



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Library Board

Monday, November 18, 2019

12:00 PM

Public Library

1. Call to Order/Roll Call

- Present** 4 - Board Member Marilyn Menish-Meucci, Board Member Elizabeth Thompson, Gina Esposito, and Barbara Fish
- Excused** 2 - Board Member Cynthia McDonnell, and Alec McMurren

2. Approval of the Minutes

Attachments: LIB1118-1 MINUTES

3. Amendment & Approval of Meeting Agenda

approved as amended

4. Visitors Views Related/Unrelated to Agenda

5. Staff Report

Staffing changes

Stevie Schmidt and Heather Canik will job share our 12hr/week library clerk position.

F/V Colorado

Doug Corl installed the piece in September. It looks amazing and fits perfectly into the space.

Self check Kiosk replacement

The unit has arrived, we are waiting for a technician to come to Petersburg to install it.

Facility

- Artic Pro has not been able to finish our exterior trim due to a delay in paint shipments.
- Working with Mattingly Electric to install an electric fireplace, add an outlet in the wall behind the front desk so that the LCD screen can be moved, add a light to the small stall in the women's restroom. These are all items identified in the User Experience project.

Programs

- **Curiosity Creates** will run through Dec 18 and start up again in early 2020.
- **Manhattan Short Film Festival** sold out, 62 people attended.
- **Canvas & Paint** with Janine Gibbons (Oct 5) was well attended, a piece from the class by Cindy Rodgers is now on display at the front desk.
- **Rainforest Writers Workshops** have been going very well. More will be scheduled for 2020.

- Viking Science Academy
- Game On
- Beginning Ukulele class
- Winter Reading Program
- Wine tasting in 2020?

Upcoming closures

- Thanksgiving Nov 28
- Christmas Dec 24,25,26
- New Years Dec 31 & Jan 1
- Annual maintenance closure Jan 20,21,22

I will be out of town Dec 15-28

discussed

Attachments: [LIB1118-2 REPORT](#)

6. Unfinished Business**a. Election of a new Board Chair**

Marliyn Menish-Meucci was elected as chair, Elizabeth Thompson was elected as co-chair.

approved

7. New Business**a. Visitor's views - Jeff Meucci**

A letter was presented to the Board by Assembly member Jeff Meucci expressing his support for opening the library on Sundays. Board members discussed many of the ideas brought up in the letter.

discussed

b. Meeting Room Policy

approved

Attachments: LIB1118-3 ALA.pdf

Attachments: LIB1118-4 MEETING ROOMS

b. Petitioning Policy

approved

Attachments: LIB1118-5 PETITIONING.pdf

c. Customer Code of Conduct

approved

Attachments: LIB1118-6 CONDUCT

8. Discussion Items**a. Friends of Petersburg Libraries Updates**

The Friends held their annual meeting on Nov 16, 12 people attended. Sue Paulsen has stepped down as book sale chair. Barb Fish and Mary Ellen Anderson will oversee set up/take down of the sale and document procedures. Revenue is \$1700 in 2019. This is roughly equivalent to expenses. Other news included the launch of Books for Babies, celebrating National Library Week in 2020 and a new logo for the Friends by Doris Olsen. Minutes from the meeting will be filed with the library.

discussed

b. Library website

Member Menish-Meucci suggested updating the Board photograph and moving the staff list to a more prominent 'contacts' section.

discussed

c. User Experience Project progress

Member Menish-Meucci asked about the progress of the User Experience project activities. The three policy items on today's agenda were all from the results of the project and a detailed list can be found on the library's website.

discussed

d. Borough Manager/Department call in program on KFSK

Member Menish-Meucci suggested that when any possibly contentious issues arise in the future the Director use the KFSK call in program with the Borough Manager to answer questions.

discussed

e. Next meeting

The January meeting will be a work session with library staff to review the service plan. This will be held the third week of January, time and day to be determined.

discussed

9. Adjournment