



City of Petersburg



ADOPTED BUDGET FOR FISCAL YEAR 05/06

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 CITY OF PETERSBURG BUDGET
 FOR FISCAL YEARS
 2005 - 2006

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CITY OF PETERSBURG

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May 16, 2005

Mayor Ted Smith, Councilors, Citizens of Petersburg

In accordance with the City Charter and Alaska Statutes, I am happy to present the annual consolidated operating and capital budget for Fiscal Year 2006 and an outlook on the Fiscal Year 2007 budget. The budget document is presented as a working document for projected financial operations. This year's proposed budget conforms to laws of the City of Petersburg and the State of Alaska. It is a balanced budget.

General Overview

Bringing the FY06 budget into balance proved to be quite a challenge again this year. The State is not providing any revenue sharing again this year. Contributions for Public Employee Retirement are up another five percent over last year's increase amounting to another \$150,000.00.

This is a status quo budget overall. There are no new general government services or cuts to existing services. No special appropriation from reserves will be required to balance the budget as presented.

General Fund

Despite the fact that State Revenue Sharing is gone and the State is not reimbursing cities for Disabled Veteran and Senior Property Tax exemptions, nor interested in removing these mandates from the State Statutes, plus the exemptions for emergency medical personnel, General Fund revenues are projected to be up these next two years.

Funding to the Petersburg School District is up slightly this year. The City's direct contribution to the school is \$ 1,786,074. In addition, this last year three bond issues were passed for the school district, \$3.5 million for deferred maintenance, \$1.1 million for the addition to the Vocational Education Building, and \$8.2 million for the new Aquatic Center. The general fund will also begin contributing to capital maintenance projects for the Petersburg School District to ward off future deferred maintenance issues. This year \$100,000 in capital maintenance projects are planned for the Petersburg School District.

Enterprise Funds

The Electric Utility continues to provide for its operation and maintenance through current rates. However, rates will need to be adjusted upwards in order to provide sufficient funds to pay for the power plant move. To cover the anticipated \$10 million City share of the project rates may need to be increased up to 34.8 percent over the next four years.

The Water Utility is holding its own with current rates. This year we will refinance high interest internal loan issued back in 1974 for a lower interest bonds to reduce the debt load for the utility. A rate review needs to be performed for the water utility so that it can provide for the debt service as the loans for Scow Bay Water and Water Treatment Plant Improvements become due.

The Wastewater Utility is moving in a positive direction. It has the advantage of not having a lot of debt or urgent maintenance requirements. Like the water utility, we will refinance bonds from 1975 in order to lower the annual debt service for the utility. Because wastewater does not have a lot of debt, this action may delay a rate adjustment in the near term.

The Sanitation Utility is in the black. Our efforts in refinancing the 1993 G.O. Bonds and the new environmental protection fee have paid off. Another contributing factor was the implementation of the Refuse Voucher Program. Fees from these two programs help recover costs for programs that used to be free and a burden on the utility.

Harbor and Port Facilities have taken over the Middle and South Harbors, and if the State of Alaska had its way we would take over the North Harbor for a fraction of its' replacement costs. This take-over of harbors places an additional burden on the department's need to build adequate reserves to provide for capital maintenance projects.

Mountain View Manor and Assisted Living Facility is full and running well. The Assisted Living is experiencing a shortfall due to Medicaid not reimbursing the facility for the total amount of the cost to provide services. Because we used funds from Alaska Housing Finance Corporation for design and construction we were required to set aside four units as low income apartments. This results in an annual loss of \$22,000 from rent and \$21,000 on services. We will be looking into ways to reduce these losses and have the Assisted Living Facility making its own way.

Internal Service Funds

The Motor Pool internal service fund is used to project both Motor Pool departmental operations and citywide rolling stock replacement costs. The annual financial audit adjusts and reflects Motor Pool department operations on a cost-reimbursement basis, without a consistent profit or loss, which is appropriate for internal service funds. Motor Pool's retained earnings reflect funds in reserve for citywide rolling stock replacements.

Debt Service Fund

The Debt Service Fund contains revenue and expense line items to account for the receipt of a small property tax increase sufficient to repay the debt service expense on the Aquatic Center. The school debt was paid off in 2005, but new debt service for deferred maintenance and the Vocational Education Building Expansion bonds was added.

Special Revenue Funds

The Special Revenue Fund contains the receipt and expense of National Forest Receipts. These funds are classified separately in the special revenue fund as (a) school timber receipts and (b) streets and roads timber receipts. While all of the school timber receipts are budgeted for transfer out to the General Fund, the streets and roads portion is budgeted to stay in the special revenue fund for accumulation until sufficient funds are built up for future street paving work.

Trust Funds

The Harbor and Port Facilities Trust Fund was created to accumulate resources needed for harbor and port development projects. The fund will have a zero balance after the Middle Harbor Renovation Project.

The Economic Trust Fund is used to account for money from the Federal government for Southeast Alaska (economic) Disaster Assistance. This fund was established by Chapter 4.40 of the Petersburg Municipal Code (PMC) to preserve the principle of the fund, use investment returns to increase the fund, and utilize fund earnings to "engender economic development and job creation within and surrounding the City."

Capital Project Funds

Thanks to the lobbying efforts of the Mayor and City Council, our lobbyists in Juneau and Washington, D.C. are aggressively pursuing our Capital Improvements Plan again this year, although the number of projects has decreased from eleven last year to eight in FY06. The ongoing projects in this FY06 Budget are the Petersburg Community Center, Power Plant Relocation, Community Pool Replacement, Middle Harbor Deferred Maintenance Project, School Deferred Maintenance Project, Public Safety Building, Vocational Education Building Expansion, and the Water Treatment Plant Upgrade.

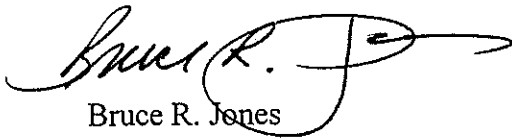
Two additional capital budget items are included again in this year's budget, Homeland Security Projects and Resource Advisory Committee (RAC) Projects. These two budget pages will give us the budget mechanism for tracking revenues and expenditures as these projects are completed.

Conclusion

With a slight increase to General Fund revenues from increased property assessments and sales tax receipts, and the voluntary cooperation of the Department Heads in preparing their budgets, this budget was balanced with relative ease. The challenge will be to closely manage these budgeted funds in order to meet the budget goals and possibly return unspent funds back to the General Fund at the end of the year in preparation for next year. I am confident that our dedicated professional staff will accomplish that task.

I would like to express my appreciation for the assistance of Jean Mack and Kathy O'Rear for their assistance during this budget preparation. Department Heads and their staffs also have my appreciation for the work they put into this budget.

Respectfully,

A handwritten signature in black ink, appearing to read "Bruce R. Jones", with a long horizontal flourish extending to the right.

Bruce R. Jones
City Manager

001 - GENERAL FUND
REVENUE AND EXPENSE SUMMARY

	Prior Year Actual FY 03/04	Current Year Budget FY 04/05	Adopted Budget FY 05/06	Conceptual Budget FY 06/07
Revenues				
Property Tax	2,272,895	2,277,947	2,366,500	2,376,000
Sales Taxes	2,625,644	2,379,000	2,450,000	2,549,000
Licenses & Permits	10,539	6,500	11,000	6,500
Federal Grants	54,953	51,214	51,214	51,214
State Shared Revenue	859,072	621,000	572,000	574,000
State Grants for Operating Expenses	56,768	6,000	6,000	6,000
State Charges for Services	187,293	159,000	179,100	159,000
Charges for Services	187,388	210,258	242,500	267,596
Fines & Forfeits	8,139	8,300	10,000	10,000
Miscellaneous Revenues	188,579	194,500	193,500	193,500
General Fund Overhead	405,488	462,905	485,000	485,000
Proceeds of General Fixed Assets	3,346	37,500	37,500	37,500
Interfund Transfers	700,000	700,000	750,000	730,000
Total Revenues	7,560,104	7,114,124	7,354,314	7,445,310
Expenditures				
City Council	145,176	156,185	132,685	132,685
Administration	255,587	294,230	314,102	319,000
Attorney	35,426	57,000	27,000	27,000
Information System	102,816	102,142	106,020	106,520
Finance	429,509	464,713	470,484	493,340
Police	1,093,777	1,227,983	1,254,045	1,269,912
Fire/EMS	461,579	418,247	462,154	439,685
Public Works	1,041,389	1,160,719	1,155,618	1,124,286
Community Development	185,139	200,511	210,227	210,253
Facilities Maintenance	209,728	211,452	356,847	357,052
Community Services	2,056,125	1,870,800	2,006,874	2,010,000
Library	244,335	200,724	203,293	202,975
Parks & Recreation	421,325	474,045	492,714	502,582
Non-Departmental	277,456	275,373	143,800	146,800
Total Expenditures	6,959,367	7,114,124	7,335,863	7,342,090
Net Revenue over Expenditures	600,737	-	18,451	103,220

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 03/04	Current Year Budget FY 04/05	Adopted Budget FY 05/06	Conceptual Budget FY 06/07
Property Tax					
41100 11	PROPERTY TAX	2,133,616	2,219,983	2,450,023	2,400,000
41100 31	Swimming Pool Debt (17)	(32,622)	(33,000)	(25,096)	(33,000)
41100 32	School Deferred Maintenance		(22,500)	(79,851)	(100,000)
41100 33	Aquatic Center			(61,599)	
41100 34	Swimming Pool 2nd half			(75,288)	
41100 36	Vocation Education Bldg			(13,689)	
41100 40	Sr. Citizen/Disb. Vet.	(183,413)	(180,536)	(185,000)	(185,000)
41100 50	Federal PILOT	302,900	250,000	305,000	250,000
41100 80	Motor Vehicle Registration	38,498	35,000	40,000	35,000
41100 90	Penalty & Interest	13,916	9,000	12,000	9,000
Subtotal		2,272,895	2,277,947	2,366,500	2,376,000
Sales Tax					
41300 10	Local 6% Sales Tax	2,580,733	2,330,000	2,400,000	2,500,000
41300 30	Transient Occupancy Tax	39,290	39,000	40,000	39,000
41300 90	Penalty & Interest	5,621	10,000	10,000	10,000
Subtotal		2,625,644	2,379,000	2,450,000	2,549,000
Licenses & Permits					
42200 10	Building Permits	9,088	5,500	10,000	5,500
42200 20	Solicitors/Itinerant Merchants	485			
42200 30	Animal Licenses	966	1,000	1,000	1,000
42200 90	Building Permit Penalty				
Subtotal		10,539	6,500	11,000	6,500
Federal Grants					
43200 07	SEACAD Grant	49,962	46,214	46,214	46,214
43200 08	USDA FS Special Services Agr	4,991	5,000	5,000	5,000
Subtotal		54,953	51,214	51,214	51,214
State Shared Revenue					
43400 01	Safe Communities Program				
43400 03	Fisheries Business Tax	467,343	600,000	550,000	550,000
43400 0301	Fisheries Tax	11,020	10,000	11,000	12,000
43400 04	Liquor Licenses	9,800	11,000	11,000	12,000
43400 05	State Revenue Sharing				
43400 07	Salmon Disaster Funds	277,043			
43400 06	State Fiscal Relief Program	93,866			
Subtotal		859,072	621,000	572,000	574,000
State Grants for Operating Expenses					
43600 62	Library Technology	45,468			
43400 08	Other Grants	5,000			
43500 05	Library Grant	6,300	6,000	6,000	6,000
Subtotal		56,768	6,000	6,000	6,000

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 03/04	Current Year Budget FY 04/05	Adopted Budget FY 05/06	Conceptual Budget FY 06/07
State Charges for Services					
43800 11	Jail - Building Improvements	15,000			
43800 10	Jail Contract	172,293	159,000	179,100	159,000
Subtotal		187,293	159,000	179,100	159,000
Charges for Services					
44100 30	Fees for Survey & Appraisal	5,023	1,500	1,500	1,500
44100 90	Miscellaneous Administration	6,362	500	500	500
44000 4501	Equipment Rental	6,423			
44200 10	Police Services	18,021	19,000	19,000	19,000
44200 60	Ambulance Fees	12,001	15,000	15,000	15,000
44200 80	Drug Seizure/Forfeiture	101			
44200 90	Other Public Safety Charges	91	300	300	300
44300 10	Contract Work	4,535	2,500	2,500	2,500
44300 20	Rock Sales	3,324	22,758	50,000	75,096
44300 80	Cemetery	2,100	4,000	4,000	4,000
44300 90	Other Public Works Charges	317	2,000	2,000	2,000
44400 44	Soil Disposal Site	1,441			
44700 20	Library Sales	401	1,200	1,200	1,200
44700 30	Recreational Activity Fees	41,498	50,000	50,000	55,000
44700 40	Swimming Pool Fees	33,706	40,000	40,000	45,000
44700 50	Community Gym Revenues	52,044	50,000	55,000	55,000
44700 80	Parks		1,500	1,500	1,500
44412 4901	Reimburseable Expenses				
Subtotal		187,388	210,258	242,500	277,596
Fines & Forfeits					
45000 10	Court Fines/forfeitures	6,265	6,500	8,000	8,000
45000 20	Library Fines	1,464	1,000	1,000	1,000
45000 40	Animal/Vehicle Impounds	410	800	1,000	1,000
Subtotal		8,139	8,300	10,000	10,000
Miscellaneous Revenues					
46000 10	Interest Earnings	137,202	150,000	150,000	150,000
46000 20	Rents & Royalties	1,989	500	500	500
46000 30	Leases of Land	23,385	16,000	21,000	21,000
46000 31	Leases Romiad	23,634	26,000	20,000	20,000
46000 40	RV Staging Area Rents				
46000 50	Library Donations	990	1,000	1,000	1,000
46000 51	A/R Services Charges				
46000 60	Parks & Rec Donations	1,370	500	500	500
46000 90	Charges For Services	9	500	500	500
Subtotal		188,579	194,500	193,500	193,500

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 03/04	Current Year Budget FY 04/05	Adopted Budget FY 05/06	Conceptual Budget FY 06/07
General Fund Overhead					
47400 11	Electric Fund	148,814	171,136	177,000	177,000
47400 12	Water Fund	71,366	82,071	85,000	85,000
47400 13	Sewer Fund	46,631	53,626	55,000	55,000
47400 14	Sanitation Fund	62,445	71,812	75,000	75,000
47400 15	Harbor Fund	42,171	48,496	50,000	50,000
47400 16	Port Fund	10,543	10,543	12,000	12,000
47400 17	Elderly Housing Fund	6,082	6,082	8,000	8,000
47400 19	Assisted Living	6,082	6,082	8,000	8,000
47400 24	Economic Development Fund	11,354	13,057	15,000	15,000
Subtotal		405,488	462,905	485,000	485,000
Proceeds of General Fixed Assets					
49500 20	Cemetery Plot Sales	3,325	4,000	4,000	4,000
49500 40	Equipment Sales	21	33,500	33,500	33,500
Subtotal		3,346	37,500	37,500	37,500
Interfund Transfers					
49710 5904	Timber Receipts Schools	700,000	700,000	750,000	730,000
Subtotal		700,000	700,000	750,000	730,000
Revenues & Transfers Total		7,560,104	7,114,124	7,354,314	7,455,310

GENERAL FUND

Program Description

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

Goals

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous, flexible, and participatory.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, and traffic flow.

Account #	Description & Narrative
51110 11	Salaries: The Mayor is paid \$225.00 and each Councilor is paid \$150.00 for each regular meeting attended
51110 32	Operating Supplies: Dues to AML, SEC, Mayor's Conference, meeting packet material and meeting room supplies
51110 34	Small Tools/Equipment Contingency for sound recording replacement (current system working well, but aging)
51110 41	Professional Services: 50% of the cost of DC Lobbyist (\$26,700), plus 50% expenses Annexation/Borough Formation Consulting (\$10,000.) 50% State Lobbyist \$21,000, plus 50% expenses
51110 43	Travel & Training: Mayor and Council travel expense to: AML, SEC, State Legislature meetings, Federal and State Lobbying
51110 44	Advertising & Printing: Ordinance codification, advertising, printing; vacancies in office notices, public service announcements, and legal publishing
51110 4908	Election Expenses: All costs associated with annual general election, including judges pay, advertising, ballot printing, etc. Additional funds provided for one special election.

001 General Fund
City Council

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
51110 11	Salaries	21,957	27,000	27,000	27,000
51110 20	Benefits	2,928	4,985	4,985	4,985
Subtotal		24,885	31,985	31,985	31,985
Supplies					
51110 32	Operating Supplies	6,645	8,700	7,500	7,500
51110 34	Small Tools/Equip	3,336	8,000	2,000	2,000
Subtotal		9,981	16,700	9,500	9,500
Services & Charges					
51110 41	Professional Services	67,133	65,500	57,200	57,200
51110 43	Travel & Training	28,968	25,000	18,000	18,000
51110 44	Advertising	5,682	7,000	6,000	6,000
51110 4908	Election Expenses	8,527	10,000	10,000	10,000
Subtotal		110,310	107,500	91,200	91,200
City Council Total		145,176	156,185	132,685	132,685

001 - General Fund
Administrative Expenditures

Program Description

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

Goals

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

Account #	Description	Narrative
51210 32	Operating Supplies:	Dues, small equipment maintenance/repairs, general office supplies
51210 43	Travel & Training:	Professional Meetings & Training. FY 06 represents costs for continued certification requirements for both city clerk and deputy clerk.

001 General Fund
Administration Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
51210 11	Regular Pay	173,564	188,094	204,688	205,000
51210 20	Benefits	57,406	82,936	86,914	87,000
Subtotal		230,970	271,030	291,602	292,000
Supplies					
51210 32	Operating Supplies	5,602	7,000	7,000	7,500
51210 34	Small Tools/Equipment	619	500	1,000	5,000
Subtotal		6,221	7,500	8,000	12,500
Services & Charges					
		-			
51210 42	Communications	5,799	6,500	6,500	6,500
51210 43	Travel & Training	11,397	8,000	8,000	8,000
51210 45	Rentals/Leases	1,200	1,200		
Subtotal		18,396	15,700	14,500	14,500
Operations & Maintenance Subtotal		255,587	294,230	314,102	319,000
Capital Outlays					
51210 6402	Computer Equipment				
Subtotal		-	-	-	-
Administration Total		255,587	294,230	314,102	319,000

001 General Fund
City Attorney

Program Description

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review. Funds are also used for legal council in labor relations. Increased legal services are expected in FY 06 due to pending ordinance revisions and annexation petition.

