timely manner.

To prosecute actions and defend the city.



Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Proposed Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
51110 11	Salaries	19,275	27,000	27,000	27,000
51110 20	Benefits	2,724	3,779	4,985	4,000
<b>Subtotal</b>		<b>21,999</b>	<b>30,779</b>	<b>31,985</b>	<b>31,000</b>
<b>Supplies</b>					
51110 32	Operating Supplies	8,146	8,400	8,700	8,700
51110 34	Small Tools/Equip	-	4,000	3,000	
<b>Subtotal</b>		<b>8,146</b>	<b>12,400</b>	<b>11,700</b>	<b>8,700</b>
<b>Services &amp; Charges</b>					
51110 41	Professional Services	65,557	50,200	40,500	40,500
51110 42	Communication	79			
51110 43	Travel & Training	23,273	25,000	27,000	27,000
51110 44	Advertising	3,705	7,000	9,000	9,000
51110 4908	Election Expenses	7,250	9,000	10,000	12,000
<b>Subtotal</b>		<b>99,864</b>	<b>91,200</b>	<b>86,500</b>	<b>88,500</b>
<b>City Council Total</b>		<b>130,009</b>	<b>134,379</b>	<b>130,185</b>	<b>128,200</b>

- Increase for chairs



Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Proposed Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
51210 11	Regular Pay	177,762	177,757	184,891	185,000
51210 20	Benefits	58,832	68,011	82,239	83,000
<b>Subtotal</b>		<b>236,594</b>	<b>245,768</b>	<b>267,130</b>	<b>268,000</b>
<b>Supplies</b>					
51210 32	Operating Supplies	7,184	7,000	7,000	7,000
51210 34	Small Tools/Equipment	1,330	500	3,500	3,500
<b>Subtotal</b>		<b>8,514</b>	<b>7,500</b>	<b>10,500</b>	<b>10,500</b>
<b>Services &amp; Charges</b>					
51210 41	Professional Services	-			
51210 42	Communications	7,807	6,200	6,500	6,700
51210 43	Travel & Training	10,115	12,000	8,000	10,000
51210 44	Advertising/Printing				
51210 45	Rentals/Leases	1,200	1,200	1,200	1,200
51210 48	Repairs/Maintenance				
<b>Subtotal</b>		<b>19,122</b>	<b>19,400</b>	<b>15,700</b>	<b>17,900</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>264,230</b>	<b>272,668</b>	<b>293,330</b>	<b>296,400</b>
<b>Capital Outlays</b>					
51210 6402	Computer Equipment	1,779			2,000
<b>Subtotal</b>		<b>1,779</b>	<b>-</b>	<b>-</b>	<b>2,000</b>
<b>Administration Total</b>		<b>266,009</b>	<b>272,668</b>	<b>293,330</b>	<b>298,400</b>





Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Proposed Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Services &amp; Charges</b>					
51310 41	Professional Services	11,575	15,000	22,000	22,000
51310 4105	Attorney other legal services	11,156	10,000	10,000	10,000
<b>Attorney Total</b>		<b>22,731</b>	<b>25,000</b>	<b>32,000</b>	<b>32,000</b>





## CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

TELECOPIER (907) 772-3759

May 17, 2004

Mayor Ted Smith, Councilors, Citizens of Petersburg

In accordance with the City Charter and Alaska Statutes, I am happy to present the annual consolidated operating and capital budget for Fiscal Year 2005 and an outlook on the Fiscal Year 2006 budget. This budget document is presented as a working document for projected financial operations. This budget projects the planned, estimated operating budgets for the General Fund, six Enterprise Funds, an Internal Service Fund, one Debt Service Fund, three Special Revenue Funds, one Trust Fund, and seven Capital Projects.

### General Overview

Bringing the FY05 budget into balance proved to be quite a challenge for everyone involved. We started out anticipating a significant shortfall in revenues, but upon closer examination we were able to conservatively project revenues slightly higher than last year's projection. With a five percent increase in Public Employee Retirement contributions, which amounted to approximately \$150,000, we were faced with determining cuts over previous years while still maintaining current levels of service.

This is a status quo budget overall. There are no new general government services or cuts to existing services. No special appropriation from reserves will be required to balance the budget as presented.

### General Fund

Revenues in the General Fund continue to be projected at a reduced level. State Shared Revenues are projected at \$100,000 below previous years. This year's budget includes a contribution to the schools of \$1,650,000, which is far below their requested figure of \$1,998,023.

Like last year, the General Fund budget is expecting to realize less revenue overall. In order to balance this budget Department Heads presented their budgets with alternatives to the full funding they originally requested.

In FY05 we will pay off a 1993 GO School Bond. The absence of this principal and interest payment of approximately \$75,000 will help a great deal as we move into future budget years.

### Enterprise Funds

The Electric Utility continues to be able to provide for its operation and maintenance through current rates. In FY05 the utility will pay off a loan obtained in 1977 which will make approximately \$75,000 available to cover future expenditures. The Utility will begin to draw on its retained earnings as the Power Plant Relocation Project moves forward. The Utility will need to obtain grant funds to complete the capital project and maintain a sufficient amount of retained earnings in its reserves.

The Water Utility is in a steady, slow climb out of its deficit. The retained earnings are being drawn on this year and next, primarily due to a more conservative look at projected revenues from sales of water and increases in workman's compensation and PERS contributions. Growth in its retained earnings will be slow as the Utility continues to replace old asbestos cement water lines with newer ductile iron mains. Once these lines have been replaced contributions to retained earnings will increase steadily as the utility continues to grow.

The Wastewater Utility is moving in positive direction. It has the advantage of not having a lot of debt or urgent maintenance requirements.

The Sanitation Utility is operating in a deficit mode. A major contributing factor is the two give away programs that occur every year, Clean-up Week and the Household Hazardous Waste Collection event. The Utility Board, along with Staff, has developed charges to help defray the cost of these two programs. Unfortunately, they fall short of recovering the cost of both programs. On the bright side, the utility will pay off a large debt in FY09 that will drag it back into the black and eventually begin seeing a positive balance in retained earnings.

Harbor and Port Facilities will see an increase to their operating funds due to a scheduled increase in moorage space over the next two years and the increase in transient moorage. However, the Department is rapidly running out of retained earnings to the point they will essentially be gone at the end of this budget year. Only by careful planning and budgeting of these revenues, from increased moorage space, will the Department begin to increase the department's retained earnings in FY06. This should be the Harbor Boards top priority for the next couple of years.

### **Internal Service Funds**

The Motor Pool internal service fund is used to project both motor pool departmental operations and citywide rolling stock replacement costs. The annual financial audit adjusts and reflects motor pool department operations on a cost-reimbursement basis, without a consistent profit or loss, which is appropriate for internal service funds. Motor Pool retained earnings reflect funds in reserve for citywide rolling stock replacements.

### **Debt Service Fund**

The Debt Service Fund contains revenue and expense line items to account for the receipt of a small property tax increase sufficient to repay the debt service expense on the Swimming Pool Replacement bond proceeds of \$300,000 at 5.5% over twenty years. The school debt will be paid off in 2005 and a new debt service for deferred maintenance bonds will take its place.

### **Special Revenue Funds**

The Special Revenue Fund contains the receipt and expense of National Forest Receipts. These funds are classified separately in the special revenue fund as (a) school timber receipts and (b) streets and roads timber receipts. While all of the school timber receipts are budgeted for transfer out to the General Fund, the streets and roads portion is budgeted to stay in the special revenue fund for accumulation until sufficient funds are built up for future street paving work.

### **Trust Funds**

The Harbor and Port Facilities Trust Fund was created to accumulate resources needed for harbor and port development projects. The fund will have a balance of approximately \$1,000,000 after the South Harbor Expansion Project comes to a close.

The Economic Trust Fund is used to account for money from the Federal government for Southeast Alaska (economic) Disaster Assistance. This fund was established by Chapter 4.40 of the Petersburg Municipal code (PMC) to preserve the principle of the fund, use investment returns to increase the fund, and utilize fund earnings to "engender economic development and job creation within and surrounding the City."

### **Capital Project Funds**

Thanks to the lobbying efforts of the Mayor and City Council, our lobbyists in Juneau and Washington, D.C. are aggressively pursuing our Capital Improvements Plan again this year, although the number of projects has decreased from nineteen last year to eleven in FY05. The ongoing projects in this FY05 Budget are the Petersburg Community Center, the Electrical Auto Control System, the 24.9 Electric rebuild, an oil containment area, the South Harbor Expansion Project - Phase IV, Power Plant Relocation, Community Pool Replacement, Middle Harbor Deferred Maintenance Project, School Deferred Maintenance Project, and the Water Treatment Plant Upgrade.

Two additional capital budget items are included in this year's budget, Homeland Security Projects and Resource Advisory Committee (RAC) Projects. These two budget

pages will give us the budget mechanism for tracking revenues and expenditures as these projects are completed.

### Conclusion

Developing this budget was extremely difficult due to insufficient funds to cover all requests. Especially hard hit is local contributions to the school. Without dipping into reserves, the funds are just not available to meet their requested level of funding. Fortunately, at this writing, the legislature is confident that an additional \$82 million dollars will be made available to school districts around the State.

Our desire to provide all the services we can often exceeds anticipated funding. As mentioned previously in this message, the Department Heads submitted budgets which included alternatives to fully funding their requests. Their recommendations were largely acted on which means that the Parks and Recreation Department will go through a restructuring, one seasonal employee will not return to Public Works this summer and another will see a reduction from eight to six months. Most departments saw some form of cuts in their budgets this year. I would like to express my appreciation for the assistance of Jean Mack, Kathy O'Rear, and the entire Finance Department staff during this budget preparation. Department Heads and their staffs also have my appreciation for the sacrifices they made to make this budget balance.

We will present our future budget recommendations with the goal of limiting the effect on the citizens of Petersburg and our employees.

Respectfully,



Bruce R. Jones  
City Manager

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 FOR FISCAL YEARS  
 2005 - 2006

City Manager's Message

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001 - GENERAL FUND  
REVENUE AND EXPENSE SUMMARY

	Prior Year Actual FY 02/03	Current Year Budget FY 03/04	Proposed Budget FY 04/05	Conceptual Budget FY 05/06
<b>Revenues</b>				
Property Tax	2,152,008	2,214,298	2,277,947	2,300,000
Sales Taxes	2,178,838	2,332,000	2,379,000	2,325,000
Licenses & Permits	8,819	6,500	6,500	6,500
Federal Grants	45,977	51,214	51,214	51,214
State Shared Revenue	158,989	725,223	621,000	421,000
State Grants for Operating Expenses	184,588	7,200	6,000	6,000
State Charges for Services	172,273	159,000	159,000	159,000
Charges for Services	209,611	178,950	210,258	215,258
Fines & Forfeits	7,519	11,100	8,300	8,300
Miscellaneous Revenues	274,556	245,500	194,500	203,700
General Fund Overhead	358,580	405,488	462,905	536,259
Proceeds of General Fixed Assets	5,116	34,000	37,500	37,500
Interfund Transfers	703,508	700,000	700,000	700,000
	171,382			
<b>Total Revenues</b>	<b>6,631,764</b>	<b>7,070,473</b>	<b>7,114,124</b>	<b>6,969,731</b>
<b>Expenditures</b>				
City Council	130,009	134,479	156,185	150,200
Administration	266,009	272,668	294,230	293,400
Attorney	11,156	25,000	57,000	32,000
Information System		103,127	102,142	105,700
Finance	430,109	452,494	464,713	468,500
Police	1,091,690	1,098,216	1,227,983	1,245,912
Fire/EMS	472,342	449,614	418,247	431,172
Public Works	1,003,446	1,039,560	1,160,719	1,154,739
Community Development	179,414	189,137	200,511	204,906
Facilities Maintenance	190,896	208,948	211,452	220,915
Community Services	2,257,227	2,090,809	1,870,800	1,870,800
Library	193,192	220,483	200,724	207,562
Parks & Recreation	459,301	463,592	474,045	475,125
Non-Departmental	269,729	295,383	275,373	168,500
<b>Total Expenditures</b>	<b>6,954,520</b>	<b>7,043,510</b>	<b>7,114,124</b>	<b>7,029,431</b>
<b>Net Revenue over Expenditures</b>	<b>(322,756)</b>	<b>26,963</b>	<b>-</b>	<b>(59,700)</b>

001 - General Fund  
Revenues

Account Number	Description	Prior Year Actual FY 02/03	Current Year Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Property Tax</b>					
41100 11	PROPERTY TAX	2,030,365	2,136,869	2,219,983	2,224,000
41100 31	Swimming Pool Debt (17)		(32,839)	(33,000)	(33,000)
41100 32	School Deferred Maintenance			(22,500)	(100,000)
41100 40	Sr. Citizen/Disb. Vet.	(172,938)	(183,732)	(180,536)	(185,000)
41100 50	Federal PILOT	254,220	250,000	250,000	250,000
41100 80	Motor Vehicle Registration	39,481	35,000	35,000	35,000
41100 90	Penalty & Interest	880	9,000	9,000	9,000
<b>Subtotal</b>		<b>2,152,008</b>	<b>2,214,298</b>	<b>2,277,947</b>	<b>2,200,000</b>
<b>Sales Tax</b>					
41300 10	Local 6% Sales Tax	2,132,029	2,290,000	2,330,000	2,276,000
41300 30	Transient Occupancy Tax	37,920	32,000	39,000	39,000
41300 90	Penalty & Interest	8,889	10,000	10,000	10,000
<b>Subtotal</b>		<b>2,178,838</b>	<b>2,332,000</b>	<b>2,379,000</b>	<b>2,325,000</b>
<b>Licenses &amp; Permits</b>					
42200 10	Building Permits	6,908	5,500	5,500	5,500
42200 20	Solicitors/Itinerant Merchants	1,083		-	
42200 30	Animal Licenses	828	1,000	1,000	1,000
42200 90	Building Permit Penalty				
<b>Subtotal</b>		<b>8,819</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Federal Grants</b>					
43200 07	SEACAD Grant	41,357	46,214	46,214	46,214
43200 08	USDA FS Special Services Agr	4,620	5,000	5,000	5,000
<b>Subtotal</b>		<b>45,977</b>	<b>51,214</b>	<b>51,214</b>	<b>51,214</b>
<b>State Shared Revenue</b>					
43400 01	Safe Communities Program	81,308			
43400 03	Fisheries Business Tax		623,000	600,000	400,000
43400 0301	Fisheries Tax	14,113	12,000	10,000	10,000
43400 04	Liquor Licenses	7,050	10,000	11,000	11,000
43400 05	State Revenue Sharing	56,518			
	State Fiscal Relief Program		80,223		
<b>Subtotal</b>		<b>158,989</b>	<b>725,223</b>	<b>621,000</b>	<b>421,000</b>
<b>State Grants for Operating Expenses</b>					
43500 01	State Aid for Roads	8,122			
43500 02	State Aid for Hospitals	37,672			
43500 03	State Aid for Health Care	3,615			
43500 05	Library Grant	6,250	7,200	6,000	6,000
43605	Glacier Bay	128,929			
<b>Subtotal</b>		<b>184,588</b>	<b>7,200</b>	<b>6,000</b>	<b>6,000</b>

001 - General Fund  
Revenues

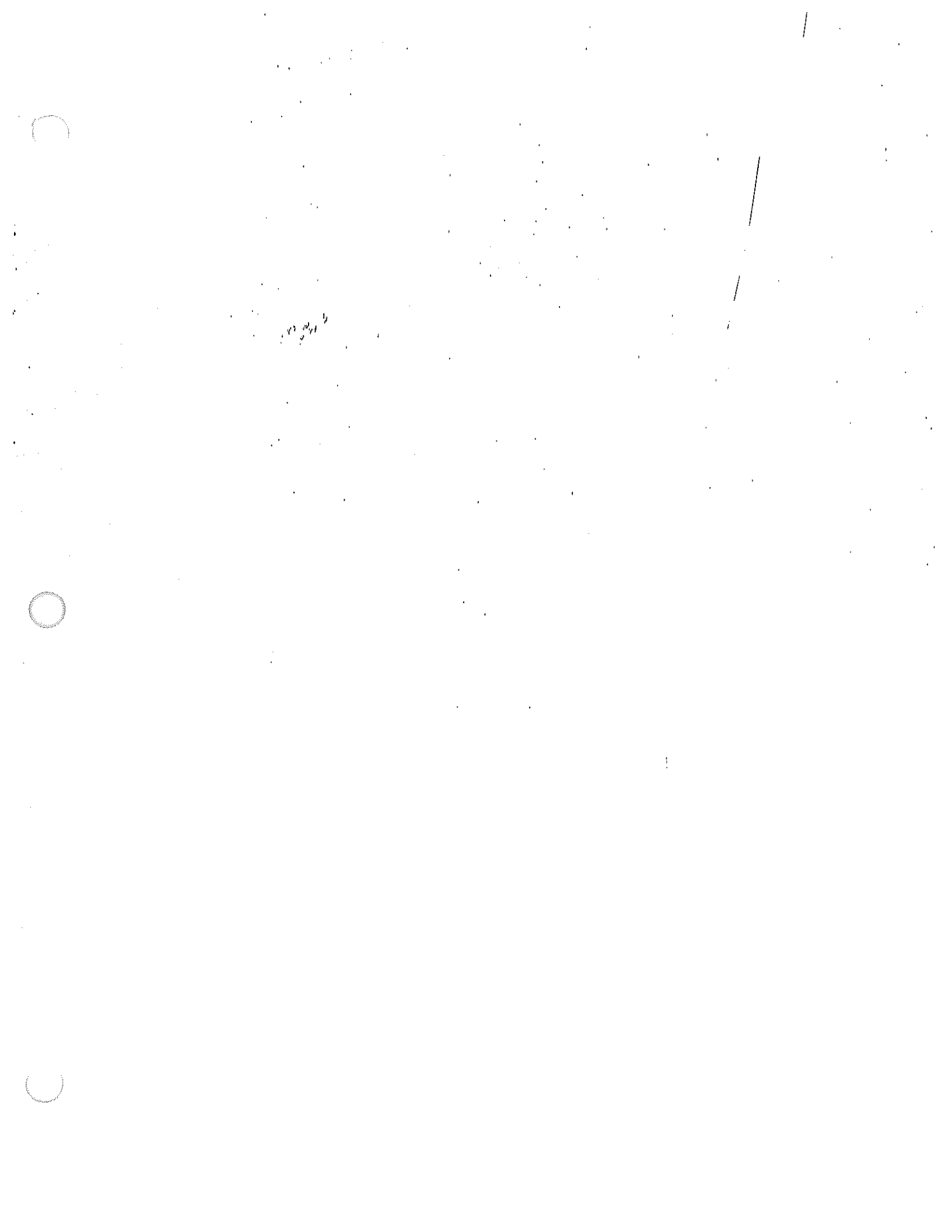
Account Number	Description	Prior Year Actual FY 02/03	Current Year Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>State Charges for Services</b>					
43800 11	Jail - Building Improvements				
43800 10	Jail Contract	172,273	159,000	159,000	159,000
<b>Subtotal</b>		<b>172,273</b>	<b>159,000</b>	<b>159,000</b>	<b>159,000</b>
<b>Charges for Services</b>					
44100 30	Fees for Survey & Appraisal	3,065	1,500	1,500	1,500
44100 90	Miscellaneous Administration	2,505	500	500	500
44000 4501	Equipment Rental	4,772			
44200 10	Police Services	16,596	19,000	19,000	19,000
44200 60	Ambulance Fees	29,869	15,000	15,000	15,000
44200 80	Drug Seizure/Forfeiture				
44200 90	Other Public Safety Charges	313	250	300	300
44300 10	Contract Work	2,547	2,500	2,500	2,500
44300 20	Rock Sales	3,989	5,000	22,758	22,758
44300 80	Cemetery	3,167	4,000	4,000	4,000
44300 90	Other Public Works Charges	1,948	2,000	2,000	2,000
44700 20	Library Sales	254	1,200	1,200	1,200
44700 30	Recreational Activity Fees	32,929	40,000	50,000	55,000
44700 40	Swimming Pool Fees	39,982	40,000	40,000	40,000
44700 50	Community Gym Revenues	59,552	47,000	50,000	50,000
44700 60	Tent City Charges	3,035			
44700 80	Parks	1,023	1,000	1,500	1,500
44412 4901	Reimbursable Expenses	4,065			
<b>Subtotal</b>		<b>209,611</b>	<b>178,950</b>	<b>210,258</b>	<b>215,258</b>
<b>Fines &amp; Forfeits</b>					
45000 10	Court Fines/forfeitures	5,224	8,500	6,500	6,500
45000 20	Library Fines	1,770	1,800	1,000	1,000
45000 40	Animal/Vehicle Impounds	525	800	800	800
<b>Subtotal</b>		<b>7,519</b>	<b>11,100</b>	<b>8,300</b>	<b>8,300</b>
<b>Miscellaneous Revenues</b>					
46000 10	Interest Earnings	215,155	200,000	150,000	150,000
46000 20	Rents & Royalties	5	500	500	500
46000 30	Leases of Land	14,056	16,000	16,000	28,200
46000 31	Leases Romiad	24,910	26,000	26,000	23,000
46000 40	RV Staging Area Rents	200			
46000 50	Library Donations	500	1,000	1,000	1,000
46000 51	A/R Services Charges	137	500		
46000 60	Parks & Rec Donations	1,955	1,000	500	500
46000 90	Charges For Services	17,638	500	500	500
<b>Subtotal</b>		<b>274,556</b>	<b>245,500</b>	<b>194,500</b>	<b>203,700</b>

001 - General Fund  
Revenues

Account Number	Description	Prior Year Actual FY 02/03	Current Year Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>General Fund Overhead</b>					
47400 11	Electric Fund	131,599	148,814	171,136	196,807
47400 12	Water Fund	63,110	71,366	82,071	94,381
47400 13	Sewer Fund	41,237	46,631	53,626	61,670
47400 14	Sanitation Fund	56,656	62,445	71,812	82,584
47400 15	Harbor Fund	37,292	42,171	48,496	55,771
47400 16	Port Fund	9,323	10,543	10,543	13,943
47400 17	Elderly Housing Fund.	9,323	6,082	6,082	8,044
47400 19	Assisted Living		6,082	6,082	8,044
47400 24	Economic Development Fund	10,040	11,354	13,057	15,015
<b>Subtotal</b>		<b>358,580</b>	<b>405,488</b>	<b>462,905</b>	<b>536,259</b>
<b>Proceeds of General Fixed Assets</b>					
49500 20	Cemetery Plot Sales	3,950	4,000	4,000	4,000
49500 40	Equipment Sales	1,166	30,000	33,500	33,500
<b>Subtotal</b>		<b>5,116</b>	<b>34,000</b>	<b>37,500</b>	<b>37,500</b>
<b>Interfund Transfers</b>					
	Land Development	7,508			
	School Construction				
49710 5904	Timber Receipts Schools	696,000	700,000	700,000	700,000
<b>Subtotal</b>		<b>703,508</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>
	Fund Balance Applied		-	-	
	Residual Equity Transfer	171,382			
<b>Revenues &amp; Transfers Total</b>		<b>6,631,764</b>	<b>7,070,473</b>	<b>7,114,124</b>	<b>6,869,731</b>

**GENERAL FUND**

10/2/11



001 - General Fund  
City Council

**Program Description**

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

**Goals**

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous, flexible, and participatory.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking.

<b>Account #</b>	<b>Description &amp; Narrative</b>
51110 11	<b>Salaries:</b> The Mayor is paid \$225.00 and each Councilor is paid \$150.00 for each regular meeting attended
51110 32	<b>Operating Supplies:</b> Dues to AML, SEC, Mayor's Conference, meeting packet material and meeting room supplies
51110 34	<b>Small Tools/Equipment</b> Contingency for sound recording replacement (current system working well, but aging) <del>replacement chalkboard or new dry-erase board</del>
51110 41	<b>Professional Services:</b> 50% of the cost of DC Lobbyist (\$25,500), Annexation/Borough Formation Consulting (\$15,000.) State Lobbyist \$25,000, plus expenses
51110 43	<b>Travel &amp; Training:</b> Mayor and Council travel expense to: AML, SEC, State Legislature meetings, Federal and State Lobbying
51110 44	<b>Advertising &amp; Printing:</b> Ordinance codification, advertising, printing; vacancies in office notices, public service announcements, and legal publishing
51110 4908	<b>Election Expenses:</b> All costs associated with annual general election, including judges pay, advertising, ballot printing, etc.



001 General Fund  
City Council

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
51110 11	Salaries	19,275	27,000	27,000	27,000
51110 20	Benefits	2,724	3,779	4,985	5,000
<b>Subtotal</b>		<b>21,999</b>	<b>30,779</b>	<b>31,985</b>	<b>32,000</b>
<b>Supplies</b>					
51110 32	Operating Supplies	8,146	8,400	8,700	8,700
51110 34	Small Tools/Equip	-	4,000	8,000	
<b>Subtotal</b>		<b>8,146</b>	<b>12,400</b>	<b>16,700</b>	<b>18,700</b>
<b>Services &amp; Charges</b>					
51110 41	Professional Services	65,557	50,200	65,500	65,500
51110 42	Communication	79			
51110 43	Travel & Training	23,273	25,000	25,000	25,000
51110 44	Advertising	3,705	7,000	7,000	7,000
51110 4908	Election Expenses	7,250	9,000	10,000	12,000
<b>Subtotal</b>		<b>99,864</b>	<b>91,200</b>	<b>107,500</b>	<b>109,500</b>
<b>City Council Total</b>		<b>130,009</b>	<b>134,379</b>	<b>156,185</b>	<b>150,200</b>

001 - General Fund  
Administrative Expenditures

**Program Description**

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and policies established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

**Goals**

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
51210 32	<b>Operating Supplies:</b>	Dues, small equipment maintenance/repairs, general office supplies
51210 34	<b>Small Tools/Eqpt.</b>	\$3,500 represents initial equipment needed to implement a city wide records management program starting with the clerk's office
51210 43	<b>Travel &amp; Training:</b>	Professional Meetings & Training. FY 05 represents costs for continued certification requirements for both city clerk and deputy clerk.
51210 45	<b>Rentals/Leases:</b>	Car allowance

001 General Fund  
Administration Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
51210 11	Regular Pay	177,762	177,757	188,094	185,000
51210 20	Benefits	58,832	68,011	82,936	85,000
<b>Subtotal</b>		<b>236,594</b>	<b>245,768</b>	<b>271,030</b>	<b>270,000</b>
<b>Supplies</b>					
51210 32	Operating Supplies	7,184	7,000	7,000	7,000
51210 34	Small Tools/Equipment	1,330	500	500	500
<b>Subtotal</b>		<b>8,514</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Services &amp; Charges</b>					
51210 42	Communications	7,807	6,200	6,500	6,700
51210 43	Travel & Training	10,115	12,000	8,000	8,000
51210 44	Advertising/Printing				
51210 45	Rentals/Leases	1,200	1,200	1,200	1,200
<b>Subtotal</b>		<b>19,122</b>	<b>19,400</b>	<b>15,700</b>	<b>15,900</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>264,230</b>	<b>272,668</b>	<b>294,230</b>	<b>293,400</b>
<b>Capital Outlays</b>					
51210 6402	Computer Equipment	1,779			
<b>Subtotal</b>		<b>1,779</b>			
<b>Administration Total</b>		<b>266,009</b>	<b>272,668</b>	<b>294,230</b>	<b>293,400</b>

### **Program Description**

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review. Funds are also used for legal council in labor relations. Increased legal services are expected in FY 05 due to numerous pending ordinance revisions and possible annexation petition.

### **Goals**

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

### **Objectives**

To provide expert legal counseling to the city in a timely manner.  
To prosecute actions and defend the city.

001 - General Fund  
 City Attorney Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Services &amp; Charges</b>					
51310 41	Professional Services	11,575	15,000	22,000	22,000
51310 4105	Attorney other legal services	11,156	10,000	35,000	10,000
<b>Attorney Total</b>		<b>22,731</b>	<b>25,000</b>	<b>57,000</b>	<b>32,000</b>

001 General Fund  
Information Systems

**Program Description**

It is the responsibility of the Information Services Department to provide and maintain computer technology to efficiently meet the information processing needs of the City. The top priority of this department is to insure the preservation, availability, security and integrity of the information contained on the City's computers and information systems.

**Goals**

Create a document imaging system to capture and store documents in an electronic format.  
Continue training for all City Employees in the use of computers and applications.  
Improve email communications for all city employees.

**OBJECTIVES**

Implement a document imaging and management system capable of serving up scanned and electronic documents for easy retrieval and sharing by the staff.  
Continue to schedule classes in basic computer operations, Internet, and applications used by all city employees.  
Improve email communications by implementing SPAM and antivirus filters.

