



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Library Board

Wednesday, January 28, 2015

6:30 PM

Public Library

1. Call to Order/Roll Call

Present 7 - Board Member Mary Ellen Anderson, Board Member Alec McMurren, Board Member Barbara Fish, Board Member Chelsea Tremblay, Student Representative Jasmine Ieremia, Board Member Sunny Rice, and Board Member Elizabeth Thompson

Excused 1 - Board Member Marilyn Menish-Meucci

2. Approval of the Minutes

A technical issue resulted in the appearance that only one Board member was present. It was noted that all board members except for Lizzie Thompson were present.

approved as amended

Attachments: [Minutes](#)

approved

3. Amendment & Approval of Meeting Agenda

A discussion of the Friends of the Library activities was added until 9b. (communications).

approved as amended

4. Visitors Views Unrelated to Agenda

5. Visitors Views Related to Agenda

6. Staff Report

Attachments: [Director's Report](#)

Library Landscaping

A pre-proposal meeting was held Jan 7, 4 contractors attended. The deadline to submit a proposal is Jan 30.

Grants Awarded

- Rasmuson Foundation Grant (\$19,450) to purchase display panels, custom free standing display cabinets, educational play equipment and collections.
- 2 Continuing Education Grants (\$1,500 each) for the program coordinator (Jess) and director to attend the American Library Association Conference in San Francisco.

Grant Applications Submitted

- The annual application for a federal E-rate subsidy has been submitted. This funds up to 80% of the library's telecommunication costs

•An application to the State Library's Early Childhood Literacy grant opportunity has been submitted. This would allow us to purchase a rug for the children's area as well as some educational play equipment.

Friends Book Sale

The Friends have started their monthly book sale. So far it is being very well received; staff are hearing lots of positive comments about it. In the short term, a river of donations seems to have been unleashed, but we're hoping this is a temporary problem. The annual book sale is planned for the first weekend in March.

Online events calendar launched

A calendar of all of our events is now available online. The new platform allows people to register online for classes. Currently it is just a link on the website, we are working on better integrating it.

Joint Library Consortium (JLC) migration

Our migration from a standalone catalog to a shared catalog on the University of Alaska system begins in February. This process will take a few months, currently no public launch date has been set. Our patrons will have access to over 1.2 million items. JLC includes Juneau Public Libraries, the Anchorage Public Libraries, the University of Alaska-Southeast Egan Library, the University of Alaska-Anchorage library system, the Alaska State Library, and the Sealaska Heritage Institute and a growing number of public libraries in Alaska.

Words for Whiskers launches in early February

- Read a book, watch a movie, listen to music...then us what you think!
- To participate go to the library website and follow the 'Word for Whiskers' link at tell us what you thought about what you read, listened to or watched.
- Open to all ages. Participants can enroll as a family, as a group or an individual.
- The Friends of Petersburg's Libraries will donate \$1 to the Petersburg Humane Association for each review submitted before March 16 up to a total \$500
- The prize for the family, group or individual who earns most money for the Humane Association will be to present them with the donation.

discussed

7. Unfinished Business

a. Revised Non-Library Item Donation Policy

approved as amended

Attachments: Non-library item donation policy - revised

8. New Business

a. Non-library collection donation request - framed print

failed

Attachments: [Donation Request - framed print](#)

b. Library Service Plan 2015-2025

adopted

Attachments: [2015-2025 Library Service Plan](#)

c. FY16 Budget Request

A synopsis was given of the budget that will be presented to the Assembly at their Feb 2 noon meeting. It was noted that the three primary increases were 1/for the inclusion of 35% of a maintenance position in the budget 2/additional funding to improve public internet, and 3/increased janitorial costs.

approved

Attachments: [FY16 Budget Request](#)

d. Petersburg Pilot retention policy

The library's collections policy does not address the Petersburg newspaper collection. Currently all newspapers are online and fully searchable through the end of 2013 and print copies are held for all of 2014. The 80+ years of hardbound copies are used only 1-2 times per year and there isn't enough space to keep them. The board discussed at length the potential pitfalls of weeding this collection and ways it could be done tactfully and with an appreciation for the collection. The mission and goals of the library as a popular materials library and not an archive was discussed. It was agreed to that the newest bound copies should be sent to the book sale and work back from there. The museum will be approached to see if they are interested in the collection.

Attachments: [Selection of Library Materials Policy](#)

9. Communication

a.

Attachments: [Letter from Sen. Lisa Murkowski](#)

discussed

b. Recent activities of the Friends of Petersburg's Libraries

discussed

10. Discussion Items

11. Adjournment