Goals

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

Objectives

To provide expert legal counseling to the city in a timely manner.
To prosecute actions and defend the city.

001 - General Fund
City Attorney Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Services & Charges					
51310 41	Professional Services	30,422	22,000	12,000	15,000
51310 4105	Attorney other legal services	5,004	35,000	15,000	12,000
Attorney Total		35,426	57,000	27,000	27,000

INFORMATION SERVICES

Program Description

It is the responsibility of the Information Services Department to provide and maintain computer technology to efficiently meet the information processing needs of the City. The top priority of this department is to insure the preservation, availability, security and integrity of the information contained on the City's computers and information systems.

Goals

- Upgrade the existing email system and install SPAM filtering software
- Enhance the network infrastructure for greater speed, connectivity and reliability
- Enhance the network security (upgrade the firewall)

OBJECTIVES

- Upgrade the existing email server to the latest version and implement SPAM filtering
- Upgrade all network switches to increase the network reliability and speed and implement a VPN solution for remote logon
- Replace existing outdated firewall with a Cisco PIX firewall with network intrusion detection
- Enterprise system upgrades. i.e. MOM, iCity, and NetRMS
- Continue desktop support and trouble shooting

Performance Indicators	FY04/05	FY05/06	FY06/07
Email server upgrade	50%	100%	100%
Network switch upgrade	33%	66%	100%
Network security	50%	75%	100%
Enterprise system upgrades	3	3	3
Desktop Support (Estimate from 07-05)	236	0	0

Account Description

Narrative

51350 10 Regular Pay	Information Services Manager
51350 32 Operating Supplies	Printer supplies, Office supplies
51350 34 Small Tools/Equipment	Memory, Hard Drives, Backup Tapes, Network hardware, Server Upgrades, Software & Licenses, Antivirus, Tech-Net, Computer Hardware, Switches, Fiber/Wireless, PIX Firewall Software & Licenses, Antivirus, Tech-Net, SQL, Exchange
51350 41 Professional Services	On-site Tech Support, Vadim, Corbin Willits Systems
51350 42 Communications	Cell Phone, Internet Service, Phone
51350 43 Travel & Training	Travel, Training and materials
51350 45 Rentals/Leases	Use of personal vehicle

001 General Fund
Information Systems

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Personnel					
51350 11	Regular Pay	52,130	53,560	53,560	53,560
51350 20	Benefits	20,764	26,882	26,260	26,260
Personnel Subtotal		72,894	80,442	79,820	79,820
Supplies					
51350 32	Operating Supplies	1,550	1,500	1,500	2,000
51350 34	Small Tools/Equipment	8,648	10,000	15,000	15,000
Subtotal		10,198	11,500	16,500	17,000
Services & Charges					
51350 41	Professional Services		2,000	2,000	2,000
51350 42	Communications	3,561	4,000	5,000	5,000
51350 43	Travel & Training	7,026	3,000	1,500	1,500
51350 45	Rentals & Leases	1,200	1,200	1,200	1,200
Subtotal		11,787	10,200	9,700	9,700
51350 64	Equipment	7,937			
Subtotal		7,937	-	-	-
Information Services Total		102,816	102,142	106,020	106,520

**001 General Fund
Finance Department Narrative**

Program Description

The finance department is responsible for all accounting, budgeting and financial information services for the City. These services include accounts payable, collection of property tax, collection of sales tax, accounts receivable for water, sewer, wastewater, electric, garbage, leases, and other miscellaneous charges, collection of rent for elderly housing and assistant living, accounts receivable for Harbor, grant administration/reimbursement, billing and collection of ambulance fees, fixed assets, and preparation of the budget and financial statements.

Goals

To provide good customer service to the citizens of Petersburg.

Performance Measures (dollar volume and time spent completing tasks)

- Cash Receipting/Customer Service – approximate 2,000 to 4,000 customers a month and cash receipting of about \$15,000,000 annually
- Property Tax – approximately 2,200 property tax parcels
- Sales Tax/Transient Room Tax – this is seasonal with more in the summer months and less in the winter months.
- Financial Reporting – monthly about 50 reports and annually about 100
- Accounts payable/purchase orders – about 200 checks per month, and more than 600 transactions per month
- Ambulance billing – for over 100 patients/transport per year
- Bank reconciliation – about 200 hundred checks and 100 or more other entries per month
- Grants/Projects – at least 15 grant reports filed monthly

001 - General Fund
Finance Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
51410 11	Regular Pay	218,586	226,596	226,355	232,780
51410 12	Overtime Pay	947			
51410 20	Benefits	69,182	92,617	107,129	115,560
Subtotal		288,715	319,213	333,484	348,340
Supplies					
51410 32	Operating	11,061	11,000	10,000	13,000
51410 34	Small Tools & Equip.	4,955	6,000	4,000	4,000
Subtotal		16,016	17,000	14,000	17,000
Services & Charges					
51410 41	Professional Services	14,048	15,000	15,000	15,000
51410 4102	Tax Assessor	40,000	45,000	40,000	40,000
51410 4103	Acctg/Auditing	45,077	40,000	45,000	45,000
51410 42	Communications	18,786	20,000	15,000	20,000
51410 43	Travel & Training	4,562	6,000	6,000	6,000
51410 44	Advertising & Printing	1,168	1,000	500	500
51410 45	Rentals/Leases	1,137	1,500	1,500	1,500
Subtotal		124,778	128,500	123,000	128,000
Operations & Maintenance Subtotal		429,509	464,713	470,484	493,340
Capital Outlays					
51410 64	Machinery & Equipment				
Subtotal		-	-	-	-
Finance Total		429,509	464,713	470,484	493,340

001 – General Fund
Police Department Administration

Program Description

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

Goals

To protect life and ensure public safety.

To reduce the number of serious motor vehicle accidents.

Objectives

Provide a law enforcement presence and response that preserves this community's security regarding the most violent of crimes.

Provide a level of traffic enforcement that deters vehicular offenses likely to result in serious accidents.

001 – General Fund
Police Department Administration

Account #	Description	Narrative
52110 11	Salaries and Wages	Salaries are 75% of total, 25% budgeted to jail (except drug officer & parking attendant)
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, ammunition, office, paper & computer supplies, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies, etc.
52110 34	Small Tools/Equipment	Digital recorders, digital cameras, office equipment, replacement tools/equipment, Dispatch computer, etc.
52110 4100	Professional Services	Medical exams, hospital services, annual CRISnet RMS Service Contract, tow fees, etc.
52110 4200	Communications	Telephone, fax, cell phones, 911 lines, radio repeater charges, etc.
52110 4300	Travel and Training	Travel and training expenses, including per diem and fees for schools, etc.
52110 4400	Advertising/Printing	Auction ads, other public notices, etc.
52110 4500	Rentals and Leases	Vehicle Allowance.
52110 4501	Vehicle Replacement	Motor pool.
52110 4700	Utilities	Police Department.
52110 4800	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs.
52110 4906	State Surcharge	State traffic ticket surcharge is collected and forwarded to the Alaska Police Standards Council.
52110 4920	Motor Pool O/M	Motor Pool Operations/Maintenance.
52110 64	Machinery & Equipment	Nothing projected 05/06

001 General Fund
Police Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
52110 11	Salaries	478,656	516,504	519,219	520,000
52110 12	Overtime	41,886	43,629	43,629	44,000
52110 17	Shift Differential	7,143	7,692	7,692	8,000
52110 20	Benefits	190,366	267,159	312,295	313,000
Subtotal		718,051	834,984	882,835	885,000
Supplies					
52110 32	Operating Supplies	17,190	17,000	13,000	13,000
52110 33	Maintenance	155	600	300	300
52110 34	Small Tools/Equip	6,574	13,900	3,900	3,000
Subtotal		23,919	31,500	17,200	16,300
Services & Charges					
52110 41	Professional Services	10,418	12,200	12,500	12,500
52110 42	Communications	12,734	11,600	12,000	12,200
52110 43	Travel and Training	14,695	17,000	13,000	13,000
52110 44	Advertising/Printing	1,258	1,500	1,300	1,300
52110 45	Rentals/Leases	1,200	1,200	1,200	1,200
52110 4501	Vehicle Replacement	24,187	20,260	12,474	24,561
52110 4601	Vehicle Insurance		10,371	5,635	6,480
52110 47	Utilities	378	500	350	350
52110 48	Repairs/Maintenance	2,427	3,000	1,500	1,500
52110 4907	State Surcharge	230	500	750	750
52110 4920	Motorpool O&M Charges	29,239	18,783	23,421	23,421
Subtotal		96,766	96,914	84,130	97,262
Operations & Maintenance Subtotal		838,736	963,398	984,165	998,562
Capital Outlays					
52110 64	CRIS Window	-			
52110 64	Machinery/Equipment				
Subtotal		-	-	-	-
Police Dept Admin Total		838,736	963,398	984,165	998,562

001 – General Fund
Police Department – Jail Expenditures

Program Description

To provide a secure, safe facility for the incarceration of prisoners.

Goals

To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.

To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.

Objectives

To maintain level of in-service jail training for all jail personnel.

To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police (except drug officer & parking attendant)
52310 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing, office, paper & computer supplies, etc.
52310 33	Maintenance Supplies	Maintenance supplies for jail.
52310 34	Small Tools/Equipment	Replacement tools/equipment for jail.
52310 41	Professional Services	Medical, dental, psychiatry services not covered by contract.
52310 42	Communications	Jail telephone and pager.
52310 43	Travel and Training	Corrections Officer Academy (airfare only).
52310 47	Utilities	Jail.
52310 48	Repairs/Maintenance	Related to jail facility and equipment.
52310 6401	Capital Outlays	Nothing projected 05/06

001 - General Fund
Jail Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
52310 11	Salaries	151,811	150,711	151,616	152,000
52310 12	Overtime	13,128	11,775	11,775	12,000
52310 17	Jail Shift Differential	2,382	3,240	3,240	3,500
52310 20	Benefits	59,595	77,859	90,399	91,000
Subtotal		226,916	243,585	257,030	258,500
Supplies					
52310 32	Operating Supplies	8,894	12,000	8,000	8,000
52310 33	Jail Maintenance	180	400	400	400
52310 34	Jail Small Tools/Equip	196	800	550	550
Subtotal		9,270	13,200	8,950	8,950
Services & Charges					
52310 41	Professional Services	168	1,000	550	550
52310 42	Jail Communications	1,122	1,800	500	500
52310 43	Jail Travel/Training	4,405	4,000	2,000	2,000
52310 47	Jail Utilities	378	500	350	350
52310 48	Jail Repair/Maint.		500	500	500
Subtotal		6,073	7,800	3,900	3,900
Operations & Maintenance Subtotal		242,259	264,585	269,880	271,350
Capital Outlays					
52,310	Building Improvements	12,782	-		
Subtotal		12,782	-	-	-
Police Dept Jail Total		255,041	264,585	269,880	271,350
Police Dept. Admin. Total		838,736	963,398	984,165	998,562
Police Total		1,093,777	1,227,983	1,254,045	1,269,912

General Fund
Volunteer Fire Department Expenditures

Program Description

The Volunteer Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophes. The Department is charged with the provision of pre-hospital emergency medical care and transport. The Department provides its members with the training and equipment necessary to do the job safely. The Fire Dept. is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches for lost persons.

GOALS

1. Respond to all requests for emergency aid.

Objectives

- Every resident who calls 9-1-1 for emergency medical aid receives a prompt response from at least two emergency medics with appropriate skills and equipment.
- Every resident who calls 9-1-1 to report a fire receives a prompt response from a fully-staffed engine company with appropriate skills and equipment.

Performance Measures	FY05	FY06	FY07
Ambulance Staffed w/qualified Personnel, % of calls	100	100	100
Fire Apparatus Staffed w/qualified Personnel, % of calls	100	100	100

2. Work accident-free.

Objectives

- The Fire Dept. conducts all operations (emergencies and drills) in accordance with the appropriate standards of the National Fire Protection Association.
- We take controlled risks only to save lives; we do not risk firefighters to save property.
- We take universal precautions to prevent exposing volunteers to infectious diseases.

Performance Measures	FY05	FY06	FY07
Number of Emergency Medics, OSHA lost-time injuries on duty	0	0	0
Number of Firefighters, OSHA lost-time injuries on duty	0	0	0

3. Recruit, train, and retain an adequate number of volunteer emergency service providers.

Objectives

- Teach one Emergency Trauma Technician (ETT) class each year.
- Teach one Emergency Medical Technician-I (EMT-I) class each year.
- Teach one Emergency Medical Technician-II class every two years.
- Teach one Firefighter-I class each year.
- Teach 24 EMS continuing medical education classes each year.
- Conduct 36 firefighting drills each year.
- Conduct 24 Search and Rescue (SAR) drills each year.

Performance Measures	FY05	FY06	FY07
Recruit and train new emergency medics	4	4	4
Recruit and train new firefighters	4	4	4
Retain trained emergency medics	75%	75%	75%
Retain trained firefighters	75%	75%	75%

4. Encourage fire prevention in the community.

Objectives

- Teach "Learn Not To Burn" at the elementary school each year.
- In cooperation with the Building Official, enforce the Fire and Building Codes.
- Develop an inspection program for commercial buildings.

Performance Measures	FY05	FY06	FY07
Inspect commercial buildings, number of inspections	10	10	10
Teach fire safety to elementary students, % of students	80	80	80

Account Number	Description	Narrative
52510	Regular pay & benefits	Chief, EMS Coordinator, Fire Marshal, officers
52510 32	Supplies	Office, operating, & maintenance supplies; medical supplies,
52510 34	Small Tools & Equipment	Personal protective clothing, EMS equipment, pagers, SAR tools, hose, radios, attack nozzles, etc.
52510 41	Professional Services	Hepatitis vaccine, test SCBA breathing air, maintain & service SCBA & radios, contracts, etc.
52510 42	Communications	Postage, phones, cell phone, satellite phone.
52510 43	Travel & Training	Fire & EMS conferences, state fire training classes, text books, fire officer classes, videos & reference books.
52510 44	Advertising & Printing	Large purchases, public announcements.
52510 45	Rentals & Leasing	Chief's truck.
52510 4501	Vehicle Replacement	Replace old vehicles when worn-out.
52510 4601	Vehicle Insurance	Vehicle insurance.
52510 47	Utilities	Electricity & oil for Main, Scow Bay, & harbor stations.
52510 4920	Motor Pool O&M	Motor Pool operations & maintenance for vehicles & small engines.
52510 64	Machinery & Equipment	High-value items.

Substantial Additions:

1. account 41, \$5,000: contract for topographic surveys of four dry hydrant sites, out the road.
2. account 41, \$30,000: contract for local all-hazards disaster mitigation plan, required by FEMA.

001 - General Fund
Fire Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Personnel					
52510 11	Salaries	109,212	121,556	121,556	122,000
52510 12	Overtime	1,963	2,266	2,266	2,500
52510 20	Benefits	40,295	54,510	63,997	64,000
Personnel Subtotal		151,470	178,332	187,819	188,500
Supplies					
52510 32	Operating Supplies	38,693	16,000	20,000	20,000
52510 34	Small Tools	27,122	15,000	18,000	18,000
Subtotal		65,815	31,000	38,000	38,000
Services & Charges					
52510 41	Professional Services	3,815	8,000	40,000	8,000
52510 42	Communications	4,414	4,000	4,000	4,000
52510 43	Travel & Training	39,915	25,000	25,000	30,000
52510 44	Advertising	647	200	500	500
52510 45	Rentals & leases	16,363	1,200	1,200	1,200
52510 4501	Vehicle replacement	115,248	108,400	108,560	108,560
52510 4601	Vehicle Insurance		27,313	19,000	21,850
52510 47	Utilities	9,218	9,000	4,000	5,000
52510 48	Repairs & Maint.	1,933	1,000	2,000	2,000
52510 4920	Motor pool Charges	52,741	24,802	32,075	32,075
Subtotal		244,294	208,915	236,335	213,185
Operations & Maintenance Subtotal		461,579	418,247	462,154	439,685
Capital Outlays					
Subtotal		-	-	-	-
Fire Department Total		461,579	418,247	462,154	439,685

**City of Petersburg
Public Works Administration and Streets division**

Mission Statement

The Streets division's mission is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, City cemetery, water distribution system and wastewater collection system.

Public Works administration manages the five separate divisions of the Public Works department in aspects of planning, budget oversight, departmental coordination, record keeping, purchasing and payroll. It is the common focus for all Public Works divisions to provide excellent customer service at the most economical cost.

Departmental Goals

- ✓ To provide the community with comprehensive street maintenance services that are efficient and effective. Services provided include: plowing snow, grading and resurfacing gravel roads, ditching, filling potholes, sidewalk repair and street cleaning.
- ✓ To support the water department in its efforts to locate and eliminate leaks from the water distribution system by providing the labor and equipment to repair all identified leaks.
- ✓ To support the wastewater department in its efforts to locate and eliminate Inflow and Infiltration into the wastewater collection system and also to schedule and perform sewer line cleaning activities.
- ✓ To maintain and improve upon the City cemetery and other parkland within the community for the enjoyment of all citizens and visitors.
- ✓ To provide labor and equipment for replacement of aging asbestos-cement water lines and improvements to aging wastewater collection system as funding will allow. This includes the Gauffin Street water/sewer line in FY 2006.

Public Works Streets Statistics

	FY04	FY 05 (1/2)	FY 06	FY 07
Total miles of paved streets	3.20	3.20	3.5	3.73
Total miles of chip sealed streets	2.47	2.47	4.3	4.3
Total miles of gravel streets	4.08	4.08	2.25	2.25
Total miles of gravity sewer	14.6	14.6	14.6	14.6
Miles of water transmission/distribution line	27.4	27.4	27.4	27.4

Performance Measures

Objective: To distribute labor among all areas of responsibility of the department with a shift in focus to allow for increasing street maintenance activities.

Measures: Man hours spent on street cleaning, ditching, pothole repair, road grading, sidewalk repairs, dust control and infrastructure improvements.

	FY 04	FY 05 (1/2)	Goal FY 06	Conceptual FY 07
Street cleaning	687	117	500	500
Ditching	497	396	500	500
Pothole repair	547	154	400	350
Road grading	443	131	375	320
Sidewalk repair	100	70	300	300
Dust control	222	183	250	200
Water/sewer replacement	0	0	400	800

Objective: To provide labor and equipment for the repair of water leaks within the water distribution system as they are detected and pinpointed by the water department.