**Performance Indicators**

	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
Document Sharing System	50%	75%	100%
computer/Application Training Offered	1	3	3
Improved Email Communications	50%	75%	100%

**Account Description**

**Narrative**

51350 10 Regular Pay	Information Services Manager
51350 32 Operating Supplies	Printer supplies, Office supplies
51350 34 Small Tools/Equipment	Memory, Hard Drives, Backup Tapes, Network hardware, Server Upgrades, Software & Licenses, Antivirus, Tech-Net, Computer Hardware, Switches, Fiber/Wireless
	Server Upgrades, Software & Licenses, Antivirus, SMS
	Tech-Net, Help Desk/Inventory, Computer, SQL, Exchange,
51350 41 Professional Services	On-site Tech Support, Vadim, Corbin Willits Systems
51350 42 Communications	Cell Phone, Internet Service, Phone
51350 43 Travel & Training	Travel, Training and materials
51350 45 Rentals/Leases	Use of personal vehicle

001 General Fund  
Information Systems

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Personnel</b>					
51350 11	Regular Pay	50,861	50,482	53,560	55,000
51350 20	Benefits	19,289	22,061	26,882	29,000
<b>Personnel Subtotal</b>		<b>70,150</b>	<b>72,543</b>	<b>80,442</b>	<b>84,000</b>
<b>Supplies</b>					
51350 32	Operating Supplies		1,800	1,500	1,500
51350 34	Small Tools/Equipment		1,500	10,000	10,000
<b>Subtotal</b>			<b>3,300</b>	<b>11,500</b>	<b>11,500</b>
<b>Services &amp; Charges</b>					
51350 41	Professional Services		3,000	2,000	2,000
51350 42	Communications		3,934	4,000	4,000
51350 43	Travel & Training		3,000	3,000	3,000
51350 45	Rentals & Leases			1,200	1,200
<b>Subtotal</b>			<b>9,934</b>	<b>10,200</b>	<b>10,200</b>
51350 64	Equipment		17,350		
<b>Subtotal</b>			<b>17,350</b>		
<b>Information Services Total</b>		<b>70,150</b>	<b>103,127</b>	<b>102,142</b>	<b>105,700</b>

**001 General Fund  
Finance Department Narrative**

**Program Description**

The finance department is responsible for recording and reporting the financial transactions of the city. This includes such activities as auditing, budgeting, accounts payable, accounts receivable, and tax administration.

**Goals**

To accomplish all financial transactions in a timely and efficient manner.  
To review the city budget and report to city departments on the status of the budget.

**Performance Measures (dollar volume and time spent completing tasks)**

Cash Receipting/Customer Service – number of receipts, number of customers coming/calling city hall

Property Tax – number of parcels/pieces of property

Sales Tax/Transient Room Tax – number of businesses reporting

Financial Reporting – number of reports sent

Accounts payable/purchase orders – number checks, invoices, lines of entry, Purchase orders

Payroll – number of timesheets

Ambulance billing – number of patients/transport

Bank reconciliation – number of checks, transactions recorded

Grants/Projects – number of grants, number of reports filed



001 - General Fund  
Finance Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
51410 11	Regular Pay	205,147	219,442	226,596	225,000
51410 12	Overtime Pay	1,019			
51410 20	Benefits	66,796	84,552	92,617	98,000
<b>Subtotal</b>		<b>272,962</b>	<b>303,994</b>	<b>319,213</b>	<b>323,000</b>
<b>Supplies</b>					
51410 32	Operating	5,799	11,000	11,000	11,000
51410 34	Small Tools' & Equip.	9,009	6,000	6,000	6,000
<b>Subtotal</b>		<b>14,808</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>
<b>Services &amp; Charges</b>					
51410 41	Professional Services	16,697	20,000	15,000	15,000
51410 4102	Tax Assessor	40,000	45,000	45,000	45,000
51410 4103	Acctg/Auditing	35,440	40,000	40,000	40,000
51410 42	Communications	20,077	17,000	20,000	20,000
51410 43	Travel & Training	15,454	6,000	6,000	6,000
51410 44	Advertising & Printing	700	2,000	1,000	1,000
51410 45	Rentals/Leases	649	1,500	1,500	1,500
51410 48	Repairs & Maintenance	160		-	
<b>Subtotal</b>		<b>129,177</b>	<b>131,500</b>	<b>128,500</b>	<b>128,500</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>416,947</b>	<b>452,494</b>	<b>464,713</b>	<b>468,500</b>
<b>Capital Outlays</b>					
51410 64	Machinery & Equipment	13,160			
<b>Subtotal</b>		<b>13,160</b>			
<b>Finance Total</b>		<b>430,107</b>	<b>452,494</b>	<b>464,713</b>	<b>468,500</b>

001 – General Fund  
Police Department Administration

**Program Description**

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

**Goals**

To protect life and ensure public safety.

To reduce the number of serious motor vehicle accidents.

**Objectives**

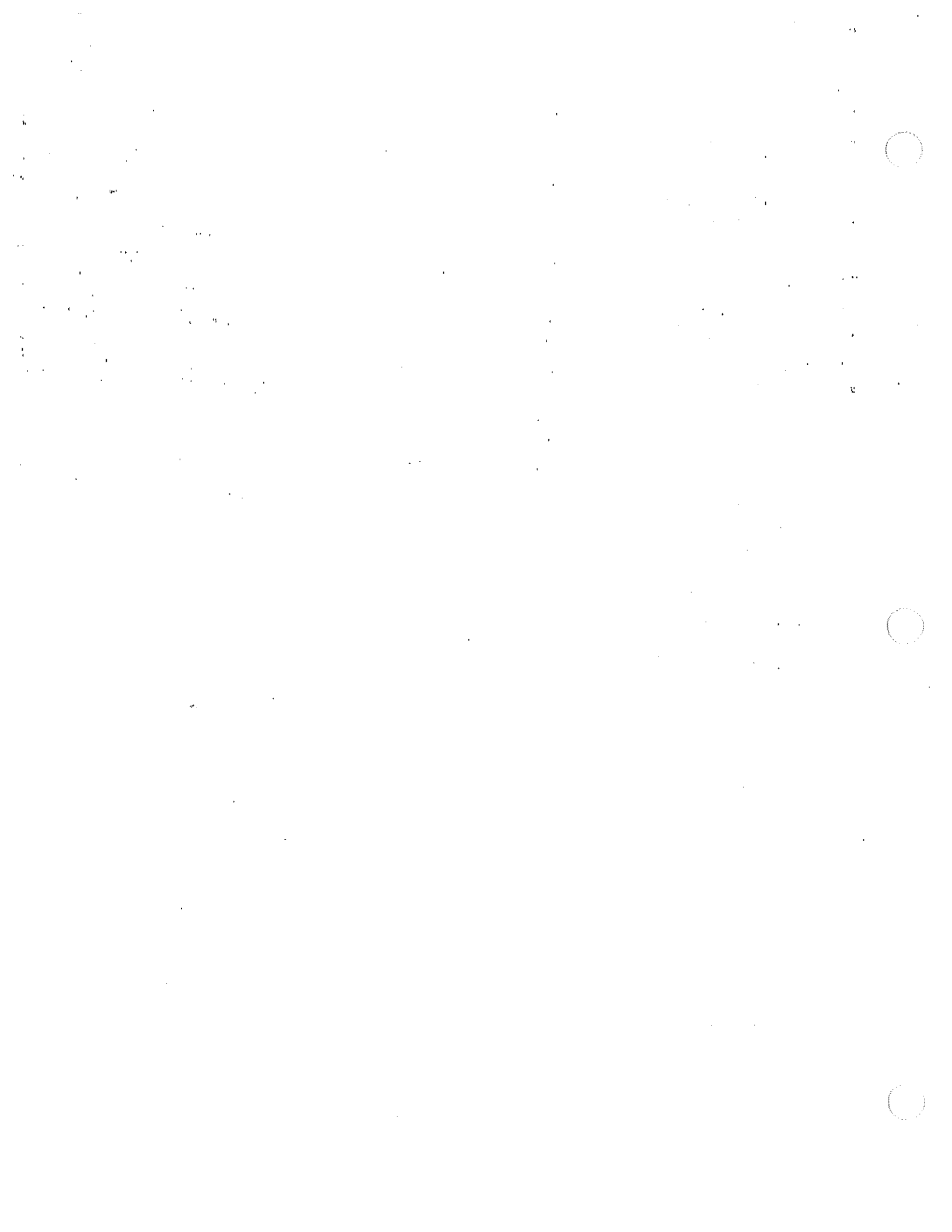
Provide a law enforcement presence and response that preserves this community's security regarding the most violent of crimes.

Provide a level of traffic enforcement that deters vehicular offenses likely to result in serious accidents.

<u>Performance Indicators</u>	<u>Actual FY03</u>	<u>Quantified FY04</u>	<u>Projected FY05</u>	<u>Projected FY06</u>
<b>Public Safety</b>				
Charges files for crimes of:				
Murder	0	0	0	0
Rape	4	2	2	2
Robbery	0	0	0	0
Assault (includes DV)	29	16	20	20
Domestic Violence	14	6	10	10
<b>Traffic Safety</b>				
Number of traffic accidents (excluding parking collisions)	42	45	42	39

001 – General Fund  
Police Department Administration

Account #	Description	Narrative
52110 11	Salaries and Wages	Salaries are 75% of total, 25% budgeted to jail (except drug officer & parking attendant)
52110 31	Office Supplies	eliminated account FY05 – funds combined with Operating Sup.
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, ammunition, office, paper & computer supplies, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies
52110 34	Small Tools/Equipment	Digital recorders, Tasers, digital cameras, replacement tools/equipment
52110 4100	Professional Services	Medical exams, hospital services, annual CRISnet RMS Service Contract
10 4200	Communications	Telephone, fax, cell phones, pagers, modem, 911 lines, radio repeater charges
52110 4300	Travel and Training	Travel and training expenses, including per diem and fees for schools
52110 4400	Advertising/Printing	Auction ads, other public notices
52110 4500	Rentals and Leases	Vehicle Allowance
52110 4501	Vehicle Replacement	Motorpool
52110 4700	Utilities	Police Department
52110 4800	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs
52110 4906	State Surcharge	State traffic ticket surcharge is collected and forwarded to the Alaska Police Standards Council
52110 4920	Motor Pool O/M	Motor Pool Operations/Maintenance
52110 64	Machinery & Equipment	Nothing projected 04/05



001 General Fund  
Police Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
52110 11	Salaries	466,215	476,287	516,504	535,000
52110 12	Overtime	38,826	41,859	43,629	44,000
52110 17	Shift Differential	7,056	8,277	7,692	8,000
52110 20	Benefits	173,721	206,447	267,159	272,000
<b>Subtotal</b>		<b>685,818</b>	<b>732,870</b>	<b>834,984</b>	<b>859,000</b>
<b>Supplies</b>					
52110 31	Office Supplies	2,077	2,500		
52110 32	Operating Supplies	15,532	19,500	17,000	17,000
52110 33	Maintenance	187	600	600	600
52110 34	Small Tools/Equip	6,969	5,400	13,900	5,000
<b>Subtotal</b>		<b>24,765</b>	<b>28,000</b>	<b>31,500</b>	<b>22,600</b>
<b>Services &amp; Charges</b>					
52110 41	Professional Services	685	11,000	12,200	12,600
52110 42	Communications	11,647	11,500	11,600	11,700
52110 43	Travel and Training	20,540	15,000	17,000	17,000
52110 44	Advertising/Printing	1,536	1,250	1,500	1,500
52110 45	Rentals/Leases	1,200	1,200	1,200	1,200
52110 4501	Vehicle Replacement	36,245	24,187	20,260	27,218
52110 4601	Vehicle Insurance			10,371	11,719
52110 47	Utilities	612	2,500	500	500
52110 48	Repairs/Maintenance	1,500	3,000	3,000	3,000
52110 4907	State Surcharge	270	750	500	500
52110 4920	Motorpool O&M Charges	30,214	28,445	18,783	18,873
52110 4925	New Hire Search				
<b>Subtotal</b>		<b>104,449</b>	<b>98,832</b>	<b>96,914</b>	<b>105,810</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>815,032</b>	<b>859,702</b>	<b>963,398</b>	<b>987,410</b>
<b>Capital Outlays</b>					
52110 64	CRIS Window	-			
52110 64	Machinery/Equipment	38,450			
<b>Subtotal</b>		<b>38,450</b>			
<b>Police Dept Admin Total</b>		<b>853,482</b>	<b>859,702</b>	<b>963,398</b>	<b>987,410</b>

001 – General Fund  
Police Department – Jail Expenditures

**Program Description**

To provide a secure, safe facility for the incarceration of prisoners.

**Goals**

To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.

To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.

**Objectives**

To maintain level of in-service jail training for all jail personnel.

To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.

**Performance Indicators**

	FY99	FY00	FY01	FY02	FY03
1) Facility reviews conducted	3	2	3	3	3
2) Training hours conducted	40	40	40	40	40

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police (except drug officer & parking attendant)
52310 31	Office Supplies	eliminated account FY05 – combined with Op. Sup.
52310 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing, office, paper & computer supplies, etc.
52310 33	Maintenance Supplies	Maintenance supplies for jail
52310 34	Small Tools/Equipment	Replacement tools/equipment
52310 41	Professional Services	Medical, dental, psychiatry services not covered by contract
52310 42	Communications	Jail telephone and fax
52310 43	Travel and Training	Corrections Officer School (airfare only)
52310 47	Utilities	Jail
52310 48	Repairs/Maintenance	Related to Jail Facility and equipment
52310 6401	Capital Outlays	none

001 - General Fund  
Jail Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
52310 11	Salaries	147,455	138,757	150,711	142,000
52310 12	Overtime	12,714	12,182	11,775	13,000
52310 17	Jail Shift Differential	2,397	2,451	3,240	2,502
52310 20	Benefits	54,764	60,044	77,859	80,000
<b>Subtotal</b>		<b>217,330</b>	<b>213,434</b>	<b>243,585</b>	<b>237,502</b>
<b>Supplies</b>					
52310 31	Office Supplies	322	580		
52310 32	Operating Supplies	9,070	11,500	12,000	12,000
52310 33	Jail Maintenance	432	400	400	400
52310 34	Jail Small Tools/Equip	128	800	800	800
<b>Subtotal</b>		<b>9,952</b>	<b>13,280</b>	<b>13,200</b>	<b>13,200</b>
<b>Services &amp; Charges</b>					
52310 41	Professional Services	529	1,000	1,000	1,000
52310 42	Jail Communications	1,489	2,300	1,800	1,800
52310 43	Jail Travel/Training	8,294	8,000	4,000	4,000
52310 44	Advertising & Printing				
52310 47	Jail Utilities	612	500	500	500
52310 48	Jail Repair/Maint.			500	500
<b>Subtotal</b>		<b>10,924</b>	<b>11,800</b>	<b>7,800</b>	<b>7,800</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>238,206</b>	<b>238,514</b>	<b>264,585</b>	<b>258,502</b>
<b>Capital Outlays</b>					
52310 641	Jail - Building Improvement	-			
<b>Subtotal</b>					
<b>Police Dept Jail Total</b>		<b>238,206</b>	<b>238,514</b>	<b>264,585</b>	<b>258,502</b>
<b>Police Dept. Admin. Total</b>		<b>853,482</b>	<b>859,702</b>	<b>963,398</b>	<b>987,410</b>
<b>Police Total</b>		<b>1,091,688</b>	<b>1,098,216</b>	<b>1,227,983</b>	<b>1,245,912</b>

**General Fund  
Volunteer Fire Department Expenditures**

**Program Description**

The Volunteer Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophes. The Department is charged with the provision of pre-hospital emergency medical care and transport. The Department provides its members with the training and equipment necessary to do the job safely. The Fire Dept. is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches for lost persons.

**Goals**

**1. Respond to all requests for emergency aid.**

**Objectives**

- Every resident who calls 9-1-1 for emergency medical aid receives a prompt response from at least two emergency medics with appropriate skills and equipment.
- Every resident who calls 9-1-1 to report a fire receives a prompt response from a fully-staffed engine company with appropriate skills and equipment.

<b>Performance Measures</b>	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
Ambulance Staffed w/qualified Personnel, % of calls	100	100	100
Fire Apparatus Staffed w/qualified Personnel, % of calls	100	100	100

**2. Work accident-free.**

**Objectives**

- The Fire Dept. conducts all operations (emergencies and drills) in accordance with the appropriate standards of the National Fire Protection Association.
- We take controlled risks only to save lives; we do not risk firefighters to save property.
- We take universal precautions to prevent exposing volunteers to infectious diseases.

<b>Performance Measures</b>	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
Number of Emergency Medics, OSHA reportable injuries on duty		0	0
Number of Firefighters, OSHA reportable injuries on duty		0	0

**3. Recruit, train, and retain an adequate number of volunteer emergency service providers.**

**Objectives**

- Teach one Emergency Trauma Technician (ETT) class each year.
- Teach one Emergency Medical Technician-I (EMT-I) class each year.
- Teach one Emergency Medical Technician-II class every two years.
- Teach one EMT-I recertification class each year.
- Teach one Firefighter-I class each year.
- Teach 24 EMS continuing medical education classes each year.
- Conduct 36 firefighting drills each year.
- Conduct 24 Search and Rescue (SAR) drills each year.

<b>Performance Measures</b>	<b>FY04</b>	<b>FY05</b>	<b>FY06</b>
Recruit and train new emergency medics		4	4
Recruit and train new firefighters		4	4
Retain trained emergency medics		75%	75%
Retain trained firefighters		75%	75%



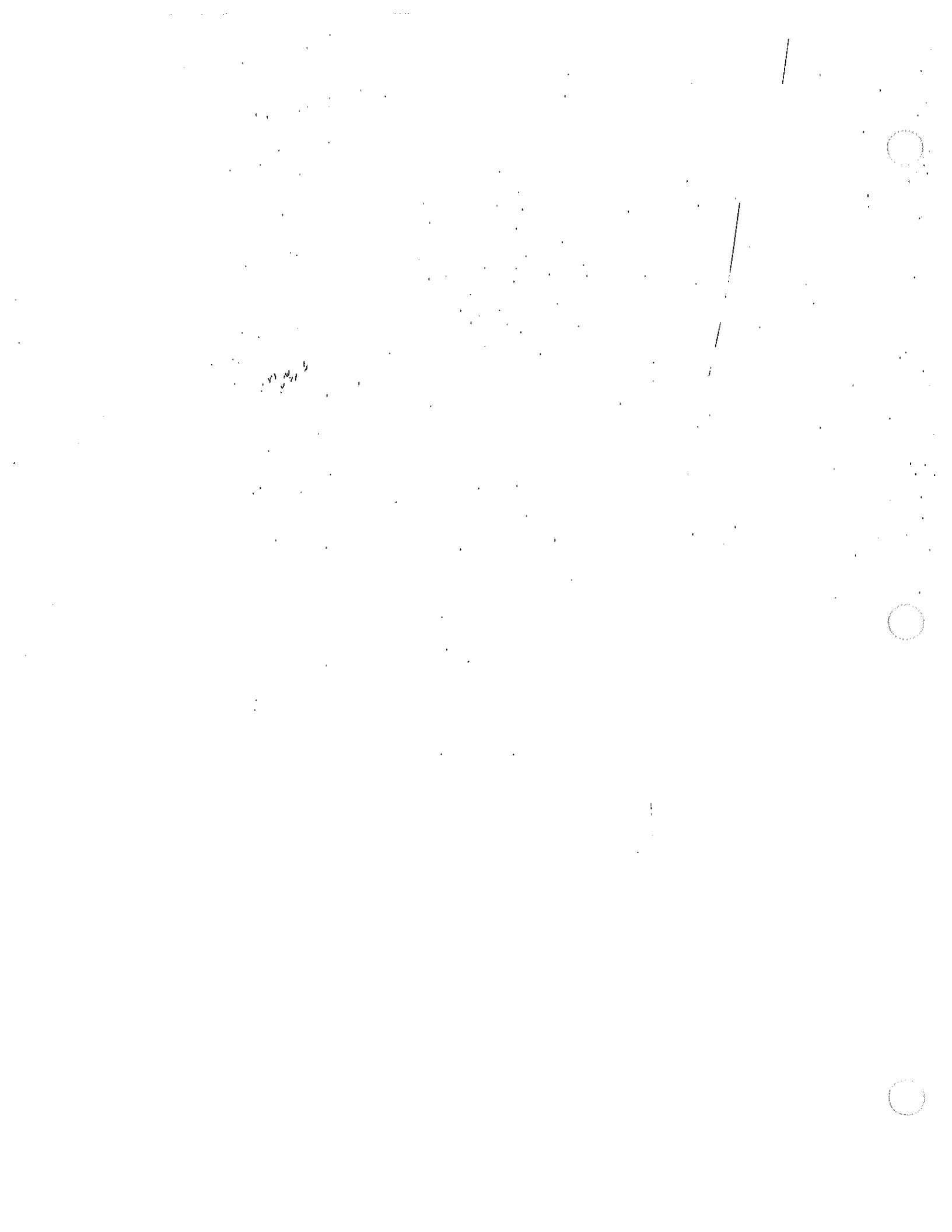
4. Encourage fire prevention in the community.

**Objectives**

- Teach "Learn Not To Burn" at the elementary school each year.
- In cooperation with the Building Official, enforce the Fire and Building Codes.
- Develop an inspection program for commercial buildings.

Performance Measures	FY04	FY05	FY06
Inspect commercial buildings, number of inspections		10	10
Teach fire safety to elementary students, % of students		80	80

Account Number	Description	Narrative
52510	Regular pay & benefits for Chief, EMS Coordinator, Fire Marshal, officers	
52510 32	Supplies	Office, operating, & maintenance supplies
52510 34	Small Tools & Equipment	Personal protective clothing, EMS equipment, pagers, SAR tools, hose, radios, attack nozzles, etc.
52510 41	Professional Services	Hepatitis vaccine, test SCBA breathing air, maintain & service SCBA & radios, etc.
52510 42	Communications	Postage, phones, cell phone, satellite phone.
52510 43	Travel & Training	Fire & EMS conferences, fire investigation training, text books, fire officer classes, video & reference books.
52510 44	Advertising & Printing	Auctions, hiring.
52510 45	Rentals & Leasing	Chief's truck, rent for Scow Bay Fire Hall site.
52510 4501	Vehicle Replacement	Replace old vehicles when worn-out.
52510 47	Utilities	Electricity & oil for Main, Scow Bay, & harbor stations.
52510 4920	Motor Pool O&M	Motor Pool operations & maintenance for vehicles & small engines.
52510 64	Machinery & Equipment	High-value items.



001 - General Fund  
Fire Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Personnel</b>					
52510 11	Salaries	95,797	115,778	121,556	120,000
52510 12	Overtime	2,594	2,266	2,266	2,266
52510 20	Benefits	40,203	43,946	54,510	60,000
<b>Personnel Subtotal</b>		<b>138,594</b>	<b>161,990</b>	<b>178,332</b>	<b>182,266</b>
<b>Supplies</b>					
52510 32	Operating Supplies	48,215	36,000	16,000	16,000
52510 34	Small Tools	56,110	40,000	15,000	15,000
<b>Subtotal</b>		<b>104,325</b>	<b>76,000</b>	<b>31,000</b>	<b>31,000</b>
<b>Services &amp; Charges</b>					
52510 41	Professional Services	7,306	8,000	8,000	8,000
52510 42	Communications	4,567	4,000	4,000	4,000
52510 43	Travel & Training	40,804	27,000	25,000	25,000
52510 44	Advertising	135	200	200	400
52510 45	Rentals & leases	16,413	16,500	1,200	1,200
52510 4501	Vehicle replacement	113,960	115,248	108,400	113,640
52510 4601	Vehicle Insurance			27,313	30,864
52510 47	Utilities	6,970	9,000	9,000	9,000
52510 48	Repairs & Maint.	1,503		1,000	1,000
52510 4920	Motor pool Charges	31,330	31,676	24,802	24,802
<b>Subtotal</b>		<b>222,988</b>	<b>211,624</b>	<b>208,915</b>	<b>217,906</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>465,907</b>	<b>449,614</b>	<b>418,247</b>	<b>431,172</b>
<b>Capital Outlays</b>					
52510 64	Machinery & Equip	6,435			
<b>Subtotal</b>		<b>6,435</b>			
<b>Fire Department Total</b>		<b>472,342</b>	<b>449,614</b>	<b>418,247</b>	<b>431,172</b>

**City of Petersburg  
Public Works Administration and Streets division**

Mission Statement

The Streets division's mission is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, City cemetery, water distribution system and wastewater collection system.

Public Works administration manages the five separate divisions of the Public Works department in aspects of planning, budget oversight, departmental coordination, record keeping, purchasing and payroll. It is the common focus for all Public Works divisions to provide excellent customer service at the most economical cost.

Departmental Goals

- ✓ To provide the community with comprehensive street maintenance services that are efficient and effective. Services provided include: plowing snow, grading and resurfacing gravel roads, ditching, filling potholes, sidewalk repair and street cleaning.
- ✓ To support the water department in its efforts to locate and eliminate leaks from the water distribution system by providing the labor and equipment to repair all identified leaks.
- ✓ To support the wastewater department in its efforts to locate and eliminate Inflow and Infiltration into the wastewater collection system and also to schedule and perform sewer line cleaning activities.
- ✓ To maintain and improve upon the City cemetery and other parkland within the community for the enjoyment of all citizens and visitors.
- ✓ To provide labor and equipment for replacement of aging asbestos-cement water lines and improvements to aging wastewater collection system as funding will allow. This includes the Galveston Street water line and ongoing Scow Bay manhole replacements in FY 2005.

Public Works Streets Statistics

	FY03	FY 04 (1/2)	FY 05	FY 06
Total miles of paved streets	2.86	3.20	3.54	3.54
Total miles of chip sealed streets	2.55	2.47	2.40	2.40
Total miles of gravel streets	4.35	4.08	3.82	3.82
Total miles of gravity sewer	1.46	14.6	14.6	14.6
Miles of water transmission/distribution line	26.0	27.4	27.4	27.4

Performance Measures

**Objective:** To distribute labor among all areas of responsibility of the department with a shift in focus to allow for increasing street maintenance activities.

**Measures:** Man hours spent on street cleaning, ditching, pothole repair, road grading, sidewalk repairs, dust control and infrastructure improvements.

	FY 03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
Street cleaning	698	181	700	700
Ditching	650	435	480	500
Pothole repair	164	265	360	400
Road grading	164	101	440	440
Sidewalk repair	80	50	200	200
Dust control	256	110	320	320
Water/sewer replacement			600	400

**Objective:** To provide labor and equipment for the repair of water leaks within the water distribution system as they are detected and pinpointed by the water department.

**Measures:** Hours spent repairing leaks. Number of leaks repaired. Miles of water line tested for leaks.

	FY 03	FY 04(1/2)	Goal FY 05	Conceptual FY 06
Water repairs - hours	144	29	200	200
Number of leaks repaired	11	2	5	5
Water line tested - miles	13.2	2	2	2

**Objective:** To provide labor and equipment for the repair of sewer lines and the elimination of ground water and surface water entering the sewer collection system.

**Measure:** Number of sewer repairs. Hours spent repairing sewer lines. Hours spent cleaning sewer lines. Miles of sewer line cleaned.

