



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Library Board

Wednesday, March 3, 2021

2:00 PM

Public Library

1. Call to Order/Roll Call

Present 6 - Board Member Barbara Fish, Board Member Alec McMurren, Board Member Gina Esposito, Board Member Marilyn Menish-Meucci, Board Member Mary Ellen Anderson, and Board Member Elisa Teodo

Excused 1 - Board Member Elizabeth Thompson

2. Approval of the Minutes

approved as amended

Attachments: LIB022421-1 MINUTES

3. Amendment & Approval of Meeting Agenda

approved

4. Visitors Views Unrelated/Related to Agenda

6. Staff Report

Summer STREAM - Planning is well under way for our youth summer reading program. This year Summer STREAM will be a program for youth ages 5-13 with reading and activity challenges. Separate programs will be planned for teens/adults and for baby-preschool age.

The library has received a grant from First Bank for \$3,000 for summer STREAM

Sidewalk Snowmelt System - A problem with the library's sidewalk snowmelt system was fixed by Mattingly Electric/Raincountry Contracting.

CCTV System - Homeport Electronics has replaced and upgraded all of the library's interior video cameras. The exterior cameras will be done in the next month.

Working with Siemens to establish a remote connection to the library's mechanical system. It is hoped this will allow us to take a more proactive approach to fixing problems that arise.

discussed

7. Unfinished Business

8. New Business**a. FY22 Library Budget**

For the FY22 library budget only the Wages and Benefits are increasing over FY21. This is due to the Library Director taking on the Website Administration role for the Borough and annual wage increases for all employees. It was also noted that there is a Student Page position in the budget that is currently vacant.

discussed

b. Donation to the Art Education Endowment

John McCabe has donated \$5,000 to the Art Education Endowment. A letter acknowledging his donation was approved by the Library Board.

approved

Attachments: LIB0224- 2 DONATION ACKNOWLEDGEMENT.pdf

c. Release of funds from the Art Education Endowment

An amount not to exceed \$1000 was requested from the Art Education Endowment to continue to offer the Rainforest Writer's workshops for free. The current spendable balance of the endowment is \$6,862. The request was approved.

approved

Attachments: LIB0224-3 ART EDUCATION ENDOWMENT GUIDELINES.pdf

9. Discussion Items**a. New Donation Brochure**

A new donation brochure designed by Doris Olsen was presented for review and comment.

discussed

Attachments: LIB0224-4 DONOR BROCHURE.pdf

b. Friends of the library book cart sales revenue

The revenue from the book cart sales from June - December 2020 was \$241.51. The possibility of doing something for National Library Week was discussed.

discussed

c. Sunday open hours

Assembly Member Jeff Meucci has asked that the library open on Sundays. The Board revisited the reasons for

declining to pursue Sunday openings in the past (staffing levels, low Saturday usage, the need to increase the library's budget by at least 10%, lack of staff willing to work, to name a few). These factors, in addition to the unusual year, led to the general sense that this wasn't a good time to pursue Sunday openings.

discussed

10 Adjournment