Measures: Hours spent repairing leaks. Number of leaks repaired. Miles of water line tested for leaks.

	FY 04	FY 05(1/2)	Goal FY 06	Conceptual FY 07
Water repairs - hours	59	88	200	200
Number of leaks repaired	4	5	5	5
Water line tested - miles	4	2	2	2

Objective: To provide labor and equipment for the repair of sewer lines and the elimination of ground water and surface water entering the sewer collection system.

Measure: Number of sewer repairs. Hours spent repairing sewer lines. Hours spent cleaning sewer lines. Miles of sewer line cleaned.

	FY 04	FY 05(1/2)	Goal FY 06	Conceptual FY 07
Sewer repairs - #	4	7	25	25
Sewer repairs - hours	52	192	400	400
Sewer cleaning - hrs	98	31	640	640
Line cleaning - miles	2.4	0	14	14

Historical Data

Fiscal Year	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Operating Expense	1,073,247	1,587,138	1,113,023	717,814	807,260	848,095	833,222	961,653	1,003,446	1,041,390
Personnel	7	7	7	7	7	7	7	7	7	7
L.F Water Line Installed	1022	500	243	228	975	0	0	0	0	0
L.F Sewer Line Installed	1002	345	190	0	0	0	0	495	0	0
L.F Storm Drain Installed	129	480	212	0	0	0	0	0	0	0

Public Works Expenditure Narrative

Acct #	Description	Narrative
53410 32	Operating Supplies	Safety and operating supplies
53410 33	Maintenance Supplies	Paint, parking maint., culvert, sidewalk concrete
53410 34	Small Tools	Hand and power tools, grounds keeping tools
53410 36	Street Materials	Shot rock, crushed rock, dust control, sand
53410 4501	Vehicle replacement	Replacement fund contribution
53410 48	Repairs and maintenance	Parking Garage improvements

001 - General Fund
Public Works - Streets Administration

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
53410-11	Regular Pay	336,618	299,655	317,487	320,662
53410 12	Overtime Pay	13,242	12,468	20,346	20,550
53410 20	Benefits	127,723	154,727	172,362	192,006
Subtotal		477,583	466,850	510,195	533,218
Supplies					
53410 32	Operating Supplies	8,120	5,500	6,410	6,500
53410 3205	Grounds Supplies	6,891	6,500	6,500	6,500
53410 33	Maint. Supplies	10,778	27,798	26,627	26,000
53410 34	Small Tools	6,374	3,527	5,050	6,800
53410 36	Street Materials	88,305	165,000	125,900	105,000
Subtotal		120,468	208,325	170,487	150,800
Services & Charges					
53410 41	Professional Services	1,757	2,700	3,000	3,000
53410 42	Communication	3,333	2,800	3,500	3,500
53410 43	Travel & Training	5,182	5,750	6,625	6,500
53410 44	Advertising & Printing	386	500	500	500
53410 4501	Vehicle Replacement	195,877	224,592	215,341	179,161
53410 4601	Vehicle Insurance		12,405	8,985	10,332
53410 47	Utilities	5,466	9,200	6,500	6,500
53410 4701	Utilities-Street Lights	33,723	36,000	36,000	36,000
53410 4702	Utilities-Garbage	8,834	8,500	8,500	8,750
53410 48	Repairs & Maintenance	1,438	10,000	10,000	10,000
53410 4804	Permit Expense	456	1,510	1,210	1,250
53410 4920	Motor Pool Charges	135,682	161,587	174,775	174,775
Subtotal		392,134	475,544	474,936	440,268
Operations & Maintenance Subtotal		990,185	1,150,719	1,155,618	1,124,286
Capital Outlays					
53410 6401	Other Equipment	51,204	10,000		
Subtotal		51,204	10,000	-	-
Public Works Streets/Admin Total		1,041,389	1,160,719	1,155,618	1,124,286

001 General Fund Community Development

Program Description

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, and assistance to other city departments with state and federal regulations and permitting requirements.

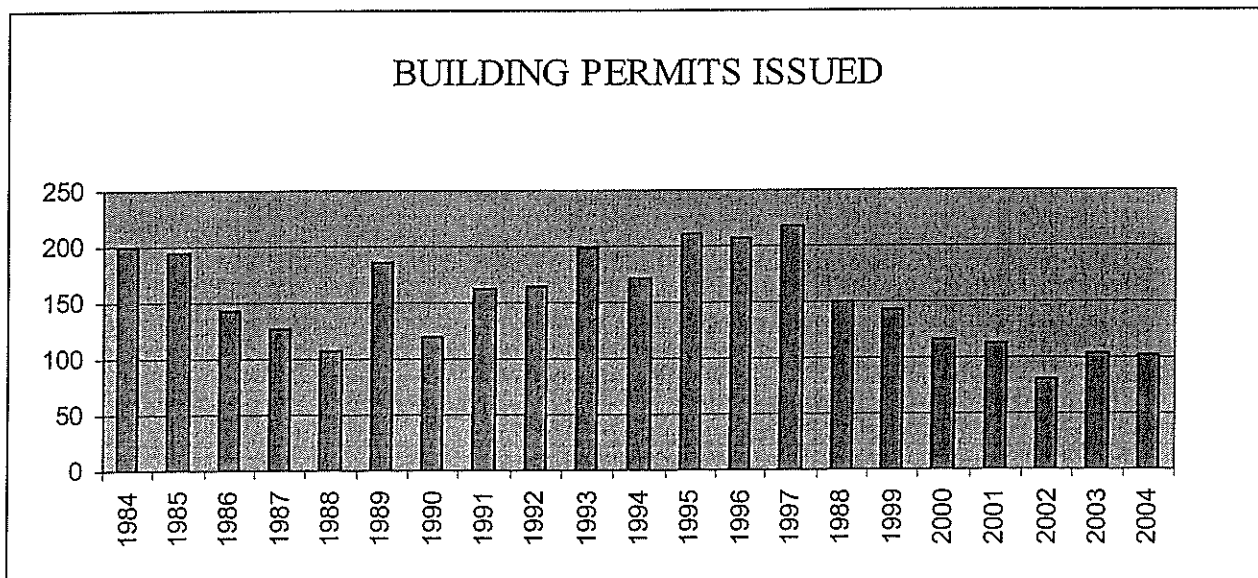
Goals

- To promote the safe and orderly development of the city in conformance with the International Building Code and Petersburg Municipal Code regulations governing building and land use development.
- To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

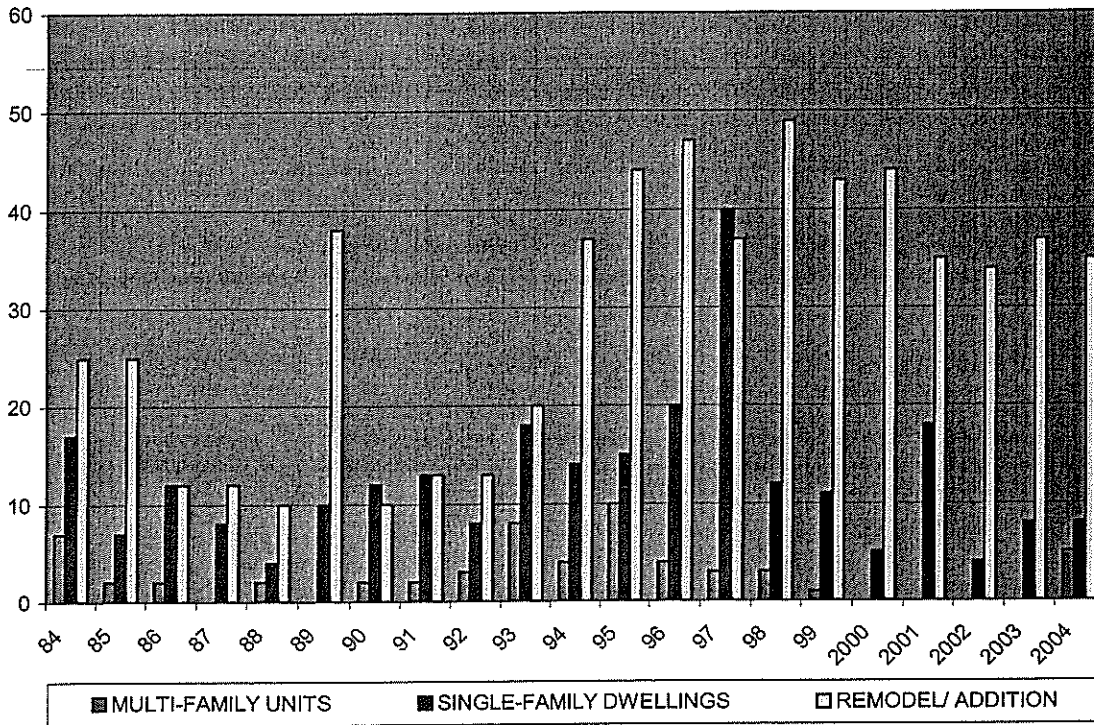
Objectives

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recoding changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.
- To review and approve all building projects within the city for conformance with the International Building Code, Uniform Plumbing Code, the International Mechanical Code and the Zoning Ordinance.

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
OPERATING EXPENSE	261,974	246,897	278,409	222,235	199,862	174,707	166,979	186,718	179,414	185,140
PERSONNEL	2.6	2.6	2.6	2.6	2.6	2.25	2.25	2.25	2.25	2.25



RESIDENTIAL BUILDING PERMITS



Annual Permit Activity																				
Fiscal Year																				
84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	00	01	02	03	04
Multi- Family																				
7	2	2	0	2	0	2	2	3	8	4	10	5	5	3	1	0	0	0	0	5
Single Family																				
17	7	12	8	4	10	12	13	8	18	14	15	20	40	13	11	5	18	4	8	8
Remodel / Addition																				
25	25	12	12	10	33	0	13	13	20	37	44	47	37	49	43	53	35	34	37	35

**001 General Fund
Community Development Expenditures**

ACCOUNT #	DESCRIPTION	NARRATIVE
53660 1100	Salaries & Wages	Salaries & Wages
53660 3200	Operating Supplies	Office supplies, operating supplies, recording tapes, film, newspaper & publications, mapping supplies
53660 3201	Safety Equipment	Safety equipment
53660 3300	Maintenance Supplies	Paint, light bulbs, etc.
53660 3400	Small Tools & Equipment	Drafting/Surveying/Mapping equipment, small tools, digitizer
53660 4100	Professional Services	ICC & APA dues, janitorial services, mapping system expenses
53660 4200	Communications	Telephone, postage, fax
53660 4300	Travel & Training	Building code seminars, Southeast Conference, Alaska Municipal League, technical/professional training
53660 4400	Advertising & Printing	Newspaper notices, printing expenses
53660 4500	Rentals & Leasing	Engineering technician – car allowance
53660 4501	Vehicle Replacement	Vehicle replacement
53660 4601	Vehicle Insurance	Vehicle insurance
53660 4700	Utilities	Utility charges for Community Development office
53660 4800	Repairs & Maintenance	Repairs & maintenance of copy machine, office and mapping equipment
53660 4901	Reimbursable Expenses	Subdivision inspections
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts & freight.
53660 6400	Machinery & Equipment	Computer and mapping & equipment upgrades.

001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
53660 11	Regular Wages	118,110	121,426	121,426	121,426
53660 12	Overtime	742	1,213	1,213	1,213
53660 20	Benefits	39,992	54,379	63,189	63,189
Subtotal		158,844	177,018	185,828	185,828
Supplies					
53660 32	Operating Supplies	2,428	4,000	4,000	4,000
53660 3201	Safety Supplies		100	100	100
53660 33	Maintenance Supplies		300	300	300
53660 34	Small Tools and Equipment	4,000	3,000	3,000	3,000
Subtotal		6,428	7,400	7,400	7,400
Services & Charges					
53660 41	Professional Services	3,469	3,000	4,000	4,000
53660 42	Communications	1,580	1,500	1,500	1,500
53660 43	Travel & Training	6,000	4,000	4,500	4,500
53660 44	Advertising & Printing	1,000	1,500	1,000	1,000
53660 45	Rentals and Leases	900	100	100	100
53660 4501	Vehicle Replacement	2,260	1,889	1,889	1,889
53660 4601	Vehicle Insurance		1,150	575	601
53660 47	Utilities	1,919		1,000	1,000
53660 48	Repairs and Maintenance	960	300	300	300
53660 4920	Motor Pool O & M	1,779	2,654	2,135	2,135
Subtotal		19,867	16,093	16,999	17,025
Operations and Maintenance Subtotal		185,139	200,511	210,227	210,253
Capital Outlays					
53660 64	Machinery & Equipment				
Subtotal		-	-	-	-
Community Development Total		185,139	200,511	210,227	210,253

001 General Fund
Facilities Maintenance

Program Description

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department is responsible for the maintenance of city buildings, along with coordinating additions and alterations to existing buildings and other city improvements.

In addition, this division assists other non-departmental entities with the maintenance of their City-owned facilities. As of this budget year Facilities Maintenance has begun to include maintenance items for the Petersburg school facilities.

Goals

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

Objectives

- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.
- Decrease the number of unscheduled and emergency maintenance items through improvements in the scheduling and preventative maintenance of city buildings.

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
OPERATING EXPENSE	158,653	82,059	123,996	116,570	133,235	144,195	137,185	252,938	190,896	209,727
PERSONNEL	1	1	1	1	1	1	1	1.5	1.5	2

As of January, Facilities Maintenance has begun creating daily work reports and tracking time spent on building maintenance projects. In the 2004/2005 budget year the time spent on projects has been estimated as follows;

Scheduled tasks	55%
Unscheduled non-emergency tasks	35%
Unscheduled emergency tasks	10%

Scheduled tasks completed in the last fiscal year include; Painting the interior and exterior of the Municipal Building, painting the exterior of the Clausen Museum, and adding insulation to the Scow Bay Fire Hall and interior alterations.

Unscheduled non-emergency tasks include; Construction of the new equipment storage shed at Public Works, assisting in the concession stand remodel at the Ball Park and assisting other city departments in their projects.

Unscheduled emergency tasks include; Plumbing repairs, heating system repairs, electrical repairs and other unexpected general maintenance items.

**001 General Fund
Facilities Maintenance Expenditures**

ACCOUNT #	DESCRIPTION	NARRATIVE
53810 1100	Salaries & Wages:	Salaries & Wages
53810 3200	Operating Supplies	Office Supplies, Carpentry & Building Supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial Supplies
53810 3400	Small Tools & Equipment	Maintenance Tools & Equipment
53810 4100	Professional Services	Elevator, Boiler and Sprinkler Inspections
53810 4200	Communications	Telephone & Postage Fees
53810 4300	Travel and Training	ICBO Certification, Examinations, and Seminars
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement Contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO Dues & Miscellaneous Expenses
53810 4920	Motor Pool O&M	Actual Shop Costs, Gas/Oil, Insurance, Parts
53810 6204	Municipal Building	Reside Elevator Shaft, Painting
53810 6208	Water Utility	
53810 6209	Wastewater Utility	
53810 6211	Public Works	Install Siding on New Parking Shed, Cemetery Display
53810 6212	Clausen Museum	Repair Siding, Repair Fountain
53810 6213	Parks & Recreation	Toilet Partitions Community Gym
53810 6214	Administration	General Maintenance
53810 6215	Library	General Maintenance
53810 6216	Finance	General Maintenance
53810 6217	Miscellaneous	Unanticipated Maintenance
53810 6218	Police Department	Cell Alterations, Carpet Dispatch, Painting
53810 6219	Fire Department	Extend Carport, Paint Floor
53810 6226	Community Development	General Maintenance
53810 6231	Romiad Building	Reside Outbuilding
53810 6576	School Maintenance	Repair HS Roof, Upgrade Electrical Service

001 - General Fund
Facilities Maintenance Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries and Wages					
53810 11	Regular Pay	91,831	92,168	92,168	92,168
53810 12	Overtime Pay	536	2,238	2,304	2,304
53810 20	Benefits	35,259	41,568	54,377	54,377
Subtotal		127,626	135,974	148,849	148,849
Supplies					
53810 32	Operating Supplies	7,924	3,500	3,500	3,500
53810 3201	Safety Supplies	151	200	200	200
53810 33	Maintenance Supplies	85	300	300	300
53810 34	Small Tools and Equip	864	1,000	1,000	1,000
Subtotal		9,024	5,000	5,000	5,000
Services and Charges					
53810 41	Professional Services	3,046	2,500	2,500	2,500
53810 42	Communications	1,077	1,000	1,000	1,000
53810 43	Travel and Training	2,996	3,000	3,000	3,000
53810 45	Rentals and Leasing		200	200	200
53810 4501	Vehicle Replacement	5,241	2,910	6,721	6,721
53810 4601	Vehicle Insurance		1,150	1,370	1,575
53810 47	Utilities	245	1,000	1,000	1,000
53810 48	Repairs and Maintenance	42	200	200	200
53810 49	Miscellaneous	1,000	1,000	1,000	1,000
53810 4920	Motor Pool O&M	4,130	3,418	4,007	4,007
Subtotal		17,777	16,378	20,998	21,203
Operations and Maintenance Subtotal		154,427	157,352	174,847	175,052
Projects					
53810 6204	Municipal Building	3,476	2,000	12,000	12,000
53810 6211	Public Works	7,995	9,600	32,000	32,000
53810 6212	Clausen Museum	749	4,000	3,000	3,000
53810 6213	Parks & Recreation	8,183	8,000	8,000	8,000
53810 6214	Administration	2,545	9,000	2,000	2,000
53810 6215	Library	10,000	2,000	1,000	1,000
53810 6216	Finance	6,109	2,000	2,000	2,000
53810 6217	Miscellaneous	4,000	1,000	2,000	2,000
53810 6218	Police Department	3,811	4,000	8,000	8,000
53810 6219	Fire Department	3,314	5,500	7,500	7,500
53810 6226	Community Development	5,119	5,000	2,000	2,000
53810 6231	Romiad Building		2,000	2,500	2,500
Building Maintenance Project Subtotal		55,301	54,100	82,000	82,000
Capital Outlays					
53810 6576	School Maintenance			100,000	100,000
Subtotal		-	-	100,000	100,000
Building Maintenance Total		209,728	211,452	356,847	357,052

001 - General Fund
Community Services Expenditures

Program Description

The community Services portion of the General Fund budget contributes funding for agencies that provide health, social and community services to the citizens of Petersburg.