	FY 03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
Sewer repairs - #	2	2	25	25
Sewer repairs - hours	11	22	400	400
Sewer cleaning - hrs	69	146	640	640
Line cleaning - miles	-	.5	14	14

**Public Works Expenditure Narrative**

Acct #	Description	Narrative
53410 32	Operating Supplies	Safety and operating supplies
53410 33	Maintenance Supplies	Paint, parking maint., culvert, sidewalk concrete
53410 34	Small Tools	Hand and power tools, grounds keeping tools
53410 36	Street Materials	Shot rock, crushed rock, dust control, sand
53410 4501	Vehicle replacement	Replacement fund contribution
53410 48	Repairs and maintenance	Expand parts sheds
53410 64	Machinery and Equipment	Trench compactor

001 - General Fund  
Public Works - Streets Administration

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Proposed Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
53410 11	Regular Pay	297,565	313,771	299,655	299,171
53410 12	Overtime Pay	13,121	13,210	12,468	12,468
53410 20	Benefits	104,972	142,782	154,727	156,460
<b>Subtotal</b>		<b>415,658</b>	<b>469,763</b>	<b>466,850</b>	<b>468,099</b>
<b>Supplies</b>					
53409 31	Office Supplies	3,831	1,600		
53410 32	Operating Supplies	4,640	9,610	5,500	8,510
53410 3205	Grounds Supplies	6,491	6,500	6,500	6,500
53410 33	Maint. Supplies	27,686	29,023	27,798	28,000
53410 34	Small Tools	4,314	6,180	3,527	4,000
53410 36	Street Materials	123,585	128,400	165,000	165,000
<b>Subtotal</b>		<b>170,547</b>	<b>181,313</b>	<b>208,325</b>	<b>212,010</b>
<b>Services &amp; Charges</b>					
53410 41	Professional Services	3,007	2,500	2,700	2,500
53410 42	Communication	2,902	2,800	2,800	2,800
53410 43	Travel & Training	3,514	3,000	5,750	3,000
53410 44	Advertising & Printing	500	500	500	500
53410 4501	Vehicle Replacement	182,435	189,049	224,592	226,025
53410 4601	Vehicle Insurance			12,405	14,018
53410 47	Utilities	4,770	5,000	9,200	9,200
53410 4701	Utilities-Street Lights	27,918	30,000	36,000	40,000
53410 4702	Utilities-Garbage	8,019	8,500	8,500	8,500
53410 48	Repairs & Maintenance	1,495	5,000	10,000	5,000
53410 4804	Permit Expense	744	1,400	1,510	1,500
53410 4920	Motor Pool Charges	178,068	133,235	161,587	161,587
<b>Subtotal</b>		<b>413,372</b>	<b>380,984</b>	<b>475,544</b>	<b>474,630</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>999,577</b>	<b>1,032,060</b>	<b>1,150,719</b>	<b>1,154,739</b>
<b>Capital Outlays</b>					
53410 6401	Other Equipment	3,760	7,500	10,000	
<b>Subtotal</b>		<b>3,760</b>	<b>7,500</b>	<b>10,000</b>	<b>-</b>
<b>Public Works Streets/Admin Total</b>		<b>1,003,337</b>	<b>1,039,560</b>	<b>1,160,719</b>	<b>1,154,739</b>

001 - General Fund  
Public Works - Streets Administration

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
53410 11	Regular Pay	297,565	313,771	299,655	299,171
53410 12	Overtime Pay	13,121	13,210	12,468	12,468
53410 20	Benefits	104,972	142,782	154,727	156,460
<b>Subtotal</b>		<b>415,658</b>	<b>469,763</b>	<b>466,850</b>	<b>468,099</b>
<b>Supplies</b>					
53409 31	Office Supplies	3,831	1,600		
53410 32	Operating Supplies	4,640	9,610	5,500	8,510
53410 3205	Grounds Supplies	6,491	6,500	6,500	6,500
53410 33	Maint. Supplies	27,686	29,023	27,798	28,000
53410 34	Small Tools	4,314	6,180	3,527	4,000
53410 36	Street Materials	123,585	128,400	165,000	165,000
<b>Subtotal</b>		<b>170,547</b>	<b>181,313</b>	<b>208,325</b>	<b>212,010</b>
<b>Services &amp; Charges</b>					
53410 41	Professional Services	3,007	2,500	2,700	2,500
53410 42	Communication	2,902	2,800	2,800	2,800
53410 43	Travel & Training	3,514	3,000	5,750	3,000
53410 44	Advertising & Printing	500	500	500	500
53410 4501	Vehicle Replacement	182,435	189,049	224,592	226,025
53410 4601	Vehicle Insurance			12,405	14,018
53410 47	Utilities	4,770	5,000	9,200	9,200
53410 4701	Utilities-Street Lights	27,918	30,000	36,000	40,000
53410 4702	Utilities-Garbage	8,019	8,500	8,500	8,500
53410 48	Repairs & Maintenance	1,495	5,000	10,000	5,000
53410 4804	Permit Expense	744	1,400	1,510	1,500
53410 4920	Motor Pool Charges	178,068	133,235	161,587	161,587
<b>Subtotal</b>		<b>413,372</b>	<b>380,984</b>	<b>475,544</b>	<b>474,630</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>999,577</b>	<b>1,032,060</b>	<b>1,150,719</b>	<b>1,154,739</b>
<b>Capital Outlays</b>					
53410 6401	Other Equipment	3,760	7,500	10,000	
<b>Subtotal</b>		<b>3,760</b>	<b>7,500</b>	<b>10,000</b>	
<b>Public Works Streets/Admin Total</b>		<b>1,003,337</b>	<b>1,039,560</b>	<b>1,160,719</b>	<b>1,154,739</b>

**001 General Fund  
Community Development**

**Program Description**

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, preparing the annual Overall Economic Development Plan, and assistance to other city departments with state and federal regulations and permitting requirements.

**Goals**

- To promote the safe and orderly development of the city in conformance with the Uniform Building Code and Municipal Code regulations governing building and land use development.
- To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

**Objectives**

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recoding changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.
- To review and approve all building projects within the city for conformance with the Uniform Building Code, Uniform Plumbing Code, the Uniform Mechanical Code and the Zoning Ordinance.

<b>PERFORMANCE INDICATORS</b>	<b>FY02/03</b>	<b>FY03/04</b>	<b>Projected FY04/05</b>	<b>Conceptual FY05/06</b>
<b><u>Community Development</u></b>				
Walk-in inquiries	1000	1000	1000	1000
Phone inquiries	2500	2500	2500	2500
Building Permits Issued	80	103	100	100
Inspections Performed	250	300	300	300
Certificates of Occupancy	12	8	10	10
Planning & Zoning Meetings	10	14	12	12
Public Hearings	10	23	20	20
Variance Considerations	10	11	10	10
ACMP/COE Reviews	2	3	6	6
Petersburg Economic Development Council Meetings	25	11	12	12
USDA Resource Advisory Committee Meetings	1	5	6	6
<b><u>Mapping</u></b>				
Walk-in inquiries	1300	1300	1300	1300
Phone inquiries	1300	1300	1300	1300
Parcel ID's Created	3000	500	100	100
Maps Created/Copied	1000	1000	1000	1000
Utility Inspections Performed	96	150	150	150
Utility As-Builts to Mapping	200	200	200	200
COE Permits Prepared	5	7	9	9
Field Engineering/Surveying	15	15	15	15



**001 General Fund  
Community Development Expenditures**

<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>NARRATIVE</b>
53660 1100	Salaries & Wages	Salaries & Wages
53660 3200	Operating Supplies	Office supplies, operating supplies, recording tapes, film, mapping supplies.
53660 3201	Safety Equipment	Safety equipment
53660 3300	Maintenance Supplies	Paint, light bulbs, etc.
53660 3400	Small Tools & Equipment	Drafting/Surveying/Mapping equipment, small tools, digitizer
53660 4100	Professional Services	Janitorial services, mapping system expenses
53660 4200	Communications	Telephone, postage, fax
53660 4300	Travel & Training	ICBO seminars, Alaska Planners Conference, technical/professional (Autocad and GIS) training
53660 4303	Travel: P&Z Commission	Training for P&Z Commission members
53660 4400	Advertising & Printing	Newspaper notices, printing expenses
53660 4500	Rentals & Leasing	Engineering technician – car allowance
53660 4700	Utilities	Utility charges for Community Development office
53660 4800	Repairs & Maintenance	Repairs & maintenance of copy machine, office and mapping equipment
53660 4900	Miscellaneous	ICBO & APA dues, newspaper & publications, unanticipated expenses
53660 4901	Reimbursable Expenses	Subdivision inspections
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts & freight.
53660 6400	Machinery & Equipment	Computer and mapping & equipment upgrades.

001 - General Fund  
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
53660 11	Regular Wages	116,452	116,147	121,426	121,000
53660 12	Overtime	713	1,213	1,213	1,213
53660 20	Benefits	35,628	45,208	54,379	59,000
<b>Subtotal</b>		<b>152,793</b>	<b>162,568</b>	<b>177,018</b>	<b>181,213</b>
<b>Supplies</b>					
53660 32	Operating Supplies	3,114	3,000	4,000	4,000
53660 3201	Safety Supplies		100	100	100
53660 33	Maintenance Supplies		300	300	300
53660 34	Small Tools and Equipment	3,615	6,000	3,000	3,000
<b>Subtotal</b>		<b>6,729</b>	<b>9,400</b>	<b>7,400</b>	<b>7,400</b>
<b>Services &amp; Charges</b>					
53660 41	Professional Services	2,338	4,000	3,000	3,000
53660 42	Communications	1,487	2,000	1,500	1,500
53660 43	Travel & Training	3,940	4,000	4,000	4,000
53660 44	Advertising & Printing	903	1,500	1,500	1,500
53660 45	Rentals and Leases	800	100	100	100
53660 4501	Vehicle Replacement	2,260	2,260	1,889	1,889
53660 4601	Vehicle Insurance			1,150	1,200
53660 47	Utilities	1,727	2,000		
53660 48	Repairs and Maintenance	57	300	300	300
53660 4920	Motor Pool O & M	1,462	1,009	2,654	2,804
<b>Subtotal</b>		<b>14,974</b>	<b>17,169</b>	<b>16,093</b>	<b>16,293</b>
<b>Operations and Maintenance Subtotal</b>		<b>174,496</b>	<b>189,137</b>	<b>200,511</b>	<b>204,906</b>
<b>Capital Outlays</b>					
53660 64	Machinery & Equipment	3,397			
<b>Subtotal</b>		<b>3,397</b>			
<b>Community Development Total</b>		<b>177,893</b>	<b>189,137</b>	<b>200,511</b>	<b>204,906</b>

001 General Fund  
Facilities Maintenance

**Program Description**

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department is responsible for the maintenance of city buildings, along with coordinating additions and alterations to existing buildings and other city improvements. In addition, this division assists other non-departmental entities with the maintenance of their city-owned facilities.

**Goals**

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

**Objectives**

- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.
- Decrease the number of unscheduled and emergency maintenance items through improvements in the scheduling and preventative maintenance of city buildings.

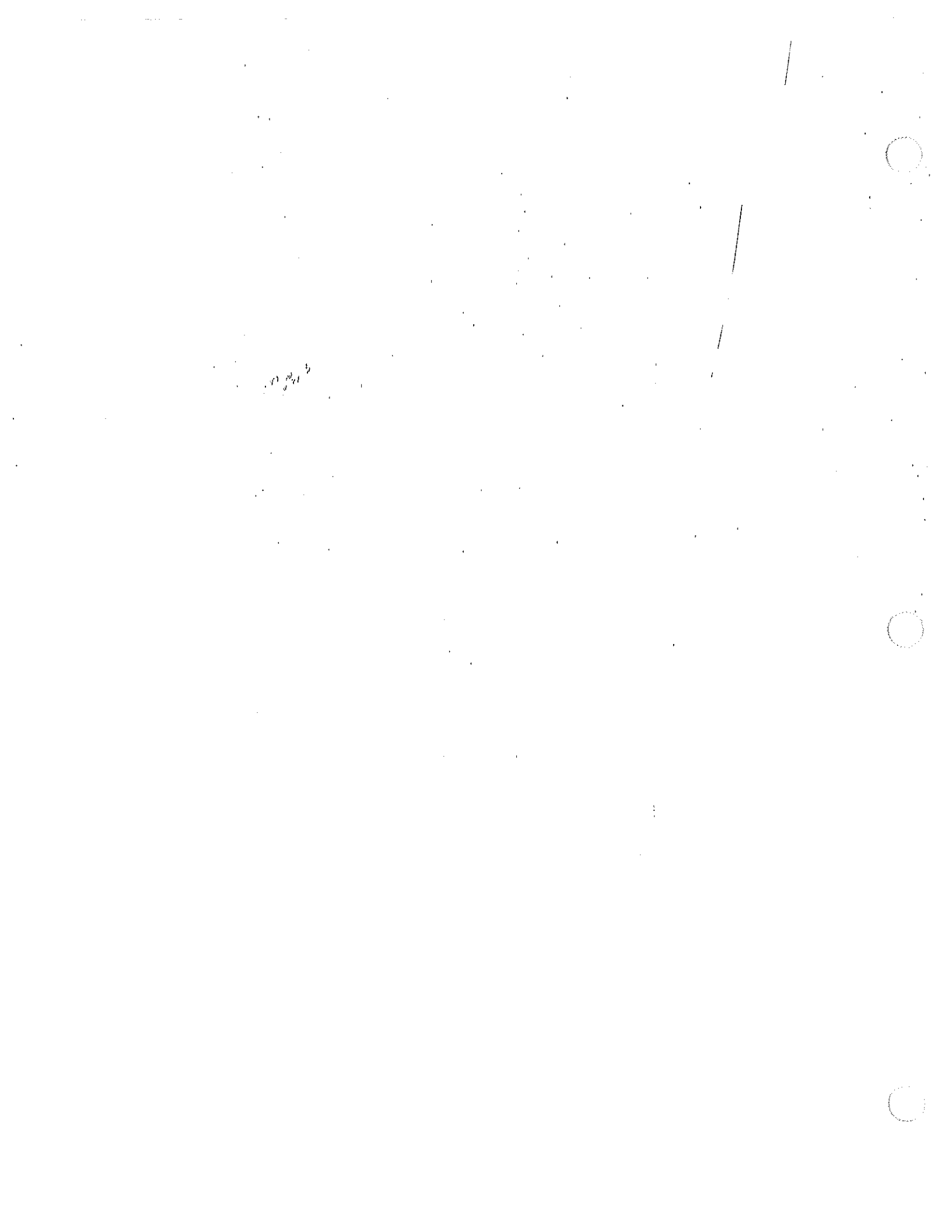
PERFORMANCE INDICATORS	FY02/03	FY03/04	Projected FY04/05	Conceptual FY05/06
Walk-in inquiries	500	500	500	500
Phone inquiries	800	800	800	800
Hours dedicated for maintenance per year	3328	3328	4160	4160
Scheduled Maintenance	1664	1800	2700	2700
Unscheduled Maintenance	832	700	600	600
Emergency Maintenance	500	500	400	400
Other duties as assigned	332	328	460	460

**001 General Fund  
Facilities Maintenance Expenditures**

ACCOUNT #	DESCRIPTION	NARRATIVE
53810 1100	Salaries & Wages:	Salaries & Wages
53810 3200	Operating Supplies	Office Supplies, Carpentry & Building Supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial Supplies
53810 3400	Small Tools & Equipment	Maintenance Tools & Equipment
53810 4100	Professional Services	Elevator, Boiler and Sprinkler Inspections
53810 4200	Communications	Telephone & Postage Fees
53810 4300	Travel and Training	ICBO Certification Examinations and Seminars
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement Contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO Dues & Miscellaneous Expenses
53810 4920	Motor Pool O&M	Actual Shop Costs, Gas/Oil, Insurance, Parts
53810 6204	Municipal Building	General Maintenance
53810 6208	Water Utility	
53810 6209	Wastewater Utility	
53810 6211	Public Works	Sewer/Watershed, Paint Shop Roof
53810 6212	Clausen Museum	Painting
53810 6213	Parks & Recreation	Toilet & Sink Upgrade, Replace Fencing
53810 6214	Administration	Replace City Council Carpet
53810 6215	Library	Lighting Project
53810 6216	Finance	General Maintenance
53810 6217	Miscellaneous	Unanticipated Maintenance
53810 6218	Police Department	General Maintenance, Shelving, and Office Repair
53810 6219	Fire Department	Scow Bay Fire Hall
53810 6226	Community Development	Storage Building
53810 6231	Romiad Building	Paint Exterior

001 - General Fund  
Facilities Maintenance Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries and Wages</b>					
53810 11	Regular Pay	71,436	83,408	92,168	95,000
53810 12	Overtime Pay	485	1,764	2,238	2,238
53810 20	Benefits	28,315	38,421	41,568	48,000
<b>Subtotal</b>		<b>100,236</b>	<b>123,593</b>	<b>135,974</b>	<b>145,238</b>
<b>Supplies</b>					
53810 32	Operating Supplies	8,540	8,500	3,500	3,500
53810 3201	Safety Supplies	104	200	200	200
53810 33	Maintenance Supplies	272	300	300	300
53810 34	Small Tools and Equip	1,676	1,000	1,000	1,000
<b>Subtotal</b>		<b>10,592</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Services and Charges</b>					
53810 41	Professional Services	4,164	3,000	2,500	2,500
53810 42	Communications	1,147	1,200	1,000	1,000
53810 43	Travel and Training	3,250	3,000	3,000	3,000
53810 45	Rentals and Leasing		200	200	200
53810 4501	Vehicle Replacement	6,019	5,241	2,910	2,910
53810 4601	Vehicle Insurance			1,150	1,200
53810 47	Utilities	154	400	1,000	1,000
53810 48	Repairs and Maintenance	94	200	200	200
53810 49	Miscellaneous	386	1,000	1,000	1,000
53810 4920	Motor Pool O&M	4,289	2,414	3,418	3,567
<b>Subtotal</b>		<b>19,503</b>	<b>16,655</b>	<b>16,378</b>	<b>16,577</b>
<b>Operations and Maintenance Subtotal</b>		<b>130,331</b>	<b>150,248</b>	<b>157,352</b>	<b>166,815</b>
<b>Projects</b>					
53810 6204	Municipal Building	5,432	3,500	2,000	2,000
53810 6208	Water Utility	3,157			
53810 6211	Public Works		8,000	9,600	9,600
53810 6212	Clausen Museum	8,840	3,500	4,000	4,000
53810 6213	Parks & Recreation	10,012	8,200	8,000	8,000
53810 6214	Administration	3,223	2,500	9,000	9,000
53810 6215	Library	2,303	10,000	2,000	2,000
53810 6216	Finance	5,603	5,000	2,000	2,000
53810 6217	Miscellaneous		4,000	1,000	1,000
53810 6218	Police Department	2,647	6,000	4,000	4,000
53810 6219	Fire Department	6,988	4,000	5,500	5,500
53810 6226	Community Development	2,029	4,000	5,000	5,000
53810 6231	Romiad Building	10,227		2,000	2,000
<b>Building Maintenance Project Subtotal</b>		<b>60,461</b>	<b>58,700</b>	<b>54,100</b>	<b>54,100</b>
<b>Building Maintenance Total</b>		<b>190,792</b>	<b>208,948</b>	<b>211,452</b>	<b>220,915</b>



001 - General Fund  
Community Services Expenditures

**Program Description**

The community Services portion of the General Fund budget contributes funding for agencies that provide health, social and community services to the citizens of Petersburg.

**Goals**

The goal of the city in providing funding for these agencies is to create a healthy creative and supportive living environment.

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Grants</b>					
56010 4914	Clausen Museum O & M	40,000	40,000	40,000	40,000
56010 4928	Transient Room Tax Grants	8,078	9,000	10,000	10,000
56010 4929	Chamber of Commerce Grant (TRT)	25,000	25,000	28,000	28,000
56010 4934	Petersburg Youth Program	25,041	25,000	25,000	25,000
56010 4935	Public Health Nurse	18,553	18,800	18,800	18,800
56010 4936	Petersburg Mental Health Services	50,000	50,000	50,000	50,000
56010 4937	Alcohol & Drug Abuse Services	35,000	35,000	35,000	35,000
56010 4939	Public Radio KFSK	4,000	4,000	4,000	4,000
56010 4943	Senior Citizens Nutrition Program	8,000	10,000	10,000	10,000
56010 4931	Day Care Local Admin Subsidy	5,886	5,000		
56010 4921	Petersburg Public School O & M	1,975,976	1,835,409	1,650,000	1,650,000
56010 59	Petersburg Medical Center	61,694	33,600		
<b>Community Services Total</b>		<b>2,257,228</b>	<b>2,090,809</b>	<b>1,870,800</b>	<b>1,870,800</b>

**001-GENERAL FUND  
LIBRARY**

**MISSION**

Petersburg Public Library maintains 44 open hours per week. The library places special emphasis on serving local citizens by supporting lifelong learning and love of reading. We acquire, organize, and provide relevant library materials; insure access to other collections and information sources; serve our public with expert and caring assistance, and reach out to all members of our community.

**GOALS**

- Provide outstanding collections & services for users of all ages and backgrounds
- Acquire appropriate technology to extend, expand, and enhance services
- Manage for excellence, serving customers to their satisfaction
- Enhance services by establishing close relationships with other libraries and community organizations
- Encourage reading, library use, and information literacy through programs and publicity

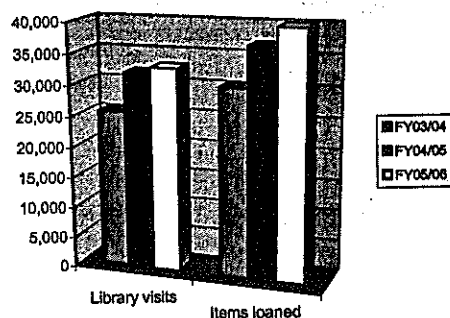
**OBJECTIVES**

- Increase number of items loaned by 5%
- Add 2000 new items to the collection
- Add new formats to the collection (CD, DVD)
- Initiate grant funded collaborative archiving project

*Completion*  
June 2005  
June 2005  
Feb 2005  
Jan 2005

**KEY PERFORMANCE INDICATORS**

	<i>Actual</i> FY03/04	<i>Projected</i> FY04/05	<i>Proposed</i> FY05/06
Library visits	25,640	32,000	33,000
Items loaned	30,534	37,000	40,000
Reference questions	923	1,050	1,100
Public internet use	3,963	4,250	4,500
Active borrowers	2,336	2,520	2,600
Program attendance	1,896	1,900	1,900
Items aquired	2,042	2,050	2,050
Collection size	32,797	33,000	33,000



**APPROPRIATION NARRATIVE**

**11 Library material**

Books, AV material, CDs, books on tape

**41 Professional services**

SIRSI support & upgrades, OCLC cataloging records, interlibrary loan, and authority control



001 - General Fund  
Library Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
57210 11	Salaries	99,449	94,690	98,732	100,000
57210 12	Overtime Pay		1,087	1,087	1,087
57210 17	Shift Differential	576	675	675	675
57210 20	Benefits	24,468	25,789	34,343	40,000
<b>Subtotal</b>		<b>124,493</b>	<b>122,241</b>	<b>134,837</b>	<b>141,762</b>
<b>Supplies</b>					
57210 32	Operating Supplies	2,483	4,047	4,187	4,200
57210 3211	Library Materials	33,036	29,605	34,000	35,000
57210 3212	Periodicals	4,106	4,040	4,100	4,100
57210 34	Small Tools & Equip.	322	2,500	3,000	4,000
<b>Subtotal</b>		<b>39,947</b>	<b>40,192</b>	<b>45,287</b>	<b>47,300</b>
<b>Services &amp; Charges</b>					
57210 41	Professional Services	8,148	2,500	11,300	11,700
57210 4111	OCLC	2,515			
57210 42	Communications	3,536	3,000	2,500	2,500
57210 43	Travel & Training	1,425	1,400	3,500	2,000
57110 44	Advertising & Printing	180	150	300	300
57210 48	Repairs & Maintenance		2,000	3,000	2,000
57210 49	Miscellaneous	4,719			
<b>Subtotal</b>		<b>20,523</b>	<b>9,050</b>	<b>20,600</b>	<b>18,500</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>184,963</b>	<b>171,483</b>	<b>200,724</b>	<b>207,562</b>
<b>Capital Outlays</b>					
57210 64	Machinery & Equipment	4,067	39,000		
57210 6401	Library Other Equipment	4,163			
57210 6402	Computer Equipment		10,000		
<b>Subtotal</b>		<b>8,230</b>	<b>49,000</b>		
<b>Library Total</b>		<b>193,193</b>	<b>220,483</b>	<b>200,724</b>	<b>207,562</b>

# Parks and Recreation

## Program Description

The Parks and Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services. The department's mission statement is to *Provide safe, economical, well-maintained accessible facilities and a wide variety of quality programs for all ages.*

## Performance measures

Revenue serves as a significant indicator of the department's performance. The department will continue to pursue agreements with local organizations and businesses to provide wellness programs for employees and members. These wellness programs provide a stable income for the department along with affordable facilities for the members and benefits to the sponsoring organization. Below are additional quantitative indicators for the two divisions of the department.

### Recreation Division

		FY02	FY03	FY04	FY05	FY06
Gym	Attendance	52,000	55,000	57,000	59,000	60,000
Pool	Attendance	43,000	45,000	46,000	47,000	49,000
Programs	Number	171	180	190	200	210
Events	Number	5	6	7	8	8

### Parks Division

		FY02	FY03	FY04	FY05	FY06
Trails (LF)	Boardwalk/gravel	1050/2000	850/3700	850/3700	1000/3700	150/5050
Fields	Field uses	200	200	200	200	200
Playgrounds	Facilities	3	3	3	4	5
Parks	Facilities/Plans	6/1	6/1	6/3	6/4	6/5

001 - General Fund  
Parks and Recreation Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Salaries &amp; Wages</b>					
57410 11	Salaries	193,554	244,642	232,384	235,000
57410-12	Overtime	2,259	4,853	3,135	3,300
57410 17	Shift Differential	1,411	3,000	3,000	3,000
57410 20	Benefits	60,275	94,216	103,909	115,000
<b>Subtotal</b>		<b>257,499</b>	<b>346,711</b>	<b>342,428</b>	<b>356,300</b>
<b>Supplies</b>					
57410 32	Operating Supplies	37,007	18,780	17,000	17,000
57410 33	Maintenance Supplies	9,292	9,125	11,000	11,000
57410 34	Sm Tools/Equipment	6,713	19,230	11,000	11,000
<b>Subtotal</b>		<b>53,012</b>	<b>47,135</b>	<b>39,000</b>	<b>39,000</b>
<b>Services &amp; Charges</b>					
57410 41	Professional Services	350	27,700	34,000	36,000
57410 42	Communications	2,101	2,590	2,300	2,300
57410 43	Travel & Training	3,846	5,000	5,000	5,000
57410-44	Advertising	329	1,700	500	500
57410 45	Rentals/Leases	4,145	4,880	5,000	5,000
57410 4501	Vehicle Replacement	7,956	11,291	10,088	10,100
57410 4601	Vehicle Insurance			2,639	2,700
57410 47	Utilities	6,887	5,420	9,000	9,000
57410 48	Repair & Maintenance	4,574	4,500	500	500
57410 4920	Motor Pool	7,231	6,390	8,140	8,200
57410 4948	Credit Card Fee	687	275	450	525
<b>Subtotal</b>		<b>38,106</b>	<b>69,746</b>	<b>77,617</b>	<b>79,825</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>348,617</b>	<b>463,592</b>	<b>459,045</b>	<b>475,125</b>
<b>Capital Outlays</b>					
	Weight Room Expansion			15,000	
<b>Subtotal</b>				<b>15,000</b>	
<b>Parks &amp; Rec Admin Total</b>		<b>348,617</b>	<b>463,592</b>	<b>474,045</b>	<b>475,125</b>

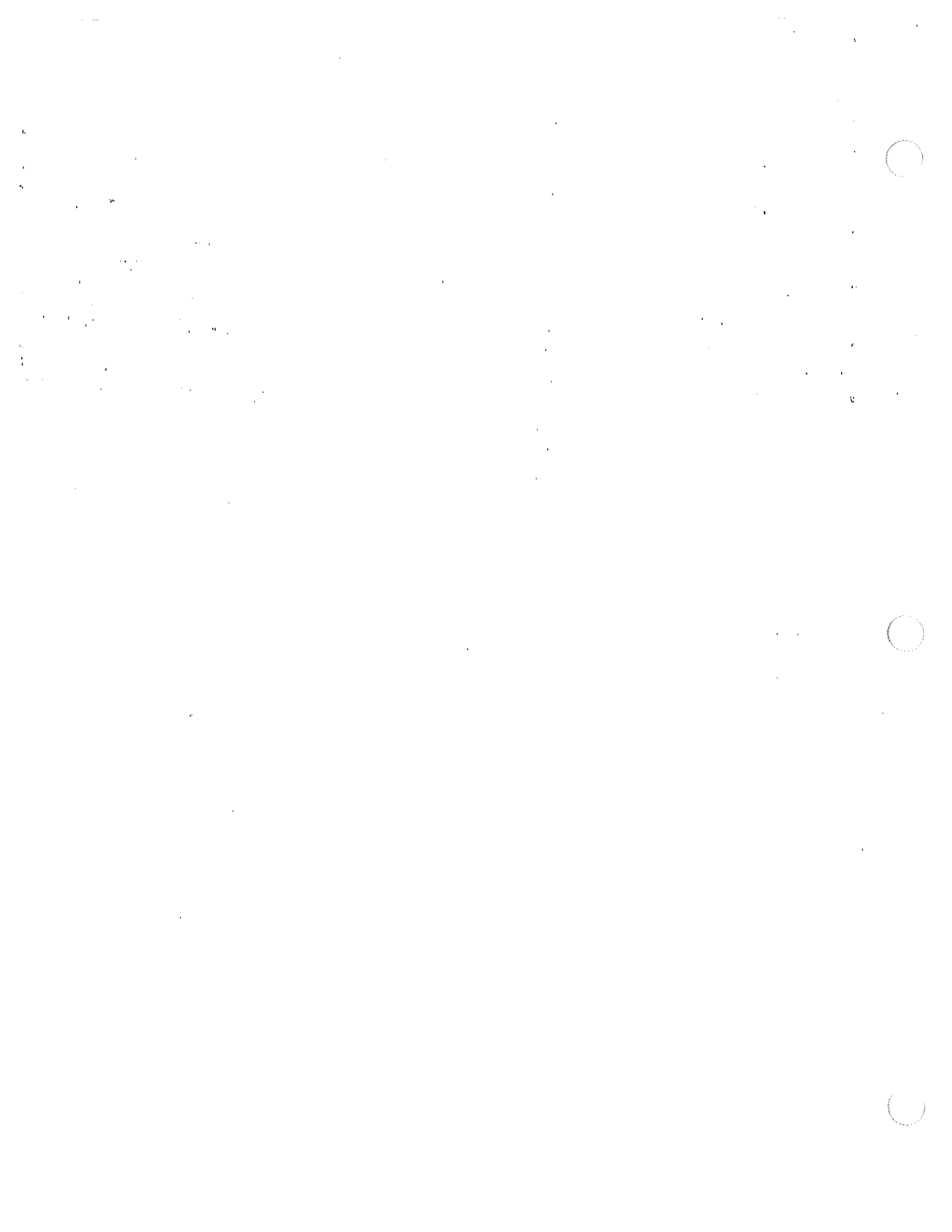
001 – General Fund  
Non-Departmental Expenditures

