



Meeting Minutes Library Board

Monday, January 27, 2020

12:00 PM

Public Library

1. Call to Order/Roll Call

- Present** 5 - Board Member Marilyn Menish-Meucci, Board Member Elizabeth Thompson, Board Member Cynthia McDonnell, Board Member Barbara Fish, and Board Member Gina Esposito
- Excused** 2 - Board Member Alec McMurren, and Board Member Elisa Teodori

2. Approval of the Minutes

Attachments: LIB0127-1 MINUTES.pdf

3. Amendment & Approval of Meeting Agenda

4. Visitors Views Related/Unrelated to Agenda

a. Budget presentation from Jody Tow, Finance Director

6. Staff Report

Self check kiosk replacement

The replacement is complete! The transition was simple and people seem to be having little trouble learning how to use the new unit.

Facility Maintenance Closure

- DVD section was inventoried.
- Baby books, picture books and fiction were weeded.
- Non-Fiction signage was updated
- A variety of other tasks were accomplished (installation of a new credit card reader, cataloging projects, etc).
- Mattingly Electric added an outlet in the wall behind the front desk so that the LCD screen can be moved, added a light to the small stall in the women's restroom, and added an outlet in the community room.
- Raincountry Contracting performed maintenance on our mechanical systems, augured drains and installed new flush valves on the toilets.

Programs

- **Curiosity Creates** starts in February.
- **Viking Science Academy** has started up again.

- **Rainforest Writers Workshops** continues to go very well. All classes are filled to capacity and Orin receives rave reviews as an instructor.
- **Game On** continues every Tuesday.
- **Winter Reading Program**
- **Book Love** is a special Valentine's Day class (2/12) repurposing old books into a variety of flowers and hearts.
- **Wine tasting** is tentatively scheduled for March 20, pending issuing of a permit by the State of Alaska.

discussed

Attachments: [LIB0127-2 REPORT.pdf](#)

7. Unfinished Business

a. Sunday hours discussion

Assembly Member Jeff Meucci requested that the Library Board consider opening the library on Sundays at the November 18, 2019 Board Meeting. A similar request was made by Meml Meucci at the December 13, 2017 Board meeting. Board members discussed the possibility opening on Sunday and the implications it would have to the library's current budget and sta

A motion was made by Board Member Elizabeth Thompson, seconded by Board Member Barbara Fish, to leave library hours unchanged and add the possibility of Sunday hours to the library's service plan which is revisited by the Board and staff every three years. The motion carried by the following vote:

discussed

Yes: 5 - Board Member Menish-Meucci, Board Member Thompson, Board Member McDonnell, Board Member Fish and Board Member Esposito

Yes: 5 - Board Member Menish-Meucci, Board Member Thompson, Board Member McDonnell, Board Member Fish and Board Member Esposito

Excused: 2 - Board Member McMurren and Board Member Teodori

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Attachments: [LIB0217-6 SUNDAY OPENING.pdf](#)

8. New Business

a. Donation from John McCabe to the Art Education Endowment

John McCabe has made a \$10,000 to the Petersburg Library Art Education Endowment. His contributions to date are \$81,540, the balance of the fund is now \$102,139. This is a major milestone for the endowment. A letter thanking John for his remarkable generosity and vision for arts education at the library was attached for approval and Board Chair signature.

discussed

Attachments: [LIB0127-3 DONOR ACKNOWLEDGEMENT.pdf](#)

b. Art Education Endowment Spendable Amount Letter

Attached is the annual spendable amount letter from the Alaska Community Foundation. The annual spendable amount for 2020 is \$1959. The total spendable balance: \$5,128.

discussed

Attachments: [LIB0127-4 SPENDABLE AMOUNT.pdf](#)

Attachments: [LIB0127-5 ENDOWMENT GUIDELINES.pdf](#)

c. Art Education Endowment funding request

A motion to use an amount not to exceed \$1,000 from the Art Education Fund to contract with Pia Reilly Rodgers to teach a folk art painting class.

approved

Yes: 5 - Board Member Menish-Meucci, Board Member Thompson, Board Member McDonnell, Board Member Fish and Board Member Esposito

Yes: 5 - Board Member Menish-Meucci, Board Member Thompson, Board Member McDonnell, Board Member Fish and Board Member Esposito

Excused: 2 - Board Member McMurren and Board Member Teodori

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d. Acknowledging John McCabe's contribution to the library

Board members discussed naming the community room after John as a way to permanently acknowledge his exceptional contribution to the library. The library director will present the idea to John to see if he is interested.

approved

Yes: 5 - Board Member Menish-Meucci, Board Member Thompson, Board Member McDonnell, Board Member Fish and Board Member Esposito

Excused: 2 - Board Member McMurren and Board Member Teodori

9. Communication

Board member Fish asked for an update on the fireplace, a new electric fireplace is on order and will be installed once it is received.

discussed

10. Discussion Items

a. Friends of Petersburg Libraries updates

To book sale continues to go very well.

discussed

b. Borough Manager/Department Head call in program on KFSK - scheduled for Jan 30**c. Next Board meeting - Monday, Feb 24 at noon (FY21 Budget)****11. Adjournment**