Goals

The goal of the city in providing funding for these agencies is to create a healthy creative and supportive living environment.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Grants					
56010 4914	Clausen Museum O & M	40,000	40,000	40,000	40,000
56010 4928	Transient Room Tax Grants	9,419	10,000	10,000	10,000
56010 4929	Chamber of Commerce Grant (TRT)	28,500	28,000	28,000	28,000
56010 4934	Petersburg Youth Program	25,000	25,000	25,000	25,000
56010 4935	Public Health Nurse	18,797	18,800	18,800	18,800
56010 4936	Petersburg Mental Health Services	50,000	50,000	50,000	50,000
56010 4937	Alcohol & Drug Abuse Services	35,000	35,000	35,000	35,000
56010 4939	Public Radio KFSK	4,000	4,000	4,000	4,000
56010 4943	Senior Citizens Nutrition Program	10,000	10,000	10,000	10,000
56010 4921	Petersburg Public School O & M	1,835,409	1,650,000	1,786,074	1,700,000
Community Services Total		2,056,125	1,870,800	2,006,874	1,920,800

The amount for Petersburg Public School O & M includes 4mills equivalent \$1,036,074 and Timber Receipts \$750,000

**001- GENERAL FUND
LIBRARY**

MISSION

Our mission is to be a dynamic small town library. We inform, enrich, and empower every citizen in our community by creating and promoting free and easy access to a vast array of ideas and information. We support lifelong learning and love of reading. We acquire, organize, and provide relevant library materials; insure access to other collection; serve our public with expert caring and assistance; and reach out to all members of our community.

GOALS

CUSTOMER SERVICE/ Provide outstanding service that exceeds the expectation of our customers
COLLECTIONS/ Maintain a quality collection of high-demand materials that meet community needs
MARKETING/ Promote the library's collections and services in the community
TECHNOLOGY/ Make the best possible use of technology to improve access to information
COLLABORATION/ Maintain close relationships with other libraries & community organizations
FACILITY/ Cultivate the library as a 'community living room' for Petersburg residents

OBJECTIVES

Increase number of items loaned by 10%	June 2006
Add 3000 new items to the collection	June 2006
Survey community needs	March 2006
Establish the 'Petersburg Library Card'	February 2006
Add one new internet PC for public use	May 2006

KEY PERFORMANCE INDICATORS

	Actual FY02	Actual FY03	Actual FY04	Projected FY05	Proposed FY06
Items loaned	20,726	30,543	40,687	50,000	55,000
Check outs per capita	6.5	9.7	12.9	13.5	14.0
Library visits	19,184	25,640	33,427	35,000	36,000
Reference questions	936	815	963	950	950
Active borrowers	2,304	2,336	2,596	2,600	2,650
Program attendance	1,220	1,896	2,259	2,300	2,400
Items aquired	2,135	2,042	2,700	3,900	3,000
Collection size	30,963	31,202	31,856	32,000	32,000

APPROPRIATION NARRATIVE

11 Library material

Books, AV material, CDs, audiobooks

41 Professional services

Sirsi support & upgrades, OCLC cataloging records, interlibrary loan, and authority control

001 - General Fund
Library Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
57210 11	Salaries	98,248	98,732	98,901	99,000
57210 12	Overtime Pay		1,087	1,087	1,100
57210 17	Shift Differential	609	675	675	675
57210 20	Benefits	25,818	34,343	37,930	38,000
Subtotal		124,675	134,837	138,593	138,775
Supplies					
57210 32	Operating Supplies	5,472	4,187	4,200	4,300
57210 3211	Library Materials	30,926	34,000	35,000	35,000
57210 3212	Periodicals	3,974	4,100	4,100	4,200
57210 34	Small Tools & Equip.	2,534	3,000	3,000	3,000
Subtotal		42,906	45,287	46,300	46,500
Services & Charges					
57210 41	Professional Services	2,600	11,300	10,000	10,000
57210 42	Communications	2,426	2,500	2,400	2,400
57210 43	Travel & Training	1,430	3,500	4,200	2,000
57110 44	Advertising & Printing	213	300	300	300
57210 48	Repairs & Maintenance	1,633	3,000	1,500	3,000
Subtotal		8,302	20,600	18,400	17,700
Operations & Maintenance Subtotal		175,883	200,724	203,293	202,975
Capital Outlays					
57210 64	Machinery & Equipment	12,540			
57210 6401	Library Other Equipment	45,468			
57210 6402	Computer Equipment	10,444			
Subtotal		68,452	-	-	-
Library Total		244,335	200,724	203,293	202,975

Parks and Recreation

Program Description

The Parks and Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services. The department's mission statement is to *Provide safe, economical, well-maintained accessible facilities and a wide variety of quality programs for all ages.*

Goals

The department can satisfy the mission and generate higher revenue by more aggressively providing programs and activities. This year the department is targeting a \$20,000 increase in revenue. A comprehensive review and update of the use rates will be completed. Some restructuring of the department will provide better service to the public and prepare the department for the changes necessary once the pool is constructed. Facility improvements this year will focus on the new swimming pool and broad improvements to the ball fields.

Performance measures

Revenue serves as a significant indicator of the department's performance. The department will continue to pursue agreements with local organizations and businesses to provide wellness programs for employees and members. These wellness programs provide a stable income for the department along with affordable facilities for the members and benefits to the sponsoring organization. Below are additional quantitative indicators for the two divisions of the department.

Recreation Division

		FY03	FY04	FY05	FY06	FY07
Gym	Attendance	55,000	57,000	59,000	60,000	60,000
Pool	Attendance	45,000	46,000	47,000	49,000	60,000
Programs	Number	180	190	200	210	225
Events	Number	6	7	8	8	8

Parks Division

		FY03	FY04	FY05	FY06	FY07
Trails (LF)	Boardwalk/gravel	850/3700	850/3700	1000/3700	150/5050	150/5050
Fields	Field uses	200	200	200	200	250
Playgrounds	Facilities	3	3	3	4	5
Parks	Facilities/Plans	6/1	6/3	6/4	6/5	6/6

001 - General Fund
Parks and Recreation Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages					
57410-11	Salaries	220,362	232,384	244,860	250,000
57410 12	Overtime	1,625	3,135	3,135	3,000
57410 17	Shift Differential	2,763	3,000	2,500	3,000
57410 20	Benefits	67,686	103,909	127,500	128,000
Subtotal		292,436	342,428	377,995	384,000
Supplies					
57410 32	Operating Supplies	16,212	17,000	18,000	18,000
57410 33	Maintenance Supplies	16,128	11,000	11,000	11,000
57410 34	Sm Tools/Equipment	14,169	11,000	10,000	10,000
Subtotal		46,509	39,000	39,000	39,000
Services & Charges					
57410 41	Professional Services	42,145	34,000	42,000	45,000
57410 42	Communications	2,662	2,300	2,300	2,300
57410 43	Travel & Training	5,545	5,000	10,000	10,000
57410-44	Advertising	149	500	300	300
57410 45	Rentals/Leases	4,363	5,000	2,500	2,500
57410 4501	Vehicle Replacement	11,921	10,088	2,927	2,927
57410 4601	Vehicle Insurance		2,639	1,754	2,017
57410 47	Utilities	7,417	9,000	5,000	5,500
57410 48	Repair & Maintenance	384	500	1,000	1,000
57410 4920	Motor Pool	6,927	8,140	7,038	7,038
57410 4948	Credit Card Fee	867	450	900	1,000
Subtotal		82,380	77,617	75,719	79,582
Operations & Maintenance Subtotal		421,325	459,045	492,714	502,582
Capital Outlays					
	Weight Room Expansion		15,000		
Subtotal		-	15,000	-	-
Parks & Rec Admin Total		421,325	474,045	492,714	502,582

001 - General Fund
Non-Departmental Expenditures

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Supplies					
57610 32	Operating Supplies	11,437	12,000	5,000	5,000
Subtotal		11,437	12,000	5,000	5,000
Services & Charges					
57610 41	Professional Services	19,291	16,000	10,000	10,000
57610 4107	Alcohol and Drug Testing	3,390	5,000	2,500	2,500
57610 42	Communications	118	300	300	300
57610 45	Rentals/Leases	7,059	9,000	9,000	9,000
57610 4602	Liability Insurance	71,802	60,000	65,000	68,000
57610 4603	Property Insurance	16,526	25,200	20,000	20,000
57610 47	Utilities	19,732			
57610 4701	Utilities Romiad Bldg	6,967	36,000	27,000	27,000
57610 19 01	Safety Incentive Program	5,551	5,000	5,000	5,000
Subtotal		150,436	156,500	138,800	141,800
Interfund Transfers/Operations					
59710 03	Debt Service	75,583	71,873		
59710 06	Capital Construction	40,000	35,000		
Subtotal		115,583	106,873	-	-
Non-Departmental Total		277,456	275,373	143,800	146,800

ENTERPRISE FUND

Equipment

Inter-fund Transfers/Operations

59710 07 Self Insurance Reserve Property and Liability Insurance cost for the electric utility

Inter-fund Transfers/Capital Projects

59710 5910 PMP&L Relocate Relocate power plant to new site- complete final design
 59710 5961 OT-Out-Auto Load SCADA Upgrade, replace problematic radio communication from dam site to power house w/ fiber optic cable; upgrade penstock repeater to improve interrogation rate; automate distribution recloser.
 59710 5963 OT-Out-24.9KV Line Rebuild Upgrade PMP&L distribution lines to 24.9KV- First to Balder St. & Sing Lee Alley; install sectionalizers.
 59710 5964 Oil Containment (SPCC) Build oil containment shelter per SPCC regulations
 59710 59xx Raptor Protection Replace uninsulated conductor w/ insulated conductor in harbor area

PMP&L Revenue Narrative

Account #

Description

Utility Services

42200 11 Electrical Permits Fees received from electrical permit fees
 44411 10 Residential Sales Residential sales of 13,130,000KWH, service charge plus block rate
 44411 20 Commercial Sales Small Commercial sales of 5,820,000KWH, service charge plus block rate
 44411 30 Industrial Sales Indust. sales of 16,002,000KWH, service charge, kwh, kw, pf charges, block rate
 44411 40 Local Street Lighting Local street lighting, general fund support for City street lights.
 44411 60 Tye Adjustment Chgs Cost of wholesale power purch.of 28,000mwh above \$.0584,projected rate of .068
 44411 70 State Street Lighting State street lighting per dot/pf contract
 44411 80 Harbor Sales Harbor sales of 965,000KWH, service charge plus block rate
 44412 30 Electrical Connect Fee Electrical connect fees for new services
 44412 40 Pole Rental Pole rentals income per GCI and APTAlaska per pole attachment contracts
 44412 50 Electric Reconnect Fees Electrical reconnect fees

Miscellaneous Revenue

44413 Utility Contract Work Revenue from contract work done by PMP&L, subdivisions, move poles, line extensions
 46600 10 Interest Earned Interest income from investments
 46000 51 A/R Service Chgs. A/Rec'd penalties
 46000 90 Charges for Services Recording fees; fees for engr copies; monthly write-off list under \$5
 46900 81 Cashier's Over & Short Cashier over and short

Services & Charges

50110 41	Professional Services	Surveyor & Engineering Services, Atty. fees, FERC relicensing, NWPPA d infrared testing, breaker testing, coordination study.
50110 42	Communications	Comm., phone & mailing exp, cell phone & SCADA, DSL, Lindenburg site rent
50110 43	Travel & Training	Mo. safety mtg. supplies & videos, training, travel & classes, apprenticeship costs, SE Conf Intertie Mtgs.
50110 44	Advertising & Printing	Printing & Advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (submitted by motor pool).
50110 4601	Vehicle Insurance	Per motor pool
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility.
50110 4602	Liability Insurance	Per fin director
50110 4603	Property Insurance	Per fin director
50110 48	Repair & Maintenance	Maintenance & service contracts/fees for Radix, copier, scada & radios.
50110 49	Misc.	Misc. charges, street decorations and supplies.
50110 4910	Overhead Charges	Budgeted FY06 Revenues less Power Purchases & Net Billable * 6.5%
	Motor Pool Charges-	
50110 4920	O&M	Motor pool O&M, costs of gas, oil, parts, freight.
50120 40	Cust. Acct. Serv./Chgs.	Billing Program modifications by CWS
	Power Production	
50131-4240	Serv/Chgs	Blind Slough Hydro-land fees, FERC insp, dam surveys, demurrage, flights to Crystal Lake, air qual. permit fees, diesel engine emission fees, oil & anti-freeze sample tests, meet SPCC regulations, EMD reseal.
	Power Distribution	
50172-8040	Serv./Chg	Cert. of fitness, CDL renewals, tech. assist., PCB testing, transformer disposal, downtown substation breaker maintenance, truck garage rent.

Power Purchase Costs

50150 5101	Power Purchase Cost	TYEE purchase of 28,551,537kwh-- debt service portion.
	Wrangell/TBPC Net	
50150 5102	Billable	TYEE net billable TBPA O&M expenses: 28,551,537kwh
50150 5103	Non Billable TBPC Exp.	TBPA non billable O&M expenses, shared with Wrangell.
50150 5104	Psbq. Net Billable Exp.	PMP&L net billable expenses

Debt

Service

50110 71	Principle	Note payable to State of Alaska-final payment 2005-Crystal Lk Dam upgrade
50110 72	Interest	Interest payable on above note to Alaska

Capital Outlays

	Computer Equip &	
50110 6402	Software	Upgrade computers, CAD mapping system upgrade
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 6404	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults.
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable.
50110 6407	Line Transformers	Line Transformers to replace transformer >2ppm pcb for shipment.
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit for service
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations
50110 6451	Office Furniture & Equip.	Office furniture and equipment.
50110 6454	Tools, Shop & Garage	Shop and garage tools and equipment, pole trailer.
50110 6455	Laboratory Equipment	Laboratory Equipment, test metering equipment, meg-ohmmeter.
50110 6457	Communication Equip	Communication Equipment, cables, radios for vehicles, upstairs base radio.
50110 64xx	Hydro Gen Aux	Crystal Lake Hydro Auxiliary Generator

Objective: To complete conversion of the 2.4kV distribution system to 24.9kV.

Measures: Conversion of specific areas.

Area	2003/04	Goal 2004/05	Goal 2005/06	Goal 2006/07
Sing Lee Alley	80%	80%	100%	n/a
Severson Subd.	0	0	100%	n/a
North of Haugen	50%	50%	75%	100%
South of Haugen	25%	25%	25%	100%
South Nordic Dr.	50%	50%	50%	100%

Historical Data

FISCAL YEAR	1995/96	1996/97	1997/98	1998/99	1999/00	2000/01	2001/02	2002/03	2003/04	est 4/05
Operating Revenue	3,928,721	3,980,399	3,882,812	3,999,340	3,901,170	4,292,935	4,129,126	3,892,763	3,896,125	3,900,000
Operating Expense	3,746,763	3,934,610	3,439,236	4,189,553	3,653,458	3,729,083	4,082,991	4,211,844	4,260,181	4,300,000
Meters	1863	1848	1900	1923	1955	1984	1991	1991	1964	1980
Power Sales-kwh	36,905,278	36,615,648	35,106,343	37,070,286	37,109,416	35,786,039	36,813,870	35,183,205	36,398,698	37,186,155
Crystal Lake Gen.-kwh	10,392,000	9,717,600	11,364,450	10,447,200	14,174,400	13,819,470	11,616,000	12,122,400	9,873,380	11,817,000
Diesel Generation kwh	1,963,559	598,416	2,593,573	3,259,946	4,761,345	1,753,663	633,766	716,921	1,279,630	1,007,000
Purchased Power-kwh	28,204,560	30,194,320	24,743,850	26,189,270	21,947,280	24,937,960	29,393,860	27,383,060	29,706,300	28,090,750
System Losses-kwh	2,591,861	2,878,846	2,621,787	1,724,350	2,621,854	3,608,077	3,637,437	3,913,068	3,349,560	3,728,595
Personnel	11	11	11	11	11	11	11	11	11	11

Power & Light Expenditure Narrative

Account #	Description	Narrative
Salaries & Wages		
50110 11	Salaries & Wages	Supt plus 10 employees, plus 1 temp. empl.- assist at Crystal Lake hydro and 2 temp. employees to assist with line clearing
50110 12	Overtime	PMP&L overtime budgeted 2.5% of admin.(2), 7.5% outside crews (4), 7.5% operators(4)
50110 17	Shift differential	Shift differential pay for operators during scheduled generation activities-14 days
Personnel Benefits		
50110 2100	PERS	Retirement fund contributions, 23.53% of gross wages
50110 2200	Medicare	Medicare Contribution, 1.45% of gross wages
50110 2300	AETNA	Health insurance contribution, per Personnel Officer
50110 2400	Life Insurance	Life insurance \$15.12 per employee
50110 2500	Workers Comp.	Workers compensation contribution, 5.36%, .64%-office employees, 2.8%-supt
50110 2600	ESD	State unemployment contribution, 1% of gross wages
50110 2700	FICA	Social Security contribution, 6.2%
Supplies		
50110 30	Office Supplies	Paper, pens, forms, copy paper, computer disks, cleaning supplies, batteries.
50131-42	Power Production	
30	Supplies	Hydro, Diesel Plant Supplies, Diesel Fuel-20.5 days.
50172-80	Power Distribution	
30	Supplies	Dist.& Plant O&M supplies, lumber, safety supplies, rain gear, nuts & bolts.

**City of Petersburg
Power & Light**

Mission Statement

The Petersburg Municipal Power & Light department is dedicated to providing safe, reliable, economical electric service to the residents, businesses, and industry of Mitkof Island; and to be responsive to the growing needs of the community.

PMP&L operates and maintains the power distribution system, the back-up diesel generation plant, and Crystal Lake Hydro.

Departmental Goals

- ✓ To work safely and efficiently.
- ✓ To operate and maintain the system to provide reliable service and keep costs in check.
- ✓ To develop and train employees.
- ✓ To relocate the existing diesel power plant and facilities to the new Scow Bay site.
- ✓ To improve system performance through preventative maintenance and coordinated sectionalizing devices.

Power & Light Statistics

	FY 03/04	FY 04/05 ytd	Est. 05/06	Est. 06/07
Number of Residential Customers	1345	1358	1364	1370
Number of Commercial Customers	284	286	288	290
Number of large Comm.. Customers	31	30	31	31
Number of Harbor Customers	305	345	355	365

Performance Measures

Objective: To relocate the diesel generation plant to the Scow Bay site.