**Program Description**

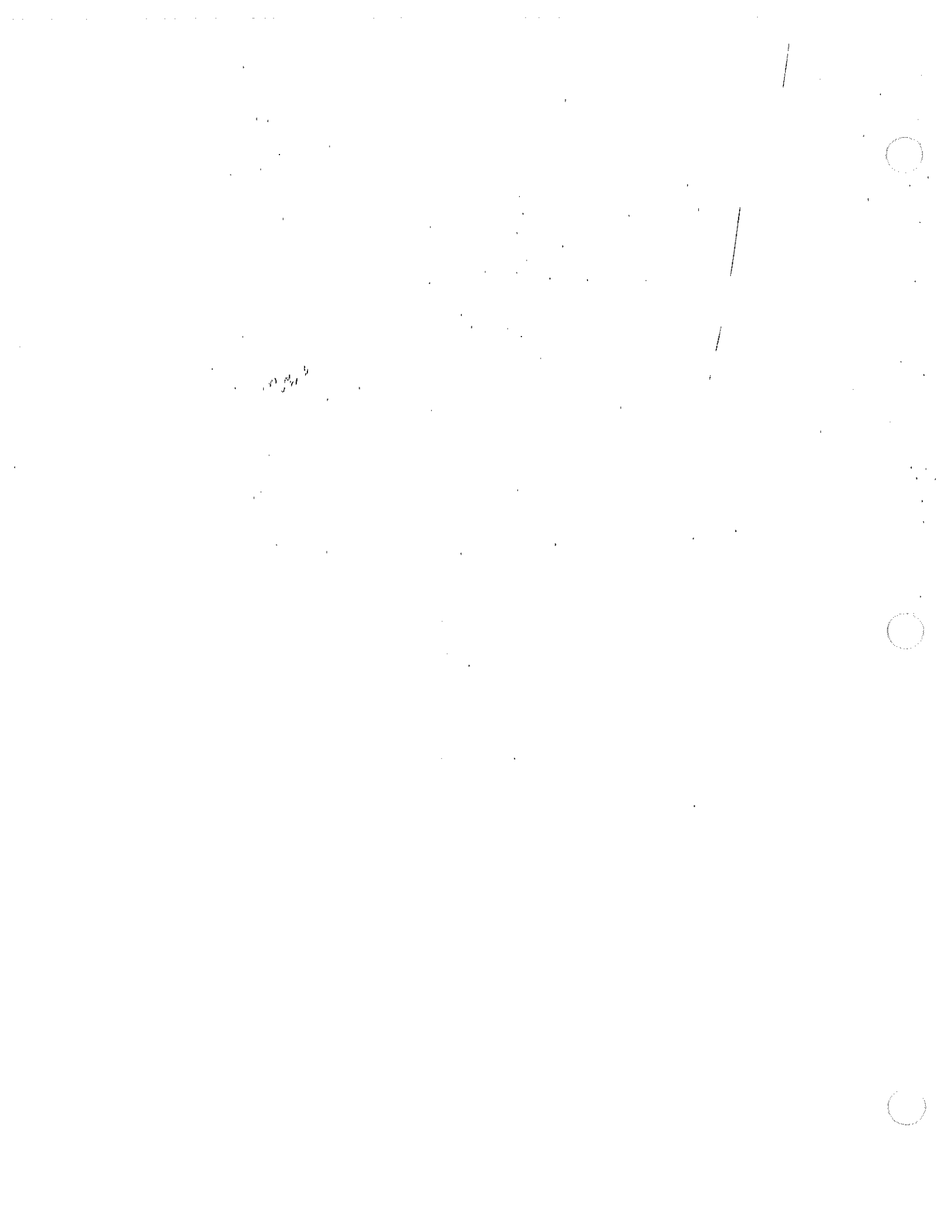
This budget provides funding for general, city-wide support functions which are not solely applicable to any specific department. The Non-Departmental budget contains funding for inter-fund transfers for projects.

001 - General Fund  
Non-Departmental Expenditures

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	ADOPTED Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Supplies</b>					
57610 32	Operating Supplies	13,453		12,000	12,000
<b>Subtotal</b>		13,453		12,000	12,000
<b>Services &amp; Charges</b>					
57610 41	Professional Services	31,165	15,800	16,000	16,000
57610 4107	Alcohol and Drug Testing	3,316	4,500	5,000	5,000
57610 42	Communications	2,809		300	300
57610 45	Rentals/Leases	9,356	8,500	9,000	9,000
57610 4602	Liability Insurance	74,380	96,604	60,000	60,000
57610 4603	Property Insurance	14,919	19,396	25,200	25,200
57610 47	Utilities	18,767	24,000		
57610 4701	Utilities Romiad Bldg	4,404	6,000	36,000	36,000
57610 6402	Mgt Info System Upgrade	7,806			
57610 19 01	Safety Incentive Program	4,172	5,000	5,000	5,000
<b>Subtotal</b>		171,094	179,800	156,500	156,500
<b>Interfund Transfers/Operations</b>					
59710 03	Debt Service		75,583	71,873	
59710 06	Capital Construction		40,000	35,000	
<b>Subtotal</b>			115,583	106,873	
<b>Non-Departmental Total</b>		184,547	295,383	275,373	168,500



# **ENTERPRISE FUNDS**





# PMP&L

## Program Description

The superintendent is an administrative officer of the city and is responsible for the proper operation of the electric utility as required by state and federal code.

Responsibilities include planning, directing, and coordinating the activities of the department, including all construction, operation, and maintenance relating to the generation and distribution of electricity.

## Goals

- \*To provide reliable electric service at a reasonable cost.
- \*To increase the efficiency and production of the line crew.
- \*To develop and train supervised employees.
- \*To provide for the timely replacement of retiring employees.
- \*To relocate existing power plant and facilities to the new site.
- \*To improve system performance through preventative maintenance and coordination.

## Performance Indicators

	FY05	FY06
Complete plant/facilities relocation design phase	100%	
Secure funds for relocation	25%	50%
Install remaining electronic recloser & make operational	100%	
Improve public image of department performance	100%	
Complete conversion of 2.4kV system to 24.9kV	50%	100%

## PMP&L Revenue Narrative

Account #	Description	
<b>Utility Services</b>		
42200 11	Electrical Permits	Fees received from electrical permit fees
44411 10	Residential Sales	Residential sales of 12,730,000KWH, service charge plus block rate
44411 20	Commercial Sales	Small Commercial sales of 6,120,000KWH, service charge plus block rate
44411 30	Industrial Sales	Indust. sales of 16,700,000KWH, service charge, kwh, kw, pf charges, block rate
44411 40	Local Street Lighting	Local street lighting, general fund support for City street lights.
44411 60	Type Adjustment Chgs	Cost of wholesale power purch.of 28,000mwh above \$.0584,projected rate of .068
44411 70	State Street Lighting	State street lighting per dot/pf contract
44411 80	Harbor Sales	Harbor sales of 930,000KWH, service charge plus block rate
44412 30	Electrical Connect Fee	Electrical connect fees for new services
44412 40	Pole Rental	Pole rentals income per GTE and Cablevision per pole attachment contracts
44412 50	Electric Reconnect Fees	Electrical reconnect fees

### Miscellaneous Revenue

44413	Utility Contract Work	Revenue from contract work done by PMP&L, subdivisions, move poles, line exten
46600 10	Interest Earned	Interest income from investments
46000 51	A/R Service Chgs.	A/Rec'd penalties
46000 90	Charges for Services	Recording fees; fees for engr copies; monthly write-off list under \$5
46900 81	Cashier's Over & Short	Cashier over and short

## PMP&L Expense Narrative

### Account # Description

#### Salaries & Wages

50110 11 Salaries & Wages  
50110 12 Overtime  
50110 17 Shift differential

### Narrative

Supt plus 10 employees, plus 1 temp. empl.- assist at Crystal Lake hydr and 2 temp. employees to assist with line clearing  
PMP&L overtime budgeted 2.5% of admin.(2), 7.5% outside crews (4), 7.5% operators(4)  
Shift differential pay for operators during scheduled generation activities-14 days

#### Personnel Benefits

50110 2100 PERS  
50110 2200 Medicare  
50110 2300 AETNA  
50110 2400 Life Insurance  
50110 2500 Workers Comp.  
50110 2600 ESD  
50110-2700 FICA

Retirement fund contributions, 14.24% of gross wages  
Medicare Contribution, 1.45% of gross wages  
Health insurance contribution, per Personnel Officer  
Life insurance \$15.12 per employee  
Workers compensation contribution, 5.36%, .64%-office employees, 2.8%-supt.  
State unemployment contribution, 1% of gross wages  
Social Security contribution, 6.2%

#### Supplies

50110 30 Office Supplies  
50131-42 30 Power Production Supplies  
50172-80 30 Power Distribution Supplies

Paper, pens, forms, copy paper, computer disks, cleaning supplies, batteries.  
Hydro, Diesel Plant supplies, Diesel Fuel-25 days.  
Dist. & Plant O&M supplies, lumber, safety supplies, rain gear, nuts & bolts.

#### Services & Charges

50110 41 Professional Services  
  
50110 42 Communications  
50110 43 Travel & Training  
50110 44 Advertising & Printing  
50110 45 Vehicle Replacement  
50110 47 Utilities  
50110 4602 Liability Insurance  
50110 4603 Property Insurance  
50110 48 Repair & Maintenance  
50110 49 Community Service  
50110 4910 Overhead Charges  
50110 4920 Motor Pool Charges-O&M  
50120 40 Cust. Acct. Serv./Chgs.  
50131-42 40 Power Production Srv/Chgs  
  
50172-80 40 Power Distribution Srv/Chg

Surveyor & engineering svcs, atty fees, FERC relicensing, SE Intertie dues, infrared testing, breaker testing, cost of service study, coordination study.  
Comm, telephone & mailing exp, internet, cell phone chgs, scada ph line chgs.  
Mo.safety mtg supplies& videos, training, trav & classes, SEConf Intertie Mtgs.  
Printing & Advertising, legal advertising, public service ads.  
Vehicle replacement cost (submitted by motor pool).  
Utilities, water, sewer and garbage costs for the electric utility.  
Per fin director  
Per fin director  
Maintenance & service contracts with Radix and Canon.  
Community service, street decorations and supplies.  
Budgeted FY05 Revenues less Power Purchases & Net Billable \* 6.5%  
Motor pool O&M, costs of insurance, gas, oil, parts, freight.  
Billing Program modifications by CWS  
Blind SI Hydro-land fees, FERC insp, dam surveys, demurrage, flights to Crystal Lake, air qual. perm fees, diesel engine emission fees, oil & anti-freeze, sample tests, meet SPCC regulations.  
Cert. of fitness, cdl renewals, tech. assist., pcb testing, transformer disposal.

#### Power Purchase Costs

50150 5101 Power Purchase Cost  
50150 5102 Wrangell/TBPC Net Billable  
50150 5103 Non Billable TBPC Exp.  
50150 5104 Psubg Net Billable Exp.  
50150 5105 Divestiture Billable Expense

Typee purchase of 28,520,556kwh purchased at \$.04 debt service.  
Typee net billable TBPA O&M expenses: 28,520,556kwh at \$.028  
TBPA non billable O&M expenses, shared with Wrangell.  
PMP&L net billable expenses  
Divestiture Expenses net billable

### Account # Description

#### Debt Service

50110 71 Principle  
50110 72 Interest

### Narrative

Note payable to State of Alaska-final payment 2005-Crystal Lk Dam upgrade  
Interest payable on above note to Alaska

#### Capital Outlays

50110 6402 Computer Equip & Software  
50110 6403 Poles, Towers, Fixtures  
50110 6404 OH Conductor, Devices  
50110 6405 Urg. Conduit, Etc.  
50110 6406 Urg. Conductor, Devices  
50110 6407 Line Transformers  
50110 6408 Services  
50110 6409 Meters  
50110 6412 St. Lights & Signals  
50110 6451 Office Furniture & Equip.  
50110 6454 Tools, Shop & Garage  
50110 6455 Laboratory Equipment  
50110 6457 Communication Equipment  
50110 64xx Hydro Gen Aux Equipment

Upgrade computers  
Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.  
Overhead conductors and devices, circuit breakers, insulators.  
Underground conduit, concrete, pvc conduit, excavation, vaults.  
Underground conductors & devices, submarine cable, switches, 24.9 cable.  
Line Transformers to replace transformer >2ppm pcb for shipment.  
Services, brackets, cables, and wire, conduit insulators, conduit for service  
Meters, watt-hour meters, limiting devices, instrument transformers, switches.  
Street lighting and signal system, cable vaults, lamp equipment, foundations  
Office furniture and equipment.  
Shop and garage tools and equipment, trailer for backhoe.  
Laboratory Equipment, test metering equipment, megohmmeter.  
Communication Equipment, cables, radios for vehicles, upstairs base radio.  
Crystal Lake Hydro Auxiliary Generator

#### Interfund Transfers/Operations

59710 07 Self Insurance Reserve

Property and Liability Insurance cost for the electric utility

#### Interfund Transfers/Capital Projects

59710 5910 PMP&L Relocate  
59710 5961 OT-Out-Auto Load  
59710 5963 OT-Out-24.9KV Line Rebuild  
  
59710 59xx Oil Containment (SPCC)

Relocate power plant to new site- Complete Final Design  
Automate distrib reclosers into scada system & inst motorized KPF switches.  
Upgrade PMP&L distribution lines to 24.9KV- Hire contractor  
- incl airport expan, (Lumber-Mill Rd, Haugen Sandy Beach)  
Build oil containment shelter per SPCC regulations

401 - Enterprise Fund  
Electric Utility Revenue

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Utility Services</b>					
42200 11	Electrical Permits	733	500	500	500
44411 10	Residential Sales	1,249,320	1,200,000	1,212,000	1,212,000
44411 20	Commercial Sales	504,364	520,000	525,200	525,200
44411 30	Industrial Sales	1,491,333	1,515,000	1,530,150	1,530,150
44411 40	Local Street Lighting	38,583	38,500	38,500	38,500
44411 60	Tyee Adjustment Chgs	257,211	268,800	271,488	271,488
44411 70	State Street Lighting	28,475	17,850	17,850	17,850
44411 80	Harbor Sales	131,952	118,000	119,180	119,180
44412 30	Electrical Connect Fee	10,536	2,500	2,500	2,525
44412 40	Pole Rental	34,208	17,104	17,104	17,275
44412 50	Reconnect Fees	275	100	100	100
<b>Subtotal</b>		<b>3,746,990</b>	<b>3,698,354</b>	<b>3,734,572</b>	<b>3,734,768</b>
<b>Miscellaneous Revenue</b>					
44413 00	Utility ContractWork	4,414	2,000	10,000	7,500
46000 10	Investment Income	42,287	35,000	35,000	35,000
46000 51	A/R Service Chgs	9,080	9,000	9,090	9,090
46000 90	Charges for service	1,239	2,000	2,000	2,000
46900 81	Cash Over/Short	(334)			
48710 51	Res. Equity Transf	74,596			
<b>Subtotal</b>		<b>131,282</b>	<b>48,000</b>	<b>56,090</b>	<b>53,590</b>
<b>Revenues Total</b>		<b>3,878,272</b>	<b>3,746,354</b>	<b>3,790,662</b>	<b>3,788,358</b>

401 - Enterprise Fund  
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
50110 11	Salaries	772,648	701,847	693,575	698,000
50110 12	Overtime	30,243	37,813	36,755	36,755
50110 17	Shift Differential	106	259	264	264
50110 20	Benefits	184,859	239,837	274,253	283,000
<b>Subtotal</b>		<b>987,856</b>	<b>979,756</b>	<b>1,004,847</b>	<b>1,018,019</b>
<b>Supplies</b>					
50110 31	Office Supplies	3,093	3,500		
50110 32	Operating Supplies	2,864	2,000	6,000	7,000
50110 33	Maintenance Supplies	129	500	500	500
50110 34	Small Tools	1,687	4,000	4,000	4,500
50110 35	Inventory	50,337	35,000	35,000	35,000
50120 30	Customer Account Supplies	1,632	1,000	1,000	1,000
<b>Subtotal</b>		<b>59,742</b>	<b>46,000</b>	<b>46,500</b>	<b>48,000</b>
<b>Services &amp; Charges</b>					
50110 41	Professional Services	135,745	276,000	155,000	155,000
50110 42	Communications	9,911	18,000	19,500	19,500
50110 43	Travel & Training	17,821	37,500	25,000	27,000
50110 44	Advertising & Printing	1,914	2,500	3,700	3,800
50110 4501	Vehicle Replacement	65,589	65,419	87,177	87,177
50110 4601	Vehicle Insurance			9,737	11,003
50110 4602	Liability Insurance	31,120	19,006	13,302	13,302
50110 4603	Property Insurance	24,411	31,734	31,377	31,377
50110 47	Utilities	2,689	5,000	5,500	6,000
50110 48	Repair & Maintenance	3,365	9,000	9,500	10,000
50110 49	Miscellaneous		5,000	5,000	5,000
50110 4910	Overhead Charges	131,599	148,814	171,136	196,807
50110 4920	Motor Pool Charges-O&M	34,083	52,188	35,748	35,748
50120 40	Cust. Acct. Serv./Chgs.	2,851	10,000	5,000	5,500
<b>Subtotal</b>		<b>461,098</b>	<b>680,161</b>	<b>576,677</b>	<b>607,214</b>
<b>Capital Outlays</b>					
50110 6402	Computer Equipment	50	10,000	6,500	6,000
50110 6403	Poles, Towers, Fixtures	19,160	23,000	23,000	25,000
50110 6404	OH Conductor, Devices	4,533	7,500	7,500	7,500
50110 6405	Urg. Conduit, Etc.	681	8,000	8,000	8,000
50110 6406	Urg. Conductor, Devices	840	5,000	5,000	5,000
50110 6407	Line Transformers	3,855	18,000	20,000	20,000
50110 6408	Services	13,147	20,000	20,000	23,000
50110 6409	Meters	4,507	7,000	20,000	25,000
50110 6412	St. Lights & Signals	1,038	2,500	2,500	2,500
50110 6451	Office Furniture & Equip.	1,659	4,000	5,000	5,000
50110 6454	Tools, shop & Garage	5,840	39,000	25,000	23,000
50110 6455	Laboratory Equipment		5,000	5,000	5,000
50110 6457	Communication Equipment	1,487	22,000	30,000	22,000
50110 64xx	Hydro Gen Aux Equipment			12,000	
<b>Subtotal</b>		<b>56,797</b>	<b>171,000</b>	<b>189,500</b>	<b>177,000</b>

401 - Enterprise Fund  
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Debt Service</b>					
50110 71	Principal Ak State ADI		65,731	50,637	
50110 72	Interest AK State ADI	6,900	9,269	2,532	
<b>Subtotal</b>		<b>6,900</b>	<b>75,000</b>	<b>53,169</b>	
<b>Power Production Supplies</b>					
50131 30	Blind Slough Oper.		20,000	23,000	20,000
50132 30	Blind Sloug Maint	16,209	22,000	18,000	18,000
50141 30	Diesel Plt Oper..	61	1,500	1,500	1,500
50141 3501	Diesel Fuel	72,810	175,000	175,000	175,000
50142 30	Diesel Plt Maint	6,007	33,000	33,000	33,000
<b>Subtotal</b>		<b>95,087</b>	<b>251,500</b>	<b>250,500</b>	<b>247,500</b>
<b>Power Production Srv/Charges</b>					
50131 40	B.S. Oper	27,040	18,000	25,000	25,000
50132 40	B.S. Maintenance	10,111	18,000	20,000	20,000
50141 40	Diesel Plt Oper.	20	500	500	500
50142 40	Diesel Plt Maintenance	1,363	75,000	45,000	45,000
<b>Subtotal</b>		<b>38,534</b>	<b>111,500</b>	<b>90,500</b>	<b>90,500</b>
<b>Power Purchase Costs:</b>					
50150 5101	Power Purchase Cost	1,402,559	1,140,822	1,400,687	1,441,883
50150 5102	Wrangell/TBPC Net Billable	534,409	798,576	544,711	560,732
50150 5103	Non Billable TBPC Exp.	36,524	45,000	45,000	45,000
50150 5104	Psbg Net Billable Exp.	14,676	15,000	15,000	15,000
<b>Subtotal</b>		<b>1,988,168</b>	<b>1,999,398</b>	<b>2,005,398</b>	<b>2,062,615</b>
<b>Power Distribution Supplies</b>					
50172 30	Line Station	3,316	20,000	20,000	23,000
50173 30	Street Lighting		1,000	500	1,000
50174 30	Meter	1,140	2,500	2,500	2,500
50175 30	Customer Installation		500	500	500
50176 30	Struc & Equip	21223	15,000	20,000	20,000
50177 30	Line Maint	1518	9,000	7,000	7,000
50178 30	Transformer	96	500	500	500
50179 30	Miscellaneous	437	500	500	500
50180 30	Underground		100	100	100
<b>Subtotal</b>		<b>27,730</b>	<b>49,100</b>	<b>51,600</b>	<b>55,100</b>
<b>Power Distribution Srv/Charges</b>					
50172 40	Line Station	4866	5,000	35,500	5,500
50176 40	Structure Equipment	431	500	12,500	12,500
50178 40	Transformer	4,178	80,000	10,000	5,000
50180 40	Underground		100	100	100
<b>Subtotal</b>		<b>9,475</b>	<b>85,600</b>	<b>58,100</b>	<b>23,100</b>

401 - Enterprise Fund  
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Interfund Transfers/Capital Projects</b>					
59710 5910	Power Plant Relocation	228,570	250,000	-	-
59710 5961	Auto Load Control	197,885	100,000	82,500	50,000
59710 5963	24.9KV Line Upgrade	5,937	125,000	175,000	175,000
59710 59xx	Oil Containment	-	-	30,000	-
		-	-	-	-
<b>Subtotal</b>		<b>432,392</b>	<b>475,000</b>	<b>287,500</b>	<b>225,000</b>
<b>Expenditures Total</b>					
		<b>4,163,779</b>	<b>4,924,015</b>	<b>4,614,291</b>	<b>4,554,048</b>

0/03



**City of Petersburg  
Water division**

Mission Statement

Petersburg Water Utility is committed to providing safe, aesthetically pleasing potable water in sufficient amounts year round to the citizens and businesses of Petersburg to utilize and enjoy. We strive to accomplish this at the lowest possible cost.

Departmental Goals

- ✓ To operate the water treatment plant and distribution system in the most efficient manner possible while meeting all regulations to supply safe drinking water to the community.
- ✓ To complete all laboratory testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate leaks within the distribution system and prioritize repairs thereby decreasing the amount of water loss that the utility experiences and the costs incurred.
- ✓ To maintain a staff that is certified by the state and continues to educate themselves on the changing regulations and trends in the water treatment industry.

Water Dept. Statistics

	FY03	FY 04 (1/2)	FY 05	FY 06
Total gallons treated (millions of gallons)	327	239	325	325
Total # of lab tests completed	5700	2850	5800	5800
Training for certification - hours	300	150	300	300
Scheduled Maintenance tasks completed	1000	500	1000	1000
Miles of water transmission/distribution line	26	27.4	27.4	27.4

Performance Measures

**Objective:** To perform all operational and water quality testing and report to ADEC that the City is complying with all applicable criteria of the Surface Water Treatment Rule.

**Measures:** Percentage of lab results within regulatory limitations. Percentage of monthly reporting deadlines met.

	FY 03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
% results in compliance	100%	100%	100%	100%
% Deadlines met	100%	100%	100%	100%

**Objective:** To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

**Measures:** Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY 03 Actual	FY 04 1/2 year	Goal FY 05	Conceptual FY 06
Equipment failures	2	1	0	0
Emergency callouts	12	14	0	0
PM's completed	100%	100%	100%	100%

**Objective:** To repair all leaks as identified by a leak detection contractor in FY03 and continue to monitor distribution system with current equipment. The utility would like to purchase additional leak detection equipment in FY 06 in order to minimize professional service costs while setting up the utility for long range leak detection capability.

**Measure:** Total feet of distribution line tested by utility or contractor, number of leaks detected and repaired and percentage of water loss as recorded by staff.

