



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Library Board

Wednesday, September 23, 2015

6:30 PM

Public Library

1. Call to Order/Roll Call

Present 5 - Board Member Mary Ellen Anderson, Board Member Marilyn Menish-Meucci, Board Member Alec McMurren, Board Member Barbara Fish, and Board Member Elizabeth Thompson

Excused 2 - Board Member Chelsea Tremblay, and Board Member Sunny Rice

2. Approval of the Minutes

approved

Attachments: LIB#15-027 Minutes

3. Amendment & Approval of Meeting Agenda

approved

4. Visitors Views Unrelated to Agenda

5. Visitors Views Related to Agenda

6. Staff Report

Summer Reading Challenge report

• We ran two programs this summer: Read to me & Independent Readers. Participants logged 2,075 hours of reading in 7 weeks. It was by far our most popular Summer Reading Challenge to date:

Last Summer	This Summer
113 registered	181 registered
74 participated	157 participated
46 finished	73 finished

There was a 60/40 split between the independent readers/read to me readers Independent Readers tended to participate more than Read to Me readers, they also tended to complete the program. The online logging system was not without its hurdles. Some things we would like to do (ie: offer levels that kids could progress through) was not possible due to the system we were using. We'll be investigating solutions this winter.

New Library Catalog (aka: JLC – Joint Library Consortium)

It has been a long haul, but we love it! We went live with the new system on June 16. The migration went smoothly. Throughout the summer we've been settling into the new system and had to reinvent many basic processes and work flows (ie: cataloging; holds). Mailing has now become an important daily activity, we ship out about 20-25 items per day to other libraries in the consortium. In late August I was able to attend the JLC Members Council Meeting in Anchorage. This will be an annual event.

Annual September Closure

For our annual closure on Sept 21 & 22 we'll be did a partial inventory; changed shelves in JUV area for better supervision, shifted shelving in foyer and recoated the entry way/bathroom slate.

Grants

•*Early Learning Grant project completed: This \$2K mini-grant benefited our library by helping us shift the focus of our children's space to include the needs of early learner/pre-readers. The new carpet is now a feature of our twice weekly storytimes. The kitchen set is also beloved when used during special play times. Perhaps the most popular item is the Sea Life Activity Center, which is frequented by young children throughout the day. They love it and staff love that it keeps them productively occupied while in the library.*

•*Public Library Assistance Grant Received: This grant is received annually through the Alaska State Library and includes \$6,250 for collections.*

•*IMLS Basic Grant Received: This grant is received annually with the Petersburg Indian Association and includes \$6K collections/\$1K Travel.*

•*Erate Subsidy Received: This is our annual federal telecommunications subsidy. This year we receive an 80% subsidy for internet; 60% for telephone.*

Library Landscaping: 1 proposal was received from Chelan for the plants. Chelan will not plant, it is likely we will seek proposals for this work early in 2016. No word yet from Reid Brothers when work will begin

Upcoming Programs: The Board reviewed the October calendar.

discussed

Attachments: [LIB#15-028 Directors Report](#)

7. Unfinished Business

a. October 2015 Election

Mary Koppes is running as a write in candidate in the October election. Chelsea Tremblay's name will appear on the ballot.

discussed

b. FY16/17 Budget discussion

An email from the Borough Manager is attached for review. The library's FY13/14 Budget was \$373,668. The cut proposed is roughly 20% of the library's FY16/17 Budget of \$447,396. The Library Director will meet with the Parks & Rec Director to consider shared options for janitorial services. Attachments: LIB#15-029 Email regarding FY1617 Budget.

The strategy to address the cuts involves cutting 9-10 hours from the public open schedule so that staff are able to take over shelving and janitorial. Closing Mondays has been discussed but there are other possible scenarios. The Board will be presented with a few options at a future meeting and discuss the pros and cons of each. Ultimately, the decision of which schedule to adopt on July 1, 2016 will be the Board's.

discussed

Attachments: [LIB#15-029 Email regarding FY1617 Budget](#)

c. Proposal for paper Pilot Archive

Sue Paulsen has offered to house the paper editions of the Pilot in her home and make them available to the public for viewing.

A protocol will be written in cooperation with Sue to address issues of access.

approved

8. New Business**a. Art Education Endowment**

approved

9. Communication

Member Fish relayed positive comments and interesting questions about the Fishing Wall; Member Meucci shared positive comments received about the facility at the visitor's center. The public wifi is still an issue but it seems people are resigned to the situation.

discussed

10. Discussion Items**a. Volunteer Recognition**

A party had been discussed at the May board meeting to recognize volunteers. Due to busy schedules it was decided that that thank you letters and book store gift certificates would be sent instead. Member Thompson will secure cards and the Friends will purchase Sing Lee Alley books gift certificates.

discussed

11. Adjournment