Measures: Completion of design and securing grant funds.

	FY 03/04	FY 04/05 ½ year	Goal FY 05/06	Goal FY 06/07
Design	Planning	20% Design	100% Design	n/a
Grant funds	\$0	\$3 million	\$5 million	\$2 million

Objective: To install reclosers at critical junctions to improve reliability and reduce number and duration of outages.

Measures: Install three reclosers.

	FY 03/04	FY 04/05 ½ year	Goal FY 05/06	Goal FY 06/07
Purchase recloser	Complete	1	1	0
Install recloser	0	1	2	0

401 - Enterprise Fund
Electric Utility Revenue

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Utility Services					
42200 11	Electrical Permits	542	500	500	500
44411 10	Residential Sales	1,276,411	1,212,000	1,282,793	1,282,793
44411 20	Commercial Sales	499,454	525,200	501,951	501,951
44411 30	Industrial Sales	1,561,847	1,530,150	1,569,656	1,569,656
44411 40	Local Street Lighting	38,583	38,500	38,583	38,583
44411 60	Tyee Adjustment Chgs	279,979	271,488	275,000	275,000
44411 70	State Street Lighting	28,444	17,850	28,444	28,444
44411 80	Harbor Sales	113,541	119,180	114,109	114,109
44412 30	Electrical Connect Fee	21,503	2,500	10,000	10,000
44412 40	Pole Rental		17,104	17,104	19,000
44412 50	Reconnect Fees	6,490	100	5,000	5,000
Subtotal		3,826,794	3,734,572	3,843,140	3,845,036
Miscellaneous Revenue					
44413 00	Utility ContractWork	37,599	10,000	12,000	12,000
46000 10	Investment Income	17,003	35,000	35,000	35,000
46000 51	A/R Service Chgs	9,578	9,090	9,090	9,090
46000 90	Charges for service	3,085	2,000	2,000	2,000
46900 81	Cash Over/Short	(138)			
48710 51	Res. Equity Transf	3,000			
Subtotal		70,127	56,090	58,090	58,090
Revenues Total		3,896,921	3,790,662	3,901,230	3,903,126

401 - Enterprise Fund
Electric Utiliy Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Salaries & Wages					
50110 11	Salaries	653,095	693,575	715,696	738,681
50110 12	Overtime	34,945	36,755	36,755	40,679
50110 17	Shift Differential	106	264	259	259
50110 20	Benefits	184,859	274,253	338,943	361,471
Subtotal		873,005	1,004,847	1,091,653	1,141,090
Supplies					
50110 32	Operating Supplies	4,110	6,000	6,000	6,000
50110 33	Maintenance Supplies	98	500	500	500
50110 34	Small Tools	2,580	4,000	4,000	4,000
50110 35	Inventory	46,890	35,000	45,000	45,000
50120 30	Customer Account Supplies	323	1,000	1,000	1,000
Subtotal		54,001	46,500	56,500	56,500
Services & Charges					
50110 41	Professional Services	75,086	155,000	98,850	80,000
50110 42	Communications	9,404	19,500	19,500	19,500
50110 43	Travel & Training	24,961	25,000	30,000	32,000
50110 44	Advertising & Printing	2,724	3,700	3,900	4,000
50110 4501	Vehicle Replacement	66,264	87,177	89,957	89,957
50110 4601	Vehicle Insurance		9,737	3,220	3,703
50110 4602	Liability Insurance	17,269	13,302	25,000	26,500
50110 4603	Property Insurance	27,284	31,377	20,000	21,500
50110 47	Utilities	2,852	5,500	3,500	4,000
50110 48	Repair & Maintenance	6,094	9,500	9,500	9,500
50110 49	Miscellaneous	1,651	5,000	2,000	2,000
50110 4910	Overhead Charges	148,814	171,136	196,807	196,807
50110 4920	Motor Pool Charges-O&M	42,340	35,748	44,590	44,590
50120 40	Cust. Acct. Serv./Chgs.	11,123	5,000		
Subtotal		435,866	576,677	546,824	534,057
Capital Outlays					
50110 6402	Computer Equipment	7,056	6,500	8,000	7,000
50110 6403	Poles, Towers, Fixtures	20,382	23,000	23,000	23,000
50110 6404	OH Conductor, Devices	3,991	7,500	7,500	7,500
50110 6405	Urg. Conduit, Etc.	4,130	8,000	6,000	6,000
50110 6406	Urg. Conductor, Devices	2,417	5,000	5,000	5,000
50110 6407	Line Transformers	16,492	20,000	22,000	20,000
50110 6408	Services	7,347	20,000	15,000	15,000
50110 6409	Meters	26,583	20,000	12,000	12,000
50110 6412	St. Lights & Signals	1,020	2,500	2,500	2,500
50110 6451	Office Furniture & Equip.	3,755	5,000	3,000	3,000
50110 6454	Tools, shop & Garage	28,718	25,000	14,500	11,000
50110 6455	Laboratory Equipment	707	5,000	3,500	3,000
50110 6457	Communication Equipment	608	30,000	8,000	7,000
50110 64xx	Hydro Gen Aux Equipment		12,000	1,000	
50110 64xx	Raptor Protection			7,500	
50110 64xx	Auto Load control			40,000	20,000
50110 64xx	24.9KV Line Upgrade			35,000	50,000
Subtotal		123,206	189,500	213,500	192,000

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Debt Service					
50110 71	Principal Ak State ADI		50,637		
50110 72	Interest AK State ADI		2,532		
Subtotal			53,169		
Power Production Supplies					
50131 30	Blind Slough Oper.	6,080	23,000	9,000	9,000
50132 30	Blind Sloug Maint	16,460	18,000	12,000	12,000
50141 30	Diesel Plt Oper.	284	1,500	1,500	1,500
50141 3501	Diesel Fuel	131,810	175,000	194,750	194,750
50142 30	Diesel Plt Maint	23,280	33,000	28,000	25,000
Subtotal		177,914	250,500	245,250	242,250
Power Production Srv/Charges					
50131 40	B.S. Oper	11,902	25,000	16,000	12,000
50132 40	B.S. Maintenance	25,795	20,000	8,000	8,000
50141 40	Diesel Plt Oper	25	500	500	500
50142 40	Diesel Plt Maintenance	1,363	45,000	82,000	67,000
Subtotal		39,085	90,500	106,500	87,500
Power Purchase Costs:					
50150 5101	Power Purchase Cost	1,517,346	1,400,687	1,400,687	1,400,687
50150 5102	Wrangell/TBPC Net Billable	404,813	544,711	540,818	540,818
50150 5103	Non Billable TBPC Exp.	33,393	45,000	45,000	45,000
50150 5104	Psbg Net Billable Exp.	9,426	15,000	8,000	8,000
Subtotal		1,964,978	2,005,398	1,994,505	1,994,505
Power Distribution Supplies					
50172 30	Line Station	10,002	20,000	20,000	20,000
50173 30	Street Lighting	975	500	4,000	1,000
50174 30	Meter	1,122	2,500	2,000	2,000
50175 30	Customer Installation	317	500	500	500
50176 30	Struc & Equip	23,226	20,000	20,000	20,000
50177 30	Line Maint	3,039	7,000	6,000	6,000
50178 30	Transformer	832	500	1,000	1,000
50179 30	Miscellaneous	259	500	500	500
50180 30	Underground	27	100	100	100
Subtotal		39,799	51,600	54,100	51,100
Power Distribution Srv/Charges					
50172 40	Line Station	4659	35,500	22,000	22,000
50176 40	Structure Equipment	704	12,500	2,000	2,000
50178 40	Transformer	15,940	10,000	4,000	2,500
50180 40	Underground		100	100	100
Subtotal		21,303	58,100	28,100	26,600

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Interfund Transfers/Capital Projects					
59710 5910	Power Plant Relocation	128,304			
59710 5961	Auto Load Control	4,911	82,500		
59710 5963	24.9KV Line Upgrade	21,045	175,000		
59710 59xx	Oil Containment		30,000		
	Raptor Protection	-			
Subtotal		154,260	287,500		
Expenditures Total		3,883,417	4,614,291	4,336,932	4,325,602

City of Petersburg
Water division

Mission Statement

Petersburg Water Utility is committed to providing safe, aesthetically pleasing potable water in sufficient amounts year round to the citizens and businesses of Petersburg to utilize and enjoy. We strive to accomplish this at the lowest possible cost.

Departmental Goals

- ✓ To operate the water treatment plant and distribution system in the most efficient manner possible while meeting all regulations to supply safe drinking water to the community.
- ✓ To complete all laboratory testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate leaks within the distribution system and prioritize repairs thereby decreasing the amount of water loss that the utility experiences and the costs incurred.
- ✓ To maintain a staff that is certified by the state and continues to educate themselves on the changing regulations and trends in the water treatment industry.

Water Dept. Statistics

	FY04	FY 05 (1/2)	FY 06	FY 07
Total gallons treated (millions of gallons)	352	231	330	330
Total # of lab tests completed	5500	2750	5500	5500
Training for certification - hours	300	150	300	300
Scheduled Maintenance tasks completed	1000	500	1000	1000
Miles of water transmission/distribution line	27.4	27.4	27.4	27.4

Performance Measures

Objective: To perform all operational and water quality testing and report to ADEC that the City is complying with all applicable criteria of the Surface Water Treatment Rule.

Measures: Percentage of lab results within regulatory limitations. Percentage of monthly reporting deadlines met.

	FY 04	FY 05 (1/2)	Goal FY 06	Conceptual FY 07
% results in compliance	100%	100%	100%	100%
% Deadlines met	100%	100%	100%	100%

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

Measures: Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY 04 Actual	FY 05 1/2 year	Goal FY 06	Conceptual FY 07
Equipment failures	1	1	0	0
Emergency callouts	9	7	0	0
PM's completed	100%	100%	100%	100%

Objective: To repair all leaks as identified by a leak detection contractor in FY03 and continue to monitor distribution system with current equipment. The utility would like to purchase additional leak detection equipment in the future in order to set up the utility for long range leak detection capability.

Measure: Total feet of distribution line tested by utility or contractor, number of leaks detected and repaired and percentage of water loss as recorded by staff

	FY 04	FY 05 (1/2)	Goal FY 06	Conceptual FY 07
Leak tested - Miles	4	2	8	8
Leaks detected	2	1	All	All
% water loss	20.1%	9.5%	5%	5%

Historical Data

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Operating Revenue	435,911	505,274	489,721	475,233	468,420	546,042	742,159	739,177	731,866	767,551
Operating Expense	442,277	516,344	484,115	453,266	467,476	433,904	535,243	612,470	674,453	640,469
Customers	829	857	885	913	954	974	938	963	972	1018
Annual Plant Flows (MG)	317	373	326	347	390	346	360	316	328	321
Average Water Loss	-	-	-	-	-	31.6%	35.2%	28.9%	24.1%	20.1%

Water Dept. Expenditure Narrative

Acct #	Description	Narrative
50220 32	Operating Supplies	Hydrant winterizing supplies
50220 3202	Supplies - Plant	Chemicals, fuel, lab supplies, safety supplies
50220 33	Maintenance supplies	Distribution system parts
50220 3301	Maintenance supplies - Plant	Parts, maintenance supplies
50220 34	Small Tools	Hand and power tools
50220 35	Meters	Water meters and inventory
50220 41	Professional services	Contracted work, programming
50220 4501	Vehicle replacement	Replacement fund contribution
50220 64	Machinery and Equipment	Treatment Plant Security system
50220 6413	Water mains	Gauffin St. in 06, Noseeum St. in 07

402 - Enterprise Fund
Water Utility Revenue

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Services					
44411 10	Residential Sales	322,193	361,530	365,000	365,000
44411 20	Commercial Sales	294,382	385,000	386,000	386,000
44412 30	Other Operating Revenue	3,623	2,000	2,000	2,000
44413 10	Water Delivery	6,357	1,000	7,500	7,500
Services Subtotal		626,555	749,530	760,500	760,500
Miscellaneous					
44100 90	Miscellaneous Admin Charges		500		
46000 10	Investment Income	1,018	1,200	1,200	1,200
46000 51	Contract Labor	969	150	1,000	1,000
46000 90	Misc Revenues	3,334	250	3,500	3,500
47400 24	Interfund Trans-Economic Fund	135,675	133,000	165,000	165,000
		-			
Miscellaneous Subtotal		140,996	135,100	170,700	170,700
Revenue Total		767,551	884,630	931,200	931,200

402 - Enterprise Fund
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Capital Outlays					
50220 64	Machinery & Equipment	12,727	7,000	10,000	
50220 6401	Other Equipment				
50220 6408	Services		-		
50220 6409	Meters	22,140			
50220 6413	Water Mains	200	70,848	30,000	42,877
Subtotal		35,067	77,848	40,000	42,877
Debt Service					
50220 71	Principal 1974 GMAC		30,000		29,455
50220 72	Interest 1974 GMAC	18,903	18,000	16,500	8,250
50220 73	Principal Cabin Creek		95,000	95,000	95,000
50220 74	Interest Cabin Creek	39,358	38,000	35,625	33,250
50220 77	Principal Scow Bay				83,097
50220 78	Interest Scow Bay			152,773	49,746
Subtotal		58,261	181,000	299,898	298,798
Total Expenditures		573,731	864,567	966,731	979,620
Budget Basis Income (Loss)		193,820	20,063	(35,531)	(48,420)

402 - Enterprise Fund
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Salaries & Wages					
50220 11	Regular Pay	137,942	142,334	146,229	147,691
50220 12	Overtime Pay	11,199	5,865	6,004	6,064
50220 20	Benefits	54,375	71,797	83,059	95,517
Subtotal		203,516	219,996	235,292	249,272
Supplies					
50220 32	Operating Supplies	7,943	4,312	6,016	6,000
50220 3202	Supplies - Plant	70,303	121,442	117,802	117,000
50220 33	Maintenance Supplies	2,175	2,000	2,000	2,000
50220 3301	Maint. Supp. Plant	9,384	20,345	15,465	16,000
50220 34	Small Tools/Equipment	6,116	6,362	5,881	6,000
50220 35	Meters/Inventory	(3,471)	21,099	15,245	16,000
Subtotal		92,450	175,560	162,409	163,000
Services & Charges					
50220 41	Professional Services	16,916	36,530	26,060	25,000
50220 42	Communication	2,261	3,700	3,700	3,700
50220 43	Travel & Training	3,853	4,260	4,640	4,500
50220 44	Adver/Printing	749	500	750	750
50220 4501	Vehicle Replacement	23,533	23,533	23,098	23,098
50220 4601	Vehicle Insurance		863	604	695
50220 4602	Liability Insurance	3,701	5,295	5,850	5,850
50220 4603	Property Insurance	10,524	16,179	7,300	7,300
50220 47	Utilities	44,339	48,000	48,000	48,000
50220 48	Repairs & Maintenance	372	8,900	7,100	5,000
50220 4910	Overhead Charges	71,366	53,626	94,381	94,381
50220 4918	Water Delivery	278	750	750	500
50220 4920	Motor Pool Charges	4,641	7,027	5,399	5,399
50220 4948	Credit Card Fees	1,904	1,000	1,500	1,500
50220 4949	Bad Debt Account				
Subtotal		184,437	210,163	229,132	225,673
Operations & Maintenance Subtotal		480,403	605,719	626,833	637,945

**City of Petersburg
Wastewater division**

Mission Statement

The Wastewater department's mission is to provide for the efficient collection, treatment and discharge of all wastewater produced by the citizens of Petersburg. The certified staff operates and maintains the City's treatment plant, 20 pump stations, collection system and sludge disposal area in compliance with all stipulations in its discharge permit while providing the community with cost effective service.

Departmental Goals

- ✓ To complete all water quality testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate storm water inflow and infiltration points into the collection system using camera inspection equipment in order to eliminate these flows from the waste stream and the additional costs that they incur.

Wastewater Statistics

	FY 04	FY 05 (1/2 yr)	FY 06	FY 07
Total # of lab test completed	430	215	430	430
Total number of pumpstations	20	20	20	20
Miles of force mains	2.53	2.5	2.5	2.5
Miles of gravity mains	14.56	14.56	14.56	14.56
Total gallons treated (millions of gal)	192	107.1	190	190
Total biosolids removed (metric tons)	45	22	38	38
Scheduled maintenance tasks completed	1800	1000	2000	2000

Performance Measures

Objective: To perform all water quality testing within established quality control criteria and report to USEPA that the City is complying with all discharge limitations in the NPDES permit in a punctual manner.

Measures: Number of water quality tests performed by staff. Number of QA/QC tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY 04	FY 05 (1/2)	Goal FY 06	Conceptual FY 07
Permit req. tests	298	149	298	298
QA/QC tests	48	24	48	48
% Deadlines met	100%	100%	100%	100%
Permit violations	2	0	0	0

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

Measures: Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY 04	FY 05 1/2 year	Goal FY 06	Conceptual FY 07
Equipment failures	10	15	0	0
Emergency callouts	24	20	0	0
PM's completed	100%	100%	100%	100%

Objective: To locate and eliminate Inflow and Infiltration points within the wastewater collection system by contracting with a pipe inspection contractor in 05 and purchasing a more efficient inspection system in FY 05. Manhole survey will be concurrent with sewer line inspections.

Measures: Hours spent inspecting sewer lines. Number of collection system repairs. Number of manholes repaired/sealed.