	FY 03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
Leak tested - Miles	13.2	2	4	13
Leaks detected	11	2	All	All
% water loss	24.1%	14.1%	5%	5%

<b>Water Dept. Expenditure Narrative</b>
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Acct #	Description	Narrative
50220 32	Operating Supplies	Hydrant winterizing supplies
50220 3202	Supplies - Plant	Chemicals, fuel, lab supplies, safety supplies
50220 33	Maintenance supplies	Distribution system parts
50220 3301	Maintenance supplies - Plant	Parts, maintenance supplies
50220 34	Small Tools	Hand and power tools
50220 35	Meters	Water meters and inventory
50220 41	Professional services	Contracted work, City Dam inspection
50220 4501	Vehicle replacement	Replacement fund contribution
50220 64	Machinery and Equipment	floc building motor - 05, Leak detecting equipment - 06
50220 6413	Water mains	Galveston St. water line replacement in 05

402 - Enterprise Fund  
Water Utility Revenue

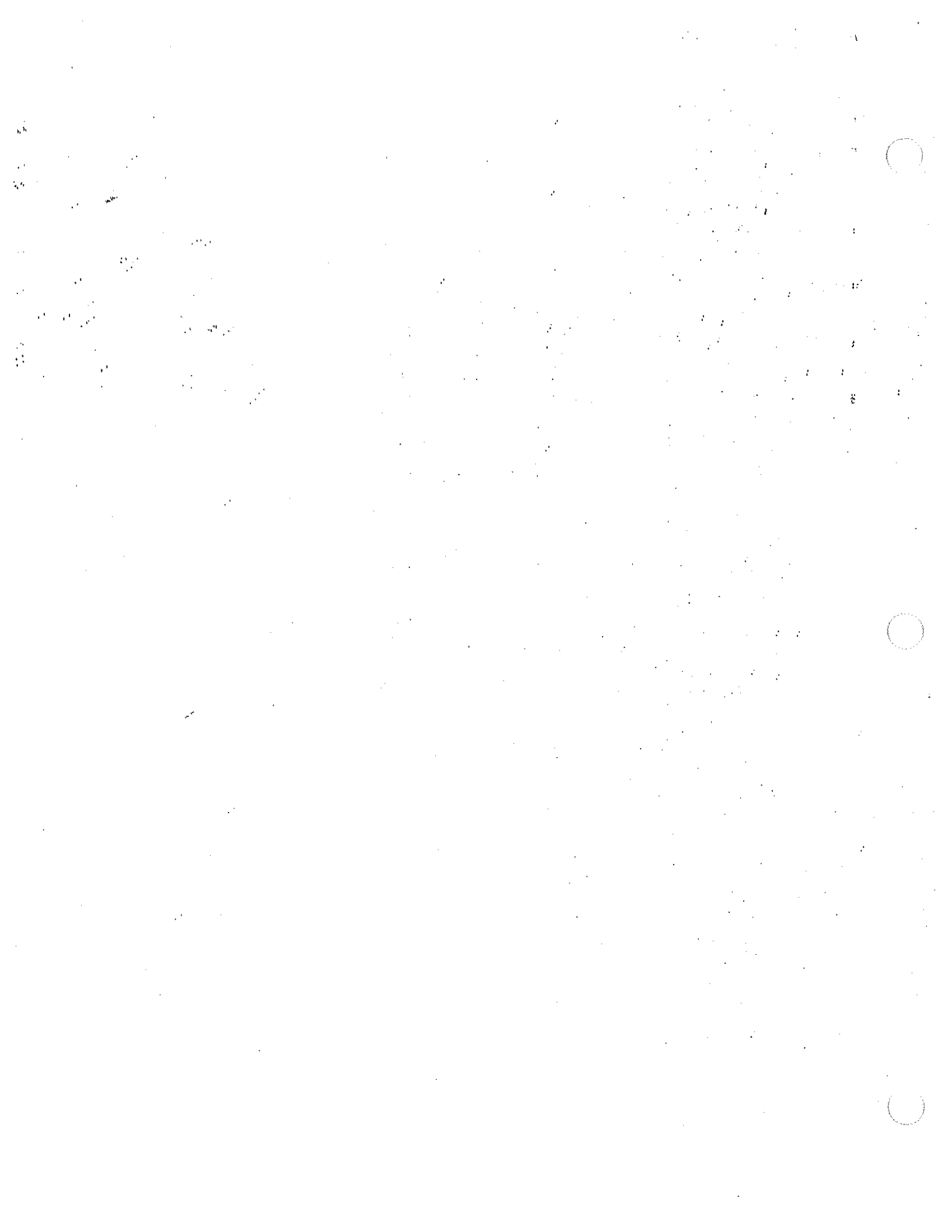
Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Services</b>					
44411 10	Residential Sales	306,004	351,000	361,530	375,765
44411 20	Commercial Sales	270,367	303,000	385,000	390,000
44412 30	Other Operating Revenue	12,353	2,000	2,000	2,000
44413 10	Water Delivery	4,290	1,000	1,000	500
<b>Services Subtotal</b>		<b>593,014</b>	<b>657,000</b>	<b>749,530</b>	<b>768,265</b>
<b>Miscellaneous</b>					
44100 90	Miscellaneous Admin Charges		500	500	500
46000 10	Investment Income	906	500	1,200	1,200
46000 51	A/R Service Chg	5	150	150	150
46000 90	Misc Revenues	191	250	250	250
47400 24	Interfund Trans-Economic Fund	137,750	135,375	133,000	130,625
<b>Miscellaneous Subtotal</b>		<b>138,852</b>	<b>136,775</b>	<b>135,100</b>	<b>132,725</b>
<b>Revenue Total</b>		<b>731,866</b>	<b>793,775</b>	<b>884,630</b>	<b>900,990</b>

402 - Enterprise Fund  
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
50220 14	Regular Pay	135,475	141,663	142,334	145,000
50220 12	Overtime Pay	9,178	5,831	5,865	5,900
50220 20	Benefits	51,381	60,267	71,797	78,500
<b>Subtotal</b>		<b>196,034</b>	<b>207,761</b>	<b>219,996</b>	<b>229,400</b>
<b>Supplies</b>					
50220 31	Office Supplies	1,014	1,950		
50220 32	Operating Supplies	6,259	8,110	4,312	4,312
50220 3202	Supplies - Plant	82,143	115,980	121,442	120,620
50220 33	Maintenance Supplies	810	2,000	2,000	2,000
50220 3301	Maint. Supp. Plant	7,451	18,330	20,345	14,145
50220 34	Small Tools/Equipment	3,700	7,916	6,362	5,597
50220 35	Inventory	2,137		21,099	21,099
<b>Subtotal</b>		<b>103,514</b>	<b>154,286</b>	<b>175,560</b>	<b>167,773</b>
<b>Services &amp; Charges</b>					
50220 41	Professional Services	10,303	21,400	36,530	9,530
50220 42	Communication	5,629	6,100	3,700	3,700
50220 43	Travel & Training	5,304	4,640	4,260	4,470
50220 44	Adver/Printing	1,324	1,050	500	500
50220 4501	Vehicle Replacement	23,533	23,533	23,533	23,533
				863	863
50220 4602	Liability Insurance	3,533	4,073	5,295	2,851
50220 4603	Property Insurance	9,573	12,445	16,179	12,103
50220 47	Utilities	47,472	61,000	48,000	48,000
50220 48	Repairs & Maintenance	6,351	5,800	8,900	4,800
50220 4910	Overhead Charges	63,110	71,366	53,626	82,071
50220 4918	Water Delivery	420	2,540	750	750
50220 4920	Motor Pool Charges	6,608	9,512	7,027	7,027
50220 4948	ccredit Card Fees	1,485	1,000	1,000	1,000
50220 4949	Bad Debt Account				
<b>Subtotal</b>		<b>184,645</b>	<b>224,459</b>	<b>210,163</b>	<b>201,198</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>484,193</b>	<b>586,506</b>	<b>605,719</b>	<b>598,371</b>
<b>Capital Outlays</b>					
50220 64	Machinery & Equipment	18,794	18,700	7,000	42,000
50220 6401	Other Equipment	12,431			
50220 6408	Services		-		
50220 6409	Meters	17,558	22,109		
50220 6413	Water Mains	10,862		70,848	
<b>Subtotal</b>		<b>59,645</b>	<b>40,809</b>	<b>77,848</b>	<b>42,000</b>
<b>Debt Service</b>					
50220 71	Principal 1974 GMAC	30,000	30,000	30,000	35,000
50220 72	Interest 1974 GMAC	20,250	19,500	18,000	16,500
50220 73	Principal Cabin Creek	95,000	95,000	95,000	95,000
50220 74	Interest Cabin Creek	42,750	40,375	38,000	35,625
<b>Subtotal</b>		<b>188,000</b>	<b>184,875</b>	<b>181,000</b>	<b>182,125</b>

402 - Enterprise Fund  
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Interfund Transfers/Capital Projects</b>					
59710 6401	IT Department	-	2,043		
<b>Subtotal</b>		-	2,043		
<b>Total Expenditures</b>					
		731,838	814,233	864,567	822,496
<b>Budget Basis Income (Loss)</b>					
		78,830	78,989	20,063	78,494



**City of Petersburg  
Wastewater division**

Mission Statement

The Wastewater department's mission is to provide for the efficient collection, treatment and discharge of all wastewater produced by the citizens of Petersburg. The certified staff operates and maintains the City's treatment plant, 17 pump stations, collection system and sludge disposal area in compliance with all stipulations in its discharge permit while providing the community with cost effective service.

Departmental Goals

- ✓ To complete all water quality testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate storm water inflow and infiltration points into the collection system using camera inspection equipment in order to eliminate these flows from the waste stream and the additional costs that they incur.

Wastewater Statistics

	FY 03	FY 04 (1/2 yr)	FY 05	FY 06
Total # of lab test completed	430	215	430	430
Total number of pumpstations	19	20	20	20
Miles of force mains	2.33	2.5	2.5	2.5
Miles of gravity mains	14.16	14.56	14.56	14.56
Total gallons treated (millions of gal)	220	112.5	225	225
Total biosolids removed (metric tons)	38.8	19	38	38
Scheduled maintenance tasks completed	~1800	~1000	2000	2000

Performance Measures

**Objective:** To perform all water quality testing within established quality control criteria and report to USEPA that the City is complying with all discharge limitations in the NPDES permit in a punctual manner.

**Measures:** Number of water quality tests performed by staff. Number of QA/QC tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY 03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
Permit req. tests	298	149	298	298
QA/QC tests	48	24	48	48
% Deadlines met	100%	100%	100%	100%
Permit violations	0	2	0	0

**Objective:** To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

**Measures:** Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY 03	FY 04 1/2 year	Goal FY 05	Conceptual FY 06
Equipment failures	11	7	0	0
Emergency callouts	9	28	0	0
PM's completed	100%	100%	100%	100%

**Objective:** To locate and eliminate Inflow and Infiltration points within the wastewater collection system by contracting with a pipe inspection contractor in 05 and purchasing a more efficient inspection system in FY 05. Manhole survey will be concurrent with sewer line inspections.

**Measures:** Hours spent inspecting sewer lines. Number of collection system repairs. Number of manholes repaired/sealed.

	FY 03	FY 04 1/2 year	Goal FY 05	Conceptual FY 06
Hours of inspection	200	180	240	500
Sewer line repairs	0	0	40	40
Manholes repaired	0	5	25	25



403 - Enterprise Fund  
Wastewater Utilitiy Revenue

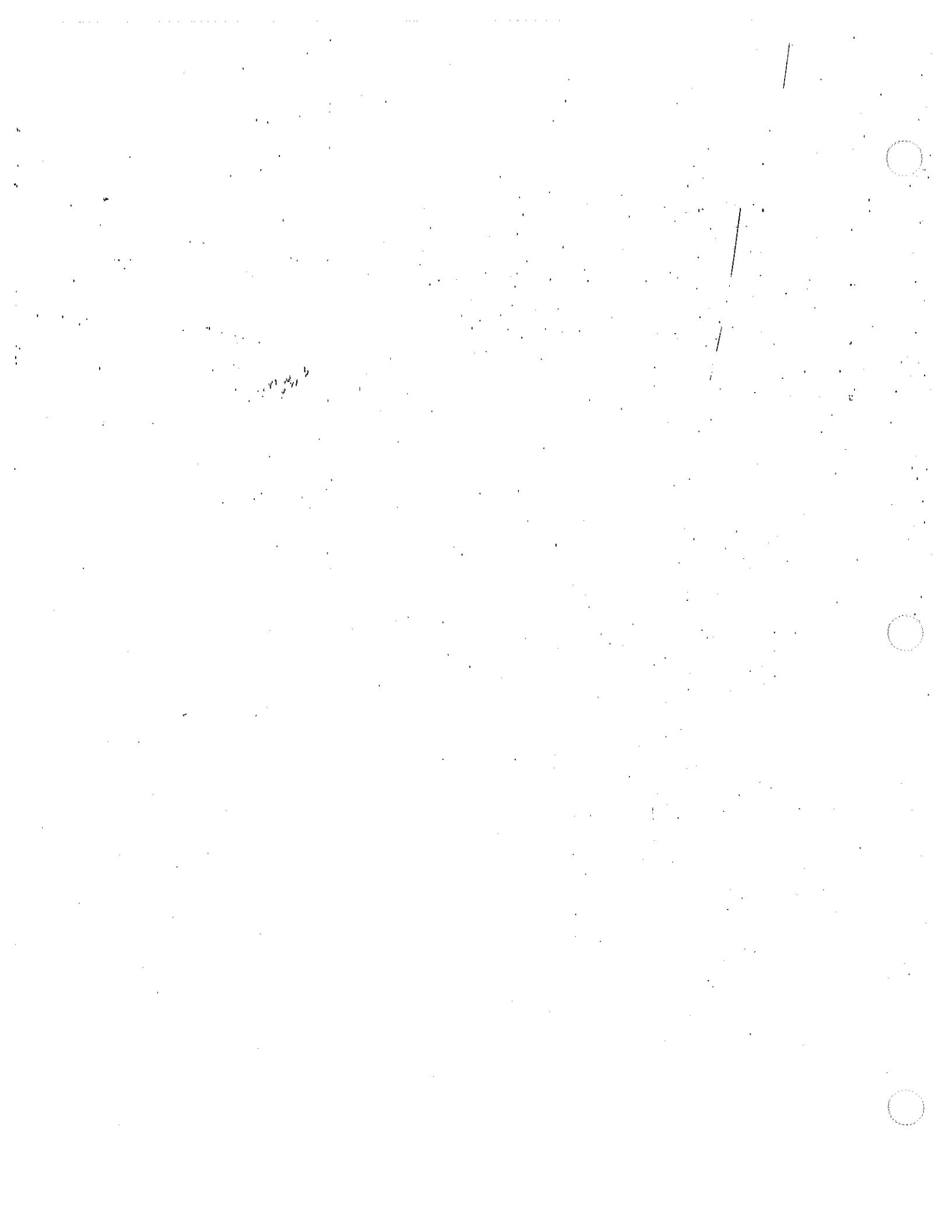
Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Services</b>					
44411 10	Residential Sales	434,020	453,784	458,000	460,000
44411 20	Commercial Sales	138,575	144,130	145,000	145,000
44412 30	Other Operating Revenue	555	2,500	2,500	2,500
42200 12	Sewer Permits	272	750	750	500
44100 90	Miscellaneous Admin Charges		500	500	250
<b>Services Subtotal</b>		<b>573,422</b>	<b>601,664</b>	<b>606,750</b>	<b>608,250</b>
<b>Miscellaneous</b>					
46000 10	Investment Income	9,062	3,250	3,500	3,500
46000 90	Miscellaneous Revenues	765	250	250	250
<b>Miscellaneous Subtotal</b>		<b>9,827</b>	<b>3,500</b>	<b>3,750</b>	<b>3,750</b>
<b>Revenue Total</b>		<b>583,249</b>	<b>605,164</b>	<b>610,500</b>	<b>612,000</b>

403 Enterprise Fund  
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
50320 11	Regular Pay	119,828	118,757	131,827	131,000
50320 12	Overtime	8,279	4,704	5,340	5,400
50320 20	Benefits	42,928	47,758	59,021	65,500
<b>Subtotal</b>		<b>171,035</b>	<b>171,219</b>	<b>196,188</b>	<b>201,900</b>
<b>Supplies</b>					
50320 31	Office Supplies	1,428	3,000		
50320 32	Operating Supplies	693	1,500	39,180	40,000
50320 3201	Safety Supplies	4,330	7,300		
50320 3202	Supplies - Plant	18,815	32,000		
50320 33	Maint. Supplies	300	500	32,809	35,554
50320 3301	Maint. Supplies/plnt	22,276	25,907		
50320 34	Small Tools & Equip	1,856	2,300	4,283	4,000
50320 35	Inventory	(145)	-		
<b>Subtotal</b>		<b>49,553</b>	<b>72,507</b>	<b>76,272</b>	<b>79,554</b>
<b>Services &amp; Charges</b>					
50320 41	Professional Services	6,389	7,500	11,210	9,200
50320 42	Communications	6,686	8,000	4,710	4,000
50320 43	Travel & Training	5,255	4,000	6,805	7,635
50320 44	Advertising & Printing	898	800	890	900
50320 4501	Vehicle Replac.	41,436	41,436	35,204	35,204
				4,326	4,888
50320 4602	Liability Insurance	3,533		2,851	3,279
50320 4603	Property Insurance	10,245		12,998	14,948
50320 47	Utilities	66,601	70,000	80,000	80,000
50320 48	Repairs & Maint.	2,786	11,000	5,000	5,000
50320 4910	Overhead Charges	41,237	41,237	53,626	61,670
50320 4913	Haz Mat Notices		500	2,000	2,000
50320 4920	Motor Pool Charges	18,847	21,212	17,315	17,315
50320 4948	Credit Card Fees	1609		1,000	1,000
50320 4949	Bad Debt Accts				
<b>Subtotal</b>		<b>205,522</b>	<b>205,685</b>	<b>237,935</b>	<b>247,039</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>426,110</b>	<b>449,411</b>	<b>510,395</b>	<b>528,493</b>
<b>Capital Outlays</b>					
50320 64	Machinery & Equipment	200	500	52,000	42,000
50320 6401	Other Equipment	35,014	35,230		
50320 6414	Sewer Lines	2,998	27,100	5,000	10,000
<b>Subtotal</b>		<b>38,212</b>	<b>62,830</b>	<b>57,000</b>	<b>52,000</b>
<b>Debt Service</b>					
50320 71	Principal GMAC	25,000	25,000	25,000	25,000
50320 72	Interest GMAC	20,750	20,750	18,250	17,000
<b>Subtotal</b>		<b>45,750</b>	<b>45,750</b>	<b>43,250</b>	<b>42,000</b>

403 Enterprise Fund  
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
	<b>Total Expenditures</b>	510,072	557,991	610,645	622,493
	Budget Basis Income (Loss)	136,571	18,791	(145)	(10,493)



**City of Petersburg  
Sanitation division**

Mission Statement

The City of Petersburg Sanitation Department is dedicated to the continuing health and safety of the residents and industry of Petersburg and to be a provider of outstanding customer service and high quality solid waste management at a minimal cost.

The City of Petersburg owns and operates a Class III landfill and is operated in accordance to the ADEC solid waste disposal permit. The sanitation department also collects solid waste from approximately 1241 residential and commercial customers.

Departmental Goals

- ✓ To comply with all stipulations as required in the City's landfill permit issued by ADEC.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To maintain and expand an effective recycling program for the City and it's residents that allows for reduced service levels by citizens, diverts recyclable materials from landfills and reduces costs of bale disposal.
- ✓ To manage the yearly Household Hazardous Waste collection event in an effective manner so as to remove harmful substances from people's homes and protect the environment.

Sanitation Statistics

	2003	2004 ytd	Est. 2005	Est. 2006
Number of residential customers	1,101	1,111	1,100	1,120
Number of commercial customers	132	130	132	132
Weight of bales shipped (tons)	2,470.97	40.87	2,400	2,500
Weight of recyclables shipped(tons)	168.35	0	180	200

Performance Measures

**Objective:** To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing equipment failures and eliminating service disruptions to customers.

**Measures:** Number of equipment failures and % of PM's completed per month (yearly average).

	FY 03	FY 04 1/2 year	Goal FY 05	Goal FY 06
Equipment failures	6*	6	0	6
PM's completed	100%	100%	100%	100%

\*Estimated

**Objective:** To perform all air quality monitoring and surface water testing as required by the Landfill permit and to report all results on time with no violations.

**Measures:** Number of permit required tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY 03	FY 04 1/2 year	Goal FY 05	Goal FY 06
Permit req. tests	6	3	6	6
% Deadlines met	100%	100%	100%	100%
Permit violations	0	0	0	0

**Objective:** To operate the recycling program efficiently and expand on the volumes of recyclable materials that the City diverts from being baled and landfilled. To start an effective scrap metal recycling program to include shipping crushed cars, loose scrap metal and white goods.

**Measures:** Weight of recycled materials shipped per year. Number of refrigerators with refrigerant reclaimed and recycled per year.

Commodity	2003 *	2004 ytd	Goal 2005*	Goal 2006*
Magazines	66,990	**	75,000	75,000
Aluminum	7,530	**	6,000	8,000
Plastic #1&#2	6,340	**	8,400	11,500
Tin Cans	9,690	**	12,000	14,000
Cardboard	105,150	**	120,000	120,000
Mixed Paper	5,440	**	6,000	8,000
Junk Cars	0	**	200,000	240,000
White Goods	113,140	**	118,000	123,000
Refrigerators	116	**	100	125
Auto Batteries	22,700	**	23,000	23,000

\* Totals based on calendar year

\*\*No shipments have been made in calendar year 2004 to date

**Objective:** To manage the City's HHW collection event in an efficient manner and divert as much harmful chemicals from the environment as possible. To collect and ship waste oil sludge and antifreeze out of the community for recycling and/or disposal.

**Measures:** Number of drums of HHW, antifreeze and waste oil sludge shipped per year.

	FY 03* Actual	FY 04** 1/2 year	Goal FY 05	Goal FY 06
Drums of HHW	0	**	30	25
Drums of oil sludge	0	**	15	35
Drums of antifreeze	0	**	5	5

\* HHW event was not conducted in FY 03

\*\*HHW event scheduled for spring 2004

404 - Enterprise Fund  
Sanitation Utility Revenue

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Services</b>	<b>Adopted</b>				
44400 41	Refuse Collection	602,130	635,000	674,698	675,000
44400 42	Baler/Landfill Charges	157,424	185,000	193,750	195,000
44400 43	Recycling Revenue	5,403	7,100	15,000	15,000
44400 14	Salvage Permits		1,000	1,800	2,000
<b>Services Subtotal</b>		<b>764,957</b>	<b>828,100</b>	<b>885,248</b>	<b>887,000</b>
<b>OTHER</b>					
46000 51	A/R Service Charge	42	100	250	250
		42,287			
<b>Miscellaneous Subtotal</b>		<b>42,329</b>	<b>100</b>	<b>250</b>	<b>250</b>
<b>Total Revenue</b>		<b>807,286</b>	<b>828,200</b>	<b>885,498</b>	<b>887,250</b>

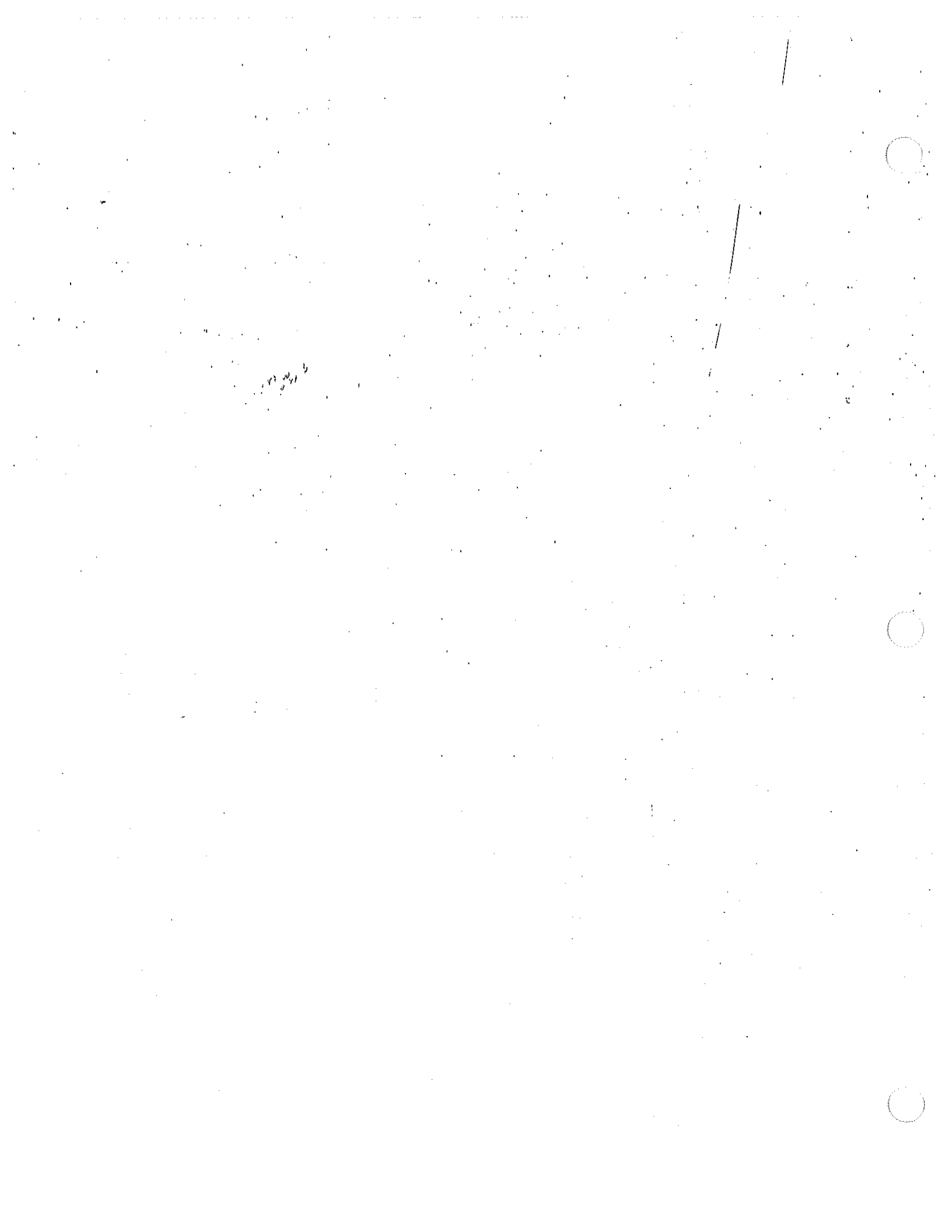
404 - Enterprise Fund  
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
50420 11	Regular Pay	178,250	183,367	192,231	192,000
50420 12	Overtime	3,450	7,916	8,360	8,400
50420 20	Benefits	70,380	90,408	108,583	118,000
<b>Subtotal</b>		<b>252,080</b>	<b>281,691</b>	<b>309,174</b>	<b>318,400</b>
<b>Supplies</b>					
50420 31	Office Supplies	1,484	2,378		
50420 32	Operating Supplies	11,919	15,388	17,549	17,780
50420 3201	Safety Supplies	4,200	4,779	4,800	4,800
50420 33	Maintenance Supplies	9,203	10,603	12,124	12,250
50420 34	Small Tools & Equip	2,215	2,593	4,591	2,400
50420 3401	Dumpster/Cans			6200	3,000
<b>Subtotal</b>		<b>29,021</b>	<b>35,741</b>	<b>45,264</b>	<b>40,230</b>
<b>Services &amp; Charges</b>					
50420 41	Professional Services	4,935	4,000	4,000	4,000
50420 42	Communication	2,486	2,200	2,400	2,500
50420 4202	Communication equipment	3,653			
50420 43	Travel & Training	2,888	4,000	2,000	3,000
50420 44	Advertising	894	500	500	500
50420 4501	Vehicle Replacement	44,498	46,581	46,763	46,763
				1,863	2,105
50420 4602	Liability Insurance	1,092	1,358	1,765	2,030
50420 4603	Property Insurance	29,140	2,500	2,500	2,875
50420 47	Utilities		30,000	30,000	30,000
50420 48	Repairs & Maint	4,718	6,400	8,550	9,500
50420 4910	Overhead Charge	56,656	62,445	71,812	82,584
50420 4913	HazMat Event	203	1,500	16,000	16,000
50420 4916	Recycling Expense	8,086	8,000	19,000	19,000
50420 4917	Grd Water Monitor	1,452	1,600	1,200	1,200
50420 4919	Gas Monitor	43,658	-		
50420 4920	Motorpool O&M		40,898	38,967	38,967
50420 4948	Credit Card Fees	2,686	1,800	2,500	2,500
50420 4949	Bad Debt Accts				
50420 4958	Bale Disposal	186,149	205,000	205,000	205,000
<b>Subtotal</b>		<b>393,194</b>	<b>418,782</b>	<b>454,820</b>	<b>468,524</b>
<b>Operations Subtotal</b>		<b>674,295</b>	<b>736,214</b>	<b>809,258</b>	<b>827,154</b>
<b>Capital Outlays</b>					
50420 64	Machinery/Equipment				
50420 6401	Other Equipment	12,430	9,000		
<b>Subtotal</b>		<b>12,430</b>	<b>9,000</b>		



404 - Enterprise Fund  
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Debt Service</b>					
50420 71	Principal	95,000	100,000	110,000	110,000
50420 72	Interest	44,950	39,963	34,213	27,886
<b>Subtotal</b>		<b>139,950</b>	<b>139,963</b>	<b>144,213</b>	<b>137,886</b>
<b>Interfund Transfers</b>					
59710 07	Self Insured Reserve				
	59710 IT Depart Transfer		600	1,443	
<b>Subtotal</b>			<b>600</b>	<b>1,443</b>	
<b>Sanitation Total Expenditures</b>		<b>826,675</b>	<b>885,777</b>	<b>954,914</b>	<b>965,040</b>
Budget Basis Income (Loss)		(19,389)	(57,577)	(69,416)	(77,790)



405 – Enterprise Fund  
Harbor and Port Facilities

**Program Description**

The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors, the port/dock and storage facilities. The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.

**Goals**

To provide safe, accessible moorage and facilities to the users of the facility.  
To promote profitable operations, planning and scheduling for seasonal use.  
To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.

**Objectives**

To upgrade existing facilities.  
To expand moorage and storage facilities  
To Maintain Fiscal responsibility and judgment in operating as an Enterprise Fund.

**Performance Indicators**

Secure funding for upgrades and expansion.  
Preparation and review of annual budget.  
Present plans/programs for City Council, Harbor Advisory Board and public reviews.

**EXPENDITURES NARRATIVE**

**Harbors**

Professional Services  
DC Lobbyist (\$25,200), Alaskan Lobbyist (\$15,000)

405 - Enterprise Fund  
Harbor and Port Facilities Revenue

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
	<b>Boat Harbors</b>				
44500 10	Moorage Fees	362,187	433,383	490,600	529,848
44500 20	Transient Fees	132,431	120,960	120,960	123,379
44500 30	Grid Fees	9,174	7,000	7,000	7,350
44500 40	Live Aboard	7,330	8,500	8,500	8,500
44500 50	Floatside Fees	12,627	16,000	16,000	16,320
44500 60	Launch Fees	9,134	10,000	10,000	12,000
44500 90	Misc Charges	20,370	24,000	24,000	25,200
44500 80	Tourship Moorage	63,764	14,000	14,000	18,000
<b>Services Subtotal</b>		<b>617,017</b>	<b>633,843</b>	<b>691,060</b>	<b>740,597</b>
	<b>Non - Operating</b>				
46000 10	Investment Income	87,072	30,000	20,000	20,000
46000 90	Miscellaneous	4,608	15,000	15,000	15,000
<b>Miscellaneous Subtotal</b>		<b>91,680</b>	<b>45,000</b>	<b>35,000</b>	<b>35,000</b>
	<b>Interfund transfers</b>				
49710 545	Oper Trans	79,722			
497 10 5901	Oper Trans-Har/Trust	-	124,354	126,000	
<b>Interfund Transfers Subtotal</b>		<b>79,722</b>	<b>124,354</b>	<b>126,000</b>	
<b>Boat Harbors Revenues Total</b>		<b>788,419</b>	<b>803,197</b>	<b>852,060</b>	<b>775,597</b>
	<b>PORT</b>				
45500 10	Port Moorage Fees	6,784	2,000	2,000	2,000
45500 20	Port Leases	74,481	102,000	92,200	92,200
45500 90	Storage Fees	12,417	25,000	25,000	25,000
<b>Port Revenues Total</b>		<b>93,682</b>	<b>129,000</b>	<b>119,200</b>	<b>119,200</b>
<b>Port and Harbor Revenues Total</b>		<b>882,101</b>	<b>932,197</b>	<b>971,260</b>	<b>894,797</b>

405 - Enterprise Fund  
Harbor Facilities Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>HARBOR</b>					
<b>Salaries &amp; Wages</b>					
53540 11	Regular Pay	315,808	296,590	322,396	323,000
53540 12	Overtime Pay	8,374	9,342	9,070	9,070
53540 17	Shift Differential	3,632	5,850	6,000	600
53540 20	Benefits	114,298	136,942	158,167	174,000
<b>Subtotal</b>		<b>442,112</b>	<b>448,724</b>	<b>495,633</b>	<b>506,670</b>
<b>Supplies</b>					
53540 31	Office Supplies	2,933	5,000	5,000	5,000
53540 32	Operating Supplies	6,009	6,000	6,000	6,000
53540 3205	Grounds Supplies		500	500	500
53540 33	Maintenance Supp	4,303	5,500	5,500	5,500
53540 3304	Safety Gear	62	1,200	1,200	1,200
53540 3305	Waste Oil Burner Repair & Maint	4,415	4,000	4,000	4,000
53540 34	Small Tool	1,534	3,500	3,500	3,500
<b>Subtotal</b>		<b>19,256</b>	<b>25,700</b>	<b>25,700</b>	<b>25,700</b>
<b>Services &amp; Charges</b>					
53540 41	Professional Services	41,894	40,200	40,200	40,200
53540 42	Communications	3,232	4,000	4,000	4,000
53540 43	Travel & Training	1,020	2,000	2,000	2,000
53540 44	Advertising & Printing	483	1,200	1,200	1,200
53540 45	Rentals/Leases	1,200	1,200	1,200	1,200
53540 4501	Vehicle Replacement	7,970	8,500	8,500	10,500
53540 4601	Vehicle Insurance			2,930	3,311
53540 4602	Liability Insurance	11,887	2,095	3,025	13,669
53540 4603	Property Insurance	1,482	13,440	17,472	1,972
53540 47	Utilities	29,313	40,000	40,000	40,000
53540 4702	Utilities - Garbage	50,547	45,000	45,000	45,000
53540 4704	Water - Cruise Ships S.H.	1,037	500	500	500
53540 48	Repair & Maint	19,755	30,000	30,000	30,000
53540 4910	Overhead Charges	37,322	42,171	48,496	48,496
53540 4920	Motor Pool O & M	15,253	19,000	19,000	17,000
53540 4947	Other Cust Dep	3,065			
53540 4948	Harbor Credit Card Fee	6,998	3,500	3,500	3,500
53540 4949	Bad Debt Expense				
<b>Subtotal</b>		<b>232,458</b>	<b>252,806</b>	<b>267,023</b>	<b>262,548</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>693,826</b>	<b>727,230</b>	<b>788,356</b>	<b>794,918</b>
<b>Capital Outlays</b>					
53540 64	Machinery & Equip		10,000	10,000	10,000
53540 6402	Computer Equipment	1,900	3,000	3,000	3,000
<b>Subtotal</b>		<b>1,900</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>
<b>Debt Service</b>					
53540 71	Principal	-	45,854	50,022	54,191
53540 72	Interest	79,722	78,500	75,978	73,226
<b>Subtotal</b>		<b>79,722</b>	<b>124,354</b>	<b>126,000</b>	<b>127,417</b>
<b>Harbor Total</b>		<b>775,448</b>	<b>864,584</b>	<b>927,356</b>	<b>935,335</b>

405 - Enterprise Fund  
Port Facilities Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>PORT</b>					
<b>Salaries &amp; Wages</b>					
53550 11	Regular Pay	28,100	31,031	32,541	32,100
53550 12	Overtime Pay	620	329	329	340
53550	Benefits	9,800	12,916	15,608	17,000
<b>Subtotal</b>		<b>38,520</b>	<b>44,276</b>	<b>48,478</b>	<b>49,440</b>
<b>Supplies</b>					
53550 32	Operating Supplies		500	500	500
53550 34	Small Tool		500	500	500
<b>Subtotal</b>			<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Services &amp; Charges</b>					
53550 41	Professional Services		1,000	1,000	1,000
53550 43	Travel & Training		500	500	500
53550 44	Advertising & Printing		400	400	400
53550 45	Port rentals/leases		200	200	200
53550 4602	Liability Insurance		232	302	302
53550 4603	Property Insurance		1,493	1,941	1,941
53550 47	Utilities	359	800		
53550 48	Repair & Maint		1,000	1,000	500
53550 4910	Overhead Charges	9,323	10,543	12,124	12,124
<b>Subtotal</b>		<b>9,682</b>	<b>16,168</b>	<b>17,467</b>	<b>16,967</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>48,202</b>	<b>61,444</b>	<b>66,945</b>	<b>67,407</b>
<b>Port Expenditure Total</b>		<b>48,202</b>	<b>61,444</b>	<b>66,945</b>	<b>67,407</b>
<b>Port and Harbor Expenditures Total</b>		<b>823,650</b>	<b>926,028</b>	<b>994,301</b>	<b>1,002,742</b>

**407 – Enterprise Fund  
Elderly Housing**

**Program Description**

The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized apartment complex and senior center.

**Goals**

Provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with the City, State, HUD and AHFC requirements. Maintain an annual average of 95% occupancy.

Act as staff representative to the Mountain View Food Service.

**Objectives**

To maintain and upgrade the facility to meet HUD, AHFC and State requirements.

- (a) Maintain tenant files according to AHFC and HUD requirements
- (b) Paint exterior wood on building
- (c) Replace carpet in apartments as they become vacant or as needed
- (d) Paint residents apartments as needed

Work with MVFS Board to expand and improve the Senior Food Program and help acquire necessary grants for that program.

Provide educational forms and resource material for services available to seniors.

Advertise and market the Senior Housing Facility to maintain rate of occupancy.

<b>Performance Indicators</b>	<b>003/04</b>	<b>04/05</b>	<b>05/06</b>
Management Review by AHFC (deficiencies noted)	3	1	0
Areas painted (sq ft)	1400	3800	3800
Carpets replaced (# apartments)	1	2	2
Number of forums and brochures made to inform seniors of available services	2	3	3
Annual occupancy rate	95%	95.3%	95%

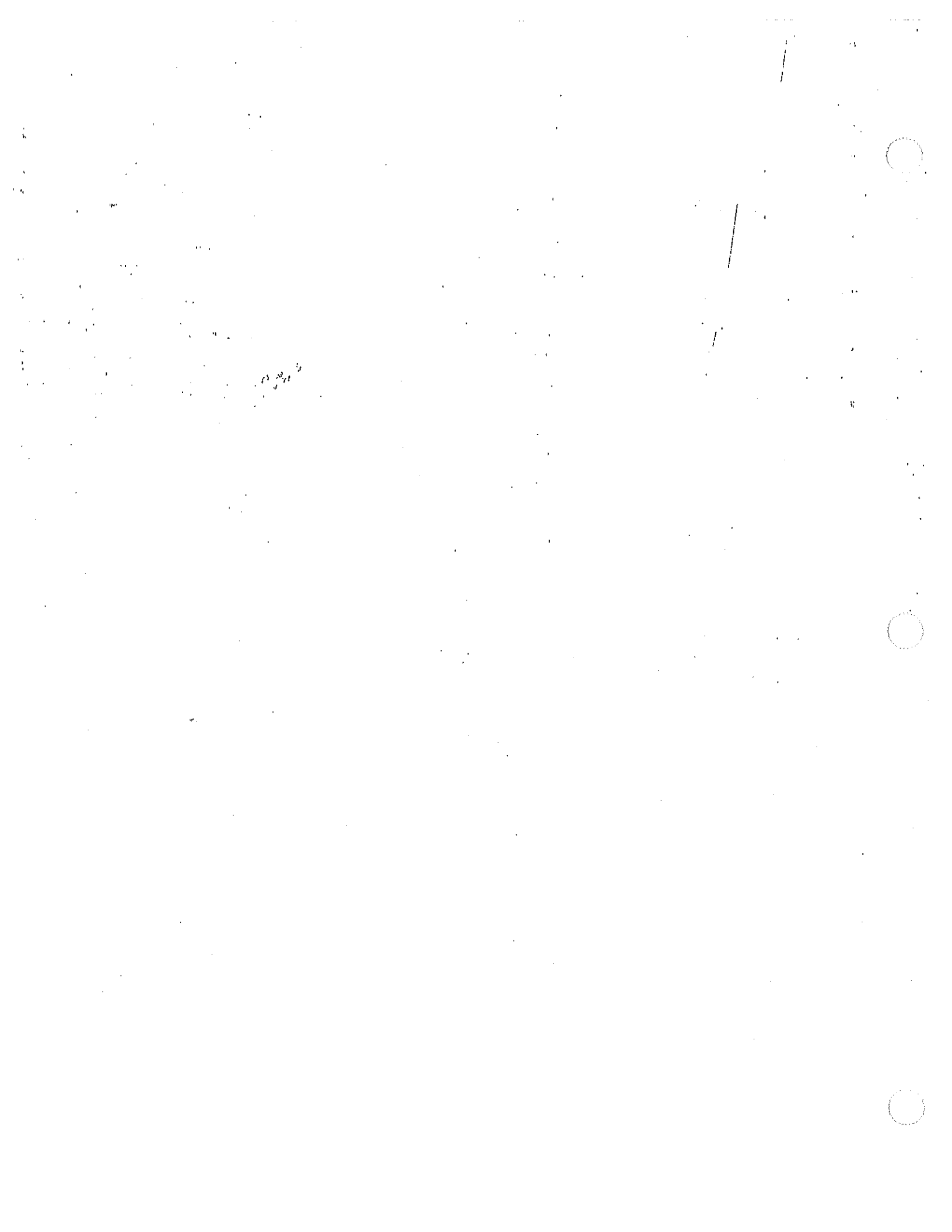
407 Enterprise Fund  
Elderly Housing Revenue

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Operating Revenues</b>					
43200 01	Rent Subsidies	148,300	148,836	148,836	154,000
46000 20	Rents & Royalties	105,681	114,000	114,000	115,000
<b>Subtotal</b>		<b>253,981</b>	<b>262,836</b>	<b>262,836</b>	<b>269,000</b>
<b>Miscellaneous</b>					
46000 10	Investment Income	1,457	10,000	10,000	10,000
46000 86	Donations		500	500	500
46000 90	Charges for services	9,533	10,000	10,000	15,450
<b>Subtotal</b>		<b>10,990</b>	<b>20,500</b>	<b>20,500</b>	<b>25,950</b>
<b>Revenues Total</b>		<b>264,971</b>	<b>283,336</b>	<b>283,336</b>	<b>294,950</b>



407 - Enterprise Fund  
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
55040 11	Regular Pay	66,065	46,358	45,597	48,000
55040 12	Overtime				
55040 20	Benefits	22,178	20,925	21,124	25,000
<b>Subtotal</b>		<b>88,243</b>	<b>67,283</b>	<b>66,721</b>	<b>73,000</b>
<b>Supplies</b>					
55040 32	Operating Supplies	17,987	20,000	20,000	25,000
55040 33	Maintenance Supplies	3,381	4,000	4,000	5,000
55040 34	Small Tools/Equipment	2,304	2,000	5,000	5,000
<b>Subtotal</b>		<b>23,672</b>	<b>26,000</b>	<b>29,000</b>	<b>35,000</b>
<b>Services &amp; Charges</b>					
55040 41	Professional Services	1,585	1,700	2,000	3,000
55040 42	Communications	3,295	3,850	4,000	8,500
55040 43	Travel & Training	1,070	1,000	1,500	2,000
55040 44	Advertising & Printing	168	500	500	500
55040 4601	Vehicle Insurance			1,043	1,179
55040 4501	Vehicle Replacement	4,041	3,612	680	680
55040 4602	Liability Insurance	3,533	4,473	5,815	6,850
55040 4603	Property Insurance	9,569	12,440	16,172	18,192
55040 47	Utilities	26,387	28,000	29,000	33,000
55040 48	Repair & Maintenance	14,745	20,000	22,000	22,000
55040 4910	Overhead Charges	9,323	6,082	6,082	6,995
55040 4920	Motor Pool Charges-O&M	1,902	1,949	1,224	1,224
<b>Subtotal</b>		<b>75,618</b>	<b>83,606</b>	<b>90,016</b>	<b>104,120</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>187,533</b>	<b>176,889</b>	<b>186,737</b>	<b>212,120</b>
<b>Debt Service</b>					
55040 71	Principal	50,000	35,000	30,000	30,000
55040 72	Interest	60,000	45,000	32,223	32,262
<b>Subtotal</b>		<b>110,000</b>	<b>80,000</b>	<b>62,223</b>	<b>62,262</b>
<b>Interfund Transfers</b>					
59710	Self Insured Reserve		0	0	0
<b>Subtotal</b>					
<b>Expenditures Total</b>		<b>297,533</b>	<b>256,889</b>	<b>247,960</b>	<b>274,382</b>



**408 – Enterprise Fund  
Assisted Living**

**Program Description**

Assisted Living facility offers assisted living apartments as well as non subsidized independent apartments to the older adult population. The assisted living facility is licensed by the State of Alaska to serve 15 elderly or disabled persons in a level one care program.

**Goals**

To operate an assisted living home that will provide room, board and assistance with the activities of daily living with a 24-hour awake staff in accordance with the rules and regulations set by the State of Alaska.

Maintain an annual average of 75% occupancy

**Objectives**

To provide a safe and comfortable environment in accordance with State of Alaska Statutes and Regulations for Assisted Living Facilities.

Accommodate individual resident's needs and preferences and maximize residents' dignity, privacy, independence and safety.

Maintain resident files according to regulations set forth by Division of Senior Services

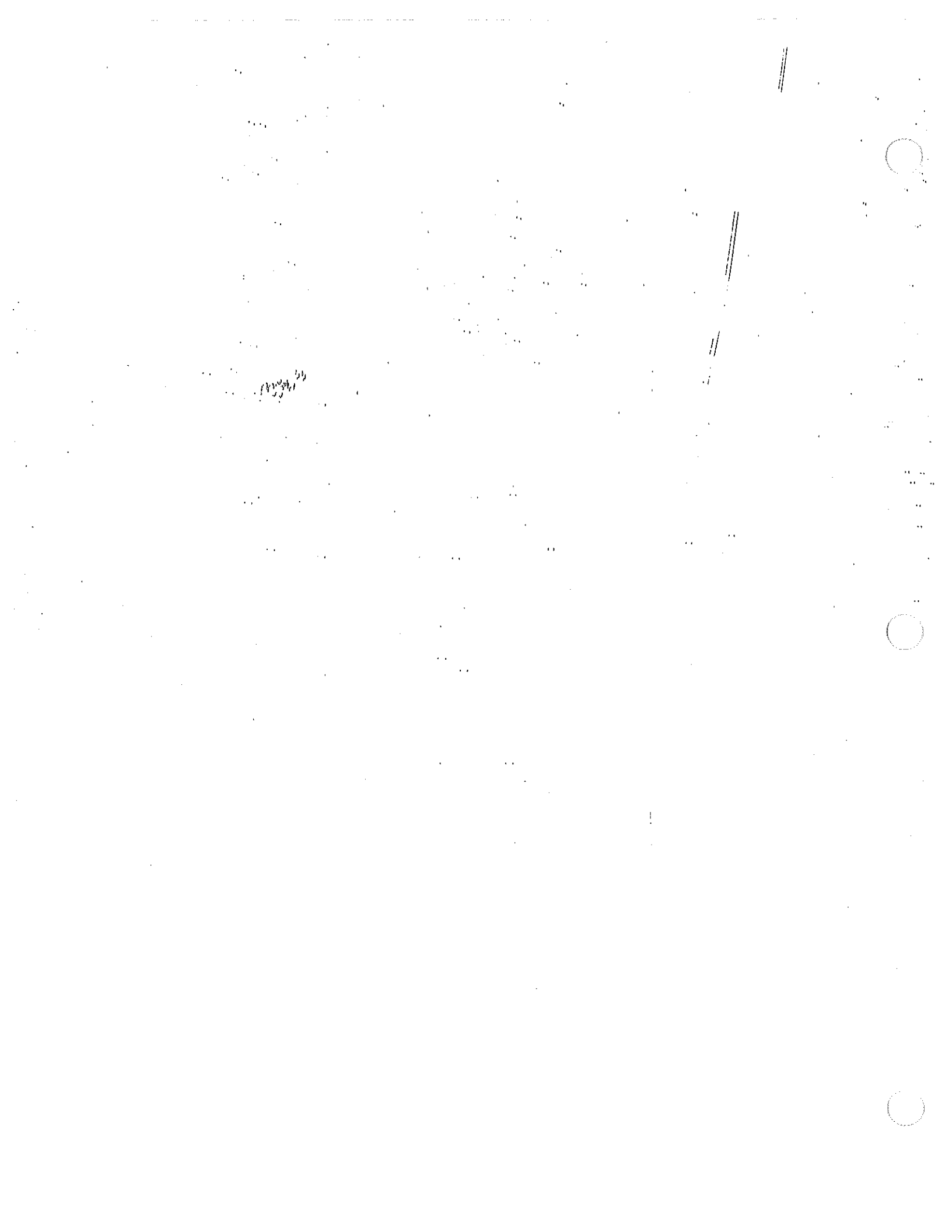
<b>Performance Indicators</b>	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>
Prepare application for and receive licensing For the Assisted Living Facility		1	
Review and renewal of Assisted Living License			1
Annual Occupancy Rate	65%	75%	85%

408 Enterprise Fund  
Assisted Living

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Operating Revenues</b>					
43200 01	Rent Subsidies				
46000 20	Rents & Royalties		357,516	221,475	221,475
46000 21	MVAL Service Fees			409,200	409,200
<b>Subtotal</b>			357,516	630,675	630,675
<b>Miscellaneous</b>					
46000 90	Charges for services		3,600	4,500	4,500
<b>Subtotal</b>			3,600	4,500	4,500
<b>Revenues Total</b>			361,116	635,175	635,175

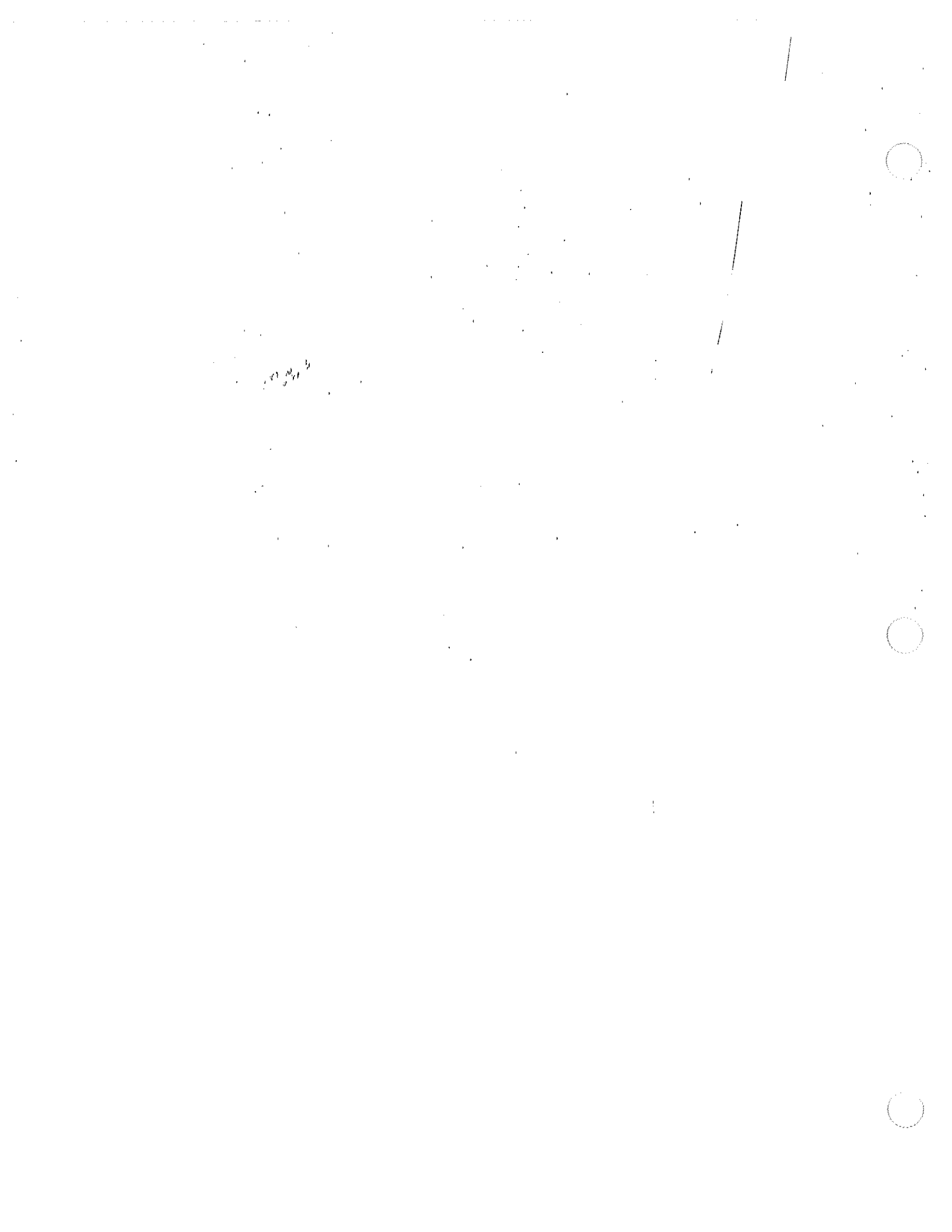
408 - Enterprise Fund  
Assisted Living Expenditures

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Salaries &amp; Wages</b>					
55050 11	Regular Pay		111,618	181,926	184,088
55050 20	Benefits		61,111	97,864	100,875
<b>Subtotal</b>			<b>172,729</b>	<b>279,790</b>	<b>284,963</b>
<b>Supplies</b>					
55050 32	Operating Supplies		46,882	66,360	68,000
55050 33	Maintenance Supplies		5,000	13,800	13,800
55050 34	Small Tools/Equipment		2,500	3,000	3,500
<b>Subtotal</b>			<b>54,382</b>	<b>83,160</b>	<b>85,300</b>
<b>Services &amp; Charges</b>					
55050 41	Professional Services		1,100	1,100	4,000
55050 42	Communications		2,500	2,800	8,500
55050 43	Travel & Training		1,100	1,500	2,000
55050 44	Advertising & Printing		2,100	2,400	3,500
55050 4501	Vehicle Replacement			680	680
55050 4601	Vehicle Insurance			1,043	1,179
55050 4602	Liability Insurance		7,500	9,750	10,750
55050 4603	Property Insurance		10,000	13,000	15,767
55050 47	Utilities		27,000	36,000	36,000
55050 48	Repair & Maintenance		5,000	7,000	7,500
55050 4910	Overhead Charges		6,082	6,995	6,995
55050 4920	Motor Pool Charges-O&M			1,224	1,224
<b>Subtotal</b>			<b>62,382</b>	<b>83,492</b>	<b>98,091</b>
<b>Operations &amp; Maintenance Subtotal</b>			<b>289,493</b>	<b>446,442</b>	<b>468,354</b>
<b>Debt Service</b>					
55050 71	Principal		82,000	95,000	95,000
55050 72	Interest		106,250	102,040	102,163
<b>Subtotal</b>			<b>188,250</b>	<b>197,040</b>	<b>197,163</b>
<b>Expenditures Total</b>			<b>477,743</b>	<b>643,482</b>	<b>665,517</b>
				-	-
				-	-



**MOTOR POOL**

**DEBT SERVICE**





**City of Petersburg  
Motor Pool division**

Mission Statement

The Motor Pool's mission is to provide professional and competitive procurement, maintenance, repair and disposal of transportation and construction equipment in a manner that ensures safe and economical operations and also meets customer needs. The Motor Pool provides the facilities, labor and support services for the maintenance, repair replacement and disposal of city vehicles, motorized equipment and miscellaneous portable and stationary machinery. The Motor Pool is responsible for all permanent assignments to the fleet.

Objectives

The Motor Pool is operating well after making the change to two mechanics. Total operational costs to the City continue to be low and the strong replacement program is paying off in reduced maintenance activities. Auto insurance took an incredible leap this year and is the cause of increasing O&M charges to user departments. The Motor Pool will continue to service the fleet in the most cost effective way while minimizing downtime as much as possible.

Motor Pool Statistics

	FY03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
Total number of units (rolling stock)	71	71	72	72
Total units purchased	5	7	11	7
Total units extended	5	2	1	0
Total Repair Orders completed	2085	836	2275	2350
Labor Rate	\$59.00/hr	\$59.00/hr	\$60.00/hr	\$60.00/hr

Performance Measures

**Goal:** To keep all equipment operational and safe and to repair all equipment in an efficient and thorough manner using appropriate troubleshooting methods to eliminate repeat call repair orders.

**Measure:** Number of repeat call repair orders per year.

FY03	FY 04 (1/2)	Goal FY 05	Conceptual FY 06
5	0	0	0

**Goal:** To complete all scheduled Preventative Maintenance work orders thoroughly and within deadlines every month thereby minimizing unscheduled repairs that slow productivity for user departments.

**Measure:** Number of unscheduled repairs and % of PM's completed per month (yearly average).

	FY03 Actual	FY 04 1/2 year	Goal FY 05	Conceptual FY 06
Scheduled Repairs	1763	765	2000	2000
Unscheduled Repairs	322	65	130	100
PM's completed	100%	100%	100%	100%

**Goal:** To maintain a high level of productivity in the motor pool to keep motor pool services efficient and labor rates as low as possible.

**Measure:** Percentage of billable time recorded by motor pool staff as determined by dividing total mechanic hours (minus vacation and sick leave) by hours charged directly to user departments.