	FY 04	FY 05 1/2 year	Goal FY 06	Conceptual FY 07
Hours of inspection	600	200	600	600
Sewer line repairs	2	0	20	20
Manholes repaired	0	0	6	6

Historical Data

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
OPERATING REVENUE	488,860	558,673	570,352	565,832	559,828	561,108	557,158	550,731	583,249	598,834
OPERATING EXPENSE	462,798	462,719	426,845	423,431	478,508	452,198	427,543	416,043	482,990	522,241
CUSTOMERS	1145	1179	1186	1179	1170	1158	1157	1142	1210	1255
ANNUAL PLANT FLOWS (MG)	193	205	204	208	216	232	250	190	194	192
PERSONNEL	3	3	2	2	2	2	3	3	3	3

Wastewater Dept. Expenditure Narrative

Acct #	Description	Narrative
50320 32	Operating Supplies	Plant, office, and safety supplies
50320 33	Maintenance supplies	Parts, maintenance supplies
50320 34	Small Tools	Hand and power tools
50320 41	Professional services	Contracted work, programming
50320 4501	Vehicle replacement	Replacement fund contribution
50320 64	Machinery and Equipment	Pump upgrade
50320 6414	Sewer Lines	Gauffin St. in 06, Noseum St. in 07

403 - Enterprise Fund
Wastewater Utility Revenue

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Services					
44411 10	Residential Sales	447,958	458,000	460,000	460,000
44411 20	Commercial Sales	141,904	145,000	150,000	150,000
44412 30	Other Operating Revenue	553	2,500	1,500	1,500
42200 12	Sewer Permits	467	750	600	600
44100 90	Miscellaneous Admin Charges		500	500	500
Services Subtotal		590,882	606,750	612,600	612,600
Miscellaneous					
46000 10	Investment Income	6,117	3,500	5,000	5,000
46000 90	Miscellaneous Revenues	1,835	250	500	500
Miscellaneous Subtotal		7,952	3,750	5,500	5,500
Revenue Total		598,834	610,500	618,100	618,100

403 Enterprise Fund
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Salaries & Wages					
50320 11	Regular Pay	121,844	131,827	120,268	143,920
50320 12	Overtime	9,830	5,340	9,081	11,778
50320 20	Benefits	47,034	59,021	70,070	79,100
Subtotal		178,708	196,188	199,419	234,798
Supplies					
50320 32	Operating Supplies	22,390	39,180	39,897	38,000
50320 33	Maint. Supplies	13,450	32,809	32,626	32,000
50320 34	Small Tools & Equip	7,301	4,283	5,615	5,000
50320 35	Inventory	(554)	-		
Subtotal		42,587	76,272	78,138	75,000
Services & Charges					
50320 41	Professional Services	29,603	11,210	30,370	12,000
50320 42	Communications	2,838	4,710	3,860	3,900
50320 43	Travel & Training	4,061	6,805	6,870	6,800
50320 44	Advertising & Printing	140	890	850	850
50320 4501	Vehicle Replacement	35,450	35,204	35,852	35,852
50320 4601	Vehicle Insurance		4,326	2,596	2,986
50320 4602	Liability Insurance	3,701	2,851	5,200	5,200
50320 4603	Property Insurance	11,303	12,998	7,300	7,300
50320 47	Utilities	90,851	80,000	75,000	75,000
50320 48	Repairs & Maint.	59	5,000	5,000	5,000
50320 4910	Overhead Charges	46,631	53,626	61,670	70,920
50320 4913	Haz Mat Notices	25,500	2,000	3,000	3,000
50320 4920	Motor Pool Charges	21,733	17,315	20,451	20,451
50320 4948	Credit Card Fees	2,062	1,000	2,000	2,000
50320 4949	Bad Debt Accts				
Subtotal		273,932	237,935	260,019	251,259
Operations & Maintenance Subtotal		495,227	510,395	537,576	561,057
Capital Outlays					
50320 64	Machinery & Equipment		52,000	5,500	-
50320 6401	Other Equipment				
50320 6414	Sewer Lines	2,017	5,000	10,000	47,537
Subtotal		2,017	57,000	15,500	47,537
Debt Service					
50320 71	Principal GMAC		25,000		30,348
50320 72	Interest GMAC	18,875	18,250	17,000	8,500
50320 77	Principal Scow Bay				26,886
50320 78	Interest Scow Bay			32,543	16,096
Subtotal		18,875	43,250	49,543	81,830

403 Enterprise Fund
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Total Expenditures		516,119	610,645	602,619	690,424
Budget Basis Income (Loss)		82,715	(145)	15,481	(72,324)

**City of Petersburg
Sanitation division**

Mission Statement

The City of Petersburg Sanitation Department is dedicated to the continuing health and safety of the residents and industry of Petersburg and to be a provider of outstanding customer service and high quality solid waste management at a minimal cost.

The City of Petersburg owns and operates a Class III landfill and is operated in accordance to the ADEC solid waste disposal permit. The sanitation department also collects solid waste from approximately 1214 residential and commercial customers.

Departmental Goals

- ✓ To comply with all stipulations as required in the City's landfill permit issued by ADEC.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To maintain and expand an effective recycling program for the City and it's residents that allows for reduced service levels by citizens, diverts recyclable materials from landfills and reduces costs of bale disposal.
- ✓ To manage the yearly Household Hazardous Waste collection event in an effective manner so as to remove harmful substances from people's homes and protect the environment.

Sanitation Statistics

	2004	2005 ytd	Est. 2006	Est. 2007
Number of residential customers	1118	1099	1100	1120
Number of commercial customers	117	115	117	117
Weight of bales shipped (tons)	2,593.50	1,425.50	2,700	2,800
Weight of recyclables shipped(tons)	146.14	88.11	180	200

Performance Measures

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing equipment failures and eliminating service disruptions to customers.

Measures: % of PM's completed per month (yearly average).

	FY 04	FY 05 1/2 year	Goal FY 06	Goal FY 07
PM's completed	100%	100%	100%	100%

Objective: To perform all air quality monitoring and surface water testing as required by the Landfill permit and to report all results on time with no violations.

Measures: Number of permit required tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY 04	FY 05 1/2 year	Goal FY 06	Goal FY 07
Permit req. tests	6	3	6	6
% Deadlines met	100%	100%	100%	100%
Permit violations	0	0	0	0

Objective: To operate the recycling program efficiently and expand on the volumes of recyclable materials that the City diverts from being baled and landfilled. To start an effective scrap metal recycling program to include shipping crushed cars, loose scrap metal and white goods.

Measures: Weight of recycled materials shipped per year in pounds. Number of refrigerators with refrigerant reclaimed and recycled per year. Weight of junk cars brought to landfill and disposed of.

Commodity	2004*	Goal 2005*	Goal 2006*	Goal 2007*
Magazines	70,100	73,000	75,000	75,000
Aluminum	0	6,000	8,000	8,000
Plastic #1	14,990	15,000	15,000	15,000
Tin Cans	12,590	14,000	14,000	14,000
Cardboard	131,190	140,000	140,000	140,000
Mixed Paper	5,960	6,000	8,000	8,000
Junk Cars	142,211	150,000	160,000	160,000
White Goods	57,450	60,000	65,000	65,000
Refrigerators	108	115	125	125

- Totals based on calendar year

**No shipments have been made in calendar year 2005 to date

Objective: To manage the City's HHW collection event in an efficient manner and divert as much harmful chemicals from the environment as possible. To collect and ship waste oil sludge and antifreeze out of the community for recycling and/or disposal.

Measures: Number of drums of HHW, antifreeze and waste oil sludge shipped per year.

	FY 04 Actual	FY 05 Estimate	Goal FY 06	Goal FY 07
Drums of HHW	30	20	25	25
Drums of oil sludge	31	15	15	15
Drums of antifreeze	3	3	5	5

**HHW event scheduled for spring 2005

Historical Data

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
OPERATING REVENUE	480,853	654,558	673,929	645,867	644,586	755,572	788,513	782,907	764,999	833,237
OPERATING EXPENSE	404,773	414,552	529,014	751,641	749,606	700,224	784,683	758,893	775,847	863,573
CUSTOMERS	1242	1241	1209	1217	1210	1225	1215	1216	1240	1235
ANNUAL GARBAGE PROCESSED (TONS)	--	--	--	3763.08	3025.36	3050.22	3084.19	2797.42	3124.47	3058.31
ANNUAL RECYCLABLES SHIPPED (TONS)	--	--	--	32.97	44.52	48.90	101.01	95.62	120.12	146.14
PERSONNEL	4	4	4	3	4	4	4	4	4	4

Sanitation Dept. Expenditure Narrative

Acct #	Description	Narrative
50420 32	Operating supplies	Plant, office, and safety supplies
50420 33	Maintenance supplies	Parts, maintenance supplies
50420 34	Small tools	Hand and power tools
50420 41	Professional services	Contracted work, programming
50420 4501	Vehicle replacement	Replacement fund contribution
50420 4958	Bale disposal	Rabanco contracted costs

404 - Enterprise Fund
Sanitation Utility Revenue

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Services	Adopted				
44400 41	Refuse Collection	614,953	674,698	675,000	675,000
44400 42	Baler/Landfill Charges	205,076	193,750	195,000	195,000
44400 43	Recycling Revenue	13,211	15,000	15,000	15,000
44400 14	Salvage Permits		1,800	1,500	1,500
Services Subtotal		833,240	885,248	886,500	886,500
OTHER					
46000 51	A/R Service Charge		250		
44400 45	Env. Protection Fee			35,000	35,000
Miscellaneous Subtotal		-	250	35,000	35,000
Total Revenue		833,240	885,498	921,500	921,500

404 - Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year Prior Year Actual FY 03/04	Current Current Budget FY 04/05	ADOPTED Proposed Budget FY 05/06	Conceptual Conceptual Budget FY 06/07
Salaries & Wages					
50420 11	Regular Pay	187,627	192,231	192,998	194,927
50420 12	Overtime	3,049	8,360	8,342	8,425
50420 20	Benefits	78,993	108,583	121,592	136,159
Subtotal		269,669	309,174	322,932	339,511
Supplies					
50420 32	Operating Supplies	13,585	17,549	19,000	19,000
50420 3201	Safety Supplies	4,611	4,800	6,000	5,500
50420 33	Maintenance Supplies	11,295	12,124	11,982	11,000
50420 34	Small Tools & Equip	1,608	4,591	5,500	5,000
50420 3401	Dumpster/Cans		6,200	3,500	3,500
Subtotal		31,099	45,264	45,982	44,000
Services & Charges					
50420 41	Professional Services	12,082	4,000	6,500	6,500
50420 42	Communication	2,044	2,400	2,400	2,400
50420 43	Travel & Training	3,911	2,000	1,000	2,500
50420 44	Advertising	280	500	250	250
50420 4501	Vehicle Replacement	46,582	46,763	47,530	47,530
50420 4601	Vehicle Insurance		1,863	1,370	1,575
50420 4602	Liability Insurance	1,233	1,765	2,000	2,000
50420 4603	Property Insurance		2,500	1,500	1,500
50420 47	Utilities	34,391	30,000	30,000	30,000
50420 48	Repairs & Maint	4,091	8,550	3,500	3,500
50420 4910	Overhead Charge	62,445	71,812	82,584	94,971
50420 4913	HazMat Event	1,374	16,000	16,000	16,000
50420 4916	Recycling Expense	16,934	19,000	19,000	19,000
50420 4917	Grd Water Monitor	2,445	1,200	1,200	1,200
50420 4920	Motorpool O&M	41,411	38,967	41,873	41,873
50420 4948	Credit Card Fees	3,202	2,500	3,500	3,500
50420 4949	Bad Debt Accts				
50420 4958	Bale Disposal	222,178	205,000	225,000	230,000
Subtotal		454,603	454,820	485,207	504,299
Operations Subtotal		755,371	809,258	854,121	887,810
Capital Outlays					
50420 64	Machinery/Equipment				
50420 6401	Other Equipment	8,203			
Subtotal		8,203	-	-	-
Debt Service					
50420 71	Principal		110,000	43,291	44,373
50420 72	Interest	38,648	34,213	12,125	11,043
Subtotal		38,648	144,213	55,416	55,416

404 - Enterprise Fund
Sanitation Utility Expenditures

		Prior Year	Current	ADOPTED	Conceptual
Account		Prior Year Actual	Current Budget	Proposed Budget	Conceptual Budget
Interfund Transfers					
59710 07	Self Insured Reserve				
	59710 IT Depart Transfer		1443		
Subtotal		-	1,443	-	-
Sanitation Total Expenditures					
		802,222	954,914	909,537	943,226
Budget Basis Income (Loss)					
		31,018	(69,416)	11,964	(21,726)

PETERSBURG ALASKA
PORTS & HARBORS/HOMELAND SECURITY

Mission Statement

The Petersburg Port and Harbors is a multi-purpose public enterprise facility owned and operated by the City of Petersburg intended to provide moorage and marine related services to all users in a safe and efficient manner. It is the Harbor Departments aim to operate in a courteous and professional manner; to ensure and promote the health and growth of the City of Petersburg through the planning, development, and management of its marine-related property and facilities on a self-supporting basis. To this end, the Harbor Department provides 24 hour service to promote and accommodate marine related commerce, industry, fisheries, recreation and visitors.

GOALS 2005-2010

It is the aim of the Petersburg Harbor Department to maintain and develop further the reputation of being the best commercial use harbor facility in Alaska.

1. Complete South Harbor Expansion Project
2. Total compliance with Homeland Security regulations
3. Complete a 20 year Petersburg Waterfront Plan
4. Complete Renovation of Middle Harbor and continue to secure funding for upland work
5. Continue work and funding for Commercial Dock Expansion Project
6. Develop Scow Bay Airport Turnaround for marine use
7. Acquire North Harbor from State of Alaska, if feasible

405 – Enterprise Fund
Harbor and Port Facilities

Program Description

The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors, the port/dock and storage facilities. The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.

Goals

To provide safe, accessible moorage and facilities to the users of the facility.
To promote profitable operations, planning and scheduling for seasonal use.
To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.

Objectives

Increase moorage rates beginning fiscal year 05/06 to \$32 per ft/per yr for all stall sizes 17, 20, 24, 30, 32, 40, 42, 48, 50, 62, 75 and 100 with a total of 564 stalls. Projected revenues are to increase to \$648,640.00.
Renovate Middle Harbor for year 2005
Establish revenues for future deferred maintenance and replacement for all harbors.
To expand moorage and storage facilities
To Maintain Fiscal responsibility and judgment in operating as an Enterprise Fund.

Performance Indicators

Secure funding for upgrades and expansion.
Preparation and review of annual budget.
Present plans/programs for City Council, Harbor Advisory Board and public reviews.

EXPENDITURES NARRATIVE

Harbors

Professional Services
DC Lobbyist, Alaskan Lobbyist

405 - Enterprise Fund
Harbor and Port Facilities Revenue

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
	Boat Harbors				
44500 10	Moorage Fees	309,109	490,600	490,000	490,000
44500 20	Transient Fees	126,016	120,960	121,000	150,000
44500 30	Grid Fees	6,889	7,000	8,000	8,000
44500 40	Live Aboard	7,344	8,500	7,000	8,400
44500 50	Floatside Fees	15,075	16,000	16,000	16,000
44500 60	Launch Fees	7,875	10,000	12,500	15,000
44500 90	Misc Charges	19,298	24,000	28,000	30,000
44500 80	Tourship Moorage	23,887	14,000	22,000	34,000
Services Subtotal		515,493	691,060	704,500	751,400
	Non - Operating				
46000 10	Interest		20,000	10,000	10,000
46000 90	Miscellaneous	14,671	15,000	15,000	15,000
Miscellaneous Subtotal		14,671	35,000	25,000	25,000
	Interfund transfers				
49710 545	Oper Trans				
497 10 5901	Oper Trans-Har/Trust	124,354	126,000		
Interfund Transfers Subtotal		124,354	126,000		
Boat Harbors Revenues Total		654,518	852,060	729,500	776,400
	PORT				
45500 10	Port Moorage Fees	18,287	2,000	2,000	2,000
45500 20	Port Leases	92,432	92,200	100,068	100,068
45500 90	Storage Fees	24,380	25,000	28,000	28,000
Port Revenues Total		135,099	119,200	130,068	130,068
Port and Harbor Revenues Total		789,617	971,260	859,568	906,468

405 - Enterprise Fund
Harbor Facilities Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
HARBOR					
Salaries & Wages					
53540 11	Regular Pay	330,610	322,396	321,349	321,349
53540 12	Overtime Pay	7,892	9,070	9,070	9,070
53540 17	Shift Differential	3,711	6,000	6,000	6,000
53540 20	Benefits	118,397	158,167	177,213	177,213
Subtotal		460,610	495,633	513,632	513,632
Supplies					
53540 31	Office Supplies	3,983	5,000	5,000	5,000
53540 32	Operating Supplies	6,006	6,000	6,000	6,000
53540 3205	Grounds Supplies		500	500	500
53540 33	Maintenance Supp	3,636	5,500	5,500	5,500
53540 3304	Safety Gear		1,200	800	1,000
53540 3305	Waste Oil Burner Repair & Maint	1,871	4,000	4,000	4,000
53540 34	Small Tool	1,649	3,500	8,000	8,000
Subtotal		17,145	25,700	29,800	30,000
Services & Charges					
53540 41	Professional Services	44,845	40,200	16,350	16,350
53540 42	Communications	2,683	4,000	4,000	4,000
53540 43	Travel & Training	3,620	2,000	2,000	2,000
53540 44	Advertising & Printing	1,031	1,200	1,200	1,200
53540 45	Rentals/Leases	1,200	1,200		
53540 4501	Vehicle Replacement	7,970	8,500	8,500	8,500
53540 4601	Vehicle Insurance		2,930	2,418	2,781
53540 4602	Liability Insurance	11,102	3,025	12,000	12,000
53540 4603	Property Insurance	1,715	17,472	1,500	1,500
53540 47	Utilities	34,247	40,000	40,000	40,000
53540 4702	Utilities - Garbage	66,209	45,000	45,000	45,000
53540 4704	Water - Cruise Ships S.H.		500	500	500
53540 48	Repair & Maint	25,088	30,000	20,000	25,000
53540 4910	Overhead Charges	42,171	48,496	55,771	55,771
53540 4920	Motor Pool O & M	11,697	19,000	19,000	19,000
53540 4947	Other Cust Dep				
53540 4948	Harbor Credit Card Fee	3,612	3,500	3,500	3,500
53540 4949	Bad Debt Expense	34,502			
Subtotal		291,692	267,023	231,739	237,102
Operations & Maintenance Subtotal		769,447	788,356	775,171	780,734
Capital Outlays					
53540 64	Machinery & Equip	159	10,000		
53540 6402	Computer Equipment	1,731	3,000		
Subtotal		1,890	13,000		
Debt Service					
53540 71	Principal	-	50,022	54,165	54,165
53540 72	Interest	77,195	75,978	73,191	70,212
Subtotal		77,195	126,000	127,356	124,377
Harbor Total		848,532	927,356	902,527	905,111

405 - Enterprise Fund
Port Facilities Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
PORT					
Salaries & Wages					
53550 11	Regular Pay	33,063	32,541	32,541	32,541
53550 12	Overtime Pay	437	329	329	329
53550	Benefits	11,795	15,608	19,459	19,459
Subtotal		45,295	48,478	52,329	52,329
Supplies					
53550 32	Operating Supplies	18	500	500	500
53550 34	Small Tool		500	500	500
Subtotal		18	1,000	1,000	1,000
Services & Charges					
53550 41	Professional Services		1,000	1,000	1,000
53550 43	Travel & Training		500	500	500
53550 44	Advertising & Printing		400	400	400
53550 45	Port rentals/leases		200	200	200
53550 4602	Liability Insurance		302	1,300	1,300
53550 4603	Property Insurance		1,941	500	500
53550 47	Utilities	721			
53550 48	Repair & Maint		1,000	500	500
53550 4910	Overhead Charges	10,543	12,124	13,943	13,943
Subtotal		11,264	17,467	18,343	18,343
Operations & Maintenance Subtotal		56,577	66,945	71,672	71,672
Port Expenditure Total		56,577	66,945	71,672	71,672
Port and Harbor Expenditures Total		905,109	994,301	974,199	976,783
BUDGET BASIS INCOME(LOSS)		(115,492)	(77,041)	(114,631)	(70,315)

407-Enterprise Fund Elderly Housing

PROGRAM DESCRIPTION

The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized, apartment complex and senior center.

GOALS

Continue to provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with City, State, HUD and AHFC requirements
 Act as Staff representative to Mountain View Food Service
 Improve access to services, information and assistance to senior population
 Maintain an annual average of 95% occupancy

OBJECTIVES

To maintain and upgrade the facility to meet HUD, AHFC and State requirements.
 (a) Maintain tenant files according to AHFC and HUD requirements
 (b) Paint exterior wood on Building.
 (c) Replace carpet in apartments as they become vacant
 Work with MVFS Board to improve Senior Food Program and acquire necessary grants for program
 Provide educational forums and resource material for services available to seniors.
 Advertise and market the Senior Housing facility to maintain rate of occupancy

PERFORMANCE INDICATORS	03/04	04/05	05/06
Management Review by AHFC (#deficiencies noted)	4	2	0
Areas Painted (sq. ft)	1500	1500	3800
Carpets replaced (#apartments)	2	2	2
Number of forums and brochures made to inform seniors of available services	2	3	4
Annual occupancy rate	95%	99%	95%

407 Enterprise Fund
Elderly Housing Revenue

Account Number	Description	Prior Year	Current	ADOPTED	Conceptual
		Actual FY 03/04	Budget FY 04/05	Budget FY 05/06	Budget FY 06/07
Operating Revenues					
43200 01	Rent Subsidies	154,294	148,836	154,000	154,000
46000 20	Rents & Royalties	106,966	114,000	115,796	115,796
Subtotal		261,260	262,836	269,796	269,796
Miscellaneous					
46000 10	Investment Income	1,585	10,000	10,000	10,000
46000 86	Donations	111	500	500	500
46000 90	Charges for services	19,951	10,000	13,500	13,500
Subtotal		21,647	20,500	24,000	24,000
Revenues Total		282,907	283,336	293,796	293,796

407 - Enterprise Fund
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Salaries & Wages					
55040 11	Regular Pay	63,953	45,597	53,243	53,243
55040 12	Overtime	315			
55040 20	Benefits	22,984	21,124	33,090	33,090
Subtotal		87,252	66,721	86,333	86,333
Supplies					
55040 32	Operating Supplies	21,153	20,000	26,000	26,000
55040 33	Maintenance Supplies	7,582	4,000	5,000	5,000
55040 34	Small Tools/Equipment	2,353	5,000	6,000	6,000
Subtotal		31,088	29,000	37,000	37,000
Services & Charges					
55040 41	Professional Services	2,309	2,000	2,000	2,000
55040 42	Communications	4,640	4,000	5,700	5,700
55040 43	Travel & Training	475	1,500	1,500	1,500
55040 44	Advertising & Printing	199	500	500	500
55040 4601	Vehicle Insurance		1,043	288	335
55040 4501	Vehicle Replacement	3,010	680	677	677
55040 4602	Liability Insurance	3,701	5,815	6,500	6,500
55040 4603	Property Insurance	10,602	16,172	8,300	8,300
55040 47	Utilities	25,382	29,000	35,000	35,000
55040 48	Repair & Maintenance	13,920	22,000	28,000	25,000
55040 4910	Overhead Charges	6,082	6,082	6,082	6,082
55040 4920	Motor Pool Charges-O&M	3,312	1,224	860	860
Subtotal		73,632	90,016	95,407	92,454
Operations & Maintenance Subtotal:		191,972	185,737	218,740	215,787
Debt Service					
55040 71	Principal		30,000	31,250	31,250
55040 72	Interest	47,377	32,223	33,606	33,606
Subtotal		47,377	62,223	64,856	64,856
			0	0	0
Subtotal					
Expenditures Total		239,349	247,960	283,596	280,643
BUDGET BASIS INCOME (LOSS)		43,558	35,376	10,200	13,153

408 – Enterprise Fund Assisted Living

PROGRAM DESCRIPTION

City of Petersburg Assisted Living facility will offer assisted living apartments as well as non subsidized independent apartments to the older adult population. The assisted living will serve 12 elderly persons in a level one care program to be licensed by the Division of Senior Services when it opens in October 2003.

GOALS

To operate an assisted living home that will provide room, board and assistance with the activities of daily living with a 24-hour awake staff in accordance with the rules and regulations set by the State of Alaska.

OBJECTIVES

To provide a safe and comfortable environment in accordance with State of Alaska Statutes and regulations for Assisted Living Facilities.

Accommodate individual residents' needs and preferences and maximize residents' dignity, privacy, independence and safety.

Maintain resident files according to regulations set forth by Division of Senior Services.

PERFORMANCE INDICATORS

04/05

05/06

Develop and implement marketing plan
to ensure optimum rent-up

1

Prepare application for and receive licensing
of the Assisted Living Facility

1

Review and renewal of Assisted Living License

1

1

Resident Survey

1

408 Enterprise Fund
Assisted Living

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Operating Revenues					
43200 01	Rent Subsidies	65,644			
46000 20	Rents & Royalties	54,021	221,475	221,475	221,475
46000 22	MVAL Service Fees	3,769	409,200	426,000	426,000
Subtotal		123,434	630,675	647,475	647,475
Miscellaneous					
46000 90	Charges for services		4,500	5,000	5,000
Subtotal			4,500	5,000	5,000
Revenues Total		123,434	635,175	652,475	652,475

408 - Enterprise Fund
Assisted Living Expenditures

Account Number	Description	Prior Year Actual FY 03/04	Current Budget FY 04/05	ADOPTED Budget FY 05/06	Conceptual Budget FY 06/07
Salaries & Wages					
55050 11	Regular Pay	66,955	181,926	216,141	216,141
55050 12	Overtime	1,919			
55050 17	Shift Differential	1,542			
55050 20	Benefits	28,632	97,864	129,845	129,845
Subtotal		99,048	279,790	345,986	345,986
Supplies					
55050 32	Operating Supplies	14,286	66,360	45,000	45,000
55050 33	Maintenance Supplies	2,396	13,800	8,000	8,000
55050 34	Small Tools/Equipment	1,143	3,000	3,000	3,000
Subtotal		17,825	83,160	56,000	56,000
Services & Charges					
55050 41	Professional Services	41,494	1,100	9,000	9,000
55050 42	Communications	3,392	2,800	6,000	6,000
55050 43	Travel & Training		1,500	1,500	1,500
55050 44	Advertising & Printing	1,392	2,400	1,000	1,000
55050 4501	Vehicle Replacement	602	680	677	677
55050 4601	Vehicle Insurance		1,043	288	335
55050 4602	Liability Insurance	3,179	9,750	10,500	10,500
55050 4603	Property Insurance		13,000	9,000	9,000
55050 47	Utilities	27,058	36,000	36,000	36,000
55050 48	Repair & Maintenance	2,690	7,000	7,000	7,000
55050 4910	Overhead Charges	6,082	6,995	6,995	6,995
55050 4920	Motor Pool Charges-O&M	96	1,224	860	860
Subtotal		85,985	83,492	88,820	88,867
Operations & Maintenance Subtotal		202,858	446,442	490,806	490,853
Debt Service					
55050 71	Principal - Bonds		95,000	93,750	93,750
55050 72	Interest - Bonds	56,283	102,040	100,819	100,819
	Principal - Loan			12,150	12,453
	Interest - Loan			10,375	10,071
Subtotal		56,283	197,040	217,094	217,093
Expenditures Total		259,141	643,482	707,900	707,946
BUDGET BASIS INCOME (LOSS)		(135,707)	(8,307)	(55,425)	(55,471)

MOTOR POOL

DEBT SERVICE

**City of Petersburg
Motor Pool division**

Mission Statement

The Motor Pool's mission is to provide professional and competitive procurement, maintenance, repair and disposal of transportation and construction equipment in a manner that ensures safe and economical operations and also meets customer needs. The Motor Pool provides the facilities, labor and support services for the maintenance, repair, replacement and disposal of city vehicles, motorized equipment and miscellaneous portable and stationary machinery. The Motor Pool is responsible for all permanent assignments to the fleet.

Objectives

- o The Motor Pool will continue to operate with two mechanics. This mode of operation has decreased the Motor Pool's overall cost of operation while still offering the same level of fleet support as in the past.
- o The replacement program continues to pay off in reduced maintenance activities for the fleet. The program will continue to operate within the goal of replacing aging equipment before maintenance costs become a burden and recurring equipment downtime impacts a department's efficiency.

Motor Pool Statistics

	FY04	FY 05 (1/2)	Goal FY 06	Conceptual FY 07
Total number of units (rolling stock)	71	73	74	74
Total units purchased/replaced	8	6	8	8
Total units extended	1	3	5	0
Total Repair Orders completed	1631	802	1600	1600
Labor Rate	\$59.00/hr	\$60.00/hr	\$65.00/hr	\$65.00/hr

Goal: To complete all scheduled Preventative Maintenance work orders thoroughly and within deadlines every month thereby minimizing unscheduled repairs that slow productivity for user departments. Also minimize repeat call repair orders.

Measure: Number of unscheduled repairs and % of PM's completed per month (yearly average).

	FY04 Actual	FY 05 1/2 year	Goal FY 06	Conceptual FY 07
Scheduled Repairs	1468	715	2000	2000
Unscheduled Repairs	163	87	100	100
PM's Completed	100%	100%	100%	100%
Repeat Call Repairs	2	10	0	0

Goal: To maintain a high level of productivity in the motor pool to keep motor pool services efficient and labor rates as low as possible.

Measure: Percentage of billable time recorded by motor pool staff as determined by dividing total mechanic hours by hours charged directly to user departments.

	FY04 Actual	FY 05 1/2 Year	Goal FY 06	Conceptual FY 07
Total mechanic hours	4222	2148	4160	4160
Hours billed to depts.	3283	1646	3300	3300
% Billable time	78%	77%	80%	80%

Historical Statistics

Fiscal Year	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Operating Revenue	405,064	418,735	485,557	417,212	383,319	343,813	349,259	340,372	363,898	372,973
Operating Expense	702,449	713,274	785,019	635,972	668,727	618,789	727,715	674,309	678,224	664,174
Replacement Contribution	218,490	267,312	445,821	0	220,945	434,425	498,310	541,379	546,457	540,559
Replacement Expense	-	169,835	360,416	88,020	202,562	550,202	465,029	410,800	272,446	397,793
Vehicles Purchased/Replaced	1	4	6	5	2	8	5	10	7	8
Vehicles Extended	2	2	2	5	2	2	2	2	3	1
PM's Performed	165	166	139	60	181	166	180	173	187	180
Repair Orders Completed	2220	2155	1302	609	2164	2175	2298	2194	1898	1451
Labor Rates	\$45.00	\$51.00	\$55.00	\$58.00	\$52.00	\$51.00	\$53.00	\$51.00	\$59.00	\$59.00
Personnel	3	3	3	3	3	3	3	3	2	2

Motor Pool Account Narrative

Acct #	Description	Narrative
53560 32	Operating Supplies	Heating fuel, cleaning supplies, office supplies
53560 3201	Safety Supplies	Safety glasses, ear plugs, coveralls, boots
53560 33	Maint Supplies	Paint, brake cleaner, grease
53560 34	Small Tools & Equip	Hand tools, power tools
53560 35	Inventory	Parts for fleet repairs
53560 3501	Fuel	Gasoline and diesel for rolling stock
53560 41	Professional Services	Welding services, PMPL testing
53560 42	Communication	Phone, fax services
53560 43	Travel & Training	Maintenance mgmt conference
53560 44	Advertising	Auction advertisement
53560 46	Insurance - Property	
53560 4601	Insurance-Liability	Fleet insurance
53560 47	Utilities	Shop utilities
53560 48	Repairs & Maintenance	06 - Shop apron surfacing & Petro storage regs.
53560 64--	Capital Outlays	Unit replacements for FY 06 and 07

501 - Internal Service Fund
Motor Pool

Motor Pool Revenues

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Motor Pool Charges					
47300 61	Operation & Maintenance Charges	372,973	421,957	440,970	448,914
Miscellaneous					
44000 4502	Hearse Rental	800		1000	1000
46000 10	Investment Income				
44100 90	Misc Admin Charge	1210		1500	1500
Subtotal		374,983	421,957	443,470	451,414
47300 62	Replacement Reserve Charges	540,559	554,618	544,826	531,656
49500 40	Equipment Sales	41,682	33,500	18,000	35,000
Revenues Total		957,224	1,010,075	1,006,296	1,018,070

501 - Internal Service Fund
Motor Pool

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Salaries & Wages Motor Pool					
53560 11	Regular Pay	101,855	100,589	100,589	101,595
53560 12	Overtime	1,153	2,000	2,000	2,000
53560 20	Benefits	42,030	49,586	57,672	66,322
	Subtotal	145,038	152,175	160,261	169,917
Materials & Supplies					
53560 32	Operating Supplies	10,834	14,069	14,508	14,000
53560 3201	Safety Supplies	1,750	1,810	2,700	2,700
53560 33	Maint Supplies	1,877	3,164	3,627	3,700
53560 34	Small Tools & Equip	2,489	3,746	7,269	5,000
53560 35	Inventory	76,383	85,000	90,000	90,000
53560 3501	Fuel	49,873	45,000	60,000	60,000
	Subtotal	143,206	152,789	178,104	175,400
Services & Charges					
53560 41	Professional Services	24,487	9,500	5,000	5,000
53560 42	Communication	1,336	2,200	1,700	1,700
53560 43	Travel & Training	4,086	3,000	3,000	3,000
53560 44	Advertising	225	400	500	500
53560 4601	Insurance-Liability	71,930	79,796	52,969	60,914
53560 47	Utilities	11,366	12,000	11,000	11,000
53560 48	Repairs & Maint	229	7,500	7,500	7,500
	Subtotal	113,659	114,396	81,669	89,614
Motor Pool Charges					
53560 4501	Vehicle Replacement	2,414	2,414	3,147	3,147
53560 4920	Motorpool O&M	11,382	13,631	12,020	12,000
	Subtotal	13,796	16,045	15,167	15,147
Capital Outlays					
53560 6401	Other Equipment	-	-	-	-
	Subtotal	-	-	-	-
PAGE TOTAL		415,699	435,405	435,201	450,078

501 - Internal Service Fund
Motor Pool

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Capital Outlays					
53560 6429	FD10 FIRE	60,387			
53560 6430	#111 BLDG MAINT	31,598			
53560 6431	#11 P & R	22,887			
53560 6432	#54 PD	34,886			
53560 6433	#41 PW	19,412			
53560 6434	#64 PW	98,862			
53560 6435	#95 PW	99,825			
53560 6436	#104 ELDERLY	21,930			
53560 6437	FUEL SYSTEM	9,987			
53560 6441	#110 WW		34,966		
53560 6442	#20 PMPL		85,000		
53560 6443	#13 PW		29,827		
53560 6444	#30 PW		120,000		
53560 6445	#114 PW		32,000		
53560 6446	#22 SANITATION		34,487		
53560 6447	#2 SANITATION BALER		29,263		
53560 6448	#24 PW Trailer		41,102		
53560 6449	#113 HARBOR		15,000		
53560 7501	#2 SANITATION BALER			37,496	
53561 7502	#96 PD			41,250	
53562 7503	#88 PW Kubota/Takuechi			43,667	
53563 7504	#80 PW Snow Plow			76,200	
53564 7505	#23 Com Dev P/U			7,500	
53565 7506	#21 PMPL trailer			22,500	
53566 7507	FD Ambulance			30,000	
53567 7508	FD9			27,000	
53560 64XX	FD 4 FIRE				363,542
53560 64XX	86 PD				43,808
53560 64XX	109 PMPL				87,200
53560 64XX	Gen 3 WW				71,642
53560 64XX	60 PW				152,593
53560 64XX	65 PW				103,699
53560 64XX	87 PW				214,715
53560 64XX	3 SAN				111,452
		-			
Capital Outlays Subtotal		399,774	421,645	285,613	1,148,651
Motor Pool Total		815,473	857,050	720,814	1,598,729
Budget Basis Income (Loss)		308,248	326,135	285,482	(580,659)

Program Description

The debt service fund is used to account for the general obligation bond principal & interest

2000 GO BOND, Series D - SWIMMING POOL portion = \$300,000 principal

Pay-off 2021

2004 GO BOND, SERIES - SCHOOL DEFERRED MAINTENANCE = \$3,507,000

Pay off 2025

2005 GO BOND, SERIES - Aquatic Center

2005 GO BOND SERIES - POOL 2ND HALF

2005 GO BOND, SERIES - Vocational Education Building

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
49710 01	Gen Fund/Non-Dept.	75,583	71,873		
	Property Taxes - Pool	32,622	33,000	25,096	
	Property Taxes - Sch Def M		22,500	79,851	
	Property Taxes - Aquatic Center			61,599	
	Property Taxes - Pool 2nd half			75,288	
	Property Taxes -Voc Ed Bldg			13,689	
Revenues Total		108,205	127,373	255,523	-
Expenditures					
1993 GO Bond, Series A first Issue, Refunding					
51964 71	Principal	70,000	70,000	-	-
51964 72	Interest	5,583	1,873	-	-
Subtotal		75,583	71,873	-	-
2000 GO BOND, Series D - Pool portion = \$300,000 principal					
51967 71	Principal	9,169	10,002	10,836	-
51967 72	Interest	15,444	15,192	14,642	-
		24,613	25,194	25,478	-
2004 GO BOND, SERIES - School Def Maint					
51968 71	Principal			36,000	
51968 72	Interest		22,500	43,851	
		-	22,500	79,851	-
2005 GO BOND, SERIES - Aquatic Center					
51968 71	Principal				
51968 72	Interest			61,599	
		-	-	61,599	-
2005 GO BOND SERIES - POOL 2ND half					
51968 71	Principal				
51968 72	Interest			75,288	
		-	-	75,288	-
2005 GO BOND, SERIES - Vocation Education Building					
51968 71	Principal				
51968 72	Interest			13,689	
		-	-	13,689	-
Expenses Total		100,196	119,567	255,905	-

CAPITAL PROJECTS

Program Description - Power Plant Relocation

Relocate Power Plant from aging 1928 building to a structure providing for the future needs of the community

Goals

Relocate Power Plant from current congested downtown location, eliminating noise pollution.
Increase power generation capacity to meet current demand. Meet ADA and building code requirements

Objectives

Relocation of the Power Plant should be able to accommodate the following:

1. The existing downtown facility.
2. A material storage facility.
3. An equipment storage facility.
4. A new substation.
5. Increased firm diesel generation.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
49710 51	From Electric Utility	250,000			
43600 26	Capital Matching Grant				
37000	Fund Balance		700,000		
Revenues Total		250,000	700,000	0	0
Expenditures					
50110 11	Salaries & Benefits	126			
50110 31	Supplies				
50110 41	Professional Services	114,217			
50110 4101	Architects/Engineers	13,962	645,000	300,000	
50110 4108	Contractor		25,000		
50110 61	Miscellaneous-Land Purchase				
50110 4804	Permitting		30,000		
50110 6406	Underground CDT				
Expenditures Total		128,305	700,000	300,000	0

471 - Capital Project Fund
Community Pool Replacement

Program Description - Community Swimming Pool

Construct a new six lane pool with a warm water leisure pool and all associated public, storage and support areas.