	FY03 Actual	FY 04 1/2 Year	Goal FY 05	Conceptual FY 06
Total mechanic hours	5524	2112	4160	4160
Hours billed to depts.	3812	1610	3400	3500
% Billable time	70%	76%	82%	84%

**Motor Pool Account Narrative**

Acct #	Description	Narrative
53560 32	Operating Supplies	Heating fuel, cleaning supplies, office supplies
53560 3201	Safety Supplies	Safety glasses, ear plugs, coveralls, boots
53560 33	Maint Supplies	Paint, brake cleaner, grease
53560 34	Small Tools & Equip	Hand tools, power tools
53560 35	Inventory	Parts for fleet repairs
53560 3501	Fuel	Gasoline and diesel for rolling stock
53560 41	Professional Services	Welding services, PMPL testing
53560 42	Communication	Phone, fax services
53560 43	Travel & Training	Maintenance mgmt conference
53560 44	Advertising	Auction advertisement
53560 46	Insurance - Property	
53560 4601	Insurance-Liability	Fleet insurance
53560 47	Utilities	Shop utilities
53560 48	Repairs & Maint	05 - Shop apron surfacing & Petro storage regs.
53560 64	Capital Outlays	Unit replacements for FY 05 and 06

501 - Internal Service Fund  
Motor Pool

Motor Pool Account Narrative

Account Number	Description
53560 32	Operating Supplies
53560 3201	Safety Supplies
53560 33	Maint Supplies
53560 34	Small Tools & Equip
53560 35	Inventory
53560 3501	Fuel
53560 41	Professional Services
53560 42	Communication
53560 43	Travel & Training
53560 44	Advertising
53560 46	Insurance - Property
53560 4601	Insurance-Liability
53560 47	Utilities
53560 48	Repairs & Maint
53560 64--	Capital Outlays

Account Number	Description
	Office Supplies, Heating fuel, Janitorial, Oxy/Acetylene
	Safety glasses, ear plugs, coveralls, boots
	Tire repair supplies, paint, welding rod
	Hand tools,
	Parts for fleet repairs
	Gasoline and diesel for rolling stock
	Welding services, PMPL line truck testing
	Phone, fax services
	Vehicle Maintenance Conference, CFA training
	Auction advertisement
	Fleet insurance
	Shop utilities
	Shop bay apron, Petroleum storage regulations
	Unit replacements for FY 05 and 06

Motor Pool Revenues

Account Number	Description	Prior Year Budget FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Motor Pool Charges</b>					
47300 61	Operation & Maintenance Charge	463,200	385,377	421,957	433,105
<b>Subtotal</b>		<b>463,200</b>	<b>385,377</b>	<b>421,957</b>	<b>433,105</b>
<b>Miscellaneous</b>					
46000 10	Investment Income				
44100 90	Misc Admin Charge				
<b>Subtotal</b>					
<b>Subtotal before Replacement Reserve</b>		<b>463,200</b>	<b>385,377</b>	<b>421,957</b>	<b>433,105</b>
47300 62	Replacement Reserve Charges	538,355	540,861	554,618	589,068
49500 40	Equipment Sales	17,000	30,000	33,500	10,000
<b>Revenues Total</b>		<b>1,018,555</b>	<b>956,238</b>	<b>1,010,075</b>	<b>1,032,173</b>

501 - Internal Service Fund  
Motor Pool

		Prior Year	CURRENT	Adopted	CONCEPTUAL
Account		Budget	Budget	Budget	Budget
Number	Description	FY 02/03	FY 03/04	FY 04/05	FY 05/06
<b>Motor Pool Charges</b>					
47300 61	Operation & Maintenance Charge	463,200	385,377	421,957	433,105
<b>Subtotal</b>		<b>463,200</b>	<b>385,377</b>	<b>421,957</b>	<b>433,105</b>
<b>Miscellaneous</b>					
44000 4502	HEARS RENTAL				
47300 62	Replacement Reserve Charges	538,355	540,861	539,445	549,912
49500 40	Equipment Sales	17,000	30,000	33,500	10,000
<b>Subtotal</b>		<b>555,355</b>	<b>570,861</b>	<b>572,945</b>	<b>559,912</b>
<b>Revenues Total</b>		<b>1,018,555</b>	<b>956,238</b>	<b>994,902</b>	<b>993,017</b>

501 - Internal Service Fund  
Motor Pool

Account		Prior Year	CURRENT	Adopted	CONCEPTUAL
Number	Description	Actual	Budget	Budget	Budget
		FY 02/03	FY 03/04	FY 04/05	FY 05/06
<b>Salaries &amp; Wages Motor Pool</b>					
53560 11	Regular Pay	164,818	94,723	100,589	101,000
53560 12	Overtime	750	2,000	2,000	2,000
53560 20	Benefits	60,050	40,495	49,586	55,000
<b>Subtotal</b>		<b>225,618</b>	<b>137,218</b>	<b>152,175</b>	<b>158,000</b>
<b>Materials &amp; Supplies</b>					
53560 31	Office Supplies	1,208	714		
53560 32	Operating Supplies	11,229	11,319	14,069	12,718
53560 3201	Safety Supplies	2,172	1,822	1,810	1,830
53560 33	Maint Supplies	3,452	3,124	3,164	5,045
53560 34	Small Tools & Equip	2,000	2,700	3,746	4,640
53560 35	Inventory	95,000	90,000	85,000	85,000
53560 3501	Fuel	35,000	40,000	45,000	48,000
<b>Subtotal</b>		<b>150,061</b>	<b>149,679</b>	<b>152,789</b>	<b>157,283</b>
<b>Services &amp; Charges</b>					
53560 41	Professional Services	1,000	18,200	9,500	9,500
53560 42	Communication	2,000	2,200	2,200	2,200
53560 43	Travel & Training	2,000	4,000	3,000	3,000
53560 44	Advertising	200	200	400	400
53560 46	Insurance - Property	2,100	2,730		
53560 4601	Insurance-Liability	39,767	33,600	79,796	91,765
53560 47	Utilities	12,000	12,000	12,000	12,000
53560 48	Repairs & Maint		3,500	7,500	5,000
<b>Subtotal</b>		<b>59,067</b>	<b>76,430</b>	<b>114,396</b>	<b>123,865</b>
<b>Motor Pool Charges</b>					
53560 4501	Vehicle Replacement	2,414	2,414	2,414	2,414
53560 4920	Motorpool O&M	8,740	9,918	13,631	14,606
<b>Subtotal</b>		<b>11,154</b>	<b>12,332</b>	<b>16,045</b>	<b>17,020</b>
<b>Capital Outlays</b>					
53560 6401	Other Equipment	1,500			
<b>Subtotal</b>		<b>1,500</b>			
<b>PAGE TOTAL</b>		<b>447,400</b>	<b>375,659</b>	<b>435,405</b>	<b>456,118</b>

501 - Internal Service Fund  
Motor Pool

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Capital Outlays</b>					
53560 6421	4X4 Flatbed WW	28,538			
53560 6422	#9 4X4 Pickup PW	20,876			
53560 6423	#66 Utility Van PW	33,061			
53560 6424	#106 Forklift PW	35,280			
53560 6425	#GEN2 Generator WW	81,689			
53560 6426	#93 Ford Ranger PMP&L	20,166			
53560 6427	#12 track vehicle-W--PMP&L	26,350			
53560 6428	#93 PMPL		27,140		
53560 6429	FD10 FIRE		60,950		
53560 6430	#111 BLDG MAINT		39,000		
53560 6431	#11 P & R		30,553		
53560 6432	#54 PD		46,000		
53560 6433	#41 PW		19,681		
53560 6434	#64 PW		97,972		
53560 6435	#95 PW		115,000		
53560 6436	#104 ELDERLY		36,862		
53560 6437	FUEL SYSTEM		15,000		
53560 64XX	#110 WW			34,966	
53560 64XX	#20 PMPL			85,000	
53560 64XX	#13 PW			29,827	
53560 64XX	#30 PW			120,000	
53560 64XX	#114 PW			32,000	
53560 64XX	#22 SANITATION			34,487	
53560 64XX	#2 SANITATION BALER			29,263	
53560 64XX	#24 PW Trailer			41,102	
53560 64XX	#113 HARBOR			15,000	
53560 64XX	FD 4 FIRE				341,570
53561 64XX	#96 PD				46,250
53562 64XX	FD 7 Chevy Blazer				34,338
53563 64XX	#1 PW Chevy S-10				20,761
53564 64XX	#76 PW WIDE TRACK DOZER				65,000
53563 64XX	#88 PW Kubota Tractor				19,970
53564 64XX	#90 PW Wash Truck				95,250
53565 64XX	#101 PW Snow Plow				76,200
<b>Capital Outlays Subtotal</b>		245,960	488,158	421,645	699,339
<b>Motor Pool Total</b>		693,360	863,817	857,050	1,155,457
Budget Basis Income (Loss)		308,248	326,135	153,025	(123,284)

201 - Debt Service Fund

**Program Description**

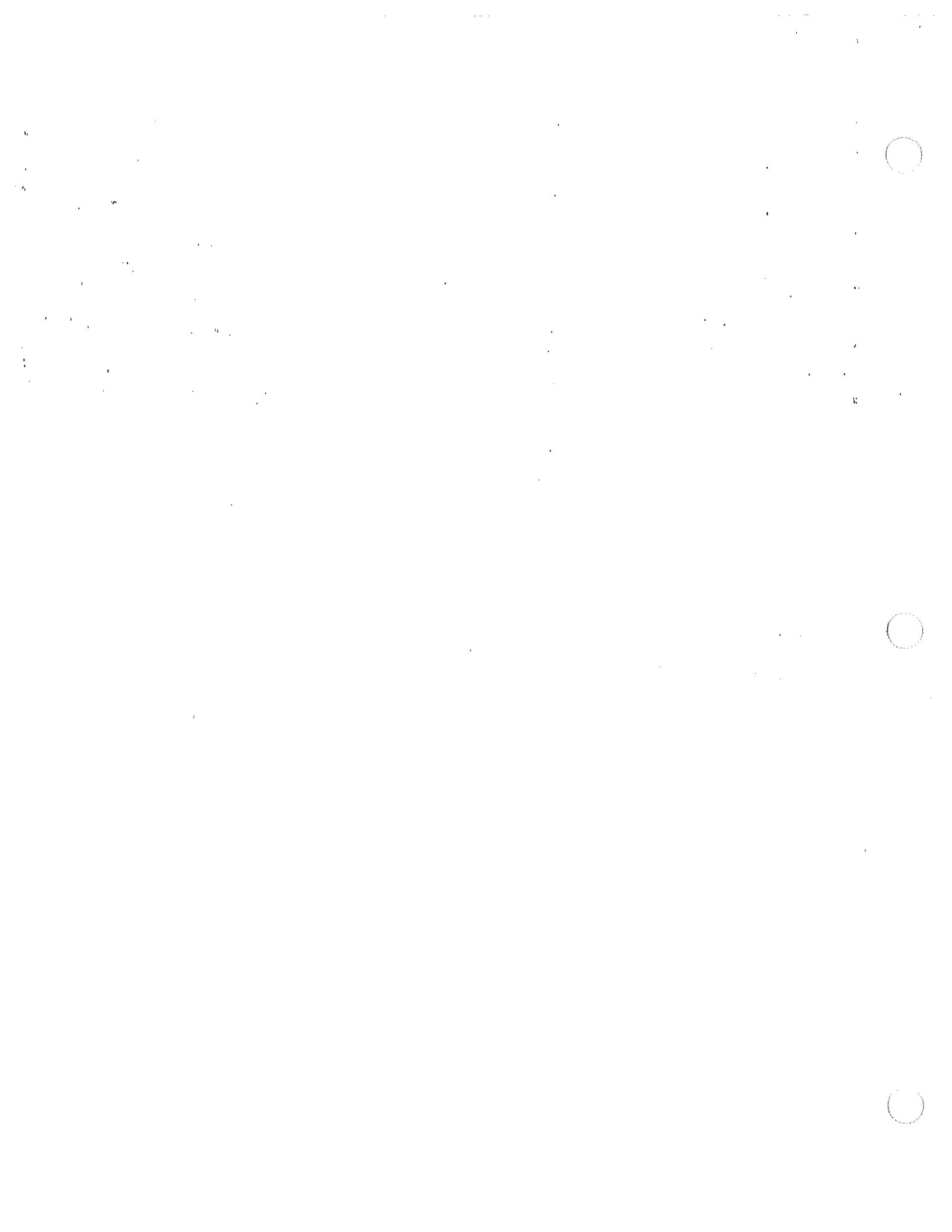
The debt service fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest.

**1993 GO Bond, Series A first Issue, Refunding to refinance old School Bonds**  
Pay-off 2005

**2000 GO BOND, Series D - SWIMMING POOL portion = \$300,000 principal**  
Pay-off 2021

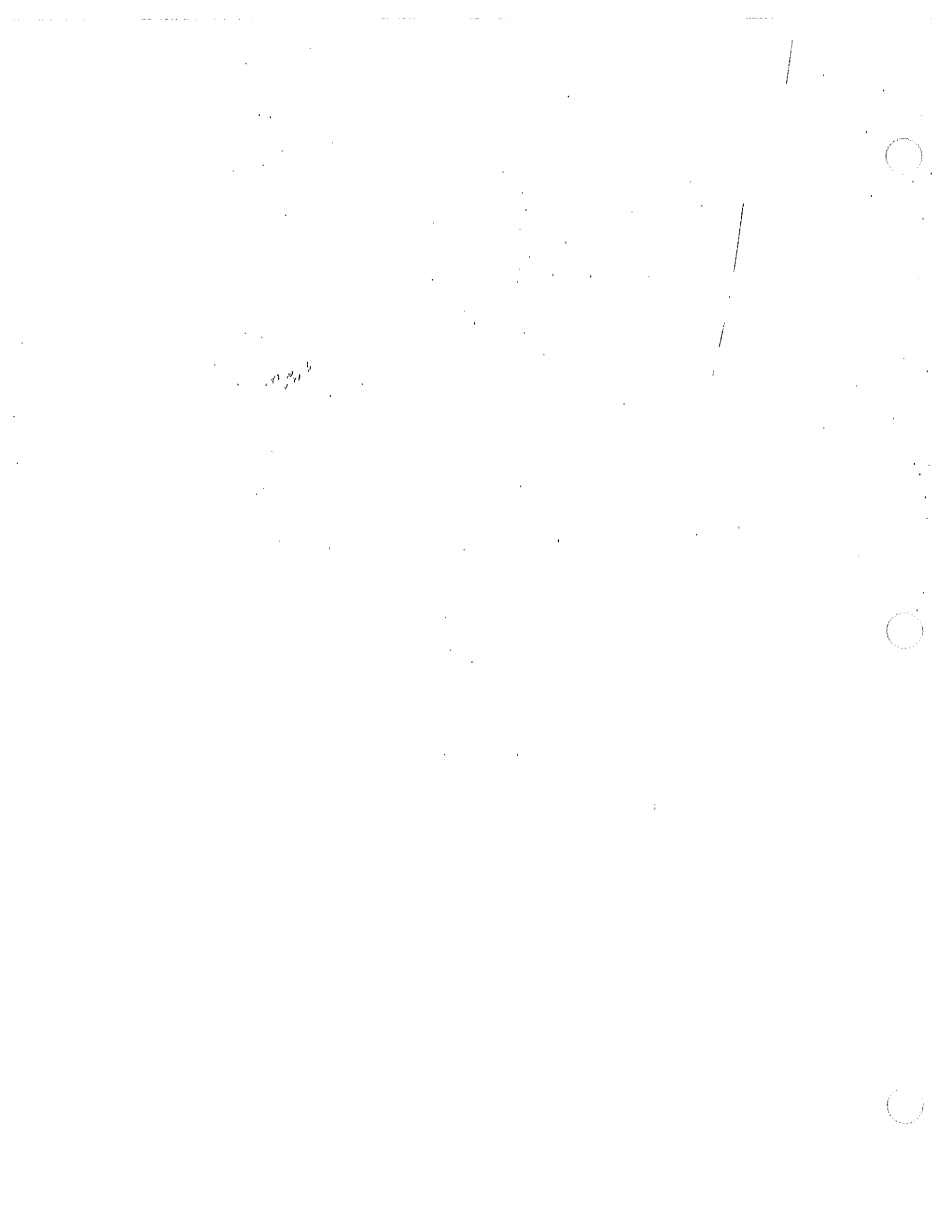
**2004 GO BOND, SERIES - SCHOOL DEFERRED MAINTENANCE = \$3,507,000**  
Pay off 2025

Account Number	Description	Prior Year Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Interfund Transfers</b>					
49710 01	Gen Fund/Non-Dept.		108,422	71,873	
	Property Taxes - Pool	28,195		33,000	25,478
	Property Taxes - Sch Def M			22,500	22,500
<b>Subtotal</b>		28,195	108,422	127,373	47,978
<b>Revenues Total</b>		28,195	108,422	127,373	47,978
<b>Expenditures</b>					
<b>1993 GO Bond, Series A first Issue, Refunding</b>					
51964 71	Principal	75,000	70,000	70,000	-
51964 72	Interest	9,351	5,583	1,873	-
<b>Subtotal</b>		84,351	75,583	71,873	
<b>2000 GO BOND, Series D - Pool portion = \$300,000 principal</b>					
51967 71	Principal	8,169	9,169	10,002	10,836
51967 72	Interest	15,948	16,200	15,192	14,642
<b>Subtotal</b>		24,117	25,369	25,194	25,478
<b>2004 GO BOND, SERIES - School Def Maint</b>					
51968 71	Principal				30,000
51968 72	Interest			22,500	70,000
<b>Subtotal</b>				22,500	100,000
<b>Expenses Total</b>		108,468	100,952	119,567	125,478





# PROJECTS



461 - Capital Project Fund  
Electric Auto Control System

**Program Description - Electric Auto Control System**

Install automatic reclosures at specific locations within the electrical system.  
Install automatic radio control to operate the reclosures with existing SCADA at the power plant.

**Goals**

Reduce outage time during emergency outages for customers.  
Recover electrical sales faster during emergency conditions.

**Objectives**

Install reclosures as per the Power Engineering, Inc. and SSR coordination studies of the Tye and local electrical system.  
Install the reclosures radio control into the present SCADA system.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Interfund Transfers</b>					
49710 51	From Electric Utility	100,000	100,000	82,500	50,000
<b>Revenues Total</b>		<b>100,000</b>	<b>100,000</b>	<b>82,500</b>	<b>50,000</b>
<b>Expenditures</b>					
50110 11	Salaries & Benefits	2,807	10,000		
50110 35	Materials/Inventory	675			
50110 41	Professional Services	160,476	10,000	60,000	5,000
50110 42	Communication	17,505			
50110 49	Miscellaneous				
50110 6403	Poles, Twrs, Fixt	1,119			
50110 6404	OH Cond & dev				
50110 6457	Comm Equip		80,000	20,000	40,000
50132 11	Salaries & Benefits	13,042		2,500	5,000
50132 40	Other charges	2,260			
<b>Expenditures Total</b>		<b>197,884</b>	<b>100,000</b>	<b>82,500</b>	<b>50,000</b>

463 - Capital Project fund  
24.9 Electric Rebuild

**Program Description - 24.9 Electric Rebuild - Line Upgrade**

This project is ongoing and will result in the rebuilding of the old existing delta system with new wye system.

**Goals**

- To relieve electrical harmonics from the system.
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

**Objectives**

- Remove 2400/4160 volt circuits from the system.
- Install new 14,400/24940 volt wye system.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Interfund Transfers</b>					
49710 51	From Electric Utility	20,000	50,000	175,000	175,000
<b>Revenues Total</b>					
		20,000	50,000	175,000	175,000
<b>Expenditures</b>					
50110 11	Salaries & Benefits	5,811	12,500	5,000	5,000
50110 34	Small Tools & Equipment				
50110 35	Materials/Inventory				
50110 41	Professional Services				
50110 4108	Contractor Services			150,000	150,000
50110 4804	Permitting				
50110 32	Other	127	7,500		
50110 6403	Poles, Twrs. Fixtures		10,000	10,000	10,000
5110 6407	Line Transformers		5,000	5,000	5,000
50110 6408	Services		15,000	5,000	5,000
<b>Expenditures Total</b>					
		5,938	50,000	175,000	175,000

478 - Capital Project Fund  
Oil Containment

**Program Description - Oil Containment**

**Goals**

To comply with S.P.C.C. Plan

**Objectives**

To provide approved storage for approx. 30 55gallon drums.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Interfund Transfers</b>					
49710 51	From Electric Utility			30,000	
<b>Revenues Total</b>				<b>30,000</b>	
<b>Expenditures</b>					
50110 11	Salaries & Benefits			2,000	
50110 35	Materials/Inventory				
50110 41	Professional Services				
50110 42	Communication				
50110 49	Miscellaneous				
50110 6403	Poles, Twrs, Fixt				
50110 6404	OH Cond & dev				
50110 64xx	Fuel Storage Equip			28,000	
50132 11	Salaries & Benefits				
50132 40	Other charges				
<b>Expenditures Total</b>				<b>30,000</b>	

467 - Capital Project fund  
Power Plant Relocation

**Program Description - Power Plant Relocation**

Relocate Power Plant from aging 1928 building to a structure providing for the future needs of the community

**Goals**

Relocate Power Plant from current congested downtown location, eliminating noise pollution.  
Increase power generation capacity to meet current demand. Meet ADA and building code requirements

**Objectives**

Relocation of the Power Plant should be able to accommodate the following:

1. The existing downtown facility.
2. A material storage facility.
3. An equipment storage facility.
4. A new substation.
5. Increased firm diesel generation.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
49710 51	From Electric Utility	300,000	250,000	-	
43600 26	Capital Matching Grant	165,000			
<b>37000</b>	<b>Fund Balance</b>			<b>700,000</b>	
<b>Revenues Total</b>		<b>465,000</b>	<b>250,000</b>	<b>700,000</b>	<b>0</b>
<b>Expenditures</b>					
50110 11	Salaries & Benefits				
50110 31	Supplies				
50110 41	Professional Services				
50110 4101	Architects/Engineers		220,000	645,000	
50110 4108	Contractor	228,500		25,000	
50110 61	Miscellaneous-Land Purchase	70			
50110 4804	Permitting		30,000	30,000	
50110 6406	Underground CDT				
<b>Expenditures Total</b>		<b>228,570</b>	<b>250,000</b>	<b>700,000</b>	<b>0</b>

471 - Capital Project Fund  
Community Pool Replacement

**Program Description - Community Swimming Pool**

Replace Aging Swimming Pool Complex

**Goals**

Provide a facility for healthy recreation, broaden the school's physical education, and provide a training facility for competitive swim teams.

**Objectives**

To construct a facility designed with the technological advances of today to be safer, less costly to maintain and be built to meet the needs of the community for many years to come.  
FY 04 intent will be to have bid ready documents by Jan 1, 2004.

Construction may begin as soon as the last amount of funding becomes available.

FY 05 Construction budget to be determined by the final Design.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
46000 10	Investment Earnings				
43600 26	State Matching Grants		1,300	116,420	
43600 51	State Legislative Grant		192,000	81,435	
	Bond			300,000	
<b>Revenues Total</b>			<b>193,300</b>	<b>497,855</b>	
<b>Expenditures</b>					
57420 11	Salaries & Benefits				
57420 31	Supplies				
57420 34	Small Tools & Equipment				
57420 41	Professional Services				
57420 4101	Engineers/Design	129,469	200,191	313,000	
57420 4104	Inspection				
57420 4108	Contractor Services				
57420 42	Communications				
57420 43	Travel				
57420 44	Printing & Advertising				
57420 45	Rental/Leases				
57420 49	Miscellaneous				
57420 4909	Contingency				
57420 4804	Permitting				
57420 35	Materials				
<b>Expenditures Total</b>		<b>129,469</b>	<b>200,191</b>	<b>313,000</b>	

476 - Capital Project Fund  
Water Treatment Plant Upgrade

**Program Description - Water Treatment Plant Upgrade**

Improve filtration capacity and private modification to treated water storage.

**Goals**

To improve the Treatment Plant's filtration capacity to 4.0 MGO to meet current and future regulatory requirements. Treated water storage modification will provide the required chlorine

**Objectives**

In FY 04, a consultant will prepare final design and project documents based on results of the treatment plant evaluation recently completed.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
43600 55	ADEC Water Loan		75,000	450,000	
43600 53	EPA Grant		1,745,000	1,551,449	
43600 56	ADEC Grant			1,100,000	
<b>Revenues Total</b>			<b>1,820,000</b>	<b>3,101,449</b>	
<b>Expenditures</b>					
52410 11	Design Phase				
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment		250,000		
52410 41	Professional Services				
52410 4101	Architects/Engineers			500	
52410 4104	Inspection			143,600	
52410 4108	Contractor			2,951,449	
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising			400	
52410 45	Rentals/ Leases			500	
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting			5,000	
52410 35	Materials				
<b>Expenditures Total</b>			<b>250,000</b>	<b>3,101,449</b>	



480 - Captial Project Fund  
Community Center

**Program Description - Community Center**

Develop and construct a City managed multi-user facility in downtown Petersburg.  
To centrally locate City administration, finance, the Public Library and Clausen Memorial Museum with additional space to support other community organizations.

**Goals**

Construct a new Community Center

**Objectives**

Funds appropriated in FY 04 will be used for programming and conceptual design that will provide a visual representation of the planned facility to the community and project functions.

Funds appropriated in FY05 will be used for schematic design that will refine the building program and size requirements.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
46000 83	Donation Transfer From Gen Fund			35,000	-
<b>Revenues Total</b>				<b>35,000</b>	
<b>Expenditures</b>					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers			35,000	
52410 4104	Inspection				
52410 4108	Contractor				
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting				
52410 35	Materials				
<b>Expenditures Total</b>				<b>35,000</b>	

481 - Capital Project Fund  
School Deferred Maintenance

**Program Description - School Deferred Maintenance**

Make improvements to the Elementary School and Middle School - High School Complex

**Goals**

Renovate heating plants, replace ventilation units, replace control systems, replace Gymnasium Roof Classroom area roofs, North area roof, replace Gymnasium floor bleachers and perform Asbestos Abatement.

**Objectives**

In FY 05 the consultant will provide design, bid documents, bid phase services and inspection of a portion of the work with the remainder of the construction being completed in FY06

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
	Deferred Maintenance			1,165,035	2,341,965
<b>Revenues Total</b>				<b>1,165,035</b>	<b>2,341,965</b>
<b>Expenditures</b>					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers			214,931	110,722
52410 4104	Inspection			65,000	23,221
52410 4108	Contractor			741,026	2,133,000
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency			144,078	74,222
52410 4804	Permitting				
52410 35	Materials				
<b>Expenditures Total</b>				<b>1,165,035</b>	<b>2,341,165</b>

485 - Capital Project fund  
Harbor Deferred Maintenance

**Program Description - Harbor Deferred Maintenance**

This fund will expand deferred state harbor maintenance funds to improve the Petersburg Harbor prior to transfer into City ownership.

**Goals**

Improve the condition of the South and Middle Harbor.

**Objectives**

FY 04 - South Harbor -- Replace waler, bullrail ledgers, float hinge assemblies, modify pile hoop liners and install pile caps design replacement of middle

FY 05 - Middle Harbor -- Total replacement of middle harbor.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
<b>Revenues</b>					
	Deferred Maintenance			2,800,000	-
<b>Revenues Total</b>				<b>2,800,000</b>	
<b>Expenditures</b>					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers			125,000	
52410 4104	Inspection			95,000	
52410 4108	Contractor			2,500,000	
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting			80,000	
52410 35	Materials				
<b>Expenditures Total</b>				<b>2,800,000</b>	

490 - Capital Project Fund  
RAC Projects

**Program Description - RAC Projects**

**Goals**

To provide the public with safe and enjoyable recreational facilities. Minimize maintenance requirements and improve the level of accessibility for people with children.

**Objectives**

1. Restore and improve Sandy Beach Park.
2. Restore access to camping and picnicing opportunities at Green's Camp.
3. Improve the Blaquiere Point Boat Launch Facility
4. Repair the floating breakwater at Banana Point
5. Establish a wind sensor at Blaquiere Point.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
41520 4956	Rac Grant Sandy Beach		10,000	192,000	
41530 4956	Rac Grant Green Camp			189,500	
41540 4956	Rac Grant Blaquiere Boat Ramp			8,450	
41550 4956	Rac Grant Banana Pt Breakwater		1,000	144,800	
41560 4956	Rac Grant Blaquiere Wind Sensor		15,000	5,600	
			26,000	540,350	
<b>Expenditures</b>					
51520 32	Sandy Beach Park		10,000	192,000	
51530 32	Green Campground			189,500	
51540 32	Blaquiere Boat Ramp			8,450	
51550 32	Banana Pt Breakwater repair		1,000	144,800	
51560 32	Blaquiere Wind Sensor		15,000	5,600	
			26,000	540,350	
<b>Expenditures Total</b>			26,000	540,350	

491 - Capital Project Fund  
Homeland Security

**Program Description - Homeland Security**

A municipal program to network with State and Federal Homeland Security agencies, and to meet relevant requirements aimed toward reducing common vulnerabilities to terrorist attack.

**Goals**

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

**Objectives**

To seek, and apply for, available Homeland Security grants within required time frames.

To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

To organize and implement practical exercises that compliment standard EMS/Fire/Public Safety response, while focusing on specific terrorist threats, and to conduct at least one such multi-discipline field exercise per budget year.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
43603 4924	Federal Grant		75,200	92,255	
<b>Revenues Total</b>			75,200	92,255	
<b>Expenditures</b>					
52510 34	Small Tool & Equipment		25,000	7,055	
52510 44	Advertising		200	200	
52510 6401	Other Equipment		50,000	85,000	
<b>Expenditures Total</b>			75,200	92,255	

492 - Capital Project Fund  
Alaska Homeland Security

**Program Description - Homeland Security**

This combines the programs for State Homeland Security Program, Law Enforcement Terrorism Prevention Program and Citizen Corps Program into one grant.

**Goals**

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

**Objectives**

To seek, and apply for, available Homeland Security grants within required time frames.

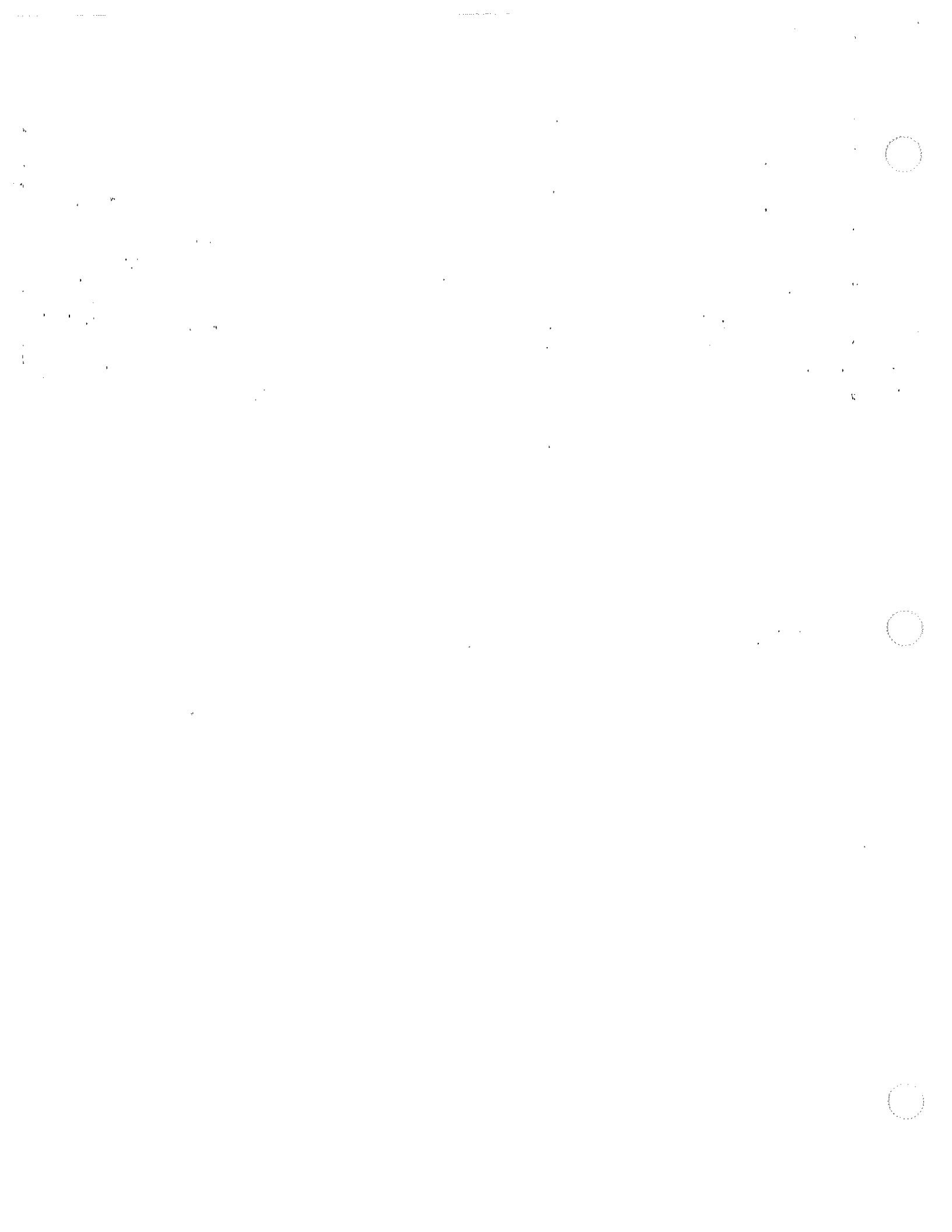
To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

To organize and implement practical exercises that compliment standard EMS/Fire/Public Safety response, while focusing on specific terrorist threats, and to conduct at least one such multi-discipline field exercise per budget year.

Account Number	Description	PRIOR YEAR Actual FY 02/03	CURRENT Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
43603 4924	Homeland Security Grant			325,977	
<b>Revenues Total</b>				325,977	
<b>Expenditures</b>					
52510 11	Regular Pay			4,000	
52510 20	Benefits			2,400	
52510 34	Small Tool & Equipment			10,345	
52510 43	Travel & Training			20,000	
52510 44	Advertising			100	
52510 6401	Other Equipment			289,132	
<b>Expenditures Total</b>				325,977	

# **SPECIAL REVENUE**





624 625 Special Revenue Fund  
Timber Receipts

**Program Description**

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and the local school district.

**FUND 624 - SCHOOL TIMBER RECEIPTS**

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Revenues</b>					
43500 10	Timber Receipts	757,889	700,000	700,000	700,000
<b>Revenues Total</b>		<b>757,889</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>
<b>Interfund Transfers</b>					
59710 01	to General Fund	696,000	700,000	700,000	700,000
<b>Expenditures Total</b>		<b>696,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>

**FUND 625 - STREETS/ROADS TIMBER RECEIPTS**

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Revenues</b>					
43500 10	Timber Receipts	65,583	62,000	62,000	62,000
<b>Revenues Total</b>		<b>65,583</b>	<b>62,000</b>	<b>62,000</b>	<b>62,000</b>
<b>Interfund Transfers</b>					
59710 01	General Fund	-	-	-	-
59710 06	Capital Project Fund	108,000		62,000	62,000
<b>Expenditures and Transfer Total</b>		<b>108,000</b>		<b>62,000</b>	<b>62,000</b>

105 - Special Revenue Fund  
Miscellaneous Grants

**Program Description**

Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds

**Goals**

Separate accounting for grants clearly distinguishes these funds from operation and maintenance of city functions.

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>Revenues:</b>					
43200 16	Local Law Enforcement Block Grant	4,834	12,000		
43500 08	AK Coastal Management Grant	261	500	500	500
43500 18	Emergency Mgt Assistance Grant	7,500	8,000	10,000	8,000
	Parks & Recreation Grant	19,486			
43500 11	DES Grant LEPC	20,000	10,000	7,500	10,000
<b>Revenues Total</b>		<b>52,081</b>	<b>30,500</b>	<b>18,000</b>	<b>18,500</b>
<b>Expenditures:</b>					
52510 4963	Fire Prevention	3982	8000		
52110 3405	Local Law Enforcement Block Grant	6,707	12,000		
53660 4301	Community Development Travel Gran	261	500	500	500
56010 4933	DES Grant LEPC	20,000	10,000	7,500	10,000
52510 4934	Emergency Mgt Assistance Grant	7,500	8,000	10,000	8,000
<b>Expenditures Total</b>		<b>38,450</b>	<b>38,500</b>	<b>18,000</b>	<b>18,500</b>

622 - Trust Fund  
Harbor and Port Facilities

**Program Description**

The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.

**Goals**

To upgrade existing facilities and construct new facilities.

**Objectives**

To provide facilities for the present and future needs of the boating public in Petersburg.

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>PORT TRUST REVENUES</b>					
46000 10	Investment Income	57,337	20,000	20,000	20,000
46000	Federal Disaster Relief				
<b>Revenues Total</b>		<b>57,337</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>PORT TRUST EXPENSES</b>					
<b>Debt Service</b>					
51967 71	Principal				
51967 72	Interest				
<b>Subtotal - Debt Service</b>		-	-	-	-
59710 06	Capital Construction	79,722	1,574,583	1,574,583	1,574,583
59710 55	Oper Trans-out				
<b>Subtotal - Cap Outly &amp; Transfers</b>		<b>79,722</b>	<b>1,574,583</b>	<b>1,574,583</b>	<b>1,574,583</b>
<b>Expenses Total</b>		<b>79,722</b>	<b>1,574,583</b>	<b>1,574,583</b>	<b>1,574,583</b>

106 - Trust Fund  
Economic Development

**Program Description**

provide a long-term source of funds to engender economic development and job creation within the city. The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification.

**GOALS**

Utilize the funds to develop projects such as cold storage feasibility analysis, visitor/destination marketing study and implementation, seafood marketing and implementation, seafood testing lab feasibility and implementation, airfreight facilities and consolidation, small business loans, commercial/industrial site inventory/evaluation and wood products/value-added analysis.

Account Number	Description	Prior Year Actual FY 02/03	Current Budget FY 03/04	Adopted Budget FY 04/05	Conceptual Budget FY 05/06
<b>REVENUE</b>					
46000 1003	Unrealized loss on investmetns		(100,000)	(100,000)	(100,000)
46000 10	Investment Income	196,500	65,000	65,000	65,000
<b>Revenues Total</b>		<b>196,500</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>
<b>EXPENSE</b>					
51510 4910	Gen. Fund Administration	10,040	10,000	10,000	10,000
51510 4927	Economic Development	100,000	150,387	150,387	150,387
59710 52	Inter Fund Trans-Water Fund	137,750	135,675	133,000	130,625
<b>Expenditures Total</b>		<b>247,790</b>	<b>296,062</b>	<b>293,387</b>	<b>291,012</b>





RESOLUTION NO. 1747

Offered by: Anderson  
Supported by: Bracken

**A RESOLUTION ADOPTING THE 2004/05 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2004 AND ENDING JUNE 30, 2005.**

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 2004/05 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

THEREFORE BE IT RESOLVED by the City Council of the City of Petersburg Alaska,:

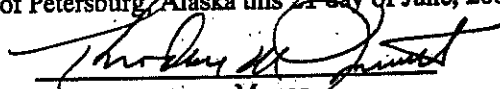
1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1747.
2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 2004 and ending June 30, 2005.
3. The following appropriations are hereby made for each fund:

<b>General Fund</b>	<b>\$7,114,124</b>
<b>Enterprise Funds:</b>	
Electric Utility	\$4,614,291
Water Utility	\$864,567
Wastewater Utility	\$610,645
Sanitation Utility	\$954,914
Harbor and Port Facilities	\$994,301
Elderly Housing	\$247,960
Assisted Living	\$643,482
<b>Internal Service Funds:</b>	
Motor Pool	\$857,050
<b>Debt Service Fund</b>	<b>\$119,567</b>
<b>Special Revenue Funds:</b>	
School Timber Receipts	\$700,000
Streets & Roads Timber Receipts	\$62,000
Special Revenue Fund	\$18,000
<b>Trust Funds:</b>	
Harbor & Port	\$1,574,583
Economic Fund	\$293,387
<b>Capital Projects Fund</b>	<b>\$9,360,566</b>

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 21 day of June, 2004.

ATTEST

  
City Clerk

  
Mayor

**CITY OF PETERSBURG  
ADMINISTRATIVE EMPLOYEES  
2002 -2003 SALARIES**

Title	Salary
City Manager	\$ 88,000
City Clerk	\$ 61,672
Personnel Officer/Deputy	\$ 48,422
Chief of Police	\$ 68,827
Librarian	\$ 53,040
Parks & Recreation Director	\$ 51,501
Community Development Director	\$ 63,086
Information System Manager	\$ 53,560
Finance Director	\$ 75,005
Public Works Director	\$ 66,435
Power & Light Superintendent	\$ 77,251
Harbormaster	\$ 73,611
Mt. View Manor Director	\$ 58,094



COLLECTIVE BARGAINING AGREEMENT  
BY AND BETWEEN  
THE CITY OF PETERSBURG, ALASKA  
AND  
THE PETERSBURG MUNICIPAL EMPLOYEES ASSOCIATION  
REPRESENTED BY  
APEA/AFT

**PAY SCHEDULE**

# APEA WAGE SCHEDULE

On June 1, 2004 Step C shall increase by 3% as follows.

	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Accountant & A/R Prop. Tax	\$ 18.96	\$ 20.02	\$ 21.07	\$ 21.32	\$ 21.57
Accounts Payable/Rec-Inv.	\$ 16.95	\$ 17.89	\$ 18.83	\$ 19.08	\$ 19.33
Assistant Grounds Keeper	\$ 14.32	\$ 15.11	\$ 15.91	\$ 16.16	\$ 16.41
Chief Clerk Dispatcher/Corr.	\$ 18.64	\$ 19.67	\$ 20.71	\$ 20.96	\$ 21.21
Clerk Disp/Corr Off.	\$ 15.53	\$ 16.40	\$ 17.26	\$ 17.51	\$ 17.76
Construction Specialist/Building Inspector	\$ 22.38	\$ 23.63	\$ 24.87	\$ 25.12	\$ 25.37
EMS Coord/Firefighter	\$ 20.33	\$ 21.46	\$ 22.59	\$ 22.84	\$ 23.09
Facility Attendant	\$ 11.15	\$ 11.77	\$ 12.39	\$ 12.64	\$ 12.89
Finance Clerk	\$ 14.57	\$ 15.38	\$ 16.19	\$ 16.44	\$ 16.69
Fire Marshall/EMT-D	\$ 22.98	\$ 24.25	\$ 25.53	\$ 25.78	\$ 26.03
Grounds Keeper	\$ 16.68	\$ 17.60	\$ 18.53	\$ 18.78	\$ 19.03
Harbor Office Clerk	\$ 17.20	\$ 18.15	\$ 19.11	\$ 19.36	\$ 19.61
Harbor Security Officer I	\$ 14.93	\$ 15.76	\$ 16.59	\$ 16.84	\$ 17.09
Harbor Security Officer II	\$ 18.18	\$ 19.19	\$ 20.20	\$ 20.45	\$ 20.70
Harbor Security Officer III	\$ 20.14	\$ 21.26	\$ 22.38	\$ 22.63	\$ 22.88
Maintenance/Harbor security II	\$ 18.18	\$ 19.19	\$ 20.20	\$ 20.45	\$ 20.70
Heavy Equipment Operator	\$ 20.88	\$ 22.04	\$ 23.20	\$ 23.45	\$ 23.70
Jail Guard	\$ 14.57	\$ 15.38	\$ 16.19	\$ 16.44	\$ 16.69
Laborer I	\$ 14.32	\$ 15.11	\$ 15.91	\$ 16.16	\$ 16.41
Laborer II	\$ 16.43	\$ 17.34	\$ 18.25	\$ 18.50	\$ 18.75
Library Clerk	\$ 11.71	\$ 12.36	\$ 13.01	\$ 13.26	\$ 13.51
Library Page	\$ 6.67	\$ 7.04	\$ 7.41	\$ 7.66	\$ 7.91
Library Tech I	\$ 14.57	\$ 15.38	\$ 16.19	\$ 16.44	\$ 16.69
Library Tech II	\$ 16.50	\$ 17.41	\$ 18.33	\$ 18.58	\$ 18.83
Lifeguard I	\$ 9.05	\$ 9.55	\$ 10.05	\$ 10.30	\$ 10.55
Lifeguard II	\$ 11.15	\$ 11.77	\$ 12.39	\$ 12.64	\$ 12.89
Maintenance I	\$ 14.32	\$ 15.11	\$ 15.91	\$ 16.16	\$ 16.41
Maintenance II	\$ 16.43	\$ 17.34	\$ 18.25	\$ 18.50	\$ 18.75
Maintenance Specialist	\$ 21.15	\$ 22.33	\$ 23.50	\$ 23.75	\$ 24.00
Maintenance/Groundskeeper	\$ 14.32	\$ 15.11	\$ 15.91	\$ 16.16	\$ 16.41
Manor Resident Assistant	\$ 11.35	\$ 11.98	\$ 12.61	\$ 12.86	\$ 13.11
Manor Resident Assistant Supervisor	\$ 12.74	\$ 13.44	\$ 14.15	\$ 14.40	\$ 14.65
Motor Pool Foreman	\$ 22.19	\$ 23.43	\$ 24.66	\$ 24.91	\$ 25.16
Motor Pool Mechanic	\$ 20.88	\$ 22.04	\$ 23.20	\$ 23.45	\$ 23.70
Parking & Vehicle Req Enforce	\$ 12.30	\$ 12.99	\$ 13.67	\$ 13.92	\$ 14.17
Parks & Facility Maintenance	\$ 19.13	\$ 20.20	\$ 21.26	\$ 21.51	\$ 21.76
Plant Operator I - WA/WW	\$ 14.32	\$ 15.11	\$ 15.91	\$ 16.16	\$ 16.41
Plant Operator II - WA/WW	\$ 16.43	\$ 17.34	\$ 18.25	\$ 18.50	\$ 18.75
Plant Operator III - WA/WW	\$ 20.33	\$ 21.46	\$ 22.59	\$ 22.84	\$ 23.09
Plant Operator IV - WA/WW	\$ 20.88	\$ 22.04	\$ 23.20	\$ 23.45	\$ 23.70
Planning Development Tech	\$ 21.15	\$ 22.33	\$ 23.50	\$ 23.75	\$ 24.00
Police Captain	\$ 23.90	\$ 25.23	\$ 26.56	\$ 26.81	\$ 27.06
Police Sergeant	\$ 23.03	\$ 24.31	\$ 25.59	\$ 25.84	\$ 26.09

On June 1, 2004 Step C shall increase by 3% as follows.					
	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Police Officer	\$ 21.26	\$ 22.44	\$ 23.62	\$ 23.87	\$ 24.12
Pool Cashier	\$ 7.58	\$ 8.00	\$ 8.42	\$ 8.67	\$ 8.92
Public Works Foreman	\$ 22.98	\$ 24.25	\$ 25.53	\$ 25.78	\$ 26.03
Recreation Facilities Supervisor	\$ 17.43	\$ 18.40	\$ 19.37	\$ 19.62	\$ 19.87
Recreation Leader	\$ 11.15	\$ 11.77	\$ 12.39	\$ 12.64	\$ 12.89
Sanitation Baler/Landfill Operator	\$ 17.09	\$ 18.04	\$ 18.99	\$ 19.24	\$ 19.49
Sanitation Driver/Baler Assistant	\$ 17.09	\$ 18.04	\$ 18.99	\$ 19.24	\$ 19.49
Sanitation Operations Supervisor	\$ 20.48	\$ 21.61	\$ 22.75	\$ 23.00	\$ 23.25
Secretary I	\$ 14.57	\$ 15.38	\$ 16.19	\$ 16.44	\$ 16.69
Secretary II	\$ 16.50	\$ 17.41	\$ 18.33	\$ 18.58	\$ 18.83
Tax/Payroll Clerk	\$ 17.96	\$ 18.95	\$ 19.95	\$ 20.20	\$ 20.45
Utility Worker	\$ 19.04	\$ 20.10	\$ 21.16	\$ 21.41	\$ 21.66
Wastewater Operations Supervisor	\$ 22.19	\$ 23.43	\$ 24.66	\$ 24.91	\$ 25.16
Water Operations Supervisor	\$ 22.19	\$ 23.43	\$ 24.66	\$ 24.91	\$ 25.16

<b>APEA WAGE SCHEDULE</b>					
On June 1, 2006 Step C shall increase by 1% as follows.					
	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Accountant & A/R Prop. Tax	\$ 19.15	\$ 20.22	\$ 21.28	\$ 21.53	\$ 21.78
Accounts Payable/Rec-Inv.	\$ 17.12	\$ 18.07	\$ 19.02	\$ 19.27	\$ 19.52
Assistant Grounds Keeper	\$ 14.46	\$ 15.27	\$ 16.07	\$ 16.32	\$ 16.57
Chief Clerk Dispatcher/Corr.	\$ 18.83	\$ 19.87	\$ 20.92	\$ 21.17	\$ 21.42
Clerk Disp/Corr Off.	\$ 15.69	\$ 16.56	\$ 17.43	\$ 17.68	\$ 17.93
Construction Specialist/Building Inspector	\$ 22.61	\$ 23.86	\$ 25.12	\$ 25.37	\$ 25.62
EMS Coord/Firefighter	\$ 20.54	\$ 21.68	\$ 22.82	\$ 23.07	\$ 23.32
Facility Attendent	\$ 11.26	\$ 11.88	\$ 12.51	\$ 12.76	\$ 13.01
Finance Clerk	\$ 14.72	\$ 15.53	\$ 16.35	\$ 16.60	\$ 16.85
Fire Marshall/EMT-D	\$ 23.21	\$ 24.50	\$ 25.79	\$ 26.04	\$ 26.29
Grounds Keeper	\$ 16.85	\$ 17.78	\$ 18.72	\$ 18.97	\$ 19.22
Harbor Office Clerk	\$ 17.37	\$ 18.34	\$ 19.30	\$ 19.55	\$ 19.80
Harbor Security Officer I	\$ 15.08	\$ 15.92	\$ 16.76	\$ 17.01	\$ 17.26
Harbor Security Officer II	\$ 18.36	\$ 19.38	\$ 20.40	\$ 20.65	\$ 20.90
Harbor Security Officer III	\$ 20.34	\$ 21.47	\$ 22.60	\$ 22.85	\$ 23.10
Maintenance/Harbor security II	\$ 18.36	\$ 19.38	\$ 20.40	\$ 20.65	\$ 20.90
Heavy Equipment Operator	\$ 21.09	\$ 22.26	\$ 23.43	\$ 23.68	\$ 23.93
Jail Guard	\$ 14.72	\$ 15.53	\$ 16.35	\$ 16.60	\$ 16.85
Laborer I	\$ 14.46	\$ 15.27	\$ 16.07	\$ 16.32	\$ 16.57
Laborer II	\$ 16.59	\$ 17.51	\$ 18.43	\$ 18.68	\$ 18.93
Library Clerk	\$ 11.83	\$ 12.48	\$ 13.14	\$ 13.39	\$ 13.64
Library Page	\$ 6.73	\$ 7.11	\$ 7.48	\$ 7.73	\$ 7.98
Library Tech I	\$ 14.72	\$ 15.53	\$ 16.35	\$ 16.60	\$ 16.85
Library Tech II	\$ 16.66	\$ 17.58	\$ 18.51	\$ 18.76	\$ 19.01
Lifeguard I	\$ 9.14	\$ 9.64	\$ 10.15	\$ 10.40	\$ 10.65
Lifeguard II	\$ 11.26	\$ 11.88	\$ 12.51	\$ 12.76	\$ 13.01
Maintenance I	\$ 14.46	\$ 15.27	\$ 16.07	\$ 16.32	\$ 16.57
Maintenance II	\$ 16.59	\$ 17.51	\$ 18.43	\$ 18.68	\$ 18.93
Maintenance Specialist	\$ 21.37	\$ 22.55	\$ 23.74	\$ 23.99	\$ 24.24
Maintenance/Groundskeeper	\$ 14.46	\$ 15.27	\$ 16.07	\$ 16.32	\$ 16.57
Manor Resident Assistant	\$ 11.47	\$ 12.10	\$ 12.74	\$ 12.99	\$ 13.24
Manor Resident Assistant Supervisor	\$ 12.86	\$ 13.58	\$ 14.29	\$ 14.54	\$ 14.79
Motor Pool Foreman	\$ 22.42	\$ 23.66	\$ 24.91	\$ 25.16	\$ 25.41
Motor Pool Mechanic	\$ 21.09	\$ 22.26	\$ 23.43	\$ 23.68	\$ 23.93
Parking & Vehicle Reg Enforce	\$ 12.43	\$ 13.12	\$ 13.81	\$ 14.06	\$ 14.31
Parks & Facility Maintenance	\$ 19.23	\$ 20.30	\$ 21.37	\$ 21.62	\$ 21.87
Plant Operator I - WA/WW	\$ 14.46	\$ 15.27	\$ 16.07	\$ 16.32	\$ 16.57
Plant Operator II - WA/WW	\$ 16.59	\$ 17.51	\$ 18.43	\$ 18.68	\$ 18.93
Plant Operator III - WA/WW	\$ 20.54	\$ 21.68	\$ 22.82	\$ 23.07	\$ 23.32
Plant Operator IV - WA/WW	\$ 21.09	\$ 22.26	\$ 23.43	\$ 23.68	\$ 23.93
Planning Development Tech	\$ 21.37	\$ 22.55	\$ 23.74	\$ 23.99	\$ 24.24
Police Captain	\$ 24.15	\$ 25.49	\$ 26.83	\$ 27.08	\$ 27.33
Police Sergeant	\$ 23.27	\$ 24.56	\$ 25.85	\$ 26.10	\$ 26.35

On June 1, 2006 Step C shall increase by 1% as follows.					
	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Police Officer	\$ 21.47	\$ 22.67	\$ 23.86	\$ 24.11	\$ 24.36
Pool Cashier	\$ 7.44	\$ 7.86	\$ 8.27	\$ 8.52	\$ 8.77
Public Works Foreman	\$ 23.21	\$ 24.50	\$ 25.79	\$ 26.04	\$ 26.29
Recreation Facilities Supervisor	\$ 17.60	\$ 18.58	\$ 19.56	\$ 19.81	\$ 20.06
Recreation Leader	\$ 11.26	\$ 11.88	\$ 12.51	\$ 12.76	\$ 13.01
Sanitation Baler/Landfill Operator	\$ 17.26	\$ 18.22	\$ 19.18	\$ 19.43	\$ 19.68
Sanitation Driver/Baler Assistant	\$ 17.26	\$ 18.22	\$ 19.18	\$ 19.43	\$ 19.68
Sanitation Operations Supervisor	\$ 20.68	\$ 21.83	\$ 22.98	\$ 23.23	\$ 23.48
Secretary I	\$ 14.72	\$ 15.53	\$ 16.35	\$ 16.60	\$ 16.85
Secretary II	\$ 16.66	\$ 17.58	\$ 18.51	\$ 18.76	\$ 19.01
Tax/Payroll Clerk	\$ 18.14	\$ 19.14	\$ 20.15	\$ 20.40	\$ 20.65
Utility Worker	\$ 19.23	\$ 20.30	\$ 21.37	\$ 21.62	\$ 21.87
Wastewater Operations Supervisor	\$ 22.42	\$ 23.66	\$ 24.91	\$ 25.16	\$ 25.41
Water Operations Supervisor	\$ 22.42	\$ 23.66	\$ 24.91	\$ 25.16	\$ 25.41

IBEW

PAY SCHEDULE

IBEW WAGE SCHEDULE				
<b>APPENDIX A</b>				
		2.50%	2%	1%
Classification	Percentage	04/01/04	04/01/05	04/01/06
Line Foreman	110%	\$ 34.51	\$ 35.20	\$ 35.55
*Line Foreman		\$ 34.99	\$ 35.68	\$ 36.03
Lead Lineman	105%	\$ 32.94	\$ 33.60	\$ 33.94
Lineman	100%	\$ 31.37	\$ 32.00	\$ 32.32
Lineman/Operator	100%	\$ 32.87	\$ 33.50	\$ 33.82
Apprentice Lineman		see appendix b		
Electrician	100%	\$ 31.37	\$ 32.00	\$ 32.32
Electrician/Operator	100%	\$ 32.85	\$ 33.50	\$ 33.82
*Electrician/Operator		\$ 33.67	\$ 34.30	\$ 34.62
Powerhouse Operator	97%	\$ 30.43	\$ 31.04	\$ 31.35
Mechanic	95%	\$ 29.80	\$ 30.40	\$ 30.70
Mechanic/Operator	95%	\$ 31.30	\$ 31.90	\$ 32.20
Office Manager	95%	\$ 29.44	\$ 29.73	\$ 29.88
**Office Manager	85%	\$ 26.34	\$ 26.66	\$ 26.79
Tretrimmer	80%	\$ 25.10	\$ 25.60	\$ 25.86
Groundman	65%	\$ 20.39	\$ 20.80	\$ 21.00
Groundman/Operator	65%	\$ 21.89	\$ 22.30	\$ 22.50
Meter Reader/CAD	60%	\$ 18.82	\$ 19.20	\$ 19.39
Meter Reader/CAD/Operator	70%	\$ 23.46	\$ 23.90	\$ 24.12
Customer Service Rep.	65%	\$ 20.14	\$ 20.34	\$ 20.44
**Customer Service Rep	55%	\$ 17.04	\$ 17.21	\$ 17.30
Meter Reader	55%	\$ 17.25	\$ 17.60	\$ 17.78
Laborer	50%	\$ 15.69	\$ 16.00	\$ 16.16
Secretarty I	50%	\$ 15.69	\$ 16.00	\$ 16.16
Leonard \$.048 Longevity: Clark \$.80 Longevity				
<b>APPENDIX B</b>				
<b>Apprentice</b>	<b>Percentage of</b>			
	<b>Journeyman Lineman</b>			
1 st 1,000 hours	60%			
2nd 1,000 hours	65%			
3rd 1,000 hours	70%			
4th 1,000 hours	75%			
5th 1,000 hours	80%			
6th 1,000 hours	85%			
7th 1,000 hours	90%			
8th 1,000 hours	95%			