Goals

Provide a facility for healthy recreation, broaden the school's physical education, and provide a training facility for competitive swim teams.

Objectives

Significant completion of the construction of the swimming pool will be accomplished.
Remain within project budget and timeline for completion.
Begin to transition department structure to accommodate the new facility.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
46000 10	Rasmusson			500,000	
43600 26	State Matching Grants	46,120	116,420		
43600 51	State Legislative Grant		81,435		
	Bond		300,000	6,210,000	
	City Reserves			894,100	
	HUD Grant			400,000	
Revenues Total		46,120	497,855	8,004,100	-
Expenditures					
57420 11	Salaries & Benefits				
57420 31	Supplies				
57420 34	Small Tools & Equipment				
57420 41	Professional Services			150,000	
57420 4101	Engineers/Design	261,200	313,000		
57420 4104	Inspection			260,000	
57420 4108	Contractor Services			7,447,000	
57420 42	Communications				
57420 43	Travel				
57420 44	Printing & Advertising	1,008			
57420 45	Rental/Leases				
57420 49	Miscellaneous				
57420 4909	Contingency			174,150	
57420 4804	Permitting				
57420 35	Materials				
Expenditures Total		262,208	313,000	8,031,150	-

472 - Capital Project Fund
Public Safety Building

Program Description - Public Safety Building

Construction of a new Public Safety Building to replace the aging 1959 building, which will provide for the future needs of the community.

Goals

Construct a new Public Safety facility ensuring compliance with Building, OSHA, UBC, and ADA Requirements.

Objectives

To provide the Police and Fire Departments with additional space for protective and emergency services of personnel and equipment, adequate parking, and safety in employing emergency vehicles.

Funds appropriated in FY 03 will be used in schematic design, i.e. construction planning and floor plan definition.

Account Number	Description	PRIOR YEAR Actual FY 02/03	ADOPTED Budget FY 03/04	Adopted Budget FY 04/05	CONCEPTUAL Budget FY 05/06
46000 83	Donation				
	Trnsfer From Gen Fund	40,000		29,240	
Revenues Total		40,000	-	29,240	-
Expenditures					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers	6,043	39,720		
52410 4104	Inspection				
52410 4108	Contractor				
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting				
52410 35	Materials				
Expenditures Total		-	39,720	-	-

476 - Capital Project Fund
Water Treatment Plant Upgrade

Program Description - Water Treatment Plant Upgrade

Improve treatment capacity and upgrade filtration and plant control system.

Goals

To improve the Treatment Plant's filtration capacity to 4.0 MGD to meet current and future regulatory requirements and the water demands of the community. Additional sedimentation capacity, piping & filter improvements and control system improvements will be accomplished.

Objectives

In FY 06, Phase 1 of the upgrade project will be completed and Phase 2 may be completed pending additional funding from the ADEC Municipal Matching Grants program.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
			-		
43600 55	ADEC Water Loan		450,000	812,822	
43600 53	EPA Grant	41,995	1,551,449	870,420	
43600 56	ADEC Grant		1,100,000	2,486,406	
Revenues Total		41,995	3,101,449	4,169,648	-
Expenditures					
52410 11	Salaries & Benefits	2,815			
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services	73,637			
52410 4101	Architects/Engineers		500	10,000	
52410 4104	Inspection		143,600	116,000	
52410 4108	Contractor		2,951,449	4,040,648	
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising		400	500	
52410 45	Rentals/ Leases		500		
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting		5,000	2,500	
52410 35	Materials				
Expenditures Total		76,452	3,101,449	4,169,648	-

480 - Captial Project Fund
Community Center

Program Description - Community Center

Develop and construct a City managed multi-user facility in downtown Petersburg. To centrally locate City administration, finance, the Public Library and Clausen Memorial Museum with additional space to support other community organizations.

Goals

Construct a new Community Center

Objectives

Funds appropriated in FY 04 will be used for programming and conceptual design that will provide a visual representation of the planned facility to the community and project functions.

Funds appropriated in FY05 will be used for schematic design that will refine the building program and size requirements.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
46000 83	Donation				
	Transfer From Gen Fund	40000	35,000		-
Revenues Total		40,000	35,000	-	-
Expenditures					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers	26,940.00	35,000	35,000	
52410 4104	Inspection				
52410 4108	Contractor				
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting				
52410 35	Materials				
Expenditures Total		26,940	35,000	35,000	-

481 - Capital Project Fund
School Deferred Maintenance

Program Description - School Deferred Maintenance

Make improvements to the Elementary School and Middle School - High School Complex

Goals

Renovate heating plants, replace ventilation units, replace control systems, replace Gymnasium Roof Classroom area roofs, North area roof, replace Gymnasium floor bleachers and perform Asbestos Abatement.

Objectives

In FY 05 the consultant will provide design, bid documents, bid phase services and inspection of a portion of the work with the remainder of the construction being completed in FY06

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
	Deferred Maintenance		1,165,035	2,341,965	
Revenues Total		-	1,165,035	2,341,965	-
Expenditures					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers	49,945	214,931		
52410 4104	Inspection		65,000	70,991	
52410 4108	Contractor		741,026	2,270,974	
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency		144,078		
52410 4804	Permitting				
52410 35	Materials				
Expenditures Total		49,945	1,165,035	2,341,965	-

482 - Capital Project Fund
Vocational Education Building Expansion

Program Description -Vocational Education Building Expansion

Complete the construction of the industrial art building started in 1966.

Goals

Construct the second half of the building.

Objectives

FY 06 - Construction completion.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
REVENUES					
	G.O. BONDS.			1,150,000	
	OPERATING TRANSFER			370,000	
Revenues Total		-		1,520,000	-
Expenditures					
51969 11	Salaries & Benefits				
51969 31	Supplies				
51969 34	Small Tools & Equipment				
51 969 41	Professional Services				
51969 4101	Architects/Engineers				
51969 4104	Inspection			150,000	
51969 4108	Contractor			1,220,000	
51969 42	Communications				
51969 43	Travel				
51969 44	Printing & Advertising				
51969 45	Rentals/ Leases				
51969 49	Miscellaneous				
51969 4909	Contingency			150,000	
51969 4804	Permitting				
51969 35	Materials				
Expenditures Total		-	-	1,520,000	-

483 Capital Project Fund
Ball Park Improvements

Program Description - Ball Park Improvements

Using grant money, community resources, and City equipment and staff, renovate the existing baseball fields, construct a track, soccer field, skate park, new concessions building with restrooms, enlarge the skating rink and include support structures.

Goals

To provide the public with safe and enjoyable recreational ball park facility. Minimize maintenance requirements and improve the level of accessibility for all people.

Objectives

- Reconfigure fields to a cloverleaf
- Minimize damage to parked cars and hazards to spectators
- Relieve parking pressure and obstructions to nearby residents
- Meet accessibility standards

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
	Federal			370,392	
	Local In Kind			370,392	
	State			25,000	
		-	-	765,784	-
Expenditures					
	State Administration			79,370	
	Construction			686,414	
Expenditures Total		-	-	765,784	-

485 - Capital Project fund
Harbor Deferred Maintenance

Program Description - Harbor Deferred Maintenance

This fund will expand deferred state harbor maintenance funds to improve the Petersburg Harbor prior to transfer into City ownership.

Goals

Improve the condition of the South and Middle Harbor.

Objectives

FY 05 - South Harbor -- Replace waler, bullrail ledgers, float hinge assemblies, modify pile hoop liners and install pile caps design replacement of middle

FY 05 - Middle Harbor -- Total replacement of middle harbor. Reconfigure seaplane float.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Revenues					
43600 58	Deferred Maintenance	1,220,350	2,800,000	2,000,000	-
	HUD Grant			894,150	
	Fund Balance			598,000	
Revenues Total		1,220,350	2,800,000	3,492,150	-
Expenditures					
52410 11	Salaries & Benefits	3,685			
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services	64,873			
52410 4101	Architects/Engineers	21,662	125,000		
52410 4104	Inspection	168,829	95,000	182,000	
52410 4108	Contractor	945,632	2,500,000	3,310,150	
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting		80,000		
52410 35	Materials				
Expenditures Total		1,204,681	2,800,000	3,492,150	-

490 - Capital Project Fund
RAC Projects

Program Description - RAC Projects

Goals

To provide the public with safe and enjoyable recreational facilities. Minimize maintenance requirements and improve the level of accessibility for people with children.

Objectives

1. Restore and improve Sandy Beach Park.
2. Restore access to camping and picnicing opportunities at Green's Camp.
3. Improve the Blaquiere Point Boat Launch Facility
4. Repair the floating breakwater at Banana Point
5. Establish a wind sensor at Blaquiere Point.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
41520 4956	Rac Grant Sandy Beach	7,617	192,000	6,100	
41530 4956	Rac Grant Green Camp		189,500	294,400	
41540 4956	Rac Grant Blaquiere Boat Ramp		8,450	-	
41550 4956	Rac Grant Banana Pt Breakwater	575	144,800	140,000	
41560 4956	Rac Grant Blaquiere Wind Sensor	9,293	5,600	4,600	
		17,485	540,350	445,100	-
Expenditures					
51520 32	Sandy Beach Park	7,617	192,000	6,138	
51530 32	Green Campground		189,500	294,400	
51540 32	Blaquiere Boat Ramp		8,450		
51550 32	Banana Pt Breakwater repair	575	144,800	140,000	
51560 32	Blaquiere Wind Sensor	9,293	5,600	4,600	
Expenditures Total		17,485	540,350	445,138	-

491 - Capital Project Fund
Homeland Security

Program Description - Homeland Security

A municipal program to network with State and Federal Homeland Security agencies, and to meet relevant requirements aimed toward reducing common vulnerabilities to terrorist attack.

Goals

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

Objectives

To seek, and apply for, available Homeland Security grants within required time frames.

To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

To organize and implement practical exercises that compliment standard EMS/Fire/Public Safety response, while focusing on specific terrorist threats, and to conduct at least one such multi-discipline field exercise per budget year.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
43603 4924	Federal Grant	79,223	92,255	13,000	
Revenues Total		79,223	92,255	13,000	-
Expenditures					
52510 34	Small Tool & Equipment	69,143	7,055		
52510 44	Advertising		200		
52510 6401	Other Equipment	10,080	85,000	13,000	
Expenditures Total		79,223	92,255	13,000	-

Program Description - Homeland Security

This combines the programs for State Homeland Security Program, Law Enforcement Terrorism Prevention Program and Citizen Corps Program into one grant.

Goals

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

Objectives

To seek, and apply for, available Homeland Security grants within required time frames.

To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

To organize and implement practical exercises that compliment standard EMS/Fire/Public Safety response, while focusing on specific terrorist threats, and to conduct at least one such multi-discipline field exercise per budget year.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
43603 4924	Homeland Security Grant		325,977	175,782	
Revenues Total		-	325,977	175,782	-
Expenditures					
52510 11	Regular Pay		4,000		
52510 20	Benefits		2,400		
52510 34	Small Tool & Equipment	369	10,345	10,345	
52510 43	Travel & Training		20,000	13,000	
52510 44	Advertising		100		
52510 6401	Other Equipment		289,132	152,437	
Expenditures Total		369	325,977	175,782	-

Program Description - Homeland Security

This combines the programs for State Homeland Security Program, Law Enforcement Terrorism Prevention Program and Citizen Corps Program into one grant.

Goals

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

Objectives

To seek, and apply for, available Homeland Security grants within required time frames.

To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

To organize and implement practical exercises that compliment standard EMS/Fire/Public Safety response, while focusing on specific terrorist threats, and to conduct at least one such multi-discipline field exercise per budget year.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
43603 4924	Homeland Security Grant			878,000	
Revenues Total		-	-	878,000	-
Expenditures					
52510 11	Regular Pay			4,500	
52510 20	Benefits			1,500	
52510 34	Small Tool & Equipment			2,500	
52510 43	Travel & Training			19,500	
52510 44	Advertising				
52510 6401	Other Equipment			850,000	
Expenditures Total		-	-	878,000	-

SPECIAL REVENUE

105 - Special Revenue Fund
Miscellaneous Grants

Program Description

Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds

Goals

Separate accounting for grants clearly distinguishes these funds from operation and maintenance of city functions.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Revenues:					
43500 21	FEMA	2,000			
43200 16	Local Law Enforcement Block Grant	12,188			
43500 08	AK Coastal Management Grant	3,748	500	500	500
43500 18	Emergency Mgt Assistance Grant	9,375	10,000	10,000	10,000
3500 20	Fire Prevention	5,511			
43500 11	DES Grant LEPC	20,000	7,500	7,500	7,500
Revenues Total		52,822	18,000	18,000	18,000
Expenditures:					
57410 32	Parks & Recreation	3,884			
52510 4964	FEMA	2,000			
52510 4963	Fire Prevention	5511			
52110 3405	Local Law Enforcement Block Grant	13,789			
53660 4301	Community Development Travel Gran	103	500	500	500
56010 4933	DES Grant LEPC	20,000	7,500	7,500	7,500
52510 4934	Emergency Mgt Assistance Grant	9,375	10,000	10,000	10,000
Expenditures Total		54,662	18,000	18,000	18,000

106 - Trust Fund
Economic Development

Program Description

provide a long-term source of funds to engender economic development and job creation within the city. The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification.

GOALS

Utilize the funds to develop projects such as cold storage feasibility analysis, visitor/destination marketing study and implementation, seafood marketing and implementation, seafood testing lab feasibility and implementation, airfreight facilities and consolidation, small business loans, commercial/industrial site inventory/evaluation and wood products/value-added analysis.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
REVENUE					
46000 1003	Unrealized loss on investmetns		(100,000)		
46000 10	Investment Income	445,345	65,000	250,000	300,000
Revenues Total		445,345	(35,000)	250,000	300,000
EXPENSE					
51510 4910	Gen. Fund Administration	11,354	10,000	15,000	15,000
51510 4927	Economic Development	112,000	150,387	150,387	150,387
59710 52	Inter Fund Trans-Water Fund	135,675	133,000	165,000	165,000
Expenditures Total		259,029	293,387	330,387	330,387

Note: In 1999 a ballot proposition was presented to the voters. This proposition authorized the City of Petersburg to Budget \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek and Scow Bay Water.

622 - Trust Fund
Harbor and Port Facilities

Program Description

The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.

Goals

To upgrade existing facilities and construct new facilities.

Objectives

To provide facilities for the present and future needs of the boating public in Petersburg.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
PORT TRUST REVENUES					
46000 10	Investment Income	7,557	20,000	-	
46000	Federal Disaster Relief				
Revenues Total		7,557	20,000	-	-
PORT TRUST EXPENSES					
Debt Service					
51967 71	Principal				
51967 72	Interest				
Subtotal - Debt Service		-	-	-	-
59710 06	Capital Construction		1,574,583		
59710 55	Oper Trans-out	124,354			
Subtotal - Cap Outly & Transfers		124,354	1,574,583	-	-
Expenses Total		124,354	1,574,583	-	-

624 625 Special Revenue Fund
Timber Receipts

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and the local school district.

FUND 624 - SCHOOL TIMBER RECEIPTS

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	PROPOSED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
Revenues					
43500 10	Timber Receipts	734,220	700,000	750,000	750,000
Revenues Total		734,220	700,000	750,000	750,000
Interfund Transfers					
59710 01	to General Fund	700,000	700,000	750,000	750,000
Expenditures Total		700,000	700,000	750,000	750,000

FUND 625 - STREETS/ROADS TIMBER RECEIPTS

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
43500 10	Timber Receipts	69,422	62,000	67,000	67,000
Revenues Total		69,422	62,000	67,000	67,000
Interfund Transfers					
57610 6581	Paving				
59710 01	General Fund	-	-	-	-
59710 06	Capital Project Fund				
Expenditures and Transfer Total		-	-	-	-

626 - Land Development Fund

Goals

To record the activity associated with the land and buildings owned by the City of Petersburg.

Objectives

This fund is used to record activity relating to the sale and/or purchase of City owned real property.

Account Number	Description	Prior Year Actual FY 03/04	CURRENT Budget FY 04/05	ADOPTED Budget FY 05/06	CONCEPTUAL Budget FY 06/07
49500 10	Sale of Land & Buildings	825			
49500 12	ROW & Land Use Fees				
46000 90	Charges for Services	15,675		2,500	
Revenues Total		15,675	-	2,500	-
Expenditures					
53910 32	Operating Supplies	4,925		2,500	
53910 41	Professional Services			15,000	
53910 6104	Land Acquisition			35,000	
Expenditures Total		4,925	-	52,500	-